



LAW ENFORCEMENT ACADEMY



APPLICATION PACKET

Sponsored Recruit

August 16, 2018

Lompoc Valley Campus
Public Safety Training Complex
One Hancock Drive - Building 5
Lompoc, CA 93436
805-922-6966 ext. 3284
Fax: 805-737-0319



Dear Prospective Academy Recruit:

The Allan Hancock College Basic Law Enforcement Academy has earned a reputation for quality training. Our distinguished instructors have played an important role in developing the program, but it is the students that make the program truly successful. Since the Academy was established in 1968, over 1,600 students have graduated from the program with approximately ninety percent attaining law enforcement positions with agencies in California and other states. They have proven to be well trained to perform the multifaceted duties required of peace officers. Many of our graduates have been promoted to high-ranking positions within their organizations.

Our primary goal at the Academy is to prepare you to be a fully capable and employable law enforcement officer. To accomplish this, you will need to understand what it takes to be a peace officer, and the dedication required to complete Academy training. This information packet will provide you with information on Academy expectations, admissions procedures, and general standards for employment.

Our staff is available to assist with questions you may have regarding the training and admission requirements. We hope you will see the advantages of beginning your law enforcement career at Allan Hancock College Law Enforcement Academy, your first step to success.

Mitch McCann
Academy Director

Academy Staff

Mitch McCann, Academy Director
Ken George, Academy Coordinator
Allison Martinez Academy Coordinator
Lisa Hernandez, Program Technician



APPLICATION INSTRUCTIONS

The beginning of a law enforcement career and your first step to success starts with completing the Allan Hancock College (AHC) Law Enforcement Academy Application Packet. The information you provide in the Application Packet will be used to determine your suitability to be accepted to the Academy.

- It is your responsibility to complete the application packet and provide all required information.
- All application documents must be completed in black ink or typed.
- You must respond to all items and questions. If an item or question does not apply to you, write "N/A" (not applicable in the space provided for your response).
- Any application that is incomplete or missing information will not be processed and will be returned to the applicant for completion

The Academy can accommodate up to forty students. Law enforcement agencies have the first priority for student vacancies, co-sponsored students are given second priority for vacancies, and the remaining vacancies are held open for independent students. Students (hereafter referred to as Recruits) applying for acceptance to/or enrolled in the Academy are classified into three categories:

Sponsored Recruit:

Sponsored Recruit - hired by a law enforcement agency prior to the start of the Academy, is being paid while attending the Academy and has passed a background investigation. After graduating from the Academy, this recruit enters the agency field training officer program (FTO). **(First priority on acceptance to the Academy)**

ACADEMY ENTRANCE MINIMUM REQUIREMENTS

- Must be 21 years of age at the start of firearms training in the Academy
- Must possess a current and valid state issued driver's license
- Must not have any conviction of a crime classified as a felony

For additional information, refer to the [Frequently Asked Questions](#).

APPLICATION PACKET CHECKLIST

√ Check Each Item When Completed

1. **Academy Application Packet:** All Recruits must complete the Application Packet. Any application packet that is incomplete will not be processed and will be returned to the applicant for completion.
2. **Agency Cover Letter:** See attached sample
3. **Application Cover Sheet.** Complete entire form with most current information.
4. **Driver's License:** All Recruits must have a valid driver's license to attend the Academy and must submit a copy of their Driver's License (enlarged to 200%) with the application packet.
5. **Driver's Validation.** All students must complete this form since they will driving academy vehicles.
6. **Medical Examination:** Sponsored Recruits will need to provide a medical clearance statement from their agency.
7. **Academy Release of Liability and Indemnification Agreement:** All Recruits must sign and date the *Academy Release of Liability and Indemnification Agreement*.
8. **AHC Acknowledgment and Assumption of Potential Risk:** All Recruits must sign and date the *AHC Acknowledgment and Assumption of Potential Risk* form.
9. **Authorization to Release Information:** All Recruits must sign and date the *Authorization to Release Information* form.
10. **Publicity Release Form.**
11. **Firearm Disclosure:** All Recruits must sign and date the *Firearm Disclosure* form.
12. **Other Law Enforcement Academy Attendance:** All Recruits must complete the *Have You Ever Attended a Law Enforcement Academy* form.
18. **Application Packet and Background Check Certification:** All Recruits must complete the *Application Packet and Background Check Certification* form.
19. **AHC Requesting Excess Units Form.** Not needed unless we are notified by Admissions and Records that the applicant is on academic probation.
20. **DD214.** All recruits must submit a copy of their DD214 if they have served in the military.

