

Academic Policy & Planning Committee Agenda

Meeting: Thursday February 8, 2017 in B-100 at 2:00 PM

VOTING MEMBERS (14)

Chair –
 Vice-Chair – David DeGroot
 Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Lydia Maxwell
 English – Kate Adams
 Fine Arts – Tim Webb
 Kinesiology, Rec & Athletics – Sheri Bates
 Health Sciences – Mary Pat Nelson/Larry Manalo Jr

Industrial Technology – Gabriel Marquez
 Academic/Student Affairs – Kathy Headtke
 Languages & Communication – Andrea Sanders
 Life and Physical Sciences – Rob Lennihan
 Mathematics Sciences – Derek Mitchem
 Public Safety – Kristy Treur
 Social & Behavioral Sciences – Tom VanderMolen
 Student Representative – Vacant

NON-VOTING MEMBERS

Curriculum Specialist – Rebecca Andres
 VP, Academic Affairs – Melinda Nish
 Admissions & Records – Janet Hooghuis and Betsy Wilcox
 Articulation – David DeGroot
 Community Education – Sofia Ramirez-Gelpi
 Part-Time Faculty Union –

OTHER

Past Chair –

STANDING INVITEES

Dean, Academic Affairs – Margaret Lau
 Dean, Academic Affairs – Richard Mahon
 Dean, Academic Affairs – Bob Curry
 Dean, Student Services – Robert Parisi
 Dean, Academic Affairs – Sofia Ramirez Gelpi

Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Extended Campus – Rick Rantz
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher

LEGEND

I = Initiator
 R = A&P Department Representative
 Lec = Lecture Units
 Lab = Laboratory Units
 CO = Chancellor's Office

Mission of the College: Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.

Duties of the Committee: The AP&P Committee:

- guides the development of curriculum and encourages creativity, flexibility, and innovation in curriculum development. It is a multidisciplinary committee and must have the broadest of academic perspectives.
- is charged with the vigilant oversight of all of the college's curricula including the review, approval, and renewal of sound curriculum. Upon approval, the AP&P Committee shall offer its recommendations to the Academic Senate and Board of Trustees.
- certifies academic rigor, academic quality, academic integrity, and adherence to standards and regulations provided in Education Code and Title 5.
- refers curriculum matters beyond the scope of its normal business to the Academic Senate.
- examines, researches, and analyzes the issues presented for program vitality, and prepares a report with recommendations for consideration to the Academic Senate. The recommendations will be presented to the Senate Executive Committee and the Academic Senate.

Approval of Minutes: Nov 30, 2017

Approval of the Agenda:

Information Item: Goals and Achievements 2018: Work in Progress

Action Item: Summary Report

Information Item: College Now Update. Due: March 8, 2018.

Information Item: Package Proposal in CNET

Information Item: Sunset Report.

First Reading/Consent Agenda:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Textbook Change	SOC 104	Social Science Research Methods (Lec 3) Prerequisite: SOC 101	The DL elements need to be updated.

Second Reading:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Major Modification	ANTH 105 ENGL 105	Language and Culture (Lec 3) DL: Yes Justification: The course is modified to meet C-ID requirements for transfer. The modifications are due 18 months after June 28, 2017. Modifications: Course Objectives and Content.	Review the attached file: C-ID Primary reviewer Email. Cross-listed Course: ENGL 105 TOP code: 2104.00 Human Services General. Thus, make corrections in ANTH 105 and align these changes in ENGL 105. DL: Remove any references to BlackBoard and use learning management system (LMS).
Course Review	ECS 125	Curriculum for School-Age Children (Lec 3) Advisories: ENGL 513, ECS 100, and ECS 101. Modifications: Methods of Instruction are more detailed. Methods of Evaluation. Texts and Other Materials.	
GE Request AHCGE, CSUGE, and IGETC	FILM 109	Contemporary Asian Cinema (Lec 2.5/Lab 0.5) Advisory: ENGL 101 Demand: Polls were taken in both Film 110 T/R 9:30 - 12:20 and Film 101 T/R 1-3. Each class has 25 students. When asked how many students would be interested in this course, the results were as follows: Film 110, 7 students, Film 101, 9 students. The film program fully enrolls multiple film studies courses every semester including summer. Contemporary Latin American Cinema is taught Fall, Spring and Summer every year fully enrolled.	AHC GE Cat 3 Humanities CSU GE Area C Arts and Humanities IGETC Area 3 Arts and Humanities Comments: Align Assignments with Evaluation.
NEW Course Proposal	FILM 129	Documentary Production Advisory: FILM 110 Justification: The curriculum has been successfully offered as an experimental course twice already. This course will be available as selected units going forward. Demand: This course has been offered successfully twice as FILM 179A, Documentary Production.	
Major Modification	FSN 132	Introduction to Culinary Professions (Lec 1) Advisory: ENGL 512 Rationale: Course review. Modifications: MOI, OA, and Text and Materials.	TOP 130600 Nutrition, Foods, and Culinary Arts SAM: Occupational Impact Report. AA Culinary CofA Culinary Arts and Management: Restaurant Management
Major Modification	GEOL 199D	Topics in Geology: CA (Transect) (Lab 2) Rationale: Course review for program review	Comment: Would the course meet the Health and Wellness:

