

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT



BOARD OF TRUSTEES

Gregory A. Pensa, President
Hilda Zacarías, Vice President
Alejandra Enciso
Jeffery C. Hall
Suzanne Levy, Ed.D.
Oscar Rivera, Student Trustee

AGENDA Regular Board Meeting Tuesday, June 18, 2024

Allan Hancock College
Closed Session - Captain's Room, B-102
Open Session - Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

| | <u>Tentative</u> |
|-------------|------------------|
| <u>Page</u> | <u>Time</u> |

- | | | |
|----|----------------------------------|---------|
| 1. | Call to Order | 5:00 PM |
| 2. | Public Comment to Closed Session | |

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. *Please note that board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* Public comments will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: jmcgee@hancockcollege.edu. The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment card for each item.

- | | | |
|------|--|--|
| 3. | Adjourn to Closed Session | |
| 3.A. | Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957) | |
| 3.B. | Conference with Labor Negotiator – (Government Code §54957.6) | |

Agency designated representatives: Dr. Robert Curry
Employee Association: Faculty Association

Agency designated representative: Dr. Robert Curry
Employee Association: Part-Time Faculty Association

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Management

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Supervisory/Confidential

Agency designated representative: Ruben Ramirez
Employee Organization: California School Employees Association (CSEA) Chapter #251

Agency designated representative: Ruben Ramirez
Unrepresented Employee: Superintendent/President

- | | | | |
|----|---------------------------------|--|---------|
| 4. | Reconvene to Open Session | | 6:00 PM |
| 5. | Action Taken in Closed Session | | |
| 6. | Pledge of Allegiance | | |
| 7. | Approval of Agenda as Presented | | |
| 8. | Public Comment | | |

Public comments on an agenda item or another topic within the jurisdiction of the board of trustees will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: jmcgee@hancockcollege.edu The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment for each item. Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

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|---------|--|--|----|
| 9. | Approval of Minutes | | |
| | 9.A. Approval of Minutes from the May 21, 2024, regular board meeting. | | 6 |
| 10. | Presentations | | |
| | 10.A. Public Safety Program Update | | |
| | David Whitham, director, public safety, will give a program update. | | |
| | 10.B. Dr. Walthers will share a Changing the Odds moment. | | |
| 11. | Consent Agenda | | |
| | Consent agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the consent agenda. | | |
| | 11.A. Approval of Register of Warrants and Payroll Summary 04/01/24 through 04/30/24 | | 14 |
| Revised | 11.B. Approval of Employee Personnel Actions | | 17 |
| | 11.C. Approval of Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends | | 21 |
| | 11.D. Approval of Equivalency Certification for Faculty | | 45 |

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| | 11.E. Approval of New and/or Revised Classified Bargaining Unit Job Descriptions | 51 | |
| | 11.F. Approval of Revised Supervisory/Confidential Job Description | 69 | |
| | 11.G. Approval of Revised and/or New Classified and Educational Management Job Descriptions | 75 | |
| | 11.H. Approval of Classified and Educational Management Employment Agreements | 114 | |
| | 11.I. Approval of Executive Management and Management Salary Schedule Changes | 116 | |
| Revised | 11.J. Approval of Supervisory/Confidential Employees Salary Schedule Changes | 120 | |
| | 11.K. Second Review of Revised Board Policy 3250, Institutional Planning | 123 | |
| | 11.L. Second Review of Board Policy 3410, Nondiscrimination | 125 | |
| | 11.M. Acceptance of Grants Approved and Review of Grant Proposals Submitted | 128 | |
| | 11.N. Acceptance of Donations | 131 | |
| | 11.O. Approval of Appointment of Department Chairs | 132 | |
| | 11.P. Approval of Notice of Completion for the Pride Center | 133 | |
| | 11.Q. Approval of 2026-2030 State Five-Year Construction Plan | 134 | |
| | 11.R. Approval of Final Project Proposal for Building N, Gym Renovation | 222 | |
| | 11.S. Approval of Change Order for the Student Health Center Project (Bid No. 22-06) | 256 | |
| | 11.T. Approval of Change Order for the Demolition of Building O-300 Project (Bid No 24-01) | 257 | |
| Revised | 11.U. Approval of Appointment of Academic Management Employee | 260 | |
| 12. | Oral Reports | | |
| | 12.A. Superintendent/President's Report | | |
| | 12.B. Board Member Reports | | |
| | 12.C. Association Reports | | |
| | 1) Faculty Association | | |

- 2) Academic Senate
- 3) California School Employees Association
- 4) Associated Student Body Government
- 5) AHC Foundation
- 6) Management Association
- 7) Part-Time Faculty Association

13. Action Items

| | | |
|---------|--|-----|
| | 13.A. Resolution 24-22, Order of Election | 261 |
| | 13.B. Resolution 24-23, Approval of Space Use Agreement Between Manzanita Charter School and Allan Hancock Joint Community College District | 263 |
| Revised | 13.C. Resolution 24-24, Authorizing Issuance of the 2024 General Obligation Refunding Bonds | 266 |
| Revised | 13.D. Adoption of the 2024-2025 Tentative Budget | 427 |
| Revised | 13.E. Ratification of the Entire Agreement Between the Faculty Association and the Allan Hancock Joint Community College District for Fiscal Years 2024 - 2027 | 456 |

14. Information

| | | |
|---------|--|-----|
| Revised | 14.A. Acceptance of Employee Retirement and Resignations | 579 |
| | 14.B. First Review of Board Policy and Revised Administrative Procedure 4100, Graduation Requirements for Degrees and Certificates | 580 |
| | 14.C. Monthly Report, Associate Superintendent/Vice President, Academic Affairs | 589 |
| | 14.D. Monthly Report, Associate Superintendent/Vice President, Student Services | 591 |
| | 14.E. Monthly Report, Office of Institutional Effectiveness | 593 |
| | 14.F. Monthly Report, Executive Director, College Advancement | 594 |
| | 14.G. Monthly Report, Associate Superintendent/Vice President, Finance and Administration | 595 |

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|---|-------------|---------------------------|
| 14.H. A Monthly Report on the Year-to-Date Financial Data for Various Funds | 598 | |
| 15. New Business | | |
| 16. Calendar | 621 | |
| 17. Adjournment | | |

The next regular meeting of the Board of Trustees will be held on Tuesday, July 16, 2024, in Lompoc. Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT



BOARD OF TRUSTEES

Gregory A. Pensa, President
 Hilda Zacarías, Vice President
 Alejandra Enciso
 Jeffery C. Hall
 Suzanne Levy, Ed.D.
 Oscar Rivera, Student Trustee

MINUTES

Regular Board Meeting
 Tuesday, May 21, 2024

Allan Hancock College
 Closed Session - Captain's Room, B-102
 Open Session - Boardroom, B-100
 800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Pensa called the meeting to order at 5:00 p.m. with the following trustees present:
 Hall, Levy, Pensa, Zacarías

Trustees absent: Enciso

Administrators present: Ramirez, Walthers

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Pensa adjourned the meeting to closed session at 5:01 p.m.

4. Reconvene to Open Session

Trustee Pensa reconvened the meeting to open session at 6:01 p.m.

Administrators present: Curran, Curry, Hooten, Murphy, Ramirez, Siwabessy, Specht, Walthers

5. Action Taken in Closed Session

Trustee Pensa reported there was no action to report during closed session.

6. Pledge of Allegiance

Oscar Rivera, student trustee, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

Item 14.B. Bond Refunding Proposal, was moved before item 10. Presentation.

On a motion by Trustee Levy, seconded by Trustee Hall, the board of trustees approved the agenda, on a roll-call vote as follows:

Ayes: Hall, Levy, Pensa, Zacarías

Noes: None

Abstentions: None
 Concur: Student Trustee

8. Public Comment

Jenny Schroeder, faculty advisor for SkillsUSA, reported 33 students went to the SkillsUSA state competition. Students competed in 18 different competitions and took home 17 gold, seven silver, and four bronze medals. Fifteen students and seven advisors will be going to the national competition in Georgia scheduled for June 2024. Students Jet Wu and Gerardo Arroyo thanked the board of trustees for their support.

9. Approval of Minutes

9.A. Approval of Minutes from the April 16, 2024, regular board meeting.

On a motion by Trustee Hall, seconded by Trustee Zacarías, the board of trustees voted unanimously to approve the minutes for the April 16, 2024, regular board meeting. (Ayes: Hall, Levy, Pensa, Zacarías; Noes: None; Absent: Enciso; Student Advisory Vote: Concur)

10. Presentation

10.A. Sabbatical Presentation

Mr. Derek Mitchem, professor, mathematics, presented his sabbatical topic on the interactive textbook he created through MyOpenMath for Math 123, Elementary Statistics. The project focused on how to get online statistics students to read the materials. He created interactive lecture assignments from his notes as prerequisites to the homework assignments in MyOpenMath. He noted there were fewer questions in Canvas discussions possibly showing a better understanding of the material.

11. Consent Agenda

On a motion by Trustee Zacarias, seconded by Trustee Levy, the board of trustees voted to approve the consent agenda, on a roll-call vote as follows:

Ayes: Hall, Levy, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

12. Oral Reports

12.A. Board Member Reports

Trustee Pensa reported the Diversity Equity Inclusion and Accessibility (DEIA) steering committee was very impressed with the Culturally Responsive Curriculum presentation given at the Community College League of California (CCLC) annual trustee conference by Allan Hancock College. The Hancock team will be presenting

again at the Association of Community College Trustees (ACCT) National Conference in Seattle in October 2024. He also attended the California Community College Trustee (CCCT) board meeting, Lompoc Valley Center's 25th anniversary celebration, the President's Circle event, Fire Academy graduation, DEI luncheon, and saw *Little Shop of Horrors*. He thanked Oscar Rivera for his service as student trustee.

Trustee Zacarías congratulated Trustee Pensa on re-election to the board of California Community College Trustees. She attended the CCLC Annual Trustee Conference and commended Oscar Rivera, student trustee, LeeAnne McNulty, director, Institutional Grants, Larry Manalo, professor, nursing, and Rick Rantz, dean, Academic Affairs, on the Culturally Responsive Curriculum presentation given at the conference. She is looking forward to commencement.

Trustee Hall attended the Foundation board meeting, and he is looking forward to commencement.

Trustee Levy attended the EMS and Fire Academy graduations and the PCPA Foundation board meeting. She noted the wine festival event will be taking place at the campus winery on June 8, 2024.

Student Trustee Rivera reported 25 student groups participated in Earth Day. ASBG sold 100 tickets to students for *Little Shop of Horrors* and the Asian Pacific Heritage Celebration featured Juanita Tuan as the keynote speaker. He announced ASBG had 528 outreach events this year including the final Study-A-Thon and Food Share Because We Care. He participated in the Culturally Responsive Curriculum presentation at the CCLC Annual Trustee Conference and announced the ASBG advocacy survey received 900 responses. He expressed gratitude to those who took time to onboard him as student trustee.

Dr. Walthers reported two EMS graduates were accepted into the Fire Academy program for next year. He announced several upcoming graduations and events.

12.B. Association Reports

1) Academic Senate

Nancy Jo Ward, faculty, reported 14 AP/BPs were approved this semester. She shared five cohorts of faculty have gone through distance education training and departments will identify faculty that will be trained for the peer review process. She announced several academic programs are working on developing zero cost textbook degrees. She reported the Guided Pathways committee announced that all course review will remain with AP&P and documented through CurriQunet.

2) California School Employees Association

Toby McLaughlin shared CSEA will be awarding scholarships at the scholarship awards celebration. The chapter has submitted several entries for conference awards in the area of communication. He attended the state board meeting in Templeton, CA. The association has begun the process of cyclical review for the professional group, and will be transitioning to a new labor rep, Zachery Ortiz, over the next couple of weeks.

3) Associated Student Body Government

Samantha Martinez thanked everyone for an amazing year. She announced ASBG held the first-ever grad fair where regalia was handed out to students. ASBG also hosted the Ernie G. comedy show and mental health workshop with over 120 students in attendance. She attended the Latino Legacy Awards and reported the yearend banquet was a success. She recognized the leadership of the 42 active clubs and noted the Studio Arts Club, and the Active Minds Chapter received the Club Distinction award. The Joe White scholarship and Student Council Person of the Year award went to Maria Farias. She is looking forward to speaking at the scholarship banquet and commencement.

4) AHC Foundation

No Report

5) Management Association

Jenny Schroeder acknowledged all those who supported campus events held over the past few weeks. She mentioned Hancock Hangouts, and trainings on emergency evacuation protocol and human trafficking awareness were held on campus. Ms. Schroeder highlighted the upcoming PCPA alumni week, with the opening of *Little Shop of Horrors* in Solvang and noted the accomplishments of student athletes.

6) Part-Time Faculty Association

No Report

7) Faculty Association

Roger Hall reported they are still voting on the Faculty Association (FA) contract. He announced the current FA officers have been reelected, and he will be going to New Orleans in June to see the WWII exhibition.

13. Action Items

13.A. Resolutions 24-02 through 24-17 Honoring Retiring Employees

On a motion by Trustee Levy, seconded by Trustee Hall, the board of trustees adopted resolutions 24-02 through 24-17 honoring 2023-24 retirees, on a roll-call

vote as follows:

Ayes: Hall, Levy, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13.B. Resolution 24-18, Approval of the AHC Out of State Resident Merit Scholarship

On a motion by Trustee Zacarías, seconded by Trustee Hall, the board of trustees adopted resolution 24-18 approval of the AHC Out-of-State Resident Merit Scholarship, on a roll-call vote as follows:

Ayes: Hall, Levy, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13.C. Consideration of Resolution 24-19, Approval to Compensate Trustee Enciso for her Absence from the Regular Meeting of the Board of Trustees on May 21, 2024, Pursuant to Education Code section 72024

On a motion by Trustee Hall, seconded by Trustee Levy, the board of trustees approved Resolution 24-19, Approval to Compensate Trustee Enciso for her Absence from the Regular Meeting of the Board of Trustees on May 21, 2024, Pursuant to Education Code section 72024, on a roll-call vote as follows:

Ayes: Hall, Levy, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13.D. Resolution 24-20, Honoring Student Trustee

On a motion by Trustee Zacarías, seconded by Trustee Pensa, the board of trustees adopted resolution 24-20 honoring the service of Student Trustee Oscar Rivera, on a roll-call vote as follows:

Ayes: Hall, Levy, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13.E. 2023-2024 Revised Adopted Budget

On a motion by Trustee Levy, seconded by Trustee Hall, the board of trustees voted unanimously to adopt revisions to the 2023-2024 district budget. (Ayes: Hall, Levy, Pensa, Zacarías; Noes: None; Absent: Enciso; Student Advisory Vote: Concur)

14. Information Items

14.A. Employee Retirements and Resignations

Dr. Walthers accepted the retirements and resignations of employees as presented.

14.B. Bond Refunding Proposal

Danielle Arruda, KNN Public Finance LLC, presented information on a bond refunding opportunity for Measure I funds approved by taxpayers in 2006. The bond refunding will provide opportunities for taxpayer savings and flexibility for the district in the future. She discussed credit highlights and credit challenges and noted the district's tax base is robust and diversified. Due to changing daily market rates, figures on exact savings will not be available until the rate is locked in. She presented a preliminary schedule should the board wish to move forward with executing the refunding transaction.

14.C. First Review of Revised Board Policy and Administrative Procedure 3250, Institutional Planning

The board of trustees did not suggest changes to the revised board policy and administrative procedure.

14.D. First Review of Board Policy and Administrative Procedure 3410, Nondiscrimination

The board of trustees did not suggest changes to the board policy and administrative procedure.

14.E. First Review of Board Policy and Revised Administrative Procedure 4100, Graduation Requirements for Degrees and Certificates

This item was pulled from the agenda.

14.F. First Review of Revised Administrative Procedure 6200, Budget Preparation

The board of trustees did not suggest changes to the revised administrative procedure.

14.G. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Dr. Curry provided an update for the Early College program. He noted the increase in the number of concurrent enrollments and thanked the deans for their effort and support. He highlighted newly approved career and technical education courses, math and English courses approved to pilot, and College Now. He shared health sciences pass rate data and graduation stats for medical and dental assisting. He reported they are currently working on the fall 2025 program.

14.H. Monthly Report, Associate Superintendent/Vice President, Student Services

Dr. Siwabessy reported on noncredit counseling events held in the 2023-2024 academic year. Events included Estudiantes Unidos which provides students an orientation to college, and Foro de Imigracion which provides immigration updates. Other events included registration events and wellness workshops. She also shared the EOPS+ annual banquet was held at the Santa Maria Elks with over 275 in attendance. The night included keynote speaker, comedian, and mental health coach, Ernie G. Stacy Krelle, CalWORKs/EOPS Specialist, who recently passed away, was honored with a scholarship in her name. Her family was in attendance.

14.I. Monthly Report, Vice President, Institutional Effectiveness

Dr. Murphy highlighted the Councils and Committees: Pathways to Decisions (CCPD) survey developed by the Institutional Effectiveness (IE) office and Academic Senate. The assessment of the shared governance structure was one of the action plans in the college's 2022 Institutional Self Evaluation Report (ISER). The survey was distributed electronically, and the results were shared with College Council. He noted a large percentage of respondents are unaware of the processes of decision making on campus. He also shared that staff in Finance and Administration and Institutional Effectiveness submitted annual reports to the Accrediting Commission of Community and Junior Colleges (ACCJC).

14.J. Monthly Report, Executive Director, College Advancement

Dr. Hooten announced this year's Hancock Honors recipients are the Luis and Consuelo Chavez family, owners of L&G Farming, Inc.; Joyce Howerton, the former three-term mayor of Lompoc; and Larry Lahr, former Allan Hancock College trustee. Hancock Honors will be held in the Fine Arts Complex on September 7, 2024. He reported Public Affairs is currently running several advertising campaigns. The career education campaign targets both potential students, as well as employers. The annual awards banquet awarded \$582,000 in scholarships, the largest amount in Foundation history. He also mentioned the Foundation will be piloting an alumni outreach campaign in the next couple of years.

14.K. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Curran reported the district is working with the campus bookstore to pilot a new way for students to receive digital books. They will begin with two courses this fall. The benefits include a reduced price and access to their books on the first day of class.

14.L. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Associate Superintendent Curran gave an overview of year-to-date revenues and expenses. He reported the college is below 70 percent on revenues due to come in by the end of the year. Expenditures are below 70 percent which could mean a surplus at year-end.

15. New Business

There were no requests for new business.

16. Calendar

Dr. Walthers shared events from the calendar including ongoing Narcan training, the Retirements and Recognitions Celebration, the annual Scholarship Banquet, and commencement on May 24, 2024, which begins with Grad Central Friday morning.

17. Adjournment

Trustee Pensa adjourned the meeting at 8:14 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

| | |
|--|---|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Register of Warrants and Payroll Summary 04/01/24 through 04/30/24 | Item Number: 11.A. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 3 Full Warrant Register online |

BACKGROUND

The following summary is submitted for board of trustees' approval. The full warrant register will be posted on the district's website in the electronic board agenda for review prior to the board meeting.

| | <u>Fund Expenditures</u> | <u>Total Fund Expenditures</u> |
|------------------------------------|--------------------------|--------------------------------|
| General Fund 9410 | | |
| Invoice Warrants | \$3,621,317.11 | |
| Payroll 04/01/24 - 04/30/24 | 7,011,994.05 | |
| Total General Fund | | \$10,633,311.16 |
| Child Development Fund 9433 | | |
| Invoice Warrants | 20,363.31 | |
| Payroll 04/01/24 - 04/30/24 | 99,866.82 | |
| Total Child Development Fund | | 120,230.13 |
| Capital Projects Fund 9440 | | |
| Invoice Warrants | 0.00 | |
| Payroll 04/01/24 - 04/30/24 | 0.00 | |
| Total Capital Projects Fund | | 0.00 |
| Capital Outlay Projects Fund 9441 | | |
| Invoice Warrants | 599,009.22 | |
| Total Capital Outlay Projects Fund | | 599,009.22 |
| Go Bond Building Fund 9447 | | |
| Invoice Warrants | 107,684.90 | |
| Total Go Bond Building Fund | | 107,684.90 |
| Self-Insurance Dental Fund 9461 | | |
| Invoice Warrants | 58,858.00 | |
| Total Self-Insurance Dental Fund | | 58,858.00 |

(continued)

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve commercial warrants 25048574 through 25049442 for a subtotal of \$4,407,232.54, and payroll warrants in the amount of \$7,111,860.87 for a grand total of \$11,519,093.41.

| | |
|---|--------------------|
| Administrator Initiating Item: Dennis Curran | Final Disposition: |
|---|--------------------|

| | <u>Fund Expenditures</u> | <u>Total Fund Expenditures</u> |
|--|--------------------------|--------------------------------|
| Self-Insurance Property/Liability Fund 9463 | | |
| Invoice Warrants | 0.00 | |
| Total Self-Insurance Property/Liability Fund | | 0.00 |
| Post-Employment Benefits Fund 9469 | | |
| Invoice Warrants | 0.00 | |
| Total Post-Employment Benefits Fund | | 0.00 |
| Student Center Fee Trust Fund 9473 | | |
| Invoice Warrants | \$0.00 | |
| Total Student Center Fee Trust Fund | | \$0.00 |
| <u>Grand Total All Funds</u> | | <u>\$11,519,093.41</u> |

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
04/01/2024 - 04/30/2024
Payroll

General Fund 10

100 Academic Salaries

| | | |
|------------------|-------------------------------------|------------------------------|
| 1100A | Academic Salaries Full Time | 1,777,740.20 |
| 1100B | Administrators (Cert.) Non Teaching | 355,070.95 |
| 1100D | Part Time Faculty | 832,371.64 |
| SUB TOTAL | | <u>\$2,965,182.79</u> |

200 Classified Salaries

| | | |
|------------------|---------------------------|------------------------------|
| 2000A | CSEA | 1,514,928.33 |
| 2000B | Confidential/Supervisory | 194,122.28 |
| 2000C | Classified Administrators | 292,046.38 |
| 2000E | Classified Hourly | 169,438.73 |
| 2000F | Student Workers | 234,750.24 |
| 2000G | Board Member | 1,323.00 |
| SUB TOTAL | | <u>\$2,406,608.96</u> |

300 Employee Benefits

| | | |
|------------------|------------------|------------------------------|
| 3000A | STRS | 450,246.68 |
| 3000B | PERS | 519,584.82 |
| 3000C | OASDHI-FICA | 193,239.50 |
| 3000D | Health & Welfare | 433,594.10 |
| 3000E | EDD-SUI | 2,450.63 |
| 3000F | Workers Comp | 41,086.57 |
| SUB TOTAL | | <u>\$1,640,202.30</u> |

TOTAL FUND 10 **\$7,011,994.05**

Child Development Fund 33

100 Academic Salaries

| | | |
|------------------|-----------------------------|---------------------------|
| 1100A | Academic Salaries Full Time | 11,813.92 |
| SUB TOTAL | | <u>\$11,813.92</u> |

200 Classified Salaries

| | | |
|------------------|-------------------|---------------------------|
| 2000A | CSEA | 20,185.28 |
| 2000E | Classified Hourly | 11,480.34 |
| 2000F | Student Workers | 42,076.25 |
| SUB TOTAL | | <u>\$73,741.87</u> |

300 Employee Benefits

| | | |
|------------------|------------------|---------------------------|
| 3000A | STRS | 2,217.69 |
| 3000B | PERS | 6,966.44 |
| 3000C | OASDHI-FICA | 2,238.14 |
| 3000D | Health & Welfare | 2,191.25 |
| 3000E | EDD-SUI | 21.24 |
| 3000F | Workers Comp | 676.27 |
| SUB TOTAL | | <u>\$14,311.03</u> |

TOTAL FUND 33 **\$99,866.82**

TOTAL DISTRICT PAYROLL **\$7,111,860.87**

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|---|--|-------------------|-------------|
| Henry Arakaki | Manual Refund Submitted | \$207.00 | |
| | | \$207.00 | CT 25048574 |
| Blanca Arias | Manual Refund Submitted | \$72.00 | |
| | | \$72.00 | CT 25048575 |
| Nallely Delgado | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25048576 |
| Michael Dingilian | Manual Refund Submitted | \$166.00 | |
| | | \$166.00 | CT 25048577 |
| Narmeen Kassab | Manual Refund Submitted | \$300.00 | |
| | | \$300.00 | CT 25048578 |
| Alfredo Nava Vitervo | Manual Refund Submitted | \$300.00 | |
| | | \$300.00 | CT 25048579 |
| Terra Nichols | Manual Refund Submitted | \$20.00 | |
| | | \$20.00 | CT 25048580 |
| Francisco Rios | Manual Refund Submitted | \$100.55 | |
| | | \$100.55 | CT 25048581 |
| Tiburcio Solano Lopez | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25048582 |
| Frankie Souza | Manual Refund Submitted | \$750.00 | |
| | | \$750.00 | CT 25048583 |
| Victoria Torres | Manual Refund Submitted | \$113.00 | |
| | | \$113.00 | CT 25048584 |
| Ramon Adams | Protocol Training Police Department Grover Beach | \$90.00 | |
| | | \$90.00 | CT 25048585 |
| Stephanie Alvarado | PREPAY MEALS 4.12.24 Getty Museum | \$2,408.00 | |
| | | \$2,408.00 | CT 25048586 |
| Assoc Of Chief Human Resources Officers | Registration Azhane Griggs | \$1,000.00 | |
| | | \$1,000.00 | CT 25048587 |
| Laura Becker | Open Mileage 3.28.24 | \$70.22 | |
| | | \$70.22 | CT 25048588 |
| Andrea Cabanas | Open Mileage 12.5,12.23 | \$0.00 | |
| | Open Mileage 12.5,12.23 | \$66.02 | |
| | | \$66.02 | CT 25048589 |
| CACCRAO | Reg Fee for Josie Cabanas | \$500.00 | |
| | | \$500.00 | CT 25048590 |
| Comcast Cable | Comcast Monthly Recurring Costs | \$182.91 | |
| | | \$182.91 | CT 25048591 |
| Dennis Curran | ACBO Institute Sacramento, CA | \$72.98 | |

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Allan Hancock College
Warrant Register
Check Dates from 4/1/2024 to 4/30/2024
Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-----------------------------|---|-------------------|-------------|
| | | \$72.98 | CT 25048592 |
| Disneyland Resort | Disney Trip Dancers -Anaheim, CA | \$8,139.00 | |
| | | \$8,139.00 | CT 25048593 |
| Mary Dominguez | Financial Aide Conf. Palm Springs, CA | \$3.98 | |
| | Financial Aide Conf. Palm Springs, CA | \$176.52 | |
| | Basic needs Summit Sacramento, CA | \$228.61 | |
| | | \$409.11 | CT 25048594 |
| Andressa Duran | FKCE Program Sacramento, CA | \$138.50 | |
| | | \$138.50 | CT 25048595 |
| Enterprise Rent-A-Car | Andressa Duran 3.12-15.24 | \$263.89 | |
| | Xavier Ortiz 3.18-22.24 | \$201.73 | |
| | | \$465.62 | CT 25048596 |
| Angelica Eulloqui | WEI Conf. Silicone Valley, CA | \$1,222.81 | |
| | | \$1,222.81 | CT 25048597 |
| Catherine Farley | POST CA Symposium Orange, CA | \$111.00 | |
| | | \$111.00 | CT 25048598 |
| Frankie Maldonado | ACPA Conv. Chicago, IL | \$209.83 | |
| | | \$209.83 | CT 25048599 |
| David Millard | POST Symposium Orange, CA | \$111.00 | |
| | | \$111.00 | CT 25048600 |
| Mayra Morales | HECSA Fieldwork Fair Cal Poly, CA | \$58.77 | |
| | | \$58.77 | CT 25048601 |
| Ricardo Navarrette | Student Athlete Counselor Training Sacramento, CA | \$1,225.78 | |
| | | \$1,225.78 | CT 25048602 |
| Minerva Nieves | Open Mileage 3.11-25.24F | \$8.98 | |
| | | \$8.98 | CT 25048603 |
| Mary Patrick | Chief Council of Librarians Sacramento, CA | \$1,006.08 | |
| | | \$1,006.08 | CT 25048604 |
| Kenneth Perez | PD College Corps Consortium Chicago, ILL | \$42.33 | |
| | | \$42.33 | CT 25048605 |
| Patricia Prado-Rios | Open Mileage 3.1-31.24 | \$49.58 | |
| | | \$49.58 | CT 25048606 |
| Maria Ramirez-Camacho | Open Mileage 3.6-25.24 | \$47.03 | |
| | | \$47.03 | CT 25048607 |
| Christine Reed | tour University San Jose, CA | \$294.91 | |
| | | \$294.91 | CT 25048608 |
| Victor Rodriguez | Open Mileage 2.2-26.24 | \$138.69 | |
| | Open Mileage 1.18-31.24 | \$48.64 | |
| | | \$187.33 | CT 25048609 |
| Patricia Rodriguez Gallardo | Open Mileage 2.7-29.24 | \$94.07 | |

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| Vendor Name | Description | Amount | Warrant |
|-------------------------------|---|-------------------|-------------|
| | | \$94.07 | CT 25048610 |
| Gregory Schug | Electronics Conf. Long Beach, CA | \$500.60 | |
| | | \$500.60 | CT 25048611 |
| Genevieve Siwabessy | CSSO 2024 Spring Conf. San Francisco, CA | \$1,226.73 | |
| | | \$1,226.73 | CT 25048612 |
| Sonesta ES Suites Sunnyvale | Lodging Azhane Griggs 4.16-19.24 | \$522.34 | |
| | | \$522.34 | CT 25048613 |
| Southern California Gas Co | Gas Supply 7.1.2023 - 6.30.2024 | \$4,782.74 | |
| | Gas Supply 7.1.2023-6.30.2024 | \$979.60 | |
| | | \$5,762.34 | CT 25048614 |
| Pamela Storie | PREPAY MEALS 4.03.24 | \$2,800.00 | |
| | | \$2,800.00 | CT 25048615 |
| Alyssa Stovall | Open Mileage 3.1-28.24 | \$200.53 | |
| | | \$200.53 | CT 25048616 |
| T-Mobile USA Inc | UNLIMITED MOBILE INTERNET HOT SPOTS | \$0.00 | |
| | UNLIMITED MOBILE INTERNET HOT SPOTS | \$2,763.49 | |
| | | \$2,763.49 | CT 25048617 |
| Yvonne Teniente | AHSIE Conf. Monterey, CA | \$470.32 | |
| | | \$470.32 | CT 25048618 |
| Kevin Walthers | CEOCCC San Diego, CA | \$1,122.77 | |
| | Open Mileage 1.01-3.31.24 | \$537.61 | |
| | | \$1,660.38 | CT 25048619 |
| Aardvark Clay & Supplies, Inc | Sodium Silicate Gallon | \$18.49 | |
| | Shipping | \$21.94 | |
| | | \$40.43 | CT 25048620 |
| Achievements Through Coaching | Dare to Lead Workshop for CSEA Week, 3/20/2024. | \$5,000.00 | |
| | | \$5,000.00 | CT 25048621 |
| Adept Events LLC | Rental of PA System for Fall Concert Event | \$375.00 | |
| | Rental of Staging: Stairs and Skirting | \$200.00 | |
| | Set-Up and Tear Labor | \$500.00 | |
| | Delivery on Nov 27, 2022 | \$75.00 | |
| | | \$1,150.00 | CT 25048622 |
| Advanced Biomedical Repair | Annual General Biomedical Inspection Estimate#454 | \$550.00 | |
| | Travel Rate | \$95.00 | |
| | | \$645.00 | CT 25048623 |
| Advantage Design Group | Syndicated Content Annual Subscription- Title IX | \$3,950.00 | |
| | Annual Unlimited Tech Support and Training | \$6,000.00 | |
| | | \$9,950.00 | CT 25048624 |
| AHC - Auxiliary Corporation | General Fund Allocation to PCPA | \$501,553.17 | |

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| Vendor Name | Description | Amount | Warrant |
|------------------------------|--|---------------------|-------------|
| | | \$501,553.17 | CT 25048625 |
| AHC Foundation | Fiscal 2022 -23 FDTN Adv Salary Rmb | \$7,336.75 | |
| | | \$7,336.75 | CT 25048626 |
| Roshelle Allen | Professional consulting services for budget | \$825.00 | |
| | | \$825.00 | CT 25048627 |
| Amazon | Office operational supplies 7.5.23 to 5.31.24 | \$68.35 | |
| | Instructional supplies 07-06-23 to 05-31-24 | \$132.62 | |
| | Supplies for Outreach Events, 9/07/23 - 5/31/24. | \$326.43 | |
| | Supplies for Basic Needs Hygiene Products, | \$403.35 | |
| | Instructional Supplies for ECS 2-27-224 to 5-31-24 | \$378.33 | |
| | Office Supplies: 2/28/24 - 5/31/24 | \$23.25 | |
| | Office Supplies: 2/28/24 - 5/31/24 | \$42.39 | |
| | CTE Library Books 3.1.24 - 5.31.24, | \$2,822.06 | |
| | CTE Library Books 3.1.24 - 5.31.24, | \$575.84 | |
| | CTE Library Books 3.1.24 - 5.31.24, | \$2,183.66 | |
| | CTE Library Books 3.1.24 - 5.31.24, | \$1,702.04 | |
| | Forestry Suppliers Student Plant Press Small 6"x9" | \$86.46 | |
| | Shipping & Handling | \$15.75 | |
| | OPERATIONAL SUPPLIES: 3/21/24 - 5/31/24 | \$605.51 | |
| | ANVISION 6 Pack BNC Male Jumper Cable | \$16.26 | |
| | Shipping & Handling | \$7.60 | |
| | Instructional Supplies: 2/27/24 - 5/30/24 | \$216.01 | |
| | OFFICE SUPPLIES VALID 3-4-2024 TO 5-31-2024 | (\$8.36) | |
| | OFFICE SUPPLIES VALID 3-4-2024 TO 5-31-2024 | (\$83.76) | |
| | Supplies for MESA/STEM Student Achievement Awards | \$186.79 | |
| | Office/Operational Supplies for SWP Admin Support | \$830.34 | |
| | Instructional Supplies, July 1, 2023-May 31, 2024 | \$954.34 | |
| | Robinair AC1234-4 Recycle and Recharge Machine | \$14,800.78 | |
| | Instructional Supplies - VALID 9-11-23 TO 5-31-24 | (\$51.33) | |
| | Instructional Supplies for MESA/STEM Center, | \$139.90 | |
| | Instructional Supplies for Fire Academy: | \$147.88 | |
| | For Instructional Supplies 1-22-24 to 5-31-24 | \$114.16 | |
| | Instructional Supplies: 2/27/24 - 5/30/24 | \$117.28 | |
| | DTech 32 feet Fiber Optic HDMI cable | \$253.65 | |
| | Duttek USB C Female to USB Female Adapter | \$14.18 | |
| | DTech 75 Feet Fiber Optic HDMI Cable | \$169.46 | |
| | Cluoshu 2PCS Upgraded USB to USB C Adapter | \$6.67 | |
| | Marine Terminal Block 6 Gang Nickel Plated Brass | \$30.41 | |
| | OREI UltraHD 4K @ 60 Hz 1 x 2 HDMI Splitter | \$99.83 | |
| | Oiyagai 2 pcs DB9-M1 Male 9Pin with Nut Adaptor | \$18.49 | |
| | Candy for game wheel activity at the following | \$63.99 | |
| | | \$27,410.61 | CT 25048628 |
| Amazon Web Services, Inc | Amazon Web Services (AWS) Estimated Usage | \$2,306.07 | |
| | | \$2,306.07 | CT 25048629 |
| American Automatic Doors Inc | AMD 11 Motor/Gearbox with Encoder R549712 | \$1,751.92 | |
| | Labor Charges | \$165.00 | |
| | Travel Fee | \$103.00 | |
| | Pivot Kit, AMD FBO LH | \$300.15 | |

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| Vendor Name | Description | Amount | Warrant |
|--------------------------------------|--|--------------------|-------------|
| American Automatic Doors Inc | Drive Bar Kit | \$86.15 | |
| | Sticker-Decal In Emergency Push To Open | \$43.20 | |
| | Sticker-Decal Automatic Door Stand Clear | \$43.20 | |
| | Labor Charges | \$330.00 | |
| | Travel Time | \$206.00 | |
| | | \$3,028.62 | CT 25048630 |
| American Fidelity Assurance Co | INSURANCE PREMIUMS MAR 2024 | \$11,314.57 | |
| | | \$11,314.57 | CT 25048631 |
| American Industrial Supply | Jet 141800 Pallet Truck, 8,000 lb Capacity per | \$973.31 | |
| | | \$973.31 | CT 25048632 |
| American Red Cross | Adult CPR/AED, Infant CPR First Aid: 3/09/24. | \$456.00 | |
| | | \$456.00 | CT 25048633 |
| American Star Tours, Inc. | Bus Service - AHC Baseball on 3-19-24 | \$2,585.00 | |
| | Bus Service - AHC Baseball on 3-8-24 | \$2,125.00 | |
| | Bus Service - AHC Baseball on 3-12-24 | \$2,650.00 | |
| | Bus Service - AHC Baseball on 3-16-24 | \$2,650.00 | |
| | Bus Service - AHC Swim Team on 3-20 thru 3-23 | \$8,280.00 | |
| | Bus Service - AHC Track and Field on 3-16-24 | \$2,680.00 | |
| | Bus Service - AHC Track and Field on 3-22-24 | \$2,325.00 | |
| | | \$23,295.00 | CT 25048634 |
| Apple Inc. | 24" iMac | \$3,042.83 | |
| | Magic Mouse | \$429.56 | |
| | 16" MacBook Pro M3 Max | \$3,478.91 | |
| | Apple TV | \$162.04 | |
| | Recycle Fee | \$10.00 | |
| | Recycle Fee | \$5.00 | |
| | Magic Keyboard | \$701.44 | |
| | | \$7,829.78 | CT 25048635 |
| Arroyo Grande High School Basketball | Inside Front Cover Ad 2023-24 Basketball Program | \$350.00 | |
| | Digital Ad on Four Digital Boards in Gym | \$250.00 | |
| | | \$600.00 | CT 25048636 |
| B & B Steel & Supply | Instructional Supplies for Welding Program | \$7,349.85 | |
| | | \$7,349.85 | CT 25048637 |
| B&H Photo Video | KRAMER 2x1 AUTO 4K UHD HDMI STANDBY SWITCHER | \$1,703.03 | |
| | | \$1,703.03 | CT 25048638 |
| Bremer Auto Parts | Parts-Tools for LE 07-06-23 to 05-31-24 | \$75.05 | |
| | | \$75.05 | CT 25048639 |
| Brummel Myrick & Associates | C.O. No. 1.3: Commissioning Services for Post- | \$2,584.00 | |
| | C.O. No. 1.3: Commissioning Services for Post- | \$532.00 | |
| | C.O. No. 1.3: Commissioning Services for Post- | \$1,900.00 | |
| | | \$5,016.00 | CT 25048640 |
| Burritos Lalo | Food Purchase for AHC Promise and Student Services | \$942.06 | |

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| Vendor Name | Description | Amount | Warrant |
|--|--|--------------------|-------------|
| | | \$942.06 | CT 25048641 |
| Ca Schools Dental Coalition | INSURANCE PREMIUMS APR 2024 | \$58,858.00 | |
| | | \$58,858.00 | CT 25048642 |
| Cal Poly State University | MESA Student Transfer Awards 2024 for completion | \$4,000.00 | |
| | | \$4,000.00 | CT 25048643 |
| California Nature Art Museum | SILVER SPONSORSHIP WILDERNESS BRUNCH | \$2,500.00 | |
| | | \$2,500.00 | CT 25048644 |
| CALM | LETS GET LOUD SPONSORSHIP | \$2,000.00 | |
| | | \$2,000.00 | CT 25048645 |
| CalSoft Water | Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2 | \$55.90 | |
| | Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2 | \$128.95 | |
| | Calsoft Pro Reverse Osmosis System B 105 | \$25.95 | |
| | Calsoft Pro Reverse Osmosis System B 207 | \$25.95 | |
| | | \$236.75 | CT 25048646 |
| Carmel & Naccasha LLP | Investigative Services through 2/29/2024. | \$3,045.00 | |
| | | \$3,045.00 | CT 25048647 |
| Carolina Biological | Instructional Supplies for Biology labs | \$47.06 | |
| | Instructional Supplies for Biology labs | \$404.19 | |
| | Instructional Supplies for Biology labs | \$26.28 | |
| | | \$477.53 | CT 25048648 |
| Carpe Diem Online Apps, LLC | Mobile App Software Development 1/1/23 - 11/30/23 | \$7,055.00 | |
| | | \$7,055.00 | CT 25048649 |
| Carr's Boot Shop | Safety boots for employees 7-1-23 to 5-31-24 | \$130.49 | |
| | Safety boots for employees 7-1-23 to 5-31-24 | \$206.61 | |
| | Safety boots for employees 7-1-23 to 5-31-24 | \$215.28 | |
| | | \$552.38 | CT 25048650 |
| CDW Government Inc | Canon Color ImageCLASS MF656Cdw - multifunction | \$301.06 | |
| | Dell OptiPlex 7010 - SFF - Core i5 13500 2.5 GHz - | \$3,185.00 | |
| | Dell OptiPlex 7010 - SFF - Core i5 13500 2.5 GHz - | \$1,643.17 | |
| | Dell P2422H - LED monitor | \$1,978.48 | |
| | Dell Latitude 5540 - 15.6 - Intel Core i5 - 1335U | \$2,237.67 | |
| | Recycle Fee - Less than 15" | \$20.00 | |
| | Recycle Fee - Greater than 16" | \$60.00 | |
| | Dell Latitude 5440 - 14 - Intel Core i5 - 1335U | \$6,008.55 | |
| | | \$15,433.93 | CT 25048651 |
| Clay'S Septic & Jetting Inc | Pump Grease Trap, Bldg. G per Invoice 79701 | \$920.72 | |
| | | \$920.72 | CT 25048652 |
| Culligan Of Lompoc | Monthly rental for 7 mixed bed ID tanks | \$34.21 | |
| | | \$34.21 | CT 25048653 |
| Culligan/Central Coast Water Treatment | Bottled Water Delivery, 7-01-23 thru 6-30-24 | \$40.23 | |
| | Stand Rentals (hot and cold) 7-01-23 thru 6-30-24 | \$11.00 | |

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Warrant Register

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| Vendor Name | Description | Amount | Warrant |
|--|--|-------------------|-------------|
| | | \$51.23 | CT 25048654 |
| Culligan/Central Coast Water Treatment | Bottled Water Delivery, 7-01-23 thru 6-30-24 | \$67.21 | |
| | Stand Rentals (hot and cold) 7-01-23 thru 6-30-24 | \$11.00 | |
| | | \$78.21 | CT 25048655 |
| | CAMPUS GRAPHICS DRINKING WATER DELIVERY | \$6.75 | |
| | FUEL SURCHARGE | \$1.48 | |
| | HOT COLD WATER STAND RENTAL | \$11.00 | |
| | | \$19.23 | CT 25048656 |
| DLR Group | Change Order #04: LEED Certification Fee and Post | \$4,446.20 | |
| | | \$4,446.20 | CT 25048657 |
| Downs Government Affairs, LLC | Services for consortium project 7/1/2023-6/30/2024 | \$2,000.00 | |
| | | \$2,000.00 | CT 25048658 |
| Ex Libris (USA) Inc | Alma Digital Subscription 12/20/23 - 12/19/24 | \$3,970.48 | |
| | | \$3,970.48 | CT 25048659 |
| Eyemed Vision Care | INSURANCE PREMIUMS APR 2024 | \$676.12 | |
| | INSURANCE PREMIUMS APR 2024 | \$4,047.88 | |
| | | \$4,724.00 | CT 25048660 |
| Catherine Farley | Reimbursement for CLEC Monthly Lunch Meeting on | \$21.89 | |
| | | \$21.89 | CT 25048661 |
| Ferguson Enterprises Inc | Plumbing Supplies, 12-01-23 thru 5-31-24 | \$329.95 | |
| | | \$329.95 | CT 25048662 |
| Fisher Scientific Co Llc | Pipet Tips, #02707466, Quote# 4075-3818-15 | \$786.92 | |
| | pH Test Strip Vials, case of 10, #13640508 | \$43.26 | |
| | Test Tubes, 25 x 250 mm, pk of 24, #S28036 | \$35.50 | |
| | 15 mL Dropper Bottles, pack of 12, #S24583 | \$145.25 | |
| | Sand, white fine, 1 kg, #S25516B | \$18.96 | |
| | Potassium Bicarbonate, 500g, #S25475A | \$16.95 | |
| | 950 mL Amber Jars, case of 36, #FB02911452A | \$208.65 | |
| | Fuel Surcharge | \$6.45 | |
| | | \$1,261.94 | CT 25048663 |
| Foodbank Of Santa Barbara County | Food for Food Share- Spring Semester 2024 | \$427.58 | |
| | Food for Food Share- Spring Semester 2024 | \$466.92 | |
| | | \$894.50 | CT 25048664 |
| | Food for Food Share- Spring Semester 2024 | \$1,022.23 | |
| | Food for Food Share- Spring Semester 2024 | \$1,620.38 | |
| | | \$2,642.61 | CT 25048665 |
| Franchise Tax Board | January 24- March 24 Vendor 592 Withholding | \$127.75 | |
| | | \$127.75 | CT 25048666 |
| Freedom Scientific BLV Group, LLC | Fusion Software Maintenance (pricing includes | \$950.00 | |

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| Vendor Name | Description | Amount | Warrant |
|--|--|-------------------|-------------|
| | | \$950.00 | CT 25048667 |
| GotSafety, LLC | Monthly Consultation Fees from 7-1-23 to 6-31-24 | \$1,160.00 | |
| | | \$1,160.00 | CT 25048668 |
| Grainger Inc. | Maintenance Supplies, 10-01-23 thru 05-31-24 | \$83.49 | |
| | Maintenance Supplies, 10-01-23 thru 05-31-24 | \$11.59 | |
| | | \$95.08 | CT 25048669 |
| Hardy Diagnostics | Instructional Supplies for Biology labs | \$133.18 | |
| | Instructional Supplies for Biology Labs | \$59.08 | |
| | Science Lab Supplies February 26-May 31, 2024 | \$138.25 | |
| | Science Lab Supplies February 26-May 31, 2024 | \$734.03 | |
| | Science Lab Supplies February 26-May 31, 2024 | \$59.83 | |
| | Science Lab Supplies February 26-May 31, 2024 | \$89.80 | |
| | | \$1,214.17 | CT 25048670 |
| Lisa Hernandez | Reimbursement for postage to send Pellet B Testing | \$10.92 | |
| | | \$10.92 | CT 25048671 |
| J B Dewar | Fuel for AHC-Community Ed. Truck Driving Class | \$1,488.24 | |
| | | \$1,488.24 | CT 25048672 |
| Kelly Spicers Stores | Office Supplies - Paper, Wideformat and Bindery | \$254.34 | |
| | Office Supplies - Paper, Wideformat and Bindery | \$6,105.75 | |
| | Office Supplies - Paper, Wideformat and Bindery | \$440.13 | |
| | | \$6,800.22 | CT 25048673 |
| Suzanne King | Reimbursement for food purchase for Culinary Arts | \$208.65 | |
| | | \$208.65 | CT 25048674 |
| Kone Inc | Elevators Service Agreement, 7-1-23 thru 6-30-24 | \$4,204.41 | |
| | | \$4,204.41 | CT 25048675 |
| Erin Krier | Reimbursement for lunch purchased for 300 Students | \$631.80 | |
| | | \$631.80 | CT 25048676 |
| L.N. Curtis & Sons | Thunderfog Nozzle with Shutoff and Grip | \$8,613.00 | |
| | Shipping/Transportation | \$75.00 | |
| | | \$8,688.00 | CT 25048677 |
| Local Copies Etc. Inc. | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | | \$100.00 | CT 25048678 |
| Lowe's | Office Operational Supplies | \$405.96 | |
| | | \$405.96 | CT 25048679 |
| Mission Linen Supply | Laundry Services for Auto Tech Program | \$34.60 | |
| | Laundry Services for Autobody Program | \$110.53 | |
| | | \$145.13 | CT 25048680 |
| National Pre Hospital Emergency Educators | PHTLS Site Evaluation | \$500.00 | |

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|--|--|--------------------|-------------|
| National Pre Hospital Emergency Educators | Provide training to meet PHTLS instructor | \$500.00 | |
| | | \$1,000.00 | CT 25048681 |
| Old Town Shirt Factory | Bella + Canvas - Unisex Jersey Short Sleeve Tee- | \$782.48 | |
| | | \$782.48 | CT 25048682 |
| Oracle America Inc | Three Year Service Contract 2637071 Total Value | \$571.13 | |
| | Oracle Database Enterprise Edition - Named User | \$7,615.23 | |
| | Oracle Diagnostics Pack - Named User Plus | \$571.14 | |
| | Oracle Internet Developer Suite - Named User Plus | \$868.53 | |
| | Oracle Programmer - Named User Plus Perpetual | \$173.71 | |
| | Tuning Pack - Named User Plus Perpetual FULL | \$571.14 | |
| | Configuration Management Pack - Named User Plus | \$187.28 | |
| | Oracle Database Enterprise Edition - Named User | \$2,541.64 | |
| | Oracle Diagnostics Pack - Named User Plus | \$187.28 | |
| | Oracle Tuning Pack - Named User Plus Perpetual | \$187.28 | |
| | Oracle Database Enterprise Edition - Named User | \$4,044.58 | |
| | Oracle Diagnostics Pack - Named User Plus | \$425.74 | |
| | Oracle Tuning Pack - Named User Plus Perpetual | \$425.75 | |
| | Configuration Management Pack - Named User Plus | \$298.02 | |
| | | \$18,668.45 | CT 25048683 |
| Patterson Veterinary Supply Inc | Inst. Supplies VET TECH per attach quote 50019312 | \$3.04 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$21.90 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$24.45 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$29.83 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$30.89 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$60.78 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$74.64 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$90.72 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$103.97 | |
| | | \$440.22 | CT 25048684 |
| Kenneth Perez | WINTER 2024 EDU 556, 560, 564, 573 | \$1,500.00 | |
| | | \$1,500.00 | CT 25048685 |
| Portable Johns, Inc. | Rental-Servicing Portable Toilets and Hand Washing | \$747.77 | |
| | | \$747.77 | CT 25048686 |
| Postmaster | Postage for Bulk Mailing Permit #45 for HP2 | \$10,892.42 | |
| | | \$10,892.42 | CT 25048687 |
| PPG Architectural Finishes Inc | Paint Supplies, 07-01-23 thru 05-31-24 | \$45.45 | |
| | | \$45.45 | CT 25048688 |
| ProCare Janitorial Supply, Inc. | Custodial Supplies-Lompoc, 07-01-23 thru 05-31-24 | \$39.95 | |
| | Custodial Supplies-Lompoc, 07-01-23 thru 05-31-24 | \$302.24 | |
| | Liners, Black per Invoice 170306 | \$372.90 | |
| | Custodial Supplies, 03-01-24 thru 06-31-24 | \$1,788.98 | |
| | Custodial Supplies, 03-01-24 thru 06-31-24 | \$430.19 | |
| | Custodial Supplies, 03-01-24 thru 06-31-24 | \$298.32 | |
| | Custodial Supplies, 03-01-24 thru 06-31-24 | \$3,066.76 | |

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| Vendor Name | Description | Amount | Warrant |
|-------------------------------------|--|---------------------|-------------|
| | | \$6,299.34 | CT 25048689 |
| Qualtrics Llc | Research Suite License Renewal with Custom | \$3,307.50 | |
| | | \$3,307.50 | CT 25048690 |
| Quinn Company | Vibra-Plate Compactor Rental per Inv. 27626201 | \$663.38 | |
| | Env Rec Fee | \$16.58 | |
| | | \$679.96 | CT 25048691 |
| Ravatt, Albrecht & Associates, Inc. | Professional architectural services for the design | \$8,178.00 | |
| | | \$8,178.00 | CT 25048692 |
| Santa Maria Chrysler Jeep Dodge Ram | Labor- 2007 Dodge Charger White, Invoice #44914 | \$912.48 | |
| | Parts- 55038144AA, 550381146AA, 68048953AC, 10061 | \$247.92 | |
| | Freight | \$14.00 | |
| | Hazardous waste fee | \$5.95 | |
| | | \$1,180.35 | CT 25048693 |
| Santa Maria Kiwanis for Kids Inc. | BBQ FESTIVAL SPONSORSHIP | \$1,000.00 | |
| | | \$1,000.00 | CT 25048694 |
| Santa Maria Times | Monthly Online Big Ad July 2023-June 2024 | \$1,000.00 | |
| | | \$1,000.00 | CT 25048695 |
| SISC III | INSURANCE PREMIUMS APR 2024 | \$540,329.00 | |
| | | \$540,329.00 | CT 25048696 |
| SLO Safe Ride | Bus Service - AHC Baseball Team on 3-01-24 | \$2,692.26 | |
| | Cancellation Fee - Bus Service, Softball Team on | \$382.50 | |
| | Bus Service - Softball Team on 03-08-24 | \$2,571.43 | |
| | Bus Service - Softball Team on 03-12-24 | \$1,288.94 | |
| | Bus Service - Softball Team on 3-19-24 | \$1,776.50 | |
| | | \$8,711.63 | CT 25048697 |
| Smart & Final | Snacks, Beverages, Party Supplies for Men's | \$344.00 | |
| | Lunch Locker for Spring 2024, 2/8/24 - 5/31/24 | \$859.95 | |
| | Snacks, Beverages, & Party Supplies for Men's | \$140.70 | |
| | Snacks for UTC Workshops Events: 1/31/24 - 5/31/24 | \$45.23 | |
| | Food Supplies - GP Hancock Hangout Events ending | \$193.95 | |
| | | \$1,583.83 | CT 25048698 |
| | Food Purchase for Culinary Arts, 3/12/24 - 5/31/24 | \$274.29 | |
| | | \$274.29 | CT 25048699 |
| Source Graphics | Office Supplies - Wide format Paper and Media | \$367.05 | |
| | Office Supplies - Wide format Paper and Media | \$368.23 | |
| | | \$735.28 | CT 25048700 |
| Specialty Constructors Services Inc | Labor and materials to complete the Pride Center | \$15,200.00 | |
| | | \$15,200.00 | CT 25048701 |
| Strata Information Group | Banner Financial Aid Consulting and Staff | \$495.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|--------------------|-------------|
| Strata Information Group | Banner Financial Aid Consulting and Staff | \$2,846.25 | |
| | | \$3,341.25 | CT 25048702 |
| Surgireal Products Inc | Replacement Canine Leg Bundle, Black, Item #0600-5 | \$698.28 | |
| | Shipping and Handling | \$27.07 | |
| | | \$725.35 | CT 25048703 |
| Synergi Partners Inc | IRS Tax Credit Consulting Services | \$16,573.03 | |
| | IRS Tax Credit Consulting Services | \$90.38 | |
| | | \$16,663.41 | CT 25048704 |
| Sysco Food Services Of Ventura | Food Supplies Children's Center 7-1-23 to 6-30-24 | \$4,486.34 | |
| | | \$4,486.34 | CT 25048705 |
| Tacos El Pirata Mayor | Food Purchase for Spring 2024 Church Outreach: St | \$598.12 | |
| | | \$598.12 | CT 25048706 |
| Troesh Coleman Pacific Inc | Plaster Sand for PCPA Shade Structure, Invoice # | \$223.94 | |
| | | \$223.94 | CT 25048707 |
| Trojan Petroleum, Inc | Clear Diesel #2 | \$3,080.00 | |
| | Federal DSL Excise Tax | \$194.40 | |
| | Federal Lust Tax | \$0.80 | |
| | State DSL Excise Tax | \$352.80 | |
| | Santa Barbara County | \$442.16 | |
| | Trojan Prem AW 46 Pail per Invoice 0313081-IN | \$162.59 | |
| | | \$4,232.75 | CT 25048708 |
| United Health Care Insurance Co | RETIREE AARP INSURANCE PREMIUMS MAY 2024 | \$296.87 | |
| | | \$296.87 | CT 25048709 |
| United Parcel Service | UPS Charges, 7-1-23 thru 6-30-24, Account | \$443.86 | |
| | | \$443.86 | CT 25048710 |
| United Site Services Of California Inc | Services - 3 Portable Toilets, 7-1-23 thru 6-30-24 | \$580.50 | |
| | | \$580.50 | CT 25048711 |
| University Of Calif Davis | MESA Student Transfer Awards 2024 for completion | \$500.00 | |
| | | \$500.00 | CT 25048712 |
| University Of Calif Irvine | MESA Student Transfer Awards 2024 for completion | \$500.00 | |
| | | \$500.00 | CT 25048713 |
| US Bank Corporate Payment System | MAR 25, 2024 US BANK STMT | \$41,232.69 | |
| | | \$41,232.69 | CT 25048714 |
| VTC Enterprises | Collection of Recycling Paper on Main Campus, | \$800.00 | |
| | | \$800.00 | CT 25048715 |
| West Coast Industrial Supply LLC | Tie Rod Cylinder 2004TR per Invoice 83371 | \$127.10 | |
| | Hydraulic Fitting, 06MP-04FPS 90 | \$7.29 | |
| | Bushing 08MB-06FB | \$11.28 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------------|--|-----------------|-------------|
| West Coast Industrial Supply LLC | Hydraulic Fitting, 06MP-06FJS STR | \$3.78 | |
| | Freight Charges | \$24.26 | |
| | | \$173.71 | CT 25048716 |
| Western Propane Service | Propane per Invoice 19835316 | \$61.68 | |
| | | \$61.68 | CT 25048717 |
| Wex Bank | Gas Credit Card Purchases, 07-01-23 thru 6-30-24 | \$35.14 | |
| | Gas Credit Card Purchases, 07-01-23 thru 6-30-24 | \$99.97 | |
| | Gas Credit Card Purchases, 07-01-23 thru 6-30-24 | \$108.47 | |
| | Gas Credit Card Purchases, 07-01-23 thru 6-30-24 | \$51.65 | |
| | Gas Credit Card Purchases, 07-01-23 thru 6-30-24 | \$348.52 | |
| | | \$643.75 | CT 25048718 |
| Ramon Agosto Campos | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048719 |
| Jeffry Aguilar | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048720 |
| Tracy Albertoni | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048721 |
| Marie Antonio | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048722 |
| Robert Applegate | Manual Refund Submitted | \$8.00 | |
| | | \$8.00 | CT 25048723 |
| Christophe Arzola | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048724 |
| Jennifer Atmaja | Manual Refund Submitted | \$4.50 | |
| | | \$4.50 | CT 25048725 |
| Gustavo Avalos | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048726 |
| Michael Bero | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048727 |
| Danielle Bonaparte | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048728 |
| Wayne Boteler | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048729 |
| Michael Brigantino | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048730 |
| Billy Bursey | Manual Refund Submitted | \$6.00 | |
| | | \$6.00 | CT 25048731 |
| Tegnear Butler | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048732 |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--------------------|-------------------------|-----------------|-------------|
| Jasmine Byrd | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048733 |
| Jennifer Cabral | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048734 |
| Monica Castaneda | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048735 |
| Gloria Cerna | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25048736 |
| Angelica Cisneros | Manual Refund Submitted | \$30.00 | |
| | | \$30.00 | CT 25048737 |
| Danielle Cochran | Manual Refund Submitted | \$8.00 | |
| | | \$8.00 | CT 25048738 |
| Raymond Crisostomo | Manual Refund Submitted | \$209.00 | |
| | | \$209.00 | CT 25048739 |
| Hailey Dannenbring | Manual Refund Submitted | \$5.00 | |
| | | \$5.00 | CT 25048740 |
| Shepherd Darquea | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048741 |
| Brendan Duebner | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048742 |
| John Emery | Manual Refund Submitted | \$79.00 | |
| | | \$79.00 | CT 25048743 |
| Geoffrey Engelbert | Manual Refund Submitted | \$3.00 | |
| | | \$3.00 | CT 25048744 |
| Jay Enns | Manual Refund Submitted | \$138.00 | |
| | | \$138.00 | CT 25048745 |
| Janis Ferguson | Manual Refund Submitted | \$10.00 | |
| | | \$10.00 | CT 25048746 |
| Eric Ferrari | Manual Refund Submitted | \$177.00 | |
| | | \$177.00 | CT 25048747 |
| Cheri Figgins | Manual Refund Submitted | \$3.00 | |
| | Manual Refund Submitted | \$1.00 | |
| | | \$4.00 | CT 25048748 |
| Kurt Fleming | Manual Refund Submitted | \$3.00 | |
| | | \$3.00 | CT 25048749 |
| Evan Foat | Manual Refund Submitted | \$79.00 | |
| | | \$79.00 | CT 25048750 |
| Karin Fontaine | Manual Refund Submitted | \$1.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-----------------------|-------------------------|-----------------|-------------|
| | | \$1.00 | CT 25048751 |
| Shane Garcia-Segovia | Manual Refund Submitted | \$439.00 | |
| | | \$439.00 | CT 25048752 |
| Miguel Gonzalez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048753 |
| Diana Gonzalez Romero | Manual Refund Submitted | \$300.00 | |
| | | \$300.00 | CT 25048754 |
| Vanessa Gregory | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048755 |
| James Gretz | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048756 |
| Shanna Guillen | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048757 |
| Paul Hartzell | Manual Refund Submitted | \$109.00 | |
| | | \$109.00 | CT 25048758 |
| Todd Hauenstein | Manual Refund Submitted | \$79.00 | |
| | | \$79.00 | CT 25048759 |
| Jeb Heiman | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048760 |
| Jonathan Hernandez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048761 |
| Karlenn Hernandez | Manual Refund Submitted | \$924.00 | |
| | | \$924.00 | CT 25048762 |
| Eric Hester | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048763 |
| Cynthia High | Manual Refund Submitted | \$4.00 | |
| | | \$4.00 | CT 25048764 |
| Jeffrey Hillman | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048765 |
| Jacqueline Hunter | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048766 |
| Monica Irby | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048767 |
| Aaron James | Manual Refund Submitted | \$81.00 | |
| | | \$81.00 | CT 25048768 |
| Domingo Jimenez | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25048769 |
| Joseph Jordan | Manual Refund Submitted | \$1.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-----------------------|-------------------------|-----------------|-------------|
| | | \$1.00 | CT 25048770 |
| Joanna Juarez- Alonso | Manual Refund Submitted | \$46.00 | |
| | | \$46.00 | CT 25048771 |
| Brittany Kasson | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048772 |
| Shelby Kelley | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048773 |
| Lawrence Kitchen | Manual Refund Submitted | \$5.00 | |
| | | \$5.00 | CT 25048774 |
| Dan Kleine | Manual Refund Submitted | \$78.00 | |
| | | \$78.00 | CT 25048775 |
| Jimena Lara | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048776 |
| Elizabeth Lasater | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048777 |
| Justine Lawson | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048778 |
| Venetia Lee | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048779 |
| Rodrigo Leon | Manual Refund Submitted | \$14.00 | |
| | | \$14.00 | CT 25048780 |
| Carmen Li | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048781 |
| Charlene Lobarbio | Manual Refund Submitted | \$327.00 | |
| | | \$327.00 | CT 25048782 |
| Basilia Lopez | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25048783 |
| Pamela Lopez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048784 |
| Reyna Lopez Gonzalez | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25048785 |
| Maricela Magana | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048786 |
| Casey Marks | Manual Refund Submitted | \$8.00 | |
| | | \$8.00 | CT 25048787 |
| Adan Martinez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048788 |
| Sarah Mcmillan | Manual Refund Submitted | \$96.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------------|---|-------------------|-------------|
| | | \$96.00 | CT 25048789 |
| Brandon Merlo | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048790 |
| Danijel Mihailovic | Manual Refund Submitted | \$1.64 | |
| | | \$1.64 | CT 25048791 |
| Nancy Miller | Manual Refund Submitted | \$8.00 | |
| | | \$8.00 | CT 25048792 |
| Sami Musallam | Manual Refund Submitted | \$157.00 | |
| | | \$157.00 | CT 25048793 |
| Daniel Quevedo Lucatero | Manual Refund Submitted | \$925.00 | |
| | | \$925.00 | CT 25048794 |
| Juan Quintero | Manual Refund Submitted | \$20.00 | |
| | | \$20.00 | CT 25048795 |
| Ashley Rigali | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25048796 |
| Guadalupe Rodriguez Ortiz | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25048797 |
| Christopher Sapey | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25048798 |
| Jeselle Vega | Manual Refund Submitted | \$1,134.00 | |
| | | \$1,134.00 | CT 25048799 |
| 4imprint Inc. | Swag Items for Launch to College and Registration | \$3,724.18 | |
| | | \$3,724.18 | CT 25048800 |
| ACTLA | ACTLA 2024 Conference: Zoom Events Registration | \$275.00 | |
| | | \$275.00 | CT 25048801 |
| | ACTLA 2024 Conference: Zoom Events Registration | \$275.00 | |
| | | \$275.00 | CT 25048802 |
| AERA Engine Builders Association | AERA Membership Renewal-Member ID 3424 | \$320.00 | |
| | AERA Prosis Pro Software Subscription Renewal | \$510.00 | |
| | | \$830.00 | CT 25048803 |
| Airgas Usa Llc | Operational supplies- LE Veh.12-11-23 to 5-31-24 | \$139.98 | |
| | | \$139.98 | CT 25048804 |
| Amazon | Office Supplies 10-20-23 to 5-31-24 | \$28.27 | |
| | Office Supplies 10-20-23 to 5-31-24 | \$152.49 | |
| | Office Supplies 10-20-23 to 5-31-24 | (\$12.32) | |
| | Office Supplies 10-20-23 to 5-31-24 | \$49.56 | |
| | Instructional Supplies for Biology labs | \$70.33 | |
| | Student Materials 07-06-23 to 05-31-24 | \$113.04 | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | \$1,514.60 | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | \$810.25 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant | |
|--------------------------------|--|--|-------------|-------------|
| Amazon | Misc. Supplies for Center 7-1-23 to 5-31-24 | (\$0.35) | | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | (\$0.06) | | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | (\$0.57) | | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | (\$1.04) | | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | (\$1.63) | | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | (\$3.80) | | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | \$13.11 | | |
| | Instructional Supplies - VALID 9-11-23 TO 5-31-24 | \$183.63 | | |
| | Instructional Supplies: 9/21/23 - 5/31/24. | \$58.61 | | |
| | Instructional supplies 1/24/2024-5/30/2024 | \$93.12 | | |
| | For Instructional Supplies 1-22-24 to 5-31-24 | \$186.95 | | |
| | Qlvily Chain Link Fence Privacy Tape | \$117.42 | | |
| | Liquid Rubber Deck Coating | \$293.57 | | |
| | SK Professional Tools 86255 15-Piece 12-Point | \$271.86 | | |
| | SK Professional Tools 86265 15-Piece 12-Point | \$230.84 | | |
| | Neiko 03325A 1/2" Drive Jumbo Crowfoot Wrench Set | \$141.34 | | |
| | NEIKO 03326A 1/2" Drive Jumbo Crowfoot Wrench Set | \$143.87 | | |
| | SK Tools USA, LLC, 94549, SK Sockets Sets | \$306.72 | | |
| | Office Supplies - Paper, paper clips, Rubber Bands | \$499.13 | | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | (\$0.09) | | |
| | Instructional Supplies 8/29/2023-5/31/2024 | \$10.92 | | |
| | Instructional Supplies 8/29/2023-5/31/2024 | \$35.84 | | |
| | Instructional Supplies 12/13/2023 - 5/31/2024 | \$38.87 | | |
| | Instructional Supplies 07/06/23-05/31/24 | \$56.86 | | |
| | Instructional Supplies for FCS: | (\$130.50) | | |
| | Physics Supplies, Nov 11, 2023 thru May 31, 2024 | \$108.73 | | |
| | Geology Instructional Supplies: 1/24/24 - 5/31/24 | \$152.19 | | |
| | Geology Instructional Supplies: 1/24/24 - 5/31/24 | \$418.54 | | |
| | | \$5,950.30 | | CT 25048805 |
| | American Business Machines | Campuswide Copier Maintenance 7.01.2023 to | \$4,544.07 | |
| | | Copier maintenance for Canon iR 1643iF, ID #16098, | \$12.28 | |
| | | \$4,556.35 | | CT 25048806 |
| American Fidelity Assurance Co | INSURANCE PREMIUMS FEB 2024 | \$30,733.96 | | |
| | | \$30,733.96 | CT 25048807 | |
| | INSURANCE PREMIUMS FEB 2024 | \$11,798.57 | | |
| | \$11,798.57 | | CT 25048808 | |
| | INSURANCE PREMIUMS FEB 2024 | \$6,456.00 | | |
| | \$6,456.00 | | CT 25048809 | |
| American Industrial Supply | Parts per Invoice 0391147-IN | \$221.85 | | |
| | Tek Screw, #12x4" per Invoice 0391402-IN | \$13.76 | | |
| | Beam Clamp per Invoice 0391570-IN | \$21.21 | | |
| | Male Coupler Auto per Invoice 0392020-IN | \$121.37 | | |
| | | \$378.19 | | CT 25048810 |
| | Operational Supplies for Fire Academy | \$10.88 | | |
| | \$10.88 | | CT 25048811 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|---|-------------------|-------------|
| American Star Tours, Inc. | Bus Service - AHC Baseball on 02-17-24 | \$2,745.00 | |
| | | \$2,745.00 | CT 25048812 |
| Aquapulse Chemicals | Hydrochloric Acid 15% per Invoice 2402004984 | \$476.11 | |
| | Energy-Fuel Charge | \$35.02 | |
| | | \$511.13 | CT 25048813 |
| Aramark | Towel Service for PSTC Programs | \$48.51 | |
| | Towel Service for PSTC Programs | \$48.52 | |
| | | \$97.03 | CT 25048814 |
| Atkinson Andelson Loya Ruud And Romo | General Legal Services | \$3,717.00 | |
| | | \$3,717.00 | CT 25048815 |
| BC Pump Sales And Service | Taco Automatic Air Vent, 50 PSI Max. | \$97.82 | |
| | Freight Charge | \$12.98 | |
| | Bell and Gossett Gasket | \$20.12 | |
| | Reducing Hex Bushing | \$4.23 | |
| | | \$135.15 | CT 25048816 |
| Bremer Auto Parts | Parts-Tools for LE 07-06-23 to 05-31-24 | \$8.25 | |
| | Parts-Tools for LE 07-06-23 to 05-31-24 | \$472.11 | |
| | | \$480.36 | CT 25048817 |
| Burritos Lalo | Food Purchase for Santa Ynez Campus Student | \$363.66 | |
| | | \$363.66 | CT 25048818 |
| CA Dept Of Tax And Fee Administration | Hazardous Waste Generation and Handling Fee, | \$3,054.00 | |
| | | \$3,054.00 | CT 25048819 |
| California Department Of Justice | DOJ for Fingerprinting CNA Spring 2024 Class | \$1,056.00 | |
| | | \$1,056.00 | CT 25048820 |
| California Electric Supply | Electrical-Lighting Supplies, 11-01-23 thru | \$435.00 | |
| | | \$435.00 | CT 25048821 |
| Carolina Biological | Instructional Supplies for Biology labs | \$229.47 | |
| | | \$229.47 | CT 25048822 |
| Carr's Boot Shop | Safety boots for employees 7-1-23 to 5-31-24 | \$184.86 | |
| | Safety boots for employees 7-1-23 to 5-31-24 | \$204.44 | |
| | Safety boots for employees 7-1-23 to 5-31-24 | \$130.49 | |
| | | \$519.79 | CT 25048823 |
| CDW Government Inc | Apple 10.2-inch iPad | \$1,049.68 | |
| | CODi Rugged Carrying Case CDW #7392159 | \$92.92 | |
| | Recycling Fee CDW #65480 | \$12.00 | |
| | | \$1,154.60 | CT 25048824 |
| CMF Consulting & Educational Services | Consulting services for legislation, regulation | \$3,000.00 | |
| | | \$3,000.00 | CT 25048825 |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|--------------------|-------------|
| Custom Colors Auto Body Supplies, Inc. | Instructional Supplies for Auto Body Technology | \$88.09 | |
| | | \$88.09 | CT 25048826 |
| Dataprint Corporation | Instructional Supplies for ARCH: 2/12/24 - 5/31/24 | \$331.59 | |
| | Instructional Supplies for ARCH: 2/12/24 - 5/31/24 | \$726.75 | |
| | | \$1,058.34 | CT 25048827 |
| Dew Drafting Supplies | 131R RapidDesign Traffic Investigative Template, | \$410.00 | |
| | Shipping and handling | \$5.95 | |
| | | \$415.95 | CT 25048828 |
| DMQ Catering LLC | Catering for Inaugural UTC Spring 2024 Transfer | \$2,283.75 | |
| | Gratuity | \$250.00 | |
| | | \$2,533.75 | CT 25048829 |
| Fatte's Pizza of Santa Maria | Food Purchase for ESL Learners at the Language Lab | \$242.44 | |
| | Delivery Fee | \$6.00 | |
| | | \$248.44 | CT 25048830 |
| Federal Express Corp | Overnight Service for Strong Workforce Program | \$18.78 | |
| | Mailings for Acct #1104-8488 | \$94.00 | |
| | | \$112.78 | CT 25048831 |
| Ferguson Enterprises Inc | Plumbing Supplies, 12-01-23 thru 5-31-24 | \$79.35 | |
| | Plumbing Supplies, 12-01-23 thru 5-31-24 | \$237.63 | |
| | Plumbing Supplies, 12-01-23 thru 5-31-24 | \$5.09 | |
| | Plumbing Supplies, 12-01-23 thru 5-31-24 | \$151.09 | |
| | | \$473.16 | CT 25048832 |
| Follett Heg - Ahc Bookstore | CTE Library Books | \$4,599.86 | |
| | | \$4,599.86 | CT 25048833 |
| | Textbooks for Rising Scholars Students | \$2,629.24 | |
| | | \$2,629.24 | CT 25048834 |
| Foodbank Of Santa Barbara County | Food for Food Share- Spring Semester 2024 | \$1,007.92 | |
| | Food for Food Share- Spring Semester 2024 | \$495.33 | |
| | | \$1,503.25 | CT 25048835 |
| Global CTI Group, Inc | Mitel Revolution SLED Licenses | \$21,141.00 | |
| | GCTI - Wraparound Support | \$4,825.00 | |
| | | \$25,966.00 | CT 25048836 |
| Global Music Rights, LLC | GMR College and University License: 01/01/24 - | \$1,011.60 | |
| | | \$1,011.60 | CT 25048837 |
| Hardy Diagnostics | Instructional Supplies for Biology labs | \$113.52 | |
| | | \$113.52 | CT 25048838 |
| Hayward Lumber Inc | Hardware-Lumber Supplies, 07-01-23 thru 05-31-24 | \$22.10 | |
| | | \$22.10 | CT 25048839 |
| Intermountain Lock And Security Supply | Key and Lock Supplies, 07-01-23 thru 5-31-24 | \$604.21 | |
| | Key and Lock Supplies, 07-01-23 thru 5-31-24 | \$54.42 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|-------------------|-------------|
| Intermountain Lock And Security Supply | Key and Lock Supplies, 07-01-23 thru 5-31-24 | \$199.53 | |
| | | \$858.16 | CT 25048840 |
| Liebert Cassidy Whitmore | Professional Legal Services: 7-1-23 - 6-30-24 | \$237.00 | |
| | Professional Legal Services: 7-1-23 - 6-30-24 | \$420.00 | |
| | | \$657.00 | CT 25048841 |
| Linde Gas & Equipment Inc. | Instructional Supplies for WLDT Program | \$215.39 | |
| | Instructional Supplies for WLDT Program | \$1,280.01 | |
| | Instructional Supplies for WLDT Program | \$981.54 | |
| | Instructional Supplies for WLDT Program | \$106.90 | |
| | Oxygen | \$55.12 | |
| | Lighter, Single Flint | \$6.46 | |
| | Hose Twin | \$73.84 | |
| | Victor Equipment Plus, Torch, Replacement Pack- | \$156.75 | |
| | | \$2,876.01 | CT 25048842 |
| Local Copies Etc. Inc. | Livescan Services 7-1-23 thru 6-30-24 | \$99.00 | |
| | | \$99.00 | CT 25048843 |
| Lowes | Instructional Supplies | \$44.37 | |
| | | \$44.37 | CT 25048844 |
| McKesson Medical Surgical Inc | Decorel Caplet #1221162 | \$46.98 | |
| | Cough Lozenge #1111732 | \$93.12 | |
| | PPD Tubersol #162671 | \$600.16 | |
| | Shipping on ice | \$12.00 | |
| | | \$752.26 | CT 25048845 |
| Mission Linen Supply | Laundry Services for Autobody Program | \$21.65 | |
| | Laundry Services for Auto Tech Program | \$34.60 | |
| | Uniform Services and Towels, 7-01-23 thru 6-30-24 | \$43.70 | |
| | Laundry Services for Autobody Program | \$21.65 | |
| | Laundry Services for Auto Tech Program | \$34.60 | |
| | | \$156.20 | CT 25048846 |
| Morgan Scientific, Inc | ComPAS software license | \$445.00 | |
| | | \$445.00 | CT 25048847 |
| National Cinemedia Llc | Onscreen Segment 2 CPT Advertising | \$1,059.66 | |
| | LEN CPT Advertising | \$21.67 | |
| | | \$1,081.33 | CT 25048848 |
| Noble Power Equipment | Supplies for AHC Grounds Dept. 7-1-23 thru 5-31-24 | \$74.64 | |
| | Supplies for AHC Grounds Dept. 7-1-23 thru 5-31-24 | \$262.69 | |
| | Supplies for AHC Grounds Dept. 7-1-23 thru 5-31-24 | \$95.65 | |
| | | \$432.98 | CT 25048849 |
| Noozhawk | Digital Giant Ad UnitED CC Thank You | \$330.31 | |
| | | \$330.31 | CT 25048850 |
| ODP Business Solutions LLC | Brother TZe-231 Black-On-White Tapes | \$21.93 | |
| | Brother M-2312PK Label Maker Tapes | \$16.97 | |
| | Pilot G2 Retractable Gel Pens | \$42.61 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|-------------|-------------|
| ODP Business Solutions LLC | MESA/STEM Office Supplies: 2/02/24 - 5/31/24 | \$191.38 | |
| | MESA/STEM Office Supplies: 2/02/24 - 5/31/24 | \$32.60 | |
| | MESA/STEM Office Supplies: 2/02/24 - 5/31/24 | \$170.89 | |
| | MESA/STEM Office Supplies: 2/02/24 - 5/31/24 | \$14.13 | |
| | Operational Supplies for Industrial Technology | \$149.32 | |
| | Instructional supplies 9/12/2023 - 5/31/2024 | \$8.32 | |
| | Instructional supplies 9/12/2023 - 5/31/2024 | \$400.04 | |
| | Instructional supplies 9/12/2023 - 5/31/2024 | \$25.23 | |
| | HP 910XL910 High-Yield Toner | \$91.01 | |
| | Epson® WorkForce® Pro WF-7820 Wireless Inkjet All- | \$324.61 | |
| | Epson® 812 DuraBrite® Ultra Black And Cyan, Magen | \$128.30 | |
| | Pilot® G-2® Retractable Gel Pens, Fine Point, 0.7 | \$13.84 | |
| | Duracell® Coppertop AA Alkaline Batteries, Pack Of | \$21.84 | |
| | Ticonderoga® Pencils, #2 Soft Lead, Black Barrel, | \$3.91 | |
| | X-ACTO® School Pro® Electric Pencil Sharpener, Bla | \$31.83 | |
| | Office Supplies for July 1, 2023 to May 31, 2024 | \$1,294.11 | |
| Office Operational Supplies - 8-21-23 to 5-31-24 | \$78.96 | | |
| | \$3,061.83 | | CT 25048851 |
| One Diversified, LLC | P.O. P2303615 Change Order #1: Additional | \$12,489.63 | |
| | Miscellaneous Materials | \$776.79 | |
| | Professional Services | \$2,488.00 | |
| | Freight | \$288.61 | |
| | \$16,043.03 | | CT 25048852 |
| Pearson Education | Future Level 1 Teachers Edition | \$153.99 | |
| | Future Level 2 Teachers Edition | \$153.99 | |
| | Shipping | \$46.12 | |
| | \$354.10 | | CT 25048853 |
| Phenix Technology, Inc | CHINSTRAP: POSTMAN SLIDE | \$1,065.21 | |
| | ESTIMATED SHIPPING & HANDLING | \$14.56 | |
| | OVAL FOAM CAP AND ADJUSTMENT CORD | \$543.75 | |
| | DETACHABLE BLACK EARLAPS (NFPA) | \$615.79 | |
| | RATCHET SUEDED COVER ONLY | \$191.67 | |
| | ESTIMATED SHIPPING HANDLING UPS | \$18.37 | |
| | \$2,449.35 | | CT 25048854 |
| PPG Architectural Finishes Inc | Paint Supplies, 07-01-23 thru 05-31-24 | \$68.03 | |
| | Paint Supplies, 07-01-23 thru 05-31-24 | \$46.10 | |
| | Paint Supplies, 07-01-23 thru 05-31-24 | \$21.50 | |
| | Paint Supplies, 07-01-23 thru 05-31-24 | \$23.34 | |
| | \$158.97 | | CT 25048855 |
| ProCare Janitorial Supply, Inc. | Custodial Supplies-Lompoc, 07-01-23 thru 05-31-24 | \$688.38 | |
| | Custodial Supplies, 02-01-24 thru 06-31-24 | \$6,185.58 | |
| | Custodial Supplies, 02-01-24 thru 06-31-24 | \$92.98 | |
| | Custodial Supplies, 02-01-24 thru 06-31-24 | \$353.18 | |
| | Custodial Supplies, 02-01-24 thru 06-31-24 | \$163.13 | |
| | Custodial Supplies, 02-01-24 thru 06-31-24 | \$5,994.82 | |
| | Custodial Supplies, 02-01-24 thru 06-31-24 | \$1,217.57 | |