After completing, signing, and enclosing all the required documents, the completed application packet can either be hand delivered or mailed to the Allan Hancock Law Enforcement Academy Office, One Hancock Drive, Building 5, Lompoc, CA 93436. After verification of completeness, the application packet will be date/time stamped.

Our clerical staff will work with your agency to complete the process, complete the registration and invoice the agency for payment.

Completion of LE 320 - Basic Law Enforcement Academy (24.0 college units), meets the requirements necessary to obtain a Certificate of Accomplishment.

Any questions regarding the Academy application packet should be directed to the Public Safety Program Technician at 805-922-6966 ext. 3802.

Academy applicants are eligible to apply for Financial Aid. For additional information contact [Financial Aid](#) at (805) 922-6966 ext. 3200 or by email at finaid@hancockcollege.edu. Early application for Financial Aid is strongly encouraged.

Recruits/students with Disabilities may contact the AHC Learning Assistance Program at 805-922-6966 ext. 3274. The Learning Assistance Program provides individualized support services for students with learning, psychological, physical, communication, and other disabilities as prescribed by the Learning Assistance Program specialist. Recruits/Students with Disabilities must apply and be approved for reasonable accommodations **prior** to the start of the Academy.



APPLICATION COVER SHEET

PRINT or TYPE ALL INFORMATION

Last Name: _____ First: _____ MI: _____

DOB: ____ / ____ / ____ SSN: _____ - _____ - _____

Other name(s) Used: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Home Address:

City: _____ State: _____ Zip: _____

E-mail: _____

EMERGENCY CONTACT INFORMATION

Name: _____ Relationship: _____

Preferred Phone#: (____) _____ Other Phone#: (____) _____

Physician's Name/Medical Clinic:

Physicians/Medical Clinic Address:

Phone Number:

Agency Contact Information (Sponsored/Co-Sponsored Recruits ONLY)

Agency: _____ Rank/Name: _____

Preferred Phone#: (____) _____ Other Phone#: (____) _____

SAMPLE AGENCY COVER LETTER

AGENCY LETTERHEAD

Allan Hancock College
1 Hancock Drive
Lompoc, CA 93436

Attn: Lisa Hernandez

The _____ intends to fully sponsor Recruit _____ through the Allan Hancock Basic Law Enforcement Academy Class #____. Recruit _____ will be employed as a non-sworn trainee with our department while attending the academy and will be receiving a salary and medical/dental/vision benefits. Recruit _____ will also be covered by employer paid Workers Compensation and Disability insurance as required by law. Please send a bill for the following fees to:

- Enrollment fees: \$1035.00
- Health Fee - waived (recruit will be covered under employer insurance plan)
- Student ID: \$2.00
- Parking Fee: \$20.00
- Materials Fee: \$378.25
- Duty Gear: \$75.00 - 175.00 (depending if Academy supplies vest)
- Ammunition: \$117.00 (shotgun usage and Taser supplies)
- Vehicle Operations - waived (due to POST reimbursement)

I verify that the _____ has completed the following inquires for the suitability of employment as a Peace Officer under Penal Code Section 830.1 for Recruit _____ within our Law Enforcement Division:

- Current and valid California Class C Driver's License with no restrictions (copy of license attached).
- Medical clearance with no restrictions
- Clear Criminal history with no felony or misdemeanor violations as determined through a background investigation in compliance with the Commission on Peace Officer Standards and training.
- Is not prohibited by law from possessing firearms and ammunition.
- Verified academically prepared through PELLETB testing or similar.
- Verified physically prepared through testing

I will be the primary point of contact for academy staff and can be reached via the following methods:

Sincerely,



Office of the Director, Public Safety/Chief of Police

Driver's Validation

Only staff and students who have provided proof of their driver's license to the Allan Hancock College Police Department and have signed this form are authorized to drive college vehicles. The vehicle must always be in the care and custody of a college employee. Under no circumstance shall a district vehicle be checked out to a student.

