Academic Policy & Planning Committee Agenda
Meeting: Thursday November 29, 2018 in Board Room at 2:00 PM

VOTING MEMBERS (14)

Chair – Larry Manalo Jr.
Vice-Chair – David DeGroot
Applied Behavioral Sciences – Christine Bisson
Business – Brent Darwin
Counseling – Lydia Maxwell
English – Kate Adams
Fine Arts – Adrienne Allebe
Kinesiology, Rec & Athletics – Sheri Bates
Health Sciences – Mary Pat Nelson

Industrial Technology – Patrick McGuire
Academic/Student Affairs – Kellye Cohn
Languages & Communication – Andrea Sanders
Life and Physical Sciences – Wendy Hadley
Mathematics Sciences – Derek Mitchem
Public Safety – Kristy Treur
Social & Behavioral Sciences – Tom VanderMolen
Student Representative – Yolanda Alishahi

NON-VOTING MEMBERS

Curriculum Specialist – Rebecca Andres
VP, Academic Affairs – Robert Curry
Admissions & Records – Josie Cabanas and Stephen Bernardo
Articulation – David DeGroot
Community Education – Sofia Ramirez-Gelpi
Part-Time Faculty Union – Jim Houlis

OTHER

Past Chair – David DeGroot & Sofia Ramirez-Gelpi

STANDING INVITEES

Dean, Academic Affairs – Margaret Lau
Dean, Academic Affairs – Richard Mahon
Dean, Academic Affairs – David Humphreys
Dean, Student Services – Robert Parisi
Dean, Academic Affairs – Sofia Ramirez Gelpi

Dean, Matriculation/Counseling – Yvonne Teniente
Dean, Extended Campus – Rick Rantz
Associate Dean/Athletic Director – Kim Ensing
Associate Dean/PCPA Director – Mark Booher

LEGEND

I = Initiator
R = A&P Department Representative
Lec = Lecture Units
Lab = Laboratory Units
CO = Chancellor's Office

Mission of the College: Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.

Duties of the Committee: The AP&P Committee:
- guides the development of curriculum and encourages creativity, flexibility, and innovation in curriculum development. It is a multidisciplinary committee and must have the broadest of academic perspectives.
- is charged with the vigilant oversight of all of the college's curricula including the review, approval, and renewal of sound curriculum. Upon approval, the AP&P Committee shall offer its recommendations to the Academic Senate and Board of Trustees.
- certifies academic rigor, academic quality, academic integrity, and adherence to standards and regulations provided in Education Code and Title 5.
- refers curriculum matters beyond the scope of its normal business to the Academic Senate.
- examines, researches, and analyzes the issues presented for program vitality, and prepares a report with recommendations for consideration to the Academic Senate. The recommendations will be presented to the Senate Executive Committee and the Academic Senate.

Approval of Minutes: Nov 8, 2018

Approval of the Agenda:

Chair Comments: AP&P Retreat - January 16, 2019. 9-12 Noon and 1-4 PM

Agenda Item 1: College Now

Consent Agenda:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Text Change	ECS 117	Teaching the Hispanic Child (3) Advisory: ENGL 513	

First Reading:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Major Modification	AG 125 / VEN 125	Soils and Plant Nutrition (4) Advisory: CHEM 120	
Justification: Lab content needs to be added to course outline and lecture content needs to be updated, all in alignment with the c-id for this course. Additionally, the updated edition of the adopted text needs to be entered.			

