




How to Register for the Math Center

Step 1: Log into myHancock



ALLAN
HANCOCK
COLLEGE

USERNAME

PASSWORD

SHOW PASSWORD

Login

[Forgot Password](#) | [Forgot Username?](#)

First time logging in? Set your password with the gold button:

New Hancock College Users

Step 2: Hover over “Class Registration & Schedule”

The screenshot shows the myHancock dashboard interface. At the top, there is a blue header with the myHancock logo, a search bar, and notification icons. On the left, a sidebar contains navigation options: Dashboard, Activity, Announcements (with a '21' badge), Resources, Discover, and Events & Calendars. Below this is a 'Shortcuts' section with links to 'Schedule a Counseling Appointment', 'Jobspeaker Job Board', 'Canvas', 'DegreeWorks', and 'Online Orientation'. The 'Tools' section at the bottom includes 'BankMobile', 'Classes/Academic Tools', 'Employment/Career Tools', 'Everyday Tools', and 'Fees and Balances'. The main content area features three large tiles: 'Class Registration & Schedule' (highlighted with a green border and a red arrow), 'Financial Aid' (showing a graduation cap and money), and 'Transcripts' (showing a student at a computer). A 'Help' button is located in the bottom right corner.

Step 3: Click on “Register/Add/Drop Classes”

The screenshot displays the myHancock portal interface. At the top, there is a navigation bar with the myHancock logo, a search bar, and notification icons. The main content area is divided into several sections:

- Dashboard:** A vertical list of menu items including Activity, Announcements (with a '21' badge), Resources, Discover, and Events & Calendars.
- Shortcuts:** A section with an 'Edit' link, containing links for 'Schedule a Counseling Appointment', 'Jobspeaker Job Board', 'Canvas', 'DegreeWorks', and 'Online Orientation'.
- Tools:** A section with a 'View all' link, containing links for 'BankMobile', 'Classes/Academic Tools', 'Employment/Career Tools', 'Everyday Tools', and 'Fees and Balances'.

In the center, a blue card titled 'Class Registration & Schedule' is highlighted with a red arrow pointing to it. This card contains three sub-options: 'Register/Add/Drop Classes' (which is circled in red), 'Class Search', and 'My Schedule'. To the right of this card are two other cards: 'Financial Aid' (with an image of a graduation cap and money) and 'Transcripts' (with an image of a student at a computer).

At the bottom left, the URL <https://portal.hancockcollege.edu/pages/registration> is visible. At the bottom right, there is a 'Help' button.

Step 4: Click on “Add a class”

The screenshot shows the myHancock website interface. The top navigation bar is dark blue with the myHancock logo on the left, a search bar in the center, and notification icons on the right. A left sidebar contains various menu items: Dashboard, Activity, Announcements (with a '21' badge), Resources, Discover, and Events & Calendars. Below these are sections for Shortcuts and Tools. The main content area is titled 'Registration' and contains a white card with the following content: a red arrow pointing to a green-bordered 'Add a class' link, a blue 'Drop a class' link, a list of links for registration details (date, schedule, waitlist, pass options, goals, certificates), a section for 'English and Math Placement' with two links, and a section for 'Helpful Videos' with two links. The footer of the card indicates it was last updated on Feb 25, 2023.

myHancock

Search

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All Pages > General Information > Registration

Registration

Registration

[Add a class](#)

[Drop a class](#)

[My registration date](#)

[View current schedule](#)

[My waitlist position](#)

[Pass/no pass option](#)

[Change major/education goal](#)

[Enrollment verification certificate](#)

English and Math Placement

[My English and Math Placement](#)

[My English as a Second Language \(ESL\) Placement](#)

Helpful Videos

[Videos on How to Register for a Class](#)


[Videos sobre cómo inscribirse en clases](#)

Last updated on Feb 25, 2023

Step 5: Select term you are registering for

Welcome Back to AHC!

Please select the term for which you are intending to register:

 Winter 2024
 Spring 2024

Please complete the following questions before registering for your classes.

You will be given an opportunity to review and update important contact information in addition to your major and educational goals.

The survey information is required by the state and is kept anonymous.

Thank you.