Allan Hancock College

Warrant Register

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| Vendor Name | Description | Amount | Warrant |
|--|--|--------------------|-------------|
| | | \$14,695.64 | CT 25048856 |
| Roebbelen Construction Management Services | Construction Management Services throughout | \$32,105.00 | |
| | | \$32,105.00 | CT 25048857 |
| Safety-Kleen Systems, Inc | OIL SERVICE/STOP FEE NON PREQUAL CRANKCASE | \$35.00 | |
| | USED OIL RECYCLE AUTOMOTIVE OIL | \$42.00 | |
| | ANTIFREEZE SERVICE NON PREQUAL STOP FEE | \$100.00 | |
| | | \$177.00 | CT 25048858 |
| Santa Barbara Co Dept Of Social Svc | WRC Lease Operating Costs 11-1-23 to 6-30-24 | \$2,019.76 | |
| | | \$2,019.76 | CT 25048859 |
| Santa Maria Sun LLC | Full Page Ad United CC Thank You to run 2/15/24 | \$1,027.00 | |
| | | \$1,027.00 | CT 25048860 |
| Santa Maria Times | ANNUAL SUBSCRIPTION FOR SANTA YNEZ VALLEY NEWS | \$30.00 | |
| | ANNUAL SUBSCRIPTION FOR LOMPOC RECORD | \$90.00 | |
| | ANNUAL SUBSCRIPTION FOR SANTA MARIA TIMES | \$160.00 | |
| | | \$280.00 | CT 25048861 |
| Save Mart Supermarkets | Food Supplies for Children's Center: | \$241.75 | |
| | | \$241.75 | CT 25048862 |
| SLO Safe Ride | Bus Service - AHC Softball on 02-13-24 | \$2,959.48 | |
| | Cancellation Fee - Bus Service, Softball Team on | \$360.00 | |
| | | \$3,319.48 | CT 25048863 |
| Smart & Final | Snacks, Beverages, & Party Supplies for Men's | \$306.21 | |
| | Instructional Supplies for Biology labs | \$32.05 | |
| | Instructional Supplies for Biology labs | \$9.04 | |
| | Snacks, Beverages, & Party Supplies for Men's | \$153.50 | |
| | | \$500.80 | CT 25048864 |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$135.16 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$37.69 | |
| | | \$172.85 | CT 25048865 |
| SmartMan | Lung Inflatable Bag for Infant (1 Piece), | \$42.41 | |
| | USPS Priority (trackable with tracking number), | \$11.80 | |
| | | \$54.21 | CT 25048866 |
| Smith Pipe & Supply Inc | Supplies for AHC Grounds Dept, 11/1/23 - 5/31/24 | \$98.60 | |
| | | \$98.60 | CT 25048867 |
| Sousa Tire Service | Tire Recycling for LE Veh. 12-11-23 to 05-31-24 | \$40.50 | |
| | | \$40.50 | CT 25048868 |
| Sport & Cycle Team Athletics Inc | M's Fitted Singlet, Item #UJTJFSM, Quote #8185 | \$645.85 | |
| | W's Compression Singlet, Item #UJTJCSW | \$592.02 | |
| | Royal All Sport Backpack, Item #1350097-400 | \$717.53 | |
| | M's Black Challenger Training Pant, Item # | \$380.89 | |

Allan Hancock College

Warrant Register

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| Vendor Name | Description | Amount | Warrant |
|----------------------------------|--|-------------------|-------------|
| Sport & Cycle Team Athletics Inc | M's Royal Challenger Storm Shell Jacket, Item # | \$923.78 | |
| | M's Royal St Pace 10 Compression Short, Item # | \$410.97 | |
| | W's Royal Shorty 3 Compression Short, Item # | \$97.82 | |
| | Black Team Chino Adjustable Cap, Item #369785-001 | \$65.20 | |
| | M's Black Dri Fit Tee, Item #N3142 | \$195.64 | |
| | W's Black Dri Fit Tee, Item #NW3201 | \$195.64 | |
| | Shipping | \$324.14 | |
| | | \$4,549.48 | CT 25048869 |
| Subway | Cash for College food for Santa Maria High School | \$113.58 | |
| | Cash for College Food for Righetti High School | \$113.58 | |
| | Cash for College Food for Kermit Mckenzie School | \$113.58 | |
| | | \$340.74 | CT 25048870 |
| Sweetwater Sound Inc. | Pro Co 25' DB25-DB25 8-ch Snake | \$1,305.00 | |
| | | \$1,305.00 | CT 25048871 |
| Swimoutlet.com | Back One Piece Swimsuit, size 24, Item # | \$66.89 | |
| | Back One Piece Swimsuit, size 26, Item # | \$200.65 | |
| | Back One Piece Swimsuit, size 28, Item # | \$267.53 | |
| | Back One Piece Swimsuit, size 30, Item # | \$267.53 | |
| | Back One Piece Swimsuit, size 32, Item # | \$133.76 | |
| | Back One Piece Swimsuit, size 34, Item # | \$133.76 | |
| | Men's Solid Brief Swimsuit, size 26, Item # | \$127.24 | |
| | Men's Solid Brief Swimsuit, size 28, Item # | \$254.48 | |
| | Men's Solid Brief Swimsuit, size 30, Item # | \$254.48 | |
| | Men's Solid Brief Swimsuit, size 32, Item # | \$169.67 | |
| | Men's Solid Brief Swimsuit, size 34, Item # | \$169.65 | |
| | Men's Solid Brief Swimsuit, size 36, Item # | \$84.83 | |
| | Arena Womens Plus One Piece Swimsuit, size 20-22W, | \$66.89 | |
| | | \$2,197.36 | CT 25048872 |
| Taft Electric Company | Installation of Simulators for Noncredit Truck | \$9,927.00 | |
| | | \$9,927.00 | CT 25048873 |
| Testa Catering | Coffee Service at Library for Study A Thon on | \$183.52 | |
| | Delivery Fee for 12/04/23 | \$32.63 | |
| | Coffee Service at Library for Study A Thon on | \$183.52 | |
| | Delivery Fee for 12/05/23 | \$32.63 | |
| | Operations Fee | \$43.21 | |
| | \$475.51 | CT 25048874 | |
| The Supply Cache Inc | Fire Hose Shut- Off Clamp, Timberline Tools | \$641.63 | |
| | Shipping and Handling | \$51.95 | |
| | Practice Fire Shelter (New Generation), Anchor | \$335.97 | |
| | \$1,029.55 | CT 25048875 | |
| Trojan Petroleum, Inc | Gasoline Purchases, 07-01-23 thru 6-30-24 | \$8,703.18 | |
| | | \$8,703.18 | CT 25048876 |
| United Parcel Service | UPS Charges, 7-1-23 thru 6-30-24, Account | \$32.90 | |

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Warrant Register

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| Vendor Name | Description | Amount | Warrant |
|----------------------------|---|--------------------|-------------|
| | | \$32.90 | CT 25048877 |
| United Refrigeration Inc | HVAC Supplies, 01-19-23 thru 05-31-24 | \$30.23 | |
| | | \$30.23 | CT 25048878 |
| Viking Fence Co Inc | Steel Pipes (2) and Post Caps per Inv. 3417 | \$700.00 | |
| | | \$700.00 | CT 25048879 |
| Wenger Corporation | Music Library, 7-Shelf, Corner, Fusion Maple, | \$18,815.54 | |
| | HARDWARE PACK SEISMIC BRACING | \$420.86 | |
| | Freight Services | \$4,600.70 | |
| | Installation | \$6,252.67 | |
| | | \$30,089.77 | CT 25048880 |
| Michael Bernal | Open Mileage 3.1-29.24 | \$278.72 | |
| | Open Mileage 3.1-29.24 | \$278.72 | |
| | | \$557.44 | CT 25048881 |
| Josephine Cabanas | Open Mileage 3.05.24 | \$32.29 | |
| | CACCRAO Conf Sacramento, CA | \$686.72 | |
| | | \$719.01 | CT 25048882 |
| Ricardo Cano | Open Mileage 3.27.24 | \$33.77 | |
| | | \$33.77 | CT 25048883 |
| Jovany Cardenas Vargas | Open Mileage 3.11-26.24 | \$0.00 | |
| | Open Mileage 3.11-26.24 | \$10.59 | |
| | | \$10.59 | CT 25048884 |
| City of Lompoc | Waste Disposal-Sewer Fees 7.1.2023 - 6.30.2024 | \$619.80 | |
| | Water Services 7.1.2023 - 6.30.2024 | \$3,830.07 | |
| | | \$4,449.87 | CT 25048885 |
| | Waste Disposal-Sewer Fees 7.1.2023 - 6.30.2024 | \$1,533.06 | |
| | | \$1,533.06 | CT 25048886 |
| | Commercial Light Electric 7.1.2023 - 6.30.2024 | \$16,635.61 | |
| | | \$16,635.61 | CT 25048887 |
| Clark, James | REIMBURSEMENT CERT INTERVIEW | \$300.00 | |
| | | \$300.00 | CT 25048888 |
| Comcast Cable | Comcast Monthly Recurring Costs | \$228.91 | |
| | | \$228.91 | CT 25048889 |
| Dennis Curran | Open Mileage 3.12-27.24 | \$174.47 | |
| | | \$174.47 | CT 25048890 |
| Joanna Davis | PREPAY MEALS 4.15-19.24 | \$182.40 | |
| | | \$182.40 | CT 25048891 |
| Erika Diggs | PREPAY OUT OF POCKET 4.16-16.24 | \$453.76 | |
| | | \$453.76 | CT 25048892 |
| Digital West Networks, Inc | Telephone Service 7/1/23-6/30/24- SM Campus | \$4,187.10 | |
| | Telephone Service 7/1/23 - 6/30/24- LVC | \$1,767.65 | |
| | Telephone Service 7/1/23- 6/30/24- Community Svcs | \$1,488.69 | |

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Warrant Register

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| Vendor Name | Description | Amount | Warrant |
|---------------------------------|---|-------------------|-------------|
| Digital West Networks, Inc | Internet Service | \$145.00 | |
| | | \$7,588.44 | CT 25048893 |
| Kim Ensing | 3C2A Convention Sacramento, CA | \$408.79 | |
| | | \$408.79 | CT 25048894 |
| Sara Galindo | Open Mileage 3.5-20.24 | \$70.15 | |
| | | \$70.15 | CT 25048895 |
| Azhane Griggs | PREPAY OUT OF POCKET 4.16-19.24 | \$453.76 | |
| | | \$453.76 | CT 25048896 |
| Siboney Guardado | PERPAY OUT OF POCKET 4.15-20.24 | \$334.94 | |
| | | \$334.94 | CT 25048897 |
| Hilton La Jolla Torrey Pines | 3488526100 RANTZ 5.2-5.24 La Jolla, CA | \$655.33 | |
| | CONF 3486467870 MANALO 5.2-5.24 | \$655.33 | |
| | CONF#3484839423 5.2-5.24 RIVERA | \$655.33 | |
| | CONF#3490499776 5.2-5.24 MCNULTY | \$655.33 | |
| | | \$2,621.32 | CT 25048898 |
| Edwin Hodges | PREPAY OUT OF POCKET 4.15-19.24 | \$386.40 | |
| | | \$386.40 | CT 25048899 |
| Jeene Khaykham | Open Mileage 3.13-27.24 | \$33.37 | |
| | | \$33.37 | CT 25048900 |
| Sandra Kramer | PREPAY MEALS 4.15-20.24 | \$182.40 | |
| | | \$182.40 | CT 25048901 |
| Felicia Martinez | CISOA Tech Summit Riverside, CA | \$536.03 | |
| | | \$536.03 | CT 25048902 |
| Janet McGee | Open Mileage 3.14.24 | \$0.00 | |
| | Open Mileage 3.14.24 | \$46.23 | |
| | | \$46.23 | CT 25048903 |
| Christopher McMains | CISOA Riverside, CA | \$1,081.27 | |
| | | \$1,081.27 | CT 25048904 |
| Geraldine Montoya | Open Mileage 3.12-25.24 | \$163.28 | |
| | | \$163.28 | CT 25048905 |
| Sharaya Olmeda | PD workshop Rio Honda College Whittier, CA | \$346.28 | |
| | | \$346.28 | CT 25048906 |
| Kathleen Perez Santos | Open Mileage 3.6-25.24 | \$156.42 | |
| | | \$156.42 | CT 25048907 |
| Gage Pollard | CISOA Riverside, CA | \$911.24 | |
| | | \$911.24 | CT 25048908 |
| R&M Diesel Service & Towing LLC | RM Labor for Repairs for Truck Driving Class, | \$1,812.31 | |
| | RM Diesel Parts for Truck Driving Class, | \$1,119.74 | |
| | RM Diesel Parts for Truck Driving Class | \$529.72 | |
| | RM Labor for Truck Driving Class | \$464.74 | |

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Warrant Register

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| Vendor Name | Description | Amount | Warrant |
|---------------------------------|---|--------------------|-------------|
| R&M Diesel Service & Towing LLC | RM Labor for Truck Driving Class | \$759.02 | |
| | R M Diesel Parts for Truck Driving Class | \$704.34 | |
| | RM Labor for Repairs for Truck Driving Class, | \$1,264.82 | |
| | RM Diesel Parts for Truck Driving Class, | \$2,004.02 | |
| | RM Labor for Repairs for Truck Driving Class, | \$2,024.04 | |
| | RM Diesel Parts for Truck Driving Class, | \$660.08 | |
| | | \$11,342.83 | CT 25048909 |
| Jannet Rios Leon | Prepay Meals 80% | \$182.40 | |
| | | \$182.40 | CT 25048910 |
| Victor Rodriguez | Open Mileage 3.5-28.24 | \$162.01 | |
| | | \$162.01 | CT 25048911 |
| Patricia Rodriguez Gallardo | Open Mileage 3.19-27.24 | \$27.87 | |
| | | \$27.87 | CT 25048912 |
| Jessica Scarffe | WPSA Conf Vancouver, B.C. Canada | \$4,058.20 | |
| | | \$4,058.20 | CT 25048913 |
| Andrew Specht | CISOA Conf. Riverside, CA | \$329.40 | |
| | | \$329.40 | CT 25048914 |
| T-Mobile USA Inc | UNLIMITED MOBILE INTERNET HOT SPOTS | \$483.65 | |
| | UNLIMITED MOBILE INTERNET HOT SPOTS | \$2,595.55 | |
| | | \$3,079.20 | CT 25048915 |
| Bridget Tate | Saddleback College Mission Viego, CA | \$293.62 | |
| | | \$293.62 | CT 25048916 |
| Verizon Select Svc Inc | Long Distance and Toll Free Service Charges | \$20.08 | |
| | | \$20.08 | CT 25048917 |
| Kevin Walthers | 3C2A Conf. Sacramento, CA | \$1,554.58 | |
| | | \$1,554.58 | CT 25048918 |
| Jeremy Wirth | Open Mileage 2.25.24 | \$33.77 | |
| | Open Mileage 3.27.24 | \$33.77 | |
| | | \$67.54 | CT 25048919 |
| Maria Zepeda De Rosas | Open Mileage 11.14,16.23 | \$34.06 | |
| | Open Mileage 1.23-31.24 | \$98.09 | |
| | Open Mileage 2.6-28.24 | \$175.67 | |
| | Open Mileage 3.6-28.24 | \$115.24 | |
| | Open Mileage 9.14.23 | \$17.29 | |
| | | \$440.35 | CT 25048920 |
| 4imprint Inc. | Hanes T-Shirt with LVC 25th Anniversary Logo | \$1,314.78 | |
| | Freight - Hanes T-Shirt | \$157.32 | |
| | Hang In There Lanyard 40 inches | \$1,027.69 | |
| | Freight - Lanyard | \$108.61 | |
| | Mardi Gras Pen | \$418.69 | |
| | Freight - Mardi Gras Pen | \$29.45 | |
| | Post It Note Pad 3x4 25 sheets | \$478.50 | |
| | Freight - Post-It Notes | \$42.37 | |

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| Vendor Name | Description | Amount | Warrant |
|--|---|-------------------|-------------|
| 4imprint Inc. | Revello Journal Book 7x5 | \$678.60 | |
| | Freight - Revello Journal | \$59.15 | |
| | Souvenir Sticky Note - 6 x 4 - 25 Sheet | \$339.84 | |
| | Freight | \$26.76 | |
| | | \$4,681.76 | CT 25048921 |
| AHC - Part-Time Faculty Association | Part-Time Faculty Reimbursement Per Article 11.7 | \$2,144.37 | |
| | | \$2,144.37 | CT 25048922 |
| AHC Foundation | Registration fees for C6 California Central Coast | \$675.00 | |
| | | \$675.00 | CT 25048923 |
| Amazon | Instructional Supplies for FCS: | (\$43.50) | |
| | Office-Operational Supplies 07-06-23 to 05-31-24 | \$97.68 | |
| | Instructional supplies 07-06-23 to 05-31-24 | \$354.73 | |
| | Instructional supplies 07-06-23 to 05-31-24 | \$158.43 | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | \$723.47 | |
| | Misc. Supplies for Center 7-1-23 to 5-31-24 | \$59.73 | |
| | Office Supplies from 7-1-23 to 5-31-24 | \$184.07 | |
| | Office Supplies from 7-1-23 to 5-31-24 | \$644.78 | |
| | Instructional Supplies For Paramedic Program | \$40.21 | |
| | Office Supplies: 12-27-23 to 05-31-24 | \$157.07 | |
| | The Blue Angel [Blu-ray] | \$30.40 | |
| | The Italian Straw Hat (1927) | \$21.70 | |
| | Le Million (The Criterion Collection) | \$15.48 | |
| | Shipping and Handling | \$16.82 | |
| | CTE Library Books 3.1.24 - 5.31.24, | \$2,295.75 | |
| | OPERATIONAL SUPPLIES: 3/21/24 - 5/31/24 | \$196.54 | |
| | OFFICE-OPERATIONAL SUPPLIES, 3/26/24 - 5/31/24 | \$92.97 | |
| | OFFICE-OPERATIONAL SUPPLIES, 3/26/24 - 5/31/24 | \$55.45 | |
| | OFFICE-OPERATIONAL SUPPLIES, 3/26/24 - 5/31/24 | \$983.04 | |
| | OFFICE-OPERATIONAL SUPPLIES, 3/26/24 - 5/31/24 | \$729.51 | |
| | Office Supplies for Fire Academy | \$45.40 | |
| | Instructional Supplies for Biology labs | \$305.15 | |
| | Instructional Supplies 7/11/2023-5/31/2024 | \$96.22 | |
| | Operational Supplies for Paramedic Program | \$95.68 | |
| | Instructional Supplies, July 1, 2023-May 31, 2024 | \$1,087.59 | |
| | Instructional Supplies 01-08-24 to 05-31-24 | \$378.84 | |
| | Office supplies 1/1/24 - 5/31/24 | \$66.96 | |
| | Office Supplies: 2/28/24 - 5/31/24 | \$55.40 | |
| | Office Supplies: 2/28/24 - 5/31/24 | \$20.64 | |
| | Office Operational Supplies | \$540.52 | |
| | Office Supplies for Fire Academy | \$419.84 | |
| | Portable Laptop Charger | \$877.55 | |
| | Instructional Supplies for EMS | \$119.57 | |
| Instructional Supplies for EMS | \$1,341.78 | | |
| Operational supplies for Children's Center, | \$544.39 | | |
| Operational supplies for Children's Center, | \$110.80 | | |
| Operational supplies for Children's Center, | \$147.92 | | |
| Supplies for Outreach Events, 9/07/23 - 5/31/24. | \$153.93 | | |
| Instructional Supplies for Culinary Arts, | \$2,104.00 | | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|--------------------|-------------|
| Amazon | Instructional Supplies for FCS, 4/08/24 - 5/31/24 | \$3.67 | |
| | Brightsign XD234 Standard I/O Player | \$651.40 | |
| | Shipping and Handling | \$28.02 | |
| | | \$16,009.60 | CT 25048924 |
| American Business Machines | Office supplies machine staples | \$678.27 | |
| | | \$678.27 | CT 25048925 |
| American Industrial Supply | Baileigh Industries HSP-100A Pneumatic Shop Press, | \$10,765.16 | |
| | | \$10,765.16 | CT 25048926 |
| Apex Auto Glass | Windshield per Invoice 43676 | \$201.19 | |
| | Remove and Install | \$165.00 | |
| | Adhesive | \$32.62 | |
| | | \$398.81 | CT 25048927 |
| Aquapulse Chemicals | Aqua-Chlor 12.5% per Invoice 2403005047 | \$2,088.00 | |
| | Energy-Fuel Charge | \$153.60 | |
| | | \$2,241.60 | CT 25048928 |
| Awakening Giantz Inc | Awakening Stories Issue No. 1, 100 Copies for BIGE | \$1,000.00 | |
| | | \$1,000.00 | CT 25048929 |
| B&H Photo Video | Instructional Supplies 8/31/2023-5/31/2024 | \$293.59 | |
| | VIZRT TRICASTER TC MINI 4K BUNDLE/REG | \$10,800.70 | |
| | Instructional Supplies: 3/14/2024 - 5/31/2024 | \$1,024.26 | |
| | | \$12,118.55 | CT 25048930 |
| Bedford Enterprises, Inc | Waste Fee and Freight Charges for Roll-Off | \$460.10 | |
| | Fuel Surcharge | \$39.50 | |
| | | \$499.60 | CT 25048931 |
| Benevolent & Protective Order Of The Elks #1538 | ELKS RODEO PARADE SPONSOR | \$1,500.00 | |
| | | \$1,500.00 | CT 25048932 |
| Blick Art Materials | GAMBLN ARTIST OIL IVRY BLK 150ML | \$25.24 | |
| | CONTE CRAYON SANGUINE CENT 12CT | \$23.39 | |
| | CONTE CRAYON SANGUINE NAT 12CT | \$21.43 | |
| | CONTE CRAYON BISTRE 12CT | \$21.43 | |
| | ARTPOP WATERCOLOR PAN ARTPOP OVAL PAN 8 SET | \$3.25 | |
| | D ROWNEY AQUAFINE WC TRAVEL SET 12HP | \$12.51 | |
| | CAMELLIA STUDENT WC 18SET WC PANS | \$5.66 | |
| | ANGORA WC SET 14 PAN SET | \$12.62 | |
| | PRANG WATERCOLOR SQUARE 8/SET | \$5.58 | |
| | VALUE PRE-CUT MATS 12INX16IN 50/PKG | \$50.65 | |
| | VALUE PRE-CUT MATS 16INX20IN 50/PKG | \$69.98 | |
| | VALUE PRE-CUT MATS 16INX22IN 50PKG | \$80.28 | |
| | VALUE PRE-CUT MATS 20INX24IN 50/PK | \$91.04 | |
| | VALUE PRE-CUT MATS 22INX28IN 50/PKG | \$111.30 | |
| | PRISMACOLOR CLR PNCL 150/CT SET | \$152.24 | |
| | SHARPIE MIXED TIPS 6CT SET | \$19.06 | |
| | STRATH SER500 WC PAP !3 22X30 140LB HP | \$6.88 | |
| | READY CUT 500 SRS WC 11INX14IN HP 6/SHT | \$11.28 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------|--|--------------------|-------------|
| Blick Art Materials | STRATHMORE WC PAPER 18X24 140LB 12SHT | \$24.75 | |
| | ALL PURPOSE NEWSPRNT WHT 18X24 500SHT REAM | \$24.66 | |
| | NATURAL KRAFT PAPER IN 36INX1000FT 35 LB ROLL ZZ | \$217.41 | |
| | DB ECONO CANVS PANEL 16INX20IN 24/PK | \$189.20 | |
| | WHITE KRAFT PAPER !N WHT 40LB 36X1000FT | \$203.80 | |
| | RAINBOW ECONO KRAFT BLACK 36X1000FT | \$64.02 | |
| | NEWSPRINT ROLL WHT 36INX100FT | \$22.42 | |
| | | \$1,470.08 | CT 25048933 |
| David Botsford | Provide mental health counseling, alcohol and | \$10,560.00 | |
| | | \$10,560.00 | CT 25048934 |
| Bremer Auto Parts | Parts-Tools for LE 07-06-23 to 05-31-24 | \$84.69 | |
| | Parts-Tools for LE 07-06-23 to 05-31-24 | \$87.97 | |
| | Parts-Tools for LE 07-06-23 to 05-31-24 | (\$27.88) | |
| | Parts-Tools for LE 07-06-23 to 05-31-24 | (\$97.10) | |
| | | \$47.68 | CT 25048935 |
| Burnham Insurance Services | ACA Consulting July 1, 2023 - June 30, 2024 | \$3,250.00 | |
| | | \$3,250.00 | CT 25048936 |
| Cal State Auto Parts | Auto Supplies, 03-01-24 thru 05-31-24 | \$22.16 | |
| | Auto Supplies, 03-01-24 thru 05-31-24 | \$98.79 | |
| | Auto Supplies, 03-01-24 thru 05-31-24 | \$21.08 | |
| | Auto Supplies, 03-01-24 thru 05-31-24 | \$21.08 | |
| | Auto Supplies, 03-01-24 thru 05-31-24 | (\$13.32) | |
| | | \$149.79 | CT 25048937 |
| California Electric Supply | Electrical-Lighting Supplies, 11-01-23 thru | \$357.67 | |
| | Electrical-Lighting Supplies, 11-01-23 thru | \$51.96 | |
| | | \$409.63 | CT 25048938 |
| CalSTRS | EXCESS SICK LEAVE INV # 18924958080, HERB ELLIOT | \$13,239.58 | |
| | | \$13,239.58 | CT 25048939 |
| Camarenas Tire | Tires for LE Vehicles 07-06-23 to 05-31-24 | \$1,958.80 | |
| | | \$1,958.80 | CT 25048940 |
| Capitol Advisors Group LLC | 2023-24 CONSULTING AND ADVOCACY | \$2,000.00 | |
| | | \$2,000.00 | CT 25048941 |
| CDW Government Inc | Brother MFC-L3780CDW Printer | \$517.25 | |
| | | \$517.25 | CT 25048942 |
| Central City Tool Supply | Instructional Supplies for WLDT 3.27.24-5.31.24 | \$7.60 | |
| | | \$7.60 | CT 25048943 |
| Central Coast Truck Center | 2016 Freightliner Cascadia, Stock #390359, VIN | \$41,161.87 | |
| | Title Fee | \$25.00 | |
| | Document Fee | \$92.44 | |
| | | \$41,279.31 | CT 25048944 |
| Centricity | The Newly Redesigned SkillUSA Blazer | \$396.00 | |
| | Chefs Hat & Scarf Set | \$44.00 | |
| | Official Work Apron | \$36.00 | |
| | Black Mirror Plaque | \$48.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|---|---|--------------------|-------------|
| Centricity | The Newly Redesigned SkillsUSA Blazer | \$297.00 | CT 25048945 |
| | Chefs Jacket | \$33.00 | |
| | | \$854.00 | |
| City Of Santa Maria | Life Safety Fire Inspection Permit Fee | \$640.00 | CT 25048946 |
| | | \$640.00 | |
| Stephanie Crosby | Reimbursement for food supplies for Veteran's | \$151.33 | CT 25048947 |
| | | \$151.33 | |
| Culligan/Central Coast Water Treatment | Bottled Water Delivery Service 7-1-23 thru 6-30-24 | \$38.48 | CT 25048948 |
| | | \$38.48 | |
| Curriqunet | CurriQunet Support, Hosting, and Maintenance | \$17,565.00 | CT 25048949 |
| | | \$17,565.00 | |
| Juan Diaz | T-Shirt Swag Purchase for 2nd Annual BIGE Event: | \$2,000.00 | CT 25048950 |
| | | \$2,000.00 | |
| Diverse Issues in Higher Education | AD IN DIVERSE CHAMPIONS ISSUE, | \$1,695.00 | CT 25048951 |
| | | \$1,695.00 | |
| JplusJ Photography | Photo Booth Services for Graduation on 5/24/24: | \$150.00 | CT 25048952 |
| | | \$150.00 | |
| Edwards Construction Group, Inc | Construction for Service Site Development for the | \$15,818.45 | CT 25048953 |
| | | \$15,818.45 | |
| EZ Way Inc | 500 lb Smart Lift Without Scale, Standard Shipping and Handling | \$4,393.55 | CT 25048954 |
| | | \$660.81 | |
| | | \$5,054.36 | |
| Facilities Planning And Consulting Services | Facilities Related Consulting Services for | \$1,657.50 | CT 25048955 |
| | | \$1,657.50 | |
| Farm Supply Company | Expansion Coupler, 4 inch per Invoice 96159 | \$178.12 | CT 25048956 |
| | Berne Coveralls C210 XL Req | \$65.24 | |
| | | \$243.36 | |
| Fatte's Pizza of Santa Maria | Food Purchase for UTC Workshop: "I Got Accepted, Service Fee | \$71.75 | CT 25048957 |
| | Delivery Fee | \$7.00 | |
| | | \$6.00 | |
| | | \$84.75 | |
| Federal Express Corp | Overnight Service for Strong Workforce Program | \$9.39 | CT 25048958 |
| | | \$9.39 | |
| Follett Heg - Ahc Bookstore | Spring 2024 Book Vouchers for EOPS Students | \$150.00 | CT 25048959 |
| | | \$150.00 | |
| | Spring 2024 Book Vouchers for EOPS Students | \$37,449.04 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------------|--|--------------------|-------------|
| | | \$37,449.04 | CT 25048960 |
| Follett Heg - Ahc Bookstore | Instructional Supplies: 2/27/2024 - 5/30/2024 | \$638.71 | |
| | | \$638.71 | CT 25048961 |
| Franchise Tax Board | PAYROLL DEDUCTION 4/10/2024 | \$765.88 | |
| | | \$765.88 | CT 25048962 |
| Full Compass Systems Ltd | True1 to True 1, 10ft, 14AWG | \$55.43 | |
| | | \$55.43 | CT 25048963 |
| Guitar Center Stores, Inc | PDP 2-Pack 8mm Thread Wing Nuts | \$23.92 | |
| | DW 3000 Series Concert Snare Stand | \$254.48 | |
| | Denis Wick DW5533 Bass Trombone Cup Mute Regular | \$188.14 | |
| | Gibraltar Cymbal Washer Metal | \$16.31 | |
| | Pearl Low Position Snare Drum Stand | \$190.31 | |
| | Protec MAX Rectangular Tenor Saxophone Case | \$205.54 | |
| | Gibraltar Rubber Cymbal Sleeve - Short | \$26.10 | |
| | Jo-Ral Tenor or Bass Trombone Straight Mute Cork | \$23.65 | |
| | Jo-Ral Trumpet Mute Corks 3-Cork Pack | \$17.95 | |
| | Humes & Berg 170 Bass Trombone Straight Mute | \$62.53 | |
| | | \$1,008.93 | CT 25048964 |
| Lisa Hernandez | Reimbursement for food, coffee, and supplies | \$56.10 | |
| | | \$56.10 | CT 25048965 |
| Ips Group Inc | Monthly Secure Gateway Wireless Data Fee | \$534.66 | |
| | | \$534.66 | CT 25048966 |
| J B Dewar | Fuel for AHC-Community Ed. Truck Driving Class | \$936.14 | |
| | | \$936.14 | CT 25048967 |
| KeithRN | Annual Membership for Nurse Educators | \$1,975.00 | |
| | Processing Fee | \$35.00 | |
| | | \$2,010.00 | CT 25048968 |
| Kenco Construction Services, Inc | One Onsite DSA Project Inspector for the | \$3,360.00 | |
| | Onsite DSA Project Inspections for the | \$1,680.00 | |
| | C.O. #1- Extension of Project Services: | \$735.00 | |
| | | \$5,775.00 | CT 25048969 |
| La Tapatia Bakery | Food Purchase for ARTivism and International | \$200.00 | |
| | | \$200.00 | CT 25048970 |
| Lowe's | Supplies per Invoice 901961 | \$44.85 | |
| | Supplies per Invoice 995526 | (\$36.21) | |
| | Supplies per Invoice 995526 | \$86.95 | |
| | | \$95.59 | CT 25048971 |
| Dorine Mathieu | Reimbursement for supplies for MESA/STEM Student | \$156.26 | |
| | | \$156.26 | CT 25048972 |
| Maya Restaurant | LC Burrito Boxes with Chips & Salsa (100 asada, | \$2,936.25 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|---------------------------------|--|---------------------|-------------|
| | | \$2,936.25 | CT 25048973 |
| Metlife Small Market | INSURANCE PREMIUMS MAR 2024 | \$7,113.57 | |
| | | \$7,113.57 | CT 25048974 |
| Mission Linen Supply | Laundry Services for Auto Tech Program | \$34.60 | |
| | Laundry Services for Autobody Program | \$21.65 | |
| | | \$56.25 | CT 25048975 |
| National Cinemedia Llc | Onscreen Segment 2 CPT Advertising | \$1,059.63 | |
| | LEN CPT Advertising | \$21.62 | |
| | | \$1,081.25 | CT 25048976 |
| Noble Power Equipment | Supplies for AHC Grounds Dept. 7-1-23 thru 5-31-24 | \$19.09 | |
| | Supplies for AHC Grounds Dept. 7-1-23 thru 5-31-24 | \$3.38 | |
| | Supplies for AHC Grounds Dept. 7-1-23 thru 5-31-24 | \$8.68 | |
| | Supplies for AHC Grounds Dept. 7-1-23 thru 5-31-24 | \$171.74 | |
| | | \$202.89 | CT 25048977 |
| Pacific Pride Foundation | Counseling services for LGBTQ+ students: | \$14.85 | |
| | Counseling services for LGBTQ+ students: | \$75.15 | |
| | Counseling services for LGBTQ+ students: | \$44.55 | |
| | Counseling services for LGBTQ+ students: | \$225.45 | |
| | | \$360.00 | CT 25048978 |
| Parker Lighting, Inc | Marian Theater Dimmer Racks. | \$51,437.16 | |
| | Marian Theater Dimmer Racks. | \$178,895.34 | |
| | Severson Theater Dimmer Racks | \$78,365.25 | |
| | | \$308,697.75 | CT 25048979 |
| PARS Public Agency Retirement | PAYROLL DEDUCTION 04/10/2024 | \$9,483.54 | |
| | | \$9,483.54 | CT 25048980 |
| Part Time Faculty AHC - Member | PAYROLL DEDUCTION 04/10/2024 | \$147.20 | |
| | | \$147.20 | CT 25048981 |
| Patterson Veterinary Supply Inc | Inst. Supplies VET TECH per attach quote 50019312 | \$14.14 | |
| | | \$14.14 | CT 25048982 |
| Andria Perdue-Keiser | Reimbursement for Food and Drinks for Professional | \$109.28 | |
| | | \$109.28 | CT 25048983 |
| Pharmedix | Oral Contraceptives July 1 2023 - May 31 2024 | \$329.40 | |
| | Oral Contraceptives July 1 2023 - May 31 2024 | \$119.40 | |
| | Prescription Medication July 1 2023 - May 31 2024 | \$26.20 | |
| | | \$475.00 | CT 25048984 |
| Point Of Action | Port Authority Ladies Pinpoint Mesh 1/2 Zip | \$675.17 | |
| | Port Authority Pinpoint Mesh 1/2 Zip K806 | \$859.30 | |
| | Port Authority Pinpoint Mesh 1/2 Zip K806 | \$97.78 | |
| | Port Authority PinPoint Mesh 1/2 Zip K806 | \$36.39 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|-------------------|-------------|
| | | \$1,668.64 | CT 25048985 |
| Psychological Assessment Resources Inc | NDRT Form I & J Self Score Answer Sheets, Item | \$448.05 | |
| | Shipping | \$35.84 | |
| | | \$483.89 | CT 25048986 |
| Quadient Leasing USA, Inc | Leasing IS5000 Mail Machine, 7-1-23 thru 6-30-24 | \$1,995.75 | |
| | | \$1,995.75 | CT 25048987 |
| Thesa Roepke | Reimbursement for Dues and Membership payment for | \$210.00 | |
| | | \$210.00 | CT 25048988 |
| Santa Barbara Airbus | Bus Transportation to Skills USA in Ontario, CA on | \$2,175.00 | |
| | Bus Transportation to return from Skills USA in | \$2,390.00 | |
| | | \$4,565.00 | CT 25048989 |
| Santa Barbara City College/Eops | EOPS SUMMER INSTITUTE HANCOCK COLL | \$4,980.00 | |
| | | \$4,980.00 | CT 25048990 |
| Santa Barbara Co Dept Of Social Svc | WRC Lease Operating Costs 11-1-23 to 6-30-24 | \$2,114.34 | |
| | | \$2,114.34 | CT 25048991 |
| Santa Barbara Police Department | CLETS Message Services. Billing Period 1: 7/01/23 | \$227.19 | |
| | | \$227.19 | CT 25048992 |
| Santa Maria Joint Union High School District | Bus Transportation for LAP Outreach Event: Santa | \$141.22 | |
| | | \$141.22 | CT 25048993 |
| Santa Maria Philharmonic Society | Concert Tickets for Music Students for the SMPS | \$450.00 | |
| | | \$450.00 | CT 25048994 |
| Santa Maria Sun LLC | Digital Companion Ad on santamariasun.com | \$45.00 | |
| | | \$45.00 | CT 25048995 |
| Santa Maria Valley Ymca | 2024 ANNUAL CAMPAIGN SPONSORSHIP | \$1,800.00 | |
| | | \$1,800.00 | CT 25048996 |
| Smart & Final | To cover supplies for Outreach Events -2023-2024. | \$27.15 | |
| | To cover food for Outreach Events 2023-2024. | \$481.73 | |
| | Snacks, Beverages, Party Supplies for Men's | \$485.90 | |
| | Snacks, Beverages, Party Supplies for Men's | \$131.14 | |
| | Snacks for UTC Workshops Events: 1/31/24 - 5/31/24 | \$15.63 | |
| | Snacks for UTC workshop and open house 9/12/2023 | \$16.48 | |
| | Snacks, Beverages, Party Supplies for Men's | \$393.33 | |
| | | \$1,551.36 | CT 25048997 |
| | Food Purchase for Culinary Arts, 3/12/24 - 5/31/24 | \$369.56 | |
| | | \$369.56 | CT 25048998 |
| Specialty Constructors Services Inc | Labor and materials to demolish existing walls and | \$15,100.00 | |

Allan Hancock College

Warrant Register

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Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-----------------------------|---|--------------------|-------------|
| | | \$15,100.00 | CT 25048999 |
| Strata Information Group | Extension of Consultation Services and Support for Banner Financial Aid Consulting and Staff | \$1,278.75 | |
| | Banner Financial Aid Consulting and Staff | (\$495.00) | |
| | Extension of Consultation Services and Support for | \$495.00 | |
| | | \$165.00 | |
| | | \$1,443.75 | CT 25049000 |
| Subway | Cash for College Food for Cabrillo High School | \$56.79 | |
| | Cash for College Food for Pioneer Valley High | \$56.79 | |
| | Cash for College Food for Pioneer Valley high | \$56.79 | |
| | Cash for College Food for Santa Maria High School | \$170.37 | |
| | Cash for College Food for Righetti High School | \$56.79 | |
| | Cash for College Food for Santa Maria | \$170.37 | |
| | Cash for Collge Food for Kermit McKenzie | \$56.79 | |
| | | \$624.69 | CT 25049001 |
| The Lompoc Vision | 5x5 Display Ad LVC 25th Anniversary Celebration | \$280.00 | |
| | | \$280.00 | CT 25049002 |
| The Pottery Atascadero | WHITEWARE WGROG, ^06 | \$778.48 | |
| | RAKU-K ^06 | \$197.31 | |
| | 1 pint of SIL 1 sunshine glaze | \$26.10 | |
| | 1 pint of SIL 28 lime glaze | \$26.10 | |
| | 1 pint of SIL 8 clover glaze | \$26.10 | |
| | 1 pint of SIL 60 lavender glaze | \$26.10 | |
| | 1 pint of SIL 67 denim glaze | \$26.10 | |
| | 1 pint of SIL 7 dark teal glaze | \$26.10 | |
| | 1 pint of SIL 82 sassy red | \$32.63 | |
| | 1 pint of SIL 58 rosy glaze | \$54.29 | |
| | 1 pint of SIL 83 carrot glaze | \$32.63 | |
| | 1 pint of SIL 45 sapphire glaze | \$32.61 | |
| | Shipping | \$290.00 | |
| | | \$1,574.55 | CT 25049003 |
| Kristy Treur | Citation 508600000011118 Refund | \$70.00 | |
| | | \$70.00 | CT 25049004 |
| Tri County Office Furniture | Trim Chalktray, Product #C-264, Proposal #137493 | \$1,807.77 | |
| | End Closures (Pair), Product #C-264R-L | \$186.13 | |
| | Freight | \$350.01 | |
| | | \$2,343.91 | CT 25049005 |
| Trojan Petroleum, Inc | Diesel Purchases, 07-01-23 thru 06-30-24 | \$1,923.27 | |
| | | \$1,923.27 | CT 25049006 |
| United Parcel Service | UPS Charges, 7-1-23 thru 6-30-24, Account | \$126.28 | |
| | | \$126.28 | CT 25049007 |
| United Refrigeration Inc | HVAC Supplies, 01-19-23 thru 05-31-24 | \$136.22 | |
| | HVAC Supplies, 01-19-23 thru 05-31-24 | \$35.79 | |
| | HVAC Supplies, 01-19-23 thru 05-31-24 | \$325.81 | |
| | | \$497.82 | CT 25049008 |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--------------------------------------|--|--------------------|-------------|
| Oxnard College | Cost-reimbursement Subaward Agreement for | \$2,431.89 | CT 25049009 |
| | Cost-reimbursement Subaward Agreement for | \$19,970.66 | |
| | | \$22,402.55 | |
| Vital Records Control | Confidential 32 Gal Bin, Picked up and Shredded | \$124.61 | CT 25049010 |
| | Confidential Records Shredding 7-1-23 - 6-30-24 | \$102.66 | |
| | | \$227.27 | |
| Western Extrication Specialists, Inc | Service Large power unit SR20, DPU31, DPU60, | \$235.00 | CT 25049011 |
| | Service Cutter | \$180.00 | |
| | Service Spreaders | \$180.00 | |
| | Service Combi-tool | \$180.00 | |
| | Service Telescopic Ram | \$200.00 | |
| | Cap Dust Female Core W Wire | \$33.71 | |
| | Travel Time | \$210.00 | |
| | | \$1,218.71 | |
| Western Propane Service | Propane per Invoice 19954185 | \$23.82 | CT 25049012 |
| | | \$23.82 | |
| White Clouds Inc | Bulldog Metal Letters: Includes Base with Up Custom Pallets for Shipping | \$19,543.00 | CT 25049013 |
| | | \$425.00 | |
| | | \$19,968.00 | |
| Yankee Book Peddler Inc | LVC Library books 10/9/23 - 5/31/24 | \$17.20 | CT 25049014 |
| | LVC Library books 9.14.23 - 5.31.24 | \$73.99 | |
| | | \$91.19 | |
| Samantha Amos | Manual Refund Submitted | \$138.00 | CT 25049015 |
| | | \$138.00 | |
| Maria Gomez | Manual Refund Submitted | \$500.00 | CT 25049016 |
| | | \$5.00 | |
| | | \$505.00 | |
| Johnny Gutierrez | Manual Refund Submitted | \$398.50 | CT 25049017 |
| | | \$398.50 | |
| Jose Hernandez | Manual Refund Submitted | \$500.00 | CT 25049018 |
| | | \$500.00 | |
| Taylor Lee-Hammer | Manual Refund Submitted | \$618.00 | CT 25049019 |
| | | \$618.00 | |
| Anarely Martinez | Manual Refund Submitted | \$12.58 | CT 25049020 |
| | | \$12.58 | |
| Jessica Perez | Manual Refund Submitted | \$72.00 | CT 25049021 |
| | | \$72.00 | |
| Balbina Ramirez | Manual Refund Submitted | \$800.00 | CT 25049022 |
| | | \$800.00 | |
| Maria Ramirez De Bernal | Manual Refund Submitted | \$500.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-------------------------------------|---|--------------------|-------------|
| | | \$500.00 | CT 25049023 |
| Dulce Rodriguez | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049024 |
| Moises Romero | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25049025 |
| Vincent Rucobo | Manual Refund Submitted | \$20.00 | |
| | | \$20.00 | CT 25049026 |
| Kathia Sanchez | Manual Refund Submitted | \$200.00 | |
| | | \$200.00 | CT 25049027 |
| Juana Telles | Manual Refund Submitted | \$250.00 | |
| | | \$250.00 | CT 25049028 |
| Alejandra Vargas | Manual Refund Submitted | \$141.00 | |
| | | \$141.00 | CT 25049029 |
| Abel Vazquez Mora | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25049030 |
| Kiara Watkins | Manual Refund Submitted | \$431.00 | |
| | | \$431.00 | CT 25049031 |
| Catalina Armijo-Staugaard | Elive 2024 San Antonio, TX | \$417.68 | |
| | Elive 2024 San Antonio, TX | \$0.00 | |
| | | \$417.68 | CT 25049032 |
| Ashley Brackett | Prepay meals 5.2-3.24 | \$4,000.00 | |
| | | \$4,000.00 | CT 25049033 |
| Audrey Brice | Open Mileage 2.1-29.24 | \$317.85 | |
| | | \$317.85 | CT 25049034 |
| Karina Burgos | 2.1-27.24 Open Mileage | \$134.00 | |
| | Open Mileage 3.1-22.24 | \$120.60 | |
| | | \$254.60 | CT 25049035 |
| CACCRAO | CACCRAO 2024 #8814628469 VASQUEZ | \$500.00 | |
| | | \$500.00 | CT 25049036 |
| Natalia Castro | Open Mileage 2.01-27.24 | \$102.91 | |
| | | \$102.91 | CT 25049037 |
| Community College Internal Auditors | Registration Michelle Evans 5.1-3.24 | \$200.00 | |
| | | \$200.00 | CT 25049038 |
| Constellation Newenergy Inc | Electricity Services 7.1.2023 - 6.30.2024 | \$25,003.71 | |
| | Electricity Services 7.1.2023 - 6.30.2024 | \$4,426.27 | |
| | | \$29,429.98 | CT 25049039 |
| | Electricity Services 7.1.2023 - 6.30.2024 | \$0.03 | |
| | Electricity Services 7.1.2023 - 6.30.2024 | \$0.01 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--------------------------------|--|-------------------|-------------|
| | | \$0.04 | CT 25049040 |
| Constellation Newenergy Inc | Electricity Services 7.1.2023 - 6.30.2024 | \$37.54 | |
| | Electricity Services 7.1.2023 - 6.30.2024 | \$6.64 | |
| | | \$44.18 | CT 25049041 |
| Jaquelina De Jesus Placido | Open Mileage 3.4-26.24 | \$145.93 | |
| | | \$145.93 | CT 25049042 |
| Michelle Evans | PREPAY LODGING 5.1-3.24 | \$446.34 | |
| | CASBO Conf. Palm Springs, CA | \$692.80 | |
| | | \$1,139.14 | CT 25049043 |
| Danielle Gilbert | Open Mileage 3.4-27.24 | \$147.40 | |
| | Open Mileage 2.2-28.24 | \$134.00 | |
| | | \$281.40 | CT 25049044 |
| Christine Grelick | Open Mileage 3.6,3.29,4.09.24 | \$53.60 | |
| | | \$53.60 | CT 25049045 |
| Magna Publications Inc | Prepay Registration for Andria Keiser | \$1,397.00 | |
| | TRANSACTION ID 18924 Raybould-Rodgers, Julia Reg | \$1,397.00 | |
| | Transaction 18961 Christina Nunez | \$1,397.00 | |
| | | \$4,191.00 | CT 25049046 |
| Emma Morse | Open Mileage 2.1-29.24 | \$144.45 | |
| | Open Mileage 3.5-28.24 | \$144.45 | |
| | | \$288.90 | CT 25049047 |
| Yolanda Neponuceno Placido | Open Mileage 3.01-30.24 | \$150.35 | |
| | | \$150.35 | CT 25049048 |
| Christina Nunez | REIMBURSE FLIGHT PREPAY 6.6-10.24 | \$852.20 | |
| | | \$852.20 | CT 25049049 |
| Pacific Gas & Electric Company | Electricity Services 7.1.2023- 6.30.2024 | \$55.85 | |
| | Electricity Services 7/1/2023 - 6/30/2024 | \$14.85 | |
| | | \$70.70 | CT 25049050 |
| | Electricity Services 7.1.2023- 6.30.2024 | \$91.74 | |
| | Electricity Services 7/1/2023 - 6/30/2024 | \$24.39 | |
| | | \$116.13 | CT 25049051 |
| | Electricity Services 7.1.2023- 6.30.2024 | \$3,166.15 | |
| | Electricity Services 7/1/2023 - 6/30/2024 | \$841.63 | |
| | | \$4,007.78 | CT 25049052 |
| | Electricity Services 7.1.2023- 6.30.2024 | \$472.21 | |
| | Electricity Services 7/1/2023 - 6/30/2024 | \$125.53 | |
| | | \$597.74 | CT 25049053 |
| Andria Perdue-Keiser | REIMBURSE FLIGHT PREPAY 6.6-10.24 | \$462.95 | |
| | | \$462.95 | CT 25049054 |
| Kathleen Perez Santos | ADJ FOR 3.6.24 OPEN MILEAGE | \$37.14 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------|---|--------------------|-------------|
| | | \$37.14 | CT 25049055 |
| Adelina Pozos | Skills USA Ontario, CA | \$296.66 | |
| | | \$296.66 | CT 25049056 |
| Ladan Rahbar | Open Mileage 2.2-28.24 | \$57.49 | |
| | | \$57.49 | CT 25049057 |
| Julia Raybould-Rodgers | REIMBURSE FLIGHT PREPAY 6.6-10.24 | \$852.20 | |
| | | \$852.20 | CT 25049058 |
| Jessica Rodriguez Martinez | Open Mileage 3.01-27.24 | \$65.12 | |
| | | \$65.12 | CT 25049059 |
| Jaahziel Rua Bustamante | Open Mileage 2.01-29.24 | \$77.72 | |
| | | \$77.72 | CT 25049060 |
| Justin Rucker | SKILLS Ontario, CA | \$80.00 | |
| | | \$80.00 | CT 25049061 |
| Saad Sadig | SKILLS USA Ontario, CA | \$252.32 | |
| | | \$252.32 | CT 25049062 |
| Lucerito Salgado Olivera | Open Mileage 3.6-28.24 | \$53.87 | |
| | | \$53.87 | CT 25049063 |
| Jennifer Schroeder | SKILLS Ontario, CA | \$306.66 | |
| | | \$306.66 | CT 25049064 |
| Keli Seyfert | Elive 2024 San Antonio, TX | \$251.00 | |
| | Elive 2024 San Antonio, TX | \$0.00 | |
| | | \$251.00 | CT 25049065 |
| Kristy Soriano | Open Mileage 2.2-29.24 | \$97.02 | |
| | Open Mileage 3.1-26.24 | \$177.15 | |
| | | \$274.17 | CT 25049066 |
| David Vasquez | CACCRAO Conf. Sacramento, CA | \$638.89 | |
| | | \$638.89 | CT 25049067 |
| 19six Architects | Bidding | \$1,000.00 | |
| | Professional Architectural Services: Programming & Construction Administration | \$11,640.00 | |
| | C.O. #1: Additional Services for Design, Coordi- Construction Administration | \$870.00 | |
| | Design and Construction Documents | \$6,230.00 | |
| | Design and Construction Documents | \$495.00 | |
| | Design and Construction Documents | \$1,611.25 | |
| | Design and Construction Documents | \$1,611.25 | |
| | | \$23,457.50 | CT 25049068 |
| AC Designs | Deluxe Retractable Banner for Fine Arts Complex | \$125.06 | |
| | Shipping Fee | \$10.15 | |
| | | \$135.21 | CT 25049069 |
| Akeso Occupational Health | TB, Xray, Medical-Physicals 7-1-23 to 6-30-24 | \$1,270.00 | |
| | TB, Xray, Medical-Physicals 7-1-23 to 6-30-24 | \$1,465.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|---------------------------|--|-------------------|-------------|
| | | \$2,735.00 | CT 25049070 |
| Amazon | Instructional Supplies 07/06/23-05/31/24 | \$96.84 | |
| | Operational Supplies: 7/21/23 - 5/31/24 | \$51.09 | |
| | LVC Library books 9.14.23 - 5.31.24 | \$111.07 | |
| | Supplies for MESA/STEM Student Achievement Awards | \$32.60 | |
| | Supplies for MESA/STEM Student Achievement Awards | \$50.12 | |
| | Instructional Supplies for ECS: 3/15/24 - 5/31/24 | \$279.43 | |
| | Farberware Countertop Microwave 700 Watts | \$81.55 | |
| | Instructional Supplies, July 1, 2023-May 31, 2024 | \$74.32 | |
| | Supplies for the Chem labs, 02-22-24 thru 05-31-24 | \$77.19 | |
| | Office Operational Supplies | \$1,010.59 | |
| | Instructional Supplies for EL 4.2.24 - 5.31.24 | \$1,017.38 | |
| | LVC Library books 9.14.23 - 5.31.24 | \$156.44 | |
| | OFFICE-OPERATIONAL SUPPLIES, 04-01-24 to 5-31-24 | \$174.95 | |
| | OFFICE-OPERATIONAL SUPPLIES, 04-01-24 to 5-31-24 | \$334.03 | |
| | Instructional supplies 07-06-23 to 05-31-24 | \$178.36 | |
| | Instructional Supplies 07/06/23-05/31/24 | \$466.09 | |
| | LVC/LRC books via Dority Funds: 9.22.23 - 5.31.24 | \$202.79 | |
| | Operational Supplies- Custodial: 11/22/23-5/31/24 | \$63.59 | |
| | OFFICE-OPERATIONAL SUPPLIES, 3/26/24 - 5/31/24 | \$147.15 | |
| | Office Supplies 3/26/2024 - 5/31/2024 | \$145.52 | |
| | Instructional Supplies for MESA/STEM Center, | \$392.77 | |
| | Instructional Supplies for MESA/STEM Center, | \$40.23 | |
| | Instructional Supplies for EMS | \$41.31 | |
| | 5 tier metal shelf with wheels 36x14x75 | \$434.96 | |
| | Medium Exam Gloves | \$234.54 | |
| | Johnsons lotion | \$21.70 | |
| | Under desk footrest | \$38.02 | |
| | XS Exam Gloves | \$108.32 | |
| | 5 tier shelf with wheels 30x14x62 | \$194.64 | |
| | 8 gallon sharps containers | \$86.55 | |
| | Instructional Supplies: 3/29/24 - 5/31/24 | \$625.52 | |
| | Instructional Supplies for the EMS Academy | \$1,227.30 | |
| | Instructional Supplies for the EMS Academy | \$605.17 | |
| | 12" Silver Hubcap Kit (4 pack) | \$56.64 | |
| | ITS - Supplies, 4/09/24 - 5/31/24 | \$43.48 | |
| | INSTRUCTIONAL SUPPLIES 04-10-24 TO 05-31-24 | \$298.38 | |
| | Office Supplies - Paper, paper clips, Rubber Bands | \$278.20 | |
| | | \$9,478.83 | CT 25049071 |
| Arbor Scientific | Vector Thingy, Item #93-3560, Quote #21300-001. | \$390.42 | |
| | Shipping | \$29.81 | |
| | | \$420.23 | CT 25049072 |
| BC Pump Sales And Service | Labor to tear down, clean, and rebuild pool pump. | \$170.00 | |
| | Bearing Assembly | \$695.88 | |
| | Impeller Kit, Includes Seal Kit | \$623.11 | |
| | 3J Coupling Half, 1/2" | \$19.08 | |
| | Expedited Shipping | \$150.89 | |