If your driver's license (Class A or B) requires a medical certificate, you must provide this department with a copy of your current medical certificate. If your medical certificate has expired please contact Human Resources, extension 3314, for authorization and information concerning follow up medical examinations.

This certifies, as of this date, my driver's license is current and valid. I have provided a copy of my driver's license to the Allan Hancock College Police Department. It is my responsibility to notify them of any change in the status of my driver's license which would affect my ability to drive a college vehicle.

I understand that it is illegal to drive a vehicle while unlicensed, or when my driver's license has been suspended, expired, or revoked, and it is also in violation of college policy.

A periodic status license check may be made by Allan Hancock College Police Department.

Driver's License Class: A B C OTHER ____	State: CA OTHER _____
Driver's License #:	Expiration Date:
Medical Certificate Expiration Date (if applicable):	
Today's Date:	
Printed Name:	Driver's Signature:
Department:	Extension:
Supervisors Signature:	

AHC POLICE DEPARTMENT USE ONLY

Medical Certificate Required	Received	By _____	Date _____
AHC Vehicle Proficiency Check Required	Completed	By _____	Date _____
(Contact Maintenance X3203)			

800 South College Drive, Santa Maria, CA 93454-6399

Office: (805) 922-6966, Ext. 3652
Fax: (805) 347-9103



RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT

I acknowledge that the Allan Hancock Joint Community College District, Law Enforcement Training Program may include physically demanding and strenuous training activities. Furthermore, related training activities involve risks of serious injuries, even death. Nevertheless, I hereby voluntarily assume all risks of any and all loss, injury, illness, death, or damage to myself or my property that might be suffered while participating in the training. I understand that entering into this agreement is a condition of my participation and that I will deem to have accepted these terms and conditions of my participation.

I hereby agree, for myself, my heirs, successors, assigns, executor, personal representative, and estate, to release, waive, discharge, defend, indemnify, and hold harmless the Allan Hancock Joint Community College District, and their respective employees, agents, officers and my fellow students from any and all liability, claims, demands, causes of action, charges, expenses, and attorney fees (including attorney fees to establish the right to indemnity or in urged on appeal) resulting from my involvement and participation in the training, whether caused by any negligent act or omission of any fellow students, and/or the college's respective employees, agents, and officers or otherwise, regardless whether such negligence was active or passive and past present or future. I understand and agree that this release, waiver, discharge, and agreement to defend, indemnify, and hold harmless applies to all loss, injury, illness, death, or damage to me or my property resulting from my participation and involvement in the Allan Hancock Joint Community College District, Law Enforcement Training Program.

This agreement cannot be waived or altered; it affects your rights and obligations if injury or loss occurs during your participation in any activity sponsored by Allan Hancock Joint Community College District, Law Enforcement Training Program.

I acknowledge that I have read the foregoing and that I am fully aware of the legal consequences of this agreement, including that it prevents me from suing my fellow students, the district, and their respective employees, agents, or officers if I am injured or damaged as result of participation in the **Basic Law Enforcement Academy**.

Student's Name/Print

Student's Signature

Date



ACKNOWLEDGMENT AND ASSUMPTION OF POTENTIAL RISK

Use with all sports, recreation, and high risk classes, i.e., athletics, public safety, performing arts, labs, dance.

_____ wishes to participate in the Allan Hancock Joint
(PRINTED NAME)

Community College District sponsored activity(ies) of LE 320 Basic Law Enforcement Academy.

I understand and acknowledge that these activities, by their very nature, pose the potential risk of serious injury/illness to individuals who participate. I understand and acknowledge that some of the injuries/ illnesses that may result from participating in these activities include, but are not limited to, the following:

- 1. sprains/strains
- 2. fractured bones
- 3. unconsciousness
- 4. head/back injuries
- 5. paralysis
- 6. loss of eyesight
- 7. death
- 8. communicable diseases

I understand and acknowledge that participation in these activities is completely voluntary and as such is not required by the District.

