

ACADEMIC POLICY AND PLANNING COMMITTEE
CURRICULUM REPORT

May 19, 2015

Sofía Ramírez-Gelpí, Chairperson

Judith Dal Porto, Applied Behavioral Sciences

Margaret Warrick, Business

Lydia Maxwell, Counseling

Jennifer Jozwiak, English

David Passage, Fine Arts

Sheri Bates, Kinesiology, Recreation and Athletics

Larry Manalo, Health Sciences

Robert Mabry, Industrial Technology

Melinda Nishimori, Languages & Communication

Sandra Bierdzinski, Academic/Student Services

Robert Lennihan, Life and Physical Sciences

Derek Mitchem, Mathematical Sciences

Mike Messina, Public Safety

Thomas VanderMolen, Social & Behavioral Sciences

Joanna Davis, ASBG Student Representative

Janet Hooghuis & Betsy Wilcox, Admissions & Records Representative (ex officio)

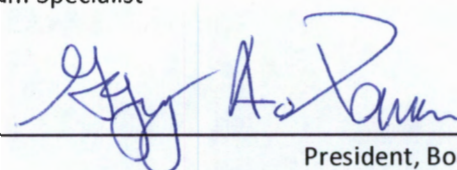
David DeGroot, Articulation Officer (ex officio)

Non-Credit Education (vacant)

Jane Harmon, Interim Vice President, Academic Affairs (ex officio)

Rebecca Andres, Curriculum Specialist

Adopted by Board of Trustees: _____



_____ Date

President, Board of Trustees

Alton Hancock Joint Community College District

NEW CREDIT COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

NEW: Programs

Program Award	Program Title	Major Units
Associate Degree	Associate in Arts in Elementary Teacher Education for Transfer	50
Associate Degree	Associate in Arts in Studio Arts for Transfer	24

MODIFICATIONS TO COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

Major modifications to course content, course outline of record, or program listings are included in this section. Modifications include but are not limited to course/program units, hours, prerequisites, co-requisites, advisories, and enrollment limitations.

MODIFICATIONS MAJOR: Courses

Course Prefix	Course Title	Units
ART 120	Drawing 1	3
	Justification: The course outline is being modified to align with transfer curriculum and in preparation for a new associate degree for transfer program.	
ART 125	Painting in Acrylics	3
	Justification: The course outline is being modified to align with transfer curriculum and in preparation for a new associate degree for transfer program	
ART 127	Painting in Watercolor 1	3
	Justification: The course outline is being modified to align with transfer curriculum and in preparation for a new associate degree for transfer program	
ASL 121	American Sign Language 2	3
	Prerequisite: ASL 120. Justification: The course content is being updated as part of course and program review.	
BIOL 124	Human Anatomy	4
	Justification: The course outline is being modified to align with transfer curriculum and in preparation for a new associate degree for transfer program	
BIOL 125	Human Physiology	4
	Justification: The course outline is being modified to align with transfer curriculum and in preparation for a new associate degree for transfer program	
PHIL 112	Logic	3
	Justification: The course outline is being modified to align with transfer curriculum and in preparation for a new associate degree for transfer program	
WLDT 335	Flux Core Arc Welding	1

	Prerequisite: WLDT 106. Justification: The prerequisite course is being changed from WLDT 307 to WLDT 106, Beginning Welding.	
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MODIFICATIONS: MINOR

Minor modifications to courses or programs do not change the overall purpose of the course or program and may include minor language changes in catalog description or addition of courses to selected units of a program.

MODIFICATIONS MINOR: Courses

Course Prefix	Course Title	Units
GRPH 115	Digital Design and Publishing	3
	Justification: the catalog description was modified to identify the software used in this course in more general terms so that modifications are less frequent.	

CONSENT AGENDA ITEMS

CONSENT AGENDA: Textbook Changes

Course Prefix	Course Title	Units
CBOT 132	Advanced Word Processing	3
CBOT 333	Business Desktop Publishing	3
CBOT 334	Administrative Office Procedures	3
CBOT 337	Presentation Design - Power Point	3
ITAL 104	Intermediate Italian	5

MISCELLANEOUS

Updated Lists

- Credit by Exam Course List
- College Now! Course List
- AHC Disciplines List
- General Education Course List
- Multicultural Gender Studies Course List

Graduation Requirements

- Math Competency - MATH 309 (pending approval as a new course)
- Health and Wellness Graduation Requirement - required units from 3 to 3.5 units

Local Policies and Procedures

- Sunset Policy

Associate in Arts in Elementary Teacher Education for Transfer (A.A.T.)

The associate in arts in elementary teacher education for transfer is designed to provide students who intend to enroll in California State University baccalaureate teacher preparation program with a pattern of coursework necessary to transition into upper division course requirements. The program develops competencies in critical thinking and communication, both spoken and written, and incorporates the elementary subject matter requirements established by the California Commission on Teaching Credentialing.

Associate Degree for Transfer Program Requirements

Completion of 60 semester units that are eligible for transfer to the California State University, including the following:

1. The completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth (CSU GE). [The following Allan Hancock College graduation requirements will not be required: Health and Wellness, Multicultural Gender Studies and Allan Hancock College General Education.]
2. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.
3. Obtainment of a minimum grade point average of 2.0 with all courses in the major being completed with a grade of "c" or better.

The graduate of the associate in arts in elementary teacher education for transfer program will:

- Complete a prescribed pattern of general education courses: CSU (39 units) or IGETC (37 units)
- Complete the major core requirements (47units).
- Complete a total of 60 associate degree applicable units.

A major of 50 units is required for the associate in arts in elementary teacher education for transfer program.

		Units
Required core courses (47 units):		
ART 101	Art Appreciation	3
BIOL 100	Introductory Biology	4
ECS 100	Child Growth and Development	3
EDUC 130	Exploring Teaching	3
ENGL 101	Freshman Composition: Exposition	4
ENGL 102	Freshman Composition Literature	3
GEOG 103	World Regional Geography	3
HIST 101	World Civilizations to 1600	3
HIST 107	U S History to 1877	3
MATH 105	Mathematics for Teachers	4
PHSC 111	Matter, Energy and Molecules	4
PHSC 112	Earth and the Universe	4
POLS 103	American Government	3
SPCH 101	Public Speaking	3

List A: select one course from the following (3 units):		Units
ENGL 103	Critical Thinking and Composition	3
PHIL 114	Critical Thinking	3

List B: Select 10 units from the courses in List B below, or select one course and units selected in List A above and additional units from List B below (10 units total):

BIOL 124	Human Anatomy	4
BIOL 125	Human Physiology	4

CHEM 110	Chemistry and Society	4
ECS 132	Child Identity and Learning	3
	or	
EDUC 132	Child Identity And Learning	3
GEOL 100	Physical Geology	4
GEOL 114	Oceanography	3.5
HED 100	Health and Wellness	3
HIST 102	World Civilizations Since 1500	3
HIST 108	U S History 1877 to Present	3
HIST 118	United States History	3
HIST 119	History of California	3
MATH 123	Elementary Statistics	4
PHIL 105	Ethics	3
PHIL 112	Logic	3
PSY 101	General Psychology	3
PSY 117	Child Psychology	3
PSY 118	Human Development - Lifespan	3
SPCH 102	Small Group Communication	3
SPCH 106	Argumentation and Debate	3

GENERAL EDUCATION: Complete one of the following: **Units**
 CSU General Education Pattern 39 units, or 37 - 39
 Intersegmental General Education Transfer Curriculum 37 units

Double Counting **Units**
 Total units that can be double counted: 34 - 37

Electives **Units**
 CSU Transferable Units to Needed to Total 60 units: 10

Total Major Units **60**

Associate in Arts in Studio Arts for Transfer

Art and design have permeated human experience for thousands of years. The fine artist and the designer both require knowledge of the same visual principles. An art major is trained in visual perception, design principles and manual skills necessary for personal expression or a commercial career in various art media. The Associate in Arts in Studio Arts for Transfer will prepare students for further studies toward a California State University (CSU) baccalaureate degree in Art, Ceramics, Commercial Art, Digital Media, Fine Arts, Painting, Photography and Sculpture.

Associate Degree for Transfer Requirements:

Completion of 60 semester units that are eligible for transfer to the California State University, including the following:

- A. The completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth (CSU GE).
- B. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.
- C. Obtainment of a minimum grade point average of 2.0 with all courses in the major being completed with a grade of "C" or better. [The following Allan Hancock College graduation requirements will not be required: Health and Wellness, Multicultural Gender Studies and Allan Hancock College General Education.]

The graduate of the associate in arts for transfer program in studio arts will:

- Participate in a variety of visual arts, demonstrate accomplishment of skills, techniques and processes involved in their creation through a portfolio of work.
- Demonstrate understanding of concepts, materials, and processes involved in the creation of visual art throughout history by participation in discussions, knowledge of terminology and successful execution of projects and assignments.

A major of 24 units is required for the associate in arts for transfer degree.

Required core courses (15 units)

		Units
ART 103	Art History Ancient to Medieval	3
ART 104	Art History Renaissance to Modern	3
ART 110	Design 1	3
ART 113	Three Dimensional Design	3
ART 120	Drawing 1	3

Select three courses from three different areas (9 units).

Digital Art Area

		Units
ART 107	Computer Fine Art	3

Color Area

		Units
ART 112	Design Color Theory	3

Drawing Area

		Units
ART 121	Drawing 2	3
or		
ART 122	Life Drawing 1	3

Painting Area

		Units
ART 125	Painting In Acrylics 1	3
or		
ART 127	Painting in Watercolor 1	3

or
ART 129 Painting in Oils 1 3

Ceramics Area Units

ART 160 Ceramics 1 3

Sculpture Area Units

ART 164 Sculpture 1 3

Photography Area Units

PHTO 110 Basic Photography 3

GENERAL EDUCATION: Complete one of the following: Units

Intersegmental General Education Transfer Curriculum 37 units, or 37 - 39
CSU General Education Pattern 39 units.

Double counting: Units

a maximum of 6 units may be double counted for the Intersegmental -6
General Education Transfer Curriculum pattern, or CSU general education
pattern.

CSU transferable electives: Units

Select additional courses to achieve the 60 units required for the associate 3
in arts in studio arts for transfer degree.