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Warrant Register

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Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|--------------------|-------------|
| | | \$1,658.96 | CT 25049073 |
| Blick Art Materials | Westcott Protractor Ruler, 6". Item #55730-1106. | \$20.55 | |
| | | \$20.55 | CT 25049074 |
| Bluum of Minnesota LLC | TechVision MS1000X 165" Custom Projector Screen | \$7,450.20 | |
| | Services- Integration and Installation | \$2,178.00 | |
| | Shipping | \$138.24 | |
| | | \$9,766.44 | CT 25049075 |
| Bremer Auto Parts | Parts-Tools for LE 07-06-23 to 05-31-24 | \$58.55 | |
| | Parts-Tools for LE 07-06-23 to 05-31-24 | \$14.13 | |
| | Parts-Tools for LE 07-06-23 to 05-31-24 | \$14.31 | |
| | | \$86.99 | CT 25049076 |
| California Electric Supply | Electrical-Lighting Supplies, 11-01-23 thru | \$226.64 | |
| | Electrical-Lighting Supplies, 11-01-23 thru | \$295.80 | |
| | | \$522.44 | CT 25049077 |
| Canon Financial Services Inc | Campus Graphics Copiers Lease | \$3,917.15 | |
| | Campus Graphics Copier Maintenance | \$11,654.94 | |
| | | \$15,572.09 | CT 25049078 |
| Carolina Biological | Instructional Supplies for Biology labs | \$64.49 | |
| | | \$64.49 | CT 25049079 |
| Carr's Boot Shop | Safety boots for employees 7-1-23 to 5-31-24 | \$179.43 | |
| | Safety boots for employees 7-1-23 to 5-31-24 | \$181.03 | |
| | Safety boots for employees 7-1-23 to 5-31-24 | \$217.49 | |
| | Safety boots for employees 7-1-23 to 5-31-24 | \$239.24 | |
| | | \$817.19 | CT 25049080 |
| Cengage Learning | Reading Explorer 3: Student's Book | \$1,402.88 | |
| | Reading Explorer 4: Student's Book | \$1,566.00 | |
| | Shipping/Process Fee | \$296.89 | |
| | | \$3,265.77 | CT 25049081 |
| Central City Tool Supply | Instructional Supplies for WLDT 3.27.24-5.31.24 | \$73.50 | |
| | | \$73.50 | CT 25049082 |
| Centricity | Blue Oxford Work Shirt | \$111.00 | |
| | Blue Oxford Work Shirt | \$148.00 | |
| | Red Kap 100% Cotton Long Sleeve Welding Shirt | \$58.00 | |
| | Red Kap 100% Cotton Long Sleeve Welding Shirt | \$58.00 | |
| | Women's Official White Polo | \$52.00 | |
| | Men's Official White Polo | \$104.00 | |
| | Men's Official White Polo | \$78.00 | |
| | Men's Official White Polo | \$104.00 | |
| | Red Kap Short Sleeve Work Shirt | \$40.00 | |
| | Red Kap Short Sleeve Work Shirt | \$40.00 | |
| | Red Kap Short Sleeve Work Shirt | \$40.00 | |
| | | \$833.00 | CT 25049083 |
| Culligan/Central Coast Water Treatment | Bottled Water Delivery Service 7-1-23 thru 6-30-24 | \$32.32 | |

Allan Hancock College

Warrant Register

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Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|-------------------|-------------|
| | | \$32.32 | CT 25049084 |
| Culligan/Central Coast Water Treatment | Deionized Water for Bldg M | \$100.00 | |
| | | \$100.00 | CT 25049085 |
| Dataprint Corporation | Instructional Supplies for ARCH 3.28.24-5.31.24 | \$352.95 | |
| | Instructional Supplies for ARCH 3.28.24-5.31.24 | \$306.12 | |
| | | \$659.07 | CT 25049086 |
| El Taco de Mexico | Food for Cash for College Event on 3/30/24. | \$185.96 | |
| | | \$185.96 | CT 25049087 |
| Envoy Plan Services Inc. | PAYROLL DEDUCTION 3/29/24 | \$3,125.00 | |
| | | \$3,125.00 | CT 25049088 |
| Federal Express Corp | Mailings for Acct #1104-8488 | \$22.10 | |
| | Mailings for Acct #1104-8488 | \$11.82 | |
| | Mailings for Acct #1104-8488 | \$12.40 | |
| | Courier/Postage Charges (FedEx) for urgent | \$9.70 | |
| | Courier/Postage Charges (FedEx) for urgent | \$9.70 | |
| | | \$65.72 | CT 25049089 |
| Fisher Scientific Co Llc | Science Lab Supplies July 1, 2023-May 31, 2024 | \$558.58 | |
| | Science Lab Supplies July 1, 2023-May 31, 2024 | \$296.90 | |
| | Supplies for the Chem Labs, 12-7-23 thru 05-31-24. | \$55.79 | |
| | | \$911.27 | CT 25049090 |
| Follett Heg - Ahc Bookstore | CTE Library Books 3.1.24 - 5.31.24 | \$3,996.56 | |
| | | \$3,996.56 | CT 25049091 |
| | RESERVE TEXTBOOKS, 7-24-23 TO 5-31-24 | \$668.16 | |
| | | \$668.16 | CT 25049092 |
| | Instructional Supplies 10/11/2023-5/30/2024 | \$57.62 | |
| | | \$57.62 | CT 25049093 |
| | Substance Abuse Textbooks for HUSV 110 (CRN 419). | \$2,321.81 | |
| | | \$2,321.81 | CT 25049094 |
| | Instructional Supplies for the Architecture Dept. | \$76.60 | |
| | | \$76.60 | CT 25049095 |
| | Exploring Psychology textbook | \$5,733.84 | |
| | | \$5,733.84 | CT 25049096 |
| | Textbooks for ECS 114: Parent-Child Relationships: | \$391.50 | |
| | Textbooks for ECS 114: Parent-Child Relationships: | \$2,479.50 | |
| | | \$2,871.00 | CT 25049097 |
| | Textbooks for Rising Scholars Students | \$259.13 | |
| | | \$259.13 | CT 25049098 |
| | Textbooks for Rising Scholars Students | \$94.34 | |
| | | \$94.34 | CT 25049099 |
| Foodbank Of Santa Barbara | Food for Food Share- Spring Semester 2024 | \$317.21 | |

Allan Hancock College

Warrant Register

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| Vendor Name | Description | Amount | Warrant |
|-----------------------------------|--|--------------------|-------------|
| County | Food for Food Share- Spring Semester 2024 | \$724.74 | |
| | | \$1,041.95 | CT 25049100 |
| | Food for Food Share- Spring Semester 2024 | \$1,579.08 | |
| | Food for Food Share- Spring Semester 2024 | \$793.88 | |
| | | \$2,372.96 | CT 25049101 |
| Alicia Fox | Reimbursement for instructional supplies for | \$27.02 | |
| | | \$27.02 | CT 25049102 |
| Gemma Garcia Bautista | Reimbursement for Food Purchased for AIM | \$13.33 | |
| | Reimbursement for Party Supplies for AIM to Dream | \$55.76 | |
| | | \$69.09 | CT 25049103 |
| Global Ozone Innovations LLC | Sports O-Zone Sanitizing System, Model No. 4201A | \$14,000.00 | |
| | Shipping & Handling | \$775.00 | |
| | | \$14,775.00 | CT 25049104 |
| Guitar Center Stores, Inc | PDP by DW 6-Piece Cymbal Felts and Cymbal Seat Kit | \$39.15 | |
| | Gator Elite Air 14x5 Snare Drum Case | \$127.24 | |
| | | \$166.39 | CT 25049105 |
| Hardy Diagnostics | Instructional Supplies for Biology Labs | \$64.00 | |
| | Instructional Supplies for Biology Labs | \$32.45 | |
| | Instructional Supplies for Biology Labs | \$14.06 | |
| | | \$110.51 | CT 25049106 |
| Ashley Harney | TUITION REIMBURSEMENT 4/12/24 | \$439.34 | |
| | | \$439.34 | CT 25049107 |
| Integrated Industrial Supply Inc | Gloves, Raven Black Nitrile, X-Lg | \$65.03 | |
| | Gloves, Raven Black Nitrile, Lg | \$97.55 | |
| | Gloves, G-Flex Nylon, XL | \$96.38 | |
| | Safety Glasses, Gray Lens | \$34.52 | |
| | | \$293.48 | CT 25049108 |
| Kelly Spicers Stores | Office Supplies - Paper, Wideformat and Bindery | \$2,679.90 | |
| | | \$2,679.90 | CT 25049109 |
| Kenco Construction Services, Inc | DSA Onsite Inspection LVC EV Charging Station | \$3,780.00 | |
| | | \$3,780.00 | CT 25049110 |
| Klinger Educational Products Corp | Bravais Type Lattices, Set of 14, Item #KS7997. | \$550.00 | |
| | Edge Dislocation Molecular Model, Item #KS8108. | \$635.00 | |
| | Shipping | \$75.00 | |
| | | \$1,260.00 | CT 25049111 |
| Alfredo Koch | Reimbursement for vineyard irrigation supplies. | \$41.87 | |
| | | \$41.87 | CT 25049112 |
| Kone Inc | Elevator Service Agreement for Fine Arts Complex | \$1,170.00 | |
| | | \$1,170.00 | CT 25049113 |

Allan Hancock College

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| Vendor Name | Description | Amount | Warrant |
|----------------------------|---|-------------------|-------------|
| LatPro, Inc | Job Postings per Invoice #INV-0000032218 | \$9,748.20 | |
| | | \$9,748.20 | CT 25049114 |
| Life-Assist Inc | Robertazzi Nasopharyngeal Airway, 20 fr. | \$69.82 | |
| | Robertazzi Nasopharyngeal Airway, 24 fr. | \$69.82 | |
| | Robertazzi Nasopharyngeal Airway, 26 fr. | \$69.82 | |
| | FERNO TraumaAirway Management Pack #5111, Blue | \$979.18 | |
| | Guedel Airway, Black, 60mm | \$16.64 | |
| | | \$1,205.28 | CT 25049115 |
| Live Action Safety | Laerdal Suction Unit (LSU) Replacement Battery - | \$379.52 | |
| | Shipping Estimate | \$44.35 | |
| | | \$423.87 | CT 25049116 |
| Local Copies Etc. Inc. | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$25.00 | |
| | Livescan Services 7-1-23 thru 6-30-24 | \$99.00 | |
| | | \$249.00 | CT 25049117 |
| Lowes | Instructional Supplies: | \$262.13 | |
| | Instructional Supplies: | \$38.18 | |
| | Instructional Supplies: | \$81.92 | |
| | Instructional Supplies: | \$122.88 | |
| | | \$505.11 | CT 25049118 |
| McMaster-Carr Supply Co. | Instructional supplies for AT 11.10.23-5.31.24 | \$164.01 | |
| | | \$164.01 | CT 25049119 |
| Medical Device Depot | Symbio CS1201 12 Lead Heart Rhythm | \$2,022.26 | |
| | Shipping | \$30.00 | |
| | | \$2,052.26 | CT 25049120 |
| David Millard | Reimbursement for Purchase of Campus Police | \$286.22 | |
| | | \$286.22 | CT 25049121 |
| Mission Linen Supply | Laundry Services for Autobody Program | \$21.65 | |
| | Laundry Services for Auto Tech Program | \$34.60 | |
| | | \$56.25 | CT 25049122 |
| Paul Murphy | Reimbursement for food expense for Program Review | \$28.07 | |
| | | \$28.07 | CT 25049123 |
| ODP Business Solutions LLC | Operational supplies for Biology | \$305.14 | |
| | Office Supplies for General Counseling | \$119.61 | |
| | Office Supplies for General Counseling | \$37.83 | |
| | Office Supplies for General Counseling | \$12.85 | |
| | Office Supplies 07-01-2023 thru 05-31-2024 | \$128.31 | |
| | Office operational supplies 7.5.23 to 5.31.24 | \$429.82 | |
| | Office operational supplies 7.5.23 to 5.31.24 | \$170.13 | |
| | OFFICE SUPPLIES: 3/21/24 - 5/31/24 | \$135.92 | |
| | Operational Supplies for Industrial Technology | \$33.16 | |

Allan Hancock College

Warrant Register

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| Vendor Name | Description | Amount | Warrant |
|----------------------------|---|-----------|---------|
| ODP Business Solutions LLC | Office Supplies 07/06/23-05/31/24 | \$387.99 | |
| | Office Supplies 07/06/23-05/31/24 | \$13.85 | |
| | Operational Supplies, 4/04/24 to 5/31/24 | \$186.64 | |
| | Office Supplies for Guided Pathways | \$149.27 | |
| | Office Supplies for Guided Pathways | \$105.31 | |
| | Office Supplies for Guided Pathways | \$17.85 | |
| | Office Supplies for Guided Pathways | \$158.14 | |
| | Instructional Supplies 07-06-23 to 05-31-24 | \$57.87 | |
| | Office Supplies: 7/25/23 - 5/31/24. | (\$9.95) | |
| | Office Supplies: 7/25/23 - 5/31/24. | (\$54.14) | |
| | Office Supplies: 7/25/23 - 5/31/24. | \$64.09 | |
| | Office Supplies for General Counseling | \$105.80 | |
| | Instructional Supplies, July 1, 2023-May 31, 2024 | \$93.76 | |
| | Engineering Student Materials, 8-11-23 thru | \$129.85 | |
| | Office supplies 8-11-2023 thru 5-31-24 | \$518.71 | |
| | Office supplies 8-11-2023 thru 5-31-24 | \$43.49 | |
| | Office supplies 8-11-2023 thru 5-31-24 | \$10.86 | |
| | Office supplies 8-11-2023 thru 5-31-24 | \$11.56 | |
| | Office supplies 8-11-2023 thru 5-31-24 | \$37.42 | |
| | Instructional Supplies 8/16/2023 - 5/31/2024 | \$75.27 | |
| | General Operational Supplies - Maintenance, | \$91.01 | |
| | Instructional supplies 12/15/2023 - 5/31/2024 | \$850.62 | |
| | Instructional Supplies 01-08-24 to 05-31-24 | \$279.95 | |
| | MESA/STEM Office Supplies: 2/02/24 - 5/31/24 | \$284.73 | |
| | MESA/STEM Office Supplies: 2/02/24 - 5/31/24 | \$199.91 | |
| | MESA/STEM Office Supplies: 2/02/24 - 5/31/24 | \$49.74 | |
| | Operational Supplies for Industrial Technology | \$33.16 | |
| | Operational Supplies for Industrial Technology | \$112.43 | |
| | Office Supplies: 2/15/24 - 5/31/24 | \$64.58 | |
| | Office Supplies: 2/15/24 - 5/31/24 | \$567.04 | |
| | Office Supplies for University Transfer Center | \$112.44 | |
| | Office Supplies for University Transfer Center | \$35.59 | |
| | Office Supplies for University Transfer Center | \$188.78 | |
| | Office Supplies for Student Navigators | \$25.44 | |
| | Office Supplies for Student Navigators | \$688.09 | |
| | Office Depot jumbo paper clips | \$21.37 | |
| | Office Depot small paper clips | \$8.48 | |
| | Office Depot green dry erase markers | \$12.77 | |
| | Office Depot red dry erase markers | \$2.75 | |
| | Office Depot blue dry erase markers | \$2.58 | |
| | Office Depot black dry erase markers | \$5.00 | |
| | Office Depot 8.5x11.75 legal pads | \$6.08 | |
| | Office Depot 5x8 writing pads | \$3.35 | |
| | Office Depot large binder clips | \$16.51 | |
| | Office Depot medium binder clips | \$6.05 | |
| | Office Depot unsharpened pencils | \$5.80 | |
| | Office Depot rubber bands | \$0.85 | |
| | Scotch greener magic tape dispenser and tape | \$38.99 | |
| | Energizer AA batteries | \$17.60 | |
| | Office Depot ballpoint pens | \$37.17 | |
| | Energizer D batteries | \$23.04 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|-------------------|-------------|
| ODP Business Solutions LLC | BIC mechanical pencils | \$2.78 | |
| | Scotch Heavy Duty shipping tape | \$14.57 | |
| | Office Depot 3x3 sticky notes | \$41.51 | |
| | Instructional Supplies, July 1, 2023-May 31, 2024 | \$310.47 | |
| | Instructional Supplies, July 1, 2023-May 31, 2024 | \$12.43 | |
| | Duracell® Coppertop AA Alkaline Batteries, Pack O | \$21.84 | |
| | Duracell® Coppertop AAA Alkaline Batteries, Box Of | \$36.92 | |
| | HP 78A Black Toner Cartridges, Pack Of 2, CE278D | \$117.82 | |
| | Office Supplies July 20, 2023 - May 31, 2024 | \$59.93 | |
| | Instructional Supplies, July 1, 2023-May 31, 2024 | \$162.26 | |
| | Office Supplies for Guided Pathways | (\$24.74) | |
| | Office Supplies: 7/25/23 - 5/31/24. | \$149.89 | |
| | Office Supplies 7.1.2023- 5.31.2024 | \$283.12 | |
| | Office Supplies 7.1.2023- 5.31.2024 | \$90.89 | |
| | \$8,548.00 | CT 25049124 | |
| Patterson Veterinary Supply Inc | Inst. Supplies VET TECH per attach quote 50019312 | \$26.30 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$25.21 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$151.77 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$23.02 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$42.74 | |
| | Instructional Supplies per Proposal #50020912 | \$179.22 | |
| | Instructional Supplies per Proposal #50020912 | \$432.89 | |
| | \$881.15 | CT 25049125 | |
| Adelina Pozos | Reimbursement for CSI competition supplies | \$27.50 | |
| | Reimbursement for purchase of student clothing | \$72.82 | |
| | Reimbursement for belts and dress pants for | \$35.87 | |
| | \$136.19 | CT 25049126 | |
| Proquest Llc | LIBRARY BOOKS, 2-6-24 TO 5-31-24 | \$3,582.59 | |
| | LIBRARY BOOKS, 2-6-24 TO 5-31-24 | \$350.98 | |
| | LIBRARY BOOKS, 2-6-24 TO 5-31-24 | \$30.05 | |
| | \$3,963.62 | CT 25049127 | |
| Rays Auto Parts | Parts-Supplies, 01-01-24 thru 6-30-24 | \$177.25 | |
| | Parts-Supplies, 01-01-24 thru 6-30-24 | \$7.22 | |
| | \$184.47 | CT 25049128 | |
| Roebbelen Construction Management Services | Construction Management Services throughout | \$7,610.00 | |
| | | \$7,610.00 | CT 25049129 |
| San Luis Ambulance Service Inc | Field Internship for Thomas Barrios: 480 hour | \$1,500.00 | |
| | Field Internship for Erik Mack: 480 hour paramedic | \$1,500.00 | |
| | \$3,000.00 | CT 25049130 | |
| Santa Barbara Co Env Health Svc | Baseball Softball Concession Stand | \$391.00 | |
| | | \$391.00 | CT 25049131 |
| Santa Maria Sun LLC | Quarter-page Print Ad LVC 25th Anniversary | \$306.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|-------------------|-------------|
| Santa Maria Sun LLC | Digital Companion Ad on santamariasun.com | \$45.00 | |
| | | \$351.00 | CT 25049132 |
| Santa Maria Valley Chamber of Commerce | Santa Maria Valley Chamber of Commerce Learning | \$371.70 | |
| | | \$371.70 | CT 25049133 |
| Save Mart Supermarkets | Food Supplies for Children's Center: | \$339.55 | |
| | Food Supplies for Children's Center: | \$230.54 | |
| | Food Supplies for Children's Center: | \$378.38 | |
| | Food Supplies for Children's Center: | \$257.13 | |
| | Food Supplies for Children's Center: | \$277.12 | |
| | Food Supplies for Children's Center: | \$477.08 | |
| | | \$1,959.80 | CT 25049134 |
| SLO Pest And Termite | Pest Control Services, 07-01-23 thru 06-30-24 | \$120.00 | |
| | Pest Control Services, 07-01-23 thru 06-30-24 | \$125.00 | |
| | Pest Control Services, 07-01-23 thru 06-30-24 | \$75.00 | |
| | Pest Control Services, 07-01-23 thru 06-30-24 | \$80.00 | |
| | Pest Control Services, 07-01-23 thru 06-30-24 | \$85.00 | |
| | Pest Control Services, 07-01-23 thru 06-30-24 | \$110.00 | |
| | | \$595.00 | CT 25049135 |
| SLO Safe Ride | Bus Transportation for Puente Program Field Trip | \$5,598.25 | |
| | | \$5,598.25 | CT 25049136 |
| Smart & Final | Snacks for Student Workshops, 4/09/24 - 5/31/24 | \$14.48 | |
| | Food & Drink Supplies for MESA/STEM Student | \$219.18 | |
| | Snacks for Students in the CARE/Next Up Center: | \$130.77 | |
| | Snacks for Students in the CARE/Next Up Center: | \$130.78 | |
| | | \$495.21 | CT 25049137 |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$240.82 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$147.05 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$46.84 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$279.32 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$32.35 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$90.27 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$128.48 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$180.48 | |
| | Food for Children's Center: 11-01-23 to 6-30-24 | \$103.62 | |
| | | \$1,249.23 | CT 25049138 |
| | Food Purchase for Culinary Arts, 3/12/24 - 5/31/24 | \$585.04 | |
| | | \$585.04 | CT 25049139 |
| Smith Pipe & Supply Inc | Supplies for AHC Grounds Dept, 11/1/23 - 5/31/24 | \$103.86 | |
| | Supplies for AHC Grounds Dept, 11/1/23 - 5/31/24 | \$26.05 | |
| | Supplies for AHC Grounds Dept, 11/1/23 - 5/31/24 | \$117.60 | |
| | Supplies for AHC Grounds Dept, 11/1/23 - 5/31/24 | \$348.24 | |
| | Supplies for AHC Grounds Dept, 11/1/23 - 5/31/24 | \$77.34 | |
| | Supplies for AHC Grounds Dept, 11/1/23 - 5/31/24 | \$54.64 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------------|--|---------------------|-------------|
| | | \$727.73 | CT 25049140 |
| Solutionz Inc | Labor & Materials for Board Room Cabling Project | \$1,649.18 | |
| | | \$1,649.18 | CT 25049141 |
| Splash N Dash | Car Wash Services for Allan Hancock College | \$249.90 | |
| | | \$249.90 | CT 25049142 |
| Target Specialty Products | Supplies for AHC Grounds Dept, 7-1-23 thru 5-31-24 | \$675.24 | |
| | | \$675.24 | CT 25049143 |
| The American Firefighter Company | Propper Wildland Shirt, Size SM | \$1,999.80 | |
| | Propper Wildland Shirt, Size MD | \$1,499.85 | |
| | Propper Wildland Shirt, Size LG | \$499.95 | |
| | Shipping | \$30.00 | |
| | | \$4,029.60 | CT 25049144 |
| The Shack of Lompoc, Inc. | Graduation Pins for Allan Hancock College Dental | \$434.46 | |
| | | \$434.46 | CT 25049145 |
| Kristy Treur | Citation 50860000012183 Refund | \$70.00 | |
| | | \$70.00 | CT 25049146 |
| Tri County Office Furniture | Furniture for new Student Health Center per Delivery and Assembly/Installation | \$109,867.70 | |
| | | \$40,103.74 | |
| | | \$149,971.44 | CT 25049147 |
| Trojan Petroleum, Inc | Unleaded Gas per Invoice 0312659-IN | \$12,030.07 | |
| | | \$12,030.07 | CT 25049148 |
| Tropics | Aquarium Service: 7/5/2023 - 6/30/2024 | \$300.00 | |
| | Aquarium Service: 7/5/2023 - 6/30/2024 | \$300.00 | |
| | Aquarium Service: 7/5/2023 - 6/30/2024 | \$300.00 | |
| | | \$900.00 | CT 25049149 |
| Uc Santa Barbara | MESA Student Transfer Awards 2024 for completion | \$500.00 | |
| | | \$500.00 | CT 25049150 |
| United Parcel Service | UPS Charges, 7-1-23 thru 6-30-24, Account | \$32.90 | |
| | | \$32.90 | CT 25049151 |
| United Refrigeration Inc | HVAC Supplies, 01-19-23 thru 05-31-24 | \$128.13 | |
| | HVAC Supplies, 01-19-23 thru 05-31-24 | \$34.62 | |
| | | \$162.75 | CT 25049152 |
| University of CA Santa Cruz | MESA Student Transfer Awards 2024 for completion | \$500.00 | |
| | | \$500.00 | CT 25049153 |
| Urbane Cafe | Food Purchase for Student Focus Group in General Delivery Fee | \$197.93 | |
| | | \$25.00 | |
| | | \$222.93 | CT 25049154 |
| Moorpark College | Cost-reimbursement Subaward Agreement for | \$17,888.68 | |
| | | \$17,888.68 | CT 25049155 |
| Virtual Vri | TypeWell Transcribing | \$15,214.50 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-------------------------|---|-----------------------|-------------|
| Virtual Vri | ASL Interpreting Technology Fee | \$1,350.00 \$25.00 | |
| | | \$16,589.50 | CT 25049156 |
| Yankee Book Peddler Inc | BOOKS FOR SM LIBRARY, 2-6-24 TO 5-31-24 | \$1,236.26 | |
| | | \$1,236.26 | CT 25049157 |
| Jose Acosta | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049158 |
| Michael Aguilar | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049159 |
| Cherri Ainsworth | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049160 |
| Wilfredo Alvarenga | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049161 |
| Joel Amezcua | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049162 |
| Margaretmarie Andrade | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049163 |
| Lindsay Armstrong | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049164 |
| Joscelyn Baca | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25049165 |
| Trevor Bantley | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049166 |
| Salvador Barragan | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049167 |
| Karla Bernabe | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049168 |
| Barbara Biggs | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049169 |
| Savannah Blouin | Manual Refund Submitted | \$3.00 | |
| | | \$3.00 | CT 25049170 |
| Delaney Blount | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049171 |
| Bianca Camacho | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049172 |
| Margarita Camarena | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049173 |
| Minerva Camarillo | Manual Refund Submitted | \$1.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--------------------------|-------------------------|---------------|-------------|
| | | \$1.00 | CT 25049174 |
| Beatriz Campos Maldonado | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049175 |
| Monique Cardona | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049176 |
| Josue Cardoso | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049177 |
| Moises Cazarez | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049178 |
| Devin Childers | Manual Refund Submitted | \$3.00 | |
| | | \$3.00 | CT 25049179 |
| Matthew Childs | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049180 |
| Lizvet Cisneros-Herrera | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049181 |
| Christopher Collins | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049182 |
| Beatriz Cortes Mendoza | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049183 |
| Jennifer Crawford | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049184 |
| Erika Diggs | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049185 |
| Michelle Dittler | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049186 |
| Lisa Eiler | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049187 |
| Cindy Eisen | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049188 |
| Scott Franklin | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049189 |
| Rebecca Fries | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049190 |
| Ana Garcia | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049191 |
| Jose Garcia | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049192 |
| Jacqueline Garcia-Diaz | Manual Refund Submitted | \$1.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--------------------|-------------------------|---------------|-------------|
| | | \$1.00 | CT 25049193 |
| Dejavon Gatson | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049194 |
| Maria Gomez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049195 |
| Yesenia Granados | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049196 |
| Austin Gray | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049197 |
| Jessica Gray | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049198 |
| Selah Harms | Manual Refund Submitted | \$4.00 | |
| | | \$4.00 | CT 25049199 |
| Chantal Jimenez | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049200 |
| Michael Johnson | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049201 |
| Jake Kehret | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049202 |
| Chryee Knollenberg | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049203 |
| Michelle Kuhl | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049204 |
| Vanessa Laurel | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049205 |
| Justin Leclaire | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049206 |
| Jose Limon | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049207 |
| Antonio Lopez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049208 |
| Eddie Luparello | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049209 |
| Ariana Macias | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049210 |
| Ulysses Maciel | Manual Refund Submitted | \$3.00 | |
| | | \$3.00 | CT 25049211 |
| Marissa Madrigal | Manual Refund Submitted | \$2.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-------------------|-------------------------|---------------|-------------|
| | | \$2.00 | CT 25049212 |
| Ivana Maratas | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049213 |
| Christine Marquez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049214 |
| Miriam Martinez | Manual Refund Submitted | \$5.00 | |
| | | \$5.00 | CT 25049215 |
| Joanna Mendez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049216 |
| Sherrie Moss | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049217 |
| Zachary Nelson | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049218 |
| David Palato | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049219 |
| Samuel Parker | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049220 |
| Micah Pearson | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049221 |
| Jennifer Perez | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049222 |
| Jesse Pogue | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049223 |
| Alexis Quiroz | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049224 |
| John Rakich | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049225 |
| Casi Ravalin | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049226 |
| Michelle Reaves | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049227 |
| Lily Richardson | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049228 |
| Lorie Ries | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049229 |
| Veronica Rios | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049230 |
| Jarrod Robinson | Manual Refund Submitted | \$1.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------|-------------------------|-----------------|-------------|
| | | \$1.00 | CT 25049231 |
| Jesus Rojas-Garcia | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049232 |
| Simona Rubalcaba | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049233 |
| Deah Rudd | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049234 |
| Adrien Ruiz | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049235 |
| Sydney Santana | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049236 |
| Mitchell Scolari | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049237 |
| Colleen Scott | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049238 |
| Mark Segura | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25049239 |
| Elizabeth Sieg | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049240 |
| Justin Smothermon | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049241 |
| Eric Spears | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049242 |
| Adele Staal | Manual Refund Submitted | \$3.00 | |
| | | \$3.00 | CT 25049243 |
| Janelle Stava | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049244 |
| Kevin Sutter | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049245 |
| Yvonne Tillett | Manual Refund Submitted | \$3.00 | |
| | | \$3.00 | CT 25049246 |
| Jose Torres | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049247 |
| Maria Uribe | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049248 |
| Valeria Villa Solano | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049249 |
| Jared Waits | Manual Refund Submitted | \$1.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|---|---|-------------------|-------------|
| | | \$1.00 | CT 25049250 |
| Andrew Watkins | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049251 |
| Kody Weissler | Manual Refund Submitted | \$4.00 | |
| | | \$4.00 | CT 25049252 |
| Parker Winnett | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049253 |
| Christina Wright-Morgan | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049254 |
| Sara Zepeda | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049255 |
| Tyson Aye | NABC Conv Phoenix, AZ | \$572.75 | |
| | | \$572.75 | CT 25049256 |
| Rosana Bedolla | Manual Refund Submitted | \$166.00 | |
| | | \$166.00 | CT 25049257 |
| Diane Bergantz | CASBO Palm Springs, CA | \$313.75 | |
| | | \$313.75 | CT 25049258 |
| Christine Bisson | PREPAY MEALS 4.25-24.24 | \$2,170.00 | |
| | | \$2,170.00 | CT 25049259 |
| Pamela Blanchard | SBCEO Santa Barbara, CA | \$92.46 | |
| | | \$92.46 | CT 25049260 |
| Ashley Brackett | Open Mileage 10.17,11.21.23 | \$66.29 | |
| | | \$66.29 | CT 25049261 |
| Andrea Cabanas | Open Mileage 3.05-29.24 | \$0.00 | |
| | Open Mileage 3.05-29.24 | \$245.09 | |
| | | \$245.09 | CT 25049262 |
| Hugo Calderon | Rising Scholars Fresno, CA | \$367.81 | |
| | | \$367.81 | CT 25049263 |
| Ricardo Cano | CCPRO Santa Cruz, CA | \$337.57 | |
| | | \$337.57 | CT 25049264 |
| Natalia Castro | Open Mileage 3.2-27.24 | \$136.81 | |
| | | \$136.81 | CT 25049265 |
| Cccsaa | Registration INV 670 ROBB, STEPHANIE | \$550.00 | |
| | | \$550.00 | CT 25049266 |
| City of Lompoc | Sanitary Landfill Fees 7.1.2023 - 6.30.2024 | \$40.95 | |
| | | \$40.95 | CT 25049267 |
| Columbia Business Center Partners Lp | Monthly utilities expenses for 2023-2024 | \$7,446.61 | |
| | Lease of 890 E Stowell CBC Base Rent Lease | \$26,190.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--------------------------------|---|--------------------|-------------|
| | | \$33,636.61 | CT 25049268 |
| Comcast Cable | Comcast Monthly Recurring Costs | \$288.26 | |
| | | \$288.26 | CT 25049269 |
| | Comcast Monthly Recurring Costs | \$241.84 | |
| | | \$241.84 | CT 25049270 |
| Robert Curry | CCCCIO Conf. Sacramento, CA | \$404.76 | |
| | | \$404.76 | CT 25049271 |
| Arvind David | Speaking Presentation to Spring 2024 Acting I and | \$400.00 | |
| | | \$400.00 | CT 25049272 |
| Alan Diaz-Ramirez | Open Mileage 9.13-12.15.23 | \$339.29 | |
| | | \$339.29 | CT 25049273 |
| Alejandra Enciso | Open Mileage 4.16.24 | \$58.56 | |
| | | \$58.56 | CT 25049274 |
| Gemma Garcia Bautista | Immigration Meeting Fresno, CA | \$291.61 | |
| | | \$291.61 | CT 25049275 |
| Jeffery Hall | Open Mileage 3.28,4.16.24 | \$64.19 | |
| | | \$64.19 | CT 25049276 |
| Headtke, Denise | Fingerprint Reimbursement | \$40.00 | |
| | | \$40.00 | CT 25049277 |
| Suzanne Lew | Open Mileage 4.16.24 | \$42.48 | |
| | | \$42.48 | CT 25049278 |
| Grizelda Martinez | Rising Scholars Fresno, CA | \$367.81 | |
| | | \$367.81 | CT 25049279 |
| Mariah Martinez | Rising Scholars Fresno, CA | \$367.81 | |
| | | \$367.81 | CT 25049280 |
| Janet McGee | Open Mileage 4.16.23 | \$0.00 | |
| | Open Mileage 4.16.23 | \$41.81 | |
| | | \$41.81 | CT 25049281 |
| Anne McMeeking | REIMBURSEMENT CERT FINGERPRINTS 8.28.23 | \$30.00 | |
| | | \$30.00 | CT 25049282 |
| Lauren Milbourne | CCPRO Santa Cruz, Ca | \$294.15 | |
| | | \$294.15 | CT 25049283 |
| Kelsie Norris | Opolo vinyards Paso Robles, CA | \$108.48 | |
| | | \$108.48 | CT 25049284 |
| Pacific Gas & Electric Company | Electricity Services 7.1.2023- 6.30.2024 | \$324.87 | |
| | Electricity Services 7/1/2023 - 6/30/2024 | \$86.36 | |
| | | \$411.23 | CT 25049285 |
| Keightrine Pasco | Rising Scholars Fresno, CA | \$367.81 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-----------------------------------|--|--------------------|-------------|
| | | \$367.81 | CT 25049286 |
| Greg Pensa | Trustee Welcome Sacramento, CA | \$1,161.97 | |
| | | \$1,161.97 | CT 25049287 |
| Ladan Rahbar | Open Mileage 3.12,20,21.24 | \$21.17 | |
| | | \$21.17 | CT 25049288 |
| Ruben Regalado | Rising Scholars Fresno, CA | \$367.81 | |
| | | \$367.81 | CT 25049289 |
| Benjamin Reyes | Evolution Dance Academy Wailuku Hawaii | \$808.79 | |
| | | \$808.79 | CT 25049290 |
| Julie Rios | Open Mileage 2.8,22.24 | \$70.75 | |
| | | \$70.75 | CT 25049291 |
| Oscar Rivera | Open Mileage 4.16.24 | \$28.41 | |
| | | \$28.41 | CT 25049292 |
| | Prepay Meals 100% 5.2-5.24 | \$259.00 | |
| | | \$259.00 | CT 25049293 |
| Graciela Rubalcaba-Munoz | Rising Scholars Fresno, CA | \$80.25 | |
| | | \$80.25 | CT 25049294 |
| Danah Smith | WBCA Convention Cleveland OH | \$241.50 | |
| | | \$241.50 | CT 25049295 |
| Southern California Gas Co | Gas Supply 7.1.2023 - 6.30.2024 | \$13,326.50 | |
| | Gas Supply 7.1.2023-6.30.2024 | \$2,752.77 | |
| | | \$16,079.27 | CT 25049296 |
| | Gas Supply 7.1.2023 - 6.30.2024 | \$435.62 | |
| | Gas Supply 7.1.2023-6.30.2024 | \$89.98 | |
| | | \$525.60 | CT 25049297 |
| Brooke Souza | Open Mileage 3.01.24 | \$24.12 | |
| | | \$24.12 | CT 25049298 |
| Russell Thomas | Skills USA Ontario, CA | \$60.27 | |
| | | \$60.27 | CT 25049299 |
| Jeffrey Thon | Aquatic Operator Cert. Bakersfield, CA | \$29.68 | |
| | | \$29.68 | CT 25049300 |
| US Department of Veterans Affairs | RETURN VA33 WILLIAMS FILE 0960 | \$27.54 | |
| | | \$27.54 | CT 25049301 |
| | RETURN VA33 KILLIAN FILE 5332 | \$28.00 | |
| | | \$28.00 | CT 25049302 |
| | RETURN VA33 RUBIO FILE 1451 | \$93.52 | |
| | | \$93.52 | CT 25049303 |
| | RETURN VA33 CLARK FILE 0066 | \$283.87 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-----------------------------------|--|--------------------|-------------|
| | | \$283.87 | CT 25049304 |
| US Department of Veterans Affairs | RETURN VA33 REHKOPF FILE 1901 | \$2.00 | |
| | | \$2.00 | CT 25049305 |
| | RETURN VA33 DAVIES FILE 0815 | \$2.00 | |
| | | \$2.00 | CT 25049306 |
| | RETURN VA33 RODRIGUEZ FILE 4457 | \$46.00 | |
| | | \$46.00 | CT 25049307 |
| Verizon Wireless | Unlimited Data Plan- 2 Devices 7/1/23-6/30/24 | \$76.02 | |
| | | \$76.02 | CT 25049308 |
| | Cell Phone Service Fees for Facilities Dept. | \$525.98 | |
| | Verizon annual plan charges for Student Navigators | \$174.14 | |
| | | \$700.12 | CT 25049309 |
| | Cellphone Service from 7-1-23 to 6-30-24 | \$534.79 | |
| | | \$534.79 | CT 25049310 |
| | iPhone SE Monthly Charges for 4 Outreach | \$207.80 | |
| | iPhone SE Monthly Charges for 3 Outreach | \$157.53 | |
| | | \$365.33 | CT 25049311 |
| | Monthly Charges for 7/1/23-6/30/24 | \$76.02 | |
| | Monthly Charges, Hot Spot: AHC Athletics Account | \$38.01 | |
| | | \$114.03 | CT 25049312 |
| | Unlimited mobile broadband plan Account 742517785- | \$38.01 | |
| | | \$38.01 | CT 25049313 |
| Hilda Zacarias | Open Mileage 4.16.24 | \$49.71 | |
| | | \$49.71 | CT 25049314 |
| 25th Hour Communications, Inc | Digital Marketing Media Buys and Management | \$15,000.00 | |
| | Digital Marketing Media Buys and Management | \$50,000.00 | |
| | Digital Marketing Media Buys and Management | \$10,000.00 | |
| | | \$75,000.00 | CT 25049315 |
| 4imprint Inc. | Promotional Drawstring Sportpack - Full Color, Freight | \$4,061.81 | |
| | | \$216.97 | |
| | | \$4,278.78 | CT 25049316 |
| AHC Foundation | C6 Calif. Central Coast Community College | \$150.00 | |
| | | \$150.00 | CT 25049317 |
| All American Screen Printing Inc | Embroidery on 29 customer supplied jackets | \$252.30 | |
| | | \$252.30 | CT 25049318 |
| Amazon | Science Lab Supplies July 1, 2023-May 31, 2024 | \$53.81 | |
| | Science Lab Supplies July 1, 2023-May 31, 2024 | \$671.00 | |
| | Instructional supplies 07-06-23 to 05-31-24 | \$550.91 | |
| | Operational supplies for Children's Center, | \$490.98 | |
| | Instructional Supplies for Biology labs | \$726.96 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|-----------------|-------------|
| Amazon | Office Supplies For Student Navigators | \$370.80 | |
| | Office Supplies | \$241.47 | |
| | Sticky Easel Pads | \$212.83 | |
| | Sharpie ultra fine tip color | \$41.35 | |
| | Colored index cards 3x5 | \$10.86 | |
| | Dish soap | \$5.87 | |
| | Mini post-it pads | \$33.48 | |
| | Under desk footrest | \$38.02 | |
| | Printer stand | \$34.78 | |
| | Injection pad intramuscular | \$36.52 | |
| | Two pocket folders | \$55.18 | |
| | Sharpie ultra fine black | \$21.71 | |
| | Table top printer stand | \$69.55 | |
| | Sharpie fine point black | \$54.03 | |
| | Amazon basics hand soap | \$8.03 | |
| | Index cards Blank | \$8.96 | |
| | HP 206a Cyan toner | \$86.22 | |
| | 206a Magenta toner | \$86.22 | |
| | 206 Yellow Toner | \$86.22 | |
| | 206a Black toner | \$146.81 | |
| | 3x3 post it | \$35.65 | |
| | Office Supplies for ABS: 11/14/23 - 5/31/24. | \$54.65 | |
| | Instructional Supplies | \$153.25 | |
| | Instructional Supplies for ECS 2-27-224 to 5-31-24 | \$36.95 | |
| | CTE Library Books 3.1.24 - 5.31.24, | \$353.46 | |
| | Instructional Supplies for FCS, 4/08/24 - 5/31/24 | \$116.34 | |
| | Instructional supplies 07-06-23 to 05-31-24 | \$232.02 | |
| | Office Supplies, July 1, 2023 - May 31, 2024 | \$124.51 | |
| | OFFICE-OPERATIONAL SUPPLIES, 04-01-24 to 5-31-24 | \$93.66 | |
| | ITS - Supplies, 4/09/24 - 5/31/24 | \$60.80 | |
| | Instructional Supplies for EMS Academy | \$330.16 | |
| | OFFICE-OPERATIONAL SUPPLIES, 8-4-2023 to 5-31-2024 | \$93.06 | |
| | Medical Acion Infectious Waste Bags, Red, 3 Gallon | \$13.82 | |
| | Valchoose 30 Pack Emesis Bags, Barf Bags | \$14.12 | |
| iPad Charger iPhone Charger 12W USB Wall Charger | \$18.27 | | |
| | \$5,873.29 | CT 25049319 | |
| American Industrial Supply | Instructional supplies for WLDT 10.01.23-05.30.24 | \$201.96 | |
| | | \$201.96 | CT 25049320 |
| | Operational Supplies for Fire Academy | \$177.47 | |
| | \$177.47 | CT 25049321 | |
| American Star Tours, Inc. | Bus Service - AHC Baseball on 4-4-24 | \$2,625.00 | |
| | Bus Service - AHC Baseball on 4-6-24 | \$1,975.00 | |
| | Bus Service - AHC Baseball on 4-8-24 and 4-9-24 | \$4,462.00 | |
| | Student Transportation UTC Road Trip | \$3,448.00 | |
| | \$12,510.00 | CT 25049322 | |
| Apogee Telecom Inc | IT Consulting - Disaster Recovery and Back-Up | \$85.00 | |
| | | \$85.00 | CT 25049323 |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-------------------------------------|--|--------------------|-------------|
| Aramark | Towel Service for PSTC Programs | \$48.51 | CT 25049324 |
| | Towel Service for PSTC Programs | \$48.52 | |
| | | \$97.03 | |
| Diane Auten | Reimbursement for Community Education Spanish I | \$144.30 | CT 25049325 |
| | | \$144.30 | |
| Aztec Software, LLC | GED Test Prep Math Reasoning Spanish Workbook SE, | \$815.30 | CT 25049326 |
| | GED Test Prep Reasoning Through Language Arts | \$815.30 | |
| | GED Test Prep Science Spanish Workbook SE, | \$815.30 | |
| | GED Test Prep Social Studies Spanish Workbook SE, | \$815.30 | |
| | Process and Handling | \$407.65 | |
| | | \$3,668.85 | |
| Biometrics4ALL Inc | Hardware- Laptop Standard w/ Windows Pro Edition, | \$878.70 | CT 25049327 |
| | LiveScan 4th Gen Software- Application, | \$750.40 | |
| | Hardware-Scanner-Crossmatch Guardian 200, | \$3,262.50 | |
| | Livescan 4th Gen Software Add-on Single TOT Module | \$750.40 | |
| | Hardware- Magnetic Strip Reader, Part #HW-Magstrip | \$113.10 | |
| | LiveScan 4th Gen Software- Driver License and ID | \$190.40 | |
| | Services Configuration CA PSP Setup, | \$280.00 | |
| | Services Method- Remote (Phone), Part #Svc-Phone | \$420.00 | |
| | Shipping-Ground for Large Package, | \$60.00 | |
| | Maintenance 9x5 Remote with Cross Ship, | \$960.00 | |
| | | \$7,665.50 | |
| Christine Bisson | Reimbursement for food for Bulldog Tasty Bites | \$648.97 | CT 25049328 |
| | | \$648.97 | |
| Blackhawk Network, Inc | Plastic Promotional Visa 12 Mo. cards for RERP | \$24,000.00 | CT 25049329 |
| | Processing Fee | \$564.00 | |
| | Shipping | \$21.25 | |
| | | \$24,585.25 | |
| Boone Printing & Graphics, Inc | Student Academic Planners (2024-2025)--200 Pages + | \$9,961.33 | CT 25049330 |
| | | \$9,961.33 | |
| Bowls On The Go | Lunch Purchase for Noncredit Counseling Advisory | \$382.80 | CT 25049331 |
| | | \$382.80 | |
| Bremer Auto Parts | Parts-Tools for LE 07-06-23 to 05-31-24 | \$81.56 | CT 25049332 |
| | Parts-Tools for LE 07-06-23 to 05-31-24 | \$64.01 | |
| | Parts-Tools for LE 07-06-23 to 05-31-24 | \$117.37 | |
| | ENGINE JAP 4.6 ENGINE QUOTE# 1659 | \$3,954.79 | |
| | INSTALL KIT | \$478.50 | |
| | | \$4,696.23 | |
| Paul Buscaino | Piano tuning 4/6/2024, Invoice #494151 | \$100.00 | CT 25049333 |
| | | \$100.00 | |
| Cabrillo Community College District | Cost-Reimbursement Subaward Agreement for | \$3,123.77 | CT 25049334 |
| | | | |
| Cal Oes | Additional Fee for Pro Board Certificates | \$80.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|---|--------------------------|-------------|
| | | \$80.00 | CT 25049335 |
| Califitness Equipment Expert | Schwinn Spin Bike 003-5574 Pedal Straps, Quote Shipping | \$98.42 \$28.50 | |
| | | \$126.92 | CT 25049336 |
| California Department Of Justice | Fingerprint Background July 2023 - June 2024 | \$480.00 | |
| | | \$480.00 | CT 25049337 |
| California Electric Supply | Connector Sealing Pack per Invoice 7826-1131448 | \$258.48 | |
| | | \$258.48 | CT 25049338 |
| Card Integrators | YMCKO Premium Ribbon, Quote Q-12000-1 Shipping | \$413.25 \$17.00 | |
| | | \$430.25 | CT 25049339 |
| Carolina Biological | Instructional Supplies for Biology labs | \$27.94 | |
| | | \$27.94 | CT 25049340 |
| CDW Government Inc | Apple MacBook Pro 14", CDW #7667608. Quote # Recycling Fee, CDW #654809. | \$1,680.80 \$4.00 | |
| | Dell Latitude 5440 - 14 - Intel Core i5 - 1335U - Dell OptiPlex 7010 - micro - Core i5 13500T 1.6 | \$2,403.42 \$1,787.42 | |
| | Dell WD22TB4 - docking station - Thunderbolt - Samsung BE55C-H BEC-H Series - 55" LED-backlit LCD | \$309.80 \$522.00 | |
| | Logitech USB Headset H390 - headset CDW #1304366 | \$85.30 | |
| | Logitech HD Pro Webcam C920S - webcam | \$238.99 | |
| | Dell P2422H - LED monitor - Full HD (1080p) - 24" | \$791.40 | |
| | RECYCLING FEE 4" TO LESS THAN 15" | \$8.00 | |
| | RECYCLING FEE 35" AND OVER | \$6.00 | |
| | RECYCLING FEE 15" TO LESS THAN 35" | \$20.00 | |
| | | \$7,857.13 | CT 25049341 |
| Central Coast Party Factory LLC | Rental of three inflatables to include | \$2,616.00 | |
| | | \$2,616.00 | CT 25049342 |
| Coast Clutch & Brake Supply | Hose Assy per Invoice 173615 | \$39.25 | |
| | | \$39.25 | CT 25049343 |
| Custom Colors Auto Body Supplies, Inc. | Instructional Supplies for Auto Body | \$229.72 | |
| | Instructional Supplies for Auto Body | \$214.28 | |
| | Instructional Supplies for Auto Body | \$68.96 | |
| | | \$512.96 | CT 25049344 |
| Cut-Rate Batteries LLC | Kenwood KW21C1-A Battery | \$335.00 | |
| | | \$335.00 | CT 25049345 |
| Pedro De La Palma | Rental of White Rectangular Tablecloths | \$183.60 | |
| | | \$183.60 | CT 25049346 |
| Earth Systems Pacific | Material, Inspection Testing Services for LVC EV | \$1,150.28 | |
| | Material, Inspection Testing Services for LVC EV | \$1,504.72 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-------------------------------|--|--------------------|-------------|
| | | \$2,655.00 | CT 25049347 |
| Vicki Edralin | Services to provide event planning and day of | \$14,500.00 | |
| | | \$14,500.00 | CT 25049348 |
| Engel and Gray Inc | BIN Rental-March per Invoice 43X00002 | \$94.86 | |
| | | \$94.86 | CT 25049349 |
| Kim Ensing | Reimbursement--Lodging for Tyson Aye--2024 NABC | \$1,268.29 | |
| | | \$1,268.29 | CT 25049350 |
| Federal Express Corp | Mailings for Acct #1104-8488 | \$13.71 | |
| | | \$13.71 | CT 25049351 |
| Fisher Scientific Co Llc | Science Lab Supplies July 1, 2023-May 31, 2024 | \$374.21 | |
| | Supplies for the Chem Labs, 12-7-23 thru 05-31-24. | \$98.67 | |
| | | \$472.88 | CT 25049352 |
| Floriano's Mexican Food, Inc. | Food Purchase for Launch to College Event at | \$546.20 | |
| | | \$546.20 | CT 25049353 |
| Follett Heg - Ahc Bookstore | CTE Library Books | \$3,002.04 | |
| | | \$3,002.04 | CT 25049354 |
| | Phoenix Scholars Spring 2024 Book Vouchers for | \$1,106.69 | |
| | | \$1,106.69 | CT 25049355 |
| Elianette Foubi | Fine Arts Presentation and Travel Expenses, Event | \$3,392.36 | |
| | | \$3,392.36 | CT 25049356 |
| Future Leaders Of America | LATINO LEGACY AWARDS - GOLD SPONSOR | \$2,500.00 | |
| | | \$2,500.00 | CT 25049357 |
| Global Industrial Equipment | Global Industrial 4 Shelf, Item B2297191, | \$225.06 | |
| | Global Industrial Double Rivet Beam, Item 160CP21 | \$74.91 | |
| | Shipping and Handling Charges | \$122.88 | |
| | | \$422.85 | CT 25049358 |
| Grainger Inc. | Breaker Lockout, Pkg 6 | \$33.37 | |
| | Rain Drip Guard, 76 in. L. | \$46.33 | |
| | | \$79.70 | CT 25049359 |
| Diana Greer | Speaking Fees & Travel Expenses for the 2nd Annual | \$250.00 | |
| | | \$250.00 | CT 25049360 |
| Hardy Diagnostics | Science Lab Supplies July 1, 2023-May 31, 2024 | \$110.71 | |
| | | \$110.71 | CT 25049361 |
| Home Depot | Operational Supplies 07-06-23 to 05-31-24 | \$210.49 | |
| | Maintenance Supplies - LVC , 7-1-23 thru 5-31-24 | \$11.79 | |
| | Maintenance Supplies - LVC , 7-1-23 thru 5-31-24 | \$41.35 | |
| | Maintenance Supplies - LVC , 7-1-23 thru 5-31-24 | \$23.10 | |
| | Operational Supplies for Fire Academy | \$87.85 | |
| | Operational Supplies for Fire Academy | \$26.94 | |
| | Operational Supplies for Fire Academy | \$43.43 | |
| | Operational Supplies for Fire Academy | \$39.11 | |
| | Instructional Supplies for Fire Technology | \$527.75 | |

Allan Hancock College

Warrant Register

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Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|---|---|-------------------|-------------|
| Home Depot | Operational supplies for Fire Academy | \$42.95 | |
| | Operational supplies for Fire Academy | \$118.45 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$6.25 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$27.70 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$45.48 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$75.10 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$19.21 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$47.03 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$12.70 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$108.68 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$114.19 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$31.87 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$56.30 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$31.80 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$93.88 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$22.17 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$355.40 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$123.37 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$232.92 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$46.13 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$97.49 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$9.33 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$18.94 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$31.32 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$383.43 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | (\$299.89) | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$18.42 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$155.75 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$417.34 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$8.13 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$74.86 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$25.36 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | \$75.55 | |
| | Maintenance Supplies - SM, 11-1-23 thru 5-31-24 | (\$32.59) | |
| | Contractor Express Cabinets | \$477.42 | |
| | Arlington Vessel Blue Plywood Shaker Stock Sink | \$520.91 | |
| | Arlington Vessel Blue Plywood Shaker Stock | \$466.54 | |
| | Arlington Vessel Blue Plywood Shaker Stock | \$748.20 | |
| | Arlington Vessel Blue Plywood Shaker Stock | \$433.91 | |
| | Arlington Vessel Blue Plywood Shaker Stock | \$530.70 | |
| | Arlington Vessel Blue Plywood Shaker Stock | \$433.91 | |
| | Operational supplies for Fire Academy | \$184.93 | |
| | Operational supplies for Fire Academy | \$814.54 | |
| | Dewalt Surface Cleaner per Invoice 8514745 | \$162.04 | |
| | Dewalt Black and Gold Drill Bits (15 pc) | \$10.84 | |
| | MKE Shockwave Impact Bit Set (25 pc) | \$17.37 | |
| | Operational supplies for Fire Academy | (\$184.93) | |
| | | \$8,223.21 | |
| Horizon Mechanical Contractors of CA | Bldg. N Boiler Testing and Tune-up | \$780.00 | CT 25049362 |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--------------------------------------|--|-------------------|-------------|
| Horizon Mechanical Contractors of CA | Travel (2 Trips) | \$1,170.00 | |
| | | \$1,950.00 | CT 25049363 |
| Knorr Systems International | Enduro Turboclean Robotic Vacuum | \$8,689.13 | |
| | | \$8,689.13 | CT 25049364 |
| Koehler Plumbing Inc | Repair Gas Leak @ Bldg. I - Child Care Center | \$1,140.51 | |
| | Labor Charges | \$1,496.00 | |
| | Equipment to Install Shut-Off, Concrete Valve Box | \$1,115.49 | |
| | | \$3,752.00 | CT 25049365 |
| La Tapatia Bakery | Food Purchase for Counseling Divisional Meeting | \$42.50 | |
| | Food Purchase for Spring 2024 Workshops: "Cafecito | \$60.00 | |
| | | \$102.50 | CT 25049366 |
| Laboratory Devices Company | F.C. Brass Tensile- Flat Sheared, Item #TBF360S. | \$203.91 | |
| | 7075-6' Tensile Flat Sheared, Item #TAF775S | \$62.54 | |
| | 6061-T6 6" Tensile Flat Sheared, Item #TAF661S | \$137.57 | |
| | 3003-H14 6" Tensile Flat Sheared, Item #TAF303S | \$62.54 | |
| | C1010 Tensile Flat Sheared, Item #TSF10S | \$358.88 | |
| | Freight | \$43.50 | |
| | | \$868.94 | CT 25049367 |
| Lakeshore Learning Materials | Operational Supplies for Children's Center per | \$5,370.83 | |
| | | \$5,370.83 | CT 25049368 |
| Lazer Broadcasting Corp | 30-second AD LVC 25th Anniversary Celebration | \$150.00 | |
| | | \$150.00 | CT 25049369 |
| Leading From Within | LCI Program - Leading for Community Impact Program | \$2,750.00 | |
| | | \$2,750.00 | CT 25049370 |
| Liebert Cassidy Whitmore | Legal services for Student Services; | \$1,698.50 | |
| | | \$1,698.50 | CT 25049371 |
| Life-Assist Inc | Life Intraosseous Infusion | \$895.62 | |
| | DUKAL CombineABD Pad, 8x10 | \$16.41 | |
| | Baxter Sterile Water, 500ml; Item# SL7113 | \$33.41 | |
| | Baxter .9% Sodium Chloride 1000ml; Item# SL7124 | \$22.45 | |
| | Laerdal STIFNECK Adjustable PEDI Collar | \$20.60 | |
| | Yellow Emergency Blanket; Item# BS6 | \$13.75 | |
| | GRAHAM MegaMover Portable Transport Unit | \$59.30 | |
| | POSEY Limb Holder, Quick Release Foam Cuff | \$36.71 | |
| | B Braun IV Set 2-Ultrasite, 15 drop; Item# IV1150M | \$137.73 | |
| | B Braun IV Set, Ultrasite/Preslit, 60 drop | \$114.46 | |
| | Sodium Chloride IV Solution, 0.9%, Baxter, 1000 ml | \$118.77 | |
| | AMBU Disposable PEEP Valve, 22mm adapter | \$77.64 | |
| | StarLite Squared Eyewear, Clear Lens | \$48.35 | |
| | | \$1,595.20 | CT 25049372 |
| Linde Gas & Equipment Inc. | Science Lab Supplies July 1, 2023-May 31, 2024 | \$153.79 | |
| | Instructional Supplies for WLDT Program | \$1,664.14 | |
| | Instructional Supplies for WLDT Program | \$815.55 | |
| | Instructional Supplies for WLDT Program | \$705.77 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------|--|-------------------|-------------|
| | | \$3,339.25 | CT 25049373 |
| Lowes | Instructional Supplies: | \$40.71 | |
| | Instructional Supplies: | \$14.79 | |
| | Instructional Supplies: | \$43.34 | |
| | Instructional Supplies: | \$78.40 | |
| | Instructional Supplies: | \$308.05 | |
| | Instructional Supplies | \$102.19 | |
| | Instructional supplies and materials 4/15-5/31/24 | \$243.27 | |
| | | \$830.75 | CT 25049374 |
| Unique Martinez | Rising Scholars Fresno, CA | \$367.81 | |
| | | \$367.81 | CT 25049375 |
| McMaster-Carr Supply Co. | MT Instructional Supplies 3.27.24-5.31.24 | \$1,211.17 | |
| | | \$1,211.17 | CT 25049376 |
| Mercury Medical | Airtraq A390 Wifi Camera Kit | \$1,033.13 | |
| | Airtraq SP Regular Size 3 Blue Color E/T Tube | \$171.83 | |
| | Airtraq SP Small Size 2 Green Color E/T Tube | \$171.83 | |
| | Airtraq SP Pediatric Size 1 DEMO Purple Color E/T | \$85.91 | |
| | Airtraq SP Infant Size 0 DEMO Grey Color E/T Tube | \$85.91 | |
| | shipping | \$16.53 | |
| | | \$1,565.14 | CT 25049377 |
| Mission Linen Supply | Laundry Services for Autobody Program | \$21.65 | |
| | Laundry Services for Auto Tech Program | \$34.60 | |
| | Uniform Services and Towels, 7-01-23 thru 6-30-24 | \$43.70 | |
| | Uniform Services and Towels, 7-01-23 thru 6-30-24 | \$43.70 | |
| | Uniform Services and Towels, 7-01-23 thru 6-30-24 | \$43.70 | |
| | Uniform Services and Towels, 7-01-23 thru 6-30-24 | \$43.70 | |
| | Uniform Services and Towels, 7-01-23 thru 6-30-24 | \$43.70 | |
| | Uniform Services and Towels, 7-01-23 thru 6-30-24 | \$43.70 | |
| | Uniform Services and Towels, 7-01-23 thru 6-30-24 | \$43.70 | |
| | | \$362.15 | CT 25049378 |
| NCS Pearson Inc | CAI Enhanced Mail-In Response Booklet/Profile Rept | \$4,850.00 | |
| | Freight | \$212.06 | |
| | | \$5,062.06 | CT 25049379 |
| NewsChannel12 CBS | 30 Second CTE Ad Super Bowl Special | \$1,200.00 | |
| | | \$1,200.00 | CT 25049380 |
| Niles Biological | Instructional supplies for Biology labs | \$55.79 | |
| | Instructional supplies for Biology labs | \$24.79 | |
| | | \$80.58 | CT 25049381 |
| ODP Business Solutions LLC | OPERATIONAL SUPPLIES - JULY 2023-MAY 2024 | \$70.68 | |
| | OPERATIONAL SUPPLIES - JULY 2023-MAY 2024 | \$54.34 | |
| | OPERATIONAL SUPPLIES - JULY 2023-MAY 2024 | \$13.78 | |
| | OPERATIONAL SUPPLIES - JULY 2023-MAY 2024 | \$11.20 | |
| | Office Supplies for General Counseling | \$65.28 | |
| | Office Supplies for General Counseling | \$20.87 | |
| | Office Supplies for General Counseling | \$105.80 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------|--|-------------------|---------|
| ODP Business Solutions LLC | Operational Supplies for Industrial Technology | \$333.29 | |
| | Office Operational Supplies - 8-21-23 to 5-31-24 | \$56.48 | |
| | Office Operational Supplies - 8-21-23 to 5-31-24 | \$56.48 | |
| | Office and Operational Supplies for ET | \$10.93 | |
| | Office and Operational Supplies for ET | \$492.32 | |
| | INSTRUCTIONAL SUPPLIES 04-10-24 TO 05-31-24 | \$496.49 | |
| | CHC CalFresh Grant: Outreach PPE Supplies, | \$202.45 | |
| | CHC CalFresh Grant: Outreach PPE Supplies, | \$64.58 | |
| | Sharpie #2202337 | \$18.64 | |
| | Liquid Paper #254089 | \$4.63 | |
| | Staples #320960 | \$5.14 | |
| | 11x17 Copy Paper #593467 | \$19.56 | |
| | Index tabs #475144 | \$2.41 | |
| | Manila file folders #543280 | \$14.99 | |
| | Operational Supplies for Industrial Technology | (\$50.79) | |
| | Office Supplies 7-1-23 thru 5-31-24 | \$7.10 | |
| | Office Supplies 7-1-23 thru 5-31-24 | \$74.57 | |
| | Office Supplies 7-1-23 thru 5-31-24 | \$174.46 | |
| | Instructional Supplies for EMS | \$86.46 | |
| | CHC Grant Outreach Supplies: 1/03/24 - 5/31/24 | \$63.89 | |
| | Office Supplies for General Counseling | \$75.77 | |
| | School supplies for Rising and Phoenix Scholars: | \$30.00 | |
| | School supplies for Rising and Phoenix Scholars: | \$29.99 | |
| | School supplies for Rising and Phoenix Scholars: | \$32.17 | |
| | School supplies for Rising and Phoenix Scholars: | \$32.17 | |
| | School supplies for Rising and Phoenix Scholars: | \$18.36 | |
| | School supplies for Rising and Phoenix Scholars: | \$18.36 | |
| | Instructional supplies 12/15/2023 - 5/31/2024 | \$82.28 | |
| | Office Supplies: 2/15/24 - 5/31/24 | \$59.36 | |
| | Office Supplies: 2/15/24 - 5/31/24 | \$41.30 | |
| | Office Supplies: 2/15/24 - 5/31/24 | \$39.14 | |
| | Instructional Supplies For Instructors | \$230.72 | |
| | Office Supplies for Student Navigators | \$57.71 | |
| | Office Supplies from 7-1-23 to 5-31-24 | \$341.58 | |
| | Office Supplies for General Counseling | \$124.42 | |
| | Office Supplies from 7-1-23 to 5-31-24 | \$140.67 | |
| | School supplies for Rising and Phoenix Scholars: | \$12.28 | |
| | School supplies for Rising and Phoenix Scholars: | \$12.28 | |
| | Office Supplies for General Counseling | \$45.01 | |
| | Office Supplies for General Counseling | \$76.10 | |
| | Office Supplies for General Counseling | \$540.25 | |
| | Instructional Supplies for EMS | \$14.13 | |
| | Operational Supplies for AT: 11/15/23 - 5/31/24 | \$59.36 | |
| | OFFICE-OPERATIONAL SUPPLIES, 8-4-2023 TO 5-31-2024 | \$1,179.05 | |
| | Office and Operational Supplies for ET | \$27.72 | |
| | | \$5,796.21 | |
| Old Town Shirt Factory | District - The Concert Tee | \$542.66 | |
| | District - The Concert Tee, Deep Royal, Item | \$125.93 | |
| | Port Authority - Core Classic Pique Polo, | \$152.49 | |
| | Port Authority - Core Classic Pique Polo | \$39.11 | |