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Step 6: Click on “Register Add/Drop Classes”

The screenshot shows the ellucian student registration interface. At the top, there is a blue header with the ellucian logo and a settings gear icon. Below the header, the breadcrumb navigation shows "Student" and "Registration". The main heading is "Registration". A grey bar asks "What would you like to do?". Below this, there are three options: "Register Add/Drop Classes" (highlighted with a green box and a red arrow), "Plan Ahead", and "Browse Classes".

ellucian

Student • Registration

Registration

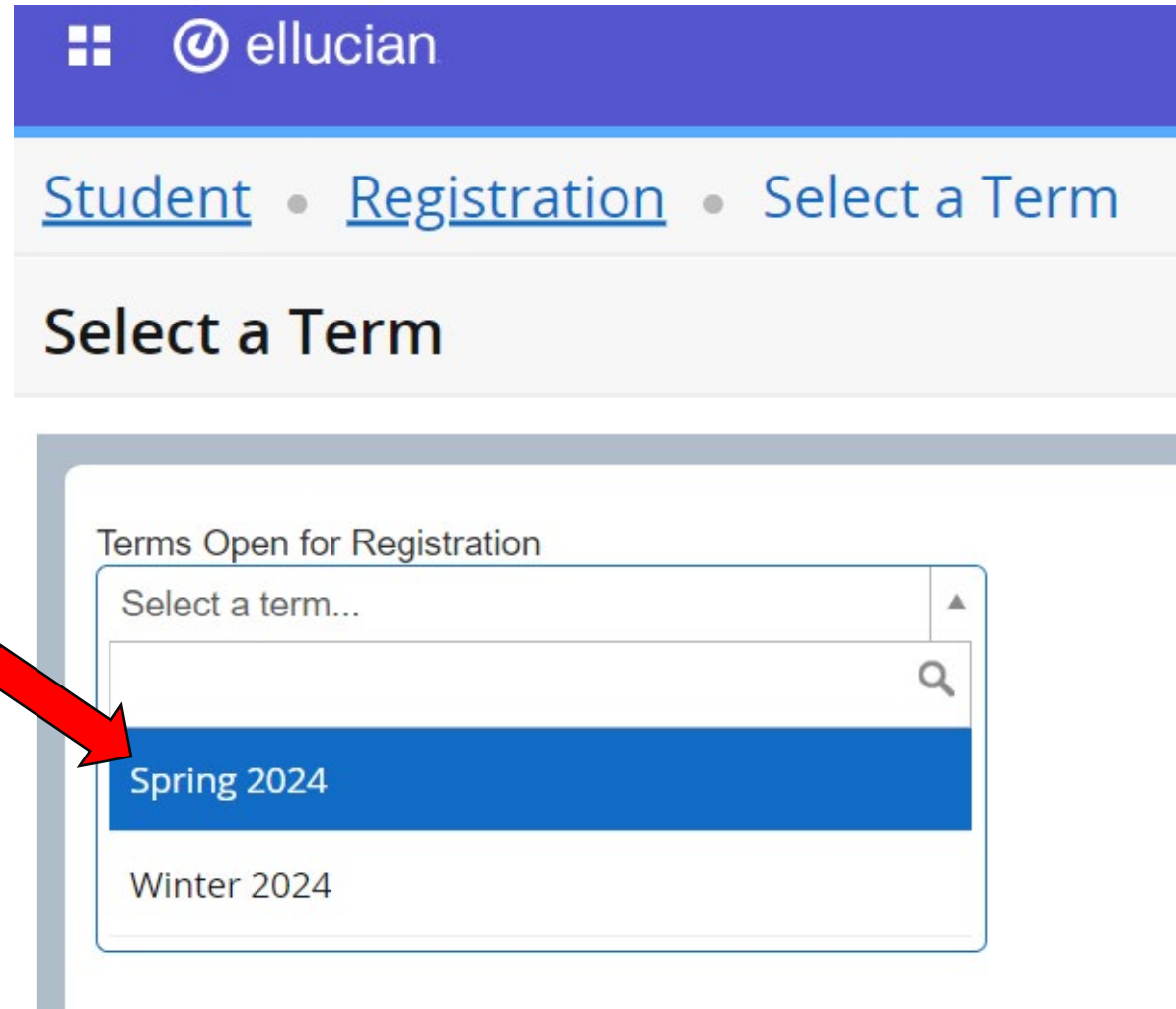
What would you like to do?

[Register Add/Drop Classes](#)
Search and register for your classes. You can also view and manage your schedule.

[Plan Ahead](#)
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.

[Browse Classes](#)
Looking for classes? In this section you can browse classes you find interesting.