Total Major Units 60

CREDIT BY EXAMINATION

(Course Challenge List)

Effective 2015-2016

ASL 120	American Sign Language 1
ASL 121	American Sign Language 2
AJ 101	Intro to Criminal Justice
AJ 102	Criminal Procedures
AJ 103	Concepts of Criminal Law
AJ 104	Legal Aspects of Evidence
AJ 105	Community Relations
AJ 120	Juvenile Law and Procedures
AJ 130	Intro to Corrections
AT 100	Automotive Fundamentals
CEL 104	Introduction to Robotics & Mechatronics
CEL 131	Programmable Logic Controllers (PLC's) & Industrial Control Design
CEL 133	Mechatronic Systems 1
EL 104	Introduction to Robotics & Mechatronics
EL 106	Network Essentials 1
EL 131	Programmable Logic Controllers (PLC's) & Industrial Control Design
EL 133	Mechatronic Systems 1
EMS 102	First Aid & Safety
EMS 303	Paramedic Prep
EMS 321	Advanced Cardiac Life Support
EMS 322	Pediatric Advanced Life Support
EMS 333	Paramedic Theory
EMS 350	Essentials of Search & Rescue
ENVT 156	First Response Operational
ET 104	Introduction to Robotics & Mechatronics
ET 131	Programmable Logic Controllers (PLC's) & Industrial Control Design
ET 133	Mechatronic Systems 1
FRCH 101	Elementary French
FT 101	Fire Protection Organization
FT 102	Fire Prevention Technology
FT 103	Fire Protection Equipment & Systems

FT 104	Building Construction/Fire Protection
FT 105	Fire Behavior & Combustion
FT 379	Experimental Courses in Fire Technology
ITAL 101	Elementary Italian
MUS 110	Music Fundamentals
MUS 111	Music Theory 1
SPAN 101	Elementary Spanish I
WLDT 106	Beginning Welding
WLDT 107	Advanced Welding
WLDT 307	G.M.A.W. Welding
WLDT 308	T.I.G. Welding
WLDT 330	Welding Certification
WFT 101	Wildland Fire Behavior
WFT 102	Wild Fire Safety & Survival
WFT 103	Wildland Fire Operations
WFT 104	Wildland Public Information Officer, Prevention & Investigation
WFT 105	Planning, Logistics and Finance

CREDIT BY EXAMINATION

Credit by examination enables a student to receive academic credit by demonstrating mastery of subject matter or skills equivalent to a specific Allan Hancock College course. Each academic department determines which courses may be challenged and is responsible for developing and administering an appropriate comprehensive examination. Students may not be currently enrolled in a course equal to or more advanced than the course to be challenged, nor may they have received previous high school or college credit for such a course. To apply for credit by examination, a student must be enrolled in the current semester, be in good standing and must have completed a minimum of 12 units at Allan Hancock College. Students must apply within the first week of instruction for summer session and within the first three weeks of instruction for fall and spring semesters – there are no exceptions. Units earned by credit by examination are not considered to be part of the student's official program and will not be used for reports to Financial Aid, Veterans Administration or similar agencies. There may be fees assessed for credit by examination. The grade received for the exam will be the grade earned for the class – there are no exceptions. The final grade will appear on the student's official transcript and academic history. A maximum of 12 units of credit may be allowed by special examination. Petitions for credit by examination are available in the Admissions and Records office. All petitions must be approved by the director, admissions and records; the instructor administering the exam; the department chair; and the dean, academic affairs. Students petitioning for Credit by Examination must provide transcripts from all previously attended U.S. high schools and/or colleges (unofficial copies accepted) for verification that the student has not completed the course, its equivalent or a higher course at another educational institution.



2015-2016 Approved College Now! (CN) Course List

- **Course List** High school students are not eligible to take courses at AHC if the courses are available at their high school. Remedial math and English courses are also excluded from this list. *College Now!* students can only enroll in courses on this list.
- **Math and English.** *College Now!* students are eligible to test and enroll into math and English courses at the 100-level only. These courses are marked with a ☆.
- **Physical Education** PE courses listed here with a bulldog icon require permission of the instructor of record which may be granted the first day of the term, if enrollment in the course permits adding *College Now!* students.
- **Course Requisites** Students who wish to take courses listed here must meet the stated academic prerequisites or co-requisites. Courses with pre/co-requisites are listed on this list with an asterisk *
- **Auditions** Courses with a ★ are courses that require an audition.

AB 351	ART 106	AT 313*	CBOT 336	EL 104	ENGL 137*
AB 356	ART 107	AT 323	CBOT 337	EL 105	ENGL 139*
ACCT 100	ART 108	AT 341*	CBOT 350	EL 106	ENGL 145*
ACCT 317	ART 109	AT 343*	CBOT 351	EL 107*	ENGL 146*
AG 101	ART 110	BIOL 100	CBOT 360	EL 109*	ENGR 100
AG 102	ART 112*	BIOL 120	CBOT 361	EL 111*	ENGR 124
AG 120	ART 113*	BIOL 132	CBOT 362	EL 112*	ENGR 126
AG 121	ART 115	BIOL 135	CHEM 110	EL 113*	ENVT 101
AG 122	ART 120	BIOL 145	CHEM 120*	EL 114*	ENVT 150
AG 125	ART 121*	BIOL 199	CHEM 140*	EL 118*	ENVT 151
AG 130*	ART 124	BUS 101	CHEM 150*	EL 119*	ENVT 152
AG 135	ART 125	BUS 102	CHEM 151*	EL 122*	ENVT 153
AG 150	ART 126*	BUS 103	CS 102	EL 123*	ENVT 154
AG 152	ART 127	BUS 104	CS 111*	EL 125*	ENVT 155
AG 153	ART 128*	BUS 107	CS 112*	EL 126*	ET 100
AG 154	ART 129	BUS 110	CS 131*	EL 135*	ET 104
AG 155	ART 130*	BUS 111	CS 175*	EL 136*	ET 140*
AG 156	ART 131	BUS 121	CS 181*	EL 179	FCS 130
AG 157	ART 132	BUS 130	DANC 101	EL 320*	FCS 131
AG 158	ART 144	BUS 141	DANC 148★	EL 332*	FCS 137
AG 179D	ART 146	BUS 160	DANC 170★	EMS 102	FCS 138
AG 307	ART 150	BUS 189	DANC 180★	EMS 300	FCS 139
AG 312	ART 160	BUS 302	DANC 182★	EMS 301*	FCS 140
AG 314	ART 161*	BUS 303	DANC 183★	EMS 302*	FCS 144
AJ 101	ART 162*	BUS 386	DANC 185★	EMS 306	FCS 170
AJ 103	ART 163	CA 120	DANC 186★	EMS 307	FCS 171
AJ 301	ART 164	CA 124	DANC 199	EMS 310	FCS 199
ANTH 101	ART 165*	CA 125	DANC, all activity	EMS 325	FCS 360
ANTH 102	ART 199	CA 129	DRMA 103	EMS 328	FILM 101
ANTH 103	ART 366	CA 323	DRMA 104	EMS 401	FILM 102
ANTH 110*	ART 367	CBIS 101	DRMA 106	EMS 416	FILM 103
ANTH 122	ART 368	CBIS 112	DRMA 110	ENGL 100*☆	FILM 105
ANTH 199	ART 380*	CBIS 141	DRMA 111	ENGL 101*☆	FILM 106
ARCH 111	ART 381*	CBIS 142	DRMA 118★	ENGL 102*	FILM 110
ARCH 121	ART 382*	CBIS 371	DRMA 199N	ENGL 103*	FILM 111
ARCH 122	ART 383*	CBIS 372	ECON 101*	ENGL 106*	FILM 112
ARCH 131	ASL 120	CBIS 373	ECON 102*	ENGL 107*	FILM 114*
ARCH 151*	ASL 121*	CBIS 350	ECON 121	ENGL 108*	FILM 115
ARCH 152*	ASL 124*	CBIS 351	ECON 130	ENGL 110*☆	FILM 116*
ARCH 160	ASL 130*	CBIS 352	ECON 141	ENGL 130*	FILM 117
ART 101	ASTR 100	CBOT 100	ECS 100	ENGL 131*	FILM 118*
ART 103	AT 100	CBOT 131	ECS 101	ENGL 132*	FILM 120
ART 104	AT 133*	CBOT 312*	ECS 303	ENGL 133*	FILM 121
ART 105	AT 303	CBOT 333	EDTC 300	ENGL 135*	



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- **Auditions** Courses with a ★ are courses that require an audition.

FILM 123	HUM 102	MMAC 128	PD 101	PHTO 382*	WFT 302
FILM 125	HUM 103	MMAC 199	PD 110	PHTO 383*	WLDT 106
FILM 126	HUM 104	MMAC 380*	PD 115	PHTO 384*	WLDT 107*
FILM 127	HUM 105	MMAC 381*	PD 120	PHTO 385*	WLDT 306*
FILM 380*	HUSV 101	MMAC 382*	PE 100	PHYS 100	WLDT 307*
FILM 381*	HUSV 102	MT 301	PE 120	PHYS 110*	WLDT 308*
FRCH 101	HUSV 103	MT 302	PE 121	PHYS 141*	WLDT 399
FRCH 102*	HUSV 104	MT 303	PE 122	PHYS 142*	
FSN 109	HUSV 105*	MT 304	PE 128	PHYS 161*	
FSN 110	HUSV 106	MT 109	PE 129	PHYS 162*	
FSN 112	HUSV 107	MUS 100	PE 130	PHYS 163*	
FSN 132	HUSV 110	MUS 101	PE 132	POLS 101	
FT 101	HUSV 111	MUS 102	PE 133	POLS 103	
FT 102	HUSV 112	MUS 104	PE 134	POLS 104	
FT 103	HUSV 113	MUS 106	PE 140	PSY 101	
FT 104	ITAL 101	MUS 110	PE 141	PSY 106	
FT 379	ITAL 102*	MUS 111	PE 142	PSY 113*	
FT 399	ITAL 103*	MUS 112*	PE 143	PSY 117	
GBST 141	ITAL 104*	MUS 113*	PE 146	PSY 118	
GEOG 101	LATIN 101	MUS 114*	PE 154	PSY 119	
GEOG 102	LBRY 170	MUS 115	PE 160	RE 100	
GEOG 103	LDER 111	MUS 116	PE 167	SOC 101	
GEOL 100	LS 101	MUS 117	PE 168	SOC 110	
GEOL 114	LS 312	MUS 118	PE 170	SOC 120	
GEOL 131	MATH 100*☆	MUS 119*	PE 172	SOC 122	
GEOL 141	MATH 121*☆	MUS 120	PE 179C	SOC 155	
GRAPH 110*	MATH 123*☆	MUS 121	PEIA 195	SOC 160	
GRAPH 111*	MATH 131*☆	MUS 123	PHIL 101	SP 128	
GRAPH 112*	MATH 135*☆	MUS 124	PHIL 102	SPAN 101	
GRAPH 113	MATH 141*☆	MUS 125	PHIL 105	SPAN 103*	
GRAPH 114*	MATH 181*☆	MUS 126	PHIL 114*	SPAN 104*	
GRAPH 115	MATH 182*☆	MUS 128	PHIL 121	SPAN 105*	
HED 100 (no DL section)	MATH 183*☆	MUS 129	PHIL 122	SPAN 110	
	MATH 184*☆	MUS 132★	PHSC 111	SPAN 111*	
HIST 101	MMAC 101*	MUS 137*	PHSC 112*	SPAN 112	
HIST 102	MMAC 102	MUS 140*	PHTO 110	SPCH 101	
HIST 103	MMAC 112*	MUS 143*	PHTO 120*	SPCH 106	
HIST 104	MMAC 114	MUS 144*	PHTO 130	SPCH 108	
HIST 105	MMAC 115	MUS 145★	PHTO 140*	SPCH 110	
HIST 107	MMAC 116	MUS 146	PHTO 150	WFT 101	
HIST 108	MMAC 117	MUS 150	PHTO 170*	WFT 102	
HIST 118	MMAC 118	MUS 151★	PHTO 179	WFT 103	
HIST 119	MMAC 125	MUS 160	PHTO 199	WFT 104	
HIST 120	MMAC 126	MUS 179	PHTO 380*	WFT 105	
HUM 101	MMAC 127*	PD 100	PHTO 381	WFT 301	

**2015-16 AHC Disciplines List
(Minimum Qualifications to Teach AHC Courses)**

Instructions: Placement of courses must be selected from one or more disciplines identified in the CCCC Minimum Qualifications handbook. The handbook can be found on the CurricUnet Home Page under "links".