CT 25049382

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|---------------------------------|--|--------------------|-------------|
| | | \$860.19 | CT 25049383 |
| Otter.ai, Inc | Otter Business | \$9,630.00 | |
| | Premier Support | \$963.00 | |
| | | \$10,593.00 | CT 25049384 |
| OverDrive, Inc | LICENSING AND HOSTING, FEB 2024 TO JAN 2025 | \$750.00 | |
| | | \$750.00 | CT 25049385 |
| Pasco Scientific | Prec Diffraction Slit, item OS-8453, Quote #186048 | \$292.54 | |
| | Heat Engine Accessory, TD-8581A | \$179.44 | |
| | Longitudinal Wave Spring, WA-9401 | \$75.04 | |
| | 3-Step Pulley, CI-6693 | \$61.99 | |
| | Heat Engine & Gas Law Apparatus, TD-8572A | \$975.49 | |
| | Dynamics Track Spring set, ME-8999 | \$137.03 | |
| | Harmonic Springs (8 pack), ME-9803B | \$76.13 | |
| | Braided Physics string, SE-8050 | \$114.19 | |
| | Yellow String (2 pack), ME-9876 | \$26.10 | |
| | Charge Field Mapper, ES-9060 | \$406.73 | |
| | Shipping | \$26.10 | |
| | | \$2,370.78 | CT 25049386 |
| Patterson Veterinary Supply Inc | Instructional Supplies per Proposal #50020912 | \$23.23 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$19.73 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$19.73 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$117.18 | |
| | Inst. Supplies VET TECH per attach quote 50019312 | \$236.76 | |
| | | \$416.63 | CT 25049387 |
| Joseph Payne | Piano tuning and repair (LVC) 4/8/24 | \$560.00 | |
| | | \$560.00 | CT 25049388 |
| Pharmedix | Prescription Medication July 1 2023 - May 31 2024 | \$181.75 | |
| | | \$181.75 | CT 25049389 |
| Adelina Pozos | Reimbursement for purchase of SkillsUSA | \$43.48 | |
| | | \$43.48 | CT 25049390 |
| Premier Water Management, LLC | Monthly Water Treatment, Santa Maria Campus | \$197.90 | |
| | Monthly Water Treatment, Lompoc Campus | \$246.20 | |
| | | \$444.10 | CT 25049391 |
| Proquest Llc | LIBRARY BOOKS, 2-6-24 TO 5-31-24 | \$1,364.79 | |
| | | \$1,364.79 | CT 25049392 |
| R&M Diesel Service & Towing LLC | RM Labor for Truck Driving Class | \$1,012.03 | |
| | RM Diesel Parts for Truck Driving Class | \$370.28 | |
| | | \$1,382.31 | CT 25049393 |
| Radiation Detection Co | Postage for Badges Received | \$37.00 | |
| | | \$37.00 | CT 25049394 |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|--|--|--------------------|-------------|
| Ran Graphics Inc | Printing of 6x11 two-sided postcards for 2024 | \$4,762.84 | |
| | Delivery freight charges | \$500.00 | |
| | Preparation for standard bulk mailing | \$1,396.29 | |
| | | \$6,659.13 | CT 25049395 |
| Rapsodo, Inc | Baseball S24 Rapsodo Team Membership Renewal | \$505.00 | |
| | Baseball S24 Rapsodo Team Membership Renewal | \$995.00 | |
| | | \$1,500.00 | CT 25049396 |
| Safescan US Inc | Safescan 6165 Money Counting Scale | \$303.41 | |
| | | \$303.41 | CT 25049397 |
| Safety-Kleen Systems, Inc | Chemistry Fee, Part No. 100005 | \$91.68 | |
| | Recovery Fee, Part No. 100030 | \$152.62 | |
| | E-Manifest Fee, Part No. 100065 | \$27.00 | |
| | Gastec Aqueous PW Sample Tube | \$19.58 | |
| | 30G Parts Washer, LG-Aqueous | \$321.70 | |
| | 30G Parts Washer, LG-Aqueous | \$321.70 | |
| | 30G Parts Washer, LG-Aqueous | \$321.68 | |
| | | \$1,255.96 | CT 25049398 |
| San Luis Obispo County Community College District | Cost-Reimbursement Subaward Agreement for | \$2,355.83 | |
| | | \$2,355.83 | CT 25049399 |
| Santa Maria Valley Chamber of Commerce | Santa Maria Valley Chamber of Commerce | \$932.40 | |
| | | \$932.40 | CT 25049400 |
| Save Mart Supermarkets | Food Supplies for Children's Center: | \$329.34 | |
| | Food Supplies for Children's Center: | \$376.30 | |
| | Food Supplies for Children's Center: | \$341.72 | |
| | | \$1,047.36 | CT 25049401 |
| Jessica Scarffe | Reimbursement for LibreTexts (5) OER textbooks, | \$350.94 | |
| | | \$350.94 | CT 25049402 |
| Secure Content Solutions Inc | Sophos Cloud Endpoint with Intercept X | \$2,518.66 | |
| | Sophos Cloud Endpoint with Intercept X | \$13,621.37 | |
| | Sophos Cloud Server with Intercept X Renewal | \$3,642.86 | |
| | | \$19,782.89 | CT 25049403 |
| Sehi Computer Products Inc. | HPE Foundation Care (24x7) Service - EduR | \$4,542.00 | |
| | R8Q71A - HPE Aruba CX 6200M (36G) 12SR5 | \$49,315.95 | |
| | | \$53,857.95 | CT 25049404 |
| SiteOne Landscape Supply, LLC | Turface Quick Dry, 50 LB. per Inv 139684472-001 | \$645.58 | |
| | | \$645.58 | CT 25049405 |
| SLO Safe Ride | Transportation Services for UCLA Campus Tour & Fuel surcharge | \$3,400.00 | |
| | | \$32.95 | |
| | | \$3,432.95 | CT 25049406 |
| Smart & Final | Lunch Locker for Spring 2024, 2/8/24 - 5/31/24 | \$696.90 | |
| | Snacks, Beverages, Party Supplies for Men's | \$344.40 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------------|--|--------------------|-------------|
| Smart & Final | Snacks, Beverages, Party Supplies for Men's | \$203.00 | |
| | Food & Drink Supplies for MESA/STEM Student | \$247.08 | |
| | Custodial Supplies, 07-01-23 thru 05-31-24 | \$324.96 | |
| | Bulldog Bites- Food Supplies Fall 2023 | \$757.77 | |
| | Lunch Locker for Spring 2024, 2/8/24 - 5/31/24 | \$759.99 | |
| | Snacks, Beverages, Party Supplies for Men's | \$152.43 | |
| | Snacks, Beverages, Party Supplies for Men's | \$355.00 | |
| | | \$3,841.53 | CT 25049407 |
| | Food Purchase for Culinary Arts, 3/12/24 - 5/31/24 | \$597.84 | |
| | | \$597.84 | CT 25049408 |
| Snap-On Industrial | 120V Solder Kit | \$519.35 | |
| | Precision Low Amp Probe | \$850.93 | |
| | | \$1,370.28 | CT 25049409 |
| Spectrum Reach | Digital Geofencing and OTT TV Campaign | \$1,600.00 | |
| | | \$1,600.00 | CT 25049410 |
| Sport & Cycle Team Athletics Inc | Molten NCAA Super Touch Volleyball #IV58L-N. | \$897.03 | |
| | Shipping | \$68.18 | |
| | | \$965.21 | CT 25049411 |
| Sterling Communications | Item #AXP505UT Digital/Analog Port | \$976.58 | |
| | Item #AAH11YDC9JC2AN Motortrbo R2 UHF | \$2,610.01 | |
| | | \$3,586.59 | CT 25049412 |
| Strata Information Group | Banner DBA Consulting & Support, SOW195-DBASPPT, | \$7,548.75 | |
| | Functional Technical Support for Degree Works, | \$2,880.00 | |
| | Banner Student Accounts Receivables Consulting and | \$701.25 | |
| | Banner Financial Aid Consulting and Staff | \$9,982.50 | |
| | | \$21,112.50 | CT 25049413 |
| The Lincoln Electric Company | Instructional Supplies for WLDT Program | \$2,298.25 | |
| | Instructional Supplies for WLDT Program | \$66.81 | |
| | Instructional Supplies for WLDT Program | \$24.59 | |
| | | \$2,389.65 | CT 25049414 |
| Thule Inc | KEYBP1116 Backpack, Black | \$10,376.71 | |
| | | \$10,376.71 | CT 25049415 |
| Tri County Office Furniture | Furniture for new Student Health Center per | \$11,418.31 | |
| | | \$11,418.31 | CT 25049416 |
| TurnKey Energy | Electrical Vehicles Charging Stations | \$51,403.00 | |
| | | \$51,403.00 | CT 25049417 |
| Uline Inc | Bindery Items and Foamboard | \$56.04 | |
| | Bindery Items and Foamboard | \$739.45 | |
| | | \$795.49 | CT 25049418 |
| United Parcel Service | UPS Charges, 7-1-23 thru 6-30-24, Account | \$32.90 | |
| | | \$32.90 | CT 25049419 |
| United Refrigeration Inc | Walk-In Evaporator, Trenton TPLP106MAS1DR2 | \$1,423.73 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|---|--|--------------------|-------------|
| United Refrigeration Inc | Condensing Unit, Trenton TEZA008H8HS2DB | \$3,448.26 | |
| | | \$4,871.99 | CT 25049420 |
| Valley Glass & Mirror Co | 10"X10"X1/4" THICK CLEAR ANNEALED GLASS WITH | \$2,850.00 | |
| | | \$2,850.00 | CT 25049421 |
| Terry Vassey | Reimbursement for Misting System for student green | \$205.51 | |
| | | \$205.51 | CT 25049422 |
| Ventura County Community College District | Cost-Reimbursement Subaward Agreement for | \$8,348.34 | |
| | Cost-Reimbursement Subaward Agreement for | \$4,386.93 | |
| | | \$12,735.27 | CT 25049423 |
| VWR International | Instructional Supplies for Biology labs | \$116.97 | |
| | Instructional Supplies for Biology labs | \$26.58 | |
| | Instructional Supplies for Biology labs | \$53.66 | |
| | Instructional Supplies for Biology labs | \$50.49 | |
| | Instructional Supplies for Biology labs | \$38.18 | |
| | Instructional Supplies for Biology labs | \$23.20 | |
| | | \$309.08 | CT 25049424 |
| Ward's Science Inc | Instructional Supplies for the ENVT Program | \$260.47 | |
| | | \$260.47 | CT 25049425 |
| Wex Bank | Gas Credit Card Purchases, 04-01-24 thru 6-30-24 | \$308.32 | |
| | | \$308.32 | CT 25049426 |
| Yankee Book Peddler Inc | LVC Library books 9.14.23 - 5.31.24 | \$47.19 | |
| | LVC Library books 10/9/23 - 5/31/24 | \$111.06 | |
| | BOOKS FOR SM LIBRARY, 2-6-24 TO 5-31-24 | \$462.96 | |
| | BOOKS FOR SM LIBRARY, 2-6-24 TO 5-31-24 | \$278.52 | |
| | | \$899.73 | CT 25049427 |
| Heidy Alvarado | Manual Refund Submitted | \$1,849.00 | |
| | Manual Refund Submitted | \$924.00 | |
| | | \$2,773.00 | CT 25049428 |
| Junkaytlee Anselmo | Manual Refund Submitted | \$1,386.00 | |
| | | \$1,386.00 | CT 25049429 |
| Annalisa Bartlow | Manual Refund Submitted | \$1.00 | |
| | | \$1.00 | CT 25049430 |
| Hannah Covarrubias | Manual Refund Submitted | \$28.00 | |
| | | \$28.00 | CT 25049431 |
| Raymond Crisostomo | Manual Refund Submitted | \$51.00 | |
| | | \$51.00 | CT 25049432 |
| Shane Garcia-Segovia | Manual Refund Submitted | \$462.00 | |
| | | \$462.00 | CT 25049433 |
| Jon Kolostian | Manual Refund Submitted | \$193.00 | |
| | | \$193.00 | CT 25049434 |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|----------------------------------|--|---------------------|-------------|
| Tracy Lippe | Manual Refund Submitted | \$143.00 | |
| | | \$143.00 | CT 25049435 |
| Jennifer Lopez | Manual Refund Submitted | \$237.00 | |
| | | \$237.00 | CT 25049436 |
| Mary Martinez | Manual Refund Submitted | \$500.00 | |
| | | \$500.00 | CT 25049437 |
| Julie Rose | Manual Refund Submitted | \$46.00 | |
| | | \$46.00 | CT 25049438 |
| Yamili Sanchez | Manual Refund Submitted | \$2.00 | |
| | | \$2.00 | CT 25049439 |
| Salvador Vela | Manual Refund Submitted | \$905.00 | |
| | | \$905.00 | CT 25049440 |
| Judas Wheeler | Manual Refund Submitted | \$115.66 | |
| | | \$115.66 | CT 25049441 |
| David Zagada | Manual Refund Submitted | \$250.00 | |
| | | \$250.00 | CT 25049442 |
| Apple Inc. | REISSUE OF CANCELLED WARRANT | \$1,939.66 | |
| | | \$1,939.66 | CT X2504789 |
| CA School Employees Association | REISSUE OF CANCELLED WARRANT 25047904 | \$8,897.59 | |
| | | \$8,897.59 | CT X2504790 |
| AHC - District Trust Fund | REISSUE OF CANCELLED WARRANT 25047881 | \$200.00 | |
| | | \$200.00 | CT X5047881 |
| AHC Foundation | REISSUE OF CANCELLED WARRANT 25047882 | \$3,410.96 | |
| | | \$3,410.96 | CT X5047882 |
| Apple Inc. | REISSUE OF CANCELLED WARRANT 25047893 | \$1,939.66 | |
| | | \$1,939.66 | CT X5047893 |
| Assoc CA Community College Admin | REISSUE OF CANCELLED WARRANT | \$129.87 | |
| | | \$129.87 | CT X5047896 |
| C.S.E.A. Chapter 251 Dues - AHC | REISSUE OF CANCELLED WARRANTS 25047901 | \$475.00 | |
| | | \$475.00 | CT X5047901 |
| C.S.E.A. Victory Club | REISSUE OF CANCELLED WARRANT 25047902 | \$142.00 | |
| | | \$142.00 | CT X5047902 |
| CalPERS 457 Plan | REISSUE OF CANCELLED WARRANT 25047907 | \$3,300.00 | |
| | | \$3,300.00 | CT X5047907 |
| Envoy Plan Services Inc. | REISSUE OF CANCELLED WARRANTS 25047917 | \$128,574.08 | |
| | | \$128,574.08 | CT X5047917 |
| FACCC Fac Assoc CA Comm | REISSUE OF CANCELLED WARRANT 25047918 | \$264.00 | |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024

Bank Code: CT

| Vendor Name | Description | Amount | Warrant |
|-----------------------------|---------------------------------------|-------------------|----------------|
| Colleges | | <u>\$264.00</u> | CT X5047918 |
| Faculty Association of AHCC | REISSUE OF CANCELLED WARRANT 25047919 | \$7,127.08 | |
| | | <u>\$7,127.08</u> | CT X5047919 |
| Franchise Tax Board | REISSUE OF CANCELLED WARRANT 25047926 | \$973.70 | |
| | | <u>\$973.70</u> | CT X5047926 |

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024
Bank Code: CT

Fund and Reversal Summary

Totals By Fund:

| | |
|---|----------------|
| Total for General Fund 9410 | \$3,621,317.11 |
| Total for Bond Interest & Redemption Fund 9421 | \$0.00 |
| Total for Child Development Fund 9433 | \$20,363.31 |
| Total for Capital Outlay Project Fund 9441 | \$599,009.22 |
| Total for General Obligation Bond Fund 9447 | \$107,684.90 |
| Total for Dental Self-Insurance Fund 9461 | \$58,858.00 |
| Total for Self-Insurance Health Exam Fund 9462 | \$0.00 |
| Total for Self-Insurance, Property, & Liability Fund 9463 | \$0.00 |
| Total for Post-Employment Benefits Fund 9469 | \$0.00 |
| Total for Student Body Center Fee Trust Fund 9473 | \$0.00 |

Allan Hancock College

Warrant Register

Check Dates from 4/1/2024 to 4/30/2024
Bank Code: RC

| Vendor Name | Description | Amount | Warrant |
|--------------------|--|-----------------|----------------|
| Diana Greer | Speaking Fees & Travel Expenses for the 2nd Annual | \$300.00 | |
| | | \$300.00 | RC 40000252 |

| ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT | |
|--|--|
| April-24 | |
| ACRONYMS | |
| | |
| AC Designs | Air Conditioning Designs |
| ACTLA | Association of Colleges for Tutoring & Learning Assistance |
| AERA | American Engine Rebuilders Association |
| AHC - Part - Time Faculty Association | Allan Hancock College - Part Time Faculty Association |
| AHC- District Trust Fund | Allan Hancock College- District Trust Fund |
| AHC Foundation | Allan Hancock College Foundation |
| AHC-Auxiliary Corporation | Allan Hancock College - Auxiliary Corporation |
| B&B Steel | NO ACRONYM |
| B&H Photo | NO ACRONYM |
| BC Pumps Sales and Service | Bill Caldwell Pumps Sales and Service |
| C.S.E.A. Chapter 251 Dues AHC | California School Employees Association Chapter 251 Dues Allan Hancock College |
| C.S.E.A. Victory Club | California School Employees Association Victory Club |
| CACCRAO | California Association of Community College Records and Admissions Officers |
| CALM | Child Abuse Listening Mediation |
| CAL-OES | California Office of Emergency Services |
| CALSTRS | California State Teacher's Retirement System |
| CBS | Columbia Broadcasting System |
| CDW Government Inc | Computer Discount Warehouse Government Inc |
| CMF Consulting & Educational Services | Caren Marie Fernandez Consulting & Educational Services |
| DLR Group | Dana Larson Roubal Group |
| DMQ Catering | Doug Maria Quintana Catering |
| FACCC | Faculty Association of California Community Colleges |
| Faculty Association of AHCC | Faculty Association of Allan Hancock Community College |
| FOLLETT HEG-AHC | Follett Higher Education Group-Allan Hancock College |
| Global CTI Group, Inc | Global Computer Telephony Integration Group, Inc |
| IPS Group INC | International Parking Systems |
| J B DEWAR | NO ACRONYM |
| KeithRN | NO ACRONYM |
| LN Curtis & Sons | NO ACRONYM |
| NCS Pearson | National Computer Systems Pearson |
| ODP Business Solutions, LLC | Office Depot Business Solutions, LLC |
| PARS | Public Agency Retirement System |
| Part Time Faculty AHC-Member | Part Time Faculty Allan Hancock College Member |
| PERS | Public Employee Retirement System |
| PPG Architectural Finishes | Pittsburgh Paints & Glass Architectural Finishes |
| R&M Diesel Service & Towing LLC | NO ACRONYM |
| SISC III | Self Insured Schools of California |
| SLO Pest and Termite | San Luis Obispo Pest and Termite |
| SLO Safe Ride | San Luis Obispo Safe Ride |
| Splash N Dash | Splash and Dash |
| T-Mobile USA Inc | Telekom-Mobile USA Inc |
| UC | University of California (and its branches) |
| VIRTUAL VRI | Virtual Video Remote Interpreting |
| VTC Enterprises | Vocational Training Center Enterprises |
| VWR | Van Waters Rogers (Avantor Science) |
| WEX Bank | Wright Express Financial Services Corp |



CONSENT ITEM

| | |
|---|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of Employee Personnel Actions | Item Number: 11.B. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 6 |

BACKGROUND

In an effort to condense and streamline the information provided to the board of trustees and to eliminate the use of pronouns, the following personnel actions in the subsequent Excel document are recommended:

FISCAL IMPACT

The fiscal impact is included in the following pages.

RECOMMENDATION

Staff recommends that the board of trustees approve the following personnel actions as presented.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|

| Classified Staff - Appointments and Promotions | | | | | | | | |
|--|---|-------------|---|-------------------|---------|----------------|----------------|------------------------------|
| Name | Action | Assignment | Department or Division | Effective Date | Salary | Months and FTE | Reason/Comment | |
| 1 | Alspaw, Rena | appointment | supervisor, justice impacted student support programs | Student Services | 7/1/24 | 9-B (SS#40) | 12-FT | Replace Emily Garcia |
| 2 | Garcia, Monica | promotion | buyer | Business Services | 6/20/24 | 31-B | 12-FT | Replace Sandra Rodin |
| 3 | Polowy, Pamela | appointment | EOPS office services technician I | EOPS | 6/20/24 | 16-C | 12-FT | Replace Nancy Uvias Alcantar |
| Fiscal Impact 2023-2024 Fiscal Year | | | | | | | | |
| 1 | Transitioning Gang Inv.Youth (TIGY) Yr.2 and Rising Scholars Network Grant Yr.1 | | | | | | | \$ 3,459.00 |
| 2 | unrestricted general fund | | | | | | | \$ 2,774.00 |
| 3 | EOPS, CARE, CAFYES, and CalWORKS | | | | | | | \$ 2,059.00 |

| Classified Staff - Change of Status | | | | | | | | |
|-------------------------------------|--------------|-------------------------------------|------------------------------------|----------------|----------|---------------|----------------|--------------------|
| Name | Action | Assignment | Department or Division | Effective Date | From | To | Reason/Comment | |
| 1 | Medina, Juan | lateral transfer to vacant position | student success outreach/retention | Counseling | 07/01/24 | Financial Aid | Counseling | Per article 16.2.2 |
| Fiscal Impact 2023-2024 Fiscal Year | | | | | | | | |
| 1 | None | | | | | | | N/A |

| Classified Staff - Extra Work Assignment | | | | | | | | |
|--|---------------------------|----------------------------|--------------------------|-------------------|--------------------|---------------|----------|-------------|
| Regular classified staff members who work less than twelve months each year can be scheduled for an extra work assignment at their request. These assignments are scheduled in accordance with article 9, section 9.19, of the district's agreement with the California School Employees Association Allan Hancock College Chapter #251. The following employees have accepted an assignment, and the following schedule is recommended: | | | | | | | | |
| Name | Title | Department or Division | Employment Period | Maximum Hours | Maximum Days/Weeks | Hourly Salary | | |
| 1 | Neal, Crystal | tutorial center technician | Learning Resource Center | 07/01/24-07/31/24 | 37 | 4 | \$ 25.00 | |
| Fiscal Impact 2024-2025 Fiscal Year | | | | | | | | |
| 1 | unrestricted general fund | | | | | | | \$ 6,800.00 |

| Reclassification of Classified Bargaining Unit Positions | | | | | |
|--|------------------|--|-----------------------------|-----------|--------------|
| A reclassification task force was established in accordance with article 17 of the Agreement between the District and the California School Employees Association, Allan Hancock College Chapter #251 (CSEA). The reclassification task force committee conducted a reclassification review and made recommendations to the superintendent/president who concurred with their recommendations. This concludes the final reclassification task force process as it was negotiated out of the 2023-2026 successor agreement. The recommendations are as follows: | | | | | |
| Name | Assignment | Department or Division | Retroactive/Effective Date | New Range | |
| 1 | Aguayo, Benjamin | instructional assistant Mathematics | Mathematics | 07/01/24 | 24 |
| 2 | Deleon, Gregory | financial aid coordinator | Financial Aid | 07/01/24 | 33 |
| 3 | Karstrom, Tanya | Health and Sciences program specialist | Health and Sciences | 06/19/24 | 26 |
| 4 | Pirman, Deborah | curriculum analyst | Academic Affairs | 07/01/23 | 34 |
| 5 | Townsend, Julia | coordinator interpreting and communication systems | Learning Assistance Program | 07/01/24 | 13 (Exempt) |
| total fiscal impact | | | | | \$ 58,023.00 |

| Reclassification of Classified Management Positions | | | | | |
|---|-------------------|---|-------------------------------|-----------|----|
| Name | Assignment | Department or Division | Effective Date | New Range | |
| 1 | Becker, Laura | director, business services | Business Services | 07/01/24 | 10 |
| 2 | Blue, Janeal | assistant director, human resources & labor relations | Human Resources | 07/01/24 | 14 |
| 3 | Hooten, Jon | executive director, college advancement | College Advancement | 07/01/24 | 4 |
| 4 | Milbourne, Lauren | director, public affairs & communications | Public Affairs & Publications | 07/01/24 | 12 |
| 5 | Ramirez, Ruben | executive director, human resources & labor relations | Human Resources | 07/01/24 | 4 |

| Reclassification of Classified Management Positions (Continued) | | | | | | |
|---|---------------------------|---|------------------------|----------|----|------------|
| 6 | Robb, Stephanie | director, student engagement & community outreach | Student Activities | 07/01/24 | 16 | |
| 7 | Schwartz, Jennifer | managing director, PCPA | PCPA | 07/01/24 | 12 | |
| 8 | Seyfert, Keli | director, auxiliary accounting & student services | Auxiliary Accounting | 07/01/24 | 11 | |
| 9 | Specht, Andrew | executive director, information technology services | Information Technology | 07/01/24 | 4 | |
| 10 | Suarez, Maria | director, children's center | Children's Center | 07/01/24 | 17 | |
| Fiscal Impact 2024-2025 Fiscal Year | | | | | | |
| 1 | unrestricted general fund | | | | \$ | (3,412.00) |

| Classified Staff - Out-of-Class Assignments | | | | | | |
|--|---------------------------|---------------------------------|----------------------|-------------------|------|---|
| Special Note: Pursuant to Government Code 20480, effective January 1, 2018, employees may be limited to 960 hours of out-of-classification pay in a fiscal year. | | | | | | |
| Name | Assignment | Department or Division | Effective Dates | From | To | Reason/Comment |
| 1 | Mushegan, Kara | administrative assistant III | Academic Affairs | 05/01/24-06/30/24 | 27-E | 27-E, plus 5 percent During the recruitment of admin. assistant II |
| 2 | Drake, Anel | auxiliary accounting technician | Auxiliary Accounting | 07/01/24-06/30/25 | 23-F | 23-F, plus 5 percent Performing duties outside of job description |
| 3 | Ramirez Beas, Suria | auxiliary accounting specialist | Auxiliary Accounting | 07/01/24-06/30/25 | 29-B | 29-B, plus 5 percent Performing duties outside of job description |
| Fiscal Impact 2023-2024 and 2024-2025 Fiscal Year | | | | | | |
| 1 | unrestricted general fund | | | | \$ | 762.00 |
| 2 | unrestricted general fund | | | | \$ | 4,302.00 |
| 3 | unrestricted general fund | | | | \$ | 4,223.00 |

| Short-Term/On-Call, Substitutes, Professional Experts | | | | | |
|--|---------------------|----------------|-------------------------|-------------------|---|
| Special Note: The college hires short-term/on-call employees, substitutes, and professional experts exempt from classified service per Education Code Section 88003. The following appointments are contingent upon availability of funding and the ending date could change based on district need. | | | | | |
| ** Important Notice: New employees are not to begin working until clearance has been confirmed from the Human Resources office. | | | | | |
| Name | Action | Position Title | Dates | Hourly | Duties/Responsibilities |
| 1 | Ayers, Deanna | short-term | lifeguard | 06/17/24-06/30/25 | \$ 17.54 For instructional credit/non-credit courses |
| 2 | Becerra, Silvia | short-term | mental health counselor | 07/01/24-12/30/24 | \$ 54.00 Provide mental health counseling for students |
| 3 | Darwin, Elena | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 Event staff in Athletics Department |
| 4 | Diaz, Muriel | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 Event staff in Athletics Department |
| 5 | East, Cambria | short-term | program assistant V | 07/01/24-06/30/25 | \$ 26.00 Counseling Intern program to provide student support |
| 6 | Einem, Jeremy | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 Event staff in Athletics Department |
| 7 | Fichtner, Tristin | substitute | campus safety officer | 07/01/24-06/30/25 | \$ 17.54 Assist during employee absences and large events |
| 8 | Goble, Emelia | short-term | program assistant V | 07/01/24-06/30/25 | \$ 26.00 Provide academic counseling during the summer |
| 9 | Griffin, Joanne | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 Event staff in Athletics Department |
| 10 | Hall, Bailey | short-term | program assistant V | 06/10/24-06/30/24 | \$ 26.00 Provide academic counseling during the summer |
| 11 | Hall, Bailey | short-term | program assistant V | 07/01/24-06/30/25 | \$ 26.00 Counseling Intern program to provide student support |
| 12 | Hodges, Stephen | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 Event staff in Athletics Department |
| 13 | Huicochea, Annette | short-term | program assistant VI | 07/01/24-12/31/24 | \$ 36.00 Provide front-counter services in Community Education |
| 14 | Kichler, Buddy | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 Event staff in Athletics Department |
| 15 | Lagunas Villa Isela | short-term | program assistant IV | 05/28/24-06/30/24 | \$ 26.00 Provide assistance with transitioning students |
| 16 | Lopez, Isaiah | short-term | lifeguard | 06/17/24-06/30/25 | \$ 17.54 For instructional credit/non-credit courses |

| Short-Term/On-Call, Substitutes, Professional Experts (Continued) | | | | | | |
|---|------------------------------|-------------------|---------------------------------|--------------------------|-----------------|---|
| 17 | Lupo, Ed | substitute | campus safety officer | 07/01/24-06/30/25 | \$ 17.54 | Assist during employee absences and large events |
| 18 | Lutz, Lee | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 19 | Macias, Juan Diego | short-term | program assistant II | 07/01/24-06/30/25 | \$ 20.64 | Provide support to the CAN/TRIO Program |
| 20 | Marin, Alejandro | substitute | campus safety officer | 07/01/24-06/30/25 | \$ 17.54 | Assist during employee absences and large events |
| 21 | Martinez, Izabel | short-term | program specialist | 05/20/24-06/30/24 | \$ 24.00 | College Success Coach for Cal-SOAP |
| 22 | Martinez, Izabel | short-term | program specialist | 07/01/24-09/01/24 | \$ 24.00 | CAL-SOAP success coach |
| 23 | Medina Bustos, Angel | short-term | program assistant V | 05/28/24-06/30/24 | \$ 23.54 | Provide assistance with transitioning students |
| 24 | Montoya, Geraldine | short-term | program specialist | 07/01/24-06/30/25 | \$ 30.00 | Cal-SOAP C4C coordinator |
| 25 | Perez Santos, Kathleen | short-term | program specialist | 07/01/24-06/30/25 | \$ 30.00 | Cal-SOAP C4C coordinator |
| 26 | Pucciarelli, Adam | substitute | campus safety officer | 07/01/24-06/30/25 | \$ 17.54 | Assist during employee absences and large events |
| 27 | Ramirez, Ruby | short-term | program specialist | 07/01/24-09/01/24 | \$ 24.00 | CAL-SOAP success coach |
| 28 | Rehder, Hannah | short-term | lifeguard | 06/17/24-06/30/25 | \$ 17.54 | For instructional credit/non-credit courses |
| 29 | Relyea, Daniela | short-term | program specialist | 07/01/24-09/01/24 | \$ 24.00 | CAL-SOAP success coach |
| 30 | Robertson, Brandon | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 31 | Robertson, Kevin | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 32 | Rodriguez Gallardo, Patricia | short-term | program specialist | 07/01/24-06/30/25 | \$ 30.00 | Cal-SOAP database coordinator |
| 33 | Sebastiani, Dominic | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 34 | Silas, Carolyn | short-term | program assistant V | 07/01/24-06/30/25 | \$ 26.00 | Event staff in Athletics Department |
| 35 | Silas, Carolyn | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 36 | Terrones, Antoinette | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 37 | Varela, Gilbert | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 38 | Veal, Terry | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 39 | Veliz, Itzel | short-term | program specialist | 07/01/24-09/01/24 | \$ 24.00 | CAL-SOAP success coach |
| 40 | Verch, Gregory | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 41 | Vinnedge, Billy | short-term | program assistant III | 07/01/24-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 42 | Ackerman, Casey | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 43 | Bennet, Ian | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 44 | Bradley, Lauren | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 45 | Bull, Brian | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 46 | Capshaw, Charles | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 47 | Chaparro, Elizabeth | short-term | typewell transcriber III | 07/01/24-06/30/25 | \$ 45.00 | Transcribe for deaf and hard-of-hearing students |
| 48 | Cole, Carpenter | short-term | instructional aide III | 07/01/25-06/30/25 | \$ 19.34 | EMS, Fire, Law Enforcement Programs |
| 49 | Culliver, Vincent | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |

| Short-Term/On-Call, Substitutes, Professional Experts (Continued) | | | | | | |
|---|--------------------------------|------------|--------------------------|-------------------|----------|---|
| 50 | Densmore, Daniel | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 51 | Doerksen, Adam | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 52 | Felix, Devean | short-term | program specialist | 07/01/24-08/01/24 | \$ 18.00 | Assist the Math Department during the summer |
| 53 | Gabriel, Aubert | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 54 | Garcia, Eddie | short-term | program assistant III | 07/01/25-06/30/25 | \$ 19.34 | Event staff in Athletics Department |
| 55 | Garcia, Issac | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 56 | Giovanacci, Anthony | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 57 | Good, Kevin | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 58 | Gutierrez, Kelly Grace | short-term | program assistant V | 07/01/24-06/30/25 | \$ 26.00 | Provide assistance with programs in Counseling Department |
| 59 | Halucka, Frederick | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 60 | Halucka, Frederick | short-term | instructional aide V | 07/01/24-06/30/25 | \$ 26.00 | EMS, Fire, Law Enforcement Programs |
| 61 | Hart, Jordan | short-term | interpreter III | 07/01/24-06/30/25 | \$ 60.00 | Interpret for deaf and hard-of-hearing students |
| 62 | Higgins, Bailey | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 63 | Iniguez, Angel | short-term | program assistant VI | 07/01/24-12/31/24 | \$ 36.00 | Assist students in the Commercial Truck Driving Program |
| 64 | Janatsch, Bruce | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 65 | Janatsch, Max | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 66 | Kaufman, Morgan | short-term | typewell transcriber III | 07/01/24-06/30/25 | \$ 45.00 | Transcribe for deaf and hard-of-hearing students |
| 67 | Kelly, Tyler | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 68 | Kereakes-Soboslay, Christianne | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 69 | Klein, Andrew | short-term | instructional aide V | 07/01/24-06/30/25 | \$ 26.00 | EMS, Fire, Law Enforcement Programs |
| 70 | Lamonica, Nicholas | short-term | instructional aide V | 07/01/24-06/30/25 | \$ 26.00 | EMS, Fire, Law Enforcement Programs |
| 71 | Lockwood, Christopher | short-term | instructional aide V | 07/01/24-06/30/25 | \$ 26.00 | EMS, Fire, Law Enforcement Programs |
| 72 | Lopez, Elias | short-term | lifeguard | 06/17/24-06/30/25 | \$ 17.54 | For instructional credit/non-credit courses |
| 73 | Lucas, Carly | short-term | instructional aide V | 07/01/24-06/30/25 | \$ 26.00 | EMS, Fire, Law Enforcement Programs |
| 74 | Lyons, Vanessa | short-term | interpreter IV | 07/01/24-06/30/25 | \$ 63.00 | Interpret for deaf and hard-of-hearing students |
| 75 | Markley, John | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 76 | Martinez, Charles | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 77 | McTague, Brenndan | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 78 | Montgomery, Hugh | short-term | instructional aide V | 07/01/24-06/30/25 | \$ 26.00 | EMS, Fire, Law Enforcement Programs |
| 79 | Moore, Cody | short-term | interpreter I | 07/01/24-06/30/25 | \$ 45.00 | Interpret for deaf and hard-of-hearing students |
| 80 | Moore, John | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 81 | Murdoch, Timothy | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 82 | Nuno, Jacob | short-term | instructional aide V | 07/01/24-06/30/25 | \$ 26.00 | EMS, Fire, Law Enforcement Programs |

| Short-Term/On-Call, Substitutes, Professional Experts (Continued) | | | | | | |
|---|---------------------|------------|-----------------------|-------------------|----------|---|
| 83 | Pighetti, Anthony | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 84 | Pino, Josh | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 85 | Ramos, Anthony | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 86 | Ramos, Luis | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 87 | Riedel, Hannah | short-term | interpreter IV | 07/01/24-06/30/25 | \$ 63.00 | Interpret for deaf and hard-of-hearing students |
| 88 | Rodriguez, Jhony | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 89 | Rodriguez, Joel | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 90 | Santino, Taylor | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 91 | Santos, Kathleen | short-term | program specialist | 07/01/24-08/31/24 | \$ 30.00 | Cal-SOAP C4C coordinator |
| 92 | Schneppe, Elaine | short-term | interpreter IV | 07/01/24-06/30/25 | \$ 63.00 | Interpret for deaf and hard-of-hearing students |
| 93 | Strangfeld, Roberta | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |
| 94 | Thomas, Hughey | short-term | instructional aide V | 07/01/24-06/30/25 | \$ 26.00 | EMS, Fire, Law Enforcement Programs |
| 95 | Vassaur, Scott | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 96 | Villanueva, Connor | short-term | program specialist | 07/01/24-08/01/24 | \$ 18.00 | Assist the Math Department during the summer |
| 97 | Villanueva, Elijah | short-term | program specialist | 07/01/24-08/01/24 | \$ 18.00 | Assist the Math Department during the summer |
| 98 | Viss, Keana | short-term | instructional aide IV | 07/01/24-06/30/25 | \$ 23.54 | EMS, Fire, Law Enforcement Programs |
| 99 | Woody, Enos | short-term | instructional aide VI | 07/01/24-06/30/25 | \$ 36.00 | EMS, Fire, Law Enforcement Programs |

| Coaching Appointments and Stipends | | | | | |
|---|---------------------|-----------------|---------------------------|-------------------|---------------|
| Special Note: The college reserves the right to cancel any coaching appointment or to reassign the area of service. | | | | | |
| Name | Assignment | Sport | Effective Dates | Stipend | |
| 1 | Ashmore, Michael | head coach | Men & Women's Swimming | 08/01/24-06/01/25 | \$ 25,000.00 |
| 2 | Phillips, Megan | head coach | Women's Volleyball | 08/01/24-06/01/25 | \$ 20,000.00 |
| 3 | Senior, Robert | head coach | Women's Golf | 08/01/24-06/01/25 | \$ 15,000.00 |
| 4 | Vinnedge, Billy | head coach | Women's Soccer | 08/01/24-06/01/25 | \$ 20,000.00 |
| 5 | Vinnedge, Billy | head coach | Men's Soccer | 08/01/24-06/01/25 | \$ 20,000.00 |
| 6 | Youngblood, Steven | head coach | Men & Women Cross Country | 08/01/24-06/01/25 | \$ 15,000.00 |
| 7 | Cardinal, Nik | assistant coach | Baseball | 08/01/24-05/30/25 | \$ 10,000.00 |
| 8 | Hamilton, Alex | head coach | Men's Golf | 08/01/24-06/01/25 | \$ 15,000.00 |
| 9 | Harlow, Nick | assistant coach | Baseball | 08/01/24-05/30/25 | \$ 2,000.00 |
| 10 | Kahae, Saisha | assistant coach | Women's Volleyball | 07/15/24-12/05/24 | \$ 8,500.00 |
| 11 | Lord, Makayla | assistant coach | Women's Golf | 08/09/24-11/11/24 | \$ 3,000.00 |
| 12 | Sebastiani, Dominic | assistant coach | Baseball | 08/01/24-05/30/25 | \$ 15,000.00 |
| 13 | Wolter, Kenna | head coach | Men & Women Track & Field | 08/01/24-06/01/25 | \$ 25,000.00 |
| Fiscal Impact 2023-2024 Fiscal Year | | | | | |
| unrestricted general fund | | | | | \$ 193,500.00 |

| | |
|--|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends | Item Number: 11.C. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 24 |

BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT

Budgeted for the 2023-2024 and 2024-2025 fiscal years.

RECOMMENDATION

Staff recommends that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends.

| | |
|--|--------------------|
| Administrator Initiating Item: Robert Curry | Final Disposition: |
|--|--------------------|

**FULL-TIME FACULTY OVERLOAD ASSIGNMENTS
SPRING 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|-------------------|------------|---------------|--------------------|------------|
| Diaz, Cynthia | Assigned | COUN | Counseling-SM | .010 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|---|------------|---------------|-------------------------------|------------|
| EMERGENCY MEDICAL SERVICES PARAMEDIC | | | | |
| Pollack, Uri | 41746 | EMSP 353 | Paramedic Field internship | .132 |
| Raecyna, Connar | 41746 | EMSP 353 | Paramedic Field internship | .456 |
| Rouleau, Kati | 41746 | EMSP 353 | Paramedic Field internship | .110 |
| FIRE TECHNOLOGY | | | | |
| Baker, David | 40896 | FT 308 | Firefighter 1 Academy 1B | .155 |
| Baldwin, Colby | 40896 | FT 308 | Firefighter 1 Academy 1B | .059 |
| Burch, William | 40896 | FT 308 | Firefighter 1 Academy 1B | .147 |
| Camacho, Jeremy | 40896 | FT 308 | Firefighter 1 Academy 1B | .029 |
| Collins, Brandyn | 40896 | FT 308 | Firefighter 1 Academy 1B | .081 |
| Crotty, John | 40896 | FT 308 | Firefighter 1 Academy 1B | .118 |
| D'Andrea, Dana | 40896 | FT 308 | Firefighter 1 Academy 1B | .088 |
| Dickson, Douglas | 40896 | FT 308 | Firefighter 1 Academy 1B | .029 |
| Hart, Stanley | 40896 | FT 308 | Firefighter 1 Academy 1B | .217 |
| Markley, John | 40896 | FT 308 | Firefighter 1 Academy 1B | .088 |
| Martinez, Christopher | 40896 | FT 308 | Firefighter 1 Academy 1B | .059 |
| Martinez, Essex | 40896 | FT 308 | Firefighter 1 Academy 1B | .176 |
| McMann, Scott | 40896 | FT 308 | Firefighter 1 Academy 1B | .059 |
| Montejo, Vincent | 40896 | FT 308 | Firefighter 1 Academy 1B | .088 |
| Owen, Jack | 40896 | FT 308 | Firefighter 1 Academy 1B | .033 |
| Orr, Howard | 40896 | FT 308 | Firefighter 1 Academy 1B | .059 |
| Osborne, Matthew | 40896 | FT 308 | Firefighter 1 Academy 1B | .176 |
| Shay, Kevin | 40896 | FT 308 | Firefighter 1 Academy 1B | .029 |
| Stevens, Nicole | 40896 | FT 308 | Firefighter 1 Academy 1B | .147 |
| LAW ENFORCEMENT | | | | |
| Abbas, Hussien | 40863 | LE 322 | Basic Law Enforcement Academy | .021 |
| Alexander, Eric | 41970 | LE 330 | Core Custody Academy | .025 |
| Bianchi, Catherine | 40863 | LE 322 | Basic Law Enforcement Academy | .066 |
| Burns, Jeremy | 40863 | LE 322 | Basic Law Enforcement Academy | .037 |
| Camarena, Juan | 41970 | LE 330 | Core Custody Academy | .127 |
| Consorti, Nicholas | 41970 | LE 330 | Core Custody Academy | .038 |
| Culver, David | 40863 | LE 322 | Basic Law Enforcement Academy | .037 |
| Day, Alan | 40863 | LE 322 | Basic Law Enforcement Academy | .074 |
| Delgado, Matthew | 41970 | LE 330 | Core Custody Academy | .033 |
| Dickel, Jason | 41098 | LE 351 | Field Training Officer | .100 |
| Garrett, William | 40863 | LE 322 | Basic Law Enforcement Academy | .099 |
| George, Kenneth | 40863 | LE 322 | Basic Law Enforcement Academy | .037 |
| Gomez, Ruben | 40863 | LE 322 | Basic Law Enforcement Academy | .074 |
| Gotschall, Christopher | 41970 | LE 330 | Core Custody Academy | .033 |
| Greene, Jeffrey | 40863 | LE 322 | Basic Law Enforcement Academy | .037 |
| Greene, Jeffrey | 41970 | LE 330 | Core Custody Academy | .100 |
| Hieatt, Jay | 41970 | LE 330 | Core Custody Academy | .017 |
| Huddle, Kevin | 40863 | LE 322 | Basic Law Enforcement Academy | .070 |
| Kuhl, Perry | 40863 | LE 322 | Basic Law Enforcement Academy | .037 |
| Madrigal, Hector | 40863 | LE 322 | Basic Law Enforcement Academy | .033 |
| Magana, Jorge | 40863 | LE 322 | Basic Law Enforcement Academy | .149 |
| Magana, Jorge | 41970 | LE 330 | Core Custody Academy | .033 |
| Martinez, Michael | 40863 | LE 322 | Basic Law Enforcement Academy | .074 |
| McDonald, Jeffrey | 40863 | LE 322 | Basic Law Enforcement Academy | .033 |
| Neumann, Timothy | 40863 | LE 322 | Basic Law Enforcement Academy | .142 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|---------------------|------------|---------------|-------------------------------|------------|
| Olmstead, Brian | 41098 | LE 351 | Field Training Officer | .033 |
| Olmstead, Brian | 40863 | LE 322 | Basic Law Enforcement Academy | .100 |
| Rauchhaus, Kristina | 41970 | LE 330 | Core Custody Academy | .017 |
| Reid, Robert | 40863 | LE 322 | Basic Law Enforcement Academy | .149 |
| Ricker, Amanda | 41098 | LE 351 | Field Training Officer | .033 |
| Rivera, Lisa | 40863 | LE 322 | Basic Law Enforcement Academy | .015 |
| Rivera, Lisa | 41829 | LE 424 | PC 832 Arrest | .037 |
| Ruth, Ross | 40863 | LE 322 | Basic Law Enforcement Academy | .145 |
| Segal, Jacob | 41970 | LE 330 | Core Custody Academy | .033 |
| Siegel, Kimberly | 40863 | LE 322 | Basic Law Enforcement Academy | .038 |
| Smith, Ryan | 40863 | LE 322 | Basic Law Enforcement Academy | .150 |
| Valadez, David | 40863 | LE 322 | Basic Law Enforcement Academy | .149 |
| Valle, Jesus | 40863 | LE 322 | Basic Law Enforcement Academy | .066 |
| Valle, Jesus | 41970 | LE 330 | Core Custody Academy | .033 |
| Vasquez, Frank | 40863 | LE 322 | Basic Law Enforcement Academy | .099 |
| Vega, Woodrow | 40863 | LE 322 | Basic Law Enforcement Academy | .083 |
| Waits, Jared | 41970 | LE 330 | Core Custody Academy | .042 |
| Wilson, John | 41829 | LE 424 | PC 832 Arrest | .145 |
| Wolf, William | 41970 | LE 330 | Core Custody Academy | .027 |

**FULL-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|-------------------------------------|------------|---------------|----------------------------------|------------|
| ACCOUNTING | | | | |
| Darwin, Brent | 10165 | ACCT 131 | Financial Accounting 1 | .212 |
| Darwin, Brent | 10166 | ACCT 132 | Financial Accounting 2 | .212 |
| Darwin, Brent | 10167 | ACCT 140 | Managerial Accounting | .212 |
| ANTHROPOLOGY | | | | |
| Stokes, Brian | 10185 | ANTH 101 | Intro to Biological Anthropology | .212 |
| Stokes, Brian | 10031 | ANTH 101 | Intro to Biological Anthropology | .212 |
| Stokes, Brian | 10032 | ANTH 102 | Intro to Cultural Anthropology | .212 |
| ART | | | | |
| Geraghty, Sian | 10478 | ART 115 | Introduction to Animation | .380 |
| Hood, John | 10018 | ART 101 | Art Appreciation | .212 |
| Hood, John | 10137 | ART 101 | Art Appreciation | .212 |
| Hood, John | 10017 | ART 101 | Art Appreciation | .212 |
| ASTRONOMY | | | | |
| Tobin, Vincent | 10449 | ASTR 100 | Elementary Astronomy | .225 |
| BIOLOGY | | | | |
| Hadley, Wendy | 10113 | BIOL 120 | Humans & the Environment | .212 |
| Hadley, Wendy | 10201 | BIOL 120 | Humans & the Environment | .212 |
| BUSINESS | | | | |
| Bryant, Robert | 10109 | BUS 101 | Introduction to Business | .212 |
| Bryant, Robert | 10197 | BUS 101 | Introduction to Business | .212 |
| Bryant, Robert | 10079 | BUS 102 | Marketing | .212 |
| Comstock, Marie | 10168 | BUS 110 | Business Law | .212 |
| Comstock, Marie | 10048 | BUS 110 | Business Law | .212 |
| Comstock, Marie | 10267 | BUS 160 | Business Communications | .212 |
| BUSINESS INFORMATION SYSTEMS | | | | |
| Montanez-Rodriguez, Carmen | 10456 | CBIS 327 | Building Business Web Sites | .212 |
| CHEMISTRY | | | | |
| Houlis, James | 10005 | CHEM 120 | Introductory Chemistry | .392 |
| Houlis, James | 10624 | CHEM 120 | Introductory Chemistry | .316 |
| Hughes, Michael | 10804 | CHEM 120 | Introductory Chemistry | .316 |
| Hughes, Michael | 10006 | CHEM 120 | Introductory Chemistry | .392 |
| Nouri, Dustin | 10176 | CHEM 110 | Chemistry and Society | .391 |
| Schultz, Spencer | 10081 | CHEM 120 | Introductory Chemistry | .392 |
| COMMUNICATIONS STUDIES | | | | |
| Auten, Diane | 10498 | COMM 103 | Interpersonal Communication | .212 |
| Auten, Diane | 10500 | COMM 110 | Intercultural Communication | .212 |
| COMPUTER SCIENCE | | | | |
| Wagner, Michael | 10008 | CS 102 | Intro to Computing with HTML | .212 |
| Wagner, Michael | 10078 | CS 111 | Fundamentals of Programming 1 | .283 |
| Wagner, Michael | 10281 | CS 112 | Fundamentals of Programming 2 | .283 |

**FULL-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|--------------------------------|------------|---------------|----------------------------------|------------|
| COUNSELING | | | | |
| Alvarez, Hector Artemio | Assigned | COUN | Counseling – SM | .065 |
| Arvizu-Rodriguez, Maria | Assigned | COUN | Counseling – SM | .053 |
| Brackett, Ashley | Assigned | COUN | Counseling – SM | .221 |
| Britten, Benjamin | Assigned | COUN | Counseling – SM | .011 |
| Freeland, Clint | Assigned | COUN | Counseling – SM | .490 |
| Hernandez, David | Assigned | COUN | Counseling EOPS Program | .105 |
| Millan, Jose | Assigned | COUN | Counseling – SM | .125 |
| Morales, Mayra | Assigned | COUN | Counseling – SM | .278 |
| Navarette, Krystle | Assigned | COUN | Counseling – SM | .020 |
| Navarrette, Ricardo | Assigned | COUN | Counseling – SM | .158 |
| Sanchez, Veronica | Assigned | COUN | Counseling – SM | .318 |
| Souza, Brooke | Assigned | COUN | Counseling – SM | .093 |
| Tuan, Juanita | Assigned | COUN | Counseling EOPS Program | .150 |
| Villa, Kiri | Assigned | COUN | Counseling EOPS Program | .060 |
| EARLY CHILDHOOD STUDIES | | | | |
| Frazier, Yvon | 10440 | ECS 102 | Child Health, Safety & Nutrition | .212 |
| Frazier, Yvon | 10589 | ECS 104 | Principles and Practices | .212 |
| Ramos, Magdalena | 10813 | ECS 100 | Child Growth and Development | .212 |
| Ramos, Magdalena | 10814 | ECS 102 | Child Health, Safety & Nutrition | .212 |
| Roepke, Thesa | 10119 | ECS 100 | Child Growth and Development | .212 |
| Roepke, Thesa | 10441 | ECS 103 | Intro to Early Childhood | .212 |
| Roepke, Thesa | 10626 | ECS 118 | Practicum: Preschool | .365 |
| ENGLISH | | | | |
| Carroll, Christopher | 10474 | ENGL 101 | Freshman Comp: Exposition | .306 |
| Carroll, Christopher | 10180 | ENGL 103 | Critical Thinking & Composition | .225 |
| Carroll, Christopher | 10058 | ENGL 103 | Critical Thinking & Composition | .225 |
| Guido Brunet, Melanie | 10110 | ENGL 106 | Creative Writing | .234 |
| Guido Brunet, Melanie | 10220 | ENGL 133 | Modern Fiction | .212 |
| Kopecky, Susannah | 10156 | ENGL 110 | Grammar for College and Career | .212 |
| Kopecky, Susannah | 10473 | ENGL 117 | Detective Fiction | .212 |
| Nunez, Christina | 10447 | ENGL 103 | Critical Thinking & Composition | .234 |
| Nunez, Christina | 10074 | ENGL 103 | Critical Thinking & Composition | .234 |
| Raybould-Rogers, Julia | 10057 | ENGL 103 | Critical Thinking & Composition | .234 |
| Raybould-Rogers, Julia | 10148 | ENGL 103 | Critical Thinking & Composition | .234 |
| Read, James | 10050 | ENGL 101 | Freshman Comp: Exposition | .306 |
| Read, James | 10052 | ENGL 101 | Freshman Comp: Exposition | .306 |
| Romo, Alina | 10073 | ENGL 101 | Freshman Comp: Exposition | .306 |
| Romo, Alina | 10056 | ENGL 102 | Freshman Comp: Literature | .234 |
| Senior, Robert | 10051 | ENGL 101 | Freshman Comp: Exposition | .306 |
| Senior, Robert | 10054 | ENGL 101 | Freshman Comp: Exposition | .306 |

**FULL-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|------------------------------------|------------|---------------|----------------------------------|------------|
| ETHNIC STUDIES | | | | |
| Becerra-Valencia, Lynn | 10463 | ES 120 | Chicano History | .211 |
| Becerra-Valencia, Lynn | 10306 | ES 120 | Chicano History | .211 |
| Garcia-Martinez, Marc | 10805 | ES 120 | Chicano History | .212 |
| FAMILY AND CONSUMER SCIENCE | | | | |
| Selby, Megan | 10442 | FCS 130 | Consumer and Family Finance | .212 |
| Selby, Megan | 10257 | FCS 131 | Life Management | .205 |
| Selby, Megan | 10247 | FCS 131 | Life Management | .205 |
| FILM | | | | |
| Hite, Christopher | 10623 | FILM 105 | Film and Television Writing I | .272 |
| Webb, Timothy | 10628 | FILM 102 | Hollywood & the American Film | .272 |
| Webb, Timothy | 10629 | FILM 103 | Contemporary Latin American Film | .272 |
| GEOGRAPHY | | | | |
| Straub, Christopher | 10063 | GEOG 101 | Physical Geography | .212 |
| Straub, Christopher | 10100 | GEOG 102 | Human Geography | .212 |
| GEOLOGY | | | | |
| Schroeder, Feride | 10280 | GEOL 141 | Environmental Geology | .212 |
| HEALTH EDUCATION | | | | |
| Aye, Tyson | 10095 | HED 100 | Health and Wellness | .212 |
| HEALTH SERVICES | | | | |
| De Jounge, Alexandra | Assigned | HLTH | Health Services - SM | .150 |
| HISTORY | | | | |
| Bierly, Gary | 10034 | HIST 101 | World Civilizations to 1600 | .212 |
| Bierly, Gary | 10035 | HIST 102 | World Civilizations Since 1500 | .212 |
| Bierly, Gary | 10090 | HIST 105 | Western Civilizations Since 165 | .212 |
| Hall, Roger | 10036 | HIST 107 | US History to 1877 | .212 |
| Hall, Roger | 10037 | HIST 108 | US History 1877 to Present | .212 |
| Hall, Roger | 10038 | HIST 119 | History of California | .212 |
| Straub, Christopher | 10403 | HIST 120 | Chicano History | .212 |
| INTERCOLLEGIATE ATHLETICS | | | | |
| Aye, Tyson | 10620 | PEIA 195 | Intercollegiate Conditioning | .080 |
| Dutra, Kristopher | 10622 | PEIA 195 | Intercollegiate Conditioning | .296 |
| Maumausolo, Scia | 10625 | PEIA 195 | Intercollegiate Conditioning | .074 |
| Stevens, Christopher | 10627 | PEIA 195 | Intercollegiate Conditioning | .071 |
| LIBRARY | | | | |
| Kopecky, Susannah | Assigned | LIBR | Library - SM | .083 |
| Olmeda, Sharaya | Assigned | LIBR | Library - SM | .167 |

**FULL-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|-----------------------------|------------|---------------|--|------------|
| MATHEMATICS | | | | |
| Appel, Jeffrey | 10154 | MATH 123 | Elementary Statistics | .383 |
| Appel, Jeffrey | 10145 | MATH 123 | Elementary Statistics | .383 |
| Chung, Eui | 10812 | MATH 123 | Elementary Statistics | .378 |
| Chung, Eui | 10174 | MATH 123S | Support for Math 123: Elementary Statistics | .156 |
| Chung, Eui | 10285 | MATH 131S | Support for Math 131: College Algebra | .234 |
| Eachus, Christopher | 10439 | MATH 182 | Calculus 2 | .392 |
| King, Scott | 10066 | MATH 181 | Calculus 1 | .378 |
| King, Scott | 10815 | MATH 181 | Calculus 1 | .378 |
| Mitchem, Jon | 10171 | MATH 123 | Elementary Statistics | .378 |
| Mitchem, Jon | 10009 | MATH 123 | Elementary Statistics | .378 |
| Novoa, Karina | 10155 | MATH 181 | Calculus 1 | .383 |
| Pavone, Christopher | 10172 | MATH 182 | Calculus 2 | .378 |
| West, Elizabeth | 10282 | MATH 100 | Nature of Modern Mathematics | .208 |
| Yavari, Mina | 10011 | MATH 131 | College Algebra | .306 |
| Yavari, Mina | 10124 | MATH 141 | Precalculus | .444 |
| MUSIC | | | | |
| Dechaine, Nichole | 10140 | MUS 100 | Music Appreciation | .212 |
| NURSING | | | | |
| Bellrose, Joann | 10621 | NURS 416 | Certified Home Health Aide | .088 |
| Bellrose, Joann | 10630 | NURS 416 | Certified Home Health Aide | .188 |
| Conner, Bethany | 10615 | NURS 327 | GI and Urinary Condition | .044 |
| Conner, Bethany | 10702 | NURS 328 | Clinical Lab 2 | .110 |
| Conner, Bethany | 10619 | NURS 335 | Skin and M-skeletal Conditions | .131 |
| Conner, Bethany | 10205 | NURS 422 | EKG/Monitor Observer | .100 |
| Donelly, Jane | 10702 | NURS 328 | Clinical Lab 2 | .037 |
| Manalo, Lauro | 10615 | NURS 327 | GI and Urinary Conditions | .131 |
| Wolfram, Leanne | 10013 | NURS 320 | Care of Older Adults | .139 |
| Wolfram, Leanne | 10619 | NURS 335 | Skin and M-skeletal Conditions | .044 |
| PERSONAL DEVELOPMENT | | | | |
| Marsalek, Lisa | 10098 | PD 101 | Success in College | .208 |
| Souza, Brooke | 10206 | PD 114 | Navigating University Transfer | .075 |
| Souza, Brooke | 10186 | PD 115 | Career Planning | .075 |
| PHOTOGRAPHY | | | | |
| Anderson, Shane | 10215 | PHTO 101 | History of Photography | .212 |
| Anderson, Shane | 10618 | PHTO 110 | Basic Photography | .372 |
| PHYSICAL EDUCATION | | | | |
| Aye, Tyson | 10111 | PE 100 | Introduction to Kinesiology | .212 |
| Aye, Tyson | 10144 | PE 100 | Introduction to Kinesiology | .212 |
| Aye, Tyson | 10612 | PE 140 | Physical Fitness Lab | .083 |
| Dutra, Kristopher | 10612 | PE 140 | Physical Fitness Lab | .274 |
| Maumausolo, Scia | 10612 | PE 140 | Physical Fitness Lab | .083 |
| Stevens, Christopher | 10612 | PE 121 | Swim Fitness Lab | .179 |
| Stevens, Christopher | 10612 | PE 140 | Physical Fitness Lab | .095 |

**FULL-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|--------------------|------------|--------------------------------------|--------------------------------|------------|
| | | PHYSICS | | |
| Youngblood, Brian | 10203 | PHYS 110 | Introductory Physics | .212 |
| Youngblood, Brian | 10065 | PHYS 110 | Introductory Physics | .208 |
| | | POLITICAL SCIENCE | | |
| Patrick, Frederic | 10102 | POLS 103 | American Government | .212 |
| Patrick, Frederic | 10077 | POLS 103 | American Government | .212 |
| | | RECREATION | | |
| Provencio, Charles | 10448 | REC 101 | Intro to Recreation Management | .208 |
| | | SCIENCE TECH ENGINEERING MATH | | |
| Reed, Christine | 10173 | STEM 100 | STEM Success Strategies | .075 |
| | | SOCIOLOGY | | |
| McNeil, Daniel | 10045 | SOC 101 | Intro to Sociology | .212 |
| McNeil, Daniel | 10146 | SOC 101 | Intro to Sociology | .212 |
| McNeil, Daniel | 10123 | SOC 110 | Intro to Marriage and Family | .212 |
| Restrepo, Alberto | 10046 | SOC 102 | Social Problems | .212 |
| Restrepo, Alberto | 10062 | SOC 120 | Race and Ethnic Relations | .212 |
| | | SPANISH | | |
| Diaz, Claudia | 10071 | SPAN 101 | Elementary Spanish I | .350 |
| Diaz, Claudia | 10135 | SPAN 102 | Elementary Spanish II | .350 |
| | | WELDING TECHNOLOGY | | |
| Marquez, Gabriel | 10157 | WLDT 106 | Beginning Welding | .379 |
| Marquez, Gabriel | 10484 | WLDT 312 | Pipe Fitting & Welding | .379 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|----------------------------|------------|-------------------------------------|-------------------------------|------------|
| | | ACCOUNTING | | |
| Nepa, Bahati | 10265 | ACCT 131 | Financial Accounting 1 | .211 |
| | | ADMINISTRATION OF JUSTICE | | |
| Jacinto, Holly | 10241 | AJ 101 | Intro to Criminal Justice | .212 |
| | | AGRIBUSINESS | | |
| Smith, Dennis | 10240 | AG 165 | Qualified Applicator Training | .139 |
| | | AMERICAN SIGN LANGUAGE | | |
| Grigor, Emily | 10485 | ASL 120 | American Sign Language 1 | .217 |
| Morales, Jennie | 10486 | ASL 120 | American Sign Language 1 | .217 |
| Rivera, Maria | 10070 | ASL 120 | American Sign Language 1 | .217 |
| Rivera, Maria | 10158 | ASL 121 | American Sign Language 2 | .217 |
| | | ANTHROPOLOGY | | |
| Coates, Jenise | 10460 | ANTH 101 | Intro to Cultural Anthro | .211 |
| Coates, Jenise | 10461 | ANTH 110 | Biological Anthropology Lab | .186 |
| | | ART | | |
| Doe, Kristopher | 10730 | ART 101 | Art Appreciation | .208 |
| Doe, Kristopher | 10731 | ART 101 | Art Appreciation | .208 |
| Rayburn, Lauren | 10737 | ART 120 | Drawing 1 | .392 |
| Smith, Brandon | 10784 | ART 120 | Drawing 1 | .392 |
| Thayer, Jill | 10019 | ART 101 | Art Appreciation | .211 |
| Vosburg, Candace | 10340 | ART 366 | Working the Potter's Wheel | .252 |
| | | AUTOMOTIVE TECHNOLOGY | | |
| Hernandez Ferniza, Roberto | 10781 | AT 100 | Automotive Fundamentals | .252 |
| | | BIOLOGY | | |
| Doyle, Timothy | 10003 | BIOL 100 | Introductory Biology | .398 |
| Rus Alvarez, Ana | 10002 | BIOL 100 | Introductory Biology | .398 |
| Taggart, Robert | 10004 | BIOL 100 | Introductory Biology | .398 |
| Tillery, Joseph | 10112 | BIOL 100 | Introductory Biology | .398 |
| | | BUSINESS | | |
| Sherrod, Jerry | 10268 | BUS 303 | Sales and Marketing | .217 |
| Sherrod, Jerry | 10452 | BUS 360 | Introduction to Supervision | .034 |
| Sherrod, Jerry | 10453 | BUS 361 | Your Leadership Style | .034 |
| Sherrod, Jerry | 10254 | BUS 362 | Management: People Skills | .034 |
| Sherrod, Jerry | 10255 | BUS 367 | Managing Change | .034 |
| Sherrod, Jerry | 10454 | BUS 376 | Strategic Planning | .034 |
| Sherrod, Jerry | 10455 | BUS 397 | Executive Leadership | .034 |
| | | BUSINESS INFORMATION SYSTEMS | | |
| Reinwald, Eileen | 10169 | CBIS 371 | Intro to Excel | .075 |
| | | BUSINESS OFFICE TECHNOLOGY | | |
| Ramirez, Elisa | 10049 | CBOT 131 | Intro to Word Processing | .212 |
| Reinwald, Eileen | 10083 | CBOT 100 | Keyboarding | .075 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|------------------------------|------------|--------------------------------|---------------------------------|------------|
| | | CHEMISTRY | | |
| Davis, Natalia | 10007 | CHEM 120 | Introductory Chemistry | .392 |
| | | COMMUNICATION STUDIES | | |
| Frauenheim, Megan | 10591 | COMM 101 | Public Speaking | .217 |
| Miller, Leslie | 10489 | COMM 101 | Public Speaking | .217 |
| Paolello, Angelina | 10491 | COMM 101 | Public Speaking | .217 |
| Paolello, Angelina | 10497 | COMM 102 | Small Group Communication | .217 |
| Shaffer, Emily | 10492 | COMM 101 | Public Speaking | .217 |
| Shaffer, Emily | 10494 | COMM 101 | Public Speaking | .217 |
| Silva, Amy | 10493 | COMM 101 | Public Speaking | .208 |
| Silva, Amy | 10490 | COMM 101 | Public Speaking | .208 |
| Silva, Amy | 10496 | COMM 102 | Small Group Communication | .217 |
| Silva, Amy | 10501 | COMM 102 | Small Group Communication | .208 |
| Ward, Amy | 10745 | COMM 101 | Public Speaking | .217 |
| Ward, Amy | 10746 | COMM 101 | Public Speaking | .217 |
| | | COUNSELING | | |
| Francis, Elisha | Assigned | COUN | SEAP Counseling – Other Duties | .019 |
| Francis, Elisha | Assigned | COUN | SEAP Counseling | .074 |
| Garcia, Beverly | Assigned | COUN | SEAP Counseling – Other Duties | .017 |
| Garcia, Beverly | Assigned | COUN | SEAP Counseling | .069 |
| Garcia, Beverly | Assigned | COUN | EOPS Program Counseling – Other | .016 |
| Garcia, Beverly | Assigned | COUN | Counseling EOPS Program | .066 |
| Janiam, Gunyalat | Assigned | COUN | SEAP Counseling – Other Duties | .033 |
| Janiam, Gunyalat | Assigned | COUN | SEAP Counseling | .137 |
| Machado, Michelle | Assigned | COUN | SEAP Counseling – Other Duties | .019 |
| Machado, Michelle | Assigned | COUN | SEAP Counseling | .074 |
| Machado, Michelle | Assigned | COUN | EOPS Program Counseling – Other | .030 |
| Machado, Michelle | Assigned | COUN | Counseling EOPS Program | .122 |
| Wright-Morgan, Christina | Assigned | COUN | SEAP Counseling – Other Duties | .035 |
| Wright-Morgan, Christina | Assigned | COUN | SEAP Counseling | .142 |
| Wright-Morgan, Christina | Assigned | COUN | EOPS Program Counseling – Other | .014 |
| Wright-Morgan, Christina | Assigned | COUN | Counseling EOPS Program | .057 |
| | | DANCE | | |
| Kim, Young | 10668 | DANC 176 | Choreography Field Work | .173 |
| Reyes, Benjamin | 10742 | DANC 102 | Auditioning for Dancers | .353 |
| Segura, Monique | 10668 | DANC 176 | Choreography Field Work | .174 |
| | | EARLY CHILDHOOD STUDIES | | |
| Rattanatray, Vanni | 10104 | ECS 101 | Child, Family and Community | .205 |
| Shaw, Michael | 10150 | ECS 100 | Child Growth and Development | .205 |
| | | ECONOMICS | | |
| Curry, Barbara | 10033 | ECON 101 | Principles of Micro Economics | .212 |
| Seygalus-Gershkova, Alina | 10134 | ECON 101 | Principles of Macro Economics | .212 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|-------------------------------------|------------|---------------|-------------------------------------|------------|
| Seygalus-Gershkova, Alina | 10221 | ECON 101 | Principles of Macro Economics | .212 |
| EMERGENCY MEDICAL SERVICES | | | | |
| Pucciarelli, William | 10115 | EMS 306 | CPR for Healthcare Providers | .033 |
| Pucciarelli, William | 10437 | EMS 306 | CPR for Healthcare Providers | .033 |
| Roehl, Susan | 10141 | EMS 300 | Intro to Emergency Medical Services | .067 |
| Scally, Brian | 10142 | EMS 102 | First Aid & Safety | .222 |
| Scally, Brian | 10108 | EMS 306 | CPR for Healthcare Providers | .033 |
| ENGINEERING TECHNOLOGY | | | | |
| Breschini, Timothy | 10060 | ET 100 | Computer-Aided Drafting | .309 |
| ENGLISH | | | | |
| Hidinger, Matthew | 10072 | ENGL 101 | Freshman Comp: Exposition | .306 |
| Hidinger, Matthew | 10193 | ENGL 101 | Freshman Comp: Exposition | .306 |
| Huk, Peter | 10299 | ENGL 101 | Freshman Comp: Exposition | .309 |
| Licoscos, Christine | 10734 | ENGL 101 | Freshman Comp: Exposition | .306 |
| Licoscos, Christine | 10735 | ENGL 101 | Freshman Comp: Exposition | .304 |
| Miller, Mark | 10055 | ENGL 101 | Freshman Comp: Exposition | .369 |
| Miller, Mark | 10075 | ENGL 103 | Critical Thinking & Composition | .228 |
| Solorio, Jessica | 10740 | ENGL 101 | Freshman Comp: Exposition | .306 |
| ENGLISH AS A SECOND LANGUAGE | | | | |
| Taylor-Burns, Cynthia | 10744 | ELD 501 | Intermediate Grammar | .270 |
| ETHNIC STUDIES | | | | |
| Gamboa, Miguel | 10248 | ES 121 | African American History | .211 |
| FAMILY AND CONSUMER SCIENCE | | | | |
| Murray, Earl | 10749 | FCS 130 | Consumer and Family Finance | .211 |
| Murray, Earl | 10750 | FCS 130 | Consumer and Family Finance | .211 |
| FILM | | | | |
| Simonsen, Michele | 10020 | FILM 101 | Film Art & Communication | .272 |
| FOOD SCIENCE AND NUTRITION | | | | |
| Gil, Bessy | 10344 | FSN 109 | Basic Nutrition for Health | .205 |
| Humann, Patricia | 10179 | FSN 109 | Basic Nutrition for Health | .212 |
| Humann, Patricia | 10120 | FSN 109 | Basic Nutrition for Health | .212 |
| Kohlen, Corinne | 10103 | FSN 110 | Nutrition Science | .212 |
| Kohlen, Corinne | 10099 | FSN 110 | Nutrition Science | .212 |
| GEOGRAPHY | | | | |
| Chaudhari, Rajni | 10187 | GEOG 101 | Physical Geography | .212 |
| Chaudhari, Rajni | 10465 | GEOG 102 | Human Geography | .211 |
| Chaudhari, Rajni | 10464 | GEOG 102 | Human Geography | .211 |
| HEALTH EDUCATION | | | | |
| Fermin, Amaurys | 10732 | HED 100 | Health and Wellness | .208 |
| Hermann, Edward | 10276 | HED 100 | Health and Wellness | .217 |
| Melena, Jennifer | 10023 | HED 100 | Health and Wellness | .212 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|----------------------------------|------------|---------------|-------------------------------------|------------|
| Nickason, Scott | 10443 | HED 100 | Health and Wellness | .208 |
| Nickason, Scott | 10107 | HED 100 | Health and Wellness | .217 |
| Sebastiani, Dominic | 10024 | HED 100 | Health and Wellness | .212 |
| Weare, Myrna | 10026 | HED 100 | Health and Wellness | .217 |
| Wolter, Kenna | 10450 | HED 100 | Health and Wellness | .211 |
| Wolter, Kenna | 10252 | HED 100 | Health and Wellness | .212 |
| HEALTH SERVICES | | | | |
| Brummett, Laurie | Assigned | Health | Health Services | .076 |
| Peterson, Linda | Assigned | Health | Health Service – Mental Health | .054 |
| Redding-Stewart, Deborah | Assigned | Health | Health Service – Mental Health | .068 |
| SantaCruz, Dalia | Assigned | Health | Health Service – Mental Health | .243 |
| HISTORY | | | | |
| Buckarma, Chad | 10244 | HIST 101 | World Civilization to 1600 | .212 |
| Hall, Kari | 10091 | HIST 118 | US History | .212 |
| Moon, Danelle | 10466 | HIST 120 | Chicano History | .211 |
| Moon, Danelle | 10401 | HIST 121 | African American History | .212 |
| Moreno, Michelle | 10121 | HIST 118 | US History | .211 |
| HUMAN SERVICES | | | | |
| Gossner, Joseph | 10468 | HUSV 102 | Introduction to Human Services | .205 |
| Weaver, Frank | 10469 | HUSV 110 | Alcohol, Other Drugs, and Addiction | .205 |
| INTERCOLLEGIATE ATHLETICS | | | | |
| Aguilar, Rick | 10727 | PEIA 195 | Intercollegiate Conditioning | .045 |
| Aguilar, Rick | 10726 | PEIA 195 | Intercollegiate Conditioning | .296 |
| Ayers, Deanna | 10728 | PEIA 195 | Intercollegiate Conditioning | .080 |
| Kichler, Buddy | 10733 | PEIA 195 | Intercollegiate Conditioning | .034 |
| Smith, Danah | 10739 | PEIA 195 | Intercollegiate Conditioning | .080 |
| Wolter, Kenna | 10725 | PEIA 195 | Intercollegiate Conditioning | .072 |
| Youngblood, Steven | 10725 | PEIA 195 | Intercollegiate Conditioning | .063 |
| LAW ENFORCEMENT | | | | |
| Burns, Jeremy | 10818 | LE 426 | Patrol Rifle Course | .044 |
| Dossey, Gregory | 10816 | LE 371 | Arrest & Control Inst Cert | .333 |
| Gotschall, Christopher | 10818 | LE 426 | Patrol Rifle Course | .061 |
| Hsueh, Eddie | 10816 | LE 371 | Arrest & Control Inst Cert | .167 |
| Rivera, Lisa | 10816 | LE 371 | Arrest & Control Inst Cert | .200 |
| Rivera, Lisa | 10817 | LE 424 | PC 832 Arrest | .037 |
| Valadez, David | 10818 | LE 426 | Patrol Rifle Course | .044 |
| Wilson, John | 10817 | LE 424 | PC 832 Arrest | .145 |
| LIBRARY | | | | |
| Beck, Colleen | Assigned | Library | Librarian - SM | .066 |
| Buckarma, Sunshyne | Assigned | Library | Librarian - LVC | .284 |
| Downey, Jennifer | Assigned | Library | Librarian - LVC | .324 |
| Headtkc, Denise | Assigned | Library | Librarian - SM | .061 |
| Hopper, Michelle | Assigned | Library | Librarian - SM | .090 |
| Lara, Karina | Assigned | Library | Librarian - SM | .111 |
| Meddings, Nancy | Assigned | Library | Librarian - LVC | .020 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|---|------------|---------------|-------------------------------|------------|
| Meddings, Nancy | Assigned | Library | Librarian - SM | .084 |
| Moore, Mary Michelle | Assigned | Library | Librarian - SM | .162 |
| Pierini, Rosalyn | Assigned | Library | Librarian - SM | .152 |
| Polacek, Kelly | Assigned | Library | Librarian - SM | .068 |
| Reid, Daniel | Assigned | Library | Librarian - SM | .014 |
| Rivera, Destiny | Assigned | Library | Librarian - SM | .132 |
| Velati Tirona, Virginia | Assigned | Library | Librarian - SM | .081 |
| Weinschenk, Ethan | Assigned | Library | Librarian - SM | .108 |
| Yurasek, James | Assigned | Library | Librarian - SM | .226 |
| MACHINING & MANUFACTURING TECHNOLOGY | | | | |
| Flores, John | 10222 | MT 109 | Survey of Machining and Mfg. | .507 |
| MATHEMATICS | | | | |
| Brennan, Marcia | 10283 | MATH 100 | Nature of Modern Mathematics | .208 |
| Scopatz, Stephen | 10743 | MATH 123 | Elementary Statistics | .383 |
| Silva, Douglas | 10284 | MATH 131 | College Algebra | .283 |
| MUSIC | | | | |
| Becker, David | 10279 | MUS 106 | World Music Appreciation | .212 |
| Coelho, jerry | 10482 | MUS 110 | Music Fundamentals | .144 |
| NURSING | | | | |
| Bailey, Mary | 10701 | NURS 328 | Clinical Lab 2 | .405 |
| Benitez, Ana | 10701 | NURS 328 | Clinical Lab 2 | .110 |
| Clark, Keli | 10701 | NURS 328 | Clinical Lab 2 | .294 |
| Ellis, Kathryn | 10702 | NURS 328 | Clinical Lab 2 | .110 |
| Lehne, Michelle | 10702 | NURS 328 | Clinical Lab 2 | .294 |
| Miller, Jacqueline | 10701 | NURS 328 | Clinical Lab 2 | .368 |
| Page, Randolph | 10701 | NURS 328 | Clinical Lab 2 | .294 |
| Salazar, Patricia | 10702 | NURS 328 | Clinical Lab 2 | .044 |
| PARALEGAL STUDIES | | | | |
| Wagner, Stephen | 10458 | PLGL 106 | Case Management | .212 |
| PHILOSOPHY | | | | |
| Dingman, Mary | 10470 | PHIL 105 | Ethics | .211 |
| Heiges, Kenneth | 10125 | PHIL 114 | Critical Thinking | .234 |
| Tennberg, Chris | 10040 | PHIL 101 | Survey of Philosophy | .212 |
| Tennberg, Chris | 10118 | PHIL 102 | Existence & Reality | .212 |
| Tennberg, Chris | 10122 | PHIL 121 | Religions of the Modern World | .212 |
| PHOTOGRAPHY | | | | |
| Velasquez, Mark | 10483 | PHTO 110 | Basic Photography | .375 |
| PHYSICAL EDUCATION | | | | |
| Atencio, Daniel | 10444 | PE 154 | Jogging/Walking | .135 |
| Ayers, Deanna | 10132 | PE 120 | Beginning & Intermediate Swim | .135 |
| Ayers, Deanna | 10614 | PE 121 | Swim Fitness Lab | .179 |
| Ayers, Deanna | 10612 | PE 140 | Physical Fitness Lab | .071 |
| Dodd, Connor | 10614 | PE 121 | Swim Fitness Lab | .179 |
| Dodd, Connor | 10447 | PE 146 | Strength and Flexibility | .179 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|-----------------------------|------------|---------------|---------------------------------------|------------|
| Fermin, Amaurys | 10612 | PE 140 | Physical Fitness Lab | .180 |
| Koivisto, Patricia | 10243 | PE 118 | Indoor Cycle | .135 |
| Koivisto, Patricia | 10133 | PE 132 | Cardio Kickboxing | .135 |
| Koivisto, Patricia | 10175 | PE 133 | Beginning Yoga Fitness | .135 |
| Koivisto, Patricia | 10274 | PE 133 | Beginning Yoga Fitness | .135 |
| Melena, Jennifer | 10612 | PE 140 | Physical Fitness Lab | .054 |
| Nickason, Scott | 10612 | PE 140 | Physical Fitness Lab | .095 |
| Schuetz-Jones, Deborah | 10738 | PE 129 | First Aid-CPR: Educator/Coach | .067 |
| PSYCHOLOGY | | | | |
| Mandziara, Maria | 10043 | PSY 112 | Human Sexuality | .212 |
| Oneill, Kathleen | 10295 | PSY 113 | Theories of Personality | .212 |
| POLITICAL SCIENCE | | | | |
| Hall, Kari | 10041 | POLS 101 | Intro to Political Science | .212 |
| Sprecher, Christopher | 10101 | POLS 103 | American Government | .212 |
| Sprecher, Christopher | 10294 | POLS 103 | American Government | .211 |
| Stein Morales, Eric | 10472 | POLS 101 | Intro to Political Science | .211 |
| Stein Morales, Eric | 10471 | POLS 101 | Intro to Political Science | .211 |
| SOCIOLOGY | | | | |
| Jeung, Jensen | 10297 | SOC 101 | Intro to Sociology | .211 |
| SPANISH | | | | |
| Leon Peralta, Hilda | 10667 | SPAN 101 | Elementary Spanish I | .199 |
| Leon Peralta, Hilda | 10138 | SPAN 101 | Elementary Spanish I | .333 |
| Leon Peralta, Hilda | 10667 | SPAN 101 | Elementary Spanish I | .001 |
| Leon Peralta, Hilda | 10027 | SPAN 101 | Elementary Spanish I | .333 |
| Ruvalcaba Heredia, Erica | 10251 | SPAN 101 | Elementary Spanish I | .350 |
| Ruvalcaba Heredia, Erica | 10667 | SPAN 101 | Elementary Spanish I | .133 |
| THEATRE | | | | |
| Bolen, Jason | 10673 | THEA 198Y | Exploration of Little Shop of Horrors | .032 |
| Bolen, Jason | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Bolen, Jason | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Brenneman, James | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Brenneman, James | 10675 | THEA 310 | Beg Summer Tour Rep Production | .340 |
| Carriere, Rebekah | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Carriere, Rebekah | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Firestone Walker, Polly | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .142 |
| Firestone Walker, Polly | 10675 | THEA 310 | Beg Summer Tour Rep Production | .210 |
| Heimel, Jacqueline | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Heimel, Jacqueline | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Hogan, Abigail | 10673 | THEA 198Y | Exploration of Little Shop of Horrors | .032 |
| Hogan, Abigail | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Hogan, Abigail | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Hogan, Tim | 10673 | THEA 198Y | Exploration of Little Shop of Horrors | .032 |
| Hogan, Tim | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Hogan, Tim | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SUMMER 2024**

