

Academic Policy & Planning Committee Meeting Minutes
Thursday, Feb 20, 2025, 2:00 PM
Location: Bldg A. Board Room.

VOTING MEMBERS (15)

X Applied Behavioral Sciences – Christine Bisson	X Academic/Student Affairs – Kerry Runkle
X Business – Brent Darwin	X Languages & Communication – Andria Perdue Keiser
X Counseling – Ricardo Navarette	X Life and Physical Sciences – Brian Youngblood
X English – Kacie Wills	X Mathematics Sciences – Chris Eachus
Fine Arts – Shane Anderson	X Public Safety – Kurt Kruse
X Kinesiology, Rec & Athletics – Patricia Koivisto	Social & Behavioral Sciences – Lexy Conrad
Health Sciences – Leanne Wolfram	Student Representative – Vacant
X Industrial Technology – Loren Bradbury	

NON-VOTING MEMBERS

X Chair – Larry Manalo Jr.
X Vice chair/TRC/ Articulation - David DeGroot
X VP, Academic Affairs – Robert Curry
Admissions & Records – X Josie Cabanas and X Luis Martinez
Noncredit Education – X Andria Perdue Keiser
Curriculum Analyst – X Vickey Smith and Curriculum Technician – X Jay Taylor-Burns
Library – X Susie Kopecky/ Trevor Passage

STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica	Associate Dean/ Public Safety Director – Mitch McCann
Dean, Academic Affairs – Sean Abel/Richard Mahon	Associate Dean/Athletic Director – Kim Ensing
Dean, Academic Affairs – Mary Patrick	Associate Dean/PCPA Director – Mark Booher
Dean, Matriculation/Counseling – Y. Teniente	Senate President – Alberto Restrepo
Dean, Academic Affairs – Alicia Paniagua	Schedule – Ricardo Lopez
Dean, Extended Campus – Rick Rantz	Distance Education – Fred Patrick
	Part-Time Faculty Union – Joan Bergstrom Smith

GUESTS

X Megan Shelby
X Sandy Kramer
X Luke Blacquiere
X Thesa Roepke
X Don Stewart
X Deborah Pirman

I. Approval of Minutes: Feb 6, 2025.

Committee Action: A motion was made to approve Feb 6, 2025 meeting minutes. (M/S/P: Andria P-K./Kacie W.).
Yes: 8. C. Bisson, B. Darwin, K. Wills, P. Koivisto, L. Bradbury, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0.
Abstain: 1. R. Navarette.

II. Approval of the Agenda. Include typographical corrections and sequence changes to accommodate guest presenters.

Committee Action: A motion was made to approve Feb 6, 2025 meeting minutes. (M/S/P: Andria P-K./Kacie W.).
Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, L. Bradbury, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 0.

III. Chair Comments

- Summary Report: Feb 20, 2025. Senate: Feb 25, 2025. BOT: Mar 18, 2025.
- Next AP&P Committee Meeting: Mar 6, 2025.
- Next TRC Meeting: Feb 27, 2025.
- Proposal Types
- Program Vitality and Program Deactivation Proposal.
- Guided Pathways and Program Maps.

Discussion: Larry M provided:

- An update on summary report submission to the senate and the board of trustees and the upcoming meetings.
- The use of “Review and Modify Course” as the main proposal type for modifications except for text change and deactivate course. Text Change proposal type allows changes in text and no other fields.
- The revised BP/AP 4021 Program Vitality has provisions for other circumstances that warrant program deactivation that are exempt from evaluation team study.

- Guided Pathways and Program maps are currently underway as the catalog and schedule team navigate the features of CurriQunet. The role of the committee regarding program maps is not specific at this time. Vickey S. has created a template for Chancellor’s Office Curriculum Inventory (COCI) submission.