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Accounting		
ACCT 100, 130, 140	Accounting (M) or Banking and Finance (NM)	<p>Accounting Master's in accountancy or business administration with accounting concentration OR bachelor's in business with accounting emphasis or business administration with accounting emphasis or economics with an accounting emphasis AND master's in business, business administration, business education, economics, taxation, or finance OR the equivalent.</p> <p>(NOTE: A bachelor's degree in accountancy or business administration with accounting concentration, with a CPA license is an alternative qualification for this discipline.)</p> <p>Banking and Finance Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>
ACCT 150, 160, 170, 317, 318, 327	Accounting (M)	
Administration of Justice		
AJ 101, 102, 103, 104, 105, 111, 120, 130, 149, 150, 189, 199, 305, 306, 307, 308, 315, and 399	Administration of Justice (NM)	<p>Administration of Justice Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>
Agribusiness		
AG 101	Agriculture (M) or Agriculture Production (NM) with emphasis in wine.	<p>Agriculture Master's in agriculture, agriculture science, education with a specialization in agriculture or other agricultural area (including: agricultural business, agricultural engineering, agricultural mechanics, agronomy, animal science, enology, environmental (ornamental) horticulture, equine science, forestry, natural resources, plant science, pomology, soil science, viticulture or other agriculture science) OR the equivalent.</p>
AG 102, 312, 135	Agriculture (M)	
AG 103, 104,	Agriculture (M) or Agricultural Business and Related Services (NM) or Agricultural Engineering (NM) with emphasis in wine.	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
AG 105, 114, 150	Agriculture (M) or Agricultural Business and Related Services (NM) or Agricultural Engineering (NM) or Business (M) or Marketing (M)	Agricultural Production (Animal science, plant science, beekeeping, aquaculture) Agricultural Business and Related Services (Inspection, pest control food processing/meat cutting): Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience
AG 106, 120, 121, 122, 130, 134, 140, 141, 142, 149, 307, 314, 315	Agriculture (M) or Agricultural Business and Related Services (NM) or Agricultural Engineering (NM) or any bachelor's degree and two years' experience or any associates degree and six years' experience	Agricultural Engineering (Equipment and machinery, farm mechanics) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. Business Master's in business, business management, business administration, accountancy; finance, marketing, or business education, OR bachelor's in any of the above AND master's in economics, personnel management, public administration, or JD or LL.B. degree, OR bachelor's in economics with a business emphasis AND master's in personnel management, public administration, or JD or LL.B. degree OR the equivalent
AG 125, 315	Agriculture (M) or Earth Science (M)	
AG 151, 310, 311, 320, 321, 322	Agricultural Production (NM) with emphasis in wine industry*	
AG 152, 153, 154, 155, 156	Agriculture (M) or Agricultural Production (NM) or Agricultural Engineering (NM)	Earth Science Master's in geology, geophysics, earth sciences, meteorology, oceanography, or paleontology, OR bachelor's in geology AND master's in geography, physics, or geochemistry, OR the equivalent.
AG 157	Agriculture (M) or Agricultural Production (NM) or Agricultural Business and Related Services (NM) or Agricultural Engineering (NM) or Business (M)	Marketing Master's in business administration, business management, business education, marketing, advertising, or finance OR, bachelor's in any of the above AND master's in economics, accountancy, taxation, or law, OR the equivalent
AG 158	Agriculture (M) or Economics	
AG 159, 179, 189, 199, 379	Agriculture (M) or Agricultural Production (NM) or Agricultural Business and Related Services (NM) or Agricultural Engineering (NM)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
AG 301, 302, 303, 304, 305, 306	Agricultural Production (NM) or Culinary Arts/Food Technology (NM), with emphasis in industry.	<p>Agriculture Master's in agriculture, agriculture science, education with a specialization in agriculture or other agricultural area (including: agricultural business, agricultural engineering, agricultural mechanics, agronomy, animal science, enology, environmental (ornamental) horticulture, equine science, forestry, natural resources, plant science, pomology, soil science, viticulture or other agriculture science) OR the equivalent.</p> <p>Agricultural Production (Animal science, plant science, beekeeping, aquaculture)</p> <p>Agricultural Business and Related Services (NM) (Inspection, pest control, food processing/meat cutting): Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p> <p>Economics Master's in economics OR bachelor's in economics AND master's in business, business administration, business management, business education, finance, or political science OR the equivalent.</p>
AG 308	Agricultural Production (NM) with emphasis in wine industry or Chemistry (M)	
AG 316 need to update discipline placement on COR	Agriculture (M) or Biology (M) or Agricultural Production (NM)	
American Sign Language		
ASL 120, 121, 124, 130, 138, 149, 189	Sign Language, American (NM)	Sign Language, American Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Anthropology		
ANTH 101, 102, 103, 110, 179, 199, 379	Anthropology (M)	<p>Anthropology Master's in anthropology or archaeology OR bachelor's in either of the above AND master's in sociology, biological sciences, forensic sciences, genetics or paleontology OR the equivalent.</p> <p>English Master's in English, literature, comparative literature, or Composition OR bachelor's in any of the above AND master's in linguistics, TESL, speech, education with a specialization in reading, creative writing, or journalism OR the equivalent.</p>
ANTH 105	Anthropology (M) or English (M)	
ANTH 122	Anthropology (M) or Psychology (M) or Sociology (M)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		<p>Psychology Master's in psychology OR bachelor's in psychology AND master's in counseling, sociology, statistics, neuroscience, or social work OR the equivalent.</p> <p>Sociology Master's in sociology OR bachelor's in sociology AND master's in anthropology, any ethnic studies, social work, or psychology OR the equivalent.</p>
Apprenticeship		
APRN 481	Title 5 Section 53413	The minimum qualifications for disciplines in which a master's degree is not generally available are any bachelor's degree or higher and two years of professional experience, or any associate degree and six years of professional experience. The professional experience required must be directly related to the faculty member's teaching assignment.
APRN 484	Plumbing	Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
APRN 486	Operating Engineers	
Architecture		
ARCH (see exception below)	Architecture (NM)	Architecture Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
ARCH 350	Auto Body or Automotive Technology or Machine Tool or Welding	
Art		
ART 101, 103, 104, 105, 106, 109	Art (M) or Art History (M)	Art Master's in fine arts, art, or art history OR bachelor's in any of the above AND master's in humanities OR the equivalent
ART 107, 120, 121, 127, 128, 131, 132	Art (M) with emphasis in 2-D media	Art History: Master's in art history, history of art and architecture, or visual culture/visual studies OR bachelor's in art history and master's in history OR master's in art with a recorded emphasis or concentration in art history OR the equivalent. (NOTE: "Master's in fine arts" as used here
ART 108, 110	Art (M) or Graphic Arts (NM)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
ART 112, 113, 122, 123, 124, 125, 126, 129, 130, 133, 134, 137, 144, 146, 149, 150, 154, 161, 162, 163, 164, 165, 179, 189, 199, 366, 367, 368, 379, 380, 381, 382, 383	Art (M)	refers to any master's degree in the subject matter of fine arts, which is defined to include visual studio arts such as drawing, painting, sculpture, printmaking, ceramics, textiles, and metal and jewelry art; and also art education and art therapy. It does not refer to the "Master of Fine Arts" (MFA) degree when that degree is based on specialization in performing arts or dance, film, video, photography, creative writing, or other non-plastic arts.)
ART 115	Art (M) or Film Studies (M) or Multimedia (NM)	Graphic Arts Any bachelor's degree and two years of professional (Desktop publishing) experience, or any associate degree and six years of professional experience.
ART 160,	Art (M) with emphasis in 3-D media	Film Studies Master's degree in film, drama/theater arts, or mass communication OR bachelor's degree in any of the above AND master's degree in media studies, English, or communication OR the equivalent.
Astronomy		
ASTR 100	Physics/Astronomy (M) or Earth Science (M) or Chemistry (M) or Physical Sciences (M)	<p>Physics/Astronomy Master's in physics, astronomy, or astrophysics OR Bachelor's in physics or astronomy AND master's in engineering, mathematics, meteorology, or geophysics OR the equivalent.</p> <p>Chemistry Master's in chemistry OR bachelor's in chemistry or biochemistry AND master's in biochemistry, chemical engineering, chemical physics, physics, molecular biology, or geochemistry OR the equivalent</p> <p>Physical Sciences - See Interdisciplinary Studies</p> <p>Interdisciplinary Studies Master's in the interdisciplinary area OR master's in one of the disciplines included in the interdisciplinary area and upper division or graduate course work in at least one other constituent discipline. (NOTE: The Interdisciplinary Studies discipline is provided to allow for those cases where it is locally determined that a course must be taught by someone with qualifications that exceed a single discipline. The constituent disciplines can include any disciplines found in the Masters List.)</p>