		Modifications: SLO, MOI, Text and Other Materials.	Activity graduation requirement?
Course Review	GRPH 110	Introduction to Graphic Design Offering: Fall and Spring Modifications: Requisites, course objectives, outside assignments, and MOE.	SAM Code: Occupational. Text: Robin, Williams. Non-Designer's Design Book. 2008. Course impact: It is an advisory to GRPH 113, GRPH 115, and GRPH 117. It is part of a number of programs.
Course Review	GRPH 115	Digital Design and Publishing (Lec 2.5/Lab 0.5) Advisories: GRPH 110 or GRPH 112 or GRPH 113 Rationale: This course is being modified to reflect current practices in the industry in publishing and enhanced capabilities of the software about digital publishing and ebooks. In addition, the lab portion is being moved into a new proposed stand-alone course so that students have more lab time to learn and complete projects. Modifications: Units and hours (Increased lecture from 2 to 2.5 hours. Decreased lab hours from 3 to 1.5 hours), MOI, Textbook and other materials.	Course impact: AS Applied Design Media: Graphics
New Program	GRPH	Applied Design/Media: Graphics Certificate of Achievement Total major units: 35 Core: 26 Selected units: 9	Attachment: Applied Design Advisory Meeting 4-18-2016. No feasibility study. Note: Currently, we have the AS Applied Design/Media: Graphics with 35 major units.
<p>Justification: In preparation for Program Review, consultation with our Advisory Committee and conversations with Margaret Lau, the need is clear that a Certificate of Achievement would serve students who are interested in employment in the field of graphic design.</p> <p>It is important to have this Certificate of Achievement so that our students can be workforce ready if they are not able or interested in transferring to a CSU.</p> <p>Description of Program Modification: This Certificate includes all of the Graphic Design specific coursework required for the AS degree. New and evolving technology has created a skills gap as it develops more quickly than the industry can keep up. Proficiency in current 2D and 3D design software and hardware are critical, creating a need for graphic designers with state-of-the-art skills.</p> <p>This Certificate aligns with the mission statement "Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural and economic vitality of our diverse community."</p>			
Major Modification DL Review	LBRY 170	Library Research Methods (Lec 2) DL: Yes. Previously approved. Advisory: ENGL 513 Justification: The course is being modified for two reasons. 1. To reflect a new textbook and 2. To add an additional option on the final capstone project that gives students more flexibility to demonstrate knowledge of learning objectives. Modifications: Course objectives, MOE, Text and other materials,	

Major Modification	NURS 101	Foundations for Caring (Lec 2) LOE: Admittance to the RN Program Modifications: MOI, Text, MOE, OA,	
Course Review	WFTL 321	Personnel Time Recorder J-261 (Lec 1) Advisory: WFTL 310 Modifications: Grading Method (Letter Grade or P/NP to P/NP).	Cal Fire SLO County Fire Department. 8-22-2014. The letter indicated, "prerequisites are no longer required".

Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

Reports

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. CurricUnet & Support

Call for Future Agenda Items

Curriculum Development Handbook
AP&P Evaluation Recommendations and Follow-up

Call to Adjourn.