IV. Agenda Item: Evaluation Team Report Summary: Recommendation to Discontinue.

Provisions are:

- Detailed plan and recommended timeline for phasing out the program with the least impact on students, faculty, and community.
- A way for currently enrolled students to continue their programs of study or a plan for them to meet their educational objectives through alternative means.
- Consider the requirements of collective bargaining for full-time faculty and CSEA staff, including application of policies for reduction in force and opportunities for retraining.
- Continue to offer four courses:
 - **ENVT 101.** Introduction to Environmental Health and Occupational Safety. 3.0 units. It meets criteria for: AHC GE Area 5. Natural Science and AHC graduation requirement Health and Wellness. It can be offered Distance Education. Last successful offering: Fall 2024. 29 students.
 - **ENVT 156.** First Responder Operational (FRO). 1.0 unit. It is a requirement for Emergency Medical Services. AS and Certificate of Achievement. Each year, 25 students earn CalOES-CSTI FRO certificates. It is a local resource for business and government employers for CalOES-CSTI certificates.
 - **ENVT 150.** Hazardous Materials General Site Worker 40 Hours. 2.0 units. It is a stand-alone course for the local Certificate of Accomplishment: Environmental Health and Safety: Hazardous Materials General Site Worker. It is an employment requirement for all AHC CSEA employees who work with chemicals. It provides the mandated OSHA training and California State Office of Emergency Services certification for general industry and emergency response entities.
 - **ENVT 450.** HAZWOPER Refresher. 8 hours. 0.5 unit. It is a standalone course for the local certificate of accomplishment, Health and Safety: HAZWOPER Refresher 8 hour. It is an employment requirement for all AHC CSEA employees who work with chemicals. It provides the mandated OSHA training and California State Office of Emergency Services certification for general industry and emergency response entities.
 - The above courses may be considered for noncredit education or contract education.
- Timeline
 - 2025-26 Academic Year. ENVT course options will not be offered.
 - Five students are nearing completion of the ENVT degree. Meet with the counselor for alternate pathways.
 - Enroll in ENVT 189. This will allow completion of degree requirements with no need to schedule historically under enrolled.

Discussion: Larry M. provided a proposal that included additional recommendations regarding the evaluation team recommendations. Luke Blacquiere and Sandra Kramer provided insights regarding how the evaluation team reached the decisions. See attached.



MEMO

Feb 20, 2025

From: Larry Manalo Jr. AP&P (Academic Policy and Planning) Committee Chair
David DeGroot AP&P Committee Vice Chair

On behalf of the Academic Planning and Policy Committee

TO: Alberto Restrepo. Academic Senate President.
Robert Curry. Vice President. Academic Affairs.

RE: AP&P Committee Recommendations on ENVT Evaluation Team Report

Background:

As described in the AP 4021 Program Vitality, the role of the Academic Planning and Policy Committee is to examine, research, and analyze the vitality report presented for program vitality review. Upon a thorough review of the vitality report, it will forward its recommendations to the Academic Senate.

The evaluation team completed the program vitality report for Environmental Health and Safety in Fall 2024 semester. The team reviewed qualitative and quantitative data to assess and evaluate the relevance and vitality of the program. The evaluation team included:

Administration: Thomas Lamica (Evaluation Committee Chair)
Discipline expert: Kristy Treur
Faculty: Luke Blacchiere
Counselor: Sandra Kramer
Student: Ora Shrecengost
Classified staff members: Jennie Robertson, Kara Mushegan
Representative from Institutional Effectiveness: Stephen Bernardo
Advisory committee member: Justin Martin

The evaluation team unanimously recommended discontinue (Yes: 7. No: 0. Abstain: 0) the Environmental Health and Safety Program. The Environmental Health and Safety certificate of achievement program requires 30 units with any 4-unit BIOL course, BIOL 120 Humans and Environment, any 4-unit CHEM, and 12 ENVT courses.

The decision to discontinue the ENVT (Environmental Technology) program stems from a combination of persistent challenges over the years. The program has consistently experienced low student enrollment, which has led to insufficient class sizes and limited program sustainability. Additionally, the rate of student degree attainment has been minimal, indicating a lack of long-term engagement and success within the program. Furthermore, the program has struggled with low placement rates, with few graduates finding employment in the environmental industry. Despite efforts to address these issues, the ongoing lack of demand and the program's limited impact on student career outcomes have led to the conclusion that discontinuing the ENVT program is the most effective course of action.

Recommendation 1: Discontinue the Environmental Health and Safety (EH&S) program.