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Athletic Training		
ATH 104, 106	Athletic Training (NM)	Athletic Training Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. (NOTE: This discipline listing applies only to instructors teaching apportionment-generating courses in the subject of athletic training. Non-apportionment-generating athletic training activity is not subject to minimum qualifications.)
Auto Body		
AB 117	Auto Body (NM) or Automotive Technology (NM) or Engineering Technology (NM) or Machine Technology (NM)	Auto Body Technology (NM): Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
AB 351, 353, 354, 355, 356, 358, 360, 379, 389	Auto Body Technology (NM)	Automotive Technology: Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
AB 300 AT/ET/MT/WLDT 300	Auto Body (NM) or Automotive Technology (NM) or Machine Technology (NM) or Welding (NM)	
Automotive Technology		
AT 100, 133, 303, 306, 313, 314, 323, 324, 334, 336, 341, 343, 344, 379, 389, 399	Automotive Technology (NM)	Automotive Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
AT 117	Auto Body (NM) Automotive Technology (NM) or Engineering Technology (NM) or Machine Tool (NM)	Auto Body Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
AT 300	Auto Body (NM) or Automotive Technology (NM) or Machine Technology (NM) or Welding (NM)	Machine Tool Technology ((Tool and die making) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. Welding Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Biology		
BIOL	Biological Sciences (M)	Biological Sciences Master's in any biological science OR bachelor's in any biological science AND master's in biochemistry, biophysics, or marine science OR the equivalent.
Business		
BUS 101	Business (M) or Business or Education (M) or Marketing (M)	<p>Business Master's in business, business management, business administration, accountancy, finance, marketing, or business education OR bachelor's in any of the above AND master's in economics, personnel management, public administration, or JD or LL.B. Degree OR bachelor's in economics with a business emphasis AND master's in personnel management, public administration, or JD or LL.B. degree OR the equivalent.</p> <p>Business Education: Master's in business, business administration, or business education OR bachelor's in any of the above AND master's in vocational education OR the equivalent.</p> <p>Management Master's in business administration, business management, business education, marketing, public administration, or finance OR bachelor's in any of the above AND master's in economics, accountancy, taxation, or law OR the equivalent.</p> <p>Law JD or LL.B. (NOTE: Courses in aspects of law for application to a particular discipline may be classified, for minimum qualifications purposes in the discipline of the application)</p> <p>Economics Master's in economics OR bachelor's in economics AND master's in business, business administration, business management, business education, finance, or political science OR the equivalent.</p>
BUS 102, 103, 303	Business (M) or Business Education (M) or Marketing (M)	
BUS 104, 106, 107, 302, 356, 357, 358, 360, 361, 362, 363, 367, 370, 372, 376, 387, 391, 392, 394, 396, 397, 398	Business (M) or Business Education (M) or Management (M)	
BUS 110, 355, 369, 371, 374, 375, 390, 395	Law (JD)	
BUS 111, 368	Business (M) or Business Education (M) or Marketing (M) or Computer Science (BA) and Master's in related discipline	
BUS 121	Business (M) or Economics (M)	
BUS 130	Business (M) or Economics (M) or Family & Consumer Studies/Home Economics (M) or Management (M)	
BUS 140, 364, 365, 366, 377, 378, 380, 381, 382, 386	Business (M) or Business Education or Management (M) or Marketing (M)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
BUS 141	Business (M) with emphasis in economics or Economics (M) or Interdisciplinary Studies (M)	Marketing Master's in business administration, business management, business education, marketing, advertising, or finance OR bachelor's in any of the above AND master's in economics, accountancy, taxation, or law OR the equivalent.
BUS 160	Business (M) or Business Education (M) or English (M) or Office Technologies (NM)	
BUS 179, 189, 199, 379, 389, 399	Business (M) or Business Education (M) or Marketing (M) or Management (M) or Law (JD)	
BUS 303, 355	Business (M) or Business Education (M) or Marketing (M) or Law (JD)	
BUS 373	Business (M) or Business Education (M) or Management (M) or Law (JD)	
BUS 393	Business (M) or Business Education (M) or English (M)	
Chemistry		
CHEM	Chemistry (M)	Chemistry Master's in chemistry OR bachelor's in chemistry or biochemistry AND master's in biochemistry, chemical engineering, chemical physics, physics, molecular biology, or geochemistry OR the equivalent.
Computer Business Information Systems		
CBIS 101, 350, 351, 352, 371, 372, 373, 381, 382	Computer Information Systems	Computer Information Systems Any bachelor's degree and two years of professional Systems experience, or any associate degree and six years of professional experience. (Computer network installation, microcomputer technology, computer applications).
CBIS 142	Computer Information Systems (NM) or Computer Service Technology (NM) or Computer Science (M) or Office Technologies (NM)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
CBIS 108, 189, 301, 321, 327, 330, 337, 343, 389	Computer Information Systems (NM) or Computer Service Technology (NM)	Computer Service Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
CBIS 112, 318, 334, 336, 389, 399	Computer Information Systems (NM) or Computer Service Technology (NM) or Computer Science (M)	Office Technologies Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. computer applications, (Secretarial skills, office systems, word processing, computer applications, automated office training) Computer Science Master's in computer science or computer engineering OR bachelor's in either of the above AND master's in mathematics, cybernetics, business administration, accounting or engineering OR bachelor's in engineering AND master's in cybernetics, engineering, mathematics, or business administration OR bachelor's in mathematics AND master's in cybernetics, engineering, mathematics, or business administration OR bachelor's degree in any of the above AND a master's degree in information science, computer information systems, or information systems OR the equivalent. (NOTE: Courses in the use of computer programs for application to a particular discipline may be classified, for minimum qualifications purposes, under the discipline of the application.)
Computer Business Office Technology		
CBOT 100, 302, 336	Computer Information Systems	Office Technologies Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. computer applications, (Secretarial skills, office systems, word processing, computer applications, automated office training)
CBOT 132, 189, 312, 333, 334, 337, 340, 360, 361, 362, 379, 389, 399	Office Technologies (NM) or Computer Info Systems (NM) or Computer Science (M) or Computer Service Tech (NM)	Office Technologies Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. computer applications, (Secretarial skills, office systems, word processing, computer applications, automated office training)
CBOT 131, 337	Office Technologies (NM) or Computer Info Systems (NM)	Computer Information Systems Any bachelor's degree and two years of professional Systems experience, or any associate degree and six years of professional experience. (Computer network installation, microcomputer technology, computer applications)
CBOT 350, 351, 360, 361	Computer Business Office Technology	Computer Service Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Computer Electronics		
CEL 102, 104, 128, 131, 133, 139, 162	Electronics (NM)	Electronics Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience
Computer Science		
CS 102	Master's in CBIS, IT, CS or another technology based major	See also CBIS
CS 111, 112, 131, 161, 175, 181, 189, 199, 379, 399	Computer Science (M)	Computer Science Master's in computer science or computer engineering OR bachelor's in either of the above AND master's in mathematics, cybernetics, business administration, accounting or engineering OR bachelor's in engineering AND master's in cybernetics, engineering, mathematics, or business administration OR bachelor's in mathematics AND master's in cybernetics, engineering, mathematics, or business administration OR bachelor's degree in any of the above AND a master's degree in information science, computer information systems, or information systems OR the equivalent. <i>(NOTE: Courses in the use of computer programs for application to a particular discipline may be classified, for minimum qualifications purposes, under the discipline of the application.)</i>
Cooperative Work Experience		
CWE 149, 302	Regulated by Title 5, Section 53416 – "... minimum qualifications in any discipline in which work experience may be provided at the college where the instructor or coordinator is employed." (M)	Work Experience Instructors or Coordinators The minimum qualifications in any discipline in which work experience may be provided at the college where the instructor or coordinator is employed.
Cosmetology		
COS	Cosmetology (NM)	Cosmetology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Culinary Arts		
CA 118, 119, 121, 122, 124, 125, 126, 129, 199, 323, 324	Culinary Arts/Food Technology (NM)	Culinary Arts/Food Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
CA 120, 123	Culinary Arts/Food Technology (NM) or Family & Consumer Science/Home Economics (M)	<p>professional experience. (Food service, meat cutting, baking, waiter/waitressing, bartending)</p> <p>Family & Consumer Science/Home Economics Master's in family and consumer studies, life management/ home economics, or home economics education OR bachelor's in any of the above AND master's in child development, early childhood education, human development, gerontology, fashion, clothing and textiles, housing/interior design, foods/ nutrition, or dietetics and food administration OR the equivalent.</p>
Dance		
DANC 101, 110, 111, 115, 120, 121, 125, 126, 130, 131, 135, 137, 138, 140, 148, 151, 152, 153, 154, 155, 156, 160, 161, 162, 163, 164, 165, 167, 168, 170, 171, 172, 174, 175, 176, 178, 179, 180, 182, 183, 184, 185, 186, 188, 189, 199, 379	Dance (M)	<p>Dance Master's in dance, physical education with a dance emphasis, or theater with dance emphasis, OR bachelor's in any of the above AND master's in physical education, any life science, physiology, theater arts, kinesiology, humanities, performing arts, or music OR the equivalent.</p>
DANC 133	Dance (M) with professional experience in Hip Hop	
DANC 140, 142, 145	Dance (M) with professional experience in Folklorico	
Dental Assisting		
DA	Dental Technology (NM)	<p>Dental Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience</p>
Drama		
DRAMA 103, 104, 106, 110, 111, 126, 189, 301, 389 401	Drama/Theater Arts (M)	<p>Drama/Theater Arts Master's or master of fine arts in drama/theater arts/Performance OR bachelor's or bachelor of fine arts in drama/theater/performance</p>

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
DRMA 112, 113, 114, 115, 118, 122, 123, 124, 125, 126, 128, 136, 137, 140, 141, 151, 152, 161, 162, 165, 166, 173, 175, 176, 177, 178, 179, 199, 302, 303, 379	Stagecraft (NM)	AND master's in comparative literature, English, communication studies, speech, literature, or humanities OR the equivalent. Stagecraft Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Early Childhood Studies		
ECS 107, 108, 109, 110, 115, 122, 310, 312,	Early Childhood Education	Child Development/Early Childhood Education Master's in child development, early childhood education, human development, home economics/family and consumer studies with a specialization in child development/early childhood education, or educational psychology with a specialization in child development/early childhood education OR bachelor's in any of the above AND master's in social work, educational supervision, elementary education, special education, psychology, bilingual/ bicultural education, life management/home economics, family life studies, or family and consumer studies OR the equivalent. Education (M)
ECS 100, 101, 102, 104, 105, 106, 112, 114, 115, 116, , 132, 189, 199, 303, 399	Child Development/Early Childhood Education (M)	
ECS 112, 113, 117, 118, 119, 120, 125, 130, 132, 133, 149, 179, 311, 320, 321, 322, 379	Child Development/Early Childhood Education (M) or Education (M)	
Economics		
ECON 101, 102, 179, 379	Economics (M)	Economics Master's in economics OR bachelor's in economics AND master's in business, business administration, business management, business education, finance, or political science OR the equivalent. See also Business and Family and Consumer Sciences
ECON 121	Business (M) or Economics (M)	
ECON 130	Business (M) or Economics (M) or Family and Consumer Studies/Home Economics (M) or Management	
ECON 141	Business (M) with emphasis in economics or Economics (M) or Interdisciplinary Studies (M)	
Educational Technologies		
EDTC 300	Instructional Design/Technology (M)	Instructional Design/Technology Master's in instructional design/technology or educational technology OR the equivalent.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Education		
EDUC 130	Child Development/Early Childhood Education (M) or Education (M)	See ECS Education Master's in education OR the equivalent
EDUC 140	Education (M)	
EDUC 132, 133	Child Development/Early Childhood Education (M) or Education (M)	
Electronics		
EL 104, 105, 111, 112, 113, 114, 118, 119, 122, 123, 125, 126, 128, 131, 133, 135, 136, 139, 146, 162, 179, 189, 320, 332, 333, 379, 399	Electronics (NM)	Electronics Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience
EL 106, 107, 108, 109, 137, 138, 148	Electronics (NM) [Cisco certification]	
Emergency Medical Services		
EMS	Emergency Medical Technologies (NM)	Emergency Medical Technologies Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. Environmental Technologies (Environmental hazardous material technology, hazardous material abatement, environmentally conscious manufacturing, waste water pretreatment, air pollution control technology, integrated waste management, water treatment, sewage treatment) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. Emergency Medical Technologies Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
EMS 319	Emergency Medical Technologies (NM) or Fire Technology (NM)	
EMS 338	Emergency Medical Technologies (NM) or Environmental Technology (NM) or Fire Technology (NM)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		Fire Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Engineering		
ENGR 100, 124, 126, 134, 149, 152, 154, 156, 161, 162, 170, 171, 172, 173, 189, 199, 399	Engineering (M)	Engineering Master's in any field of engineering OR bachelor's in any of the above AND master's in mathematics, physics, computer science, chemistry, or geology OR the equivalent. (NOTE: A bachelor's in any field of engineering with a professional engineer's license is an alternative qualification for this discipline.)
Engineering Technology		
ET 104, 111, 128, 131, 133, 138, 139, 162		
ET 100	Computer Information Systems (NM) or Computer Science (M) or Engineering Technology (M)	Engineering Technology Master's in any field of engineering technology or engineering OR bachelor's degree in either of the above AND master's degree in physics, mathematics, computer science, biological science, or chemistry, OR bachelor's degree in industrial technology; engineering technology or engineering AND a professional engineer's license OR the equivalent.
ET 140, 145, 160, 189, 199, 389, 399	Engineering Technology (M)	
ET 117	Auto Body (NM) or Automotive Technology (NM) or Engineering Technology (M) or Machine Tool (NM)	Auto Body Technology (NM): Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
ET 300	Auto Body (NM) or Automotive Technology (NM) or (M) or Machine Technology (NM) or Welding Engineering Support NM (surveying, engineering aides)???	Automotive Technology: Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. Machine Tool Technology ((Tool and die making) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
English		
ENGL (see exception below)	English (M)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
ENGL 105	English (M) or Anthropology (M) or Linguistics (M)	<p>English Master's in English, literature, comparative literature, or composition OR bachelor's in any of the above AND master's in linguistics, TESL, speech, education with a specialization in reading, creative writing, or journalism OR the equivalent.</p> <p>Linguistics Master's in linguistics or applied linguistics OR bachelor's in linguistics AND master's in TESOL, anthropology, psychology, sociology, English, or any foreign language OR the equivalent...</p>
English as a Second Language		
ESL 531, 532, 534, 535, 537, 538, 540, 541, 550, 551, 552, 555, 560, 561, 562, 563	English as a Second Language (M)	<p>ESL Master's in TESL, TESOL, applied linguistics with a TESL emphasis, linguistics with a TESL emphasis, English with a TESL emphasis, or education with a TESL emphasis OR bachelor's in TESL, TESOL, English with a TESL certificate, linguistics with a TESL certificate, applied linguistics with a TESL certificate, or any foreign language with a TESL certificate AND master's in linguistics, applied linguistics, English, composition, bilingual/bicultural studies, reading, speech, or any foreign language OR the equivalent..</p>
ESL 572, 574	Communication Studies (Speech Communications (M)	<p>Communications Studies (Speech Communication Master's in speech, speech broadcasting, telecommunications, rhetoric, communication, communication studies, speech communication, or organizational communication OR bachelor's in any of the above AND master's in drama/ theater arts, mass communication, or English OR the equivalent.</p>
Entrepreneurship		
ENTR 101	Business (M) or Business Management (M) or Marketing (M) or Law (JD)	<p>Small Business Development (Entrepreneurship) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>
ENTR 102, 103	Business (M) or Business Management (M) or Marketing (M) or CBIS (M) or Law (JD)	<p>Management Master's in business administration, business management, business education, marketing, public administration, or finance OR bachelor's in any of the above AND master's in economics, accountancy, taxation, or law OR the equivalent.</p>