| INSTRUCTOR | CRN | COURSE | COURSE NAME | FTE |
|---------------------|------------|---------------|---------------------------------------|------------|
| Kinnon, Molly | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Kinnon, Molly | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Marszalkowski, Paul | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Marszalkowski, Paul | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Soper, Cody | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Soper, Cody | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Walker, George | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Walker, George | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Wilson, Klara | 10673 | THEA 198Y | Exploration of Little Shop of Horrors | .032 |
| Wilson, Klara | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Wilson, Klara | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Woolworth, Jacob | 10673 | THEA 198Y | Exploration of Little Shop of Horrors | .032 |
| Woolworth, Jacob | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Woolworth, Jacob | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |
| Zornow, Jennifer | 10673 | THEA 198Y | Exploration of Little Shop of Horrors | .032 |
| Zornow, Jennifer | 10674 | THEA 198Z | Rep of Little Shop of Horrors | .032 |
| Zornow, Jennifer | 10675 | THEA 310 | Beg Summer Tour Rep Production | .115 |

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| INSTRUCTOR District Funded | ASSIGNMENT | DOLLAR AMOUNT |
|---------------------------------------|---|----------------------|
| Baker, Dave | Employee assisted with Diablo Canyon Fire Department training; Diablo will reimburse the college for all expenses incurred from this training. This did not involve a credit course and is a non-loaded assignment (3/28/24). | \$321.72 |
| Camarena, Juan | To provide not-for-credit training via Contract Education: Rio Hondo (5/8/24). | \$668.40 |
| Camarena, Juan | To provide not-for-credit training via Contract Education: Golden West Academy (5/15/24). | \$668.40 |
| Cohn, Kellye | Stipend of \$500 per academic year, per PFA article 11.1.3: library for the 2023-24 academic year (1/22/24 - 5/22/24). | \$500.00 |
| Conner, Bethany | Stipend of \$500 per academic year, per program review MOU: registered nursing for the 2023-24 academic year (1/22/24 - 5/22/24). | \$500.00 |
| Day, Alan | To provide not-for-credit training via Contract Education (5/7/24 - 5/10/24). | \$2,651.52 |
| Day, Alan | To provide not-for-credit training via Contract Education: Golden West (5/14/24 - 5/17/24). | \$1,988.64 |
| Detter, Diane | To provide not-for-credit training via Contract Education (5/17/24). | \$321.72 |
| Dillard, Bryan | To provide not-for-credit training via Contract Education: Rio Hondo (5/1/24 - 5/3/24). | \$1,930.32 |
| Dillard, Bryan | To provide not-for-credit training via Contract Education (5/24/24). | \$643.44 |
| Donnelly, J. Eileen | Stipend of \$500 per academic year, per program review MOU: vocational Nursing program for the 2023-24 academic year (1/22/24 - 5/22/24). | \$500.00 |
| Drake, William | Assisting and instructing students with DMV exam prep and Class A driving exam (4/26/24). | \$581.44 |
| Drake, William | Assisting and instructing students with DMV exam prep and Class A driving exam (4/29/24). | \$341.28 |
| Drake, William | Assisting and instructing students with DMV exam prep and Class A driving exam (5/3/24). | \$391.84 |
| Frazier, Yvon | Provide support in the administration of the Child Development Training Consortium (CDTC) (7/1/23 to 6/20/24). | \$1,920.00 |
| Garrett, William | To provide not-for-credit training via Contract Education Rio Hondo (4/30/24 - 5/10/24). | \$2,959.20 |
| Garrett, William | To provide not-for-credit training via Contract Education Golden West (5/14/24 - 5/17/24). | \$2,367.37 |
| Gloeckner, Robin | To provide not-for-credit training via Contract Education (5/17/24). | \$591.84 |
| Huddle, Kevin | To provide not-for-credit training via Contract Education (5/9/24). | \$696.08 |

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|--------------------|--|----------------------|
| Koch, Alfredo | Monitoring activities in the vineyard to outside vendors doing work and be available to assist the winery for activities requiring more than one person (6/3/24 - 6/28/24). | \$2,250.00 |
| Koch, Alfredo | Monitoring activities in the vineyard to outside vendors doing work and be available to assist the winery for activities requiring more than one person (7/1/24 - 7/31/24). | \$2,250.00 |
| Koivisto, Patricia | Representing the kinesiology, recreation management, and athletics department at AP&P (3/7/24 - 5/2/24). | \$515.28 |
| Kopecky, Susie | Susie plans to work 5 hours per week on projects such as updating and creating libguides, outreach, and collection management (6/10/24 - 8/1/24). | \$687.73 |
| LeSage, Paul | Representing the kinesiology, recreation management, and athletics department at AP&P (3/7/24 - 5/2/24). | \$644.10 |
| Lowery, Herod | Assisting and instructing students with DMV exam prep and Class A driving exam (5/16/24). | \$303.36 |
| Lowery, Herod | Transported box trailer from LVC to Industrial Truck Bodies in Santa Maria for repairs (5/20/24). | \$176.96 |
| Lowery, Herod | Assisting and instructing students with DMV exam prep and Class A driving exam (5/22/24). | \$328.64 |
| Lowery, Herod | Transported trucks from LVC to Industrial Truck Bodies in Santa Maria for repairs (5/23/24). | \$151.68 |
| Lowery, Herod | Assisting and instructing students with DMV exam prep and Class A driving exam (5/31/24). | \$252.80 |
| Magana, Jorge | To provide not-for-credit training via Contract Education (5/2/24 - 5/7/24). | \$3,127.96 |
| Magana, Jorge | To provide not-for-credit training via Contract Education: Golden West (5/14/24 - 5/17/24). | \$2,274.88 |
| Marquez, Gabriel | Stipend of \$500 per academic year, per program review MOU: welding for the 2023-24 academic year (1/22/24 - 5/22/24). | \$500.00 |
| Martinez, Merari | Employee assisted with Diablo Canyon Live fire training. Diablo Canyon will reimburse the college for all expenses incurred from this training. This did not involve a credit course and is a non-loaded assignment (3/28/24). | \$307.36 |
| Martinez, Merari | Assisting and instructing students with DMV exam prep and Class A driving exam (4/19/24). | \$313.43 |
| Martinez, Merari | Assisting and instructing students with DMV exam prep and Class A driving exam (4/21/24). | \$409.87 |

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|-------------------|---|----------------------|
| Martinez, Merari | Assisting and instructing students with DMV exam prep and Class A driving exam (5/23/24). | \$361.65 |
| Martinez, Merari | Assisting and instructing students with DMV exam prep and Class A driving exam (5/30/24). | \$313.43 |
| McDonald, Jeffrey | To provide not-for-credit training via Contract Education: Golden West (5/15/24). | \$507.76 |
| Miller, Andre | To provide not-for-credit training via Contract Education: Rio Hondo (4/29/24). | \$507.76 |
| Miller, Andre | To provide not-for-credit training via Contract Education (5/13/24). | \$507.76 |
| Miller, Deandre | To provide not-for-credit training via Contract Education (5/6/24). | \$507.76 |
| Neumann, Tim | To provide not-for-credit training via Contract Education: Rio Hondo (4/29/24 - 4/30/24). | \$1,325.76 |
| Neumann, Tim | To provide not-for-credit training via Contract Education: AICC (5/7/24). | \$662.88 |
| Olmeda, Sharaya | To establish a zine collection. Zines, which has already been requested by faculty and integrated in the fall 2024 curriculum, make the collection more inclusive and equitable by giving voice to underrepresented voices and experiences. This one-time request will also be used to establish a collection development workflow which will make ongoing collection development more efficient for all involved (6/10/24 - 8/1/24). | \$1,046.40 |
| Orr, Howard | Employee assisted with Diablo Canyon live fire training. Diablo Canyon will reimburse the college for all expenses incurred from this training (5/23/24). | \$287.24 |
| Osborne, Matt | Employee assisted with Diablo Canyon live fire training. Diablo Canyon will reimburse the college for all expenses incurred from this training (5/23/24). | \$287.24 |
| Reid, Robert | To provide not-for-credit training via Contract Education (4/29/24 - 5/3/24). | \$2,424.00 |
| Reid, Robert | To provide not-for-credit training via Contract Education (5/7/24 - 5/10/24). | \$2,424.00 |
| Reid, Robert | To provide not-for-credit training via Contract Education (5/13/24 - 5/17/24). | \$3,030.00 |
| Romo, Alina | Stipend of \$500 per academic year, per program review MOU: English for the 2023-24 academic year (1/22/24 - 5/22/24). | \$500.00 |
| Scally, Brian | Stipend for part-time faculty spring 2024 evaluation per Article 13.5.1, observation completed for Sherman Vernon (PE 142). | \$200.00 |
| Sorenson, Gregory | To provide not-for-credit training via Contract Education: Rio Hondo (4/30/24 - 5/1/24). | \$1,137.44 |
| Sutter, Wendy | Develop original and innovative course materials for MATH 181 and MATH 181S in | \$6,120.00 |

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|-----------------|---|---------------|
| | wall-to-wall format. The new and revised course materials will focus on providing just-in-time remediation for prerequisite skills and will align with best practices shown by the latest research (1/22/24 - 5/24/24). | |
| Treur, Kristy | Stipend of \$500 per academic year, per program review MOU: environmental health and safety for the 2023-24 academic year (1/22/24 - 5/22/24). | \$500.00 |
| Valle, Jesus | To provide not-for-credit training via Contract Education (5/6/24 - 5/10/24). | \$2,843.60 |
| Vasquez, Frank | To provide not-for-credit training via Contract Education: Rio Hondo (5/2/24 - 5/3/24). | \$1,325.76 |
| Vasquez, Frank | To provide not-for-credit training via Contract Education (5/10/24). | \$662.88 |
| Vasquez, Frank | To provide not-for-credit training via Contract Education: Golden West (5/14/24 - 5/17/24). | \$1,325.76 |
| Vega, Woodrow | To provide not-for-credit training via Contract Education: Rio Hondo (4/30/24). | \$668.40 |
| Vernon, Sherman | Dr. Vernon has represented and will represent the fire academy program during two career day expositions at Lompoc High School to promote the fire technology programs (5/32/24 - 5/17/24). | \$260.80 |
| Walters, Jan | Stipend for part-time faculty evaluation per article 13.5.1 of the part-time faculty association agreement: 7-20 was completed for Geri Coats (NESL) (4/8/24 - 4/26/24). | \$200.00 |

Grant Funded

| | | |
|------------------------|--|------------|
| Abi-Ghanem, Rita | Participation in the 2024 spring FFA Field Day event, preparing soil scoreboards for the Soil and Land Evaluation contest (2/14/24). | \$170.07 |
| Astacio, Jaime | Will hold study sessions for students during Study A Thon event for one hour (5/15/24 - 5/20/24). | \$120.00 |
| Auten, Diane | SEAP creation of an OER SPCH 110 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$3,600.00 |
| Becerra-Valencia, Lynn | Culturally Responsive curriculum modification (PD 103) (2/2/24 - 5/1/24). | \$2,400.00 |
| Becerra-Valencia, Lynn | Culturally Responsive curriculum modification (PD 101) (4/2/24 - 5/20/24). | \$2,400.00 |
| Blacquiere, Luke | Attended the 30-hour distance education training (3/25/24 - 5/4/24). | \$1,800.00 |
| Brackett, Ashley | Summer UC application with prep time to prepare (7/9/24). | \$180.00 |
| Brennan, Marica | Title V summer 2024 embedded tutoring pilot (6/1/24 - 6/30/24). | \$593.75 |
| Brunet, Melanie | To provide asynchronous tutoring for writing center paper submission program (4/1/24 - 4/30/24). | \$360.00 |

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|---------------------|---|----------------------|
| Brunet, Melanie | To provide asynchronous tutoring for writing center paper submission program (5/1/24 - 5/20/24). | \$330.00 |
| Brunet, Melanie | To assist students in the writing center during Study-A-Thon (5/14/24 - 5/19/24). | \$840.00 |
| Chamberlain, John | Compensation for participating in a professional development training for NESL faculty on persistence and retention (3/29/24). | \$89.02 |
| Dal Bello, Dom | Spring 2024 PI for "Inclusion in Mechanics and the Mechanics of Inclusion" grant (California Education Learning Lab grant with Cal Poly San Luis Obispo). Create videos, concept tests, learning materials, and other content for project. Attend meeting with Cal Poly partners (1/15/24 - 6/30/24). | \$4,020.00 |
| Diaz, Cynthia | Attended the 30-hour distance education training (3/25/24 - 5/4/24). | \$1,800.00 |
| Dorfhuber, Rosabeth | SEAP creation of an OER PE 133/135 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$1,536.30 |
| Eachus, Chris | Will hold study sessions for students during Study A Thon event (5/14/24 - 5/20/24). | \$480.00 |
| Eachus, Chris | To serve as a mentor to a MESA student for summer internship (6/17/24 - 8/9/24). | \$960.00 |
| Eachus, Hedy | Will tutor for the Study A Thon event for two hours (5/15/24 - 5/20/24). | \$197.96 |
| Espinoza, Christine | SEAP creation of an OER AJ textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$685.80 |
| Eulloqui, Angelica | To update the STEM program maps for 2024-2025 (6/1/24 - 8/9/24). | \$874.36 |
| Eulloqui, Angelica | To coordinate Week of Discovery 2024 and provide STEM student outreach throughout the summer to promote WOD engagement (6/1/24 - 8/9/24). | \$2,538.45 |
| Fox, Alicia | Work on site with the open anatomy lab workers (8/19/24 - 12/6/24). | \$600.00 |
| Freeland, Clint | Men's Support Group Meeting. Planning, organizing, setting up group speakers, research, tracking participation and recruitment (1/22/24 - 5/22/24). | \$1,920.00 |
| Gallien, John | Attended the 30-hour distance education training (3/25/24 - 5/4/24). | \$1,800.00 |
| Gallien, John | SEAP creation of an OER PSY 101 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$3,600.00 |
| Gutierrez, Jaime | Compensation for participating in a professional development training for NESL faculty on persistence and retention (3/29/24). | \$94.08 |

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|---------------------|--|----------------------|
| Halphin, Jared | Attended the 30-hour distance education training. Per PFA agreement, part-time faculty who attend the training will receive \$60 hourly rate (3/25/24 - 5/4/24). | \$1,800.00 |
| Halphin, Jared | Participated in the Culturally Responsive professional development training (4/5/24). | \$180.00 |
| Hidinger, Matthew | Title V summer 2024 embedded tutoring pilot (6/1/24 - 6/30/24). | \$506.54 |
| Huk, Peter | Title V summer 2024 embedded tutoring pilot (6/1/24 - 6/30/24). | \$717.20 |
| Kastor, Nikolas | SEAP creation of an OER ENGR 171 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$1,588.80 |
| Keiser, Andria | To assist students in the writing center during Study-A-Thon (5/16/24). | \$240.00 |
| Koch, Alfredo | To facilitate the winery tour and program information item on the agenda for the C6 Alliance Gathering (4/19/24). | \$120.00 |
| Kopecky, Susie | Provide writing assistance to students who access the writing center's services at LVC in the summer. Funded by SEAP (6/10/24 - 6/25/24). | \$720.00 |
| Kopecky, Susie | Provide writing assistance to the students who access the writing center's services at LVC in the summer. Funded by SEAP (7/1/24 - 7/23/24). | \$960.00 |
| Koprack, Anna | Will hold study sessions for students during Study A Thon event for two hours (5/15/24 - 5/16/24). | \$240.00 |
| Landeros, Martin | Will hold study sessions for students during Study A Thon event (5/14/24 - 5/16/24). | \$240.00 |
| Licoscos, Christine | Title V summer 2024 embedded tutoring pilot (6/1/24 - 6/30/24). | \$586.52 |
| Lombard, Amanda | SEAP creation of an OER MATH 105 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$1,350.00 |
| Madrigal, Hector | To provide not-for-credit training via Contract Education (5/2/24 - 5/3/24). | \$1,336.80 |
| Mahon, Richard | To assist students in the writing center during Study-A-Thon (5/16/24 - 5/20/24). | \$384.09 |
| McMahon, Michael | To provide asynchronous tutoring for writing center paper submission program (4/1/24 - 4/30/24). | \$169.17 |
| McMahon, Michael | To provide asynchronous tutoring for writing center paper submission program (4/1/24 - 4/30/24). | \$30.42 |
| McMahon, Michael | To assist students in the writing center during Study-A-Thon (5/14/24 - 5/20/24). | \$851.76 |
| Milan, Jose A. | Planned, coordinated, and facilitated group counseling sessions for the Men's Support Group every other Wednesday (1/22/24 - 5/22/24). | \$1,920.00 |

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|------------------------|--|----------------------|
| Milan, Jose A. | Chaperone for university field trip to UC Merced, CSU Stanislaus, and Chico State (5/2/24 - 5/3/24). | \$840.00 |
| Miller, Mark | Title V summer 2024 embedded tutoring pilot: (6/1/24 - 6/30/24). | \$669.24 |
| Moore, Mary-Michelle | SEAP creation of an OER LBRY 170 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$741.15 |
| Morales, Mayra | To coordinate and outreach to incoming freshman and the public to complete their promise steps and/or matriculation process (1/22/24 - 5/22/24). | \$780.00 |
| Moretti, Alicia | To provide a writing center workshop for students. Includes research and presentation "Resumes & Cover Letters" (4/13/24). | \$107.96 |
| Nunez, Tina | SEAP creation of an OER ENGL 101 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$2,400.00 |
| Olmeda, Sharaya | SEAP creation of an OER LBRY 180 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$900.00 |
| Provencio, Chuck | SEAP creation of an OER REC 107 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$3,600.00 |
| Ramirez, Elisa | Attended the 30-hour distance education training. Per PFA agreement, part-time faculty who attend the training will receive \$60 hourly rate (3/25/24 - 5/4/24). | \$1,800.00 |
| Raybould-Rogers, Julia | SEAP creation of an OER ENGL 101 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$1,800.00 |
| Romo, Alina | Title V summer 2024 embedded tutoring pilot (6/1/24 - 6/30/24). | \$570.00 |
| Rucker, Justin | Spring 2024 Skills USA advisor and participation at the Skills USA state competition (1/3/24 - 4/8/24). | \$1,200.00 |
| Sanchez, Veronica | Class of 2025 LVN and RN program application review for prerequisites, general education, and other related requirements (6/1/24 - 7/31/24). | \$2,400.00 |
| Schultz, Spencer | SEAP creation of an OER CHEM 151 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$1,800.00 |
| Schultz, Spencer | Title V summer 2024 embedded tutoring pilot (6/1/24 - 6/30/24). | \$660.00 |
| Selby, Megan | SEAP creation of an OER INTD 170 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$1,350.00 |
| Senior, Robert | Title V summer 2024 embedded tutoring pilot (6/1/24 - 6/30/24). | \$570.00 |
| Solorio, Jessica | Provide writing assistance to students who access the writing center's services at LVC in | \$423.08 |

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|-------------------|--|---------------|
| | the summer. Funded by SEAP (6/12/24 - 6/27/24). | |
| Solorio, Jessica | To assist students in the writing center during Study-A-Thon (5/14/24). | \$225.64 |
| Solorio, Jessica | Provide writing assistance to students who access the writing center's services at LVC in the summer. Funded by SEAP (7/3/24 - 8/1/24). | \$987.18 |
| Speiser, Robert | To assist students in the writing center during Study-A-Thon (5/15/24 - 5/18/24). | \$421.36 |
| Tait, Karen | Will tutor for the Study A Thon event for two hours (5/14/24 - 5/16/24). | \$190.44 |
| Thomas, Heather | Attended the 30-hour distance education training. Per PFA agreement, part-time faculty who attend the training will receive \$60 hourly rate (3/25/24 - 5/4/24). | \$1,800.00 |
| Thomas, Russell | Attended the 30-hour distance education training. Per PFA agreement, part-time faculty who attend the training will receive \$60 hourly rate (3/25/24 - 5/4/24). | \$1,800.00 |
| West, Liz | SEAP creation of an OER MATH 121 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$1,800.00 |
| West, Liz | Will hold study sessions for students during Study A Thon event (5/14/24 - 5/20/24). | \$360.00 |
| West, Liz | Title V summer 2024 embedded tutoring pilot (6/1/24 - 6/30/24). | \$570.00 |
| Wills, Kacie | SEAP creation of an OER ENGL 145 textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$1,800.00 |
| Youngblood, Brian | Co-PI for "Inclusion in Mechanics and the Mechanics of Inclusion" grant (California Education Learning Lab grant with Cal Poly San Luis Obispo). Create videos, concept tests, learning materials, and other content for project. Attend meeting with Cal Poly partners (1/15/24 - 6/30/24). | \$4,020.00 |
| Youngblood, Brian | SEAP creation of an OER PHYS (multiple sections) textbook/workbook/materials for the ZTC/OER grant (4/1/24 - 6/30/24). | \$3,600.00 |
| Youngblood, Brian | Attended the 30-hour distance education training (3/25/24 - 5/4/24). | \$1,800.00 |

| | |
|--|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Approval of Equivalency Certification for Faculty | Item Number: 11.D. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 6 |

BACKGROUND

In accordance with California Code of Regulations Title 5, Division 6, Chapter 4, Subchapter 4, Article 2, Section 53410, and Allan Hancock College's board policy 7211, those who have equivalent qualifications to the state minimum qualifications as established by the Board of Governors can teach classes within their designated discipline areas.

Attached is the equivalency certification for a faculty member who has been authorized to teach credit or noncredit classes, as needed, at Allan Hancock College based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

Regular Equivalency Certification

| <u>Name</u> | <u>Discipline</u> |
|------------------|-------------------|
| Durbin, Danielle | Drama |
| Wilcox, Leona | Psychology |

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve the attached equivalency certification for the faculty member who has been authorized to teach, as needed, based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

| | |
|--|--------------------|
| Administrator Initiating Item: Robert Curry | Final Disposition: |
|--|--------------------|

ALLAN HANCOCK COLLEGE

| | |
|---|--|
| X | Equivalency Approval Date: May 20, 2024 |
| | Not Approved Date: |

**EQUIVALENCY CERTIFICATION FOR
DISCIPLINES REQUIRING THE MASTER'S DEGREE**
(For Credit Courses)

| | |
|-----------------------|----------------------------|
| NAME: Danielle Durbin | DIVISION: Academic Affairs |
| DEPARTMENT: Fine Arts | DISCIPLINE: Drama |

- Master's degree in any discipline; plus 24 units of course work in the discipline of the assignment. At least 18 of these units must be graduate or upper division. (The 24 units may have been either included in or taken in addition to the master's degree.)
- Master's degree in any discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Completion of the coursework equivalent to a master's degree in the discipline or a related discipline, including at least 24 graduate semester units, when the candidate is enrolled in a Ph.D. program that does not award the master's degree.
- Bachelor's degree in the discipline or related discipline; plus six years of professional experience related to the discipline of the assignment or six years of teaching experience in the discipline of the assignment.
- In rare cases, recognized accomplishments which demonstrate expertise and skill in the field of study beyond that normally achieved through formal education. Candidate must provide conclusive evidence of attaining coursework or experience equal to the components of the required degree, including general education requirements as outlined in Title 5 section 55063. In no case will recognized accomplishments be the sole criterion for granting equivalency. (See Administrative Procedures 7211.)

NOTE: Teaching and professional experience may be combined to total the required number of years.

NOTE: Official copies of transcripts are required for all coursework being submitted for equivalency.

NOTE: An Allan Hancock College Verification of Employment (VOE) form is required for all employment being submitted for equivalency.

revised 10/17

RATIONALE: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation. Please refer to Professional Standards Guidelines for outline format. (Signature block on the reverse side of this form.)

See Attached.

I hereby certify that all information submitted above is true and correct.

| | |
|---|------------------|
| Signature of Candidate: <i>Danielle Durbin</i> | Date: 5/10/24 |
|---|------------------|

I have reviewed all documentation and recommend approval of regular equivalency certification.

| | | | |
|---|-----------------------|--|-----------------------|
| Signature of Department Chair: <i>John Hood</i> | Date: May 15, 2024 | Signature of Dean: <i>Rick Faut</i> | Date: May 15, 2024 |
| Signature of Appropriate Academic or Student Services Vice President: <i>[Signature]</i> | Date: | Signature of Committee Chair Professional Standards Committee: <i>David DeGroot</i> | Date: |
| Date of Board Approval: June 18, 2024 | | | |

Attached:

I have been trained in acting by PCPA and went to get my degree in comedy writing and performance from Columbia College Chicago. I then spent the next 10 years writing, performing, and producing my own material.

I've been so fortunate to spend a lot of that time doing voice acting. I love being able to take the text and provide it with so much life and not be limited to physicality; to be able to explore how much life and depth can be found in a character with just a voice. I've done a handful of plays and other people's sketches they've written for me, but the bulk of my career has been creating characters and stories based on my own life. I have been able to take small interactions with a Trader Joes cashier and turn it into a long form sketch show. Or create a writing prompt that simulates speed dating and make a show out of that based on the characters my castmates generated.

Character creation is the foundation of acting 101 (drama 114, as it were.) The basics are listening, connecting to your breath, and honesty. You cannot create relatable characters without that. It's been an honor that most of my work continuously connects me back to the basics.

I've attached a good amount of my professional gigs over the last couple of years and hope it showcases that I've had a variety of experience with different groups, settings, and venues. And that doesn't include my teaching experience that I've noted and has already been verified. While an artist has never fully learned enough and I am still a regular student myself, I genuinely have a passion for storytelling and crafting the next generation of storytellers. My years of acting, writing, and directing experience make me a great fit for this position.

But being on stage isn't just about telling someone else's story, it's partially about telling your own. I've had many students come into my class with fear of public speaking or a fear of being on stage and have found their truth within someone else's words. They've had their identity, sexual orientation, or history with racial injustice validated through words and stories written decades ago. I love being able to help students connect dots from plays and sketches to their real lives. We are all so tethered together in this world and the arts have such a profound way of showing us that. I love using my experience to watch students leave feeling more connected to their own voices and I love that at a space like Hancock you can find students that are wanting to be actors and, also, a random engineer who just needs to fulfill a quota. How much better off would every profession be if we could all see other folks' side of the story?

Growing up in Nipomo, there are so many things I didn't feel I had access to (in the artistic capacity) and I'm so grateful at the thought of being able to bring what I've learned back and share it with that same community. The arts scene has flourished in this area and it would be an honor to be part of its growth.

ALLAN HANCOCK COLLEGE

| | |
|---|--|
| X | Equivalency Approval Date: May 21, 2024 |
| | Not Approved Date: |

**EQUIVALENCY CERTIFICATION FOR
DISCIPLINES REQUIRING THE MASTER'S DEGREE**
(For Credit Courses)

| | |
|--|----------------------------|
| NAME: Leona Wilcox | DIVISION: Academic Affairs |
| DEPARTMENT: Social and Behavioral Sciences | DISCIPLINE: Psychology |

- Master's degree in any discipline; plus 24 units of course work in the discipline of the assignment. At least 18 of these units must be graduate or upper division. (The 24 units may have been either included in or taken in addition to the master's degree.)
- Master's degree in any discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Completion of the coursework equivalent to a master's degree in the discipline or a related discipline, including at least 24 graduate semester units, when the candidate is enrolled in a Ph.D. program that does not award the master's degree.
- Bachelor's degree in the discipline or related discipline; plus six years of professional experience related to the discipline of the assignment or six years of teaching experience in the discipline of the assignment.
- In rare cases, recognized accomplishments which demonstrate expertise and skill in the field of study beyond that normally achieved through formal education. Candidate must provide conclusive evidence of attaining coursework or experience equal to the components of the required degree, including general education requirements as outlined in Title 5 section 55063. In no case will recognized accomplishments be the sole criterion for granting equivalency. (See Administrative Procedures 7211.)

NOTE: Teaching and professional experience may be combined to total the required number of years.

NOTE: Official copies of transcripts are required for all coursework being submitted for equivalency.

NOTE: An Allan Hancock College Verification of Employment (VOE) form is required for all employment being submitted for equivalency.

RATIONALE: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation. Please refer to Professional Standards Guidelines for outline format. (Signature block on the reverse side of this form.)

I have a master's degree in occupational therapy and more than 24 units of course work in psychology topics. In addition, I have 15 years of work experience treating people of varying ages and disabilities.

Occupational therapists (OTs) need to have a deep understanding of typical developmental milestones across various domains, including motor skills, sensory processing, cognition, and emotional regulation. Working in school-based occupational therapy involves applying knowledge of psychological development to assess children's needs, design interventions, promote skill acquisition, support social and emotional well-being, and collaborate effectively with educators and parents. With 12 years of work experience as an occupational therapist in special education, I apply theories of psychological development to understand children's behavior, learning styles, cognitive development, and social interactions. I can draw on these practical experiences to illustrate how theories manifest in real-world scenarios. Additionally, I can share insights gained from working with children in educational settings to provide practical examples and case studies of human development. Ideally, my work experience as an occupational therapist can inspire students to pursue further education and careers in fields related to psychology, therapy, or education.

I hereby certify that all information submitted above is true and correct.

Signature of Candidate:

Lesna Wilcox

Date:

5/7/2024

I have reviewed all documentation and recommend approval of regular equivalency certification.

Signature of Department Chair:

Brian Stokes

Date:

05/17/24

Signature of Dean:

Rick Faut

Date:

05/21/24

Signature of Appropriate Academic or Student Services Vice President:

[Signature]

Date:

Signature of Committee Chair Professional Standards Committee:

David DeGroot

Date:

Date of Board Approval:

June 18, 2024



CONSENT ITEM

| | |
|---|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of New and/or Revised Classified Bargaining Unit Job Descriptions | Item Number: 11.E. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 18 |

BACKGROUND

Following negotiations with CSEA, tentative agreement, and local ratification, the following revised and/or new classified bargaining unit job descriptions are recommended for approval:

| Job Title | Old Range | New Range |
|---|------------------|------------------|
| 1. Coordinator, Financial Aid | 30 | 33 |
| 2. Coordinator, Interpreting and Communication Services | 11 (Exempt) | 13 (Exempt) |
| 3. Curriculum Analyst | 28 | 34 |
| 4. Curriculum Technician (New) | N/A | 28 |
| 5. Health Sciences Program Specialist | 21 | 26 |
| 6. Instructional Assistant Mathematics | 20 | 24 |

FISCAL IMPACT

To be determined

RECOMMENDATION

Staff recommends that the board of trustees approve the revised and/or new classified bargaining unit job descriptions as presented.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|

Allan Hancock College
Human Resources

Classified-Professional
Range ~~30~~33

COORDINATOR, FINANCIAL AID

DEFINITION

Under supervision of the appropriate administrator ~~Director, Financial Aid,~~ performs complex and technical-level financial aid duties including implementing and maintenance of financial aid software systems, processing financial aid applications, awarding and monitoring multi-million dollar financial aid programs; advising students in need of financial aid; assisting the ~~director~~ appropriate administrator in coordinating the work of financial aid staff; and values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS

The incumbent performs technical work under minimal supervision, requiring a broad knowledge of the full range of financial aid services necessary for the daily operation of the financial aid office which includes a substantial amount of administrative detail and non-routine work. -The incumbent, with a considerable degree of independence, relieves the ~~director~~ appropriate administrator of direct oversight of coordination of all financial aid services, coordinates the work of financial aid staff, and ensures that the instructions of the ~~Director,~~ Financial Aid appropriate administrator are carried out efficiently. ~~An incumbent must also be competent to perform financial aid systems analyst functions with accuracy.~~

ESSENTIAL FUNCTIONS

1. Maintains financial aid management software systems including testing, troubleshooting, resolving issues, and monitoring compliance of software in accordance with federal and state regulations.
2. Coordinates annual system maintenance and set-up for financial aid module, which includes analysis, testing, trouble-shooting and implementation.
3. Coordinates the work of the financial aid office including scheduling office staff coverage, handling questions from staff and students, and representing the director as required on various committees.
4. Researches regulations and policies to provide guidance to staff to resolve complex issues.
5. Maintains current knowledge of federal and state guidelines/regulations related to financial aid and interprets and applies these regulations.
6. Assists with the development and implementation of internal policies and procedures related to processing financial aid applications and monitoring eligibility.
7. Serves as backup to the Financial Aid Specialist position to ~~c~~Coordinates the Financial Aid Appeals Committee, previews student appeals for accuracy and completeness,

participates in the committee's review process, prepares correspondence from the committee, answers follow-up questions from students and staff, and implements committee decisions at the end of each semester to determine students' future eligibility.

8. Advises students and parents regarding all available financial aid programs including requirements, application processes, ~~and maintaining eligibility, and works through the personally manages the~~ more complex financial aid cases. ~~.~~
9. Analyzes financial aid applications and determines eligibility for programs and level of financial assistance and package awards.
10. Verifies information reported on financial aid applications such as but not limited to student immigration status, dependency status, and financial aid history; and resolves conflicts related to application and support documentation.
11. Maintains records for students applying for and receiving financial aid, including eligibility and payment records.
12. Provides data for preparation of state, federal, and local reports.
13. Reviews, interprets, and appropriately applies various financial aid regulations, policies, and procedures.
- ~~— Performs other related duties and responsibilities as required.~~
14. Recommends, learns and applies financial aid-related emerging technologies and advancements as necessary to assist the staff in performing duties in an efficient, and organized and timely manner.
15. Coordinates with campus departments to implement new programs that have a benefit disbursed through the financial aid office.
16. Participates in campus efforts to prevent, detect, and report cases of fraud.
17. Creates new financial fund codes in collaboration with the business services office and maintains the database of all financial fund codes.
18. Oversees the training of staff and ensures office processes are documented and aligned with annual regulatory updates for both federal and state grants.
19. Arranges for training and system setup for the financial aid department.
- ~~14.20.~~ Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Correct English usage, spelling, grammar, and punctuation;
- Written business communications;
- Fundamentals of interviewing;
- Federal, state, and local student financial aid programs, rules, and regulations;
- Conflict resolution techniques.

Demonstrated Ability to:

- Plan, organize, and conduct training;

- Investigate and research problems, devise solutions, and present recommendations;
- Prepare and present oral and written reports in a clear and concise manner;
- Operate a computer ~~with speed and accuracy~~;
- Perform accurate mathematical computations;
- Understand and carry out oral and written directions;
- Perform financial aid systems analyst functions with accuracy

Education and Experience:

Bachelor's degree with course study in business, psychology, sociology, public relations, financial services or related areas and two years of increasingly responsible experience in student financial aid or areas related to financial aid or any equivalent combination of training and experience.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact in person, by email, or by phone with executive, management, supervisory, academic, and classified staff and the general public.

Physical Demands:

- May sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, via email, video ~~and~~ conferencing, and in person.
- Ability to lift, carry, and/or move objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities

R 07/2024

R 07/2016

R07/12

7/92

COORDINATOR, INTERPRETING AND COMMUNICATION SERVICES**DEFINITION:**

Under ~~general~~ supervision of the appropriate administrator, performs interpreting, transliterating, and/or real-time captioning for deaf and hard-of-hearing students and the general public using both expressive and receptive modes; coordinates services for students with disabilities, including outreach; and performs related duties as required. Coordinates hourly interpreters and/or real-time ~~captionists~~ transcribers and student workers. Values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS:

An incumbent in this class will be supervised by the Director, Learning Assistance Program (LAP). The work schedule will vary ~~from~~ by semester/term to semester/term depending upon student need and class/event schedules. -Work schedule can include both day and evening hours.

ESSENTIAL FUNCTIONS:

1. Interprets and/or transliterates educational and general information within the educational setting using American Sign Language (ASL), ~~s~~ Pidgin Signed English varieties, ~~(PSE)~~, or oral methods of communication preferred by deaf and hard of hearing people.
2. Provides real-time captioning services within the educational setting using transcription software and hardware.
3. Interprets and/or provides real-time captioning services for students or the general public in various an academic settings including but not limited to lectures, seminars, laboratories, field trips, platforms, and one-on-one, or group discussions.
4. Assists in the recruitment of hourly sign language interpreters. Evaluates, and recommends interpreters, real-time ~~captionist~~ transcribers, note-takers, and other hourly personnel to provide services to students with disabilities. Schedules substitute interpreters as needed.
5. Coordinates provision of interpreting and/or real-time captioning services for deaf or hard-of-hearing students.
6. Coordinates, prepares, and maintains schedules for interpreters, ~~captionist~~ transcribers, ~~s~~ and note-takers.
- ~~7. Recruits and schedules substitute interpreters as needed.~~
- ~~8.~~ 7. Assesses the communication needs and styles of deaf students and assigns personnel (interpreters, ~~captionist~~ transcribers, and/or notetakers) ~~compatible~~ compatible with the communication styles of the students.
- ~~9.~~ 8. Observes and evaluates interpreters and/or captioners in the classroom.
- ~~10.~~ 9. Provides training for Mentors interpreters and/or real-time ~~captionist~~ transcribers.
- ~~11.~~ 10. Provides input on interpreter and ~~captionist~~ transcriber performance to LAP supervisor.
- ~~12.~~ 11. Tutors deaf and hard-of-hearing students ~~enrolled in basic skills courses.~~
- ~~13.~~ 12. Coordinates and trains note-takers for deaf or hard-of-hearing students.
- ~~14. Assists in recruiting and assigning readers, scribes and in-class aides for visually impaired students.~~
- ~~15. Coordinates the acquisition and assignment of taped or digitally recorded texts for visually impaired and learning disabled students.~~

- ~~16.13.~~ Coordinates and maintains adaptive equipment for deaf or hard-of-hearing students, including TDD's, video phones, personal FM systems and computers, and software used to provide real-time captioning services.
- ~~17.~~ Coordinates provision of learning aides and equipment for students with disabilities.
- ~~18.14.~~ Plans and organizes continuing education workshops and seminars for AHC interpreters and the interpreting community.
- ~~19.15.~~ Serves as a resource to college faculty and staff regarding issues related to deafness and appropriate accommodations for deaf and hard-of-hearing students.
- ~~20.16.~~ Maintains current and accurate documentation of student contacts; and prepares student contact reports for LAP Director.
- ~~21.17.~~ Provides outreach to feeder high schools and the community.
- ~~22.18.~~ Maintains liaison with community agencies, such as Department of Rehabilitation.
- ~~23.19.~~ Makes presentations to increase awareness in the college community about hearing impairments and methods of enhancing communications with deaf and hard-of-hearing students and the services available through the LAP.
- ~~24.20.~~ Coordinates interpreting services for college-wide events and activities.
21. Assists instructors with in-class seating arrangements and other in-class accommodations for deaf/hard-of-hearing students when necessary.
22. Works with instructors and media services to ensure films and other media used campus wide are closed-captioned and/or subtitled.
23. Participates in and assists with various on-campus and off-campus in-service training.
- 25.24. Perform other related duties as assigned.

ADDITIONAL RESPONSIBILITIES:

- ~~1. Assists instructors with in-class seating arrangements and other in-class accommodations for deaf/hard-of-hearing students when necessary.~~
- ~~2. Works with instructors and media services to ensure films and other media used campus wide are closed-captioned and/or subtitled.~~
- ~~3. Participates in and assists with various on-campus and off-campus in-service trainings.~~

MINIMUM QUALIFICATIONS:

Knowledge of:

- Expressive and receptive modes of manual communication including, but not limited to, ASL (preferred), PSEsigned English varieties, and/or oral interpreting;
- Real-Time Captioning captioning services and other in-class accommodations for deaf and hard-of-hearing students;
- Special educational needs, assistive devices, and services for deaf and hard-of-hearing students;
- Cultural and social aspects of deafness;
- Use of English grammar and vocabulary;
- Code of professional conduct prepared by the National Registry of Interpreters for the Deaf;
- Professional and technical signs or vocabulary used in the courses to which assigned;
- Fluency in ASL and/or PSE and ability to interpret or transliterate in both;
- Special software and hardware used in the provision of real-time captioning services.

Demonstrated ability to:

- Adhere to the Registry of Interpreters for the Deaf (RID) Code of Professional Conduct;

- Use ASL (preferred), ~~PSE~~signed English varieties, and/or oral interpreting, and sign-to-voice interpreting;
- Use transcription software to provide real-time captioning services;
- Tutor deaf and hard-of-hearing students in English and/or math courses;
- Work with minimum supervision;
- Understand and carry out oral and written directions;
- Develop and maintain cooperative working relationships with those contacted during the course of work;
- ~~Hear spoken speech communication.~~

Education and Experience:

~~Completion of an interpreter training program from an accredited college, university, or post-secondary training center.~~ Individuals possessing the education, knowledge, and abilities listed in this job description are considered to possess the necessary experience. A bachelor's~~baccalaureate~~ degree is desirable.

Desirable Licenses and Certifications:

- ~~Desireable to~~ Shall have at least one of the following: ~~1-~~ Comprehensive Skills Certificate (CSC), Certificate of Interpretation (CI), Certified Deaf Interpreter (CDI), Certificate of Transliteration (CT), or National Interpreter Certificate (NIC) from the Registry of Interpreters for the Deaf (RID);₅
- Class C driver's license

Working Conditions:

- This is an FLSA exempt position.
- Duties are primarily performed in ~~an office~~ a classroom and or office environment, at a desk, or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact ~~in person or on the telephone,~~ with executive, management, supervisory, academic, and classified staff, ~~and as well as the general public~~public.

Physical Demands:

- Typically may stand or sit for extended periods of time.
- Operates a computer.
- ~~Communicates over the telephone and in person.~~
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 7/2024
Exempt 12/17
R 3/09
Reclass 10/08
R 1/97

CURRICULUM SPECIALIST ANALYST**DEFINITION:**

Under general ~~directions~~ supervision of the appropriate administrator, ~~assists in the development and maintenance of~~ manages the curriculum and instructional development process; plans, develops, coordinates, and implements interdepartmental processes, communication publications, and reporting affecting the curriculum processes; facilitates faculty orientations, coordinates program review ~~promotes and values the mission and vision of the college, and performs related duties as required to support the office of academic affairs.~~

CLASS CHARACTERISTICS:

The incumbent reports directly to the ~~appropriate administrator~~ associate superintendent/vice president, academic affairs. The incumbent will independently perform professional work involving judgment in the interpretation, analysis, and application of ~~policies~~ and procedures and in compliance with applicable state and federal law. ~~Additionally, the incumbent must have a comprehensive understanding of interdepartmental systems, processes, and procedures, as well as the broad implications of changes within those systems. and The incumbent is delegated a substantial amount of autonomy~~ executive detail and non-routine work in the functions of academic affairs, acting as a curriculum process expert and liaison of the office in related matters. Accuracy in data entry and the ability to produce the necessary Critical thinking, clear communication, and precise and appropriate application of regulatory requirements, including the necessary documentations and reportings in accordance with timelines and in an accurate manner ~~are~~ emphasized. The incumbent will work closely with faculty, the Articulation Officer, the Academic Planning and Policy (AP&P) Chair, Admissions and Records (A&R), information technology services (ITS) personnel, and schedulers. Further, the incumbent will interface directly with department chairs, academic deans and instructional support staff in such processes as information gathering, maintaining, and dissemination of information, as well as process and procedure development and improvement. The incumbent has a high frequency of responsible contact with administrative and professional staff, regularly bodies, and with other public agencies requiring a high level of subject-matter knowledge, professional engagement, tact and excellent oral and written communication skills.

ESSENTIAL FUNCTIONS:

1. In collaboration with support of the college curriculum committee (AP&P), the incumbent facilitates ~~oversees~~ interdepartmental processes, communication, and reporting that affects the development, and evaluation of curriculum, and monitors ~~oversees~~ the curriculum approval process, which requires tracking, coordinating, guiding and reporting curriculum development activities locally as well as at the state level agencies.
2. Work closely with members of various departments and committees to align curriculum development with institutional outcomes and ensure cross-departmental collaboration, including coordinating and leading interdepartmental curriculum meetings formed to identify and solve processes impediments ~~Coordinates and facilitates in-service training for faculty and staff on curriculum development in accordance with state mandated requirements, and provides required publications to ensure curriculum committee works with most updated curriculum publications.~~
3. Plans, develops, and maintains the curriculum development and review calendar to ensure coordination of tasks and align interdepartmental activities, including but not limited to articulation, curriculum review, catalog development, schedule creation, and transcription.
4. Ensures consistent communication and documentation of current course and program transfer status across systems by collaborating with the Articulation Officer.

- 2.5. Plans, coordinates, and oversees large data projects to ensure compliance with updated regulatory requirements and to maintain the integrity of curriculum data across multiple systems and databases.
6. Reviews and interprets changes in applicable regulations, provides updated guidance, communicates changes with stakeholders, recommends system policies, and procedures as mandated by to maintain compliance with state and federal regulatory agencies and to implement best practices with respect to college curriculum.
- 3.7. Serves as a member of the Technical Review Committee, AP&P Committee, and the Program Review Committee, promoting alignment of curriculum development activities to the educational master plan, governing regulations, program planning and development goals, and accountability procedures.
- 4.8. Serves as the technical advisor and clerical support for the college curriculum committee, and reviews and publishes documentation for the committee, including but not limited to, production and publication of minutes, agendas, and curriculum committee summary reports, adhering to applicable regulations, such as the Brown Act.
9. Works closely with information technology services (ITS) to review and make recommendations for software vendors and platform usage related to curriculum development to improve faculty and student experience as well as accuracy, reliability, in the collection, retention, and validity of curriculum data as it pertains to academic affairs.
- 5.10. Facilitates vendor relationships and updates to curriculum software interface.
- 6.11. Edits and updates course, and program, and Academic Affairs information in the college catalog and related publications.
- 7.12. Organizes, produces and maintains electronic and hard copies of all official college course outlines, in compliance with Title 5.
- 8.13. Revises and Assists with updates to procedural manuals (e.g., AP&P Calendar, Curriculum Development Guide and Program Review Resource Guide) to maintain compliance with applicable regulations and to support the curriculum development process across departments. Coordinates updating and editing other college publications such as the Faculty Resource Guide.
- 9.14. Provides Plans, develops, and delivers in-service training and professional development for various campus constituencies (faculty, administration, and classified staff) with respect to procedures related to the office of academic affairs and to guide and support curriculum development, ensuring alignment with the curriculum timeline, faculty and department goals, regulatory requirements, academic freedom, and college mission, values, and goals, including but not limited to Inclusion, Diversity, Equity, Anti-Racism and Accessibility (IDEAA).
15. Maintains communication with and serves as a liaison to the Chancellor's office, the regional consortium, and other outside agencies and regulatory bodies to ensure program inventory is current and accurate and meets all regulatory requirements.
- 10.16. Assists in ~~o~~Overseeing the submission of courses and program applications to the Chancellor's office and monitors their status.
11. Serves as the technical support person to faculty for program review.
17. -Inputs, edits, and maintains the data for producing descriptions for the catalog and schedule of classes.
18. -Provides the scheduling staff, community education, and A&R with documentation of final approved curriculum and related content for the production of the schedule of classes, catalog, and transcript applicable information.
19. Completes regular professional development training to remain current on curriculum-related topics and trends.
20. Trains and coordinates the activities of curriculum staff as needed.
- 12.21. Performs other related duties as required.

MINIMUM QUALIFICATIONS:

Knowledge of:

- District curriculum and instructional systems, policies and procedures;

- Faculty rights and responsibilities related to curriculum development;
- Computer applications, such as those used for maintaining a variety of data sources;
- Typical office equipment, including computer applications used for word processing, data management spreadsheet applications, professional training, virtual meetings, presentations, and email;
- Principles and practices of administration, and interdepartmental process management supervision and training;
- Professional leaning best practices;
- Oral and written communication skills;
- Applicable sections of State Education Code and other applicable laws.

Demonstrated ability to:

- Lead through a service mindset.
 - Apply critical thinking skills to recognize opportunities for interdepartmental process improvement and affect change.
 - Precise and appropriate application of regulatory requirements.
 - Develop, implement, review, and revise instructional procedures and operations.
 - Understand and respect faculty purview (10+1) and academic freedom in practice.
 - Design forms.
 - Make arithmetic calculations quickly and accurately.
 - Read, interpret, apply, and explain complex rules, regulations, policies and procedures.
 - Build stakeholder engagement around process and systems change.
 - Train and supervise personnel to complete large-scale data projects, as well as daily database management, reporting, and technical support software.
 - Work effectively with minimum supervision.
 - Establish and maintain effective working relationships with others.
 - Meet Plan, communicate, maintain, and meet schedules and timelines involving multiple complex workflows across departments.
 - Independently identify, prioritize, pPlan, and organize, and execute essential work.
 - Maintain records, and prepare reports, and translate data into actionable information.
 - Work confidentially with discretion.
 - Operate a computer for both word processing and data entry or retrieval.
- Type at speed of not less than 60 wpm from clear and legible copy.

Education and Experience:

A bachelor's degree and two years of relevant, increasingly responsible instructional office experience in education, curriculum development or support, or any equivalent combination of education, training, and experience. (Qualifying experience performing duties closely related to this position may be substituted for the required education on the basis of two years experience for one year of education.)

Preferred Qualifications:

Faculty experience at a community college.
Experience managing interdepartmental projects or processes preferred.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk or at a computer-work station.
- The incumbent will experience interruptions while performing normal duties during the regular workday and will need to regularly reprioritize tasks.
- The incumbent will have regular contact, in person, via email, in virtual meetings, or on the telephone, with executive, management, supervisory, academic and classified staff, public agencies, regulatory bodies, and the general public.
- Work may require travel to other offices or locations to attend meetings, deliver trainings, complete professional development or conduct work.

Physical Demands:

- Typically ~~may sit~~s for extended periods of time.
- Operates a computer, ~~keyboard~~
- Communicates over the telephone and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Special Qualification:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 7/2023
1/11

CURRICULUM TECHNICIAN**DEFINITION:**

Reporting to the appropriate administrator, perform a variety of technical curriculum and scheduling duties to ensure data is accurate and documentation is timely; prepare, process, maintain and assure accuracy of a variety of curriculum and scheduling data, records and reports; value and promote the mission and vision of the college.

CLASS CHARACTERISTICS:

Under minimal supervision, the Curriculum Technician is responsible for a variety of data entry, reporting, and technical support duties. The incumbent performs these duties requiring knowledge of software used for curriculum, scheduling, and data management.

Essential Functions

1. In support of the college curriculum committee, the incumbent assists with the facilitation of the development and evaluation of curriculum, as well as with the monitoring, tracking, and reporting of the curriculum approval process.
2. Inputs, edits, and maintains the data for producing descriptions for the schedule of classes. Provides the scheduling staff with final approved curriculum and related content for the production of the schedule of classes.
3. Edits and updates transfer and program pathway information in the college catalog, state inventory, and other systems.
4. Maintains communication with the Chancellor's Office to ensure course inventory is current and accurate. Assists with the submission of course applications to the Chancellor's office and monitors their status.
5. Provides support to academic affairs, admissions & records, and information technology services, completing large data entry projects to address various statewide projects and initiatives related to curriculum, such as alignment with upcoming CalGETC and common course numbering regulations.
6. Responds to requests from faculty and other departments for information, data, reports, and resources used to support academic affairs functions.
7. Assists with troubleshooting technical issues related to curriculum software, scheduling systems, and the catalog, referring to other departments for further assistance as needed.
8. Executes the digital and physical collection and maintenance of curriculum documentation, including but not limited to course outlines of record, academic policy and planning minutes, technical review committee recommendations, and Title 5 updates.
9. Serves as back-up clerical support for the college curriculum committee, including but not limited to, production and publication of minutes, agendas, and curriculum committee summary reports.
10. Assists with in-service training for faculty and staff related to curriculum development.
11. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Principles and techniques for data management and reporting;
- Best practices for technical support and customer service;
- Data control procedures and data entry operations;
- Oral and written communication skills;
- Modern office practices, procedures, and equipment.

Demonstrated ability to:

- Prioritize daily tasks to meet schedules and timelines;
- Ask clarifying questions to build understanding and respond appropriately to a variety of requests;
- Respond to requests with a collaborative and service-minded approach;
- Assemble, organize, and prepare data for records and reports;
- Complete large-scale data-entry projects with professional speed and accuracy;
- Compare data and detect errors efficiently;
- Communicate effectively both orally and in writing;
- Perform arithmetic calculations quickly and accurately.

Education and Experience:

Two years of professional data entry, technical support, and customer service experience OR an Associate degree in a related field and one year of professional data entry, technical support, and customer service experience or any equivalent combination of education, training and experience.

Physical Demands:

- Typically sits for extended periods of time.
- Operates a computer keyboard and mouse.
- Communicates over the telephone, via email, in person, and virtually.
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact virtually, in person, by email, or on the telephone with faculty, staff, students, and the general public.

Special Qualification:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

Allan Hancock College
Human Resources

Classified-Technical
Range ~~24~~26

HEALTH SCIENCES PROGRAM SPECIALIST TECHNICIAN

DEFINITION

Under supervision of the appropriate administrator, the incumbent is to perform a wide variety of responsible, technical, and ~~secretarial-clerical~~ assistance to the ~~health sciences~~ assigned program(s); and promotes and values the mission and vision of the college.

CLASS CHARACTERISTICS

Under limited supervision, the incumbent exercises considerable independence, is expected to make decisions concerning appropriate policies and procedures of the organizational unit and give guidance to other clerical staff, including student help. The incumbent will provide a variety of technical and clerical assistance to the health sciences programs including but not limited to Registered Nurse (RN), Licensed Vocational Nurse (LVN), Certified Nurse Assistant (CNA), Medical Assisting (MA) and Dental Assisting (DA).

ESSENTIAL FUNCTIONS

1. Serves as first point of contact for students, staff and the public.
2. Interprets state rules, requirements and guidelines for prospective students; monitors all student compliance requirements.
3. Assists supervising administrator with administrative support of designated programs detail.
4. ~~Receives, reviews, tracks and routes payroll documentation.~~
5. ~~May prepare employment authorizations and routes notices of assignment; generates personnel action requests and extra assignment authorizations.~~
- 6.4. Coordinates graduation ceremonyies for the LVN and RN programs; including but not limited to updates and prepares invitations and graduation programs; schedules pre-and-post planning meetings; takes and distributes notes; identifies and assigns support staff; prepares awards and name tags.
- 7.5. Facilitate ~~Orderings~~ CNA uniforms for eligible students. Ensures receiving, inventory, distribution and invoices are all paid. ~~books and supplies, receives, inventories, and distributes orders.~~
- 8.6. May ~~g~~Generate and prepares student enrollment and state forms for compliance and certificates of completion for health science programs and courses and keep students informed of their status in the appropriate program.
7. Initiates, processes, and ~~M~~maintains all programmatic records; provides data for preparation of reports to the state to maintain compliance for the continuance of state programs.
- 9.8. Verifies completeness of health sciences programs application periods and packets.
10. ~~Processes and maintains state required records.~~
11. ~~Maintains budget records and processes purchase requests and orders.~~
- 12.9. Monitors and assists with submission of ~~training~~ class schedules, faculty schedules, and schedule changes.
- 13.10. Collaborate with program coordinators to ~~U~~updates and maintains program webpages and other electronic information boards related to health sciences ~~the area~~ programs.
- 14.11. May attend meetings related to health sciences programs and take minutes ~~(committees and advisory meetings).~~
- 15.12. Prepares program informational and acceptance letters/packets/brochures; assists with registration and enrollment fee vouchers; verifies information; receives and processes

requests for historical data; adds registration attributes; completes override forms; maintains student and course records in compliance with district and external agency requirements.
Monitors and maintains student's registration and ensures dates are met for drug screening, background clearance and packet due dates.

- ~~16. Update and maintain FTE part-time faculty load matrix by month/ semester.~~
~~17.13. Assist with marketing courses and in-service academies, create/update course flyers.~~
~~18.14. Create and maintain all course sign-in sheets for orientation and for received items by students positive attendance and census courses.~~
~~19.15. Process registration (register back office) for agency sponsored students.~~
~~20. May assist background investigators with their agency hiring needs.~~
~~21.16. May assist in validating, maintaining, and updating accurate material fees by course. Maintain up-to-date costs sheets for each program application period.~~
 17. Assist with training newly hired administrative staff.
 18. Tracks and inventories health science program purchases; maintains budget records and process purchase requests and orders.
 19. Creates and maintains grant reports for Coordinators.
 20. Serves as health sciences liaison for clinical partners and faculty coordinators of student placements.
 21. Assists and tracks clinical placement regulations as necessary for student assignments and facility requirements for student access.
 22. Support new faculty with onboarding processes.
 23. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- ~~• Office management techniques and organization skills;~~
- Written business communications;
- Microsoft Office suite and data management systems;
- Word/information processing applications and production;
- Records management, including enrollment management systems;
- Correct English usage, spelling, grammar, and punctuation;
- ~~• Receptionist and Telephone techniques for multi-line phone system.~~
- Budget management techniques including tracking, reporting, and purchasing systems;
- Basic accounting and grant principles;
- Office methods, procedures, and computer/office equipment, including filing systems, and telephone techniques;
- Family Educational Rights and Privacy Act (FERPA);
- Health Insurance Portability and Accountability (HIPPA);
- Understanding the importance of adhering to specific state board regulations for health sciences programs.
- ~~• Intermediate/Advanced skills; Microsoft Excel, Word, Outlook, Access and Publisher.~~

Demonstrated ability to:

- Have strong public relation/communication skills;
- Understand and carry out oral and written directions;
- Work independently, organize workload, and establish priorities;
- Learn and interpret specific rules, laws, and policies and apply them with good judgment in a variety of procedural situations;
- Operate computer with accuracy and speed;

- Perform ~~clerical~~secretarial work of above average difficulty;
- Establish and maintain office records and files;
- Compose correspondence independently;
- Work at a high volume and fast-pasted environment.

Education and Experience:

An associate of science degree or higher in secretarial science or word/information processing systems or related subject matter and two years of increasingly responsible secretarial experience OR the equivalent to completion of the 12th grade and three years of increasingly responsible secretarial experience, OR any equivalent combination of training and experience.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer.
- Communicates utilizing appropriate mediums of correspondence and in person.
- Regularly lifts, carries and/or moves objects weighing up to 30 pounds.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk, or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, via email, video conferencing, or on the telephone, with executive, management, supervisory, academic and classified staff and the general public.