I understand and acknowledge that in order to participate in these activities, I agree to assume liability and responsibility for any and all potential risks that may be associated with participation in such activities.

I understand, acknowledge, and agree that the District, its employees, officers, agent, or volunteers, shall not be liable for any injury/illness suffered by me as a result of my actions that is incidental to and/or associated with preparing for and/or participating in the activity(ies).

Unless otherwise advised, I understand that I am responsible for my own transportation to and from the activity(ies) and the college assumes no liability for loss or injury resulting from my transportation, and any person driving a personal vehicle is not an agent of the District. Although the college may assist in coordinating the transportation, any assistance and/or recommendations provided may not be mandatory.

If the college is providing transportation but I do not use the transportation, I am responsible to make my own transportation arrangements, and the college assumes no responsibility or liability of any kind.

I have no known medical condition that may pose a health and/or safety risk to me or others by participating in the activity(ies).

I acknowledge that I have carefully read this ACKNOWLEDGMENT AND ASSUMPTION OF POTENTIAL RISK form and that I understand and agree to its terms.

Student Signature

Date

Parent's Signature (if minor)

Date

IMPORTANT NOTE: Before a student will be allowed to participate in the above activity(ies), a signed Acknowledgment and Assumption of Potential Risk form must be on file each semester and retained within the department for 14 months from the end of activity per the statute of limitation (Gov. Code Sec. 911.2).



AUTHORIZATION TO RELEASE INFORMATION

I understand that investigative-consumer reports may be requested and may include information as to my character, general reputation, personal characteristics, mode of living, academic or professional credential verification, job performance, experience and reasons for termination.

I understand this information will assist in the assessment of my qualifications and may include, but is not limited to, my academic, performance, attendance, achievement, disciplinary, employment history, military service history, criminal history record, and residential history.

I hereby authorize Allan Hancock College Law Enforcement Training Program, Basic Law Enforcement Academy to make any investigations and obtain information relating to my activities from schools, employers, military services, criminal justice agencies, residential management agents, or other sources of information.

I understand that Allan Hancock College Law Enforcement Training Program, Basic Law Enforcement Academy may be requesting information concerning my worker's compensation claims, motor vehicle operations history, and criminal history from various private and public sources along with other public records available.

I understand that Allan Hancock College Law Enforcement Training Program, Basic Law Enforcement Academy may need to release information relating to my activities in the Basic Law Enforcement Academy to the California Peace Officers Standards and Training (POST) to maintain regulatory compliance.

I hereby authorize sources of information or custodians of records to release information pertaining to me upon request by Allan Hancock College Law Enforcement Training Program, Basic Law Enforcement Academy

I acknowledge that a facsimile (FAX) or photographic copy of this authorization will be as valid as the original.

I acknowledge that I have carefully read and reviewed all the provisions above and have voluntarily agreed to sign this authorization.

Signature

Date

Print Full Legal Name

AKA/Other Name(s) Used

Date of Birth

Social Security Number



PUBLICITY RELEASE FORM

I hereby grant my consent to Allan Hancock College to use my name and my likeness, whether in still or moving pictures, my photograph and/or other reproduction, including my voice and features, with or without my name for any editorial, promotion, trade, business or other purpose whatsoever, including testimonial and endorsement advertising. Allan Hancock College may exercise its rights in any way it sees fit for its productions, for advertising and for other purposes. I hereby waive any right to approve the finished photograph, audio recording or video, or any copy that might be used in conjunction with the finished product. I understand I will receive no compensation for photographs, audio recordings or videos used and/or reused.

Please print clearly

NAME _____ **PHONE** _____

STREET ADDRESS _____ **CITY** _____ **ZIP** _____

EMAIL _____ **MAJOR** _____

SIGNATURE _____ **DATE** _____



LAW ENFORCEMENT ACADEMY

FIREARM DISCLOSURE

Have you ever been arrested or convicted of any public offense which would prevent you from legally possessing a firearm? _____ No _____ Yes

If "Yes," list the location, offense(s), date(s), court disposition, and any other pertinent details.