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		<p>Law JD or LL.B. (NOTE: Courses in aspects of law for application to a particular discipline may be classified, for minimum qualifications purposes in the discipline of the application)</p> <p>Economics Master's in economics OR bachelor's in economics AND master's in business, business administration, business management, business education, finance, or political science OR the equivalent.</p> <p>Marketing Master's in business administration, business management, business education, marketing, advertising, or finance OR bachelor's in any of the above AND master's in economics, accountancy, taxation, or law OR the equivalent.</p> <p>See also CBIS</p>
Environmental Technology		
ENVT 101, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 199, 399, 450, 454, 455, 456	Environmental Technologies (NM)	<p>Environmental Technologies (Environmental hazardous material technology, hazardous material abatement, environmentally conscious manufacturing, waste water pretreatment, air pollution control technology, integrated waste management, water treatment, sewage treatment)</p>
ENVT 338	Emergency Medical Technologies (NM) or Environmental Technology (NM) or Fire Technology (NM)	<p>Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p> <p>Emergency Medical Technologies Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p> <p>Fire Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>
Family and Consumer Science		
FCS 137, 138, 170, 360, 361		

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
FCS 109, 112, 134, 199	Family and Consumer Studies/Home Economics (M) or Health (M) or Nutritional Science/Dietetics (M)	Nutritional Science/Dietetics Master's in nutrition, dietetics, or dietetics and food administration OR Bachelor's in any of the above AND Master's in chemistry, public health, or family and consumer studies/home economics OR the equivalent <i>(Note: A Bachelors in nutrition, dietetics, or dietetics and food administration, and certification as a registered dietician, is an alternative qualification for this discipline.)</i>
FCS 130	Business (M) or Economics (M) or Family and Consumer Studies/Home Economics (M) or Management (M)	Family and Consumer Studies/Home Economics Master's in family and consumer studies, life management/home economics, or home economics education OR bachelor's in any of the above AND master's in child development, early childhood education, human development, gerontology, fashion, clothing and textiles, housing/interior design, foods/ nutrition, or dietetics and food administration. OR the equivalent.
FCS 131	Counseling (M) or Family & Consumer Studies/Home Economics (M) or Psychology (M) or Sociology (M)	Home Economics Bachelor's degree in home economics, life management. family and consumer studies, dietetics, food management interior design, or clothing and textiles; or an associated degree in any of those subjects, and four years of professional experience related to the subject of the course taught.
FCS 139, 140, 144	Family and Consumer Studies/Home Economics (M) or Fashion and Related Technology (NM)	Business Master's in business, business management, business administration, accountancy, finance, marketing, or business education OR bachelor's in any of the above AND master's in economics, personnel management, public administration, or JD or LL.B. degree OR bachelor's in economics with a business emphasis AND master's in personnel management, public administration, or JD or LL.B. degree OR the equivalent.
FCS 149	Regulated by Title 5, Section 53416 "...minimum qualifications in any discipline in which h work experience may be provided at the college where the instructor or coordinator is employed".	Management Master's in business administration, business management, business education, marketing, public administration, or finance OR bachelor's in any of the above AND master's in economics, accountancy, taxation, or law OR the equivalent.
FCS 171, 189	Art (M) or Family and Consumer Studies/Home Economics (M) or Interior Design (NM)	Economics Master's in economics OR bachelor's in economics AND master's in business, business administration, business management, business education, finance, or political science OR the equivalent.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		Interior Design Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Film		
FILM 101, 102, 103, 105, 106, 107, 110, 111, 112, 114, 123, 179, 189, 199, 380, 381, 386	Film Studies (M) Change highlighted CORs to film studies instead of film production?	Film Studies Master's degree in film, drama/theater arts, or mass communication OR bachelor's degree in any of the above AND master's degree in media studies, English, or communication OR the equivalent.
FILM 115, , 125	Art (M) or Film Studies (M) or Multimedia (NM)	Broadcasting Technology (Film making/video, media production, radio/TV) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Film 116, 117, 118, 126, 127, 128	Film Studies (M) or Multimedia (NM) (change COR to film "studies"?)	Multimedia Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience
FILM 120, 121	Film Studies (M) or Music (M)	
FILM, , 128	Art (M) or Broadcasting Technology (NM) or Film (M) or Graphics (NM) or Multimedia (NM)	Art Master's in fine arts, art, or art history OR bachelor's in any of the above AND master's in humanities OR the equivalent.
Fire Technology		
FT (see exceptions below)	Fire Technology (NM)	Fire Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
FT 319	Emergency Medical Technologies (NM) or Fire Technology (NM)	
FT 338	Emergency Medical Technologies (NM) or Environmental Technology or Fire Technology (NM)	Emergency Medical Technologies Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience Environmental Technologies (Environmental hazardous material technology, hazardous material abatement, environmentally conscious manufacturing, waste water pretreatment, air pollution control technology, integrated waste management, water treatment, sewage treatment)

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Food Science and Nutrition		
FSN 109, 112, 134	Family and Consumer Studies/Home Economics (M) or Health (M) or Nutritional Science/Dietetics (M)	Nutritional Science/Dietetics Master's in nutrition, dietetics, or dietetics and food administration OR Bachelor's in any of the above AND Master's in chemistry, public health, or family and consumer studies/home economics OR the equivalent <i>(Note: A Bachelors in nutrition, dietetics, or dietetics and food administration, and certification as a registered dietician, is an alternative qualification for this discipline.)</i>
FSN 127, 128, 132, 133, 199	Health (M) or Nutritional Science/Dietetics (M)	
FSN 110	Nutritional Science/Dietetics (M)	Family and Consumer Studies/Home Economics Master's in family and consumer studies, life management/home economics, or home economics education OR bachelor's in any of the above AND master's in child development, early childhood education, human development, gerontology, fashion, clothing and textiles, housing/interior design, foods/ nutrition, or dietetics and food administration. OR the equivalent.
French		
FRCH	French (M)	Master's in the language being taught OR bachelor's in the language being taught AND master's in another language or linguistics OR the equivalent.
Geography		
GEOG 101, 102, 103, 179, 189, 379	Geography (M)	Geography Master's in geography OR bachelor's in geography AND master's in geology, history, meteorology, or oceanography OR the equivalent OR see Interdisciplinary Studies. Earth Science Master's in geology, geophysics, earth sciences, meteorology, oceanography, or paleontology, OR bachelor's in geology AND master's in geography, physics, or geochemistry, OR the equivalent.
GEOG 110	Geography (M) or Earth Sciences (M)	
Geology		
GEOG 100, 114, 131, 141, 179, 189, 199	Earth Sciences (M)	See Geography

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Global Studies		
GBST 101	Anthropology (M) or Economics (M) or Political Science (M) or Sociology (M) add to COR	Anthropology Master's in anthropology or archaeology OR bachelor's in either of the above AND master's in sociology, biological sciences, forensic sciences, genetics or paleontology OR the equivalent.
GBST 141	Business (M) with emphasis in economics or Economics (M) or Interdisciplinary Studies (M)	Business Master's in business, business management, business administration, accountancy, finance, marketing, or business education OR bachelor's in any of the above AND master's in economics, personnel management, public administration, or JD or LL.B. degree OR bachelor's in economics with a business emphasis AND master's in personnel management, public administration, or JD or LL.B. degree OR the equivalent. Economics Master's in economics OR bachelor's in economics AND master's in business, business administration, business management, business education, finance, or political science OR the equivalent.
Graphics		
GRPH 108	Art (M) or Graphic Arts (NM)	Art Master's in fine arts, art, or art history OR bachelor's in any of the above AND master's in humanities OR the equivalent
GRPH 110, 111, 112, 113, 114, 115, 116, 117, 118, 120, 127, 130, 179, 189, 199 360, 361, 362, 379	Graphics Arts (NM)	Graphic Arts (Desktop publishing) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Health Education		
HED	Physical Education; Health (M)	Health Master's in health science, health education, biology, nursing, physical education, kinesiology, exercise science, dietetics, nutrition, or public health OR bachelor's in any of the above AND master's in any biological science OR the equivalent.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		Physical Education Master's in physical education, exercise science, education with an emphasis in physical education, kinesiology; physiology of exercise, or adaptive physical education, OR bachelor's in any of the above AND master's in any life science, dance, physiology, health education, recreation administration, or physical therapy OR the equivalent.
History		
HIST 101, 102, 103, 104, 105, 118, 119, 120, 138	History (M) or Humanities (M) or Philosophy (M)	History Master's in history OR bachelor's in history AND master's in political science, humanities, geography, area studies, women's studies, social science, or ethnic studies OR the equivalent.
HIST 107, 108	History (M)	Humanities Master's in humanities OR the equivalent. Philosophy Master's in philosophy OR bachelor's in philosophy AND master's in humanities or religious studies, OR the equivalent.
Humanities		
HUM	History (M) or Humanities (M) or Philosophy (M)	See History
Human Services		
HUSV 101, 103, 104, 105, 106, 108, 120, 121, 126, 127, 128, 130, 131, 130, 140, 141, 142, 143, 144, 150, 151, 160, 161, 170, 179, 189	Counseling (M) or Psychology (M)	Counseling Master's in counseling, rehabilitation counseling, clinical psychology; counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent. {NOTE: A Bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.}
HUSV 102	Counseling (M) or Psychology (M) or Sociology (M)	
HUSV 107	Ethnic Studies (M) or Counseling (M) or Psychology (M) or Sociology (M)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
HUSV 110, 111, 113	Addiction Paraprofessional Training (NM) or Counseling (M) or Psychology (M) or Sociology (M)	Ethnic Studies Master's in the ethnic studies field OR a master's in American Studies/Ethnicity, Latino Studies, La Raza Studies, Central American Studies, Latin American Studies, Cross Cultural Studies, Race and Ethnic Relations, Asian-American Studies, or African-American Studies OR the equivalent
HUSV 122	Anthropology (M) or Psychology (M) or Sociology (M)	OR see Interdisciplinary Studies
HUSV 124	Counseling (M) or Health (M) Psychology (M) or Sociology (M)	Psychology Master's in psychology OR bachelor's in psychology AND master's in counseling, sociology, statistics, neuroscience, or social work OR the equivalent.
HUSV 132	Health (M) or Nursing (NM) or Health or Pharmacy Technology (NM) or Psychology (M)	Sociology Master's in sociology OR bachelor's in sociology AND master's in anthropology, any ethnic studies, social work, or psychology OR the equivalent
HUSV 148	Counseling (M) or Nursing (NM) or Psychology (M)	<p>Addiction Paraprofessional Training Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience</p> <p>Health Master's in health science, health education, biology, nursing, physical education, kinesiology, exercise science, dietetics, nutrition, or public health OR bachelor's in any of the above AND master's in any biological science OR the equivalent.</p> <p>Nursing Master's in nursing OR bachelor's in nursing AND master's in health education or health science OR the equivalent OR the minimum qualifications as set by the Board of Registered Nursing, whichever is higher.</p>
Italian		
ITAL	Italian (M)	Master's in the language being taught OR bachelor's in the language being taught AND master's in another language or linguistics OR the equivalent.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Law Enforcement		
LE (see exceptions below)	Administration of Justice (NM)	Administration of Justice Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
LE 320	Law enforcement training	
Leadership		
LDR	Counseling (M)	Counseling Master's in counseling, rehabilitation counseling, clinical psychology; counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent. {NOTE: A Bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.}
Learning Skills		
LS 101	Counseling (M) or Education (M) or Counseling: Disabled Students Programs and Services (M)	<p>Counseling Master's in counseling, rehabilitation counseling, clinical psychology; counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent. {NOTE: A Bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.}</p> <p>Education Master's in education OR the equivalent.</p> <p>Counseling: Disabled Students Programs and Services*</p> <p>Master's degree, or equivalent foreign degree, in rehabilitation counseling OR master's degree, or foreign equivalent degree, in special education, and twenty four or more semester units in upper division or graduate level course work in counseling, guidance, student personnel, psychology, or social work OR master's degree in counseling, guidance, student personnel, psychology, career development, or social welfare; and either twelve or more semester units in upper division or graduate level course work specifically in counseling or rehabilitation of individuals with disabilities, or two years of full-time experience or the equivalent in one or more of the follow (A) Counseling or guidance for</p>