Recommendation 2: The committee unanimously agreed that there are components of the EH&S program that offer great value and are in the best interest of the college, its students, and the larger community. The evaluation committee recommended continued offering of these courses.

- ENVT 101 Introduction to Environmental Health and Occupational Safety (3.0 Units). This course fulfills AHC GE Area 5 Natural Sciences and Health and Wellness graduation requirements. It can be offered as a distance education. Enrollment has increased with DE offering. Fall 2024: two successful sections.
- ENVT 156 – First Responder Operational (FRO) (1.0 Unit). It is a required course for the Emergency Medical Services Associate in Science and Certificate of Achievement. Each year approximately 25 EMS students earn Cal-OES-CSTI FRO certificates. It provides a local resource for business and government employers by offering new employees and incumbent workers cost effective Cal-OES-CSTI certificates.
- ENVT 150 – Hazardous Materials General Site Worker-40 Hr. (2.0 Units). Students who complete this stand-alone course will earn an Environmental Health and Safety: Hazardous Materials General Site Worker Certificate of Accomplishment. It is an employment requirement for all AHC CSEA classified employees who work with chemicals. It provides the mandated OSHA training & California State Office of Emergency Services certification for general industry and emergency response entities.
- ENVT 450- HAZWOPER-Refresher 8 Hr. (0.5 Unit). Students who complete this stand-alone refresher course will earn Environmental Health & Safety: HAZWOPER Refresher 8 Hr. Certificate of Accomplishment. It is an employment requirement for all AHC CSEA classified employees who work with chemicals. It provides mandated OSHA training & California State Office of Emergency Services certification for general industry and emergency response entities.

Recommendation 3: The evaluation team recommended consideration for contract education and/or noncredit offering of ENVT 150 and ENVT 450 because these courses are important OSHA training and certification resources for local business and government agencies. The courses provide mandated training for new employees and incumbent workers to obtain required state certifications. Allan Hancock College offers CSTI instructor-led training at a fraction of what it costs to complete the courses with a private provider.

Recommendation 4: Recommend that the five students who are currently within a semester or two of completion, be enrolled in ENVT 189 with curriculum from their remaining courses. This would allow completion of their degrees without the impact of scheduling historically under enrolled sections beginning 2025-26 academic year.

Recommendation 5: Encourage the remaining declared ENVT students to meet with an academic counselor on alternate pathways.

Academic Planning and Policy Committee Recommendations:

1. Recognize the tremendous efforts of the evaluation team.
2. Clarify the name of the program to be discontinued.
3. Provide an update regarding the status of the four courses.
4. Implement the recommended course modifications to meet the industry's needs.
5. Implement the above plans to meet the student needs and modify as deemed appropriate to promote student success. Collaborate with counselors regarding the specific students.
6. Develop a timeline for creating course and program deactivation proposals.

Committee Action: A motion was made to approve the AP&P Committee recommendations for submission to the senate. (M/S/P: Andria P-K./Kacie W.). Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 1. L. Bradbury.

V. Consent Agenda Items

Deactivate Noncredit Course

Prefix & Number	Course Title
ELDN 7490	Bridge Justification: Not scheduled for years. New courses and mirrored courses.

Change Textbook

Prefix & Number	Course Title
ASTR 121	Elementary Astronomy Laboratory
BUS/ECON 130	Consumer & Family Finance
WLDT 106	Beginning Welding
WLDT 107	Advanced Welding

Change Text Proposal Type. All other fields are not accessible.

Committee Action: A motion was made to approve the AP&P Committee recommendations for submission to the senate. (M/S/P: Christine B./Kerry R.). Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 0.

VI. Agenda Item: First Readings

New Credit Courses/New Credit Course from Clone

Do not use the clone proposal types.