Next Meetings:

AP&P: Feb 8, 2018 (2-4 PM)
TRC: Feb 15, 2018 (2-4 PM)
AP&P: Feb 22, 2018 (2-4 PM)

AP&P Agendas and Minutes can be found in "quick links" on the college website: <http://www.hancockcollege.edu/app/meetings.php>

Title: Applied Design/Media: Graphics

Award Type: Certificate of Achievement

The Applied Design/Media: Graphics Program is designed to prepare students for entry-level employment, entrepreneurship, and transfer to a four-year university graphics program. A variety of design career options are available including illustration, graphic design, design for print and digital publishing, web design and 3D modeling. Introductory courses will provide individuals with hands on experience using a number of visual mechanics techniques and software applications. Core courses will teach students an understanding of visual communications and provide a strong foundation of digital imagery concepts and skills. Capstone courses offer a unique opportunity to create a collective portfolio of student work.

The graduate of the Certificate of Achievement in Applied Design/Media: Graphics will:

- Apply methods of critical thinking through research, analysis, conceptualization and prototyping in the development of effective design solutions for a selection of visual communication problems.
- Create and develop visual form in response to graphic communication problems using the principles of visual organization and composition, information hierarchy, symbolic representation, typography, aesthetics, and the construction of meaningful images.
- Demonstrate proficiency in specific technologies to digitally create, capture and manipulate imagery and design components in the development of professional quality graphics for print and/or digital publishing.

- Integrate artistic expression, professional attitudes and effective working habits as individuals or as members of a team.
- Produce a digital portfolio that showcases individual graphic design competencies.

Program Requirements

For the certificate, 35 units are required.

Required Core Courses (26 units)

		Units: 26
GRPH108	Design 1 On The Computer	3
or		
ART110	Design 1	3
GRPH110	Introduction to Graphic Design	3
GRPH111	Digital Imagery Lab	1
GRPH112	Digital Imagery	3
GRPH113	Digital Illustration	3
GRPH114	Digital Illustration Lab	1
GRPH115	Digital Design and Publishing	3
GRPH116	Digital Portfolio	3
GRPH117	Typography	3
MMAC101	Introduction to Multimedia Processes	2
MMAC102	Introduction to Multimedia Lab	1

Plus a minimum of 9 units selected from the following

		Units: 9
ART106	Art of the 20th Century	3
ART112	Design Color Theory	3
ART120	Drawing 1	3
GRPH118	Introduction to Web Graphics	3
FILM101	Film as Art and Communication	3
GRPH127	History of Graphic Design	3
GRPH120	Advanced Design for Publishing	3
GRPH130	3D Modeling For Production	3
GRPH189	Independent Projects	1 - 3
MMAC114	Dynamic Internet Design	3
MMAC126	Introduction to Motion Graphics	3

Total Program Units

35

Academic Senate Academic Policy & Planning (AP&P) Committee

Functions:

1. Provide recommendations, through the Academic Senate, to the Superintendent/President and District Board of Trustees regarding courses and instructional programs. This includes:
 - a. New curriculum and programs.
 - b. Proposed changes and revisions to existing curriculum and programs.
 - c. Discontinuance of existing programs.
 - d. General Education criteria.
 - e. Board policies on PCAs, curriculum development, and program discontinuance pertaining to curricular matters.
2. Provide recommendations to the Academic Senate on policies which define processes for creating and modifying curriculum and programs. When approved these policies are then housed in the Academic Senate AP&P Curriculum Development Handbook.
3. Submit recommendations (from 1 and 2 above) in the Curriculum Summary report to Academic Senate at least once per semester.
4. Annually prepare and deliver a report of accomplishments, challenges, and recommendations for improvement to Academic Senate at its first meeting in May.

Membership:

Voting Members - There shall be a member from each instructional department; one member from counseling; one member representing faculty from the Academic/Student Service Department, and one student member, who shall be from the ASBG Commissioner of Curriculum.