I certify under the penalty of perjury, I have never been convicted of a crime classified as a felony or any of the misdemeanors enumerated in sections 29800(b), 29805, 29815(a), 29820, 29825(a), 29825(b), 29900(a) and 29900(b) of the California Penal Code in the State of California or any other state or political subdivision of the United States of America, nor do I currently have any criminal action pending against me that is classified as a felony or any of the misdemeanors enumerated in sections 29800(b), 29805, 29815(a), 29820, 29825(a), 29825(b), 29900(a) and 29900(b) of the California Penal Code.

I understand that any falsification of information on this Law Enforcement Academy application or Firearm Disclosure may result in my disqualification from attending or a dismissal with prejudice from the Law Enforcement Academy.

Print Full Legal Name

Signature

Date



HAVE YOU EVER ATTENDED A LAW ENFORCEMENT ACADEMY

Yes _____ No _____ If yes, name of Academy: _____

Address: _____

Dates of attendance: _____

Did you graduate? _____ Yes _____ No

If no, explain why: _____



APPLICATION PACKET AND BACKGROUND CHECK CERTIFICATION

I hereby certify that I have personally completed the Academy Application Packet and the Background Check through my agency, and all statements made are true and complete to the best of my knowledge and belief. I understand that any misstatement of material fact may subject me to disqualification and/or dismissal from the Allan Hancock College Law Enforcement Academy.

Print Full Legal Name

Signature

Date



Date Received: _____

Requesting Excess Units

Fall and Spring-20.5 units/Summer and Winter-12 units
Valid only for the semester/term it was approved

Enrolling in more than the maximum allowable unit amount is permitted only upon petition. Permission will be granted if special circumstances are deemed to have existed to justify such a request.

Procedure:

1. **Complete** the form and meet with a counselor for a recommendation.
2. **Submit** completed form to the office of the Dean, Student Services/ Counseling and Matriculation.
3. **Notification:** Students **without** a 3.0 cumulative GPA will be notified by the Office of the Dean of Student Services/ Counseling and Matriculation via student's AHC e-mail account.

REMINDER: For each unit, it is recommended you dedicate two hours of study-time. Therefore, a 20.5 unit load means you will dedicate 20 hours of class time plus 60 hours of outside preparation per week which totals 80 hours per week. Many students need to work while they are attending college. Because of the preparation time noted above it is generally not possible for a student to take a full course load while being employed.

Name

H _____
Student Identification #

Semester Applying For

@my.hancockcollege.edu

MARK THE STATEMENT THAT APPLIES TO YOU:

- Requesting excess units **with a 3.0 cumulative GPA**. Current cumulative GPA _____.
Must be approved by a Counselor.
- Requesting excess units **without a 3.0 cumulative GPA**. Current cumulative GPA _____.
Must be approved by a Counselor and the Dean of Student Services/ Counseling and Matriculation.

LIST CLASSES: Total Units Requesting 22.5

Course	Units	Course	Units
LE320 Basic Academy	22.5		

Why do you need to enroll in excess units and what are your plans to ensure you will be able to complete this unit load? Attach a separate sheet of paper if necessary.

Student Statement: The Basic Law Enforcement Academy is a 21 week, semester length course

I understand that failure to complete the units of enrollment with a GPA of less than a 3.0 may result in denial of future attempts to enroll more than the allowable unit amount.

Student Signature



POST WORKBOOK ORDERING SITE AND INSTRUCTIONS

1. Log on to the Workbook ordering site hosted by FedEx Kinko's at:
https://docstore.fedex.com/post_ca
2. Click on: **Select Documents From Your Online Catalog**
3. Select folder: **Becoming An Exemplary Peace Officer**
Enter: **1** in the Quantity box
Click On: **Add to Cart**
4. Select folder: **Learning Domain Workbooks**
Enter: **1** in the Quantity box for each Workbook LD 01- LD 43 (Workbook LD 14 has been eliminated. Do not order LD 60-LD 63)
Click On: **Add to Cart**
5. Select folder: **Student Scenario Manual**
Enter **1** in the Quantity box
Click On: **Add to Cart**
6. Click On: **Continue**
7. Enter your **Contact Information** and **Payment Method** (A credit card is required to purchase the Workbooks)
8. Click on: **Continue** and follow any additional instructions.