Step 7: Select “Spring 2024” Term



The screenshot shows a web application interface. At the top, there is a blue header bar with a window icon and the text "ellucian". Below the header, a breadcrumb trail is displayed: [Student](#) • [Registration](#) • [Select a Term](#). Underneath the breadcrumb, the text "Select a Term" is displayed. Below this, a dropdown menu titled "Terms Open for Registration" is open. The dropdown menu has a search icon in the top right corner and a list of terms. The first item, "Spring 2024", is highlighted in blue. A red arrow points to this highlighted item. The second item, "Winter 2024", is visible below it.

ellucian

[Student](#) • [Registration](#) • [Select a Term](#)

Select a Term

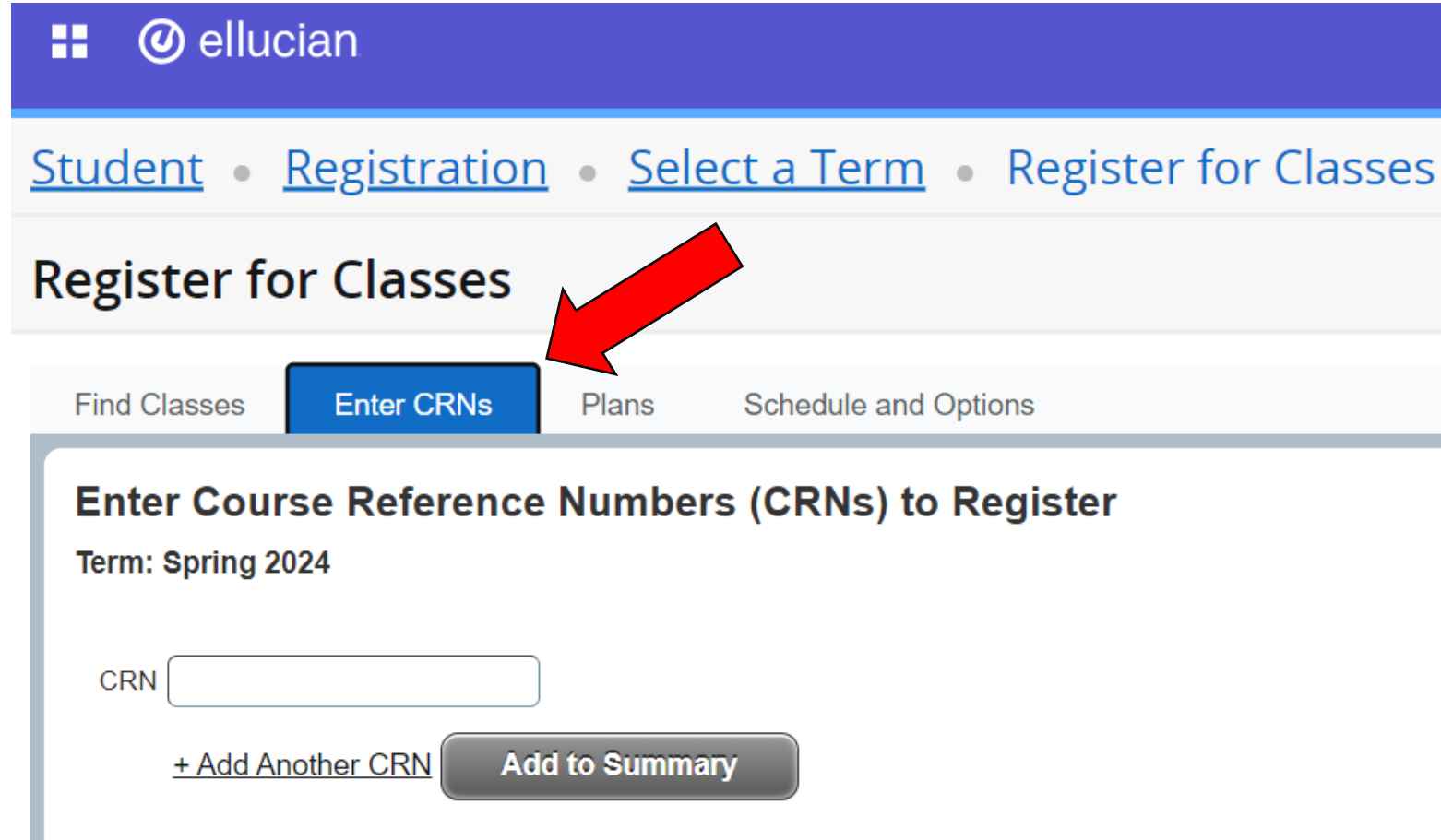
Terms Open for Registration

Select a term...