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 6/2024
R 7/2023
R 07/2016
 6/02

INSTRUCTIONAL ASSISTANT – MATHEMATICS**DEFINITION:**

Under ~~general supervision of the appropriate administrator~~, performs and ~~supervise~~ oversees a wide variety of specialized clerical and technical duties required in the planning, scheduling, operating and coordinating a learning ~~laboratory~~center; ~~and to do related work as required~~ values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS:

An instructional assistant is a paraprofessional characterized by possession of at least a college degree in an appropriate field. Incumbents are expected to assume considerable responsibility for the clerical and technical operations of a department's learning ~~laboratory~~center, which provides remedial and supplemental instruction to students. Instructional assistants are required to perform at a skilled level with a considerable degree of independence in the learning ~~laboratory~~center. ~~Positions in this class are expected to work with individual instructors to design, develop and order learning materials.~~ Incumbents may be expected to operate the ~~center~~laboratory alone for extended time periods throughout the day. An instructional assistant receives direction and technical supervision from the developmental math lead faculty person and the department chair.

ESSENTIAL FUNCTIONS:

1. ~~Hires, supervises and evaluates~~ Oversees peer tutors within the ~~laboratory~~math center and provides input on evaluations.
2. Maintains order and discipline in the ~~laboratory~~math center.
3. Updates, maintains, and stores ~~laboratory~~math center records.
4. Organizes learning materials and schedules lab time with instructors.
5. ~~Keeps records as required.~~
6. Orders materials and supplies for the ~~laboratory~~math center and Math 511 self-paced classes as needed.
7. ~~Provides instructors with information relative to~~ Tracks and reports student attendance and achievement in the ~~math center~~laboratory.
8. May develop and disseminate posters, handouts, and other informational materials about the learning ~~center~~laboratory and its services.
9. Operates and instructs in the use of computerized learning materials.
10. Reports to the department chair and the developmental math lead faculty for program modification approval.
11. Assists department instructors in the design and development of learning ~~center~~laboratory materials.
12. Administers quizzes and tests.
13. Tutors and assists students on an individual basis at the developmental math level and prescribes practice worksheets.
14. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:**Knowledge of:**

College-level subject area germane to learning laboratory assignment;
 Tutorial techniques for remedial students;
 Filing and business correspondence;
 Modern office practices and procedures, including the use of computer spreadsheets and word processing, filing, correct English usage, spelling, grammar and punctuation are also desirable.

Demonstrates ability to:

Perform at a college graduate level in the assigned academic field;
 Tutor students effectively;
 Learn ~~center~~laboratory and department operation, procedures and practices;
 Learn, interpret, and apply department ~~and school rules and policies~~ and procedures relating to the ~~center~~laboratory with sound judgment;
 Analyze situations accurately and make judgments on ~~center~~ laboratory matters without immediate supervision;
 Assess and report student achievement ~~and diagnose learning problems~~;
 Provide instructional assistance and technical advice to students on the availability and uses of instructional materials and equipment;
 Understand and carry out oral and written directions.
~~Develop and maintain cooperative relationships with those contacted in the course of work.~~

Education and Experience:

Equivalent to an ~~associate's~~associate's degree in Mathematics or related field ~~A bachelor's degree in any discipline~~ and one year experience related to operating a tutor center with an emphasis in mathematics is desirable.

Working Conditions:

Duties are primarily performed in an office environment, at a desk or at a computer ~~terminal~~.
 The incumbent will experience interruptions while performing normal duties during the regular workday.
 The incumbent will have contact, in person or on the telephone, with ~~executive, management, supervisory, academic and classified staff,~~ students and the general public.
~~Incumbents must be willing to work a workweek; which may include evening and Saturday work or which may change as the semester and/or program changes.~~

Physical Demands:

Typically may sit for extended periods of time;
 Operates a computer ~~keyboard~~;
 Communicates effectively over the telephone, via email and in person;
 Regularly lifts, carries and/or moves objects weighing up to ~~10~~20 pounds.

Special Qualification:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 7/2024

| | |
|---|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of Revised Supervisory/Confidential Job Description | Item Number: 11.F. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 6 |

BACKGROUND

After review by the appropriate administrators, the following revised confidential supervisory job description is recommended for approval:

| Job Title | Old Range | New Range |
|--|------------------|------------------|
| 1. Human Resources Analyst (change of duties only) | N/A | N/A |

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees approve the revised supervisory/confidential job description as presented.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|

HUMAN RESOURCES ANALYST**DEFINITION**

Under the general supervision of the appropriate human resources administrator, assists in the coordination of employee recruitment, and onboarding, training and professional development activities as well as general human resources functions. This position serves as a face of the college's recruitment and professional development efforts and acts as the equity representative for employee recruitments to ensure an equitable recruitment process and to promote diversity in the hiring process; and values and promotes the vision and mission of the college.

CLASS CHARACTERISTICS

This is a classified confidential paraprofessional position distinguished by providing support in recruitment activities, orientation, onboarding, training, professional development and records maintenance for new and current employees, and general human resources functions, including, labor relations and contract administration. Incumbents serving at this advanced level have, in the regular course of duties, access to, and may possess information relating to employer/employee relations, extensive contact with the public and staff, will perform duties that require knowledge of district policies, rules, regulations, collective bargaining contract provisions, Education Code, have knowledge of the organizational structure related to human resources and employee benefits; and must maintain high levels of confidentiality.

Incumbents in this position support student learning outcomes and institutional effectiveness by serving as a Human Resources main point of contact for recruitment and professional development.

ESSENTIAL FUNCTIONS

The Human Resources Analyst will be assigned to one of the following areas of focus in addition to sharing the general essential functions.

RECRUITMENT

1. Facilitates all employee recruitment and selection activities for management, faculty, classified, and temporary positions, including organization and maintenance of recruitment records and the District's applicant tracking system and serve as equity representative for recruitment activities and monitors for adverse impact;
2. Innovate the District's recruitment efforts to encourage well-qualified and diverse pools of applicants and monitors all recruitments for adverse impact;
3. Facilitate the hiring process for recruitments to ensure that all steps are completed, and that required training is provided;
4. Coordinate all aspects of the screening and interview process according to district policies and procedures, collective bargaining, and EEO regulations (pursuant to Title 5, California Code of Regulations);

5. Assist in the development, review, monitoring, and evaluation of the district's Equal Employment Opportunity Plan annually; support Chancellor's office initiatives as they relate to equal employment and Title 5 as it relates to recruitment and hiring.
6. Post positions and maintain the appropriate data in the District's applicant tracking system;
7. Serves on the Diversity, Equity, Inclusion, and Access/Equal Employment Opportunity (DEIA/EEO) Committee as the subject matter expert for equal employment.

TRAINING & DEVELOPMENT

1. In collaboration with the various constituent groups, coordinates the research, design, planning and implementation of college-wide employee professional development and training needs.
2. Monitors and tracks expenditures for the professional development budget; maintains memberships and liaison relationships with state professional development organization; prepares purchase requisitions and budget transfers electronically.
3. Monitors mandatory training for district employees and ensures compliance with state and federal training requirements.
4. Prepares and maintains reports and surveys for professional development and maintains system to track staff development events and activities to include faculty flex activities to report to the state chancellor's office.s.
5. Communicate and coordinate with various district departments as appropriate to ensure efficient operation of professional development and training events.
6. Develop, facilitate and present various professional development training and college-wide events related to Human Resources.
7. Innovate, monitor and coordinate the performance evaluation process according to board policy and collective bargaining agreement regulations for administrators, confidential/supervisory, and classified employees.
8. Maintain district professional development website and calendar.
- 4.9.Serves as co-chair for the professional development committee as the subject matter expert for professional development.

GENERAL ESSENTIAL FUNCTIONS

- ~~6.~~1. Train interview committee members, as necessary, to utilize the applicant tracking system;
- ~~7.~~2. Perform research and conduct surveys to determine appropriate advertising strategies and maintain a network of advertising vendors to contact for recruitment activities as necessary;
- ~~8.~~3. Maintain recruitment records and Equal Employment Opportunity (EEO) diversity statistics and complete regulatory reporting requirements;
- ~~9.~~4. Conduct confidential reference checks for individuals, companies, organizations and public agencies as needed while using tact, discretion and analytical ability, in determining the qualifications of potential applicants;
- ~~10.~~5. Develop relationships with other institutions in support of the District's recruitment efforts;
- ~~11.~~6. Arrange for administrators and faculty attendance at recruitment fairs; attends recruitment fairs, conferences, and workshops as needed or required to ensure compliance with new and revised legislation with regard to Equal Employment Opportunity or Title 5 regulations;

- ~~12.7.~~ Coordinate the development of orientation and onboarding process for all new employees of the District, including preparing initial salary placement and processing incumbents in HRIS system;
- ~~13.8.~~ Monitor recruitment and professional development budgets, process and enter budget transactions;
- ~~14.9.~~ Coordinate employee tuberculosis testing, DMV pull program, and fingerprinting requirements in accordance with District board policy and procedures, and state law;
- ~~15.10.~~ Prepare documents and information for the monthly board agenda items related to staffing;
- ~~16.11.~~ Conduct new hire orientations;
- ~~17.12.~~ Support other Human Resources staff in various duties including data entry, column movement, retirements and resignations, employee leaves, workers compensation, collective bargaining, annual reporting, ~~salary survey~~ compensation and classification studies, professional development, etc.;
- ~~18.13.~~ Supports internal personnel investigations as necessary;
- ~~19.14.~~ Support human resources administrators in labor relations including negotiations;
- ~~20.15.~~ Serve on District councils and committees as required;
- ~~21.16.~~ Perform other related duties as required.

MINIMUM QUALIFICATIONS

Knowledge of:

- Principles, practices and techniques of human resources in a public agency setting, including recruitments, selection, and equal employment opportunity;
- Job analysis and classification;
- Compensation analysis and administration;
- Interpretation of laws, regulations, policies and procedures;
- Methods, practices, terminology and procedures used in working with various employee groups of the college, and human resources administration;
- Collective bargaining, agreements, and procedures related to job development, recruitment and hiring, and salary administration;
- State and Federal laws, codes and regulations concerning Human Resources and Benefits administration;
- Business processes related to HR and Payroll;
- Research methods, report writing and proof-reading techniques;
- Technical aspects of processing new employees and maintenance of employee's files;
- Interpersonal skills using tact, courtesy, and professionalism;
- Record keeping techniques;
- Educational payroll, retirement systems, group health plans and applicable laws and regulations;
- Current technologies, personal computer, and associated office software such as word processing, spreadsheet, presentation, and/or database software;
- Use of new or additional equipment brought about by new technology that may be incorporated with the level of responsibility and complexity of the tasks required;
- Data entry and retrieval techniques;
- Correct usage of English, grammar, spelling, punctuation, and vocabulary;

- District policies and procedures.

Demonstrated Ability to:

- Prepare clear and concise reports, correspondence, procedures and other written materials;
- Interpret, explain, and ensure compliance with District policies and procedures, complex laws, codes, regulations, and ordinances;
- Establish, maintain, and foster positive and effective working relationships with those contacted in the performance of duties;
- Alphabetize and file accurately;
- Understand scope of authority in making independent decisions;
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner, set priorities and meet critical deadlines;
- Complete work with constant interruptions;
- Conduct complex research projects on a wide variety of human resource topics;
- Operate modern office equipment including computer equipment and specialized software application programs;
- Analyze transcripts for required degrees, upper graduate level coursework and other related requirements;
- Compose correspondence and written materials independently;
- Maintain confidentiality of sensitive and privileged information;
- Prepare and maintain a variety of manual and automated personnel files and records.

Education and Experience:

A bachelor's degree in Human Resources, Business Management, Business Administration, Public Administration or related field and three (3) years of experience in Human Resources, OR an associate's degree/graduate certificate and five (5) years of increasingly responsible Human Resources experience OR any equivalent combination of education, training and experience.

Working Conditions:

- This is an FLSA exempt position;
- Duties are primarily performed in an office environment, at a desk or at a computer;
- The incumbent will experience interruptions while performing normal duties during the regular workday;
- The incumbent will have a contact in person or via email with staff and the general public;

Physical Demands:

- Read and comprehend printed matter, text, and data on computer monitors;
- Communicate intelligibly and effectively via speech, telephone, written correspondence, and/or email;
- Sit or stand for extended periods of time; reach, push, pull; occasionally stoop, kneel, and bend;
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds;
- Exert manual dexterity sufficient for keyboard and other office equipment operation.

Special Qualification

Demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and of staff and students with physical and learning disabilities.

6/24

7/23

4/21

4/19

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|--|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of Revised and/or New Classified and Educational Management Job Descriptions | Item Number: 11.G. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 40 |

BACKGROUND

After review by the appropriate cabinet administrators, the following new and/or revised classified management job descriptions are recommended for approval:

| Job Title | Old Range | New Range |
|--|------------------|------------------|
| 1. Assistant Director, Human Resources and Labor Relations | 16 | 14 |
| 2. Director, Auxiliary Accounting & Student Accounts | 13 | 11 |
| 3. Director, Business Services | 11 | 10 |
| 4. Director, Children's Center | 18 | 17 |
| 5. Director, Public Affairs and Communications | 14 | 12 |
| 6. Director, Student Engagement & Community Outreach | 18 | 16 |
| 7. Executive Director, College Advancement | 7 | 4 |
| 8. Executive Director, Human Resources and Labor Relations | 7 | 4 |
| 9. Executive Director, Information Technology Services | 7 | 4 |
| 10. Managing Director, PCPA (Pacific Conservatory Theater) | 13 | 12 |

FISCAL IMPACT

The fiscal impact is a savings of \$3,412 for the 2024-25 fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the revised and/or new classified management job descriptions as presented.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|

Allan Hancock College
Human Resources

Range ~~1614~~
Management

ASSISTANT DIRECTOR, HUMAN RESOURCES AND LABOR RELATIONS

DEFINITION

Under general direction of appropriate cabinet level administrator, will assist in the planning, organization, and direction of the District-wide operations and management of the Human Resources Department; assist in developing and implementing personnel policies and procedures and ensure compliance with applicable policies, procedures, laws and regulations while promoting and valuing the mission and vision of the college.

CLASS CHARACTERISTICS

This is a classified administrative position. The incumbent reports directly to the director, human resources and serves as the day-to-day office manager. The incumbent will independently perform professional work involving judgment in the interpretation and application of collective bargaining agreements, policy and procedure and applicable state and federal law and assist the Director with developing and implementing short and long-range plans and strategies to meet the District's goals for compliance, recruitment, selection, compensation and classification, benefits administration, and performance management. The incumbent has a high frequency of responsible contact with administrative and professional staff and with other public agencies.

ESSENTIAL FUNCTIONS

1. Implement approved recommendations for assigned human resources functions which support the strategic plan and other planning documents; implement the philosophy and policies of the college and ensure that the human resources department adheres to and advances the college's mission, vision, and goals; ensure programs are in accordance with applicable laws, codes, policies, procedures and best practice.
2. Coordinate the development and implementation of the District's Equal Employment Opportunity Plan.
3. Assists in the administration of compliance with collective bargaining units, State and Federal legislation, Equal Employment Opportunity (EEO) guidelines, relevant sections of the Education Code and Title 5, the reasonable accommodation interactive process pursuant to the guidelines established in the Fair Employment and Housing Act (FEHA) and the Americans with Disabilities Act (ADA), and other related laws and regulations.
4. Assist with preparing reports and documentation for accreditation and other reporting responsibilities, including writing procedures and manuals as required; assist with updates to human resources related board policies and administrative procedures.
5. Direct workflow, including developing and implementing department work plans and objectives; delegate appropriate assignments; assure timely workflow and compliance.
6. Assist with administering the District's performance evaluation program.

7. Participate in the collective bargaining process and contract administration; serve as district representative on negotiation teams as assigned.
8. Assist in labor relations and act as secondary contract with legal counsel and outside government agencies in complaint and labor relation matters.
9. Serves as Executive Director, Human Resources and Labor Relations in their absence.
10. Supervises and evaluates assigned personnel and directs department workflow.
- ~~7.~~11. Establish and implement human resources audit procedures in order to ensure compliance with applicable laws and regulations. ~~May~~ Serve as point of contact for outside agency audits.
- ~~8.~~12. Assist with ~~Conducts~~ investigations of employment complaints and prepare required reports, including complaints of unlawful harassment and discrimination.
- 9.13. May ~~a~~ Assists the District Title IX coordinator with campus investigations.
- ~~10.~~14. Assist with the development, design, and delivery of workplace compliance training and professional development opportunities.
- ~~11.~~15. Assist cabinet-level officer to conduct job analysis, classification studies, and salary surveys; develop and maintain a job description library: create and revise job descriptions, which are in compliance with the requirements of law.
- ~~12.~~16. Review and approve faculty salary placements in accordance with collective bargaining agreements.
- ~~13.~~17. Maintain currency with applicable state and federal laws and regulations and district policies and procedures.
- ~~14.~~18. Provides day-to-day leadership and works with staff to ensure a high performance, customer service-oriented work environment to support achieving District objectives and service expectations; leads or participates in programs and activities that promote a positive employee relations environment. ~~Participate in the collective bargaining process and and contract administration.~~
- ~~15.~~19. Meet time constraints in the rendering of advice and reports.
- ~~16.~~20. May ~~Lead~~ and represent human resources on various planning and/or operations committees, task forces, councils and committees related to human resources. ~~May represent human resources on various planning and/or operations committees and task forces.~~
- ~~17.~~21. Assists with budget development and monitors assigned budget categories.
- ~~18.~~22. Perform other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Principles, practices, and objectives of public personnel administration including compliance, recruitment, examination, selection, classification, compensation, grievance procedures and employer/employee relations;

Provisions of the California Education Code and other state and federal laws and regulations as applied to personnel practices and procedures in the community college system;

Equal employment regulations and requirements;

Knowledge and direct experience configuring a human resources information system;

General principles of organization, management and employee supervision, and training;

Effective research, analytical and report writing techniques;

ACCJC Accreditation Standard IIIA;
 Occupations found in community college districts;
 Collective bargaining under the provisions of SB 160 and the requirements of EERA the
 Public Employment Relations Board;
 Proper English grammar, usage, spelling, and punctuation.

Demonstrated Ability To:

Assist in the planning, organization, direction, and administration of a program of
 personnel administration;
 Resolve problems;
 Interpret and apply rules and regulations relating to the operation of a personnel
 program under the Education Code;
 Analyze existing personnel policies and programs and formulate appropriate
 recommendations to the appropriate supervisor;
 Establish and maintain cooperative working relationships with district employees;
 Effectively counsel, advise, and interact with staff on a wide variety of personnel-
 related matters;
 Assist in the application and negotiation of collective bargaining agreements;
 Operate a computer and proficient use of business productivity software;
 Plan and direct research and other information gathering activities; and
 Use tact and good communication skills in frequent contact with administrative and
 professional staff, student, and other public/private agencies.

Education and Experience:

Possession of a bachelor's degree in a human resources related applicable field AND
 significant and increasingly responsible and varied experience in personnel management
 in the private or public sector OR any equivalent combination of education, training, and
 experience.

Physical Demands:

Typically may sit for extended periods of time.
 Operates a computer.
 Communicates over the telephone, by email, and in person.
 Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Working Conditions:

This is an exempt position.
 It is understood that the demands of a management position will often require more than
 eight (8) hours a day and/or forty (40) hours per workweek.
 Duties are primarily performed in an office environment, at a desk or at a computer.
 The incumbent will experience interruptions while performing normal duties during the

regular workday.

The incumbent will have a contact, in person, with staff and the general public.

Work may require travel to other offices or locations to attend meetings or conduct work.

Special Qualification:

Evidence of a sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

09/2019

03/2017

Allan Hancock College
 Management
 Human Resources

Range ~~1311~~

**DIRECTOR, AUXILIARY ACCOUNTING & STUDENT
 ACCOUNTS**

DEFINITION:

Under supervision of ~~the~~ Associate Superintendent/Vice President, Finance, and Administration, the incumbent will plan, organize, control, direct and perform the accounting functions for the district's trust and agency funds, AHC Auxiliary Programs Corporation's ASB funds, AHC Foundation, ~~and~~ AHC Viticulture & Enology Foundation, and Campus Bookstore. ~~Incumbent will also, and~~ plan, organize, supervise, and direct the functions of the District Cashiering Services Department; ~~to~~ train, supervise, and evaluate the performance of auxiliary, cashier ~~services~~, and student worker staff ~~and~~; values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS:

The incumbent independently performs and reviews a variety of complex, technical accounting work involving judgment in the interpretation and application of policy and procedures including working with auditors and various committees. The incumbent requires an excellent working knowledge of generally accepted accounting principles for both governmental accounting and non-profit accounting. The incumbent, with a considerable degree of independence, is responsible for the daily auxiliary accounting services activities and workflow involving multiple funds and organizations and the daily operations, activities, and work of the cashiering services department. The incumbent is responsible for supervising the duties of accounting staff, cashier ~~services~~ staff, and student workers, and seeing that the instructions of the Associate Superintendent/Vice President, Finance and Administration are carried out efficiently and effectively.

ESSENTIAL FUNCTIONS:

1. Plans, develops, organizes, supervises, directs and participates in the preparation, maintenance, and analysis of financial records and processes, including cash receipts, accounts payable, accounts receivable, general ledger, purchasing, grants, payroll, benefits, endowment and investment accounting, inventory management and contracts for multiple funds and organizations.
2. Develops and ~~applies~~ implements financial policies and uniform accounting procedures for auxiliary services and non-profit entities; manages all aspects of student financial accounts, including billing, collections, and refunds; establishes, reviews, and may modifies, as needed, accounting, fiscal, and related records and procedures; ensures compliance with institutional, state, and federal regulations; provides technical accounting direction and advice.
3. Plans, ~~develops~~ establishes and maintains the budgets for the Auxiliary Accounting, Cashiering Services, ASB, Athletic, Clubs, District Agency and Trust, and foundation funds; advises executive management of budgetary issues and concerns.
4. Coordinates with Information Technology Services and AHC staff as necessary for the planning and development of programs, procedures, processes and reports for integrated accounting systems and acts as the advanced system user for the department.

5. Responsible for the creation and maintenance of auxiliary and foundation chart of accounts elements in financial accounting system and creation and oversight ~~of the creation of~~ financial transaction posting codes in accounts receivable subledger.
6. ~~POverses preparations and/or r~~Reviews monthly bank and investment account reconciliations; ensures accurate posting of endowment interest, and dividends, gains, and losses, and fees investment activity to endowment funds.
7. Directs and coordinates Foundation payroll operations and activities in accordance with Foundation policies, procedures and applicable payroll laws.
8. Oversees and reviews the preparation of the AHC Viticulture & Enology Foundation cost accounting, inventory, and financial statements; presents inventory and financial statement reports to board members.
9. Examines and analyzes purchase requisitions for completeness, accuracy and adherence to fund policies and procedures, oversees and directs purchasing activities of all assigned funds and organizations.
10. Monitors the cash flow ~~into and out of the assigned~~ bank accounts ~~and for multiple~~ organizations; initiates, ~~requests and/or requests~~ and approves bank transfers, deposits, ~~or~~ and withdrawals deposits in response to the cash flow needs of the funds and organizations.
11. Facilitates and approves short-term payment plan agreements withfor students with delinquent accounts.
- ~~12. Prepares and/or reviews state and federal reporting; ensures proper adherence to state and federal laws and regulations.~~
132. Leads and mentors a team of accounting professionals responsible for student accounts, auxiliary services, and non-profit financial management, fostering a collaborative and positive work environment; rRecruits, interviews, hires, and schedules, and trains classified exempt and student worker employees; ~~Interviews and selects employees and r~~Recommends employee transfers, reassignments, terminations, and disciplinary actions; provides training, direction, supervision and guidance; and evaluates the work performance of assigned personnel.
- ~~14~~13. Serves as liaison the primary point of contact and communication between the department and various campus entities such aswith the associated student body, athletic department, business services, student services, Campus the Bookstore, the AHC Foundation, and the AHC Viticulture & Enology Foundation regarding questions and issues related to policy, procedures, purchasing, and accounting; ~~questions,~~ serves as the department's representative at auxiliary, college, and non-profit organization ad hoc committees and board meetings; ~~s and m~~May delegate issues to staff for resolution.
- ~~15.~~ Serves as liaison with outside service providers for auxiliary and cashiering functions.
- ~~16~~14. Researches, interprets, and explains general district, associated student body, non-profit, and other regulatory agency policies, practices, and procedures to staff and students.
- ~~17~~15. Updates and maintains procedures and prepares user documentation for accounting procedures and financial recordkeeping and oversees the development ~~of~~ and maintenance of auxiliary accounting services and cashiering services procedure manuals and required departmental forms.
- ~~18~~16. Conducts financial analysis, forecasting, and modeling to support decision-making processes and optimize resource allocation across all areas of responsibility.~~Recruits, interviews, hires, schedules, and trains classified exempt and student worker employees.~~
- ~~19~~17. Ensures ~~proper~~accurate fund reconciliation of funds and performs monthly reviews of work-paper files generated by staff.

- ~~20~~18. Participates in annual independent audit and performs periodic internal audits of various funds and records through the preparation and compilation of financial and narrative data and spreadsheets/schedules; serves as the coordinator and provider of data for auditor requests; identifies and resolves deficiencies and irregularities; modifies policies and procedures as needed.
- ~~21.~~ Represents the department at auxiliary, college, and non-profit organization ad hoc committees and board meetings.
- ~~22~~19. Performs related duties as required.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Generally accepted accounting and auditing principles related to governmental and non-profit accounting;
- Financial analysis and projection techniques;
- Preparation of comprehensive financial reports and statements;
- General full charge bookkeeping, record keeping, and reporting;
- Modern office practices, procedures, and equipment;
- Accounting software systems, spreadsheets, and databases;
- Application of laws, regulations, and requirements related to area of assignment;
- Principles of administration, supervision, and training;
- Oral and written communication skills;
- Interpersonal skills, including tact, patience, and diplomacy.

Demonstrated ability to:

- Prepare clear and accurate financial statements and reports and analyze accounting data;
- Understand, carry out, and communicate oral and written directions;
- Provide leadership in areas related to Auxiliary Accounting Services' and Cashiering Services' fiscal operations.
- Ensure the integrity of Auxiliary Accounting Services' and Cashiering Services' financial systems and information.
- Interpret, apply, and explain complex fiscal policies and legal requirements.
- Select, train, supervise, and evaluate the performance of direct subordinates.
- Establish and maintain effective and cooperative working relationships with others.
- Work with and participate in the development of a computer-based financial accounting system.
- Operate a computer and 10-key calculator with speed and accuracy.

Education and Experience:

A Bachelor's degree or higher in the field of accounting and five years of increasingly responsible financial experience, or any equivalent combination of training and experience. Supervisory experience desirable.

Working Conditions:

- This is an FLSA exempt position.
- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the

regular workday.

- The incumbent will have contact, in person, via e-mail, and on the telephone, with faculty, staff, and the general public.

Physical Demands:

- May sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone.
- Ability to lift, carry, and/or moves objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 7/24

R 9/17

7/16

Allan Hancock College
Human Resources

Range ~~11~~10
Management

DIRECTOR, BUSINESS SERVICES

DEFINITION:

Under supervision of the Associate Superintendent, Vice President Finance and Administration, plans, organizes, controls and directs District-wide accounting and financial operations including process development and improvement, process oversight, review, analysis and reporting on District payroll, employee benefits, purchasing, contract management, banking relationships, and account maintenance ~~and District cashiering functions~~. The incumbent performs the more difficult financial record keeping, ~~analysis and reporting~~; ~~manages~~ internal district audits and is responsible for development, supervision and performance evaluations of department staff. The Director will promote a collaborative culture that embraces and promotes the mission and vision of the college.

CLASS CHARACTERISTICS:

This is a classified management position and independently performs professional work involving judgment in the development, maintenance, interpretation and application of policyies and procedures. The incumbent will have a high frequency of responsible contact with administrative and instructional staff, students, vendors, and other public/private agencies requiring tact and excellent oral and written communication skills. The incumbent in this classification is a working manager who coordinates and directs personnel and ensures fiscal compliance and a high level of internal and external customer service.

ESSENTIAL FUNCTIONS:

1. Plans, develops, organizes, directs and participates in the preparation, analysis, maintenance, and adjustments of District budgets, financial records and processes including cash receipts, accounts payable, payroll, accounts receivable, general ledger, and contracts for a variety of special funds, including categorical and grant funds.
2. Ensures that fiscal ~~time line~~timelines and financial activities comply with established standards, requirements, laws, codes, regulations, policies and procedures.
3. Directs and Coordinates and performs assigned professional District purchasing operations and activities in accordance with District policies, procedures, and applicable laws and California Contract Code. ~~duties related to procurement, development of specifications, and document control; performs the more responsible accounting and purchasing tasks related to these activities. Facilitates continual improvement in procurement services and operations and provides a high level of communication with District employees to provide notification of changes in purchasing procedures.~~
4. Directs and coordinates District payroll and employee benefit operations and activities in accordance with District policies, procedures and applicable laws and bargaining unit agreements. Facilitates continual improvement in payroll and benefit services and operations. Provides a high level of communication with District employees to provide notification of schedules or changes in the payroll and benefit process.
5. Ensures compliance with applicable federal, state and local laws and regulations and applicable collective bargaining agreement contract provisions.

6. Develops and maintains applicable District board policies and procedures.
7. Monitors District bank accounts and reconciliations; establishes working relationship with bank branch managers; coordinates signature card updates; coordinates opening or closing of accounts.
8. Trains, instructs, and supervises accounting, payroll, and cashing-purchasing staff; engages staff in continual process improvement, establishes and documents procedures, and audits compliance to procedures.
9. Directs and coordinates fiscal responsibilities of District grants and categorical funds; learns required fiscal reporting software/portals; ensures financial reporting is completed in a timely manner; ensures grant purchases align with allowable uses of each grant.
- ~~7~~.10. Reviews and approves various software and purchasing quotes or contracts; coordinates and signs vendor credit applications; prepares grant subaward agreements and monitors grantee compliance with same.
- ~~8~~.11. Directs cash handling and accounting for the district accounts, including state and federal aid programs; validates the claims for federal financial aid funds and federal grantseompletes the required reports; prepares or supervises the preparation of financial and statistical reports.
12. Carries out special financial and statistical research studies for the associate superintendent/vice president of administrative services and provides timely responses to Public Information Requests.
- ~~9~~.13. Completes District vehicle registrations with the California Department of Motor Vehicles for both purchased vehicles and donated vehicles; processes vehicle titles for surplus purchases and disposals.
14. Conducts internal district audits and reviews district cash handling controls; coordinates preparation for annual independent audit.
- ~~10~~.15. Performs and coordinates activities associated with year-end closing for grant and categorical funds and assigned restricted funds; directs and coordinates District year-end close procedures.
- ~~11~~.16. Confers with college staff in performing purchasing and accounting activities; maintains liaison with vendors, keeps abreast of price trends and sources of supply.
- ~~12~~.17. Directs and coordinates the preparation ofPrepares bid documents; participates in bid openings; evaluates bids and quotations and makes award recommendations; and assists in the development of policies and regulations.
- ~~13~~.18. Develops and implements financial reporting systems; provides liaison for financial software development and maintenance with information technology services staff; and provides technical assistance for appropriate staff in the use and application of computer on-line financial accounting and reporting systems.
- ~~14~~.19. Leads or participates in district-wide, college, or auxiliary corporation committees, initiatives, teams, or ad hoc groups.
20. Attends in-service trainings, orientations, and meetings at various district sites and/or at off-campus locations.
- ~~15~~.21. Attends quarterly meetings for the District's self-insured JPAs as an alternate in the absence of the Associate Superintendent, Vice President, Finance and Administration.
- ~~16~~.22. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Fiscal management policies;
- Generally accepted accounting and auditing principles related to governmental accounting;
- Financial analysis and projection techniques;
- Application of laws, regulations, and requirements related to area of assignment;
- Preparation of comprehensive financial reports and statements;
- Computer systems and equipment used to prepare and control fiscal operations;
- Federal Grant accounting and compliance
- Principles of administration, supervision and staff development;
- Interpersonal skills, including tact, patience, and diplomacy.

Demonstrated ability to:

- Work with a computer-based financial accounting system
- Perform highly responsible technical financial record keeping and purchasing work;
- Participate in developing and implementation of automated systems;
- Interpret, apply, and explain complex fiscal policies and legal requirements;
- Prepare clear and complete bid specifications;
- Provide leadership in areas related to business services' fiscal and payroll operations;
- Ensure the integrity of business services' financial systems and information;
- Prepare concise and complete oral and written reports;
- Review and interpret financial statements;
- Analyze situations accurately and adopt an effective course of action;
- Understand and carry out complex oral and written directions.

Education and Experience:

Bachelor's degree or higher in business administration with a concentration in accounting preferred. Five years of varied and responsible accounting, purchasing, payroll and supervisory experience. CPA experience in auditing community colleges desirable. Administrative experience in a public sector organization or a public education institution desirable.

Other Requirements:

A valid California driver's license and ability to qualify for district vehicle insurance coverage.

Working Conditions:

- May be required to work a flexible workweek which includes day and evening hours and occasional weekend assignments and may be assigned to any district location.
- This is an FLSA exempt position.
- It is understood that the demands of a management position will often require more than eight (8) hours a day and/or forty (40) hours per workweek.

- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have a contact, in person, with staff and the general public.
- Work may require travel to off-campus meetings or conferences.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer workstation.
- Communicates over the telephone, via email, and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Special Qualifications:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 6/24
R10/15
R8/10
R7/91
12/87

DIRECTOR, CHILDREN'S CENTER**DEFINITION:**

Under the general direction of the Dean, Academic Affairs, and in cooperation with the staff, parents, and the Early Childhood Studies faculty, plans, organizes, and coordinates the operations, activities, and facilities of the Children's Centers in Santa Maria and Lompoc. Ensures the health and safety of children in attendance, as well as that of staff, parents, and volunteers on site. This position is also the contingent liaison with state, local, and college agencies and personnel. Values and promotes the vision and mission of the college.

CLASS CHARACTERISTICS:

This is a classified management position and independently performs professional work involving judgment in the development, maintenance, interpretation, and application of policies and procedures. The incumbent will have a high frequency of responsible contact with administrative and instructional staff, students, and other public/private agencies requiring tact and excellent oral and written communication skills. The incumbent in this classification is a working manager who coordinates and directs personnel and ensures fiscal compliance and a high level of internal and external customer service.

ESSENTIAL FUNCTIONS:

1. Provides overall administration of all children's center lab schools, including annual assessment of program philosophy, goals and objectives; preparation of annual strategic plan that coordinates annual program self-assessment; and develops/maintains annual master calendar for center operations.
2. Supervises all aspects of the operation of the Children's Center, and serve as primary contact to other college departments, including student services, facilities and operations, student health, business services, and others.
3. Ensures that the Children's Center philosophy, policies, program and methods follow educational guidelines and pedagogy of the Early Childhood Studies (ECS) program through ongoing communication and collaboration with ECS faculty.
4. Oversees the development and maintenance of appropriate classroom environments and child-centered curriculum at all; including language and cultural values that reflect and support the ECS instructional program.
5. Certifies each child as eligible for enrollment according to the guidelines of the State Department of Education for Federal/State-funded children's centers.
6. Facilitates positive interpersonal relations with parents and staff through education, accessibility, individual conferences, group meetings, positive dialogue, and daily parent communication.
7. Develops, reviews, and updates center policies and procedures, including a staff manual, with input from staff, ECS faculty, and parent advisory committee.
8. Trains, oversees, and coordinates volunteers, parents, and staff, including in-service training and professional development; assigns staff duties and reviews work to ensure accuracy and compliance with established standards, requirements, and procedures.

9. Collaborates with the ECS faculty in the training of student teachers and in providing an optimal laboratory experience.
10. Seeks opportunities to expand accreditation including maintaining NAEYC Accreditation standards.
11. Advocates for and represents the Children's Center on campus and in the community; provide ongoing reports to the ECS advisory committee, ECS faculty, dean, and other related campus and community interest groups.
12. Annually establishes a Parent Advisory Committee; coordinates and facilitates ongoing parent education programs and parent involvement activities including parent orientations.
13. Recruits and maintains for full enrollment in the center's programs; coordinates lab school outreach on and off campus; maintains files for children attending the program and staff for licensing purposes.
14. Develops and maintains the Children's Center annual budget; develops alternative funding proposals outside the State Department of Education, to maintain or improve program quality.
15. Maintains health and safety standards, including nutritional programs, universal health precautions, emergency procedures, and facility and equipment safety for children, parents, staff, and students.
16. Arranges for timely maintenance and repair of Children's Center facilities and plans for equipping indoor/outdoor learning environments.
17. Ensures compliance with campus, state, and county regulations concerned with the operation of the centers; maintain records and submit reports as required by licensing and the district. Serves as primary contact for Community Care Licensing Division and other agencies.
18. Schedules, supervises, and assists in the selection of staff, faculty, student workers, and substitute staff; coordinates annual evaluations as required.
19. Advises and assists program staff in the resolution of work-related problems.
20. Prepares, completes, and submits weekly, quarterly, bi-annual, and annual reports; attends board meetings and prepares related agenda items as directed.
21. Performs related functions as required.

MINIMUM QUALIFICATIONS

Knowledge of:

- Fiscal management policies;
- Application of laws, regulations, guidelines, and contracts, such as California Education Code, related to area of assignment;
- Planning, organizing, coordinating, and implementing the operations, activities, and facilities of a children's center;
- Health and safety standards for children, staff, parents, students, and volunteers associated with the children's center lab school;
- Title XXII Licensing Regulations for Childcare Facilities;
- Title 5 Regulations for Child Development Services;
- California laws regarding mandated reporting;
- Theories, practices, and current developments in the field of child development;

- Federal, state, and local grant accounting and compliance;
- Principles of administration, supervision and staff development;
- Interpersonal skills, including tact, patience, and diplomacy.

Demonstrated Ability to:

- Prepare concise and complete oral and written reports;
- Review and interpret financial statements and reports, budget preparation, reporting, and control;
- Analyze situations accurately and adopt an effective course of action;
- Understand and carry out complex oral and written directions;
- Communicate effectively orally and in writing;
- Use current technologies, personal computer, and associated office software, such as word processing, spreadsheet, presentation, and/or database software;
- Establishes and maintains cooperative working relationships with those contacted in the performance of duties.

EDUCATION AND EXPERIENCE:

Bachelor's degree or higher in child development (24 core units), early childhood studies, human development, or equivalent. Three (3) units of infant toddler coursework required but six (6) units preferred. Possess a valid Child Development Program Director permit to meet the provisions of AB792, Albert Bill, First Aid and adult/child CPR certification.

Preferred Experience:

- Current experience in administering and supervising an early childhood center-based program with multiple funding sources (5 years of experience within the last ten years)
- Experience in a college lab school setting, including personnel management and the promotion of positive relations; development and supervision of infant/toddler, preschool, and school-age children.
- Supervision of parent-child-teacher programs; integration of research theory into early childhood center-based programs; ability to motivate and support innovation in early childhood center-based programs.

OTHER REQUIREMENTS:

- A valid California driver's license and ability to qualify for district vehicle insurance coverage.
- TB Test and immunizations required by the State of California.

WORKING CONDITIONS:

- May be required to work a flexible workweek which includes day and evening hours and occasional weekend assignments and may be assigned to any district location.

- This is an FLSA exempt position.
- It is understood that the demands of a management position will often require more than eight (8) hours a day and/or forty (40) hours per workweek.
- Duties are primarily performed in an office environment, at a desk, or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have a contact, in person, with staff and the general public.
- Work may require travel to off-campus meetings or conferences.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, via email, and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.
- Able to reach above shoulders.
- Able to perform hand movements to include grasping, pulling, pushing, touching, pulling, and eye hand coordination.
- Able to lift 50 pounds from the floor to a waste high table when needed.
- Able to reach a child 20-30 feet away within 30 seconds without danger to the staff person's health.
- Able to crouch at a child's height and sit on the floor and get back up.
- Able to determine cognitive, social, physical needs of children.

Special Qualifications:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

DIRECTOR, PUBLIC AFFAIRS, AND COMMUNICATIONS**DEFINITION**

Under minimal direction, plans, organizes, manages, evaluates, and supervises the college's public relations, communications, marketing, publications, graphics and printing operations; promotes and values the mission and vision of the college

CLASS CHARACTERISTICS

This is a classified administrative position. The incumbent reports directly to a cabinet-level administrator. The incumbent serves as a member of the president's cabinet and works closely with members of the Board of Trustees, senior administrators and other designated staff, ensuring a strategic and proactive process that develops and supports the college's image and effectiveness. The incumbent is responsible for all education marketing, public information and media relations activities, plans, and programs as well as the preparation, design, printing and distribution of college documents and other communication instruments. In addition, the incumbent supervises and manages the campus graphics unit.

ESSENTIAL FUNCTIONS

1. Administer the day-to-day operations of the district's public affairs department; implement the philosophy and policies of the college and ensure that the public affairs department adheres to and advances the college's mission, vision, and goals.
2. Supervise and evaluate assigned personnel and direct workflow.
3. ~~Plan, d~~Develop, implement, and monitor a strategic communication, marketing, branding, and advertising ~~program plans~~ for the college, including periodic evaluation of the plans.
4. Coordinate and administer ~~program strategic campaigns and plans~~ to maximize and sustain student enrollments, and to increase public and media awareness and interest in the college.
5. Supervise the design, development, and implementation of advertising, direct mail and other college promotional campaigns based upon market research and within appropriate mediums/venues.
6. Manage public relations efforts, including involvement in all major internal and external communication efforts, for all facets of the college community; maintain an awareness of professional protocol and publication timeliness; ~~maintain relationships and records of all press~~ rapport with news media; and supervise distribution of information.
7. Identify and coordinate college participation in community events, on and off campus.
8. Develop publications, such as the annual ~~report~~ college magazine and other specialized documents.

9. Manage the content development of non-instructional information for the Allan Hancock College website; interface with Information Technology Services.
10. Serve as the official liaison for authorized/official information distribution and lead logistical planning on media events and news conferences, ~~television tapings, etc.~~
11. Responsible for the art direction and distribution of publicity photographs and other graphic displays.
12. Plan and monitor design and reprographics services.
13. Direct identification and development of off-campus opportunities for non-profit marketing and print assistance.
14. Maintain department budget.
15. Meet time constraints in the rendering of advice and reports.
16. Understands and supports the role of faculty and staff in participatory government.
17. Participate on and may chair select college committees.
18. Coordinate and oversee official college promotional photography, videography, and social media accounts.
- 17:19. Serves as Public Information Officer on Emergency Operations Center overseeing all internal and external crisis communication strategies and consulting on issues-management strategies.
- 18:20. Perform other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Educational marketing methodology and research, and program advertising techniques;
- Principles and techniques of presenting information and securing optimum media coverage using broadcast, social, electronic and print media;
- Methods and techniques of editing and news reporting;
- Proper English grammar, usage, spelling, and punctuation.
- Public Relations methods and techniques
- Issues management and crisis communications methods and techniques.

Demonstrated Ability To:

- Maintain a high frequency of responsible contact with administrative and professional staff, students, and other public and private agencies;
- Demonstrate good communication skills;
- Exercise sound judgment and to communicate effectively both orally and in writing;
- Plan, organize and carry out an effective communications program;
- Develop, foster, and maintain positive working relationships with and between the college (staff) and local media representatives and external organizations and provide guidance and direction to staff in meeting with and responding to the media;

- Design and prepare copy for publication;
- Effectively execute principles and practices of administration, supervision, and training.

Education and Experience:

A bachelor's degree in journalism, marketing, communications or a related field from an accredited college or university and demonstrated and substantial experience in the print media, public relations/information, strategic communications or marketing fields, preferably in or associated with an educational institution. Demonstrated responsibility for and success with the preparation of promotional materials for marketing/recruitment campaign or plan, including writing and/or feature writing experience, or any equivalent combination of training and experience. Experience with crisis communications. Two years of supervisory experience desired.

Other Requirements:

A valid California driver's license and ability to qualify for district vehicle insurance coverage.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by email, and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Working Conditions:

- This is an exempt position.
- It is understood that the demands of a management position will often require more than eight (8) hours a day and/or forty (40) hours per workweek.
- Duties are primarily performed in an office environment, at a desk or at a computer
- The incumbent will experience interruptions while performing normal duties during the regular workday
- The incumbent will have a contact, in person, with staff and the general public
- Work requires travel to other offices or locations to attend meetings or conduct work.

Special Qualification:

Evidence of a sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 5/09 IFAS Range Adjust

R 9/98

R 7/91

R 4/90

Allan Hancock College
Human Resources

Management
Range ~~18~~16

**PROJECT DIRECTOR, STUDENT ACTIVITIES-ENGAGEMENT & COMMUNITY
OUTREACH**

DEFINITION:

Under supervision of ~~the assigned administrator~~ ~~Associate Superintendent/Vice President Dean,~~ ~~Student Services,~~ this position oversees the development, implementation and management of student orientation, student centers, student engagement programming and community outreach activities promoting the mission and vision of the college.

CLASS CHARACTERISTICS:

This is a certificated management position. The incumbent, under minimal supervision, is responsible for supervising staff and processes related to activities that enrich college life for students and the surrounding community. Successful performance requires the management of student-centered student—centered activities and community outreach that comply with local, state and federal guidelines. The incumbent will perform a variety of administrative, supervisory, instructional and facilitative duties while creating opportunities to maximize student participation. The incumbent is required to interact with students, faculty, administration, staff and community using sound judgment and strong relational and communication skills.

ESSENTIAL FUNCTIONS:

1. Directs, plans, and organizes the district's student orientation, student activities and community outreach office while enforcing policies in accordance with appropriate district, state, and federal regulations.
2. Oversees student centers, student ambassadors, and campus clubs and organizations and mentorship program and associated activities with a sensitivity to culturally relevant programming.
3. Plans and coordinates educational, recreational, social, and cultural activities.
4. Administrator to the Associated Student Body Government (ASBG).
5. Administrative liaison for student activities and Leadership courses.
6. Oversees all operations and coordination of annual calendar for student orientations and community outreach special events; supervises and coordinates community outreach for the campus.
7. Supervises various program budgets and administers annual program budgets including recommendations and justifications regarding budget requests; authorizes fund expenditures according to district policies and applicable regulations.
8. Researches latest trends in student activities engagement, student belonging, leadership development and student representation in governance processes governments and

implements best practices campus wide to facilitate attainment of established program goals and objectives.

9. Leads, facilitates and presents information in a variety of platforms to diverse populations.
10. Directs and coordinates the preparation and dissemination of all communication for student activities and community outreach in collaboration with participating departments and organizations.
- ~~10.~~11. Collaborates with both formal and informal constituent groups, leaders, and stakeholders to plan and deliver programs and services that address the needs of students from diverse backgrounds and ensure effective processes and procedures that facilitate dialogue and strengthen a campus climate of respect, innovation, and commitment to social justice.
- ~~11.~~ Supervises and coordinates student outreach efforts for the campus.
- ~~12.~~ Oversees student center operations and activities.
- ~~13.~~12. Serves as the primary liaison for student representation at shared governance councils, hiring committees, and student leadership conferences.
- ~~14.~~13. Serves as student ombudsman, responds to and finds solutions for student complaints filed through the established reporting processes and using the appropriate case management system. ~~(Maxient).~~
- ~~15.~~14. Supervises, trains, delegates and evaluates the work of the Student Activities assigned staff and student workers assigned to the Student Activities and Outreach office.
- ~~16.~~15. Supervision, hiring, training, evaluation and scheduling of Student Ambassadors in collaboration. ~~Collaborates with various college departments and to support community outreach and student engagement activities. who may request Ambassador assistance.~~
16. Develops and, implements assesses, and evaluates student learning outcomes; ~~participates in institutional planning efforts, including completion of the program review, and annual reports.~~
17. Safety lead and administrative point of contact for the Student Center.
18. Attends district and community based meetings, councils, committees, and taskforces.
~~Manages and updates the online Student Orientation.~~
~~Manages the campus Pride Center.~~
- ~~17.~~19. Manages the campus AIM to Dream Center.
- ~~18.~~20. Performs other related functions as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Student government and leadership training including knowledge of mission, objectives, and goals of student government, clubs, and special programs;
- Community resources, organizations, and services common to community colleges;
- Budget preparation and monitoring, principles of fiscal and records management;
- Organization, functions, and objectives of community college student activities orientation and student engagement programs;

- Applicable policies, laws, procedures, rules and regulations related to student activities and student rights and responsibilities;
- Public relations methods and techniques;
- Problem solving and conflict resolution techniques;
- Personnel coordination and methods of supervision and training;
- Modern office methods including filing, record retention, report writing and business correspondence;
- Techniques of interviewing and fact finding.

Demonstrated Ability to:

- Establish and maintain effective and cooperative working relationships with district staff and the community;
- Understand and carry out oral and written directions;
- Interpretation and application of college policy and procedure;
- Work with a high degree of independence and initiative;
- Supervise and coordinate student activities and assigned help;
- Communicate effectively, both orally and in writing;
- Use of technology;
- Fiscal management of multiple budgets;
- Plan, organize, and conduct group functions and meetings;
- Investigate, research, and analyze problems, devise solutions and present recommendations;
- Learn, understand, interpret, and apply regulations, policies, guidelines, and procedures;
- Analyze work and reporting requirements and to develop office procedures.

Education and Experience:

A bachelor's degree is required with a major in organizational management, psychology, sociology or related fields. A master's degree in a related field is preferred.

Other Requirements:

Possession of a valid California, Class C driver's license. Maintain a valid California driver's license and ability to qualify for district insurance.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer.
- Communicates electronically and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 30 pounds.

Working Conditions:

- This is an FLSA exempt position.
- It is understood that the demands of a management position will often require more than eight (8) hours a day and/or forty (40) hours per workweek.
- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact in person, by email, or on the telephone, with executive, management, supervisory, academic, instructional, classified staff, students and the general public.
- Work may require travel to off-campus meetings or conferences.
- The incumbent will work evenings and weekends as events require.

Special Qualification:

Evidence of and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 7/24

Reclass 7/19

Reclass 5/24

EXECUTIVE DIRECTOR, COLLEGE ADVANCEMENT**DEFINITION:**

Under general direction to serve as a cabinet member and advisor to the superintendent/president, to plan, develop, coordinate, and direct College Advancement/External Relations programs, and value and promote the mission and vision of the college.

CLASS CHARACTERISTICS:

This is a classified management position that reports directly to the superintendent/president. The incumbent will be responsible for development, including fundraising, community and donor cultivation, campaign development, administrative supervision, fiscal management, planning, and event coordination. The incumbent will independently perform professional work involving judgment in the interpretation and application of policy and procedures. The incumbent will have a high frequency of responsible contact with administrative and professional staff, students, and other public/private agencies requiring tact and good communication skills.

ESSENTIAL FUNCTIONS:

1. Serves as a member of the superintendent/president's cabinet; develops and recommends policies, procedures, and practices.
2. Plans, supervises, directs, facilitates, and provides leadership to the College Advancement programs of the college including the foundation, alumni relations, grants, governmental affairs, public affairs and publications, sports information, web content development and campus graphics.
3. Work collaboratively with the President and other members of the college community in major fundraising activities, keeping the President apprised of the status of the attainment of fundraising objectives, new sources of potential financial support, and key personal contacts that would benefit from Presidential communication.
4. Coordinates college relationships with external support organizations (foundations, boosters, etc.).
5. Coordinates and meets regularly with the leadership within College Advancement programs on matters related to staffing, program development and innovation, personnel issues, evaluations, budget preparation, work schedules, and other operational issues.
6. Serves as the superintendent/president's liaison to coordinate and carry out an effective and sustaining fundraising operation. This includes donor cultivation, campaign development, scholarship development, event coordination, and more.
7. Serves as the superintendent/president's liaison to coordinate and carry out effective grants, governmental affairs, and alternative funding programs.
8. Works directly with all College Advancement programs to seek, recommend and follow

through on new and innovative programs and opportunities.

~~8-9.~~ Oversees the Public Affairs and Communications department.

~~9-10.~~ Directs and participates in the preparation and control of the annual budget.

~~10-11.~~ Serves on various councils and committees.

~~11-12.~~ Assists in the selection of managers and staff.

~~12-13.~~ Prepares oral and written presentations and reports.

~~13-14.~~ Represents the college in interactions within the community, community and state agencies, special interest groups, business and industry, other colleges and school districts

~~14-15.~~ May participate in collective bargaining and will participate in contract administration and other related duties as assigned.

~~15-16.~~ Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Organization of the community college;
- Modern personnel supervision practices;
- Components of effective public relations, communications, grants and development plans;
- Applicable sections of the California Education Code and federal and state regulations;
- Administrative policies and procedures;
- Budget preparation;

Demonstrated ability to:

- Plan, organize, and direct an effective College Advancement organization at the community college level;
- Direct and evaluate the work of others;
- Communicate effectively both orally and in writing.

Education and Experience:

Master's degree from an accredited college or university in a related field or demonstrated substantial direct experience in fundraising with increasingly responsible fundraising, outreach and/or community/public relations positions, including in an executive/management role in higher education or at the corporate level of an organization where organizational strategy and responsibility for organizational performance resides.

Other Requirements:

A valid California driver's license and ability to qualify for district vehicle insurance coverage.

Working Conditions:

- This is an exempt position.
- It is understood that the demands of a management position will often require more than

eight (8) hours a day and/or forty (40) hours per workweek.

- May be required to work a flexible workweek which includes day and evening hours and occasional weekend assignments and may be assigned to any district location.
- Duties are primarily performed in an office environment, at a desk, or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, by email or on the telephone, with executive, management, supervisory, academic and classified staff and the general public.
- Work requires travel to other offices or locations to attend meetings or conduct work.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by email, and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Special Qualification:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

Allan Hancock College
Human Resources

Range 74
Management

EXECUTIVE DIRECTOR, HUMAN RESOURCES and LABOR RELATIONS

DEFINITION

Under minimal direction, this position is responsible for human resources planning and policy development, onboarding and staff development, collective bargaining and labor relations, compensation and benefits, recruitment, and employee record-keeping. This position assists and advises administrative staff on human resources issues, acts as district Equal Employment Opportunity (EEO) officer; and values and promotes the connection between human resource function and the mission and vision of the college.

CLASS CHARACTERISTICS

This is a classified administrative position. An incumbent in this position reports directly to a ~~cabinet level administrator~~ the Superintendent/President. The incumbent will independently perform professional work involving judgment in the interpretation and application of collective bargaining agreements, established standards, requirements, laws, codes, regulations ordinances, policies, and procedures; and facilitates change within the institution.

ESSENTIAL FUNCTIONS

1. Administers the day-to-day operations of the district's human resources department; implements the philosophy and policies of the college and ensures that the human resources department adheres to and advances the college's mission, vision, and goals.
- ~~1.2.~~ Participate in the Superintendent/President's Cabinet to advise the Superintendent/President and other Cabinet members on policies, procedures, and management issues relate to the areas of responsibility of the position.
- ~~2.3.~~ Supervises and evaluates assigned personnel and directs workflow.
- ~~3.4.~~ Develops, regularly reviews, and recommends district human resources policies and procedures via the college's participatory governance structure.
- ~~4.5.~~ Identifies and recommends labor relations practices necessary to ensure timely resolution of issues, discrepancies, and grievances in order to establish and maintain a positive employer-employee relationship.
- ~~5.6.~~ May sServes as chief negotiator for the district in contract negotiations and develop contract language and negotiation strategies.
- ~~6.7.~~ Protects the interests of employees and the district in accordance with district policy and procedure and governmental law and regulations.
- ~~7.8.~~ Acts as primary contact with legal counsel and outside government agencies in complaint and labor relations matters-; responsible for the receipt of complaints and the management of investigations alleging unlawful harassment, discrimination, retaliation and other related complaints, and the management of associated litigation.
9. Directs recruitment and placement practices and procedures and serves as Equal Employment Opportunity officer for the district, including responding to unlawful

~~discrimination complaints~~, generating reports, applying methods for effective and diverse recruitment, and evaluating district's EEO plan.

~~10.~~ Serves as the District's Deputy Title IX Coordinator.

~~8.~~11. Serves as the District's ADA Coordinator.

~~9.~~12. Advises supervisors on disciplinary decisions and ensures administration of employee discipline processes per collective bargaining agreements, Ed Code, and Board policies.

~~10.~~13. Evaluates job structure and design and makes recommendations.

~~14.~~ Directs wage and benefit surveys and evaluates and/or monitors pay policies, performance appraisal programs, select employee benefit programs and services and assigned safety programs.

~~11.~~15. Plan, develop, and administer the annual unrestricted budget for the human resources department and monitors and controls expenditures; responsible for special funding related to equal employment and professional development as provided by state and federal agencies.

~~12.~~16. Coordinates with business service to facilitate accurate payroll processes.

~~13.~~17. Implements staff development programs, particularly management training.

~~14.~~18. Meets time constraints in the rendering of advice and reports to the superintendent/president.

~~15.~~19. Understands and supports the role of faculty and staff in participatory government.

~~16.~~20. Participates on and chairs select college committees and councils.

~~17.~~21. Performs other related functions as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Principles, practices, and objectives of public personnel administration including recruitment, examination, selection, classification, compensation, grievance procedures and employer/employee relations;
- Provisions of the California Education Code and other state and federal laws and regulations as applied to personnel practices and procedures in the community college system;
- Equal employment regulations and requirements;
- General principles of organization, management and employee supervision, and training;
- Effective research, analytical and report writing techniques;
- ACCJC Accreditation Standard IIIA;
- Occupations found in community college districts; and
- Collective bargaining under the provisions of SB 160 and the requirements of EERA the Public Employment Relations Board.

Demonstrate Ability to:

- Plan, organize, direct, and administer a program of personnel administration;
- Resolve problems;
- Interpret and apply rules and regulations relating to the operation of a personnel program under the Education Code;

- Analyze existing personnel policies and programs and formulate appropriate recommendations to district officials;
- Establish and maintain cooperative working relationships with district employees;
- Communicate effectively both orally and in writing;
- Effectively counsel, advise, and interact with staff on a wide variety of personnel-related matters;
- Negotiate collective bargaining agreements;
- Plan and direct research and other information gathering activities; and
- Use tact and good communication skills in frequency contact with administrative and professional staff, student, and other public/private agencies.

Education and Experience:

Possession of a bachelor's degree in human resources or business administration or public administration with significant course work in human resources **AND** four years of increasingly responsible and varied experience in personnel management in the private or public sector or any equivalent combination of education, training, and experience. A master's degree is preferred.

Working Conditions:

- This is an FLSA exempt position.
- It is understood that the demands of a management position will often require more than eight (8) hours a day and/or forty (40) hours per workweek.
- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have a contact, in person, by email, and by phone with staff and the general public.
- Work may require travel to off-campus meetings or conferences.

Physical Demands:

- May sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by email, and in person.
- Ability to lift, carry, and/or moves objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R TBD

Minor R 6/18

R 10/15

R 7/97

R 7/91

5/89

EXECUTIVE DIRECTOR, INFORMATION TECHNOLOGY SERVICES**DEFINITION**

Under general direction provides leadership and strategic vision for planning and implementing information technology to support the instructional, administrative and operational programs and services of the District, at all its sites, and performs other related administrative duties as required; and promotes and values the mission and vision of the college.

CLASS CHARACTERISTICS

This is a classified administrative position. The incumbent in this position reports directly to the superintendent/president or a designated administrator. The incumbent will independently perform professional work involving judgment in the interpretation and application of policy and procedures. The incumbent has a high frequency of responsible contact with administrative and professional staff, students, and other public/private agencies requiring tact and good communication skills.

ESSENTIAL FUNCTIONS

1. Provides managerial direction and leadership in the development, refinement and implementation of the District's technology plan in support of the District's strategic plan.
2. Develops and directs a technology infrastructure that supports the academic, administrative, and operational functions of the District.
3. Ensures the delivery of quality technology and support through effective needs assessment, system design, and selection and implementation processes. Interacts with internal and external customers to define needs, evaluate operations, and enact improvements and enhancements.
4. Develops and enforces policies and procedures to ensure the ~~protection~~security of District's technology assets and the ~~integrity, security, and appropriate confidentiality of District data,~~
including data.
5. Supervises the preparation of state-required reports including the District's Management Information System (MIS) submissions.
6. Trains, supervises, evaluates performance and provides leadership to assigned employees.
7. Evaluates staff training and development needs, and provides training and educational opportunities for assigned employees to maintain and upgrade technical skills appropriate for their position.
8. Defines scope of projects and conducts research, outlines methods of approach and schedules projects in light of priorities, workload and available resources.
9. Provides responsive advice, counsel and education to District employees on technology issues and trends.
10. Reviews and approves computer systems, software applications, audiovisual equipment, networking infrastructure, video security systems, telecommunication equipment and technology consulting services.

11. Reviews and participates in the decision-making process for major contracts for technology systems and services.
12. Oversees the development and maintenance of a business continuity and disaster recovery plans ~~in the event of an outage or failure of enterprise systems.~~
13. Ensures that District-wide technology standards are developed, followed, and regularly reviewed.
14. Oversees the design and development of the District ~~W~~web sites and portals.
15. Develops and monitors department and technology budgets. Allocates department resources within budget constraints to maximize resources.
16. Prepares proposals and bid specifications for procurement of new information technology systems and consulting services as needed.
17. Represents the District in relationships with the State Chancellor's Office, other community colleges, other institutions and agencies and the community in areas related to technology.
18. Prepares a variety of reports, correspondence and memoranda appropriate to assignment..
19. Chairs and serves on District councils and committees and participates in professional organizations appropriate to assignment.
20. Maintains currency in the information technology field, including new emerging technologies ~~by participating in organizations, committees, task forces, and special assignments and by self-education.~~
21. Performs related duties as required or assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Organization of the community college;
- Principles and techniques of organization, administration and management;
- ~~ComputerEnterprise~~ applications, ~~operating systems, hardware, telecommunications, complex LAN/WAN network infrastructure, and relational database systems implementation and operation~~ networking, data centers, and communications technology;
- Effective information security practices and policies;
- Web services and content management systems;
- ~~Network and system security controls, permissions and interoperability standards to ensure security and integrity of data;~~
- Audio visual technology;
- Modern personnel supervision practices;
- Budget development and expenditure tracking;
- Project management practices;
- Administrative policies and procedures.

Demonstrated ability to:

- Plan, direct and coordinate an integrated enterprise resource planning system such as Ellucian Banner;
- Manage information technology support services;
- Solicit constructive input from stakeholders with differing priorities and perspectives as part of

the decision-making process;

- Interpret and communicate complex technical information;
- Prepare effective oral and written reports;
- Supervise, train, mentor and evaluate the work of others;
- Communicate effectively both orally and in writing;
- Apply creative problem-solving techniques in a complex technology environment;
- Provide leadership in technology planning that incorporates involvement of various constituencies;
- Develop and maintain cooperative working relationships with others.

Education/Experience:

Possession of a bachelor's degree or higher from an accredited college or university with course work in Computer Science, Management Information Systems, or a closely related field is required.- A Master's degree in a related area is desirable. (Qualifying experience may be substituted for the required college education on a year-for-year basis.) ~~Project Management Professional (PMP)® certification is highly desirable~~ Relevant certifications in areas like information security (e.g. CISSP, CISM) and project management (e.g. PMP) are desired. Seven years of recent professional experience in planning, developing and implementing complex, ~~multi-vendor and multi-platform~~ computer application services, four years of which is in a management capacity.

Other Requirements:

A valid California driver's license and ability to qualify for district vehicle insurance coverage.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by email, by text and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Working Conditions:

- May be required to work a flexible workweek, which includes day and evening hours and occasional weekend assignments and may be assigned to any district location.
- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, via email, via text or on the telephone, with executive, management, supervisory, academic and classified staff and the general public.
- Work requires travel to other offices or locations to attend meetings or conduct work.

Special Qualification:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students disabilities.

R 5/18
IFAS Range Adjust 5/09
R 8/02
R 2/02
R 7/82
R 7/91
R 7/79

Allan Hancock College
Human Resources

Management
Range ~~13~~12

MANAGING DIRECTOR, PCPA
(PACIFIC CONSERVATORY THEATRE)

DEFINITION:

Under supervision of a cabinet-level administrator, the incumbent will plan, organize, coordinate and direct Pacific Conservatory Theatre's (PCPA) fiscal, box office, marketing, fundraising and general operations. Develop, implement and evaluate budget development, preparation, and maintenance procedures and assure appropriate documentation and records maintenance; develop and implement processes designed to account for the expenditure and proper control of expenses; perform internal audits; train, supervise and evaluate the performance of assigned personnel; and values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS:

This is a classified management position that provides leadership in the PCPA's fiscal, marketing, and general operations. The incumbent reports directly to the Associate Superintendent/Vice President, Administrative Services, coordinates and works closely with the Artistic Director/Associate Dean, PCPA, the Board of Trustees and staff to achieve best business practices and fiscal accountability and communicates the theater's institutional vision. The incumbent in this classification is a working manager.

ESSENTIAL FUNCTIONS:

1. Plans, develops, organizes, directs and participates in the preparation, maintenance and analysis of financial records and processes, including cash receipts, accounts payable, accounts receivable, general ledger, payroll, benefits, and contracts for a variety of special funds, including categorical funds.
2. Leads staff and Board in the development of an overall fundraising strategy, including goal setting and engaging the Board members to maximize their participation and contribution toward PCPA's success and growth.
- ~~2.3.~~ Liaison to the PCPA Foundation Board of Directors.
- ~~3.4.~~ Develops and applies uniform accounting procedures and budget preparation; establishes, reviews and may modify accounting, fiscal and related records and procedures; provides technical accounting advice and advises executive management of budgetary issues and concerns.
5. Plans, coordinates and directs the PCPA budget development process; develops and implements procedures, timelines and formats related to budget preparation and maintenance; advises executive management of budgetary issues and concerns.
- ~~4.6.~~ Develops, plans, and coordinates the strategic organizational financial/business plan to include a three-year projection.

- ~~5.7.~~ Writes procedures and prepares user documentation for accounting procedures and financial recordkeeping.
- ~~6.8.~~ Prepares a variety of monthly, quarterly, annual and other periodic and ad hoc financial reports and documents required by state and federal agencies and by district policies, forwards to executive management for review and approval as necessary and transmits to requiring agency in a timely manner.
- ~~7.9.~~ Provides technical expertise and direction to management and academic and classified staff regarding budget and personnel issues; researches complex budgetary issues; develops solutions and recommendations as appropriate.
- ~~8.10.~~ Prepares revenue forecasts for annual budget and periodic budget status report briefings; prepares analyses of cash flow, asset accounts and/or budget status; develops and analyzes projections and variances; prepares and forwards reports as appropriate.
- ~~9.11.~~ Creates human resource policies, practices, and procedures to ensure that they comply with state and federal employment laws and regulations for PCPA staff.
- ~~10.12.~~ Supervises PCPA box office, marketing and general operations; provides training, direction, supervision, and evaluation of the work performance.
- ~~11.13.~~ Oversees negotiation of all contracts and agreements – partner organizations, labor union/groups, commission agreements and production licensing.
- ~~12.14.~~ Oversees public external communication strategies and institutional branding efforts.
- ~~13.15.~~ Serves as a spokesperson to the community in articulating and advocating for the vision, mission and impact of PCPA. Represents and advocates for PCPA at the city, state and national level.
- ~~14.16.~~ Participates in annual independent audit and periodic internal audits of various funds and records; identifies and resolves deficiencies and irregularities; modifies policies and procedures as needed.
- ~~15.17.~~ May be assigned to lead or participate in district-wide or college committees, initiatives, teams or ad hoc groups.
- ~~16.18.~~ Coordinates with information technology services staff in the planning and development of programs and procedures for integrated accounting and record control systems.
- ~~17.19.~~ Performs related duties as assigned.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Fiscal management policies;
- Comprehensive budget preparation, development and maintenance for a large organization;
- Generally accepted accounting and auditing principles related to governmental accounting;
- Financial analysis and projection techniques;
- Application of laws, regulations and requirements related to area of assignment;
- Preparation of comprehensive financial reports and statements;
- Computer systems and equipment used to prepare and control fiscal operations;

- Principles of administration, supervision and training;
- Employee benefit plans;
- Oral and written communications skills;
- Interpersonal skills, including tact, patience and diplomacy.