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		<p>students with disabilities; or (B) Counseling and/or guidance in industry, government, public agencies, military or private social welfare organizations in which the responsibilities of the position were predominantly or exclusively for persons with disabilities.</p> <p>*This is a paraphrased version of Title 5, section 53414. If there is any conflict between the paraphrased language and the Title 5 language, the Title 5 language shall prevail.</p>
LS 312	Computer Technology (Adapted): Disabled Student Programs and Services (M)	<p>Computer Technology (Adapted): Disabled Students Programs and Services* Master's, or equivalent foreign degree, in the category of disability, special education, education, psychology, educational psychology, or rehabilitation counseling; AND fifteen semester units of upper division or graduate study in the area of disability.</p> <p>*This is a paraphrased version of Title 5, section 53414. If there is any conflict between the paraphrased language and the Title 5 language, the Title 5 language shall prevail.</p>
LS 501	Learning Disabilities: Disabled Students Programs and Services (M)	<p>Learning Disabilities: Disabled Students Programs and Services* Master's degree, or equivalent foreign degree, in the category of disability, special education, education, psychology, educational psychology, or rehabilitation counseling; AND fifteen semester units of upper division or graduate study in the area of disability.</p> <p>*This is a paraphrased version of Title 5, section 53414. If there is any conflict between the paraphrased language and the Title 5 language, the Title 5 language shall prevail.</p>
Library		
LBRY	Library Science (M)	Library Science Master's in library science, or library and information science, OR the equivalent.
Machine Technology		
MT 109, 110, 111, 113, 114, 179, 189 301, 302, 303, 304, 305, 311, 312, 315, 379	Machine Tool Technology (NM)	Machine Tool Technology ((Tool and die making) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
MT 115	Manufacturing Technology (NM)	
MT 116, 118	Drafting (NM)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
MT 117	Auto Body (NM) or Automotive Technology (NM) or Engineering Technology (M) or Machine Tool (NM)	Manufacturing Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
MT 300	Auto Body (NM) or Automotive Technology (NM) or Machine Technology (NM) or Welding (NM)	<p>Drafting CADD (Computer Aided Drafting/Design), CAD (Computer Aided Design), CAD (Computer Aided Drafting) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p> <p>Engineering Technology Master's in any field of engineering technology or engineering OR bachelor's degree in either of the above AND master's degree in physics, mathematics, computer science, biological science, or chemistry, OR bachelor's degree in industrial technology; engineering technology or engineering AND a professional engineer's license OR the equivalent.</p> <p>Auto Body Technology (NM): Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p> <p>Automotive Technology: Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p> <p>Welding Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>
Mathematics		
MATH (see exceptions below)	Mathematics (M)	Mathematics Master's in mathematics or applied mathematics OR bachelor's in either of the above AND master's in statistics, physics, or mathematics education OR the equivalent.
MATH 121, 131, 141	Engineering (M) or Mathematics (M) or Physics (M)	
MATH 123	Mathematics (M) or Statistics (M)	

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		<p>Engineering Master's in any field of engineering OR bachelor's in any of the above AND master's in mathematics, physics, computer science, chemistry, or geology OR the equivalent. (NOTE: A bachelor's in any field of engineering with a professional engineer's license is an alternative qualification for this discipline.)</p> <p>Physics Master's in physics, astronomy, or astrophysics OR bachelor's in physics or astronomy AND master's in engineering, mathematics, meteorology, or geophysics OR the equivalent.</p>
Medical Assisting		
MA	Health Care Ancillaries (NM)	Health Care Ancillaries (Medical assisting, hospice worker, home care aide, certified nurse aide, health aide, ward clerk, central service technology, childbirth educator, primary care associate, massage therapy) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience
Multimedia Arts and Communication		
MMAC 101, 102, 112, 114, 381, 382	Multimedia (NM)	Multimedia Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience
MMAC 115, , 125,	Art (M) or Film Studies (M) or Multimedia (NM)	Film Studies Master's degree in film, drama/theater arts, or mass communication OR bachelor's degree in any of the above AND master's degree in media studies, English, or communication OR the equivalent.
MMAC 116, 117, 118, 126 127, 128	Multimedia (NM) or Film Studies (M)	
MMAC 189, 199, 380,	Broadcasting Technology (NM) or Multimedia (NM) or Graphics (NM)	Broadcasting Technology (Film making/video, media production, radio/TV) Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Music		
MUS (see exceptions below)	Music (M)	Music Master's in music OR bachelor's in music AND master's in humanities OR the equivalent

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
MUS 115, 116	Film Studies (M) or Music (M)	Film Studies Master's degree in film, drama/theater arts, or mass communication OR bachelor's degree in any of the above AND master's degree in media studies, English, or communication OR the equivalent.
Nursing		
NURS 101, 102, 103, 104, 106, 108, 109, 110, 111, 112, 180, 199	Nursing (M)	Nursing Master's in nursing OR bachelor's in nursing AND master's in health education or health science OR the equivalent OR the minimum qualifications as set by the Board of Registered Nursing, whichever is higher.
NURS 300, 416, 420, 422, 480, 499	Health Care Ancillaries (NM)	Health Care Ancillaries Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
NURS 310, 311, 317, 318, 320, 322, 323, 327, 328, 329, 330, 331, 332, 335, 337, 338, 370, 380, 399	Licensed Vocational Nursing (NM)	Licensed Vocational Nursing Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Paralegal		
PLGL 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112	Law (JD)	JD or LLB (M) (NOTE: Courses in aspects of law for application to a particular discipline may be classified, for minimum qualifications purposes in the discipline of the application.)
Personal Development		
PD 100, 101, 110, 115, 120, 179, 379	Counseling (M) or Education (M)	Counseling Master's in counseling, rehabilitation counseling, clinical psychology; counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent.
PD 102	Counseling (M) or Psychology (M)	{NOTE: A Bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.) Education Master's in education OR the equivalent.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		Psychology Master's in psychology OR bachelor's in psychology AND master's in counseling, sociology, statistics, neuroscience, or social work OR the equivalent.
Philosophy		
PHIL 101, 102, 105, 112, 114, 179, 189, 379	Philosophy (M)	Philosophy Master's in philosophy OR bachelor's in philosophy AND master's in humanities or religious studies, OR the equivalent.
PHIL 121, 122	Philosophy (M) or Religious Studies (M)	Religious Studies Master's in religious studies, theology, or philosophy OR bachelor's in any of the above AND master's in humanities OR the equivalent.
Photography		
PHOTO (see exceptions below)	Photography (M)	Photography Master's in photography, fine arts, or art OR bachelor's in any of the above AND master's in art history or humanities OR the equivalent.
PHOTO 150, 379,	Photography (M) or Photographic Technology/Commercial Photography (NM)	Photographic Technology/Commercial Photography Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Physical Education		
PE	Physical Education (M)	Physical Education Master's in physical education, exercise science, education with an emphasis in physical education, kinesiology; physiology of exercise, or adaptive physical education, OR bachelor's in any of the above AND master's in any life science, dance, physiology, health education, recreation administration, or physical therapy OR the equivalent.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Physical Education Intercollegiate Athletics		
PEIA	Coaching (NM)	Coaching Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Physical Science		
PHSC 111	Chemistry (M) or Earth Sciences (M) or Physics/Astronomy (M) or Physical Sciences (M) see Interdisciplinary Studies (M)	Interdisciplinary Studies Master's in the interdisciplinary area OR master's in one of the disciplines included in the interdisciplinary area and upper division or graduate course work in at least one other constituent discipline. (NOTE: The Interdisciplinary Studies discipline is provided to allow for those cases where it is locally determined that a course must be taught by someone with qualifications that exceed a single discipline. The constituent disciplines can include any disciplines found in the Masters List.) Chemistry Master's in chemistry OR bachelor's in chemistry or biochemistry AND master's in biochemistry, chemical engineering, chemical physics, physics, molecular biology, or geochemistry OR the equivalent. Earth Sciences Master's in geology, geophysics, earth sciences, meteorology, oceanography, or paleontology OR bachelor's in geology AND master's in geography, physics, or geochemistry OR the equivalent. Physical Sciences See Interdisciplinary Studies
PHSC 112	Physical Sciences (M) see Interdisciplinary Studies (M)	
Physics		
PHYS	Physics/Astronomy (M)	See Interdisciplinary Studies
Political Science		
POLS	Political Science (M)	Political Science Master's in political science, government, or international relations OR bachelor's in any of the above AND master's in economics, history, public administration, social science, sociology, any ethnic studies, JD, or LL.B. OR the equivalent.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Psychology		
PSY 101, 105, 112, 113, , 117, 118, 119, 120, 121, 189, 199	Psychology (M)	Psychology Master's in psychology OR bachelor's in psychology AND master's in counseling, sociology, statistics, neuroscience, or social work OR the equivalent.
PSY 104	Psychology (M) or Sociology (M)	Sociology Master's in sociology OR bachelor's in sociology AND master's in anthropology, any ethnic studies, social work, or psychology OR the equivalent.
PSY 106	Addiction Paraprofessional Training (NM) or Counseling (M) or Psychology (M) or Sociology (M)	Addiction Paraprofessional Training Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
PSY 122	Anthropology (M) or Psychology (M) or Sociology (M)	Counseling Master's in counseling, rehabilitation counseling, clinical psychology; counseling psychology, guidance counseling. educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent. (NOTE: A Bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.)
PSY 127, 128, 142, 143	Counseling (M) or Psychology (M)	Pharmacy Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience, or any associate degree, and an accredited Pharmacy Technician Certification (CPhT), and four years of professional experience.
PSY 132	Health (M) or Nursing (M) or Pharmacy Technology (NM) or Psychology (M)	See also Health or Nursing
Reading		
READ	Reading (M)	Reading Master's in education with a specialization in reading or teaching reading OR bachelor's in any academic discipline AND twelve semester units of course work in teaching reading AND master's in English, literature, linguistics, applied linguistics, composition, comparative literature, TESL, or psychology OR the equivalent.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Real Estate		
RE 100, 300, 303, 305, 306	Real Estate (NM)	Real Estate Any bachelor's degree and two years of professional experience, or any associate degree and <i>six</i> years of professional experience.
RE 302	Real Estate (NM) or Law (JD)	JD or LLB (M) (NOTE: Courses in aspects of law for application to a particular discipline may be classified, for minimum qualifications purposes in the discipline of the application.)
Recreation		
REC 101, 103, 105	Physical Education (M) or Recreation Administration (M)	Physical Education Master's in physical education, exercise science, education with an emphasis in physical education, kinesiology; physiology of exercise, or adaptive physical education, OR bachelor's in any of the above AND master's in any life science, dance, physiology, health education, recreation administration, or physical therapy OR the equivalent.
REC 107, 179	Recreation Administration (M)	Recreation Administration Master's in recreation administration or physical education OR bachelor's in either of the above AND master's in dance, gerontology, or public administration, OR the equivalent.
Registered Veterinary Technician		
RVT	Registered Veterinary Technician) (NM)	Any bachelor's degree and two years of professional experience, or any associate degree and <i>six</i> years of professional experience.
Sociology 106		
SOC 101, 102, 110, 120, 122, 155, 160, 379	Sociology (M)	Sociology Master's in sociology OR bachelor's in sociology AND master's in anthropology, any ethnic studies, social work, or psychology OR the equivalent.
SOC 104	Psychology (M) or Sociology (M)	
SOC 106	Addiction Paraprofessional Training (NM) or Counseling (M) or Psychology (M) or Sociology (M)	Addiction Paraprofessional Training Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
		<p>Counseling Master's in counseling, rehabilitation counseling, clinical psychology; counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent. (NOTE: A Bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.)</p>
<p>Space Operations</p> <p>SP</p>	<p>Electronics (NM) or Engineering (M) or Welding</p>	<p>Electronics Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p> <p>Engineering Master's in any field of engineering OR bachelor's in any of the above AND master's in mathematics, physics, computer science, chemistry, or geology OR the equivalent. (NOTE: A bachelor's in any field of engineering with a professional engineer's license is an alternative qualification for this discipline.)</p> <p>Welding Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>
<p>Spanish</p> <p>SPAN</p>	<p>Spanish (M)</p>	<p>Master's in the language being taught OR bachelor's in the language being taught AND master's in another language or linguistics OR the equivalent.</p>
<p>Speech</p> <p>SPCH</p>	<p>Communication Studies (Speech Communication) (M)</p>	<p>Communications Studies Master's in speech, speech broadcasting, telecommunications, rhetoric, communication, communication studies, speech communication, or organizational communication OR bachelor's in any of the above AND master's in drama/theater arts, mass communication, or English OR the equivalent.</p>

