Thank you for choosing Allan Hancock College to begin the next level of your education. We are here to help you enjoy a successful college experience. Use the following steps as a guide to get started.

1. **Complete an online admission application - it’s free.** You will receive a myH Hancock account username and password, including a student ID number, also known as an “H” number. You will need this information to register for classes. If you are a California Dream Act student with a government issued social security number, you may complete the online admission application. If you do not have a government issued social security number, you may complete a web form with the information needed for the college to complete the admissions process for you. You must complete the AB540 Non-Resident Exempt Waiver and bring it to the Admissions and Records office whether completing the online application or the web form. For more information go to (www.hancockcollege.edu) and select “Apply & Register”.

   **NOTE:** Have you attended another college/university? Students who have attended other accredited colleges/universities are required to submit all official transcripts to the Admission and Records Office for an evaluation. This also includes students that have Advanced Placement (AP), IB, CLEP, and military credit (Admissions and Records ext. 3248).

2. **Apply for financial aid - it’s free** (www.fafsa.gov). All students are encouraged to apply. By completing the FAFSA, you may also qualify for the BOG, which will waive your enrollment fees. After applying for FAFSA, check your financial aid status for unsatisfied requirements/updates in your myHancock account. California Dream Act students are required to complete the Dream Act Application (dream.csac.ca.gov). The Dream Act application will also determine if you qualify for the BOG (Financial Aid Office ext. 3200).

3. **Complete the online orientation.** All new students are required to complete the online orientation. You will learn about student support services, college success tips, and other important “need to know” information. To access the online orientation, log onto your myHancock account and go to your “student” tab (Counseling Department ext. 3293).

4. **Complete the START placement test.** Your reading, writing, and math skills will be assessed. Check out the START study guide before you test. No appointment is necessary. Know your student ID# and bring a photo ID. For Testing Center hours and link to the study guide, go to (www.hancockcollege.edu/testing_center) (Testing Center ext. 3364).

5. **Complete an Academic Advising Workshop (AAW).** All new students are required to attend an AAW. At the workshop, you will meet with a counselor who will assist you in understanding your assessment results, identifying your academic goal, and help you develop a first semester plan. For AAW dates, go to “Future Students” from our homepage and select “Counseling” and then “Academic Advising Workshops” (Counseling Department ext. 3293).

6. **Register for classes.** Log on to your myH Hancock account and verify your registration date under your “Student” tab, and select “Registration Status”. Priority registration is granted for new students who complete steps 3, 4, & 5 prior to the first day of priority registration (Admissions and Records ext. 3248).

7. **Pay your enrollment fees.** BOG recipients are still responsible for additional fees not waived by BOG. If you do not pay your fees by the deadline, you will be dropped from your classes (Cashiers ext. 3626).