Demonstrated ability to:

- Prepare and maintain complex statistical records and reports;
- Provide leadership in areas related to PCPA's fiscal operation;
- Analyze complex financial data and develop financial forecasts, plans, processes, reports, statements and recommendations;
- Assure the integrity of PCPA's financial systems and information;
- Assure the preparation, maintenance and retention of appropriate budget data and documentation;
- Select, assign, orient, train, supervise, counsel, discipline and evaluate the performance of direct subordinates;
- Communicate effectively both orally and in writing;
- Interpret, apply and explain complex fiscal policies and legal requirements;
- Participate in developing automated financial systems.

Education and Experience:

Any combination equivalent to a bachelor's degree or higher in finance, accounting or other closely related field and significant, varied and increasingly responsible financial management experience, including budget and accounting and strategic planning and research.

Progressively responsible senior management expertise in the arts, arts administration and experience in a public sector organization or a public education institute desirable.

Other Requirements:

A valid California driver's license and ability to qualify for district vehicle insurance coverage.

Working Conditions:

- This is an FLSA exempt position.
- It is understood that the demands of a management position will often require more than eight (8) hours a day and/or forty (40) hours per workweek.
- May be required to work a flexible workweek which includes day, evening hours and weekend assignments, and may be assigned to any district location.
- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, by email, and on the telephone, with executive, management, supervisory, academic and classified staff, and the general public.

- Work requires frequent travel to other offices or locations.

Physical Demands:

- Typically sits for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by email, and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 7/24

R 10/15

Rev 8/10

R5/09 IFAS Range Adjust

Rev 7/06

11/00

| | |
|--|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Approval of Classified and Educational Management Employment Agreements | Item Number: 11.H. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 2 |

BACKGROUND

Both classified and educational management employees are employed based on their respective employment agreements. Rolling two-year agreements for management personnel and rolling three-year agreements for executive management personnel are contingent upon a positive performance evaluation.

The following employees are recommended for an extension of their current agreement:

| Executive Management – Educational Managers | |
|---|---------------------|
| Curry, Robert | 07/01/24 - 06/30/27 |
| Siwabessy, Genevieve | 07/01/24 - 06/30/27 |

| Executive Management - Classified Manager | |
|---|---------------------|
| Curran, Dennis | 07/01/24 - 06/30/27 |

| Management Association – Educational Managers | |
|---|---------------------|
| Abel, Sean | 07/01/24 - 06/30/26 |
| Dominguez, Mary | 07/01/24 - 06/30/26 |
| Ensing, Kim | 07/01/24 - 06/30/26 |
| Lamica, Thomas | 07/01/24 - 06/30/26 |
| McCann, Mitchel | 07/01/24 - 06/30/26 |
| Patrick, Mary | 07/01/24 - 06/30/26 |
| Rantz Rick | 07/01/24 - 06/30/26 |
| Teniente-Cuello, Yvonne | 07/01/24 - 06/30/26 |

(continued)

FISCAL IMPACT

To be determined

RECOMMENDATION

Staff recommends that the board of trustees approve the rolling employment agreements for management and executive management employees who have met performance evaluation criteria.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|

The following employees are recommended for an extension of their current agreement:

| Management Association - Classified Managers | |
|--|---------------------|
| Aguilar, Rick | 07/01/24 - 06/30/26 |
| Becker, Laura | 07/01/24 - 06/30/26 |
| Blue, Janeal | 07/01/24 - 06/30/26 |
| Booher, Mark | 07/01/24 - 06/30/26 |
| Farley, Catherine | 07/01/24 - 06/30/26 |
| Guardado, Siboney | 07/01/24 - 06/30/26 |
| Hooten, Jon | 07/01/24 - 06/30/26 |
| Marshall, Steve | 07/01/24 - 06/30/26 |
| McNulty, Leanne | 07/01/24 - 06/30/26 |
| Milbourne, Lauren | 07/01/24 - 06/30/26 |
| Ortiz, Xavier | 07/01/24 - 06/30/26 |
| Perez, Diana | 07/01/24 - 06/30/26 |
| Ramirez, Ruben | 07/01/24 - 06/30/26 |
| Robb, Stephanie | 07/01/24 - 06/30/26 |
| Schwartz, Jennifer | 07/01/24 - 06/30/26 |
| Scott, Shelby | 07/01/24 - 06/30/26 |
| Smith, Danah | 07/01/24 - 06/30/26 |
| Specht, Andrew | 07/01/24 - 06/30/26 |
| Suarez, Maria | 07/01/24 - 06/30/26 |
| Seyfert, Keli | 07/01/24 - 06/30/26 |
| Vasquez, David | 07/01/24 - 06/30/26 |
| Whitham, David | 07/01/24 - 06/30/26 |

| | |
|--|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Approval of Executive Management and Management Salary Schedule Changes | Item Number: 11.I. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 4 |

BACKGROUND

The executive management and management association employees have met and conferred with the district regarding proposed salary schedule increases over a three-year period. The executive managers and management association, in consultation with the superintendent/president, have agreed to increases as presented. These increases are in line with similar adjustments received by other employee groups.

Executive management and management association, consistent with other employment groups, and the district, are recommending salary schedule adjustments for executive management and management association over three years as presented.

FISCAL IMPACT

Included in the 2024-25 fiscal year budget

RECOMMENDATION

Staff recommends that the board of trustees approve the salary schedule adjustment for the 2024-2027 fiscal years with executive management and management association employees.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
EXECUTIVE MANAGEMENT SALARY SCHEDULE
EFFECTIVE July 1, 2024

| <u>RANGE</u> | <u>STEP A</u> | <u>STEP B</u> | <u>STEP C</u> | <u>STEP D</u> | <u>STEP E</u> | <u>STEP F</u> |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 1 | 193,342 | 203,009 | 213,159 | 223,817 | 235,008 | 246,758 |

SS-02
10% Salary Schedule Increase
7/1/2024

EXECUTIVE POSITIONS

- Associate Superintendent/Vice President, Academic Affairs
- Associate Superintendent/Vice President, Student Services
- Associate Superintendent/Vice President, Finance & Administration
- ~~Vice President, Institutional Effectiveness~~

DOCTORAL STIPEND

All administrators holding an earned doctorate from an accredited institution will receive a doctoral stipend of \$2,500.

LONGEVITY INCREASES

Employees who have completed ~~10-Six (6)~~ full years of consecutive service with the District in any classification within the Executive Management, Management, or Supervisory/Confidential Groups shall receive Longevity Pay based on 1.25% of base pay for each year beyond ~~10-six (6)~~ full years of employment. Service in any classification within the three groups shall be cumulative, as long as the service is consecutive. ~~For example, a Management Employee who works from July 1, 2014 to July 1, 2025 will receive 2.5% of base pay as Longevity Pay beginning on July 1, 2025 (1.25% on the tenth anniversary and an additional 1.25% on the eleventh anniversary).~~ Only service in classifications within the Executive Management, Management, and Supervisory/Confidential groups may be combined for the purposes of determining years of service for Longevity Pay in these groups.

118
 ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
 MANAGEMENT SALARY SCHEDULE
 July 1, 2024

| <u>RANGE</u> | <u>STEP A</u> | <u>STEP B</u> | <u>STEP C</u> | <u>STEP D</u> | <u>STEP E</u> | <u>STEP F</u> |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 4 | 165,153 | 173,411 | 182,082 | 191,186 | 200,745 | 210,782 |
| 5 | 160,339 | 168,356 | 176,744 | 185,613 | 194,894 | 204,639 |
| 6 | 155,671 | 163,455 | 171,628 | 180,209 | 189,219 | 198,680 |
| 7 | 151,135 | 158,692 | 166,627 | 174,958 | 183,706 | 192,891 |
| 8 | 146,733 | 154,070 | 161,774 | 178,356 | 178,356 | 187,274 |
| 9 | 142,461 | 149,584 | 157,063 | 164,916 | 173,162 | 181,820 |
| 10 | 138,313 | 145,229 | 152,490 | 160,115 | 168,121 | 176,527 |
| 11 | 134,283 | 140,997 | 148,047 | 155,449 | 163,221 | 171,382 |
| 12 | 130,372 | 136,891 | 143,736 | 150,923 | 158,469 | 166,392 |
| 13 | 126,578 | 132,907 | 139,552 | 146,530 | 153,857 | 161,550 |
| 14 | 122,891 | 129,036 | 135,488 | 142,262 | 149,375 | 156,844 |
| 15 | 119,309 | 125,274 | 131,538 | 138,115 | 145,021 | 152,272 |
| 16 | 115,834 | 121,626 | 127,707 | 134,092 | 140,797 | 147,837 |
| 17 | 112,462 | 118,085 | 123,989 | 130,188 | 136,697 | 143,532 |
| 18 | 109,185 | 114,644 | 120,376 | 126,395 | 132,715 | 139,351 |
| 19 | 106,006 | 111,306 | 116,871 | 122,715 | 128,851 | 135,294 |
| 20 | 102,9178 | 108,063 | 113,466 | 119,139 | 125,096 | 131,351 |

SS-30
 10% Salary Schedule Increase
 7/1/2024

INITIAL PLACEMENT

Hiring above Step B requires Superintendent/President approval.

DOCTORAL STIPEND

All administrators holding an earned doctorate from an accredited institution will receive a doctoral stipend of \$2,500.

LONGEVITY INCREASES

Employees who have completed ~~10-six (6)~~ full years of consecutive service with the District in any classification within the Executive Management, Management, or Supervisory/Confidential Groups shall receive Longevity Pay based on 1.25% of base pay for each year beyond ~~10-six (6)~~ full years of employment. Service in any classification within the three groups shall be cumulative, as long as the service is consecutive. ~~For example, a Management Employee who works from July 1, 2014 to July 1, 2025 will receive 2.5% of base pay as Longevity Pay beginning on July 1, 2025 (1.25% on the tenth anniversary and an additional 1.25% on the eleventh anniversary).~~ Only service in classifications within the Executive Management, Management, and Supervisory/Confidential groups may be combined for the purposes of determining years of service for Longevity Pay in these groups.

| <u>RANGE</u> | <u>JOB TITLE</u> |
|---------------------|--|
| 4 | Executive Director, Human Resources and Labor Relations |
| 4 | Executive Director, Information Technology Services |
| 4 | Executive Director, Institutional Effectiveness |
| 4 | Executive Director, College Advancement |
| 7 | Dean, Academic Affairs |
| 7 | Dean, Student Services |
| 7 | Artistic Director/Dean, PCPA |
| 7 | Athletic Director/Dean, Kinesiology, Recreation and Athletics |
| 7 | Dean, Public Safety |
| 10 | Director, Facilities |
| 10 | District Police Chief |
| 10 | Director, Business Services |
| 11 | Director, Auxiliary Accounting |
| 12 | Director, Admissions and Records |
| 12 | Director, Public Affairs and Communications |
| 12 | Managing Director, PCPA |
| 13 | Director Institutional Grants |
| 13 | Director, Public Safety |
| 14 | Assistant Director, Human Resources and Labor Relations |
| 16 | Director, EOPS/CARE/NextUp, and Student Support Programs |
| 16 | Assistant Director, Information Technology |
| 16 | Director, Learning Assistance Program (DSPS), Student Health Services and Veteran Success Center |
| 16 | Director, Student Activities and Outreach |
| 17 | Director, Children's Center |
| 18 | Project Director, K-12 Partnerships, CWE, and Career Development |
| 18 | Project Director, Cal-SOAP |
| 20 | Sports Information Director/Assistant Athletic Director |
| 20 | Director, Special Projects (Grants) |
| 20 | Director, Sports Operations |

| | |
|---|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of Supervisory/Confidential Employees Salary Schedule Changes | Item Number: 11.J. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 3 |

BACKGROUND

The supervisory/confidential group has met and conferred with the district regarding proposed salary schedule increases over a three-year period. The representatives, in consultation with the superintendent/president, have agreed to the increases as presented. These increases are in line with similar adjustments received by other employee groups.

FISCAL IMPACT

Included in the 2024-25 fiscal year budget

RECOMMENDATION

Staff recommends that the board of trustees approve the salary schedule adjustment for the 2024-2027 fiscal years with the supervisory and confidential employees.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|

121 - Revised
 ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
 SUPERVISORY/CONFIDENTIAL EMPLOYEES SALARY SCHEDULE
 SS-40
 JULY 1, 2024

| <u>RANGE</u> | <u>STEP A</u> | <u>STEP B</u> | <u>STEP C</u> | <u>STEP D</u> | <u>STEP E</u> | <u>STEP F</u> |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 1 | 124,889 | 131,133 | 137,690 | 144,575 | 151,804 | 159,394 |
| 2 | 118,941 | 124,888 | 131,132 | 137,689 | 144,573 | 151,802 |
| 3 | 113,277 | 118,941 | 124,888 | 131,132 | 137,689 | 144,573 |
| 4 | 107,883 | 113,277 | 118,941 | 124,888 | 131,132 | 137,689 |
| 5 | 102,746 | 107,883 | 113,277 | 118,941 | 124,888 | 131,132 |
| 6 | 97,853 | 102,746 | 107,883 | 113,277 | 118,941 | 124,888 |
| 7 | 93,193 | 97,853 | 102,746 | 107,883 | 113,277 | 118,941 |
| 8 | 88,756 | 93,194 | 97,854 | 102,747 | 107,884 | 113,278 |
| 9 | 84,530 | 88,757 | 93,195 | 97,855 | 102,748 | 107,885 |
| 10 | 80,345 | 84,362 | 88,580 | 93,009 | 97,659 | 102,542 |
| 11 | 76,899 | 80,744 | 84,781 | 89,020 | 93,471 | 98,145 |
| 12 | 73,461 | 77,134 | 80,991 | 85,041 | 89,293 | 93,758 |
| 13 | 70,015 | 73,516 | 77,192 | 81,052 | 85,105 | 89,360 |
| 14 | 66,567 | 69,895 | 73,390 | 77,060 | 80,913 | 84,959 |
| 15 | 63,129 | 66,285 | 69,599 | 73,079 | 76,733 | 80,570 |
| 16 | 59,685 | 62,669 | 65,802 | 69,092 | 72,547 | 76,174 |
| 17 | 56,243 | 59,055 | 62,008 | 65,108 | 68,363 | 71,781 |
| 18 | 52,793 | 55,433 | 58,205 | 61,115 | 64,171 | 67,380 |

SS-40
 10% COLA
 07/01/24

(*) Indicates exempt status in accordance with FLSA regulations.

INITIAL PLACEMENT

Hiring above Step B requires Superintendent/President approval.

LONGEVITY INCREASES

Employees who have completed ~~10~~ six (6) full years of consecutive service with the District in any classification within the Executive Management, Management, or Supervisory/Confidential Groups shall receive Longevity Pay based on 1.25% of base pay for each year beyond ~~10~~ six(6) full years of employment. Service in any classification within the three groups shall be cumulative, as long as the service is consecutive. ~~For example, a Management Employee who works from July 1, 2014 to July 1, 2025 will receive 2.5% of base pay as Longevity Pay beginning on July 1, 2025 (1.25% on the tenth anniversary and an additional 1.25% on the eleventh anniversary).~~ Only service in classifications within the Executive Management, Management, and Supervisory/Confidential groups may be combined for the purposes of determining years of service for Longevity Pay in these groups.

RANGE**JOB TITLE**

| | | |
|----------|--|--------------------|
| 1 | Budget Analyst* | Confidential |
| 1 | Executive Assistant to the Superintendent/President and the Board of Trustees* | Confidential |
| 3 | Accounting Supervisor* | Supervisory |
| 3 | Maintenance Supervisor* | Supervisory |
| 3 | Payroll and Benefits Supervisor* | Supervisory |
| 3 | Purchasing Supervisor* | Supervisory |
| 4 | College District Police Seargent* | Supervisory |
| 4 | Human Resources Business Partner* | Confidential |
| 5 | Operations Supervisor – Grounds* | Supervisory |
| 6 | Operations Supervisor – Custodial* | Supervisory |
| 6 | Campus Graphics Supervisor | Supervisory |
| 8 | Basic Needs Supervisor* | Supervisory |
| 8 | Technical Services Supervisor* | Supervisory |
| 8 | Executive Secretary (Office of the President)* | Confidential |
| 8 | Human Resources Analyst* | Confidential |
| 8 | Fine Arts Supervisor* | Supervisory |
| 9 | Supervisor Custodial Services* | Supervisory |
| 9 | Supervisor Justice Involved* | Supervisory |
| 9 | TRIO Student Support Services Program (SSSP)* | Supervisory |
| 11 | Human Resources Specialist | Confidential |
| 14 | Human Resources Technician | Confidential |

| | |
|---|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Second Review of Revised Board Policy 3250, Institutional Planning | Item Number: 11.K. |
| Institutional Goal: Accreditation Standard I | Enclosures: Page 1 of 2 |

BACKGROUND

Revised board policy 3250, Institutional Planning, has been updated as recommended by the Community College League of California's board policy service. The amended Title 5 regulations no longer require a board to adopt a work experience plan.

Board policy 3250, Institutional Planning, was submitted for the board's review on May 21, 2024. It is being presented to the board of trustees for adoption.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees adopt board policy 3250, Institutional Planning, as submitted.

| | |
|---|--------------------|
| Administrator Initiating Item: Kevin G. Walthers | Final Disposition: |
|---|--------------------|



**Allan Hancock Joint Community College District
Board Policy
Chapter 3 – General Institution**

BP 3250 INSTITUTIONAL PLANNING

The superintendent/president shall ensure that the district has and implements a broad-based comprehensive, systematic, and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research.

The planning system shall include plans required by law, including, but not limited to:

- Long-range education or academic master plan, which shall be updated periodically as deemed necessary by the Governing Board.
- Facilities plan
- Equal Employment Opportunity Plan
- Student Equity plan
- Student Success and Support Program Plan
- Transfer Center plan
- EOPS plan
- Cal-WORKS plan
- DSPS plan

The superintendent/president shall submit those plans for which Board approval is required by Title 5 to the Board.

The superintendent/president shall inform the Board about the status of planning and the various plans.

The superintendent/president shall ensure the Board has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.

Legal References:

ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2, IV.B.3, and IV.D.5
Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55510, and 56270 et seq.

Adopted: 7/16/02

Revised: 7/12/16

Revised:

| | |
|--|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Second Review of Board Policy 3410, Nondiscrimination | Item Number: 11.L. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 3 |

BACKGROUND

The revised board policy 3410, Nondiscrimination, underwent the review process. During the review, the board policy received updates recommended by the league and to align with updated Title 5 regulations and Ed Code references.

The board policy is recommended by the California Community College League's Policy and has been vetted through the shared governance process. The proposed board policy was submitted for review on May 21, 2024. It is being presented to the board of trustees for adoption.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees adopt board policy 3410, Nondiscrimination, as presented.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|



**Allan Hancock Joint Community College District
Board Policy
Chapter 3 – General Institution**

BP 3410 NONDISCRIMINATION

The Allan Hancock Joint Community College District (“District”) is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, immigration status, religion, age, gender expression, gender identity, gender expression, race, ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status of any person, or because they are perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The District shall not discriminate against a person in hiring, termination, or any term or condition of employment or otherwise penalize a person based upon the person’s use of cannabis off the job and away from the workplace unless permitted by California law.

The superintendent/president shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, immigration status, gender identity, gender expression, race, ethnicity, color, religion, ancestry, national origin, ethnic group identification, age, physical or mental disability, medical condition, genetic information, marital status, pregnancy, military and veteran status, or sexual orientation, or because they are perceived to have one or more of the foregoing characteristics, or because of their association with a person or group with one or more of these actual or perceived characteristics.

Any individual who believes that he or she has been discriminated against in violation of this policy should immediately report such incidents by following the procedures described in Administration Procedure 3435.

Nondiscrimination References for Education Programs:

Education Code Sections 66250 et seq., 200 et seq., and 72010 et seq.;

Penal Code Sections 422.55 et seq.;

Title 5 Sections 59300 et seq.;

ACCJC Accreditation Eligibility Requirement 20

Nondiscrimination References for Employment:

Education Code Sections 87100 et seq.;

Government Code Sections 11135 et seq. and 12940 et seq.;

Labor Code Section 1197.5;

Title 2 Sections 10500 et seq.;

Title 5 Sections 53000 et seq.

Adopted: 9/8/15

Revised: 7/9/19

Revised: 5/8/18

| | |
|--|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Acceptance of Grants Approved and Review of Grant Proposals Submitted | Item Number: 11.M. |
| Institutional Goal: Accreditation Standard II | Enclosures: Page 1 of 3 |

BACKGROUND

Acceptance of Grants Approved

Institutional Grants has been notified of funding for the following grants in the amount of \$633,406.71

1. Department of Labor, Pathway Home 2 (\$179,836.71)

In partnership with Santa Barbara County Workforce Development Board (SBCWDB) as a sub awardee, the college will provide incarcerated individuals with workforce services prior to release, transition participants into reentry programs in the communities to which they will return, connections to local employers to enable participants to secure employment and will prepare participants to meet the needs of their local labor markets with the skills valued by employers. The SBCWDB envisions close coordination between partners and continuity of case management to be critical components to the success of participants of this project.

No matching funds are required. The project period is for one year from July 1, 2024 to June 30, 2025. (Submitted by Thomas Lamica)

2. State of California, CalFresh 2025-2027 (\$226,389)

In partnership with CSU Chico and as a sub awardee, the Allan Hancock College Basic Needs office will support student applications for CalFresh Benefits. This support includes up to 350 pre-screenings and 175 submitted student applications per year.

No matching funds are required. The project period is for one year from October 1, 2024 to September 30, 2027. (Submitted by Jannet Rios Leon)

(continued)

FISCAL IMPACT

1. Department of Labor, Pathway Home 2 (\$179,836.71)
2. State of California, CalFresh 2025-27 (\$226,389)
3. Department of Education, ECMC Foundation – FAFSA Extra Funding for Summer 2024 (\$107,181)
4. California Community College Chancellors Office (CCCCO) California Apprenticeship Initiative New and Innovative Grant Program (\$120,000)

RECOMMENDATION

Staff recommends the board of trustees accept these contracts for a total of \$633,406.71 in restricted funds to the district and review the grant proposals as submitted.

| | |
|--|--------------------|
| Administrator Initiating Item: Jon Hooten | Final Disposition: |
|--|--------------------|

3. Department of Education, ECMC Foundation – FAFSA Extra Funding for Summer 2024 (\$107,181)

This grant funds high school outreach through financial aid workshops to support FAFSA outreach, student and family support, and hiring over the summer to host 20 more workshops through the Cal-SOAP program.

No matching funds are required. The project period is from June 1, 2024 to September 1, 2024. (Submitted by Genevieve Siwabessy, Mary Dominguez, Diana Perez)

4. California Community College Chancellors Office (CCCCO) California Apprenticeship Initiative New and Innovative Grant Program (\$120,000)

The college applied for \$120,000 in funding from the CCCCCO California Apprenticeship Initiative New and Innovative Grant Program. The Apprenticeship in Education, Computer Tech, and Electronics Tech Planning Grant would support the planning and design to create new and innovative apprenticeship and pre-apprenticeship opportunities in education, computer technology, and electronics technology.

No matching funds are required. The project period is for one year from July 1, 2024 to June 30, 2025. (Submitted by Thomas Lamica)

Review of Grant Proposals Submitted

Institutional Grants submitted the following grant applications for a total of \$2,043,659.96 in requested funds.

1. California Student Aid Commission: California Student Opportunity and Access Program (Cal-SOAP) (\$425,713.96)

The college applied for \$425,713.96 in funding from the California Student Aid Commission: Cal-SOAP to increase accessibility and information of post-secondary educational opportunities for elementary and secondary school students with low college-going rates. A match is required and is supported by each member agency through in-kind salaries, facilities, supplies, administrative oversight, and unrecovered indirect costs.

The college is contributing \$88,000 through in-kind salaries and \$12,000 through work study. The project period is July 1, 2024 to June 30, 2025. (Submitted by Diana Perez)

2. Congressman Carbajal Congressional Appropriations Community Project Funding: Agriculture Expansion Project (\$1,500,000)

The college has requested \$1,500,000 in funding to support the construction of a greenhouse with attached lab/headhouse for instructional purposes. The goal of this project is to provide hands-on experiences in biology and plant science labs, so that students gain insights into the intricate ecological interactions within agricultural ecosystems.

No matching funds are required. The project period is twenty-four months from the time of award. (Submitted by Sean Abel and Erin Krier)

3. US Department of Agriculture, National Institute of Food and Agriculture: Agriculture and Food Research Initiative Sustainable Agricultural Systems (\$10,765)

The college has requested \$10,765 in subaward funding to promote research opportunities. The proposed program would support 20 Hancock students to research on the Cal Poly campus each year. To provide workforce development for sustainable food systems, including technical assistance providers and sustainability-minded food/ad operators, Hancock will establish a transfer pathway to

Cal Poly.

No matching funds are required. The project period is forty-eight months from the time of award.
(Submitted by Sean Abel and Erin Krier)

4. Department of Education, ECMC Foundation – FAFSA Extra Funding for Summer 2024 (\$107,181)

This grant funds high school outreach through financial aid workshops to support FAFSA outreach, student and family support, and hiring over the summer to host 20 more workshops through the CalSOAP program.

No matching funds are required. The project period is for one year from June 1, 2024 to September 1, 2024. (Submitted by Genevieve Siwabessy, Mary Dominguez, Diana Perez)

| | |
|--|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Acceptance of Donations | Item Number: 11.N. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 1 |

BACKGROUND

The fine arts department received a donation of a 65 inch television from Suzanne Singh, economic development director of the Santa Maria Valley Chamber. The television will be used for internal and external events, giving the department a valuable tool to enhance the quality of their productions. The television is valued at \$592.

The Active Minds at Allan Hancock College Club (formerly the Mental Wellness Club) received a monetary donation in the amount of \$1,000 and a \$500 gift card from the national office of Active Minds in support of the mission of the AHC chapter of Active Minds. The funds will be utilized towards club expenses which could include purchasing supplies and resources for club meetings and events, purchasing materials for outreach, and providing food at club meetings. Additionally, the funds will be used for activities and resources including, but not limited to, guest speakers, field trips, training, etc.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees accept the donations as presented.

| | |
|---|--------------------|
| Administrator Initiating Item: Dennis Curran | Final Disposition: |
|---|--------------------|

| | |
|---|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of Appointment of Department Chairs | Item Number: 11.O. |
| Institutional Goal: Accreditation Standard II | Enclosures: Page 1 of 1 |

BACKGROUND

The department, associate superintendent/vice president, academic affairs, and superintendent/president, recommends the following full-time faculty member to serve as department chair for the specified term:

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>TERM OF OFFICE</u> |
|----------------|-------------------|---|
| McComas, Megan | Health Sciences | Megan McComas was elected to serve a term of two years, for the academic years 2024-2025 and 2025-2026. |

The appointment of Lauro Manalo to serve a term of two years, for academic years 2024-2025 and 2025-2026 was submitted for board approval on February 20, 2024. It is the understanding that Ms. McComas and Mr. Manalo will serve as co-chairs for the health sciences department.

FISCAL IMPACT

The estimated cost to the unrestricted general fund is approximately \$11,467 for the 2024-2025 fiscal year, which will include department chair stipends, additional contract days, and backfill. Department chair stipends, additional contract days, and backfill for reassigned time for various departments are budgeted for each fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the department chair appointment of Megan McComas, health sciences, for the terms stated.

| | |
|--|--------------------|
| Administrator Initiating Item: Robert Curry | Final Disposition: |
|--|--------------------|

| | |
|--|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Approval of Notice of Completion for the Pride Center | Item Number: 11.P. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 1 |

BACKGROUND

On December 13, 2023, construction of the Pride Center started with Specialty Constructor Services, Inc., for \$119,500. On May 21, 2024, the board approved two change orders for owner requested enhancements increasing the amount of the project to a grand total of \$146,994.

The work is now complete. Therefore, it is appropriate for the district to file a notice of completion with the Santa Barbara County Recorder's Office.

The filing of the notice of completion starts the 30-day period within which subcontractors or material suppliers must file any stop payment notices. Upon completion of the time period and with no outstanding stop notices, the college is obligated to release the retention payment to the contractor in accordance with public contract code section 7107(c).

FISCAL IMPACT

There is no fiscal impact to file a notice of completion.

RECOMMENDATION

Staff recommends that the board of trustees approve filing a Notice of Completion for the Pride Center, performed by Specialty Constructors Services, Inc.

| | |
|---|--------------------|
| Administrator Initiating Item: Dennis Curran | Final Disposition: |
|---|--------------------|

| | |
|--|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of 2026-2030 Five-Year Construction Plan | Item Number: 11.Q. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 88 |

BACKGROUND

The district is required to annually submit a five-year construction plan to the Chancellor's Office. The attached 2026-2030 Five-Year Construction Plan lays out the district's capital project priorities, along with estimated costs and assigned square footage. Renovation of building N (Gym) is the top priority for the district. Several of the remaining projects are currently in the works and will be removed from the list upon completion of construction.

The proposed construction projects have been vetted through the shared governance process. The five-year construction plan is due to the Chancellor's Office no later than June 30, 2024.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve the district's 2026-2030 Five-Year Construction Plan.

| | |
|---|--------------------|
| Administrator Initiating Item: Dennis Curran | Final Disposition: |
|---|--------------------|

*Allan Hancock Joint
Community College District*

2026-2030
Five Year Construction Plan
(2026-2027 First Funding Year)

July 1, 2024

FY2026 - FY2030 FIVE YEAR CAPITAL OUTLAY PLAN
(FY2026 - 2027) FIRST YEAR FUNDING

Allan Hancock Joint Community College District

Prepared in reference to the Community College Construction Act of 1980
and
approved on behalf of the local governing board for submission to
the office of the Chancellor, California Community Colleges

Signed _____
Kevin G. Walthers Ph.D.
(Chief Executive Officer or their designee)

Title _____ Superintendent/President

Date _____ 05/19/2024

Contact _____ Dennis Curran

Telephone _____ 805-922-6966

Date Received at Chancellor's Office:

Chancellor's Office Reviewed by:

Notice of Approval

FUSION

Inventory of Land

Planning

Allan Hancock Joint Community College District (610)

List the address and acreage of every land unit owned by the district (Education Code 81821 ((b)3)). Please identify all locations, both on-campus and off-campus, grouped according to their "parent" institution. In the event the list is long or complicated, please substitute copies of college bulletins or other notices to the public which display similar information. The list should be current as of October the prior year.

| Address | Acres |
|--|--------------|
| Allan Hancock College 800 South College Dr. Santa Maria, CA | 112.6 |
| Lompoc Valley Center One Hancock Drive Lompoc, CA | 205 |
| Total Acreage: | 317.6 |

Legislative Districts

| Campus | Assembly | Senate | House |
|-----------------------|----------|--------|-------|
| Allan Hancock College | 37 | 19 | 24 |
| Lompoc Valley Center | 37 | 19 | 24 |

FUSION

Instructional Delivery Load

Planning

Allan Hancock Joint Community College District (610)

Address

Allan Hancock College

800 South College Dr.
Santa Maria, CA

Atkinson Community Ctr

1000 N Railroad Ave
Santa Maria, CA 93458

Cabrillo High School

4350 Constellation Road
Lompoc, CA 93436

Camp San Luis Obispo

10 Sonoma Avenue
San Luis Obispo, 93405

Career Technical Ed Ctr

1280 Founders Avenue
Santa Maria, CA 93455

Columbia Business Center

900 E Stowell Rd
Santa Maria, CA 93454

Country Oaks Care Ctr

830 E Chapel St
Santa Maria, CA 93454

Dick DeWees Community Center

1120 W Lompoc Ave
Lompoc, CA 93436

Ernest Righetti High School

941 Foster Road
Santa Maria, CA 93455

Family Partnership Charter

1157 E Clark Ave
Santa Maria, CA 93455

Hillview Residence

3705 Hillview Rd
Santa Maria, CA 93455

Institute of Beauty Culture

325 E Betteravia
Santa Maria, CA 93454

Lompoc High School

515 W College Ave
Lompoc, CA 93436

Lompoc Valley Center

One Hancock Drive
Lompoc, CA

Maple High School

4010 Jupiter Avenue
Lompoc, CA 93436

Marian Extended Care Ctr

1530 E Cypress St
Santa Maria, CA 93454

Marian Regional Ctr

1400 E Church St
Santa Maria, CA 93454

Merrill Gardens

1220 N Suey Rd
Santa Maria, CA 93454

Multilingual & Migrant Ed Program

829 S Lincoln
Santa Maria, CA 93458

Orcutt Academy High School

610 Pinal Ave
Santa Maria, CA 93455

Pioneer Valley High School

675 Panther Drive
Santa Maria, CA 93454

Rancho Maria Golf Club

1950 Highway 1
Santa Maria, CA 93455

Riverview Townhomes

220 Calle Cesar Chavez
Guadalupe, CA 93434

San Luis Obispo County Sheriff

1585 Kansas Avenue
San Luis Obispo, 93405

Santa Barbara County Fire Dept

3510 Harris Grade Rd
Lompoc, CA 93436

Santa Maria Care Center

820 W Cook St
Santa Maria, CA 93458

Santa Maria Country Club

505 W Waller Lane
Santa Maria, CA 93455

Santa Maria High School

901 S. Broadway
Santa Maria, CA 93458

Santa Maria Police Department

111 W Betteravia
Santa Maria, CA 93455

Santa Maria Terrace

1405 E Main St

Santa Maria, CA 93454

Santa Maria Wisdom Ctr

1414 N Broadway

Santa Maria, CA 93454

Santa Ynez Valley Center

2975 CA-246

Santa Ynez, CA 93460

St. Joseph High School

4120 S Bradley Road

Santa Maria, CA 93455

St. Peters Episcopal Church

402 S Lincoln St

Santa Maria, CA 93458

Temple Beth El

1501 E Alvin Ave

Santa Maria, CA 93454

Vandenberg SFB Center

Vandenberg Space Force Base

Vandenberg Space Force Base, CA

Workforce Resource Ctr

1410 S Broadway

Santa Maria, CA 93454

FUSION

District Projects Priority Order (2024-2030)

Planning

Allan Hancock Joint Community College District (610)

| No. Project | Campus | Source | Total Cost | Schedule of Funds | | | | | |
|--|-----------------------|-----------|--------------|-------------------|-------------|--------------|--------------|---------|---------|
| | | | | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 |
| 1 Gym Renovation | | | | | | | | | |
| | Allan Hancock College | | | | | Phases P,W | Phases C,E | | |
| | Occupancy: 2030-31 | STATE: | \$22,039,392 | | | \$1,274,648 | \$20,764,744 | | |
| | Net ASF: 2,811 | DISTRICT: | \$7,121,348 | | | \$1,222,502 | \$5,898,846 | | |
| 2 Student Health Center | | | | | | | | | |
| | Allan Hancock College | | | | | | | | |
| | Occupancy: 2024-25 | STATE: | \$0 | | | | | | |
| | Net ASF: 3,700 | DISTRICT: | \$4,600,000 | | | | | | |
| 3 Baseball/Softball Changing Facilities/Parking Lot, Safety Lighting and Drainage | | | | | | | | | |
| | Allan Hancock College | | | | | | | | |
| | Occupancy: 2024-25 | STATE: | \$0 | | | | | | |
| | Net ASF: 0 | DISTRICT: | \$3,307,500 | | | | | | |
| 4 PCPA Marian Theater Exterior Paint Canopy | | | | | | | | | |
| | Allan Hancock College | | | | Phases P,W | Phase C | | | |
| | Occupancy: 2025-26 | STATE: | \$0 | \$0 | \$0 | | | | |
| | Net ASF: 0 | DISTRICT: | \$405,000 | \$0 | \$405,000 | | | | |
| 5 Marian Theater Sound Project | | | | | | | | | |
| | Allan Hancock College | | | | | | | | |
| | Occupancy: 2023-24 | STATE: | \$0 | | | | | | |
| | Net ASF: 0 | DISTRICT: | \$270,000 | | | | | | |
| 6 Interim Grounds/Operations Building | | | | | | | | | |
| | Allan Hancock College | | | | Phases C,E | | | | |
| | Occupancy: 2025-26 | STATE: | \$0 | \$0 | | | | | |
| | Net ASF: 2,500 | DISTRICT: | \$3,200,000 | \$3,000,000 | | | | | |
| 7 Public Safety Restroom Facilities | | | | | | | | | |
| | Lompoc Valley Center | | | | Phases C,E | | | | |
| | Occupancy: 2024-25 | STATE: | \$0 | \$0 | | | | | |
| | Net ASF: 0 | DISTRICT: | \$800,000 | \$720,000 | | | | | |
| 8 Football Field Improvements | | | | | | | | | |
| | Allan Hancock College | | | | Phases P,W | Phase C | Phase E | | |
| | Occupancy: 2027-28 | STATE: | \$0 | | \$0 | \$0 | \$0 | | |
| | Net ASF: 5,000 | DISTRICT: | \$43,000,000 | | \$2,000,000 | \$40,882,707 | \$117,293 | | |
| 9 Technology Center | | | | | | | | | |
| | Allan Hancock College | | | | Phases P,W | Phase C | Phase E | | |
| | Occupancy: 2028-29 | STATE: | \$0 | | \$0 | \$0 | \$0 | | |
| | Net ASF: 0 | DISTRICT: | \$15,679,000 | | \$1,186,536 | \$13,960,784 | \$531,680 | | |
| 10 Building H Renovation | | | | | | | | | |
| | Allan Hancock College | | | | Phases P,W | Phase C | Phase E | | |
| | Occupancy: 2028-29 | STATE: | \$0 | | \$0 | \$0 | \$0 | | |
| | Net ASF: 4,091 | DISTRICT: | \$3,636,000 | | \$305,895 | \$3,264,039 | \$66,066 | | |
| 11 Physical Plant Services LVC | | | | | | | | | |
| | Lompoc Valley Center | | | | Phases P,W | Phase C | Phase E | | |
| | Occupancy: 2029-30 | STATE: | \$0 | | \$0 | \$0 | \$0 | | |
| | Net ASF: 11,331 | DISTRICT: | \$7,765,000 | | \$528,183 | \$6,406,089 | \$830,728 | | |
| 12 Scenario Village Expansion | | | | | | | | | |
| | Lompoc Valley Center | | | | Phases P,W | Phases C,E | | | |
| | Occupancy: 2029-30 | STATE: | \$0 | | \$0 | \$0 | | | |
| | Net ASF: 2,500 | DISTRICT: | \$3,591,000 | | | \$300,983 | \$3,290,017 | | |

13 Amphitheater LVC

| | | | |
|----------------------|-----------|-------------|-----------------------|
| Lompoc Valley Center | | Phases P,W | Phases C,E |
| Occupancy: 2030-31 | STATE: | \$0 | \$0 |
| Net ASF: 5,000 | DISTRICT: | \$7,043,000 | \$506,069 \$6,536,931 |

14 One-Stop Student Services Center

| | |
|-----------------------|---------------|
| Allan Hancock College | |
| Occupancy: 2013-14 | STATE: \$0 |
| Net ASF: 1,620 | DISTRICT: \$0 |

15 Fine Arts Complex

| | |
|-----------------------|------------------------|
| Allan Hancock College | |
| Occupancy: 2022-23 | STATE: \$22,366,000 |
| Net ASF: 8,136 | DISTRICT: \$21,629,000 |

16 K -Business Education Renovation/Replacement

| | | | |
|-----------------------|-----------|-------------|-----------------------|
| Allan Hancock College | | Phases P,W | Phases C,E |
| Occupancy: 2031-32 | STATE: | \$5,876,165 | \$502,842 \$5,373,323 |
| Net ASF: -200 | DISTRICT: | \$5,638,773 | \$502,842 \$5,135,931 |

18 D-Theater Arts Center Renovation/Replacement

| | | | |
|-----------------------|-----------|-------------|-----------------------|
| Allan Hancock College | | Phases P,W | Phases C,E |
| Occupancy: 2031-32 | STATE: | \$8,363,345 | \$727,392 \$7,635,953 |
| Net ASF: -43 | DISTRICT: | \$8,007,953 | \$667,113 \$7,340,840 |

| | | | | | | | | |
|---------------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| GRAND TOTALS | | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 |
| STATE: | \$58,644,902 | \$0 | \$0 | \$1,274,648 | \$21,994,978 | \$13,009,276 | \$0 | \$0 |
| DISTRICT: | \$135,693,574 | \$3,720,000 | \$3,591,536 | \$56,900,071 | \$18,194,954 | \$23,200,513 | \$0 | \$0 |

FUSION

District Capacity/Load Ratios

Planning

Allan Hancock Joint Community College District (610)

District Lecture Capacity/Load Ratio

| No. | Project | Lect ASF | WSCH | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|---------------------------------|---|------------------------|------|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 14 | One-Stop Student Services Center | | | | | | | | | | |
| | | 19 | 30 | 2013-14 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 9 | Technology Center | | | | | | | | | | |
| | | 0 | 0 | 2028-29 | | | | 100,878 | | | |
| | Allan Hancock College | | | | | | | 162% | | | |
| 1 | Gym Renovation | | | | | | | | | | |
| | | -186 | -295 | 2030-31 | | | | | | 100,583 | |
| | Allan Hancock College | | | | | | | | | 160% | |
| 16 | K -Business Education Renovation/Replacement | | | | | | | | | | |
| | | -91 | -144 | 2031-32 | | | | | | | 100,439 |
| | Allan Hancock College | | | | | | | | | | 159% |
| Lecture Summary / Totals | | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| | Lecture ASF | Actual*/Projected WSCH | | | 60,701 | 61,204 | 61,710 | 62,219 | 62,733 | 63,004 | 63,277 |
| | 63,635 | Cumulative Capacity | | | 100,878 | 100,878 | 100,878 | 100,878 | 100,878 | 100,878 | 100,583 |
| | | Capacity/Load Ratio | | | 166% | 165% | 163% | 162% | 161% | 160% | 159% |

FUSION

District Capacity/Load Ratios

Planning

Allan Hancock Joint Community College District (610)

District Lab Capacity/Load Ratio

| No. | Project | Lab ASF | WSCH | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|-----------------------------|---|------------------------|-------|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 14 | One-Stop Student Services Center | | | | | | | | | | |
| | | 48 | 32 | 2013-14 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 15 | Fine Arts Complex | | | | | | | | | | |
| | | 13,872 | 6,545 | 2022-23 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 12 | Scenario Village Expansion | | | | | | | | | | |
| | | 2,500 | 1,168 | 2029-30 | | | | | 74,457 | | |
| | Lompoc Valley Center | | | | | | | | 287% | | |
| 1 | Gym Renovation | | | | | | | | | | |
| | | -2,286 | -712 | 2030-31 | | | | | | 73,745 | |
| | Allan Hancock College | | | | | | | | | 283% | |
| 16 | K -Business Education Renovation/Replacement | | | | | | | | | | |
| | | -69 | -39 | 2031-32 | | | | | | | 73,706 |
| | Allan Hancock College | | | | | | | | | | 282% |
| 18 | D-Theater Arts Center Renovation/Replacement | | | | | | | | | | |
| | | -46 | -18 | 2031-32 | | | | | | | 73,688 |
| | Allan Hancock College | | | | | | | | | | 282% |
| Lab Summary / Totals | | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| | Lab ASF | Actual*/Projected WSCH | | | 25,097 | 25,305 | 25,515 | 25,725 | 25,937 | 26,049 | 26,162 |
| | 180,954 | Cumulative Capacity | | | 73,289 | 73,289 | 73,289 | 73,289 | 73,289 | 74,457 | 73,745 |
| | | Capacity/Load Ratio | | | 292% | 290% | 287% | 285% | 283% | 286% | 282% |

FUSION

District Capacity/Load Ratios

Planning

Allan Hancock Joint Community College District (610)

District Office Capacity/Load Ratio

| No. | Project | Off ASF | FTE | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|--------------------------------|---|-----------------------|-----|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 14 | One-Stop Student Services Center | | | | | | | | | | |
| | | 1,124 | 6 | 2013-14 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 15 | Fine Arts Complex | | | | | | | | | | |
| | | -344 | -2 | 2022-23 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 2 | Student Health Center | | | | | | | | | | |
| | | 500 | 3 | 2024-25 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 9 | Technology Center | | | | | | | | | | |
| | | 0 | 0 | 2028-29 | | | | 534 | | | |
| | Allan Hancock College | | | | | | | 147% | | | |
| 10 | Building H Renovation | | | | | | | | | | |
| | | 270 | 2 | 2028-29 | | | | 536 | | | |
| | Allan Hancock College | | | | | | | 148% | | | |
| 11 | Physical Plant Services LVC | | | | | | | | | | |
| | | 428 | 2 | 2029-30 | | | | | 538 | | |
| | Lompoc Valley Center | | | | | | | | 146% | | |
| 1 | Gym Renovation | | | | | | | | | | |
| | | -73 | 0 | 2030-31 | | | | | | 538 | |
| | Allan Hancock College | | | | | | | | | 145% | |
| 16 | K -Business Education Renovation/Replacement | | | | | | | | | | |
| | | -55 | 0 | 2031-32 | | | | | | | 538 |
| | Allan Hancock College | | | | | | | | | | 143% |
| 18 | D-Theater Arts Center Renovation/Replacement | | | | | | | | | | |
| | | -67 | 0 | 2031-32 | | | | | | | 538 |
| | Allan Hancock College | | | | | | | | | | 143% |
| Office Summary / Totals | | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| | Office ASF | Actual*/Projected FTE | | | 349 | 354 | 358 | 363 | 368 | 372 | 376 |
| | 93,562 | Cumulative Capacity | | | 534 | 534 | 534 | 534 | 536 | 538 | 538 |
| | | Capacity/Load Ratio | | | 153% | 151% | 149% | 147% | 146% | 145% | 143% |

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

District Load Distribution

| | Instructional Staff FTE | Total Campus WSCH | Off-Campus WSCH | On-Campus WSCH | P.E. Laboratory WSCH | On-Campus Lecture WSCH | On-Campus Laboratory |
|--------------------|----------------------------|-------------------------|--------------------|-------------------|----------------------------|------------------------------|-------------------------|
| Actual Fall | | | | | | | |
| 2022 | 340 | 109,759 | 32,479 | 77,280 | 5,027 | 51,795 | 20,459 |
| 2023 | 341 | 110,674 | 31,074 | 79,600 | 4,147 | 53,465 | 21,989 |
| Forecast | | | | | | | |
| 2024 | 345 | 111,594 | 22,341 | 89,253 | 4,161 | 60,201 | 24,891 |
| 2025 | 349 | 112,521 | 22,527 | 89,994 | 4,196 | 60,701 | 25,097 |
| 2026 | 354 | 113,453 | 22,713 | 90,740 | 4,230 | 61,204 | 25,305 |
| 2027 | 358 | 114,391 | 22,901 | 91,490 | 4,266 | 61,710 | 25,515 |
| 2028 | 363 | 115,335 | 23,090 | 92,245 | 4,301 | 62,219 | 25,725 |
| 2029 | 368 | 116,286 | 23,280 | 93,006 | 4,336 | 62,733 | 25,937 |
| 2030 | 372 | 116,790 | 23,381 | 93,409 | 4,355 | 63,004 | 26,049 |

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Instructional Load by Campus

WSCH Distributed to Campuses or Other Locations

| | Actual Fall | | | Forecast | | | | | | |
|-----------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
| Allan Hancock College | | | | | | | | | | |
| | 95,341 | 101,022 | 100,824 | 101,551 | 102,394 | 103,242 | 104,096 | 104,955 | 105,820 | 106,279 |
| Lompoc Valley Center | | | | | | | | | | |
| | 7,165 | 8,737 | 9,850 | 10,043 | 10,127 | 10,211 | 10,295 | 10,380 | 10,466 | 10,511 |
| Total | 102,506 | 109,759 | 110,674 | 111,594 | 112,521 | 113,453 | 114,391 | 115,335 | 116,286 | 116,790 |

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Total District Library Load

| (a) | Total Day-Graded (b) | Number of Campuses (c) | Initial ASF (3,795/Camp) (d) | First 3,000 Day Graded (3.83/DG) (e) | Between 3k - 9k (3.39/DG) (f) | Above 9,000 (2.94/DG) (g) | Total ASF (d+e+f+g) |
|-----------------|-------------------------|---------------------------|------------------------------------|---|--|---------------------------------|------------------------|
| Forecast | | | | | | | |
| 2024 | 9,665 | 2 | 7,590 | 11,490 | 20,340 | 1,955 | 41,375 |
| 2025 | 9,707 | 2 | 7,590 | 11,490 | 20,340 | 2,079 | 41,499 |
| 2026 | 9,749 | 2 | 7,590 | 11,490 | 20,340 | 2,202 | 41,622 |
| 2027 | 9,791 | 2 | 7,590 | 11,490 | 20,340 | 2,326 | 41,746 |
| 2028 | 9,834 | 2 | 7,590 | 11,490 | 20,340 | 2,452 | 41,872 |
| 2029 | 9,877 | 2 | 7,590 | 11,490 | 20,340 | 2,578 | 41,998 |
| 2030 | 9,919 | 2 | 7,590 | 11,490 | 20,340 | 2,702 | 42,122 |

FUSION

Load Distribution & Staff Forecast

Planning

Library Load by Campus or Location

| | Forecast | | | | | | |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
| Allan Hancock College | 37,651 | 37,764 | 37,876 | 37,989 | 38,104 | 38,218 | 38,331 |
| | 91% | 91% | 91% | 91% | 91% | 91% | 91% |
| Lompoc Valley Center | 3,724 | 3,735 | 3,746 | 3,757 | 3,768 | 3,780 | 3,791 |
| | 9% | 9% | 9% | 9% | 9% | 9% | 9% |
| Total | 41,375 | 41,499 | 41,622 | 41,746 | 41,872 | 41,998 | 42,122 |

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)
Total District AV, Radio, TV Load

| (a) | Total Day-Graded (b) | Number of Campuses (c) | Initial ASF (3,500/Camp p) (d) | First 3,000 Day Graded (1.50/DG) (e) | Between 3k - 9k (0.75/DG) (f) | Above 9,000 (0.25/DG) (g) | Total ASF (d+e+f+g) |
|-----------------|-------------------------|---------------------------|---|---|--|---------------------------------|------------------------|
| Forecast | | | | | | | |
| 2024 | 9,665 | 2 | 7,000 | 4,500 | 4,500 | 166 | 16,166 |
| 2025 | 9,707 | 2 | 7,000 | 4,500 | 4,500 | 177 | 16,177 |
| 2026 | 9,749 | 2 | 7,000 | 4,500 | 4,500 | 187 | 16,187 |
| 2027 | 9,791 | 2 | 7,000 | 4,500 | 4,500 | 198 | 16,198 |
| 2028 | 9,834 | 2 | 7,000 | 4,500 | 4,500 | 209 | 16,209 |
| 2029 | 9,877 | 2 | 7,000 | 4,500 | 4,500 | 219 | 16,219 |
| 2030 | 9,919 | 2 | 7,000 | 4,500 | 4,500 | 230 | 16,230 |

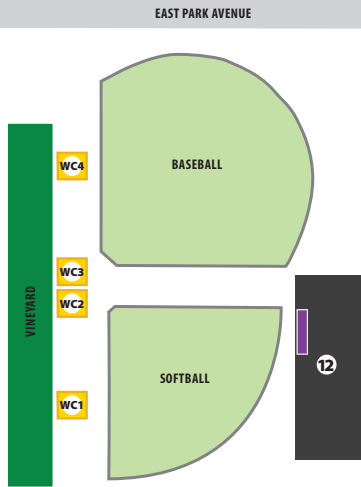
FUSION

Load Distribution & Staff Forecast

Planning

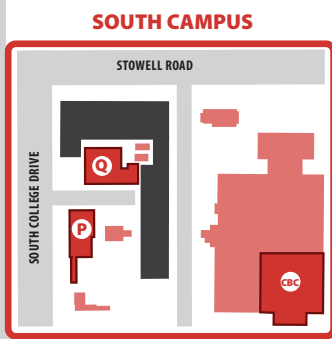
AV, Radio, TV Load by Campus or Location

| | Forecast | | | | | | |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
| Allan Hancock College | | | | | | | |
| | 14,711 | 14,721 | 14,730 | 14,740 | 14,750 | 14,759 | 14,769 |
| | 91% | 91% | 91% | 91% | 91% | 91% | 91% |
| Lompoc Valley Center | | | | | | | |
| | 1,455 | 1,456 | 1,457 | 1,458 | 1,459 | 1,460 | 1,461 |
| | 9% | 9% | 9% | 9% | 9% | 9% | 9% |
| Total | 16,166 | 16,177 | 16,187 | 16,198 | 16,209 | 16,219 | 16,230 |



LEGEND

- Educational Buildings / Edificios Educativos
- Student Service Buildings / Edificios de Servicios Estudiantiles
- Student Parking / Estacionamiento para Estudiantes
- Staff Parking / Estacionamiento para Empleados
- Handicapped Parking / Estacionamiento para Personas Discapacitadas
- Electric Vehicle Charging / Carga del vehículo eléctrico
- WiFi HotSpots / Puntos de acceso Wi-Fi
- Athletic Fields / Campos Deportivos
- Green Space / Espacio Verde
- AHC Vineyard / Viñedo
- Campus Entrances / Entradas al Colegio
- P Parking Permit Vending Machines / Maquinas de Dispensarios de Permisos de Estacionamiento
- ! 911 Emergency Call Boxes / Cajas de Llamadas de Emergencia al 911
- ☞ Designated Smoking Areas / Zonas Designadas para Fumar
- # Parking Lot Numbers / Números de Estacionamientos



BUILDING IDENTIFICATION | CLAVE

- | | | | | | |
|---|--|---|---|---|---|
| <p>A Student Services Servicios Estudiantiles</p> | <p>D Performing Arts Center Centro de Artes Interpretativas • Marian Theatre • Severson Theatre</p> | <p>I Early Childhood Studies Estudios Infancia Temprana • Orfalea Children's Center</p> | <p>L South Academic Resource Center Centro de Recursos Académicos • Ann Foxworthy Gallery</p> | <p>O Industrial Technology Tecnología Industrial</p> | <p>S2 Police Department Departamento de Policía</p> |
| <p>B Administration Administración</p> | <p>F Fine Arts Artes Finas • Recital Hall</p> | <p>J Student Health Services Center Centro de Servicios de Salud Estudiantil</p> | <p>M Math & Science Complex Complejo de Matemáticas & Ciencias</p> | <p>P & Q Facilities Instalaciones</p> | <p>T Stagecraft Escenografía</p> |
| <p>C Humanities Complex Complejo de Humanidades • Forum</p> | <p>G Student Center & Bookstore Centro Estudiantil y Librería</p> | <p>K Business Education Educación en Negocios</p> | <p>N Sports Pavilion Pabellon Deportivo • Joe White Memorial Gymnasium</p> | <p>S Community Education, ESL & Noncredit Counseling Program Educación Comunitaria, Inglés Como Segundo Idioma (ESL) & Programa de Consejería de No Crédito</p> | <p>W Classrooms Aulas</p> |
| <p>CBC Columbia Business Center Centro de Negocios Columbia</p> | <p>H Campus Graphics & Applied Behavioral Sciences Gráficos del Campus y Ciencias del Comportamiento Aplicadas</p> | <p>L North Library Biblioteca</p> | <p>West Campus Campus Oeste • Baseball/Softball Complex • Vineyard</p> | | |

Certification of Inventory for Fiscal Year: 2023 - 2024

Campus Name: **Allan Hancock College**

Certified ASF: **476,607**

Certified OGSF: **678,011**

District Approval



9/25/2023

Authorized Signature

Date

Dennis Curran

Printed Name

State Approval



5/14/2024

Authorized Signature

Date

Included:

(2) Signed Copies of Report 17 Certification Sheet if the submission was not certified and submitted electronically by the CBO.

FUSION

Campus Capacity/Load Ratios

Planning

Allan Hancock Joint Community College District (610)
Allan Hancock College (611)

Campus Lecture Capacity/Load Ratio

| No. Project | Lect ASF | WSCH | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|--|------------------------|------|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 14 One-Stop Student Services Center | | | | | | | | | | |
| | 19 | 30 | 2013-14 | | | | | | | |
| Allan Hancock College | | | | | | | | | | |
| 9 Technology Center | | | | | | | | | | |
| | 0 | 0 | 2028-29 | | | | 68,827 | | | |
| Allan Hancock College | | | | | | | | | | |
| | | | | | | | 125% | | | |
| 1 Gym Renovation | | | | | | | | | | |
| | -186 | -295 | 2030-31 | | | | | | 68,532 | |
| Allan Hancock College | | | | | | | | | | |
| | | | | | | | | | 123% | |
| 16 K -Business Education Renovation/Replacement | | | | | | | | | | |
| | -91 | -144 | 2031-32 | | | | | | | 68,388 |
| Allan Hancock College | | | | | | | | | | |
| | | | | | | | | | | 123% |
| Lecture Summary / Totals | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| Lecture ASF | Actual*/Projected WSCH | | | 53,511 | 53,954 | 54,400 | 54,849 | 55,302 | 55,541 | 55,782 |
| 43,411 | Cumulative Capacity | | | 68,827 | 68,827 | 68,827 | 68,827 | 68,827 | 68,827 | 68,532 |
| | Capacity/Load Ratio | | | 129% | 128% | 127% | 125% | 124% | 124% | 123% |

FUSION

Campus Capacity/Load Ratios

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

Campus Lab Capacity/Load Ratio

| No. Project | Lab ASF | WSCH | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|--|---------------------|-------|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 14 One-Stop Student Services Center | | | | | | | | | | |
| | 48 | 32 | 2013-14 | | | | | | | |
| Allan Hancock College | | | | | | | | | | |
| 15 Fine Arts Complex | | | | | | | | | | |
| | 13,872 | 6,545 | 2022-23 | | | | | | | |
| Allan Hancock College | | | | | | | | | | |
| 1 Gym Renovation | | | | | | | | | | |
| | -2,286 | -712 | 2030-31 | | | | | | 61,462 | |
| Allan Hancock College | | | | | | | | | 265% | |
| 16 K -Business Education Renovation/Replacement | | | | | | | | | | |
| | -69 | -39 | 2031-32 | | | | | | | 61,423 |
| Allan Hancock College | | | | | | | | | | 263% |
| 18 D-Theater Arts Center Renovation/Replacement | | | | | | | | | | |
| | -46 | -18 | 2031-32 | | | | | | | 61,405 |
| Allan Hancock College | | | | | | | | | | 263% |
| Lab Summary / Totals | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| Lab ASF | Actual*/Projected | WSCH | | 22,363 | 22,548 | 22,735 | 22,922 | 23,111 | 23,211 | 23,312 |
| 156,459 | Cumulative Capacity | | | 62,174 | 62,174 | 62,174 | 62,174 | 62,174 | 62,174 | 61,462 |
| | Capacity/Load Ratio | | | 278% | 276% | 273% | 271% | 269% | 268% | 264% |

FUSION

Campus Capacity/Load Ratios

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

Campus Office Capacity/Load Ratio

| No. | Project | Off ASF | FTE | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|--------------------------------|---|-----------------------|-----|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 14 | One-Stop Student Services Center | | | | | | | | | | |
| | | 1,124 | 6 | 2013-14 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 15 | Fine Arts Complex | | | | | | | | | | |
| | | -344 | -2 | 2022-23 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 2 | Student Health Center | | | | | | | | | | |
| | | 500 | 3 | 2024-25 | | | | | | | |
| | Allan Hancock College | | | | | | | | | | |
| 9 | Technology Center | | | | | | | | | | |
| | | 0 | 0 | 2028-29 | | | | 479 | | | |
| | Allan Hancock College | | | | | | | 153% | | | |
| 10 | Building H Renovation | | | | | | | | | | |
| | | 270 | 2 | 2028-29 | | | | 481 | | | |
| | Allan Hancock College | | | | | | | 153% | | | |
| 1 | Gym Renovation | | | | | | | | | | |
| | | -73 | 0 | 2030-31 | | | | | | 481 | |
| | Allan Hancock College | | | | | | | | | 150% | |
| 16 | K -Business Education Renovation/Replacement | | | | | | | | | | |
| | | -55 | 0 | 2031-32 | | | | | | | 481 |
| | Allan Hancock College | | | | | | | | | | 148% |
| 18 | D-Theater Arts Center Renovation/Replacement | | | | | | | | | | |
| | | -67 | 0 | 2031-32 | | | | | | | 481 |
| | Allan Hancock College | | | | | | | | | | 148% |
| Office Summary / Totals | | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| | Office ASF | Actual*/Projected FTE | | | 303 | 307 | 310 | 314 | 318 | 321 | 324 |
| | 82,542 | Cumulative Capacity | | | 479 | 479 | 479 | 479 | 481 | 481 | 481 |
| | | Capacity/Load Ratio | | | 158% | 156% | 155% | 153% | 151% | 150% | 148% |

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)
Allan Hancock College (611)

Campus Load Distribution

| | Instructional Staff FTE | Total Campus WSCH | Off-Campus WSCH | On-Campus WSCH | P.E. Laboratory WSCH | On-Campus Lecture WSCH | On-Campus Laboratory |
|--------------------|----------------------------|-------------------------|--------------------|-------------------|----------------------------|------------------------------|-------------------------|
| Actual Fall | | | | | | | |
| 2022 | 281 | 101,022 | 32,479 | 68,543 | 4,894 | 45,609 | 18,041 |
| 2023 | 297 | 100,824 | 31,074 | 69,750 | 4,039 | 46,412 | 19,300 |
| Forecast | | | | | | | |
| 2024 | 300 | 101,551 | 22,341 | 79,210 | 3,960 | 53,070 | 22,179 |
| 2025 | 303 | 102,394 | 22,527 | 79,867 | 3,993 | 53,511 | 22,363 |
| 2026 | 307 | 103,242 | 22,713 | 80,529 | 4,026 | 53,954 | 22,548 |
| 2027 | 310 | 104,096 | 22,901 | 81,195 | 4,060 | 54,400 | 22,735 |
| 2028 | 314 | 104,955 | 23,090 | 81,865 | 4,093 | 54,849 | 22,922 |
| 2029 | 318 | 105,820 | 23,280 | 82,540 | 4,127 | 55,302 | 23,111 |
| 2030 | 321 | 106,279 | 23,381 | 82,898 | 4,145 | 55,541 | 23,211 |

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

FTE Instruction Staff Worksheet - Fall 2024

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 250 | 0 | 250 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 23 | 0 | 23 |
| Department Administrator | 27 | 0 | 27 |
| Librarian Include certificated director of audio/visual, et. al. | 7 | 7 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 4 | 4 | 0 |
| Projected 2024 Totals | 311 | 11 | 300 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

FTE Instruction Staff Worksheet - Fall 2025

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 253 | 0 | 253 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 23 | 0 | 23 |
| Department Administrator | 27 | 0 | 27 |
| Librarian Include certificated director of audio/visual, et. al. | 7 | 7 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 4 | 4 | 0 |
| Projected 2025 Totals | 314 | 11 | 303 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

FTE Instruction Staff Worksheet - Fall 2026

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 256 | 0 | 256 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 24 | 0 | 24 |
| Department Administrator | 27 | 0 | 27 |
| Librarian Include certificated director of audio/visual, et. al. | 7 | 7 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 4 | 4 | 0 |
| Projected 2026 Totals | 318 | 11 | 307 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

FTE Instruction Staff Worksheet - Fall 2027

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 259 | 0 | 259 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 24 | 0 | 24 |
| Department Administrator | 27 | 0 | 27 |
| Librarian Include certificated director of audio/visual, et. al. | 7 | 7 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 4 | 4 | 0 |
| Projected 2027 Totals | 321 | 11 | 310 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

FTE Instruction Staff Worksheet - Fall 2028

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 262 | 0 | 262 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 24 | 0 | 24 |
| Department Administrator | 28 | 0 | 28 |
| Librarian Include certificated director of audio/visual, et. al. | 7 | 7 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 4 | 4 | 0 |
| Projected 2028 Totals | 325 | 11 | 314 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

FTE Instruction Staff Worksheet - Fall 2029

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 265 | 0 | 265 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 24 | 0 | 24 |
| Department Administrator | 29 | 0 | 29 |
| Librarian Include certificated director of audio/visual, et. al. | 7 | 7 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 4 | 4 | 0 |
| Projected 2029 Totals | 329 | 11 | 318 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

FTE Instruction Staff Worksheet - Fall 2030

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 268 | 0 | 268 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 24 | 0 | 24 |
| Department Administrator | 29 | 0 | 29 |
| Librarian Include certificated director of audio/visual, et. al. | 7 | 7 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 4 | 4 | 0 |
| Projected 2030 Totals | 332 | 11 | 321 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Cumulative Sum of Existing & Proposed Space (2025-2031)

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

| Priority & Year of Occupancy (a) | Classroom 100's (b) | Laboratory 200's (c) | Office 300's (d) | Library 400's (e) | AV Radio TV 530-535 (f) | P.E. 520-525 (g) | Assembly 610 & 615 (h) | Inactive 050-070 (i) | All Other Areas (j) | Total ASF (k) |
|--|---------------------|--|------------------|-------------------|-------------------------|------------------|------------------------|----------------------|---------------------|---------------|
| Total ASF | 43,411 | 156,459 | 82,542 | 34,134 | 3,851 | 32,569 | 21,919 | 1,574 | 99,826 | 476,285 |
| 6 | 2025 | Interim Grounds/Operations Building | | | | | | | | |
| | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 |
| | 43,411 | 156,459 | 82,542 | 34,134 | 3,851 | 32,569 | 21,919 | 1,574 | 102,326 | 478,785 |
| 8 | 2027 | Football Field Improvements | | | | | | | | |
| | 0 | 0 | 0 | 0 | 0 | 5,000 | 0 | 0 | 0 | 5,000 |
| | 43,411 | 156,459 | 82,542 | 34,134 | 3,851 | 37,569 | 21,919 | 1,574 | 102,326 | 483,785 |
| 9 | 2028 | Technology Center | | | | | | | | |
| | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 43,411 | 156,459 | 82,542 | 34,134 | 3,851 | 37,569 | 21,919 | 1,574 | 102,326 | 483,785 |
| 10 | 2028 | Building H Renovation | | | | | | | | |
| | 0 | 0 | 270 | 0 | 0 | 0 | 0 | 0 | 3,821 | 4,091 |
| | 43,411 | 156,459 | 82,812 | 34,134 | 3,851 | 37,569 | 21,919 | 1,574 | 106,147 | 487,876 |
| 1 | 2030 | Gym Renovation | | | | | | | | |
| | -186 | -2,286 | -73 | 0 | 0 | 4,772 | 0 | 0 | 584 | 2,811 |
| | 43,225 | 154,173 | 82,739 | 34,134 | 3,851 | 42,341 | 21,919 | 1,574 | 106,731 | 490,687 |
| 16 | 2031 | K -Business Education Renovation/Replacement | | | | | | | | |
| | -91 | -69 | -55 | 0 | 0 | 0 | 0 | 0 | 15 | -200 |
| | 43,134 | 154,104 | 82,684 | 34,134 | 3,851 | 42,341 | 21,919 | 1,574 | 106,746 | 490,487 |
| 18 | 2031 | D-Theater Arts Center Renovation/Replacement | | | | | | | | |
| | 0 | -46 | -67 | 0 | 0 | 0 | 78 | 0 | -8 | -43 |
| | 43,134 | 154,058 | 82,617 | 34,134 | 3,851 | 42,341 | 21,997 | 1,574 | 106,738 | 490,444 |
| Total Existing and Proposed Space | | | | | | | | | | |
| | 43,134 | 154,058 | 82,617 | 34,134 | 3,851 | 42,341 | 21,997 | 1,574 | 106,738 | 490,444 |