AHC Course	AHC Placement on Disciplines List	2014 Minimum Qualifications Handbook (Refer to the state publication for complete details)
Theatre		
THEA 101, 102, 103, 104, 120, 121, 122, 123,	Theatre Arts (Drama/Theatre Arts) (M)	Drama/Theater Arts Master's or master of fine arts in drama/theater arts/performance OR bachelor's or bachelor of fine arts in drama/theater/performance AND master's in comparative literature, English, communication studies, speech, literature, or humanities OR the equivalent
THEA 110, 111, 112, 113, 114, 115, 116, 117, 198, 199, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311 312, 313, 314	Stagecraft	Stagecraft Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
Welding Technology		
WLDT (see exceptions below)	Welding (NM)	Welding Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.
WLDT 300	Auto Body (NM) or Automotive Technology (NM) (NM) or Machine Tool Technology (NM) or Welding (NM)	
See also Auto Body, Automotive Technology, or Machine Tool		
Wildland Fire Technology		
WFT, WFTL, WFTO, WFTP	Fire Technology (NM)	Fire Technology Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience

GRADUATION REQUIREMENTS FOR AN ASSOCIATE DEGREE

Allan Hancock College offers four types of associate degrees. In addition to the associate in arts (AA) and associate in science (AS) degrees, Allan Hancock College as of fall 2011 offers associate in arts for transfer (AA-T) and associate in science for transfer (AS-T) degrees. (see the section for Graduation Requirements for the Associate in Arts for Transfer and Associate in Science for Transfer following this section)

AA/AS Degrees

The associate in arts (AA) degree is designed for the student desiring a lower-division preparation experience in order to transfer to a four-year public or private university or college. The associate in science (AS) degree is designed for the occupationally-oriented student and provides training within specific occupational areas. In some areas of study the associate in science (AS) degree may also provide lower-division preparation experience for transfer to a four-year university or college.

The associate in arts (AA) and associate in science (AS) degrees require the completion of all Allan Hancock College graduation requirements and specified major degree requirements. Students planning to transfer to a four-year institution and desire an associate degree (AA or AS), **but who are not** completing an associate transfer degree (AA-T or AS-T) will also have to complete all the Allan Hancock College graduation requirements and specific major degree requirements. Transfer students should refer to the "Transfer Information" section in this catalog.

All students who desire the associate in arts (AA) or association in science (AS) degree and have satisfied the graduation requirements listed below **must** petition for the appropriate associate degree even though they may be planning to transfer to a four-year institution.

NOTE: Petition for graduation deadlines are published on Allan Hancock College's website in the "At a Glance Class Schedule"

An associate degree will be awarded when the following requirements have been met:

1. **A MINIMUM OF 60 UNITS** have been completed satisfactorily. A maximum of 12 units of workshop and no more than 16 units of P graded courses can be applied toward an AA/AS degree. Only 100 and 300 level courses will apply to the AA or AS degree.
2. **A GRADE POINT AVERAGE OF 2.0** or better has been earned for all college work attempted.
3. **A PETITION FOR GRADUATION** has been filed in the Admissions and Records office by the published deadline.
4. **A MINIMUM OF 12 UNITS** toward the degree have been completed at Allan Hancock College (Title 5, Section 55802).
5. **A MINIMUM OF 2 COURSES IN HEALTH AND WELLNESS (3.5 Units)**

The purpose of the Health and Wellness graduation requirement is to promote awareness and understanding of the significance/importance of the lifelong-process of actively increasing the quality of one's decision making such that it leads towards a

more positive, comprehensive state of well-being, beyond a state of merely being free from illness, injury, and/or disease. (Not required for Associate in Art for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Degrees.)

Select one course from each of the following areas:

PHYSICAL ACTIVITY:

Dance (any activity course)
Physical Education (any activity course)

HEALTH EDUCATION or FIRST AID SAFETY:

Emergency Medical Services 102
Family and Consumer Science 109
Food, Science and Nutrition 109
Health Education 100
Human Services 126

Completion of the following academy and nursing courses will fulfill the Health and Wellness requirement:

Law Enforcement 320, Emergency Medical Services 301, Fire Technology 307, Nursing 103, 108, 318, 328 & 338.

Exemption is allowed for the physical activity area for a disability.

Students must file a "Request for Course Substitution or Waiver" form.

6. **COMPETENCY IN READING, IN WRITTEN EXPRESSION, AND IN MATHEMATICS** has been demonstrated.

Students will demonstrate competence in reading by completing the general education requirements (below).

Students will demonstrate competence in written expression by completing English 100 (grade C or higher) or English 101 (grade C or higher).

NOTE: Students who plan to transfer to a four-year institution should demonstrate competence in written expression by completing English 101 rather than English 100.

Students will demonstrate competence in mathematics by meeting any one of the following standards:

- A. Pass one of the following courses with a C or better: Math 321, Math 331, Math 333/334 or any 100-level math course of at least three units.
- B. Receive a math placement recommendation for any 100-level math course based on the current Allan Hancock START process.

7. **A MINIMUM OF THREE UNITS IN MULTICULTURAL/GENDER STUDIES** have been completed. (Not required for Associate in Art for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Degrees.)

The purpose of the Multicultural/Gender Studies graduation requirement is to promote our students' awareness about, their understanding and appreciation of, and their respect for underrepresented groups and ethnic minorities. Courses that are designated as fulfilling this requirement are designed to help students link their personal experiences and their education to

broader cultural perspectives, to expand their awareness of their own cultural heritage, and to encourage in them the skills of cultural competence which can foster the meaningful communication and connection needed in global heterogeneous societies.

Courses that meet all or part the Multicultural/Gender Studies Requirement:

Administration of Justice 105
 Anthropology 102, 103, 105
 Art 101, 105, 106
 Business 107, 141
 Dance 101
 Drama 103
 Early Childhood Studies 116, 117
 Economics 141
 English 105, 130, 131, 139, 148
 Family and Consumer Sciences 131, 134
 Film 101, 102, 103, 107
 Food Science and Nutrition 134
 Geography 102, 103
 Global Studies 101, 141
 History 101, 102, 103, 120
 Human Services 107, 113
 Humanities 101, 102, 103
 Music 104, 105, 106
 Philosophy 121
 Political Science 104, 105
 Psychology 120
 Sociology 101, 102, 110, 120, 122
 Spanish 102, 103, 104, 105, 112
 Speech 110

3. **MAJOR: A MINIMUM of 18 UNITS** has been completed in an AA or AS degree major.

See the degree sheets in counseling or consult the appropriate page in this catalog for specific degree requirements. A minimum of 25 percent of the units required in the major must be completed at Allan Hancock College. A grade of C or better is necessary in each course used to complete the major. Courses taken on a pass/no-pass basis cannot be used to meet requirements for degrees or certificates.

9. **AHC GENERAL EDUCATION CATEGORIES: A MINIMUM OF 21 SEMESTER UNITS OF GENERAL EDUCATION** have been completed, three units in each of the categories listed below. (*Not required for Associate in Art for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Degrees.*)

General education is a pattern of courses designed to develop in students a breadth of knowledge and allow students to gain command of subject areas and methods of inquiry that characterize the liberally educated person. Through general education, students expand their understanding of the physical world and the complex interrelationships of individuals and groups within their social environments; understand the modes of inquiry of the major disciplines; deepen appreciation of their artistic and cultural heritage, and become aware of other cultures and times; strengthen their ability to communicate, reason, and critically evaluate information both orally and in writing; acquire a positive attitude toward learning, and develop self-understanding. As a result, they are better able to recognize, understand, and act upon the complex personal, social, scientific, and political issues that confront them.