Non-Voting Members - The vice president, academic affairs, shall be ex-officio without vote; the articulation officer shall be ex-officio without a vote (unless such member sits as the department representative from the counseling department); one member from the admissions and records office; one member from non-credit community education and programs; and the curriculum specialist.; and the Banner specialist.

Eligibility - Faculty voting members shall be duly elected or appointed by the departments according to each department's procedures. All full-time faculty members of departments and counseling are eligible.

Length of Membership:

The term of office for faculty shall be for two years except where the incumbent is elected chairperson when it will then be extended to cover his/her tenure. The tenure of office for the student member shall be one year. The purpose of a two-year term is to have only one-half of the membership change each year, having no more than one-half of the members in their first term. There is no limit on the number of times a member or chair may be reelected. Since the chairperson may cast deciding votes, additional representation by his/her department is not required, and the tenure of his/her replacement may be adjusted to one year or three years as required to maintain the following scheduled elections:

ODD YEARS:

Applied Social Sciences
Counseling
English
Health Sciences
Life and Physical Sciences
Mathematical Sciences
Public Safety

EVEN YEARS:

Business
Fine Arts
Kinesiology, Recreation, & Athletics
Industrial Technology
Languages and Communication
Academic/Student Service Department
Social & Behavioral Sciences

Chair:

The election of the chair for the committee shall be in accordance with the Academic Senate Elections Code. The chairperson shall be elected on or before April 1 for the following term. Any presently serving voting member shall be eligible. Nominations shall be from the floor and voting shall be by secret ballot. In the event no current faculty member of the committee is willing to chair, the current chairperson of the committee shall so advise the Senate Executive Committee. The Senate Executive Committee shall then direct the Senate Elections Committee to obtain nominations and conduct the election of the chair in accordance the Academic Senate Elections Code. The term of office shall be two years. [Any presently or previously serving voting member of the committee shall be eligible.](#) In addition to **developing the agendas** and presiding over meetings, the chairperson may appoint ad hoc committees to study, investigate and report on any subject within the committee's purview.

Meetings:

Meetings are held **as needed** as mutually agreed by the committee. ~~Past practice is that~~ Meetings are **typically held on every other Thursday afternoon from 2—4 pm unless the curriculum review load requires back to back Thursday meetings. The technical Review Committee meets the alternating Thursday afternoons. from 2—4 pm.**

Agenda:

The chair is responsible for preparing, distributing, and posting the agenda.

Minutes:

The curriculum specialists is responsible for preparing the minutes. The chair is responsible for preparing, distributing, and posting the minutes.

Chair and Member Duties:

A description The roles and responsibilities of the chair and member duties are included in the Curriculum Development Guide Handbook.



I. 2017-2018 Approved College Now Course List

Course List: High school students **are not** eligible to take courses at AHC *if the courses are available at their high school*. Remedial math and English courses are also excluded from this list. *College Now!* students can only enroll in courses on this list.

Math and English *College Now!* students are eligible to test and enroll into math and English courses at the 100level only. These courses are marked with a ☆.

Course Requisites Students who wish to take courses listed here must meet the stated academic prerequisites or co-requisites. Courses with pre/co-requisites are listed on this list with an asterisk *.

Auditions Courses with a ☆ require an audition or limitation on enrollment/admittance to a program