Spring 2024

Winter 2024

Step 8: Click on “Enter CRNs”



The screenshot shows the ellucian registration interface. At the top, there is a blue header with the ellucian logo and name. Below the header is a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#) • Register for Classes. The main heading is "Register for Classes". Below this, there is a navigation bar with four tabs: "Find Classes", "Enter CRNs" (which is highlighted in blue and has a red arrow pointing to it), "Plans", and "Schedule and Options". The main content area is titled "Enter Course Reference Numbers (CRNs) to Register" and shows "Term: Spring 2024". There is a text input field labeled "CRN" with a red arrow pointing to it. Below the input field, there is a link "+ Add Another CRN" and a button "Add to Summary".

ellucian

[Student](#) • [Registration](#) • [Select a Term](#) • Register for Classes

Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Spring 2024

CRN

[+ Add Another CRN](#) **Add to Summary**

Step 9: Find CRN on Math Center webpage

Math Center webpage is <https://www.hancockcollege.edu/mathcenter/index.php> or [here](#)

Welcome to the Math Center

The Math Center is a noncredit, Community Education class which provides assistance in mathematics as a completely free service. Current Allan Hancock College students as well as other individuals who are 18 years or older may register for the Math Center each semester and take part in the following services as frequently as they want:

- Free, drop-in tutoring
- A place to study individually or in small groups
- In-house loan of current textbooks and solutions manuals
- A library of supplemental books and videos for check-out
- Computers for mathematical purposes
- Calculators, both in-house loans and semester rentals
- Handouts on math topics, including content from various math courses as well as information on overcoming math anxiety and preparing for and taking math tests
- Two private study rooms
- Make-up testing

Spring Online Hours

Mon: 9 a.m. to 5 p.m.
Tues-Wed: 11 a.m. to 8 p.m.
Thurs: 9 a.m. to 5 p.m.
Fri: 11 a.m. to 2 p.m.
Sat: 11 a.m. to 4 p.m.

Fall Semester

Mon-Thurs: 9 a.m. to 8 p.m.
Fri: 9 a.m. to 2 p.m.
Sat: 11 a.m. to 4 p.m.

Summer Session

Mon-Thurs: 11 a.m. to 6 p.m.
Fri: 12 to 4 p.m.

Here is where the CRN 40549 can be found on the web page



Register to use the Math Center

The Math Center is a free service available to all students, however **you must register each semester** for the noncredit class BASK-7014 to use the services. Registration may be done on myHancock or at Community Education in Building S.

The Spring 2024 CRN is 40549

Step 10: Type CRN # into box, then click “Add to Summary”

ellucian

[Student](#) • [Registration](#) • [Select a Term](#) • Register for Classes

Register for Classes

Find Classes | **Enter CRNs** | Plans | Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Spring 2024

Insert CRN 40549

CRN Mathematics Lab BASK 7014, A

CRN

[+ Add Another CRN](#) **Add to Summary**

Click “Add to Summary”

Step 11: Click “Submit” once *Mathematics Lab* status is “Pending”

The screenshot shows the ellucian registration interface. At the top, the user is logged in as 'ellucian'. The breadcrumb trail is: Student • Registration • Select a Term • Register for Classes. The main heading is 'Register for Classes'. Below this, there are tabs for 'Find Classes', 'Enter CRNs' (which is active), 'Plans', and 'Schedule and Options'. The 'Enter CRNs' section has a title 'Enter Course Reference Numbers (CRNs) to Register' and a sub-heading 'Term: Spring 2024'. There is a text input field for 'CRN' and two buttons: '+ Add Another CRN' and 'Add to Summary'. Below this, there is a 'Summary' table with columns: Title, Details, Hours, CRN, Schedule Type, Status, and Action. The table contains one row for 'Mathematics Lab' with details 'BASK 7014, A', 0 hours, CRN 40549, and a status of 'Pending'. The 'Action' column for this row has a dropdown menu with 'Registered via Web' selected. At the bottom right of the interface, there is a 'Submit' button, which is highlighted by a large red arrow.

ellucian

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Spring 2024

CRN

[+ Add Another CRN](#) **Add to Summary**

Summary							Tuition and Fees
Title	Details	Hours	CRN	Schedule Type	Status	Action	
<i>Mathematics Lab</i>	BASK 7014, A	0	40549	Lab	Pending	Registered via Web	

Submit

Step 12: Confirm “Registered” status

ellucian

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | **Enter CRNs** | Plans | Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Spring 2024

CRN

[+ Add Another CRN](#)

Class Schedule for Spring 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4am						
5am						
6am						

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Mathematics Lab	BASK 7014, A	0	40549	Lab	Registered	None