Modification: Catalog description, content, and text.			
Major Modification	AG 161	Introduction to Plant Science (4)	Attached: Demonstration of current enrollment AG 161 GE Category 1 C-ID Introduction to Plant Science with Lab
Justification: This class was originally created without a laboratory. In order to meet articulation requirements to Cal Poly and other 4-year institutions, a laboratory must be added. Additionally, in order to appropriately prepare students with the knowledge expected to be gained from this class, a laboratory section is necessary. Modifications: Included laboratory content, methods of instruction, assignments, evaluation, and text.			
Major Modification	ART 120	Drawing 1 (3)	
Justification: The course has received C-ID conditional approval for Art Studio ADT. These modifications are in response to their comments. Modifications: Catalog description, content, objectives, methods of instruction, assignments, evaluation, and text.			
NEW Course	ART 151	Painting 1 (3) Advisory: ART 110. ART 120	Attached: ART PRAU S 2018 ART Spring 2017 Enrollment Data ART Fall 2017 Enrollment Data 125 129Enrollment Data
Justification: This course modification will **combine** Art 125: Painting in Acrylics 1 and Art 129: Painting in Oils 1 into one COR, effectively replacing those courses. Once this course is created and approved, Art 125 and Art 129 will be eliminated.			
NEW Course	ART 152	Painting 2 (3) Prerequisite: ART 151	Attached: ART PRAU 2018 ART 126 130 Enrollment Data
Justification: This course modification will **combine** Art 126: Painting in Acrylics 2 and Art 130: Painting in Oils 2 into one COR, effectively replacing those courses. Once this course is created and approved, Art 126 and Art 130 will be eliminated.			
NEW Course	ART 153	Painting 3 (3) Prerequisite: ART 152	Attached: ART PRAU S 2018 ART 146 150 Enrollment Data
Justification: This course modification will **combine** Art 146: Painting in Acrylics 3 and Art 150: Painting in Oils 3 into one COR, effectively replacing those courses. Once this course is created and approved, Art 146 and Art 150 will be eliminated.			
Major Modification	FT 307	Firefighter I Academy IA (7)	Application of 2 in-class hours to 1 outside of class hours.
Justification: California State Fire Training has mandated changes to Firefighter I and Firefighter II curriculum that are to be phased in beginning July 1, 2014, with full implementation December 2015.This will serve to put us in compliance early enough to have worked through any issues by the implementation deadline.			
Major Modification	FT 308	Firefighter I Academy IB (7.5) Prerequisite: FT 307 NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate all of the entrance skills listed. These will not be taught in the course; rather, they will be the starting point for advanced officer training that builds upon them.	Justification: Same as above. Application of 2 in-class hours to 1 outside of class hours. NOTE: 118 course objectives.
Modification: Catalog description, content, learning outcomes, objectives, and text.			
Program Modification	GRPH	Digital Media – Graphic Design Associate in Science	

		Total Units: 36	
Justification: For Selected Units, we are adding GRPH 129 Digital Tools for Visual Media and organizing the electives into areas of concentration. Once the new GRPH 121 and GRPH 125 are approved, we will add them to this degree. New Program Title: Digital Media – Graphic Design			
Course Review	MMAC 115	Introduction to Animation (3)	Cross-list: ART 115 and FILM 115
Modifications: Content, SLO, methods of instruction, evaluation, and text (1994 – with rationale).			
NEW Course	VEN 130	Integrated Pest Management (4) Prerequisite: AG/VEN 102 or AG 161	
NEW Course	VEN 315	Fertilizers and Plant Nutrition (4)	
Justification: Historically, all agriculture and viticulture/enology courses have had the AG prefix. In an attempt to clarify the existence of two separate programs, all viticulture and enology courses have had their prefixes changed to VEN. This course is an elective for both programs and therefore needs to be **cross-listed**. The content of VEN 315 is an exact duplication of AG 315. Demand: This course is an elective course for multiple viticulture/enology and agriculture certificates and degrees.			
Package Proposals Introduction: In an effort to clarify for students that Allan Hancock College offers degrees and certificates in two separate programs - Agriculture and Viticulture & Enology. The viticulture and enology courses need to have the prefix VEN while other agriculture courses need to maintain the prefix AG. The courses in the Viticulture and Enology programs are designed to prepare students for transfer or for employment in advanced positions within the viticulture and enology industries. The VEN prefix will reflect the learning outcomes of the Viticulture and Enology degree and certificate programs.			
Major Modification	VEN 101	Introduction to Winemaking/Enology (3)	**Recommend:** Exclusion language: The course is not open to students who are enrolled in or have received credit for AG 101.
Justification: In an effort to clarify for students that Allan Hancock College offers degrees/certificates in two separate Agriculture programs, Viticulture and Enology courses need to have the prefix VEN while other agriculture courses need to maintain the prefix AG. This **AG course will not be cross-listed** and will be dropped after this VEN prefix is approved.			
Major Modification DL	VEN 102	Introduction to Viticulture (3)	Justification: same as above. Recommend: ADA Access.
Major Modification	VEN 103	Sensory Evaluation of Wine (3) LOE: Must be 21 years of age or older.	Justification: same as above.
Major Modification	VEN 104	Advanced Sensory Evaluation of Wine (3) Prerequisite: VEN 103 LOE: Must be 21 years of age or older.	Justification: same as above.
Major Modification	VEN 105	Wine Marketing and Sales (3)	
Major Modification	VEN 106	Winery and Vineyard Financial Management (3) Prerequisite: ACCT 130 Advisory: CBIS 371	
Major Modification DL	VEN 114	Wine Business (3) Advisory: BUS 101, ENGL 514	
Major Modification	VEN 120	Viticulture Operations 1 (3) Advisory: VEN 102	
Major Modification	VEN 121	Viticulture Operations 2 (3) Advisory: VEN 102	
Major Modification	VEN 122	Viticulture Operations 3 (3)	
Major Modification	VEN 135	Grapevine Physiology (1) Advisory: VEN 102	
Major Modification	VEN 140	Viticulture Operations 4 (3) Prerequisite: VEN 120	