AB 351	ART 106	AT 343	CBOT 360	EL 111*	ENTR 101	FRCH 101
AB 356	ART 107	AT 370	CBOT 361	EL 112*	ENVT 101	FRCH
AB 370	ART 108	ATH 104	CBOT 362	EL 113*	ENVT 150	102*
ACCT 100	ART 109	ATH 106*	CHEM 110	EL 114*	ENVT 151*	FSN 109
ACCT 317	ART 110	BIOL 100	CHEM 120*	EL 118*	ENVT 152	FSN 110
AG 101	ART 112*	BIOL 120	CHEM 140*	EL 119*	ENVT 153	FSN 112
AG 102	ART 113*	BIOL 132	CHEM 150*	EL 122*	ENVT 154	FSN 132
AG 120	ART 115	BIOL 135	CHEM 151*	EL 123*	ENVT 155	FT 101
AG 121	ART 120	BIOL 145*	CS 102	EL 125*	ET 100	FT 102
AG 122	ART 121*	BIOL 199	CS 111*	EL 126*	ET 104	FT 103
AG 125	ART 124	BUS 101	CS 112*	EL 135*	ET 117	FT 104
AG 130*	ART 125	BUS 102	CS 131*	EL 136*	ET 140*	FT 379
AG 135	ART 126*	BUS 103	CS 175*	EL 179	ET 145*	FT 399
AG 150	ART 127	BUS 104	CS 181*	EL 320	ET 370	GBST 141
AG 152	ART 128*	BUS 107	DANC 101	EL 332	FCS 130	GEOG 101
AG 153	ART 129	BUS 110	DANC 148★	EL 370	FCS 131	GEOG 102
AG 154	ART 130*	BUS 111	DANC 170★	EMS 102	FCS 137	GEOG 103
AG 155	ART 131	BUS 121	DANC 180★	EMS 300*	FCS 138	GEOL 100
AG 156	ART 132	BUS 130	DANC 182★	EMS 301*	FCS 139	GEOL 114
AG 157	ART 144*	BUS 141	DANC 183★	EMS 302*	FCS 140	GEOL 131
AG 158	ART 146*	BUS 160	DANC 185★	EMS 306	FCS 144	GEOL 141
AG 179D	ART 150*	BUS 189	DANC 186★	EMS 307	FCS 170	GRPH 110
AG 307	ART 160	BUS 302	DANC 186★	EMS 310	FCS 171	GRPH
AG 312*	ART 161	BUS 303	DANC 199	EMS 325	FCS 199	111*
AG 314	ART 162	BUS 386	DANC, all	EMS 328	FCS 360	GRPH
AG 324	ART 163	CA 120	activity	EMS 401*	FILM 101	112*
AJ 101	ART 164	CA 124	DRMA 103	EMS 416*	FILM 102	GRPH
AJ 103	ART 165	CA 125	DRMA 104	ENGL 100*☆	FILM 103	113*
AJ 301	ART 199	CA 129	DRMA 106*	ENGL 101*☆	FILM 104	GRPH
ANTH 101	ART 366	CA 323	DRMA 110	ENGL 102*	FILM 105	114*
ANTH 102	ART 367	CBIS 101	DRMA 111	ENGL 103*	FILM 106*	GRPH 115
ANTH 103	ART 368	CBIS 112	DRMA 118	ENGL 106*	FILM 110	HED 100
ANTH 110*	ART 380*	CBIS 141	DRMA 199N	ENGL 107	FILM 111*	(no
ANTH 122	ART 381*	CBIS 142	ECON 101*	ENGL 108	FILM 112	DL
ANTH 199	ART 382*	CBIS 350*	ECON 102*	ENGL 110*	FILM 114	HIST 101
ARCH 111	ART 383*	CBIS 351*	ECON 121	ENGL 130*	FILM 115	HIST 102
ARCH 121	ASL 120	CBIS 352*	ECON 130	ENGL 131*	FILM 116*	HIST 103
ARCH 122	ASL 121*	CBIS 371	ECON 141	ENGL 132*	FILM 117	HIST 104
ARCH 131	ASL 124*	CBIS 373	ECS 100	ENGL 133*	FILM 118*	HIST 105
ARCH 151*	ASL 130*	CBOT 100	ECS 101	ENGL 135*	FILM 120	HIST 107
ARCH 152*	ASTR 100	CBOT 131	ECS 303	ENGL 137*	FILM 121	HIST 108
ARCH 160	AT 100	CBOT 312	EDTC 300	ENGL 139*	FILM 123	HIST 118
ARCH 370	AT 133*	CBOT 333	EL 104	ENGL 145*	FILM 125	HIST 119
ART 101	AT 303*	CBOT 336	EL 105	ENGL 146*	FILM 126	HIST 120
ART 103	AT 313*	CBOT 337	EL 106	ENGR 100	FILM 127	HUM 101
ART 104	AT 323	CBOT 350*	EL 107*	ENGR 124*	FILM 380*	HUM 102
ART 105	AT 341	CBOT 351*	EL 108*	ENGR 126*	FILM 381*	HUM 103
			EL 109*			HUM 104
						HUM 105
						HUSV 101
						HUSV 102
						HUSV 103
						HUSV 104

II. 2017-2018 Approved College Now Course List

Course List: High school students **are not** eligible to take courses at AHC *if the courses are available at their high school*. Remedial math and English courses are also excluded from this list. *College Now!* students can only enroll in courses on this list.