Students are permitted to use up to six (6) units to satisfy both GE and major requirements thus receiving subject credit in the major and having to select 18 or 15 units of general education from the five GE categories.

CATEGORY 1, NATURAL SCIENCES (3 units)

Students completing courses in this category will:

- understand and build upon complex issues and discover the connections and correlations among ideas to advance toward a valid independent conclusion.
- identify and analyze real or potential problems and develop, evaluate, and test possible solutions and hypotheses using the scientific method where appropriate.
- formulate ideas and concepts in addition to using those of others.
- use college-level mathematical concepts and methods, where appropriate, to understand, analyze, and explain issues in quantitative terms.
- apply their knowledge and skills to new and varied situations.

Agribusiness 102
 Anthropology 101, 110 (when taken in conjunction with 101)
 Astronomy 100
 Biology 100, 120, 124, 132, 135
 Chemistry 110, 120
 Food Science and Nutrition 110
 Geography 101
 Geology 100, 114, 131, 141
 Physical Science 111, 112
 Physics 100

CATEGORY 2, HUMAN INSTITUTIONS (6 units) A. Social Science (3 units)

Students completing courses in this category will:

- understand and build upon complex issues and discover the connections and correlations among ideas to advance toward a valid independent conclusion.
- identify and analyze real or potential problems and develop, evaluate, and test possible solutions and hypotheses using the scientific method where appropriate.
- find and evaluate information by selection and using appropriate research methods and tools.
- develop individual responsibility, personal integrity, and respect for diverse people and culture.
- understand ethical issues that will enhance their capacity for making sound judgments and decisions.

Administration of Justice 101, 103
 Anthropology 102, 103, 105
 Business 121, 141
 Economics 101, 102, 121, 141
 English 105
 Geography 102, 103
 Global Studies 141
 Political Science 101, 104, 105
 Psychology 101, 112, 113, 117, 118, 119, 120, 121
 Sociology 101, 102, 104, 120, 122, 155, 160
 Speech 110

B. American History or Government (3 units)

In addition to those listed in Category 2A students completing courses in this category will also:

- take personal responsibility for being informed, ethical and active citizens of their community, their nation, and their world.

History 107, 108, 118, 119
Political Science 101, 103

CATEGORY 3, HUMANITIES (3 units)

Students completing courses in this category will:

- communicate effectively in many different situations involving diverse people and viewpoints.
- understand and build upon complex issues and discover the connections and correlations among ideas to advance toward a valid independent conclusion.
- apply their knowledge and skills to new and varied situations.
- find and evaluate information by selecting and using appropriate research methods and tools
- produce or respond to artistic and creative expression.

American Sign Language 138
Art 101, 103, 104, 105
Dance 101, 110, 120, 130
Drama 103, 110, 111
English 102, 106, 130, 131, 132, 133, 135, 138, 139, 144, 145, 146, 148
Family and Consumer Sciences 144
Film 101, 102, 103, 110
French 101, 102
History 101, 102, 103, 104, 105, 120, 138
Humanities 101, 102, 103, 104, 105
Italian 101, 102
Latin 101
Multimedia Arts and Communication 101 and 102
Music 100, 101, 102, 104, 106
Philosophy 101, 102, 105, 121, 122
Photo 110
Spanish 101, 102, 103, 104, 105, 112
Speech 108

CATEGORY 4, LANGUAGE AND RATIONALITY (6 units)

A. Written Composition (3 units)

Students completing courses in this category will:

- communicate effectively in many different situations, involving diverse people and viewpoints.
- listen actively and analyze the substance of others' comments.
- read effectively and analytically.
- find and evaluate information by selecting and using appropriate research methods and tools.

English 100 (grade C or higher) or English 101 (grade C or higher)

B. Communication and Analytical Thinking (3 units)

Students completing courses in this category will:

- think logically and critically in solving problems; explaining conclusions; and evaluating, supporting, or critiquing the thinking of others.
- identify and analyze real or potential problems and develop, evaluate, and test possible solutions and hypotheses.

- communicate in an understandable and organized fashion to explain their ideas, express their feelings, or support conclusions.

Computer Business Information Systems 101, 112
Computer Science 102, 111
English 103, 104
Math 100, 105, 123, 135, 181, 321
Philosophy 112, 114
Speech 101, 102, 106

CATEGORY 5, LIVING SKILLS (3 units)

Students completing courses in this category will:

- exhibit habits of intellectual exploration, personal responsibility and well-being.
- work with diverse people including those with different cultural and linguistic backgrounds and different physical abilities.
- interact with individuals and within groups with integrity and awareness of others' opinions, feelings and values.
- participate effectively in teams to make decisions and seek consensus.
Business 130
Culinary Arts 120
Early Childhood Studies 114
Economics 130
Emergency Medical Services 102
Family and Consumer Sciences 109, 112, 120, 130, 131, 138
Food Science and Nutrition 109, 112
Health Education 100
Human Services 106, 110
Leadership 111
Learning Skills 101
Personal Development 100, 101, 102
Psychology 106, 112, 113, 118, 120
Sociology 106, 110
Speech 103

AP&P COMMITTEE PROCEDURES

SUNSET POLICY

SUNSET LIST (FALL SEMESTER)

Any credit course which has not been taught* for two years will be placed in a probationary file, where it will remain for one year. The office of the associate superintendent, vice president, academic affairs through the AP&P representative will notify departments, when a course is placed in the probationary file. During that year the department will be required to present a rationale to the committee if they wish to keep the course active..

The academic dean's signature guarantees that resources to support the course will be or are available in order to schedule the course for either of the next two semesters. If the department does not submit a rationale or the rationale is not approved by the committee, the course will be dropped from the catalog.

If the course appears the following fall on the Sunset list, and the department votes to retain it again, the course will be reviewed at a regularly scheduled AP&P meeting that semester. The department shall submit the current outline, any necessary revisions or modifications to the course to ensure its currency, a rationale for retention, and a copy of the rationale for retention submitted the previous year. Again, the academic dean's signature guarantees that resources to support the course will be or are available in order to schedule the course for either of the next two semesters. The course initiator, lead instructor, or department designee should attend the scheduled meeting to present the department's rationale for retention and review the outline with the committee.

Rationales for retention may be sent forward to the committee without the signature of the academic dean in the event the dean cannot commit resources sufficient to support the course's offering.

Beginning Fall 1993, the committee adopted the following option: Courses submitted with the rationale that they would be offered during the upcoming spring semester or following fall could be retained with the following motion - move to accept the rationale and retain the course with the proviso that should it not be successfully offered in the upcoming spring semester or following fall semester, it will be dropped.

Beginning fall 2002, the committee adopted the following exception to the Sunset Rule. Courses in the areas of Administration of Justice, Emergency Medical Services,

Fire Technology, and Wildland Fire Technology that are not core to any degree/certificate program are exempt from the Sunset rule. The program coordinators in these disciplines will review their list of courses annually and drop curriculum that is no longer in use by the program.

First Appearance Report

Five options are provided on the form which the instructor should complete based on departmental agreement. It is recommended that if option 3 is selected, the appropriate department member should attend the scheduled meeting for the purpose of presenting the rationale and responding to committee questions.

Second Appearance Report

Four options are provided on the form which the instructor should complete based on departmental agreement. If option 4 is selected, the department must provide a rationale as to why the course should be retained, a copy of the current outline with necessary revisions or modifications to the course to ensure its currency (approved by department and dean-use major or minor modification form for approval), and a copy of the rationale submitted the previous year requesting retention of the course. The course initiator, lead instructor, or department designee should attend the scheduled meeting to present the department's rationale for retention and review the outline with the committee.

Request to Drop a Course: These forms are usually submitted when a new course replaces an old one, or when the department wishes to remove a course from the curricula. The form requires approval by the department and is distributed to the committee for review. Please ensure prior to submitting a request to drop that a review of possible impact to other courses and programs has been done and affected faculty are aware of changes in the curriculum.

*taught--offered and not canceled for lack of enrollment as of census week.

**ACADEMIC POLICY AND PLANNING COMMITTEE
SUNSET RULE
First Appearance Report**

The following course has been identified as that is subject to the college's sunset rule because it has not been successfully offered for at least two years.

Course Prefix & Number _____ Course Title _____

Please complete this form and return it to Academic Affairs by: _____

1. _____ This course should not be on the Sunset List because it was offered successfully _____ (please give semester and year) or it is a new course approved by the Academic Policy and Planning Committee _____ (please give semester and year).
2. _____ The department concurs that the course should be dropped from the curriculum.
3. _____ The department wishes to retain the course for the following specific reasons:

4. _____ The course outline is attached with _____no revisions to the outline _____revisions to the course outline (attach revised outline indicating changes)
5. _____ The department wishes to change the course to a Special Topic 199 or 399 (circle one).
6. _____ The department concurs that the course should be dropped after one additional attempt to offer in next spring or fall semester.

PREPARED BY:

DEPARTMENT ACTION:

Signature of Initiator

YES _____ # NO _____ # ABSTENTIONS _____

REVIEWED BY:

AP&P Representative

Department Chair

Academic Dean*

Date: _____

Date: _____

Date: _____

*Indicates ability of district to financially support course offering within the next two semesters.

**ACADEMIC POLICY AND PLANNING COMMITTEE
SUNSET RULE
Second Appearance Report**

The following course has been identified as one that is subject to the college's sunset rule because it has not been successfully offered for more than three years.

Course Prefix & Number _____ Course Name _____

Please complete this form and return it to Academic Affairs by: _____

1. _____ This course should not be on the Sunset List because it was offered successfully _____ (please give semester and year) or it is a new course approved by the Academic Policy and Planning Committee _____ (please give semester and year).
2. _____ The department concurs that the course should be dropped from the curriculum.
3. _____ The department wishes to change the course to an Institutes 159 or Institutes 359 or a Topics-In 199 or Topics-In 399 (circle one).
4. _____ The department wishes to retain the course.

Attach a new rationale for retention, copy of course outline with revisions necessary to ensure course currency (modification form required), and a copy of the rationale for retention submitted last year. The new rationale needs to include an analysis of what has changed since last year.

PREPARED BY:

Signature of Initiator

DEPARTMENT ACTION:

YES _____ # NO _____ # ABSTENTIONS _____

REVIEWED BY:

AP&P Representative

Date: _____

Department Chair

Date: _____

Academic Dean*

Date: _____

**ACADEMIC POLICY AND PLANNING COMMITTEE
REQUEST TO DROP A COURSE**

TO: Academic Policy & Planning Committee

DATE: _____

FROM: _____
(Department) (Person originating request)

1. Course Title: _____

Prefix and Number: _____ Units _____

2. Semester in which course was last offered: _____ Year _____

3. Number of students enrolled in each section: _____ (Per Census)

4. Reason for dropping course: Insufficient Enrollment: Yes _____ No _____ Other: _____

4. Is this course part of a program in any discipline, or requisite to another course? _____

If yes, have the appropriate discipline faculty aware the course is being dropped? _____

Is there an alternative course for the student? Yes _____ No _____

Is the department unanimous in this decision? Yes _____ No _____

If not unanimous, please attach Minority Report.

In what way(s) would the department be better able to meet the objectives of the college if the course were dropped from the curriculum?

Initiator Date

Academic Dean Date

AP&P Representative Date

AP&P Chairperson Date

Department Chair Date

Vice President, Academic Affairs Date