Prefix & Number	Course Title	Units
ART 166	Raku and Alternative Firings Justification: 1. I plan to develop a Certificate in Glaze Application . At present our students have courses devoted to Low fire, glaze making, and High fire glazing techniques. This new course will allow the students to explore new glazing techniques for Raku and mid-range electric kiln firings. Once they take Art 160 (Low fire glazing inclusion), Art 366 (High fire glazing inclusion), Art 162 (Glaze making techniques), and then proposed Art 166 (Raku and Alternative firings), a certificate will be available: in Glaze Application. 2. By taking this course, and receiving the Certification, students will be more versed in all glazing processes in ceramics: preparing them for all glaze techniques covered at the four-year universities and professional growth in ceramic surface decorations practiced globally. Lec 1.8 hours. Lab 1.8 hours.	2.0
EMSP 301	Introduction to ECG Rhythm Analysis and Interpretation for EMS Professionals Justification: This is a critical course for lay rescuers, civilians, and sworn personnel to prepare them for entry into the formalized paramedicine training certificate program.	1.0

EMSP 302	Introduction to Pharmacology for EMS Professionals Justification: This is a critical course for lay rescuers, civilians, and sworn personnel to prepare them for entry into the formalized paramedicine training certificate program.	2.0
EMSP 304	Medical Mathematics for the Prehospital Professional Justification: This is a critical course for lay rescuers, civilians, and sworn personnel to prepare them for entry into the formalized paramedicine training certificate program.	2.0
EMSP 326	Advanced Medical Life Support (AMLS) LOE: Current EMT, AEMT, Paramedic, or healthcare provider certification in good standing. 2-day course.	0.5
EMSP 327	Immersive Total Patient Management Prerequisite: EMSP 322 EMS 322 EMS 321 EMS 310 EMS 309 EMSP 334 EMSP 324 EMSP 333 EMSP 323 2-day course.	0.5
FASH 115	Digital Embroidery Design	1.5
INTD 100	Introduction to Interior Design	3.0
<p>THEA Proposals:</p> <p>Justification: This course will allow students to develop the skills necessary in a repertory theatrical production environment - specifically in relation to unique repertory relationships, directors, and texts. This course will give the students the opportunity to explore and develop the skills required in this complex art form.</p>		
THEA 198AA	Exploration of Waitress to Songs for Nobodies Banner: Topics in Theatrical Performance LOE: Completion of the program application and procedures for enrollment.	1.0
THEA 198AB	Rep of Waitress to Songs for Nobodies Banner: Topics in Theatre Stagecraft LOE: Completion of the application program and procedures for enrollment.	3.0
THEA 199AA	Exploration of Waitress to Songs for Nobodies Banner: Topics in Theatre Stagecraft LOE: Completion of the program application and procedures for enrollment.	1.0
THEA 199AB	Rep of Waitress to Songs for Nobodies Banner: Topics in Theater Stagecraft LOE: Completion of the program application and procedures for enrollment.	3.0

New Noncredit Courses

Including Clone Noncredit Course proposal type.

Prefix & Number	Course Title	Hours
DNCN 7152	Tap Dance 1 Mirrored Course. DANC 152 Tap Dance I (2 units. Lec 1.5. Lab 1.5)	48-54

	Justification: This course will enable community members to enroll as noncredit students. This allows for more collaboration between Community Education and the Fine Arts Department.	
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Review and Modify Credit Courses/ Modify Credit Course

Prefix & Number	Course Title	Units
ECS 103	<p>Introduction to Early Childhood Studies & Education (OLD: Introduction to Early Childhood) Justification: Update name and content to align with the new P-3rd Grade Credential. Program Impact:</p> <ol style="list-style-type: none"> 1. Modify Credit Program-Associate in Science *Active* Early Childhood Studies: Elementary Education 2. Modify Credit Program-Associate in Science *Active* Early Childhood Studies: Elementary Education in Diversity Studies 3. Modify Credit Program-Associate in Science *Active* Early Childhood Studies: General 4. Modify Credit Program-Associate in Science *Active* Early Childhood Studies: Program Director/Administration Emphasis 5. Modify Credit Program-Associate in Science *Active* Early Childhood Studies: Special Education 6. Modify Credit Program-Certificate of Achievement *Active* Early Childhood Studies: Elementary Education 7. Modify Credit Program-Certificate of Achievement *Active* Early Childhood Studies: Elementary Education in Diversity Studies 8. Modify Credit Program-Certificate of Achievement *Active* Early Childhood Studies: General 9. Modify Credit Program-Certificate of Achievement *Active* Early Childhood Studies: Special Education 10. New Credit Program-Certificate of Achievement *Active* Early Childhood Studies: Program Director/Administration Emphasis 11. Deactivate Credit Program-Associate in Science *In Review* Early Childhood Studies: Elementary Education 12. Deactivate Credit Program-Certificate of Achievement *In Review* Early Childhood Studies: Elementary Education 	3.0
EMS 309	<p>Pre-hospital Trauma Life Support (PHTLS) Justification: Review and update content and SLOs. A 2-day course.</p>	0.5
EMS 321	<p>Advanced Cardiac Life Support Justification: Review and update content and SLOs. A 2-day course.</p>	0.5
EMS 322	<p>Pediatric Advanced Life Support (PALS) Justification: Review and update content and SLOs. A 2-day course.</p>	0.5
EMSP 323	<p>Paramedicine Theory 1 (OLD: Paramedic Theory 1)</p>	5.5

