

Academic Policy & Planning Committee Agenda

Meeting: Thursday March 3, 2017 in B-100 at 2:00 PM

VOTING MEMBERS (14)

Chair – Larry Manalo Jr.
 Vice-Chair – David DeGroot
 Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Lydia Maxwell
 English – Denize Cain
 Fine Arts – Christopher Hite
 Kinesiology, Rec & Athletics – Sheri Bates
 Health Sciences – Mary Pat Nelson

Industrial Technology – Gabriel Marquez
 Academic/Student Affairs – Kathy Headtke
 Languages & Communication – Andrea Sanders
 Life and Physical Sciences – Rob Lennihan
 Mathematics Sciences – Derek Mitchem
 Public Safety – Kristy Treur
 Social & Behavioral Sciences – Tom VanderMolen
 Student Representative – Allie Shea

NON-VOTING MEMBERS

Curriculum Specialist – Rebecca Andres
 VP, Academic Affairs – George Railey
 Admissions & Records – Janet Hooghuis and Betsy Wilcox
 Articulation – David DeGroot
 Community Education – Vacant

OTHER

Past Chair –
 Part-Time Faculty Union – Danielle Blanchard

STANDING INVITEES

Dean, Academic Affairs – Margaret Lau
 Dean, Academic Affairs – Richard Mahon
 Dean, Academic Affairs – David Humphreys
 Dean, Student Services – Robert Parisi
 Dean, Academic Affairs – Sofia Ramirez Gelpi
 Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Extended Campus – Rick Rantz
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher

LEGEND

I = Initiator
 R = A&P Department Representative
 Lec = Lecture Units
 Lab = Laboratory Units
 CO = Chancellor's Office

Mission of the College: Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.

Duties of the Committee: The AP&P Committee:

- guides the development of curriculum and encourages creativity, flexibility, and innovation in curriculum development. It is a multidisciplinary committee and must have the broadest of academic perspectives.
- is charged with the vigilant oversight of all of the college's curricula including the review, approval, and renewal of sound curriculum. Upon approval, the AP&P Committee shall offer its recommendations to the Academic Senate and Board of Trustees.
- certifies academic rigor, academic quality, academic integrity, and adherence to standards and regulations provided in Education Code and Title 5.
- refers curriculum matters beyond the scope of its normal business to the Academic Senate.
- examines, researches, and analyzes the issues presented for program vitality, and prepares a report with recommendations for consideration to the Academic Senate. The recommendations will be presented to the Senate Executive Committee and the Academic Senate.

Approval of Minutes: Feb 16, 2017

Approval of the Agenda:

Consent Agenda:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Minor Modification	FASH 104 Old: FCS 144	Historic Fashion/Costume (Lec 3) Rationale: Align text, teaching methods, assignments with industry standards.	I: Ginger Behnke R: C Bisson Change: Course number to 114. SAM Code: C Occupational.
Minor Modification	FILM 110	Introduction to Motion Picture and Video Production Rationale: Textbook is updated and catalog description is changed to acknowledge there is an available lab.	I: Christopher Hite R: C Hite

First Reading:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Major Modification	AG 314	Organic/Biodynamic Winegrowing (Lec 3)	I: Alfredo Koch

		Rationale: To modify title to better reflect contents.	R: R Lennihan
Major Modification	DANC 126	Clinic in Ballet Barre (Lab 0.5) Repeats: 0 GE: AHC Health and Wellness: Physical Activity Rationale: Course review	I: Diane McMahon R: C Hite
Major Modification	DANC 133	Hip Hop Dance Repeats: 0 A: ENGL 514 GE: AHC Health and Wellness: Physical Activity Rationale: Current repeatability rules.	I: Diane McMahon R: C Hite
Major Modification Update DL	FILM 105	Film and Television Writing 1 (Lec 2.5/Lab 0.5)	I: Christopher Hite R: C Hite
Major Modification	OLDR 7212A	Watercolor Painting Contact Hours: 45-51 Repeat: 99 Rationale: This course is undergoing review to update it and meet ACCJC standards.	I: Elaine Healy
New Course	REC 109	Outdoor & Adventure Recreation (Lec 3) Rationale: The Recreation Major Advisory Committee has recommended that a class in Outdoor and Adventure Recreation be added to the curriculum. This recommendation is based on the observation and opinions of the committee members who are professionals in the local recreation industry. They have noted an increase in students pursuing a concentration in Recreation and Adventure Tourism within the Recreation majors at Cal State universities. Committee members also commented that even in these difficult economic times, there is an increase of opportunities for employment within Outdoor and Adventure Recreation.	Origination Date: 04/03/2014 Experimental Course Conversion I: Sheri Bates R: S. Bates

Second Reading:

Proposal Type	Prefix & Number	Course Title (Units)	Comments
Major Modification	AG 105	Wine Marketing and Sales (Lec 3) Rationale: Enter Student Learning Outcomes and introduce text.	I: Alfredo Koch R: R Lennihan
Course Review Major Modification	AG 106	Winery and Vineyard Financial Management (Lec 3) A: ACCT 130 / CBIS 371	I: Alfredo Koch R: R Lennihan
Major Modification DL Update	AG 114	Wine Business (Lec 3) A: BUS 101 / ENGL 514	I: Alfredo Koch R: R Lennihan
Major Modification	AG 303	European Wine and Food (Lec 0.5) LOE: Must be 21 years or older	I: Alfredo Koch R: R Lennihan
Major Modification C-ID	ART 122	Life Drawing 1 (Lec 2/Lab 1) P: ART 120	I: Deborah West R: C Hite

Major Modification	CA 119	Introduction to the Hospitality Industry (Lec 2) A: ENGL 514	I: Ronald Lovell R: C Bisson
Major Modification	CA 121	Basic Baking and Pastry (Lec 2/Lab 1) P: MATH 531	I: Ronald Lovell R: C Bisson
Major Modification	CA 122	Advanced Baking and Pastry (Lec 2/Lab 1) P: CA 121	I: Ronald Lovell R: C Bisson

Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

Action Item: Implementation of META, new version of CNET

Action Item: Course Review Policy/Procedure/Course Review Packet

Action Item: BP/AP 4100 Graduation Requirements

Action Item: Academic Year 2017-2018 Calendar

Information Item: Update Credit by Exam List

NEW! Information Item: Approval Process: Integration of the Technical review Committee

Reports

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. CurricUNET & Support

Call for Future Agenda Items

Call to Adjourn.

Next Meetings:

TRC Meeting: Thursday, Mar 10, 2017, B-100, 2:00 – 4:00 PM

AP&P Committee Meeting: Thursday, Mar 17, 2017, B-100, 2:00 – 4:00 PM

AP&P Agendas and Minutes can be found in “quick links” on the college website: <http://www.hancockcollege.edu/app/meetings.php>