NOTE: The cost for all books is approximately \$259.00.

No Cost Option

*** You also have the option of going to the Law Enforcement Academy page on the college web site and downloading the workbooks to your laptop or tablet ***

*** If we convert all manual to the digital format and issue laptop computers, the POST workbooks will be downloaded to the computers***

NEED HELP WITH PLACING YOUR ORDER

CALL: 1-800-GoFedEx (1-800-463-3339)
customerrelations@fedexkinkos.com



ACADEMY UNIFORM SPECIFICATIONS AND PURCHASING INSTRUCTIONS

Uniform requirements for the Allan Hancock College Law Enforcement Academy:

Class A	Long sleeve shirt, tie, duty pants, boots, duty gear	Inspections, Graduation
Class B	Short sleeve shirt, duty pants, boots, duty gear	Standard Daily Uniform
Class C	Polo (or sweatshirt), tactical BDUs, boots, duty gear	Range
Class C Modified	T-shirt, tactical BDUs, boots or athletic shoes, duty gear if required.	ARCON
PT	PT shirt (or sweatshirt), running shorts, athletic shoes	PT and ARCON

As an Academy Recruit, you will need to purchase the following equipment with the following specifications:

1. **Uniform Shirt:** Department issued shirt, wash and wear polyester blend material with permanent military creases. The uniform shirt shall have button down shirt flap pockets with Velcro closures, shoulder epaulets and badge tab. Agency patches must be sewn on sleeves ½ inch from the shoulder seam and centered. Minimum of one shirt long sleeve shirt is needed. Minimum of 3 short sleeve shirts are needed.
2. **Uniform Pants:** Department issued wash and wear polyester blend pants. Minimum of three pairs are needed.
3. **Tactical Pants:** Department issued tactical BDU pants. Polyester/cotton blend, six pocket style with button or Velcro pocket closers (no snaps). Minimum of one pair needed.
4. **Polo Shirt:** Black polo purchased through All American Screen Printing
5. **Trouser Belt:** Black basket weave belt.
6. **Black plain toe boots:** Lace-up, leather (HiTech, 5.11 or comparable) nylon uppers are optional. The boots must be able to hold a high gloss shine and may have an inside zipper. Minimum of one pair needed.
7. **Tie:** Standard clip-on black uniform tie.
8. **Tie Bar:** Department issued tie bar.



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COLLEGE**
LAW ENFORCEMENT ACADEMY

9. **Name Plate:** Agency name plate.
10. **Duty Jacket:** Department issued duty jacket (e.g. Tact Squad) with agency patches sewn on sleeves ½ inch from the shoulder seam and centered.
11. **Running Shoes:** High quality running shoes (e.g. Nike, Asics, New Balance, etc.) must be specifically designed for running. Cross trainers, basketball, court shoes are not approved.

You may order your uniforms from any uniform store or police uniform catalog as long as the items meet the Academy uniform specifications. Below is a listing of uniform providers. Often, the local uniform stores will sew on your patches for free if you purchase your uniform items from them. Be sure to take the Academy uniform specifications sheet with you when purchasing uniforms items to ensure that you are getting the proper item.

The following vendors are suggested:

<p><u>SAN LUIS OBISPO AREA</u> RANGEMASTER (uniforms and boots) 149 Granada Drive, Suite #A, San Luis Obispo, 805-545-0322</p> <p>TEMPLETON UNIFORMS (uniforms and boots) 3850 Ramada Dr. #A-1B, Paso Robles, 805-434-0814</p>	<p><u>SANTA MARIA AREA</u> CARRS BOOT SHOP - (boots only) 1515 South Broadway, Santa Maria, CA 805-922-5228</p> <p>JOHNNY'S SHOE SHINE SERVICE - (boots shined) 629 South Broadway, Santa Maria, CA 805-720-1994</p>
<p><u>VENTURA AREA</u> ON-DUTY UNIFORMS – (uniforms and boots) 4572 Telephone Road #920, Ventura, CA 805-650-3889</p> <p><u>LOMPOC AREA</u> THE SHACK – (uniforms and boots) 129 W. Central Ave. #D, Lompoc, CA 805-737-9600</p>	<p><u>INTERNET VENDORS</u> GALL'S UNIFORMS 1-800-477-7766 (uniforms and boots) www.galls.com</p> <p>LONG BEACH UNIFORMS 1-888-424-3938 (uniform and boots) www.longbeachuniform.com</p> <p>LA POLICE GEAR 1- 661-294-9499 (uniform and boots) www.lapolicegear.com</p> <p>BOTACHTACTICAL 1-323- 443-3997 (uniform and boots) www.botachtactical.com</p>



Additional Equipment

Sponsored recruits may wear their agency duty gear or rent from the academy.