Major Modification	VEN 141	Viticulture Operations 5 (3) Prerequisite: VEN 121	
Major Modification	VEN 142	Viticulture Operations 6 (1)	
Major Modification	VEN 151	Winery Equipment (2) Prerequisite: VEN 101	
Major Modification	VEN 179A	Intro to Precision Viticulture (3)	Recommend: Complete the COR
Major Modification	VEN 301	Pairing Wine and Food (0.5) LOE: Must be 21 years of age or older.	
Major Modification	VEN 302	Progressive Wine and Food Pairing (0.5) LOE: Must be 21 years of age or older	
Major Modification	VEN 303	European Wine and Food (0.5) LOE: Must be 21 years of age or older.	
Major Modification	VEN 304	Dessert Wine and Food Pairing (0.5) LOE: Must be 21 years of age or older	
Major Modification	VEN 305	Pairing the Wines and Foods of Provence (0.5) LOE: Must be 21 years of age or older. Prerequisite: VEN 301	
Major Modification	VEN 306	Pairing the Wines and Foods of Tuscany (0.5) LOE: Must be 21 years of age or older. Prerequisite: VEN 301	
Major Modification	VEN 307	Vineyard Irrigation (3)	Recommend: Use objectives as SLO and vice versa.
Major Modification	VEN 308	Wine Analysis (3)	
Major Modification	VEN 310	Winemaking Operations I (2) Prerequisites: VEN 101 LOE: Must be 18 years of age or older and registered in the Enology/Viticulture major or must be 21 years old if not enrolled in the major.	
Major Modification	VEN 311	Winemaking Operations II (2) Advisory: VEN 310 and VEN 101 LOE: Must be 18 years of age or older and registered in the Enology/Viticulture major or must be 21 years old if not enrolled in the major.	
Major Modification	VEN 312	Advanced Viticulture (3) Prerequisite: VEN 102	
Major Modification	VEN 314	Organic/Biodynamic Winegrowing (3)	
Major Modification	VEN 316	Introduction to Wine Microbiology (3) Prerequisite: VEN 101	
Major Modification	VEN 318	Advanced Winemaking (3) Prerequisite: VEN 101	Recommend: Use objectives as SLO and vice versa.
Major Modification	VEN 320	Wine Tasting Room Sales (1.5)	
Major Modification	VEN 321	Winemaking Operations III (2) Prerequisite: VEN 310 LOE: Must be 21 years of age or older	Recommend: Use objectives as SLO and vice versa.
Major Modification	VEN 322	Winemaking Operations IV (2)	

Proposal Type			Prerequisite: VEN 311 LOE: Must be 21 years of age or older	
Major Modification	VEN 324		Small Acreage Grapegrowing (1)	Recommend: Review objectives and SLO.
Major Modification	VEN 330		Harvest Bootcamp (0.5) LOE: Must be at least 18 years old	

Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

Second Reading:

The committee may consider these proposals for second reading as deemed appropriate for adoption, acceptance of prerequisites, corequisites, and advisories, and appropriateness for Distance Learning Offering.