	Justification: Regulatory compliance updates. Course title change. Units change from 6 units to 5.5 units. ($18+4 = 22 \times 12 = 264$ divided by $48 = 5.5$ units). Content revised. 12-week course. Prerequisites: EMSP 300, EMSP 301, EMSP 302, and EMSP 304. Rationale: Required by statute or regulation, closely related lec-lab course, and necessary for health and safety.	
EMSP 324	Paramedicine Laboratory 1 (OLD: Paramedic Laboratory 1) Justification: Regulatory compliance updates. Course title change. Prerequisites: EMSP 300, EMSP 301, EMSP 302, and EMSP 304. Corequisite: EMS 321, EMS 322, and EMSP 323.	2.0
EMSP 334	Paramedicine Laboratory 2 (OLD: Paramedic Laboratory 2) Justification: Change course title, content, and SLOs. 12-week course. Prerequisites: EMSP 323 and EMSP 324 Corequisite: EMSP 333	2.0
EMSP 343	Paramedicine Clinical Internship Practicum (OLD: Paramedic Clinical Practicum) Justification: 8-week course. Units: 5 units to 4 units. Prerequisites: EMS 322, EMS 321, EMSP 310, EMSP 309, EMSP 334, EMSP 333, and EMSP 323 LOE: Must pass the paramedicine selection process as stipulated by the program. Current California EMT certification in good standing. Must meet hospital affiliate clinical onboarding requirements, including immunizations, background checks, and drug screenings.	4.0
EMSP 353	Paramedicine Field Internship Practicum (OLD: Paramedic Field Internship) Justification: Units, content, and SLO to comply with regulations. Increase units: 10 units to 10.5 units. 12-week course. $42 \times 12 = 504$ divided by $48 = 10.5$ Prerequisite: EMS 322 and EMS 321 and EMS 310 and EMS 309 and EMSP 343 and EMSP 324 and EMSP 333 and EMSP 323	10.5
MT 115	Lean Manufacturing Justification: DE Conversion.	3.0
VEN 114	Wine Business Justification: Course update.	3.0
VEN 135	Grapevine Physiology Justification: DE Sync and Async.	1.0
VEN 325	Farm and Vineyard Equipment Practices Justification: 1.0 unit to 2.0 units. Add lecture and lab hours. (Lec 1. Lab 3). Program Impact: 1. New Credit Program-Certificate of Achievement *Active* Viticulture Level 2	2.0

	2. Modify Credit Program-Certificate of Achievement *Draft* Viticulture Level 2 3. Modify Credit Program-Associate in Science *In Review* Viticulture	
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Modify Noncredit Courses

Prefix & Number	Course Title	Hours
FASN 7002	Clothing Construction 2 Justification: FASN 7002 is a mirrored course for FASH 110. The hours need to be updated to match the FASH 110 course so that they can be taught at the same time. Mirrored Course: FASH 110. (3 units). Total hours not including the outside class hours: 96-108 . FASH 110 has advisories: BASK 7011 and HOEC 7100A.	96.0
NURX 7113	Think Like a Registered Nurse Justification: Prefix change of a stand-alone noncredit course and DE sync and async request. With the new prefix, the course will be alphabetically closer to the credit NURS courses.	24-36

New Credit Program

Prefix & Number	Course Title	Units
Public Safety	Cybersecurity Certificate of Achievement TOP 0708.00 Computer Infrastructure and Support* CIP 43.0404 Cybersecurity Defense Strategy/Policy Program Narrative Report and Required Attachments	18

TOP – Taxonomy of Program – system of numerical codes used at the state level to collect and report information on programs and courses in different colleges throughout the state that have similar outcomes.