1. **Duty Gear:** Black basket weave: holster, key case, magazine pouch, baton ring, collapsible baton and holder, two handguff cases and handcuffs, radio holder, flashlight ring.
2. **Firearms:** The Academy can issue a 9mm Glock 17 handgun (see rental fee). The handgun will be issued at the range and turned in at the conclusion of each range training day. You are not allowed to take the handgun home or off campus grounds. Sponsored/co-sponsored Recruits shall use their Agency issued firearm. In lieu of using the Academy issued Glock, Independent Recruits are authorized to use their own handgun (this is not an Academy requirement). Handguns must meet the following criteria:

Caliber: 9 mm (.40 caliber or .45 caliber may be authorized; however, Recruits will have to purchase their own ammunition).

Barrel Length: Not less than 3.8 inches nor longer than 5 inches.

Modifications: Handguns may not have any after-market modifications that are extreme in nature or that would make it unsuitable to carry as an on-duty weapon.

Authorization: Prior to being used in the Academy firearms training, the handgun must be inspected and approved by an Academy Firearms Instructor.

Approved Handguns: The handguns listed in the chart below are the approved handguns for Academy use by Independent Recruits.

Manufacturer	Model or Caliber
Sig-Sauer	P226, P229, P239, P250
Springfield Armory	XD9 Service, XD9 Tactical
Glock	17, 19, 20, 23, 30, 32
Smith and Wesson	M&P9, M&P40
Beretta	92F, 96F
Heckler & Koch	USP 40 caliber or 9mm

3. **Ammunition:** Each recruit will need the following ammunition to complete firearms training:
 - a. **Handgun** – 2500 duty rounds
 - b. **Shotgun** – 500 00 Buck rounds
 - c. **Rifle** – 400 .223 rounds
4. **Duty Bag:** A black duty bag (included in material fee).
5. **Flashlight:** A flashlight (included in material fee).



Additional Required Academy Uniform Items To Be Purchased by the Recruit or Agency:

1. Academy T-Shirts (four navy blue t-shirts are recommended)
2. Academy Sweatshirt (one navy blue sweatshirt is required)
3. Academy Running Shorts: (one pair of running shorts required)
4. Navy blue Academy Cap (one required)
 - a. Sponsored/Co-sponsored recruits shall have one agency ball cap.
5. Blue Lycra® compression type shorts (one pair of blue Lycra® type shorts recommended)
6. Academy Polo (one required)

The above items are purchased at:

All American Screen Printing
304 E. Oak St.
Santa Maria, CA 93454
805-925-0878
www.shirtdoctors.com

If you have any questions or if you need assistance in ordering online from the website, contact Brook or Ken Bradley at All American Screen Printing, 805-925-0878.



LAW ENFORCEMENT ACADEMY

FEE SCHEDULE - SPONSORED RECRUIT

(Effective May 18, 2018)

FEE <i>(FEES SUBJECT TO CHANGE)</i>	AMOUNT	EXEMPTIONS AND WAIVERS For additional information on college related fees and exemptions visit the Allan Hancock College website
Enrollment Fees - \$46.00 Unit LE 320 – 22.5.0 Units	\$ 1,035.00	Fee Waiver (BOG or other approved exemption) Non-California Resident (Contact Admissions and Records)
Health Fee (mandatory)	waived	
Student ID (mandatory)	\$ 2.00	
Parking Fee (optional)	\$ 20.00	
Materials Fee (mandatory)	\$ 348.25	See attached list
Duty Gear*	\$ 0 - 175	.Agency may choose to rent some equipment from the academy, i.e., radio, vest, SIRT weapon.(typical \$50 for Radio and SIRT)
Ammunition and Weapon Rental Fee *	\$ 0 – 1,567	Agency will provide own ammo. Recruits will use academy shotgun and Taser supplies. (\$117)
Grand Total	1580.25	Academy will Invoice Agency