Math and English *College Now!* students are eligible to test and enroll into math and English courses at the 100level only. These courses are marked with a ☆.

Course Requisites Students who wish to take courses listed here must meet the stated academic prerequisites or co-requisites. Courses with pre/co-requisites are listed on this list with an asterisk *.

Auditions Courses with a ★ require an audition or limitation on enrollment/admittance to a program

HUSV 105	MT 370	PHIL 112	SPAN 101	
HUSV 106	MUS 100	PHIL 114*	SPAN 102*	PE 120
HUSV 107	MUS 101	PHIL 121	SPAN 103*	PE 121
HUSV 110	MUS 102	PHIL 122	SPAN 104*	PE 122
HUSV 111	MUS 104	PHSC 111*	SPAN 105*	PE 123
HUSV 112	MUS 106	PHSC 112	SPAN 110*	PE 129
HUSV 113	MUS 110	PHTO 110	SPAN 111*	PE 130
ITAL 101	MUS 111	PHTO 120*	SPAN 112*	PE 132
ITAL 102*	MUS 112*	PHTO 130*	SPCH 101	PE 133
ITAL 103*	MUS 113*	PHTO 140*	SPCH 106	PE 134
ITAL 104*	MUS 114*	PHTO 150*	SPCH 108	PE 140
LBRY 170	MUS 115	PHTO 170	SPCH 110	PE 141
LDER 111	MUS 116*	PHTO 179	STEM 100	PE
LS 101	MUS 117	PHTO 199	WFT 101	142
LS 312	MUS 118	PHTO 380*	WFT 102	PE
MATH 100*☆	MUS 119*	PHTO 381*	WFT 103	143
MATH 121*☆	MUS 120	PHTO 382*	WFT 104	PE
MATH 123*☆	MUS 121	PHTO 383*	WFT 105	146
MATH 131*☆	MUS 123	PHTO 384*	WFT 301	PE
MATH 135*☆	MUS 124*	PHTO 385*	WFT 302	154
MATH 141*☆	MUS 125	PHYS 100	WLDT 106	PE
MATH 181*☆	MUS 126	PHYS 110*	WLDT 107*	160
MATH 182*☆	MUS 128	PHYS 141*	WLDT 306*	PE
MATH 183*☆	MUS 129	PHYS 142*	WLDT 307*	164
MATH 184*☆	MUS 132★	PHYS 161*	WLDT 308*	PE
MMAC 101*	MUS 137★	PHYS 162*	WLDT 370	167
MMAC 102*	MUS 140★	PHYS 163*	WLDT 399	PE
MMAC 112	MUS 143	POLS 101		170
MMAC 114	MUS 144★	POLS 103		PE
MMAC 115	MUS 145★	POLS 104		172
MMAC 116*	MUS 146★	POLS 106		
MMAC 117	MUS 150★	PROD 301		
MMAC 118*	MUS 151★	PSY 101		
MMAC 125	MUS 160	RE 100		
MMAC 126	MUS 179	REC 101		
MMAC 127	PD 100	REC 103		
MMAC 128	PD 101	REC 105		
MMAC 199	PD 110	REC 107		
MMAC 380*	PD 115	REC 179		
MMAC 381*	PD 120	RVT 300		
MMAC 382*	PEIA 95	SOC 101		
MT 109	PE 100	SOC 110		
MT 301	PE 106	SOC 120		
MT 302	PE 128	SOC 122		
MT 303	PHIL 101	SOC 155		
MT 304	PHIL 102	SOC 160		
	PHIL 105	SP 128		

*The Physical Education courses listed to the left in bold, require permission of the instructor of record which may be granted the first day of the term, if enrollment in the course permits adding **College Now!** students. In addition to the instructor's permission, CN students must also meet all other criteria for the **College Now!** program, before enrolling in a PE course, and complete a PE Disclaimer form.*