CIP – Classification of Instructional Programs - classify and report postsecondary education programs. National Center for Education Statistics.

Modify Program

Prefix & Number	Course Title	Units
Public Safety	EMS: Paramedicine Certificate of Achievement	32

Discussions:

- Deborah P. provided an overview of the EMS and EMSP course and program proposals in compliance with 2022 mandates. These courses and consequent program modifications are urgently needed to ensure continued program approval. The units and hours calculations were adjusted to various term lengths – two-day offering and 12-week offerings.
- Don S. provided an overview of the THEA course proposals as needing committee action for implementation in the upcoming theater production seasons. These courses are changing topics based on the planned PCPA productions.
- Megan Selby provided overview of the course proposals for FASH, INTD, and FASN.
- Andria P-K. highlighted the importance of considering noncredit grading as “SP.” As a grading method, the course outline needs to detail how the student can earn an “SP” rating like attendance, participation, and engagement, written exercises, etc. Further discussion regarding noncredit course grading will be included in the upcoming committee meetings.

- Committee Action: A motion was made to approve the above proposals for first reading. (M/S/P: Christine B./Andria P-K.). Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 0.

VII. Agenda Item: Second Readings. Nov 2024 Meeting

New Credit Courses

Prefix & Number	Course Title	Units
FILM 199B	Middle Eastern Cinema Justification: This proposed course will complement a new certificate the Film/Video program is developing centering on the curriculum of Film Studies, as well as adding breadth, scope, and engaging subject matter to our current AS degree and certificate.	2.0
HOSP 140	Introduction to Hotel Management Program: AST Hospitality Management	3.0
PE 177	Pickleball	1.0

New Noncredit Courses

Prefix & Number	Course Title	Hours
DNCN 7156	Techniques for Stretch & Wellness Mirrored course. DNC 156	48-54

Review and Modify Credit Courses

Prefix & Number	Course Title	Units
GRPH 116	Portfolio Design & Development Justification: The course is being updated for industry relevancy. The goal is to better communicate the process and value of developing a portfolio for transfer and employment and clarify the objectives of the course to all art students, not just graphics students. Please note that the textbook is newer and has been reviewed by faculty as appropriate for the scope of this course.	3.0
INTD 171	Interior Design Materials Modification: Course Review. Change course offering to fall semester.	3.0

Committee Action: A motion was made to adopt the above proposals for inclusion in the summary report. (M/S/P: Ricardo N./Pat K.). Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 0.

VIII. Agenda Item: Second Readings

New Credit Courses/New Credit Course from Clone

Prefix & Number	Course Title	Units
ART 166	Raku and Alternative Firings	2.0
EMSP 301	Introduction to ECG Rhythm Analysis and Interpretation for EMS Professionals	1.0
EMSP 302	Introduction to Pharmacology for EMS Professionals	2.0
EMSP 304	Medical Mathematics for the Prehospital Professional	2.0

EMSP 326	Advanced Medical Life Support (AMLS)	0.5
EMSP 327	Immersive Total Patient Management	0.5
FASH 115	Digital Embroidery Design	1.5
INTD 100	Introduction to Interior Design	3.0
THEA 198AA	Exploration of Waitress to Songs for Nobodies Banner: Topics in Theatrical Performance	1.0
THEA 198AB	Rep of Waitress to Songs for Nobodies Banner: Topics in Theatre Stagecraft	3.0
THEA 199AA	Exploration of Waitress to Songs for Nobodies Banner: Topics in Theatre Stagecraft	1.0
THEA 199AB	Rep of Waitress to Songs for Nobodies Banner: Topics in Theater Stagecraft	3.0

New Noncredit Courses

Including Clone Noncredit Course proposal type.