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Major Modification	AG 125 / VEN 125	Soils and Plant Nutrition (4) Advisory: CHEM 120	
Major Modification	AG 161	Introduction to Plant Science (4)	
Major Modification	ART 120	Drawing 1 (3)	
NEW Course	ART 151	Painting 1 (3) Advisory: ART 110. ART 120	
NEW Course	ART 152	Painting 2 (3) Prerequisite: ART 151	
NEW Course	ART 153	Painting 3 (3) Prerequisite: ART 152	
Major Modification	FT 307	Firefighter I Academy IA (7)	
Major Modification	FT 308	Firefighter I Academy IB (7.5) Prerequisite: FT 307	
NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate all of the entrance skills listed. These will not be taught in the course; rather, they will be the starting point for advanced officer training that builds upon them.			
Program Modification	GRPH	Digital Media – Graphic Design Associate in Science Total Units: 36	
Course Review	MMAC 115	Introduction to Animation (3)	Cross-list: ART 115 and FILM 115
NEW Course	VEN 130	Integrated Pest Management (4) Prerequisite: AG/VEN 102 or AG 161	
NEW Course	VEN 315	Fertilizers and Plant Nutrition (4)	
Package Proposals			
Major Modification	VEN 101	Introduction to Winemaking/Enology (3)	
Major Modification DL	VEN 102	Introduction to Viticulture (3)	
Major Modification	VEN 103	Sensory Evaluation of Wine (3) LOE: Must be 21 years of age or older.	
Major Modification	VEN 104	Advanced Sensory Evaluation of Wine (3) Prerequisite: VEN 103	

		LOE: Must be 21 years of age or older.	
Major Modification	VEN 105	Wine Marketing and Sales (3)	
Major Modification	VEN 106	Winery and Vineyard Financial Management (3) Prerequisite: ACCT 130 Advisory: CBIS 371	
Major Modification DL	VEN 114	Wine Business (3) Advisory: BUS 101, ENGL 514	
Major Modification	VEN 120	Viticulture Operations 1 (3) Advisory: VEN 102	
Major Modification	VEN 121	Viticulture Operations 2 (3) Advisory: VEN 102	
Major Modification	VEN 122	Viticulture Operations 3 (3)	
Major Modification	VEN 135	Grapevine Physiology (1) Advisory: VEN 102	
Major Modification	VEN 140	Viticulture Operations 4 (3) Prerequisite: VEN 120	
Major Modification	VEN 141	Viticulture Operations 5 (3) Prerequisite: VEN 121	
Major Modification	VEN 142	Viticulture Operations 6 (1)	
Major Modification	VEN 151	Winery Equipment (2) Prerequisite: VEN 101	
Major Modification	VEN 179A	Intro to Precision Viticulture (3)	
Major Modification	VEN 301	Pairing Wine and Food (0.5) LOE: Must be 21 years of age or older.	
Major Modification	VEN 302	Progressive Wine and Food Pairing (0.5) LOE: Must be 21 years of age or older	
Major Modification	VEN 303	European Wine and Food (0.5) LOE: Must be 21 years of age or older.	
Major Modification	VEN 304	Dessert Wine and Food Pairing (0.5) LOE: Must be 21 years of age or older	
Major Modification	VEN 305	Pairing the Wines and Foods of Provence (0.5) LOE: Must be 21 years of age or older. Prerequisite: VEN 301	
Major Modification	VEN 306	Pairing the Wines and Foods of Tuscany (0.5) LOE: Must be 21 years of age or older. Prerequisite: VEN 301	
Major Modification	VEN 307	Vineyard Irrigation (3)	Recommend: Use objectives as SLO and vice versa.
Major Modification	VEN 308	Wine Analysis (3)	
Major Modification	VEN 310	Winemaking Operations I (2) Prerequisites: VEN 101 LOE: Must be 18 years of age or older and registered in the Enology/Viticulture major or must be 21 years old if not enrolled in the major.	
Major Modification	VEN 311	Winemaking Operations II (2) Advisory: VEN 310 and VEN 101	

		LOE: Must be 18 years of age or older and registered in the Enology/Viticulture major or must be 21 years old if not enrolled in the major.	
Major Modification	VEN 312	Advanced Viticulture (3) Prerequisite: VEN 102	
Major Modification	VEN 314	Organic/Biodynamic Winegrowing (3)	
Major Modification	VEN 316	Introduction to Wine Microbiology (3) Prerequisite: VEN 101	
Major Modification	VEN 318	Advanced Winemaking (3) Prerequisite: VEN 101	Recommend: Use objectives as SLO and vice versa.
Major Modification	VEN 320	Wine Tasting Room Sales (1.5)	
Major Modification	VEN 321	Winemaking Operations III (2) Prerequisite: VEN 310 LOE: Must be 21 years of age or older	Recommend: Use objectives as SLO and vice versa.
Major Modification	VEN 322	Winemaking Operations IV (2) Prerequisite: VEN 311 LOE: Must be 21 years of age or older	
Major Modification	VEN 324	Small Acreage Grapegrowing (1)	Recommend: Review objectives and SLO.
Major Modification	VEN 330	Harvest Bootcamp (0.5) LOE: Must be at least 18 years old	

Reports
a. AP&P Representatives
b. AP&P Vice Chair / TRC Chair
c. AP&P Chair
d. Administration
e. Admissions and Records
f. Counseling/Matriculation
g. Articulation
h. CurriQunet & Support

Call for Future Agenda Items

Call to Adjourn.