Uniform Fees: \$700.00 (approximate)

LD Book Fees: \$259.00 (approximate)

**ALLAN HANCOCK COLLEGE****LAW ENFORCEMENT ACADEMY****COURSE FEES - Sponsored Recruit****Fall 2018 Class #116**

	Full Fees		Fees / Agency Provided Equipment	
COLLEGE FEES				
1 Enrollment Fees - \$46.00 Unit	(22.5 Units)	\$ 1,035.00	\$	1,035.00
2 Student ID		\$ 2.00	\$	2.00
3 Parking Fee (optional)		\$ 20.00	\$	20.00
	TOTAL	\$ 1,057.00	\$	1,057.00
MATERIAL FEES				
1 CPR Micro Shield		\$ 6.00	\$	6.00
2 Gear Bag		\$ 27.00	\$	27.00
3 3 Cell Flashlight		\$ 20.00	\$	20.00
4 Report Forms (5 pads)		\$ 13.75	\$	13.75
5 Line Guide Template		\$ 12.00	\$	12.00
6 Law Tech Penal Code		\$ 40.00	\$	40.00
7 Law Tech Vehicle Code		\$ 31.00	\$	31.00
8 300 Sheets of Lined Paper		\$ 3.00	\$	3.00
9 White Notebook Paper & 8 tab dividers		\$ 11.50	\$	11.50
10 Brainbook & Emotional Survival for LE		\$ 30.00	\$	30.00
11 3 in 1 Traffic Template		\$ 20.00	\$	20.00
12 Field Note Pads (6)		\$ 5.00	\$	5.00
13 Diagnostic Pen Light		\$ 3.00	\$	3.00
14 Safety Eyewear		\$ 4.00	\$	4.00
15 Recruit Manual, Scenario Manual, EPO 16 Mouth Guard		\$ 25.50	\$	25.50
17 PT Manual, TC Manual, Report Manual		\$ 7.00	\$	7.00
18 Arrest and Control Manuals (2)		\$ 27.50	\$	27.50
19 USB drive		\$ 44.00	\$	44.00
20 Water Hydration Pack		\$ 12.00	\$	12.00
21 Runner Mesh Ball Cap		\$ 30.00	\$	30.00
		\$ 7.00	\$	7.00
	TOTAL	\$ 378.25	\$	378.25
DUTY GEAR FEE				
1 Full Leather Gear	Optional Rental Fee	\$ 100.00	Optional Rental Fee	\$
2 Radio and Holder (w/ AHC Channel)	Optional Rental Fee	\$ 25.00	Optional Rental Fee	\$ 25.00
3 Ballistic Vest	Optional Rental Fee	\$ 25.00	Optional Rental Fee	\$
4 SIRT Weapon and Tac Light	Optional Rental Fee	\$ 25.00	Optional Rental Fee	\$ 25.00
		\$ 175.00		\$ 50.00
AMMUNITION FEE				
1 9mm Weapon	Optional Rental Fee	\$ 25.00	Agency Provided-No Cost	
2 Shotgun	Optional Rental Fee	\$ 25.00	Academy Provided Fee	\$ 25.00
3 Taser, Cartridges, Batteries	Optional Rental Fee	\$ 92.00	Academy Provided Fee	\$ 92.00
4 9mm 2500 Rounds		\$ 625.00	Agency Provided-No Cost	
5 12 ga Buckshot 500 Rounds		\$ 600.00	Agency Provided-No Cost	
6 .223 Rifle Ammo 400 Rounds		\$ 200.00	Agency Provided-No Cost	
	TOTAL	\$ 1,567.00	\$	117.00
	TOTAL	\$ 3,177.25	\$	1,602.25
OTHER				
1 Uniforms (PT)		\$ 150.00 (apprx.)		\$ 150.00 (apprx.)
2 POST LD Workbooks		\$ 259.00 (apprx.)		\$ 259.00 (apprx.)