Prefix & Number	Course Title	Hours
DNCN 7152	Tap Dance 1	48-54

Review and Modify Credit Courses/ Modify Credit Course

Prefix & Number	Course Title	Units
ECS 103	Introduction to Early Childhood Studies & Education (OLD: Introduction to Early Childhood)	3.0
EMS 309	Pre-hospital Trauma Life Support (PHTLS)	0.5
EMS 321	Advanced Cardiac Life Support	0.5
EMS 322	Pediatric Advanced Life Support (PALS)	0.5
EMSP 323	Paramedicine Theory 1 (OLD: Paramedic Theory 1)	5.5
EMSP 324	Paramedicine Laboratory 1 (OLD: Paramedic Laboratory 1)	2.0
EMSP 334	Paramedicine Laboratory 2 (OLD: Paramedic Laboratory 2)	2.0
EMSP 343	Paramedicine Clinical Internship Practicum (OLD: Paramedic Clinical Practicum)	4.0
EMSP 353	Paramedicine Field Internship Practicum (OLD: Paramedic Field Internship)	10.5
MT 115	Lean Manufacturing	3.0
VEN 114	Wine Business	3.0
VEN 135	Grapevine Physiology	1.0
VEN 325	Farm and Vineyard Equipment Practices	2.0

Modify Noncredit Courses

Prefix & Number	Course Title	Hours
FASN 7002	Clothing Construction 2	96.0
NURX 7113	Think Like a Registered Nurse	24-36

New Credit Program

Prefix & Number	Course Title	Units
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Public Safety	Cybersecurity Certificate of Achievement	18
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Modify Program

Prefix & Number	Course Title	Units
Public Safety	EMS: Paramedicine Certificate of Achievement	32.0

Committee Action: A motion was made to adopt the above proposals for inclusion in the summary report. (M/S/P: Brent D./Loren B.). Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 0.

IX. Agenda Item: Request for Distance Education

Prefix & Number	Course Title	DE Modality
HOSP 140	Introduction to Hotel Management	DE Async
MT 115	Lean Manufacturing	DE Sync and Async
NURX 7113	Think Like a Registered Nurse	DE Sync and Async
VEN 135	Grapevine Physiology	DE Sync and Async

Committee Action: A motion was made to adopt the above proposals for inclusion in the summary report. (M/S/P: Ricardo N./Kacie W.). Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 0.

X. Agenda Item: Request for Course Requisites

Prefix & Number	Course Title	Requisites
EMSP 326	Advanced Medical Life Support (AMLS)	LOE: Current EMT, AEMT, Paramedic, or healthcare provider certification in good standing.
EMSP 327	Immersive Total Patient Management	Prerequisite: EMSP 322, EMS 322, EMS 321, EMS 310, EMS 309, EMSP 334, EMSP 324, EMSP 333, and EMSP 323
EMSP 323	Paramedicine Theory 1 (OLD: Paramedic Theory 1)	Prerequisites: EMSP 300, EMSP 301, EMSP 302, and EMSP 304.
EMSP 324	Paramedicine Laboratory 1 (OLD: Paramedic Laboratory 1)	Prerequisites: EMSP 300, EMSP 301, EMSP 302, and EMSP 304. Corequisite: EMS 321, EMS 322, and EMSP 323.
EMSP 326	Advanced Medical Life Support (AMLS)	LOE: Current EMT, AEMT, Paramedic, or healthcare provider certification in good standing.
EMSP 327	Immersive Total Patient Management	Prerequisite: EMSP 322 EMS 322 EMS 321 EMS 310 EMS 309 EMSP 334 EMSP 324 EMSP 333 EMSP 323
EMSP 334	Paramedicine Laboratory 1 (OLD: Paramedic Laboratory 2)	Prerequisites: EMSP 323 and EMSP 324 Corequisite: EMSP 333
EMSP 343	Paramedicine Clinical Internship Practicum (OLD: Paramedic Clinical Practicum)	Prerequisites: EMS 322, EMS 321, EMSP 310, EMSP 309, EMSP 334, EMSP 333, and EMSP 323 LOE: Must pass the paramedicine selection process as stipulated by the program. Current California EMT certification in good standing. Must meet hospital affiliate clinical onboarding requirements, including