Next Meetings:

Title: Digital Media - Graphic Design
Award Type: Associate in Science

The Digital Media - Graphic Design program prepares students for careers in the visual media industry. The curriculum is designed to help students build strong design foundations, visual literacy skills and become proficient in the technical skills required of a visual designer. Coursework leads to degree completion, transfer and/or entry-level employment. Electives provide for emphasis in specific areas of interest including illustration, graphic design, digital publishing, web design and 3-D design. Capstone courses offer a unique opportunity to create a collective portfolio of student work.

The graduate of the Associate in Science in Digital Media - Graphic Design will:

- Apply methods of critical thinking through research, analysis, conceptualization and prototyping in the development of effective design solutions for a selection of visual communication problems.

- Create and develop visual form in response to design problems using the principles of visual organization and composition, information hierarchy, symbolic representation, typography, and good design aesthetics for the construction of meaningful communication.
- Demonstrate proficiency in specific technologies to digitally create, capture and manipulate imagery and design elements in the development of professional quality design for digital and print media.
- Integrate artistic expression, professional attitudes and effective working habits as individuals or as members of a team.
- Produce work for a digital portfolio that showcases individual graphic design competencies.

Program Requirements
A major of 36 units is required for the associate in science degree.

Required core courses (27 units):

Units: 27

ART108 or	Design 1 On the Computer	3
GRPH108 or	Design 1 On the Computer	3
ART110	Design 1	3
GRPH110	Introduction to Graphic Design	3
GRPH111	Digital Imagery Lab	1
GRPH112	Digital Imagery	3
GRPH113	Digital Illustration	3
GRPH114	Digital Illustration Lab	1
GRPH115	Digital Design and Publishing	3
GRPH116	Digital Portfolio for Web & Social Media	3
GRPH117	Typography	3
GRPH125	Digital Design & Publishing Lab	1
MMAC101	Introduction to Multimedia Processes	2
MMAC102	Introduction to Multimedia Lab	1

Plus a minimum of 9 units selected from Options A, B, C, or D

Option A - General Concentration

Units: 9

ART106	Art of the 20th Century	3
ART112	Design Color Theory	3
ART120	Drawing 1	3
ART122	Life Drawing 1	3
FILM101	Film as Art and Communication	3
GRPH118	Introduction to Web Graphics	3

GRPH120	Advanced Design for Publishing	3
GRPH121	Advanced Design for Publishing Lab	1
GRPH127	History of Graphic Design	3
GRPH129	Digital Tools for Visual Media	3
or		
MMAC129	Digital Tools for Visual Media	3
GRPH130	3D Modeling for Production	3
GRPH189	Independent Projects	0
MMAC114	Dynamic Internet Design	3
MMAC126	Introduction to Motion Graphics	3
or		
FILM126	Introduction to Motion Graphics	3
PHTO170	Digital Photography	3

Option B - Illustration Concentration

ART107	Computer Fine Art	3
ART120	Drawing 1	3
ART121	Drawing 2	3
ART122	Life Drawing 1	3
GRPH129	Digital Tools for Visual Media	3
or		
MMAC129	Digital Tools for Visual Media	3

Option C - Design for Publishing

GRPH120	Advanced Design for Publishing	3
GRPH121	Advanced Design for Publishing Lab	1
GRPH127	History of Graphic Design	3
GRPH189	Independent Projects	0
PHTO170	Digital Photography	3
CWE149	Cooperative Work Experience OCCUPATIONAL	1 - 8

Option D - Media Design Concentration

GRPH118	Introduction to Web Graphics	3
GRPH129	Digital Tools for Visual Media	3
or		
MMAC129	Digital Tools for Visual Media	3
GRPH130	3D Modeling for Production	3
MMAC126	Introduction to Motion Graphics	3

or

| FILM126 | Introduction to Motion Graphics | 3 |
| PHTO170 | Digital Photography | 3 |

Total Program Units

36