		immunizations, background checks, and drug screenings.
EMSP 353	Paramedicine Field Internship Practicum (OLD: Paramedic Field Internship)	Prerequisite: EMS 322, EMS 321, EMS 310, EMS 309, EMSP 343, EMSP 324, EMSP 333, and EMSP 323
THEA 198AA	Exploration of Waitress to Songs for Nobodies Banner: Topics in Theatrical Performance	LOE: Completion of the program application and procedures for enrollment.
THEA 198AB	Rep of Waitress to Songs for Nobodies Banner: Topics in Theatre Stagecraft	LOE: Completion of the program application and procedures for enrollment.
THEA 199AA	Exploration of Waitress to Songs for Nobodies Banner: Topics in Theatre Stagecraft	LOE: Completion of the program application and procedures for enrollment.
THEA 199AB	Rep of Waitress to Songs for Nobodies Banner: Topics in Theater Stagecraft	LOE: Completion of the program application and procedures for enrollment.

Committee Action: A motion was made to accept the course requisites requests. (M/S/P: Brent D./Loren B.) . Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 0.

XI. Agenda Item: Program Vitality.

Deactivate Program

	Program Title	Units
Languages and Communication	Speech Communication Associate in Arts Justification: Fall 2023. The Communication Studies faculty are choosing to deactivate the AA to eliminate confusion for students between the AA and AAT options and set them on a path toward success by encouraging the transfer pattern of completion.	18

Committee Action: A motion was made to approve the request for program deactivation as meeting the stipulations of BP/AP 4021 Program Vitality. (M/S/P: Ricardo N./Kacie W.). Yes: 8. C. Bisson, B. Darwin, R. Navarette, K. Wills, P. Koivisto, K. Runkle, A. Purdue-Keiser, and K. Kruse. No: 0. Abstain: 0.

XII. Information Item: Credit for Prior Learning

BP/AP 4235 Credit for Prior Learning

Discussion deferred to the future meetings.

XIII. Information Item: College Now and Concurrent Enrollment Course Attributes in CurriQunet.

BP/AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students

Discussion deferred to the future meetings.

XIV. Information Item: Inquiries and Answers to CurriQunet and COCI Submissions.

- When the course number, prefix, title, and/or units are changed, these are reflected in the program. These changes need to be included in a proposal for submission to the Chancellor's Office Curriculum Inventory (COCI).

XV. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comments not pertaining to specific agenda items are welcome

under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

XVI. Information Item: Technical Review Committee Assignments.

David DeGroot	Brent Darwin	Derek Mitchem	Curriculum Analyst (David DeGroot)	Andria Perdue Keiser
Counseling LDER, LS, PD, PROD Social-Behave Sc ANTH, ECON, ES, GEOG, GBST, HIST, HUM, HUSV, LGBT, PHIL, POLS, PSY, SOC Public Safety EMS, FT, LE, WFT, WFTL, WFTO Health Sciences DA, NURS, MA, MB, RT, HIT Kin, Rec, and Athletics ATH, HED, PE, PEIA	Business ACCT, BUS, CBIS, CBOT, ENTR, PLGL, RE Industrial Tech AB, AT, EL, CEL, ENVT, ET, MT, WLDT, ARCH	Fine Arts ART, DANC, DRMA, FILM, GRPH, MMAC, MUS, PHTO, THEA Math Sciences CS, MATH, ENGR, STEM Physical Sciences AG, ASTR, BIOL, CHEM, GEOL, PHSC, PHYS, RVT, VEN	Applied Behave Sci AJ, CA, ECS, EDUC, FCS, FSN APRN Cosmetology CWE	Community Ed Noncredit English ENGL, LBRY, READ Languages & Comm ASL, EDTC, ESL, FRCH, SPCH, SPAN

XVII. Reports

- a. Library
- b. AP&P Representatives
- c. AP&P Vice Chair / TRC Chair
- d. AP&P Chair
- e. Administration
- f. Admissions and Records
- g. Counseling/Matriculation
- h. Articulation
- i. CurriQunet & Support

XVIII. Call for Future Agenda Items

Noncredit "SP" grading

XVI. Call to Adjourn. The meeting was adjourned at 4:08 PM.