FUSION

Capacity of Net Existing On-Campus ASF

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Total Net ASF | ASF per 100 WSCH | Total Capacity WSCH |
|-----------------|---------------|------------------|---------------------|
| Classroom Space | 43,411 | 63.1 | 68,797 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|---|----------------------|-------------------------|----------------------------|
| 0104 - Viticulture, Enology, and Wine Business | 1,394 | 492.0 | 283 |
| 0400 - Biological Sciences | 4,156 | 235.0 | 1,769 |
| 0401 - Biology, General | 1,536 | 235.0 | 654 |
| 0407 - Zoology, General | 1,470 | 235.0 | 626 |
| 0410 - Anatomy and Physiology | 1,493 | 235.0 | 635 |
| 0604 - Radio and Television | 5,681 | 214.0 | 2,655 |
| 0612 - Film Studies (including combined film/video) | 4,820 | 214.0 | 2,252 |
| 0614 - Digital Media | 4,934 | 214.0 | 2,306 |
| 0701 - Information Technology, General | 4,799 | 171.0 | 2,806 |
| 0702 - Computer Information Systems | 756 | 171.0 | 442 |
| 0799 - Other Information Technology | 541 | 171.0 | 316 |
| 0835 - Physical Education | 2,286 | 321.0 | 712 |
| 0900 - Engineering & Industrial Technologies | 103 | 321.0 | 32 |
| 0934 - Electronics and Electric Technology | 2,979 | 321.0 | 928 |
| 0948 - Automotive Technology | 18,857 | 856.0 | 2,203 |
| 0949 - Automotive Collision Repair | 4,347 | 856.0 | 508 |
| 0953 - Drafting Technology | 3,642 | 321.0 | 1,135 |
| 0956 - Manufacturing and Industrial Technology | 11,949 | 385.0 | 3,104 |
| 1002 - Art (Painting, Drawing and Sculpture) | 9,859 | 257.0 | 3,836 |
| 1004 - Music | 18,607 | 257.0 | 7,240 |
| 1006 - Technical Theater | 3,713 | 257.0 | 1,445 |
| 1007 - Dramatic Arts | 4,071 | 257.0 | 1,584 |
| 1008 - Dance | 11,393 | 257.0 | 4,433 |
| 1011 - Photography | 4,410 | 257.0 | 1,716 |
| 1030 - Graphic Arts and Design | 2,576 | 257.0 | 1,002 |
| 1200 - Health | 934 | 214.0 | 436 |
| 1201 - Health Occupations, General | 1,124 | 214.0 | 525 |
| 1208 - Medical Assisting | 2,463 | 214.0 | 1,151 |
| 1240 - Dental Occupations | 2,566 | 214.0 | 1,199 |
| 1300 - Family and Consumer Sciences | 935 | 257.0 | 364 |
| 1301 - Family and Consumer Science, General | 780 | 257.0 | 304 |
| 1303 - Fashion | 858 | 257.0 | 334 |
| 1502 - Language Arts | 132 | 150.0 | 88 |
| 1600 - Library Science | 432 | 150.0 | 288 |
| 1701 - Mathematics, General | 410 | 150.0 | 273 |
| 1900 - Physical Sciences | 3,250 | 257.0 | 1,265 |
| 1905 - Chemistry, General | 4,882 | 257.0 | 1,900 |
| 1914 - Geology | 1,778 | 257.0 | 692 |
| 4900 - Interdisciplinary Studies | 595 | 257.0 | 232 |
| 4901 - Liberal Arts and Sciences, General | 1,402 | 257.0 | 546 |
| 4931 - Vocational ESL | 3,546 | 257.0 | 1,380 |
| Summary | Total Net ASF | ASF per 100 WSCH | Total Capacity WSCH |
| Lab Space | 156,459 | 281.4 | 55,597 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Total Net ASF | ASF per FTE | Total Capacity FTE |
|--------------|---------------|-------------|--------------------|
| Office Space | 82,542 | 175.0 | 472 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)
Allan Hancock College (611)

District Priority & Project: **1 Gym Renovation**

Project Type: Reconstruction
 Total Estimated Cost: \$29,160,740
 Anticipated Source(s) of Funds: State and Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2026 | 2026 | 2027 | 2027 | 2030-31 |
| Estimated Cost | \$0 | \$1,303,664 | \$1,193,486 | \$26,367,849 | \$295,741 | |

Explain why this project is needed:

This project will consist of a renovation of the Gymnasium (Building 20) at the Allan Hancock campus. The Gym was constructed in 1962 and has no major upgrades since then. Many of the buildings systems have outlived their useful lives and they need to be replaced. The building no longer works for current physical education teaching methodologies and upgrades are needed. This project will consist of 1,100 asf of Classroom, 2,589 asf of Office and 36,476 asf of Physical Education space.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

District Priority & Project: **1 Gym Renovation**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 1,100 | 0 | 2,589 | 0 | 0 | 36,476 | 40,165 |
| Project Secondary | -1,286 | -2,286 | -2,662 | 0 | 0 | -31,120 | -37,354 |
| Project Net ASF | -186 | -2,286 | -73 | 0 | 0 | 5,356 | 2,811 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | -186 | 63.1 | -295 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------------|----------------|------------------|---------------|----------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | -2,286 | | | | | -712 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | -73 | 175.0 | -0.42 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **2 Student Health Center**

Project Type: New

Total Estimated Cost: \$4,600,000

Anticipated Source(s) of Funds: Non-State

Type of Construction:

Seismic Retrofit:

If Existing - Age:

If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2022 | 2022 | 2022 | 2023 | 2024-25 |
| Estimated Cost | \$0 | \$150,000 | \$200,000 | \$3,900,000 | \$350,000 | |

Explain why this project is needed:

Approx. 4000 sq. ft. building will include a new student health center, food pantry and student laundry. The new building will be located east of building W and will allow for additional parking to be added.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **2 Student Health Center**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 500 | 0 | 0 | 3,200 | 3,700 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 0 | 500 | 0 | 0 | 3,200 | 3,700 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|-----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | 0 | | | 0 | | |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 500 | 175.0 | 2.86 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **3 Baseball/Softball Changing Facilities/Parking Lot, Safety Lighting and Drainage**

Project Type: Site Aquisition

Total Estimated Cost: \$3,307,500

Anticipated Source(s) of Funds: Non-State

Type of Construction:

Seismic Retrofit:

If Existing - Age:

If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2021 | 2021 | 2022 | 0 | 2024-25 |
| Estimated Cost | \$0 | \$75,000 | \$105,000 | \$3,127,500 | \$0 | |

Explain why this project is needed:

This project will construct a parking lot for Baseball/Softball including safety lighting and drainage.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)
Allan Hancock College (611)

District Priority & Project: **3 Baseball/Softball Changing Facilities/Parking Lot, Safety Lighting and Drainage**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |

| Summary | Net ASF | Capacity WSCH |
|-----------|---------|---------------|
| Lab Space | 0 | 0 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **4 PCPA Marian Theater Exterior Paint Canopy**

Project Type: Reconstruction

Total Estimated Cost: \$405,000

Anticipated Source(s) of Funds: Non-State

Type of Construction:

Seismic Retrofit:

If Existing - Age:

If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2024 | 2024 | 2025 | 0 | 2025-26 |
| Estimated Cost | \$0 | \$0 | \$0 | \$405,000 | \$0 | |

Explain why this project is needed:

This project will construct an exterior paint canopy at PCPA Marian Theater.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

District Priority & Project: **4 PCPA Marian Theater Exterior Paint Canopy**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |

| Summary | Net ASF | Capacity WSCH |
|-----------|---------|---------------|
| Lab Space | 0 | 0 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **5 Marian Theater Sound Project**

Project Type: Site Aquisition

Total Estimated Cost: \$270,000

Anticipated Source(s) of Funds: Non-State

Type of Construction:

Seismic Retrofit:

If Existing - Age:

If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2023 | 2023 | 2023 | 0 | 2023-24 |
| Estimated Cost | \$0 | \$10,000 | \$10,000 | \$250,000 | \$0 | |

Explain why this project is needed:

Update the Marian Theater sound system.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

District Priority & Project: **5 Marian Theater Sound Project**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|-----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | 0 | | | 0 | | |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

FUSION

Project Intent & Scope

Planning

**Allan Hancock Joint Community College District (610)
Allan Hancock College (611)**

District Priority & Project: **6 Interim Grounds/Operations Building**

Project Type: New
 Total Estimated Cost: \$3,200,000
 Anticipated Source(s) of Funds: Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2021 | 2021 | 2024 | 2024 | 2025-26 |
| Estimated Cost | \$0 | \$100,000 | \$100,000 | \$3,000,000 | \$0 | |

Explain why this project is needed:

A new building is required for Facilities grounds and custodial operations currently located in Building O 300 to relocate to. Offices and break room and storage areas for equipment and supplies will be required.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: 6 Interim Grounds/Operations Building

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------------|----------------|------------------|---------------|----------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | 0 | | | 0 | | |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)
Allan Hancock College (611)

District Priority & Project: **8 Football Field Improvements**

Project Type: New
 Total Estimated Cost: \$43,000,000
 Anticipated Source(s) of Funds: Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2025 | 2025 | 2026 | 2027 | 2027-28 |
| Estimated Cost | \$0 | \$1,000,000 | \$1,000,000 | \$40,882,707 | \$117,293 | |

Explain why this project is needed:

This new building will create a team shower and changing room near the football field and improvements on the field.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

District Priority & Project: **8 Football Field Improvements**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 0 | 0 | 0 | 5,000 | 5,000 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 0 | 0 | 0 | 0 | 5,000 | 5,000 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|-----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | 0 | | | 0 | | |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)
Allan Hancock College (611)

District Priority & Project: **9 Technology Center**

Project Type: New
 Total Estimated Cost: \$15,679,000
 Anticipated Source(s) of Funds: Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2025 | 2025 | 2026 | 2027 | 2028-29 |
| Estimated Cost | \$0 | \$541,104 | \$645,432 | \$13,960,784 | \$531,680 | |

Explain why this project is needed:

This project is intended to provide open access computer labs and other computer technology-based instruction are also planned for the new facility. In addition, the Information Technology Services department offices will relocate to this new facility.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

District Priority & Project: **9 Technology Center**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 10,058 | 0 | 6,224 | 3,494 | 0 | 434 | 20,210 |
| Project Secondary | -10,058 | 0 | -6,224 | -3,494 | 0 | -434 | -20,210 |
| Project Net ASF | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |

| Summary | Net ASF | Capacity WSCH |
|-----------|---------|---------------|
| Lab Space | 0 | 0 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **10 Building H Renovation**

Project Type: Equipment, Reconstruction

Total Estimated Cost: \$3,636,000

Anticipated Source(s) of Funds: Non-State

Type of Construction:

Seismic Retrofit:

If Existing - Age:

If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2026 | 2026 | 2027 | 2028 | 2028-29 |
| Estimated Cost | \$0 | \$144,488 | \$161,407 | \$3,264,039 | \$66,066 | |

Explain why this project is needed:

This existing facility is planned to be renewed and repurposed to expand Campus Graphics and provide permanent space for the Veterans Center in a location that is adjacent to the Student Center and student services offices in the One Stop Student Service Center.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **10 Building H Renovation**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 1,065 | 0 | 0 | 6,275 | 7,340 |
| Project Secondary | 0 | 0 | -795 | 0 | 0 | -2,454 | -3,249 |
| Project Net ASF | 0 | 0 | 270 | 0 | 0 | 3,821 | 4,091 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|-----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | 0 | | | 0 | | |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 270 | 175.0 | 1.54 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **14 One-Stop Student Services Center**

Project Type: New
 Total Estimated Cost: \$14,506,000
 Anticipated Source(s) of Funds: State and Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2006 | 2006 | 2007 | 2007 | 2013-14 |
| Estimated Cost | \$0 | \$275,000 | \$198,000 | \$13,953,000 | \$80,000 | |

Explain why this project is needed:

This project replaces buildings `A`, `B`, `I`, `N` annex, `T`, `V`, `U`, `S2` and `X` with a consolidated one stop student services center. This action reduces the confusion and frustration that students currently experience in handling day to day issues related to registration, admissions, assessment, counseling, financial aid, EOPS, and other service functions. The current student services programs are located throughout the campus in these nine buildings. The facilities require modernization; however, the cost of modernizing the existing buildings exceeds 75% of the replacement cost. In several cases, the electrical systems, mechanical systems, structural code requirements, and ADA compliance all combine to create a cost of modernization substantially higher than replacement of the structures. Six of the structures: `I`, `N` annex, `T`, `V`, `U` and `X` are temporary buildings, are not DSA approved buildings and will be demolished. Buildings `A` and `B` are permanent structures but will also be demolished as the cost of modernization is high than replacement. Building `S2` is a non-DSA building that is located off-campus that will be released to earn income for the college. The extent of infrastructure failure in these facilities classifies these structures as A4 replacement. In order to continue providing the best possible service for students and to consolidate programs that are currently throughout the campus, the college seeks to construct a new one-stop student services center of approximately 39,900 gross square feet.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **14 One-Stop Student Services Center**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 720 | 900 | 18,349 | 1,810 | 0 | 3,409 | 25,188 |
| Project Secondary | -701 | -852 | -17,225 | -1,598 | 0 | -3,192 | -23,568 |
| Project Net ASF | 19 | 48 | 1,124 | 212 | 0 | 217 | 1,620 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 19 | 63.1 | 30 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |

| Summary | Net ASF | Capacity WSCH |
|-----------|---------|---------------|
| Lab Space | 48 | 32 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 1,124 | 175.0 | 6.42 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)
Allan Hancock College (611)

District Priority & Project: **15 Fine Arts Complex**

Project Type: New
 Total Estimated Cost: \$43,995,000
 Anticipated Source(s) of Funds: State and Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-------------|-----------|
| Year | 0 | 2017 | 2018 | 2019 | 2019 | 2022-23 |
| Estimated Cost | \$0 | \$1,890,000 | \$1,416,000 | \$39,269,000 | \$1,420,000 | |

Explain why this project is needed:

This project constructs a 52,260 assignable square feet (asf) Fine Arts complex. The Purpose of this project is to consolidate the fine arts instructional facilities. The complex will provide adjacency of spaces to facilitate interaction between disciplines, shared spaces such as computer labs for better space utilization, a technology network, and adequate ventilation/electrical power required to meet the needs of the current and expected growth of the program. The final building will include 47,044 asf laboratory, 5,096 asf office, and 366 asf of other spaces.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **15 Fine Arts Complex**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 46,739 | 5,062 | 0 | 0 | 366 | 52,167 |
| Project Secondary | 0 | -32,867 | -5,406 | 0 | 0 | -5,758 | -44,031 |
| Project Net ASF | 0 | 13,872 | -344 | 0 | 0 | -5,392 | 8,136 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------------|----------------|------------------|---------------|----------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | 13,872 | | | 6,545 | | |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | -344 | 175.0 | -1.97 |

FUSION

Project Intent & Scope

Planning

**Allan Hancock Joint Community College District (610)
Allan Hancock College (611)**

District Priority & Project: **16 K -Business Education Renovation/Replacement**

Project Type: Reconstruction
 Total Estimated Cost: \$11,514,938
 Anticipated Source(s) of Funds: State and Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2027 | 2027 | 2028 | 2028 | 2031-32 |
| Estimated Cost | \$0 | \$594,077 | \$411,606 | \$10,508,418 | \$836 | |

Explain why this project is needed:

This project will either renovate or replace the 18,648 GSF K Business Education Building (#16). The decision on whether to renovate or replace the K Building will be made during the preparation of the Final Project Proposal. The K Building was constructed in 1962 and has had no renovations done to it. The Facilities Condition Index (FCI) for this building is 31.02% which indicates that there are many deficiencies in the building MEP systems. The completed project will provide 5,400 ASF of lecture space, 3,020 ASF of laboratory space, 2,595 ASF of faculty office space, and 550 ASF of other instructional support space for a total of 11,565 ASF.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

District Priority & Project: **16 K -Business Education Renovation/Replacement**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 5,400 | 3,020 | 2,595 | 0 | 0 | 550 | 11,565 |
| Project Secondary | -5,491 | -3,089 | -2,650 | 0 | 0 | -535 | -11,765 |
| Project Net ASF | -91 | -69 | -55 | 0 | 0 | 15 | -200 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | -91 | 63.1 | -144 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------------|----------------|------------------|---------------|----------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | -69 | | | | | -39 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | -55 | 175.0 | -0.31 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610)
Allan Hancock College (611)

District Priority & Project: **18 D-Theater Arts Center Renovation/Replacement**

Project Type: Reconstruction
 Total Estimated Cost: \$16,371,299
 Anticipated Source(s) of Funds: State and Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2027 | 2027 | 2028 | 2028 | 2031-32 |
| Estimated Cost | \$0 | \$809,713 | \$584,793 | \$14,923,309 | \$53,484 | |

Explain why this project is needed:

This project will either renovate or replace the 32,400 GSF D Theater Arts Center Building (#4). The decision on whether to renovate or replace the D Building will be made during the preparation of the Final Project Proposal. The D Building was constructed in 1968 and has had a minor renovation done to it in 1992. The Facilities Condition Index (FCI) for this building is 33.78% which indicates that there are many deficiencies in the building MEP systems. The completed project will provide 420 ASF of laboratory space, 1,900 ASF of faculty office space, and 14,160 ASF of other Theater support space for a total of 16,480 ASF.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Allan Hancock College (611)

District Priority & Project: **18 D-Theater Arts Center Renovation/Replacement**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 420 | 1,900 | 0 | 0 | 14,160 | 16,480 |
| Project Secondary | 0 | -466 | -1,967 | 0 | 0 | -14,090 | -16,523 |
| Project Net ASF | 0 | -46 | -67 | 0 | 0 | 70 | -43 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |

| Summary | Net ASF | Capacity WSCH |
|-----------|---------|---------------|
| Lab Space | -46 | -18 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | -67 | 175.0 | -0.38 |

LEGEND | LEYENDA

- Educational Buildings / Edificios Educativos
- Student Parking / Estacionamiento para Estudiantes
- Staff Parking / Estacionamiento para Empleados
- Handicapped Parking / Estacionamiento para Personas Discapacitadas
- Parking Permit Vending Machines / Maquinas de Dispensarios de Permisos de Estacionamiento
- 911 Emergency Call Boxes / Cajas de Llamadas de Emergencia al 911
- Approved Designated Smoking Areas / Zonas Designadas para Fumar



BUILDING IDENTIFICATION | UBICACION DE EDIFICIOS

BLDG. 1 | EDIFICIO 1

- Bookstore**
Librería
- Campus Police**
Policía del Colegio
- EOPS/CARE/CalWorks/CAFYES**
EOPS/CARE/CalWorks
- Financial Aid**
Ayuda Financiera
- Health Services**
Servicios de Salud
- Learning Assistance Program**
Programa de Asistencia de Aprendizaje (LAP)
- Learning Resources Center/Library**
Centro de Recursos de Aprendizaje/Biblioteca
- Registration & Cashiering Services**
Inscripciones & Servicios de Cajera
- Student Lounge/ATM**
Salón del Estudiante/ATM
- Student Success Center**
Centro de Éxito Estudiantil
- Counseling/Transfer/Career Services**
Consejería/Transferencia/Servicios de Carrera

BLDG. 2 | EDIFICIO 2

- Administration**
Administración
- Certified Nursing Assistant Lab**
Asistente de Enfermera Certificada
- Faculty Workroom**
Sala de Profesores
- Lecture Classrooms**
Salones de Clases
- START Assessment**
Asesoría de Pruebas Start

BLDG. 3 | EDIFICIO 3

- Art Studio**
Estudio de Arte
- Lecture Classrooms**
Salones de Clases
- Physical Education/Dance**
Educación Física/Danza
- Plant Services**
Servicios de Mantenimiento de La Planta
- Science Labs**
Laboratorio de Ciencias

BLDG. 4 | EDIFICIO 4

- Utilities**
Electricidad

BLDG. 5 | EDIFICIO 5

- Public Safety Training**
Entrenamiento de Seguridad Pública
- Administration/Classrooms**
Administración/Salones

BLDG. 6 | EDIFICIO 6

- Apparatus Storage**
Bodega para Aparatos

BLDG. 7 | EDIFICIO 7

- Fire Tower**
Torre de Observación

BLDG. 8 | EDIFICIO 8

- Class A Burn Building**
Entrenamiento en Quemaduras Tipo A

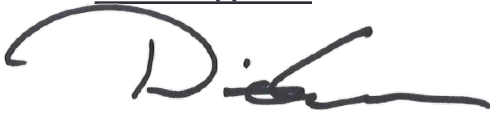
BLDG. 9 | EDIFICIO 9

- Shooting Range**
Campo De Tiro

Certification of Inventory for Fiscal Year: 2023 - 2024

Campus Name: **Lompoc Valley Center**
Certified ASF: **113,304**
Certified OGSF: **199,179**

District Approval



9/25/2023

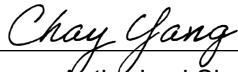
Authorized Signature

Date

Dennis Curran

Printed Name

State Approval



5/14/2024

Authorized Signature

Date

Included:

(2) Signed Copies of Report 17 Certification Sheet if the submission was not certified and submitted electronically by the CBO.

FUSION

Campus Capacity/Load Ratios

Planning

**Allan Hancock Joint Community College District (610)
Lompoc Valley Center (612)**

Campus Lecture Capacity/Load Ratio

| No. Project | | Lect ASF | WSCH | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|---------------------------------|------------------------|----------|------|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Lecture Summary / Totals | | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| Lecture ASF | Actual*/Projected WSCH | | | | 7,190 | 7,250 | 7,310 | 7,370 | 7,431 | 7,463 | 7,495 |
| 20,224 | Cumulative Capacity | | | | 32,051 | 32,051 | 32,051 | 32,051 | 32,051 | 32,051 | 32,051 |
| | Capacity/Load Ratio | | | | 446% | 442% | 438% | 435% | 431% | 429% | 428% |

FUSION

Campus Capacity/Load Ratios

Planning

**Allan Hancock Joint Community College District (610)
Lompoc Valley Center (612)**

Campus Lab Capacity/Load Ratio

| No. Project | Lab ASF | WSCH | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|--------------------------------------|------------------------|-------|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 12 Scenario Village Expansion | | | | | | | | | | |
| | 2,500 | 1,168 | 2029-30 | | | | | 12,284 | | |
| Lompoc Valley Center | | | | | | | | 435% | | |
| Lab Summary / Totals | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| Lab ASF | Actual*/Projected WSCH | | | 2,734 | 2,757 | 2,780 | 2,803 | 2,826 | 2,838 | 2,850 |
| 24,495 | Cumulative Capacity | | | 11,116 | 11,116 | 11,116 | 11,116 | 11,116 | 12,284 | 12,284 |
| | Capacity/Load Ratio | | | 407% | 403% | 400% | 397% | 393% | 433% | 431% |

FUSION

Campus Capacity/Load Ratios

Planning

**Allan Hancock Joint Community College District (610)
Lompoc Valley Center (612)**

Campus Office Capacity/Load Ratio

| No. Project | | Off ASF | FTE | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|---------------------------------------|-----------------------|---------|-----|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 11 Physical Plant Services LVC | | | | | | | | | | | |
| | 428 | | 2 | 2029-30 | | | | | 57 | | |
| Lompoc Valley Center | | | | | | | | | 114% | | |
| Office Summary / Totals | | | | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
| Office ASF | Actual*/Projected FTE | | | 46 | 47 | 48 | 49 | 50 | 51 | 52 | |
| 11,020 | Cumulative Capacity | | | 55 | 55 | 55 | 55 | 55 | 57 | 57 | |
| | Capacity/Load Ratio | | | 120% | 117% | 115% | 112% | 110% | 112% | 110% | |

FUSION

Campus Capacity/Load Ratios

Planning

**Allan Hancock Joint Community College District (610)
Lompoc Valley Center (612)**

Campus Library Capacity/Load Ratio

| No. Project | Lib ASF | Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|-------------|---------|-----------|---------|---------|---------|---------|---------|---------|---------|
|-------------|---------|-----------|---------|---------|---------|---------|---------|---------|---------|

| Library Summary / Totals | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|--------------------------|-----------------------|---------|---------|---------|---------|---------|---------|---------|
| Library ASF | Actual*/Projected ASF | 3,735 | 3,746 | 3,757 | 3,768 | 3,780 | 3,791 | 3,802 |
| 5,939 | Cumulative Capacity | 5,939 | 5,939 | 5,939 | 5,939 | 5,939 | 5,939 | 5,939 |
| | Capacity/Load Ratio | 159% | 159% | 158% | 158% | 157% | 157% | 156% |

FUSION

Campus Capacity/Load Ratios

Planning

Allan Hancock Joint Community College District (610)

Lompoc Valley Center (612)

Campus AV/TV Capacity/Load Ratio

| No. Project | AV/TV ASF Occupancy | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|-------------|---------------------|---------|---------|---------|---------|---------|---------|---------|
|-------------|---------------------|---------|---------|---------|---------|---------|---------|---------|

| AV/TV Summary / Totals | | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|------------------------|-----------------------|---------|---------|---------|---------|---------|---------|---------|
| AV/TV ASF | Actual*/Projected ASF | 1,456 | 1,457 | 1,458 | 1,459 | 1,460 | 1,461 | 1,462 |
| 0 | Cumulative Capacity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Capacity/Load Ratio | 0% | 0% | 0% | 0% | 0% | 0% | 0% |

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610)

Lompoc Valley Center (612)

Campus Load Distribution

| | Instructional Staff FTE | Total Campus WSCH | Off-Campus WSCH | On-Campus WSCH | P.E. Laboratory WSCH | On-Campus Lecture WSCH | On-Campus Laboratory |
|--------------------|----------------------------|-------------------------|--------------------|-------------------|----------------------------|------------------------------|-------------------------|
| Actual Fall | | | | | | | |
| 2022 | 59 | 8,737 | 0 | 8,737 | 133 | 6,186 | 2,418 |
| 2023 | 44 | 9,850 | 0 | 9,850 | 108 | 7,053 | 2,689 |
| Forecast | | | | | | | |
| 2024 | 45 | 10,043 | 0 | 10,043 | 201 | 7,131 | 2,712 |
| 2025 | 46 | 10,127 | 0 | 10,127 | 203 | 7,190 | 2,734 |
| 2026 | 47 | 10,211 | 0 | 10,211 | 204 | 7,250 | 2,757 |
| 2027 | 48 | 10,295 | 0 | 10,295 | 206 | 7,310 | 2,780 |
| 2028 | 49 | 10,380 | 0 | 10,380 | 208 | 7,370 | 2,803 |
| 2029 | 50 | 10,466 | 0 | 10,466 | 209 | 7,431 | 2,826 |
| 2030 | 51 | 10,511 | 0 | 10,511 | 210 | 7,463 | 2,838 |

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

FTE Instruction Staff Worksheet - Fall 2024

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 39 | 0 | 39 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 3 | 0 | 3 |
| Department Administrator | 3 | 0 | 3 |
| Librarian Include certificated director of audio/visual, et. al. | 1 | 1 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 1 | 1 | 0 |
| Projected 2024 Totals | 47 | 2 | 45 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

FTE Instruction Staff Worksheet - Fall 2025

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 40 | 0 | 40 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 3 | 0 | 3 |
| Department Administrator | 3 | 0 | 3 |
| Librarian Include certificated director of audio/visual, et. al. | 1 | 1 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 1 | 1 | 0 |
| Projected 2025 Totals | 48 | 2 | 46 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

FTE Instruction Staff Worksheet - Fall 2026

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 41 | 0 | 41 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 3 | 0 | 3 |
| Department Administrator | 3 | 0 | 3 |
| Librarian Include certificated director of audio/visual, et. al. | 1 | 1 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 1 | 1 | 0 |
| Projected 2026 Totals | 49 | 2 | 47 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

FTE Instruction Staff Worksheet - Fall 2027

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 42 | 0 | 42 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 3 | 0 | 3 |
| Department Administrator | 3 | 0 | 3 |
| Librarian Include certificated director of audio/visual, et. al. | 1 | 1 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 1 | 1 | 0 |
| Projected 2027 Totals | 50 | 2 | 48 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

FTE Instruction Staff Worksheet - Fall 2028

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 43 | 0 | 43 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 3 | 0 | 3 |
| Department Administrator | 3 | 0 | 3 |
| Librarian Include certificated director of audio/visual, et. al. | 1 | 1 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 1 | 1 | 0 |
| Projected 2028 Totals | 51 | 2 | 49 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

FTE Instruction Staff Worksheet - Fall 2029

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 44 | 0 | 44 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 3 | 0 | 3 |
| Department Administrator | 3 | 0 | 3 |
| Librarian Include certificated director of audio/visual, et. al. | 1 | 1 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 1 | 1 | 0 |
| Projected 2029 Totals | 52 | 2 | 50 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Load Distribution & Staff Forecast

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

FTE Instruction Staff Worksheet - Fall 2030

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

| Staff Type (a) | Total Certificated Instructional and Statutory Staff FTE (b) | Non-Instructional Portion of FTE (c) | Net Total Instructional and Statutory Staff FTE (b-c) |
|--|---|--|--|
| Instructor | 45 | 0 | 45 |
| Counselor Include certified special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al. | 3 | 0 | 3 |
| Department Administrator | 3 | 0 | 3 |
| Librarian Include certificated director of audio/visual, et. al. | 1 | 1 | 0 |
| Institutional Administrator Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al. | 1 | 1 | 0 |
| Projected 2030 Totals | 53 | 2 | 51 |

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalentents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

FUSION

Cumulative Sum of Existing & Proposed Space (2025-2031)

Planning

**Allan Hancock Joint Community College District (610)
Lompoc Valley Center (612)**

| Priority & Year of Occupancy (a) | Classroom 100's (b) | Laboratory 200's (c) | Office 300's (d) | Library 400's (e) | AV Radio TV 530-535 (f) | P.E. 520-525 (g) | Assembly 610 & 615 (h) | Inactive 050-070 (i) | All Other Areas (j) | Total ASF (k) |
|--|---------------------|-----------------------------|------------------|-------------------|-------------------------|------------------|------------------------|----------------------|---------------------|---------------|
| Total ASF | 20,224 | 24,495 | 11,020 | 5,939 | 0 | 7,207 | 0 | 547 | 43,872 | 113,304 |
| 11 | 2029 | Physical Plant Services LVC | | | | | | | | |
| | 0 | 0 | 428 | 0 | 0 | 0 | 0 | 0 | 10,903 | 11,331 |
| | 20,224 | 24,495 | 11,448 | 5,939 | 0 | 7,207 | 0 | 547 | 54,775 | 124,635 |
| 12 | 2029 | Scenario Village Expansion | | | | | | | | |
| | 0 | 2,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,500 |
| | 20,224 | 26,995 | 11,448 | 5,939 | 0 | 7,207 | 0 | 547 | 54,775 | 127,135 |
| 13 | 2030 | Amphitheater LVC | | | | | | | | |
| | 0 | 0 | 0 | 0 | 0 | 0 | 5,000 | 0 | 0 | 5,000 |
| | 20,224 | 26,995 | 11,448 | 5,939 | 0 | 7,207 | 5,000 | 547 | 54,775 | 132,135 |
| Total Existing and Proposed Space | 20,224 | 26,995 | 11,448 | 5,939 | 0 | 7,207 | 5,000 | 547 | 54,775 | 132,135 |

FUSION**Capacity of Net Existing On-Campus ASF**

Planning

Allan Hancock Joint Community College District (610)**Lompoc Valley Center (612)****Classrooms, Classroom Service (Room Use Code 100s)**

| Summary | Total Net ASF | ASF per 100 WSCH | Total Capacity WSCH |
|-----------------|----------------------|-------------------------|----------------------------|
| Classroom Space | 20,224 | 63.1 | 32,051 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|--|----------------------|-------------------------|----------------------------|
| 0401 - Biology, General | 1,238 | 235.0 | 527 |
| 0702 - Computer Information Systems | 3,709 | 171.0 | 2,169 |
| 1002 - Art (Painting, Drawing and Sculpture) | 3,842 | 257.0 | 1,495 |
| 1004 - Music | 800 | 257.0 | 311 |
| 1230 - Nursing | 956 | 214.0 | 447 |
| 1905 - Chemistry, General | 3,110 | 257.0 | 1,210 |
| 2105 - Administration of Justice | 1,171 | 214.0 | 547 |
| 2133 - Fire Technology | 8,283 | 214.0 | 3,871 |
| 4900 - Interdisciplinary Studies | 482 | 257.0 | 188 |
| 4930 - General Studies | 904 | 257.0 | 352 |
| Summary | Total Net ASF | ASF per 100 WSCH | Total Capacity WSCH |
| Lab Space | 24,495 | 220.4 | 11,116 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Total Net ASF | ASF per FTE | Total Capacity FTE |
|----------------|----------------------|--------------------|---------------------------|
| Office Space | 11,020 | 200.0 | 55 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

District Priority & Project: **7 Public Safety Restroom Facilities**

Project Type: New

Total Estimated Cost: \$800,000

Anticipated Source(s) of Funds: Non-State

Type of Construction:

Seismic Retrofit:

If Existing - Age:

If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2022 | 2023 | 2024 | 2024 | 2024-25 |
| Estimated Cost | \$0 | \$35,000 | \$45,000 | \$700,000 | \$20,000 | |

Explain why this project is needed:

This project will create a new restroom facility at the Public Safety Training Center.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

District Priority & Project: 7 Public Safety Restroom Facilities

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |

| Summary | Net ASF | Capacity WSCH |
|-----------|---------|---------------|
| Lab Space | 0 | 0 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

District Priority & Project: **11 Physical Plant Services LVC**

Project Type: New
 Total Estimated Cost: \$7,765,000
 Anticipated Source(s) of Funds: Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2026 | 2026 | 2027 | 2028 | 2029-30 |
| Estimated Cost | \$0 | \$233,061 | \$295,122 | \$6,406,089 | \$830,728 | |

Explain why this project is needed:

This project constructs a new 14,948 gross square foot building with maintenance yard to store grounds and Facilities services equipment. This will require covered area for equipment with power sources for electric vehicle charging. Currently Facilities operates from a 2,417 square foot space located with-in Building 3, Science Building, constructed in 1999. Grounds equipment storage has taken over an area that was intended for the Arts program. The Lompoc Valley Center has now grown from 65,464 square feet to a total of 170,000 square feet of building space with the completion of the Public Safety Training Center. Therefore, this project will provide adequate space for custodial, grounds, maintenance, shipping and receiving, mailroom, and warehouse services.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

District Priority & Project: **11 Physical Plant Services LVC**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 520 | 0 | 0 | 13,228 | 13,748 |
| Project Secondary | 0 | 0 | -92 | 0 | 0 | -2,325 | -2,417 |
| Project Net ASF | 0 | 0 | 428 | 0 | 0 | 10,903 | 11,331 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------------|----------------|------------------|---------------|----------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | | | 0 | | | 0 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 428 | 200.0 | 2.14 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

District Priority & Project: **12 Scenario Village Expansion**

Project Type: New

Total Estimated Cost: \$3,591,000

Anticipated Source(s) of Funds: Non-State

Type of Construction:

Seismic Retrofit:

If Existing - Age:

If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2027 | 2027 | 2028 | 2028 | 2029-30 |
| Estimated Cost | \$0 | \$139,020 | \$161,963 | \$3,070,005 | \$220,012 | |

Explain why this project is needed:

This project would improve and add to the functionality of the outdoor training facilities at the Public Safety Training Complex. The improvements include expand paving at the Scenario Buildings, restrooms for the outdoor training area, expand the fire technology simulated street area.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

District Priority & Project: **12 Scenario Village Expansion**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 2,500 | 0 | 0 | 0 | 0 | 2,500 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 2,500 | 0 | 0 | 0 | 0 | 2,500 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|-----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |
| Summary | Net ASF | | | Capacity WSCH | | |
| Lab Space | 2,500 | | | 1,168 | | |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

District Priority & Project: **13 Amphitheater LVC**

Project Type: New
 Total Estimated Cost: \$7,043,000
 Anticipated Source(s) of Funds: Non-State
 Type of Construction:
 Seismic Retrofit:
 If Existing - Age:
 If Existing - Condition:

Anticipated Time Schedule

| | Land Acquisition | Preliminary Plans | Working Drawings | Construction | Equipment | Occupancy |
|----------------|------------------|-------------------|------------------|--------------|-----------|-----------|
| Year | 0 | 2027 | 2027 | 2028 | 2028 | 2030-31 |
| Estimated Cost | \$0 | \$223,158 | \$282,911 | \$6,119,417 | \$417,514 | |

Explain why this project is needed:

The 300 seat Lompoc Valley Center Amphitheater will be a unique venue for events, instructional performances, and commencement ceremonies and would provide a signature outdoor gathering and learning space. The recommended location will help to integrate the Public Safety Training Complex with the original campus precinct. Great care and sensitivity to the environment should inform the design of the Amphitheater. It is intended to be nestled into the existing site contours with the minimum amount of grading needed to achieve the design intent. The design solution should respect and use the many beautiful oak and eucalyptus trees and the other special character defining elements. Additional oak trees could be planted to screen and embrace the site. The design should be inspired by the natural beauty of the campus and should emphasize the appropriate use of local materials, such as stone and wood, in the construction of the Amphitheater and site work. This facility would have the infrastructure and technology to support audio/visual systems and provide lighting for night time use.

FUSION

Project Intent & Scope

Planning

Allan Hancock Joint Community College District (610) Lompoc Valley Center (612)

District Priority & Project: **13 Amphitheater LVC**

Outline of Project Space - Buildings and Remodelings

| | Classroom 100s | Laboratory 210-255 | Office 300s | Library 400s | AV/TV 530-535 | All Other | Total ASF |
|-------------------|-------------------|-----------------------|----------------|-----------------|------------------|-----------|-----------|
| Project Primary | 0 | 0 | 0 | 0 | 0 | 5,000 | 5,000 |
| Project Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Net ASF | 0 | 0 | 0 | 0 | 0 | 5,000 | 5,000 |

Project Net Capacity

Classrooms, Classroom Service (Room Use Code 100s)

| Summary | Net ASF | ASF per 100 WSCH | Capacity WSCH |
|-----------------|---------|------------------|---------------|
| Classroom Space | 0 | 0.0 | 0 |

Laboratories & Laboratory Service Area (Room Use Codes 210, 215, 220, 225, 230, 235, 255)

| TOP Code | Primary Effect | | | Secondary Effect | | |
|----------|----------------|------------------|---------------|------------------|------------------|---------------|
| | Net ASF | ASF per 100 WSCH | Capacity WSCH | Net ASF | ASF per 100 WSCH | Capacity WSCH |
| - | | | | | | |

| Summary | Net ASF | Capacity WSCH |
|-----------|---------|---------------|
| Lab Space | 0 | 0 |

Office & Office Service Areas (Room Use Code 300s)

| Summary | Net ASF | ASF per FTE | Capacity FTE |
|--------------|---------|-------------|--------------|
| Office Space | 0 | 0.0 | 0.00 |

| | |
|--|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of Final Project Proposal for Building N, Gym Renovation | Item Number: 11.R. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 34 |

BACKGROUND

Community college districts may annually submit project proposals to the Chancellor's Office for capital outlay funding. The first step in this process is to submit a three-page concept paper, called an Initial Project Proposal (IPP). The second and final step is to submit a complete proposal with justification and budget detail, called a Final Project Proposal (FPP). Projects are funded via state bonds.

The district previously submitted an IPP and FPP to renovate building N (Gym). The FPP was completed in 2023 and can be submitted for two annual cycles. Since our FPP was submitted, but not approved for funding, in fiscal year (FY) 2023-24, we can resubmit in FY 2024-25. The earliest the project could be funded would be in conjunction with the state's 2026-27 budget. Attached is the FPP for the building N renovation.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve the filing of the Final Project Proposal for building N, Gym Renovation, with the Chancellor's Office.

| | |
|---|--------------------|
| Administrator Initiating Item: Dennis Curran | Final Disposition: |
|---|--------------------|

Final Project Proposal

2026-2027

Community College Construction Act of 1980
Capital Outlay Budget Change Proposal

Gym Renovation

Proposal Name

Allan Hancock Community College District

Community College District

Allan Hancock College

College or Center

July 1, 2024

Date

A _____ P x W x C x E x

2.1 Final Project Proposal Checklist

District: Allan Hancock Community College District
College: Allan Hancock College
Project: Gym Renovation
Prepared by: 19six/FPACS **Date:** July 1, 2024

| Section | Description | Status | Date |
|---------|--|----------------------|------------------------|
| 1.1 | Title Page | Complete | 5/12/2024 |
| 2.1 | Final Project Proposal Checklist | Complete | 5/12/2024 |
| 3.1 | Approval Page - Final Project Proposal (with original signatures) | Complete | 5/12/2024 |
| 3.2 | Project Terms and Conditions | Complete | 5/12/2024 |
| 4.1 | Analysis of Building Space Use and WSCH - JCAF 31 | Complete | 5/12/2024 |
| 5.1 | Cost Estimate Summary - JCAF 32 | Complete | 5/12/2024 |
| 5.2 | Quantities and Unit Costs supporting the JCAF 32 <i>(Insert the optional cost analyses into this section.)</i> | Complete | 5/12/2024 |
| 6.1 | California Energy Commission Approved Audit | Complete | 5/12/2024 |
| 7.1 | Responses to Specific Requirements -- State Administrative Manual <i>(Also provide this section electronically in Word 6. Version)</i> | Complete Complete | 5/12/2024 5/12/2024 |
| 8.1 | California Environmental Quality Act: Environmental Impact Report or Exemption Notice | Complete | 5/12/2024 |
| 9.1 | Analysis of Future Costs | Complete | 5/12/2024 |
| 10.1 | Campus Plot Plan | Complete | 5/12/2024 |
| 10.2 | Diagrams of Building Areas <i>(include floor plans with building areas affected.)</i> <i>(Insert half-sized scaled conceptual drawings into the FPP.)</i> | Complete | 5/12/2024 |
| 10.3 | Site Plans | Complete | 5/12/2024 |
| 10.4 | Floor Plans | Complete | 5/12/2024 |
| 10.5 | Exterior Elevations | Complete | 5/12/2024 |
| 11.1 | Guideline-Based Group II Equipment Cost Estimates - JCAF 33 | Complete | 5/12/2024 |
| 12.1 | Justification of Additional Costs exceeding Guidelines <i>(as needed)</i> | Complete | 5/12/2024 |
| 13.1 | Detailed Equipment List | | |

3.1 Approval Page

Final Project Proposal

Budget Year: 2026-2027

District: Allan Hancock Community College District

Project Location: Allan Hancock College
(College, campus, or center)

Project Name: Gym Renovation

The district proposes funds for inclusion in the State capital outlay budget (check items):

site acquisition preliminary plans working drawings construction equipment

District Certification

Contact Person: Dennis Curran **Telephone:** (831) 747-7842
(Facilities, Planning and Development)

E-Mail Address: denniscurran@hancockcollege.edu **Fax:** _____

Approved for submission: _____ **Date:** _____
(Chancellor/President/Superintendent Signature)

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

(President of the Board of Trustees Signature and Date)

(Secretary of the Board of Trustees Signature and Date)

Attach a copy of the Board Resolution that substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, 6th Floor
Sacramento, CA 95814-6511

Chancellor's Office Certification

Reviewed by: _____

Date Completed: _____

3.2 PROJECT TERMS AND CONDITIONS

District: Allan Hancock Community College District **College:** Allan Hancock College
Project: Gym Renovation **Budget Year:** 2026-2027

- 1 The applicant hereby requests State funds in the amount prescribed by law for the project named herein. All parts and exhibits contained in or referred to in this application are submitted with and made part of this application.
- 2 The applicant hereby assures the Board of Governors of the California Community Colleges
 - a. Pursuant to the provisions of Section 57001.5 of Title 5 no part of this application includes a request for funding the planning or construction of dormitories, stadia, the improvement of sites for student or staff parking, single purpose auditoriums or student centers other than cafeterias. The facilities included in the proposed project will be used for one or more of the purposes authorized in 57001.5 of Title 5.
 - b. Any State funds received pursuant to this application shall be used solely for defraying the development costs of the proposed project.
 If the application is approved, the construction covered by the application shall be undertaken in an economical manner and will not be of elaborate or extravagant design or materials.
 - c. Pursuant to the provisions of Section 81837 of the *Education Code*, approval of the final plans and specifications for construction will be obtained from the Board of Governors of the California Community Colleges before any contract is let for the construction.
 - d. No changes in construction plans or specifications made after approval of final plans which would alter the scope of work, function assignable and/or gross areas, utilities, or safety of the facility will be made without prior approval of the Chancellor's Office of the California Community Colleges and the Department of General Services Division of the State Architect.
 - e. Pursuant to the provisions of Section 57001 of Title 5, an adequate and separate accounting and fiscal records and accounts of all funds received from any source to pay the cost of the proposed construction will be maintained, and audit of such records and accounts will be permitted at any reasonable time, during the project, at the completion of the project, or both.
 - f. Architectural or engineering supervision and inspection will be provided at the construction site to ensure that the work was completed in compliance with the provisions of Section 81130 of the *Education Code* and that it conforms with the approved plans and specifications.
 - g. Pursuant to the provisions of Section 8 of the *Budget Act*, no contract will be awarded prior to the allocation of funds to the Board of Governors by the Public Works Board.
- 3 It is understood by the applicant that:
 - a. No claim against any funds awarded on this application shall be approved which is for work or materials not a part of the project presented in this application as it will be finally allocated by the Public Works Board.
 - b. The failure to abide by each of the assurances made herein entitles the Board of Governors of the California Community Colleges to withhold all or some portion of any funds awarded on this application.
 - c. Any fraudulent statement which materially affects any substantial portion of the project presented in this application, as it may be finally approved, entitles the Board of Governors of the California Community Colleges to terminate this application or payment of any funds awarded on the project presented in this application.
- 4 It is further understood that:
 - a. The appropriation which may be made for the project presented in this application does not make an absolute grant of that amount to the applicant.
 - b. The appropriation is made only to fund the project presented in this application, as it is finally approved, regardless of whether the actual cost is less than or equals the appropriation.
 - c. A reduction in the scope of the project or assignable areas shall result in a proportionate reduction in the funds available from the appropriation.

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

Project: Gym Renovation

| Rm Type | Description | TOP Code | Department | ASF | Sec. ASF | Increase In Space |
|----------------|------------------------------|-----------------|--------------------|---------------|-----------------|--------------------------|
| 110 | Classroom | 0835 | Physical Education | 1,100 | 1,286 | -186 |
| 210 | Class Lab | 0835 | Physical Education | 0 | 2,286 | -2,286 |
| 310 | Office | 0835 | Physical Education | 2,589 | 2,662 | -73 |
| 520 | Athletics/Physical Education | 0835 | Physical Education | 26,158 | 31,120 | -4,962 |
| 525 | Athletic/Physical Ed Service | 0835 | Physical Education | 9,734 | 0 | 9,734 |
| 680 | Meeting Room | 0835 | Physical Education | 469 | 0 | 469 |
| 715 | DP/Computer Service | 0835 | Physical Education | 115 | 0 | 115 |
| TOTAL | - | - | | 40,165 | 37,354 | 2,811 |

| DISTRICT Allan Hancock Joint Community College District | | | CAMPUS Allan Hancock College | | | | |
|--|--------------------------|---|------------------------------|------------------------------|--------------------------|--------------|--|
| Project Name: Gym Renovation | | Date Prepared: 5/12/2024 | | Estimate CCI: 9654 | | CFIS Ref. #: | |
| Prepared By: 19six/FPACS | | Estimate EPI: 5455 | | Budget Ref. #: | | | |
| | Total Cost | State Funded | District Funded | | | | |
| | | | Supportable | Non Supportable | | | |
| 1. SITE ACQUISITION (CCI: 9654) | \$0 | \$0 | \$0 | \$0 | | | |
| 2. PRELIMINARY PLANS (CCI: 9654) | \$1,303,664 | \$677,905 | \$625,759 | | | \$0 | |
| 2 - A. Architectural Fees for Preliminary Plans | \$805,050 | | | | | \$0 | |
| 2 - B. Project Management for Preliminary Plans | \$230,014 | | | | | \$0 | |
| 2 - C. Division of the State Architect Plan Check Fee | \$0 | | | | | \$0 | |
| 2 - D. Preliminary Test (Soils Test, Geotech Report, Hazardous Material, Etc.) | \$98,600 | | | | | \$0 | |
| 2 - E. Other Costs (Special Consultants, Printing, Legal, Etc.) | \$170,000 | | | | | \$0 | |
| 3. WORKING DRAWINGS (CCI: 9654) | \$1,193,486 | \$596,743 | \$596,743 | | | \$0 | |
| 3 - A. Architectural Fees for Working Drawings | \$920,057 | | | | | \$0 | |
| 3 - B. Project Management for Working Drawings | \$0 | | | | | \$0 | |
| 3 - C. Division of the State Architect Plan Check Fee | \$182,711 | | | | | \$0 | |
| 3 - D. Community Colleges Plan Check Fee | \$65,718 | | | | | \$0 | |
| 3 - E. Other Costs (Special Consultants, Printing, Legal, Etc.) | \$25,000 | | | | | \$0 | |
| (Total PW may not exceed 13% of construction) | \$0 | | | | | \$0 | |
| 4. CONSTRUCTION - HARD COSTS (CCI: 9654) | \$23,001,422 | \$17,398,316 | \$5,603,105 | | | \$0 | |
| 4 - A. Utility Service | \$600,017 | | | | | \$0 | |
| 4 - B. Site Development - Service | \$235,322 | | | | | \$0 | |
| 4 - C. Site Development - General | \$322,941 | | | | | \$0 | |
| 4 - D. Site Development - Other | \$0 | | | | | \$0 | |
| 4 - E. Reconstruction | \$19,633,361 | | | | | \$0 | |
| 4 - F. New Construction (Building) (w/Group 1 equip) | \$0 | | | | | \$0 | |
| 4 - G. Board of Governor's Energy Policy Allowance (2% or 3%) | \$589,001 | | | | | \$0 | |
| 4 - H. Other | \$1,620,780 | | | | | \$0 | |
| 5. CONTINGENCY (CCI: 9654) | \$1,610,100 | \$1,610,100 | \$0 | | | \$0 | |
| 5. Contingency | \$1,610,100 | | | | | \$0 | |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT (CCI: 9654) | \$575,036 | \$575,036 | \$0 | | | \$0 | |
| 6. Architectural and Engineering Oversight | \$575,036 | | | | | \$0 | |
| 7. TESTS AND INSPECTIONS (CCI: 9654) | \$721,264 | \$721,264 | \$0 | | | \$0 | |
| A. Tests | \$230,014 | | | | | \$0 | |
| B. DSA Inspections | \$491,250 | | | | | \$0 | |
| 8. CONSTRUCTION MANAGEMENT (CCI: 9654) | \$460,028 | \$460,028 | \$0 | | | \$0 | |
| 8. Construction Management | \$460,028 | | | | | \$0 | |
| 9. TOTAL CONSTRUCTION (Items 4 through 8) (CCI: 9654) | \$26,367,849 | \$20,764,744 | \$5,603,105 | | | \$0 | |
| Total Construction Costs | \$26,367,849 | | | | | \$0 | |
| 10. FURNITURE AND GROUP II EQUIPMENT (EPI: 5455) | \$295,741 | \$0 | \$295,741 | | | \$0 | |
| 10 - A. Furniture and Group II Equipment | \$295,741 | | | | | \$0 | |
| 11. Total Project Costs (Items 1, 2, 3, 9, and 10) | \$29,160,740 | \$22,039,392 | \$7,121,348 | | | \$0 | |
| 12. Project Data | Gross Square Feet | Assignable Square Feet | ASF:GSF Ratio | Unit Cost Per ASF | Unit Cost Per GSF | | |
| New Construction | 0 | 0 | 0% | \$0.00 | \$0.00 | | |
| Reconstruction | 53,715 | 40,165 | 75% | \$488.82 | \$365.51 | | |
| 13. Anticipated Time Schedule | | | | | | | |
| Start Preliminary Plans | 8/1/2026 | Advertise Bid for Construction | | | 6/1/2028 | | |
| Start Working Drawings | 3/1/2027 | Award Construction Contract | | | 8/1/2028 | | |
| Complete Working Drawings | 8/1/2027 | Advertise Bid for Equipment | | | 8/1/2029 | | |
| DSA Final Approval | 4/1/2028 | Complete Project and Notice of Completion | | | 8/1/2030 | | |
| 14. | State Funded | District Funded | | District Funded Total | | | |
| | | Supportable | Non Supportable | | | | |
| Preliminary Plans | \$677,905 | \$625,759 | \$0 | \$625,759 | | | |
| Working Drawings | \$596,743 | \$596,743 | \$0 | \$596,743 | | | |
| Construction | \$20,764,744 | \$5,603,105 | \$0 | \$5,603,105 | | | |
| Equipment | \$0 | \$295,741 | \$0 | \$295,741 | | | |
| Total Costs | \$22,039,392 | \$7,121,348 | \$0 | \$7,121,348 | | | |
| % of SS Costs | 75.58% | 24.42% | Project Total | \$29,160,740 | | | |
| Points % Calc | 75.08% | 24.92% | SS Total | \$29,160,740 | | | |

| DISTRICT Allan Hancock Joint Community College District | | CAMPUS | | Allan Hancock College | |
|--|-------------|--------------------------|-----------------|-----------------------|--|
| Project Name: Gym Renovation | | Date Prepared: 5/12/2024 | | Estimate CCI: 9654 | |
| Prepared By: 19six/FPACS | | Estimate EPI: 5455 | | CFIS Ref. #: | |
| | | | | Budget Ref. #: | |
| | Total Cost | State Funded | District Funded | | |
| | | | Supportable | Non Supportable | |
| 1. SITE ACQUISITION (CCI: 9654) | \$0 | \$0 | \$0 | \$0 | |
| 2. PRELIMINARY PLANS (CCI: 9654) | \$1,303,664 | \$677,905 | \$625,759 | \$0 | |
| 2 - A. Architectural Fees for Preliminary Plans | \$805,050 | | | \$0 | |
| 1. Architect fee for Schematic and Preliminary plans - New Construction NewConst x 8.0% x 35.0% | \$0 | | | \$0 | |
| 2. Architect fee for Schematic and Preliminary plans - ReConstruction ReConst x 10.0% x 35.0% | \$805,050 | | | \$0 | |
| 2 - B. Project Management for Preliminary Plans | \$230,014 | | | \$0 | |
| 1. Project Administration/Management TotalConst * 1.0% | \$230,014 | | | \$0 | |
| 2 - C. Division of the State Architect Plan Check Fee | \$0 | | | \$0 | |
| 1. Structural Safety Fee | \$0 | | | \$0 | |
| 2. Fire, Life Safety Fee | \$0 | | | \$0 | |
| 3. Access Compliance Fee | \$0 | | | \$0 | |
| 2 - D. Preliminary Test (Soils Test, Geotech Report, Hazardous Material, Etc.) | \$98,600 | | | \$0 | |
| Geotechnical & Geologic Testing/Reports | \$25,000 | | | \$0 | |
| Hazardous Materials Survey | \$15,000 | | | \$0 | |
| Structural Survey | \$40,000 | | | \$0 | |
| CEQA (Environmental Documents) | \$15,000 | | | \$0 | |
| California Geologic Hazard Fee | \$3,600 | | | \$0 | |
| 2 - E. Other Costs (Special Consultants, Printing, Legal, Etc.) | \$170,000 | | | \$0 | |
| SWPPP | \$15,000 | | | \$0 | |
| Acoustic Design Consultant | \$35,000 | | | \$0 | |
| Constructability Review Consultant | \$40,000 | | | \$0 | |
| Hazardous Materials Consultant | \$20,000 | | | \$0 | |
| Waterproofing Consultant | \$30,000 | | | \$0 | |
| Kinesiology Specialty Consultant | \$20,000 | | | \$0 | |

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JCAF32 Cost Estimate Summary QUC

| | | | | |
|---|---------------------|---------------------|--------------------|------------|
| Security Lock System Consultant | \$10,000 | | | \$0 |
| 3. WORKING DRAWINGS (CCI: 9654) | \$1,193,486 | \$596,743 | \$596,743 | \$0 |
| 3 - A. Architectural Fees for Working Drawings | \$920,057 | | | \$0 |
| 1. Architect fee for Schematic and Working Drawings- New Construction NewConst x 8.0% x 40.0% | \$0 | | | \$0 |
| 2. Architect fee for Schematic and Working Drawings - ReConstruction ReConst x 10.0% x 40.0% | \$920,057 | | | \$0 |
| 3 - B. Project Management for Working Drawings | \$0 | | | \$0 |
| 1. Project Administration/Management TotalConst * 1.0% | \$0 | | | \$0 |
| 3 - C. Division of the State Architect Plan Check Fee | \$182,711 | | | \$0 |
| 1. Structural Safety Fee | \$126,458 | | | \$0 |
| 2. Fire, Life Safety Fee | \$29,001 | | | \$0 |
| 3. Access Compliance Fee | \$27,251 | | | \$0 |
| 3 - D. Community Colleges Plan Check Fee | \$65,718 | | | \$0 |
| 1. Community Colleges Plan Check Fee (2/7 of 1% of Construction Cost) 2/7 of 1% of Construction Cost | \$65,718 | | | \$0 |
| 3 - E. Other Costs (Special Consultants, Printing, Legal, Etc.) | \$25,000 | | | \$0 |
| Printing & Advertising | \$20,000 | | | \$0 |
| Legal Services | \$5,000 | | | \$0 |
| (Total PW may not exceed 13% of construction) | \$0 | | | \$0 |
| 4. CONSTRUCTION - HARD COSTS (CCI: 9654) | \$23,001,422 | \$17,398,316 | \$5,603,105 | \$0 |
| 4 - A. Utility Service | \$600,017 | | | \$0 |
| Temporary electrical power equipment (pro-rated per job), connections, compressor or pump, 100 amp | \$1,272 | | | \$0 |
| Circuit breaker, 3 pole, 125 to 600 amp, type MA | \$25,080 | | | \$0 |
| Load interrupter switch, 2 position, 300 kVA & below, 13.8 kV, 600 amp w/CLF fuses, NEMA 1 | \$155,442 | | | \$0 |
| 300 kVA 600 amp Emergency Generator | \$140,548 | | | \$0 |
| Storm Drainage Manholes, Frames, and Covers, brick, 4' inside diameter, excludes footing, excavation, backfill, frame and cover, add for depths over 8' | \$22,493 | | | \$0 |
| Subdrainage Piping, corrugated metal, steel, pipe, perforated, asphalt coated, 8" diameter, 18 ga., excludes excavation and backfill | \$6,592 | | | \$0 |
| Utility Line Signs, Markers, and Flags, underground tape, detectable, reinforced, aluminum foil core, 6", excludes excavation and backfill | \$20,886 | | | \$0 |
| Utility structures, utility vaults precast concrete, 8' x 14' x 7' high, I.D., 6" thick, excludes excavation and backfill | \$9,725 | | | \$0 |
| Water Utility Distribution Fire Hydrants, two way, 8'-0" depth, 4-1/2" valve, includes mechanical joints, excludes excavation and backfill | \$57,376 | | | \$0 |
| Public Storm Utility Drainage Piping, corrugated metal pipe, galvanized and bituminous coated with paved invert, 20' lengths, 16 ga., 8" diameter, excludes excavation and backfill | \$20,923 | | | \$0 |

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JCAF32 Cost Estimate Summary QUC

| | | | | |
|--|------------------|--|--|------------|
| Utility Area Drains, catch basins or manholes frames and covers, cast iron, 24" square, 500 lb., excludes footing, excavation, and backfill | \$7,053 | | | \$0 |
| Electrical Underground Ducts and Manholes, PVC, elbows, 4" diameter, schedule 40, installed by direct burial in slab or duct bank | \$65,270 | | | \$0 |
| Underground Hydronic Energy Distribution, pipe conduit prefabricated, polyurethane insulated system, black steel service pipe, std. wt. 1/2" insulation, 250 degree F. maximum temperature, 10" diam. pipe size, excludes trenching, fittings or crane | \$67,358 | | | \$0 |
| 4 - B. Site Development - Service | \$235,322 | | | \$0 |
| Demolish, remove pavement & curb, remove concrete curbs, plain, excludes hauling and disposal fees | \$223 | | | \$0 |
| Minor site demolition, pipe, sewer/water, steel, welded connections, 4" diameter, remove, excludes excavation, hauling | \$525 | | | \$0 |
| Minor site demolition, remove existing catch basin or manhole, masonry, excludes hauling | \$6,716 | | | \$0 |
| Hazardous waste cleanup/pickup/disposal, dumpsite disposal charge, maximum | \$214,218 | | | \$0 |
| Minor site demolition, for disposal on site, excludes hauling, add | \$4,376 | | | \$0 |
| Fencing demolition, remove chain link posts & fabric, 8' to 10' high | \$378 | | | \$0 |
| Fine grading, fine grade for slab on grade, machine | \$326 | | | \$0 |
| Topsoil stripping and stockpiling, loam or topsoil, remove and stockpile on site, 200 HP dozer, 6" deep, 200' haul per C.Y. | \$544 | | | \$0 |
| Selective clearing, brush, medium clearing, with dozer, ball and chain, excludes removal offsite | \$3,387 | | | \$0 |
| Clearing & grubbing, grub stumps and remove | \$4,137 | | | \$0 |
| Excavating, chain trencher, utility trench, common earth, 40 H.P., 12" wide, 36" deep, operator riding, includes backfill | \$492 | | | \$0 |
| 4 - C. Site Development - General | \$322,941 | | | \$0 |
| Mobilization or demobilization, delivery charge for equipment, on flatbed trailer behind pickup truck | \$699 | | | \$0 |
| Barricades, guardrail, portable metal with base pads, buy | \$61,260 | | | \$0 |
| Temporary Fencing, chain link, rented up to 12 months, 6' high, 11 ga, over 1000' | \$20,715 | | | \$0 |
| Directory boards, outdoor, weatherproof, black plastic, 36" x 36" | \$14,460 | | | \$0 |
| Signs, 10'-0", add to above for steel posts, galvanized, upright, bolted | \$1,651 | | | \$0 |
| Planters, precast concrete, sandblasted, 48" diameter, 24" high | \$15,691 | | | \$0 |
| Planters, precast concrete, fluted, 7' diameter, 36" high | \$31,726 | | | \$0 |
| Topsoil placement and grading, loam or topsoil, F.E. loader, 1-1/2 C.Y., remove and stockpile on site, spread from pile to rough finish grade | \$6,505 | | | \$0 |
| Fence, chain link industrial, aluminized steel, 6 ga. wire, 2" posts @ 10' OC, 6' high, includes excavation, & concrete | \$4,294 | | | \$0 |
| Fence, chain link industrial, gate, galvanized steel, 6' high fence, 1-5/8" frame, 3' wide, 6' high, includes excavation, in concrete | \$1,201 | | | \$0 |

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JCAF32 Cost Estimate Summary QUC

| | | | | |
|---|---------------------|--|--|------------|
| Asphaltic concrete, parking lots & driveways, 6" stone base, 1.5" binder course, 1" topping, no asphalt hauling included | \$1,156 | | | \$0 |
| Pavement markings, parking stall, paint, white, small quantities, 4" wide | \$1,127 | | | \$0 |
| Sidewalks, driveways, and patios, sidewalks, concrete, for exposed aggregate finish, excludes base, add to above, maximum | \$168 | | | \$0 |
| Subsurface drip irrigation, air relief valve, inline with compensation tee, 1" | \$447 | | | \$0 |
| Subsurface drip irrigation, fertilizer injector, non-proportional | \$227 | | | \$0 |
| Subsurface drip irrigation, flush ends, auto flush, spring loaded | \$395 | | | \$0 |
| Subsurface drip irrigation, flush ends, ball valve, 4-3/4" | \$96 | | | \$0 |
| Subsurface drip irrigation, round box for flush ends, 6" | \$2,191 | | | \$0 |
| Subsurface drip irrigation, screen filter, 1-1/2" disk | \$7,966 | | | \$0 |
| Subsurface drip irrigation, supply tubing, material only, 1/2", 500' coil | \$22,450 | | | \$0 |
| Subsurface drip irrigation, typical installation, large, 18" O.C., maximum | \$19,400 | | | \$0 |
| Base course drainage layers, aggregate base course for roadways and large paved areas, crushed stone base, compacted, crushed 1-1/2" stone base, to 4" deep | \$1,376 | | | \$0 |
| Cast-in place concrete curbs & gutters, radius steel forms, 6" high curb, 6" thick gutter, 30" wide, includes concrete | \$1,275 | | | \$0 |
| Landscape edging, redwood, 2" x 4" | \$3,145 | | | \$0 |
| Ground cover, plants, pachysandra, excludes preparation of beds | \$59,178 | | | \$0 |
| Sidewalks, driveways, and patios, sidewalk, concrete, cast-in-place with 6 x 6 - W1.4 x W1.4 mesh, broomed finish, 3000 psi, 4" thick, excludes base | \$1,041 | | | \$0 |
| Concrete paving surface treatment, 4500 psi, fixed form, unreinforced, 12' pass, 6" thick, includes joints, finishing, and curing | \$552 | | | \$0 |
| Planting beds preparation, backfill planting pit, on site topsoil, by hand | \$42,550 | | | \$0 |
| 4 - D. Site Development - Other | \$0 | | | \$0 |
| 4 - E. Reconstruction | \$19,633,361 | | | \$0 |
| Reconstruction from JCAF31 Reconstruction from JCAF31 | \$19,633,361 | | | \$0 |
| 4 - F. New Construction (Building) (w/Group 1 equip) | \$0 | | | \$0 |
| New Construction from JCAF31 New construction from JCAF31 | \$0 | | | \$0 |
| 4 - G. Board of Governor's Energy Policy Allowance (2% or 3%) | \$589,001 | | | \$0 |
| Energy Incentive (2% of New Building Costs) NewConstruction x 2.0% | \$0 | | | \$0 |
| Energy Incentive (3% of Renovated Building Costs) ReConstruction x2 .0% | \$589,001 | | | \$0 |
| 4 - H. Other | \$1,620,780 | | | \$0 |

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JCAF32 Cost Estimate Summary QUC

| | | | | | |
|---|--------------------------|---|------------------------|------------------------------|--------------------------|
| Seismic Structural Work - provide diagonal rod braces below existing roof escaled to CCI 9654 | | \$1,620,780 | | | \$0 |
| 5. CONTINGENCY (CCI: 9654) | | \$1,610,100 | \$1,610,100 | \$0 | \$0 |
| 5. Contingency | | \$1,610,100 | | | \$0 |
| A. Contingency - New Construction TotalConst * 5.0% | | \$0 | | | \$0 |
| B. Contingency - Reconstruction ReConst * 7.0% | | \$1,610,100 | | | \$0 |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT (CCI: 9654) | | \$575,036 | \$575,036 | \$0 | \$0 |
| 6. Architectural and Engineering Oversight | | \$575,036 | | | \$0 |
| A. New Construction TotalConst * 8.0% * 25.0% | | \$0 | | | \$0 |
| B. Reconstruction ReConst * 10.0% * 25.0% | | \$575,036 | | | \$0 |
| 7. TESTS AND INSPECTIONS (CCI: 9654) | | \$721,264 | \$721,264 | \$0 | \$0 |
| 7. Tests and Inspections | | \$721,264 | | | \$0 |
| A. Tests TotalConst * 1.0% | | \$230,014 | | | \$0 |
| B. DSA Inspections () | | \$491,250 | | | \$0 |
| 8. CONSTRUCTION MANAGEMENT (CCI: 9654) | | \$460,028 | \$460,028 | \$0 | \$0 |
| 8. Construction Management | | \$460,028 | | | \$0 |
| A. Construction Management TotalConst * 2.0% | | \$460,028 | | | \$0 |
| 9. TOTAL CONSTRUCTION (Items 4 through 8) (CCI: 9654) | | \$26,367,849 | \$20,764,744 | \$5,603,105 | \$0 |
| Total Construction Costs | | \$26,367,849 | | | \$0 |
| 10. FURNITURE AND GROUP II EQUIPMENT (EPI: 5455) | | \$295,741 | \$0 | \$295,741 | \$0 |
| 10 - A. Furniture and Group II Equipment | | \$295,741 | | | \$0 |
| 11. Total Project Costs (Items 1, 2, 3, 9, and 10) | | \$29,160,740 | \$22,039,392 | \$7,121,348 | \$0 |
| 12. Project Data | Gross Square Feet | Assignable Square Feet | ASF:GSF Ratio | Unit Cost Per ASF | Unit Cost Per GSF |
| New Construction | 0 | 0 | 0% | \$0.00 | \$0.00 |
| Reconstruction | 53,715 | 40,165 | 75% | \$488.82 | \$365.51 |
| 13. Anticipated Time Schedule | | | | | |
| Start Preliminary Plans | 8/1/2026 | Advertise Bid for Construction | 6/1/2028 | | |
| Start Working Drawings | 3/1/2027 | Award Construction Contract | 8/1/2028 | | |
| Complete Working Drawings | 8/1/2027 | Advertise Bid for Equipment | 8/1/2029 | | |
| DSA Final Approval | 4/1/2028 | Complete Project and Notice of Completion | 8/1/2030 | | |
| 14. | State Funded | District Funded | | District Funded Total | |
| | | Supportable | Non Supportable | | |
| Preliminary Plans | \$677,905 | \$625,759 | \$0 | \$625,759 | |
| Working Drawings | \$596,743 | \$596,743 | \$0 | \$596,743 | |
| Construction | \$20,764,744 | \$5,603,105 | \$0 | \$5,603,105 | |
| Equipment | \$0 | \$295,741 | \$0 | \$295,741 | |
| Total Costs | \$22,039,392 | \$7,121,348 | \$0 | \$7,121,348 | |

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JCAF32 Cost Estimate Summary QUC

| | | | | |
|---------------|--------|--------|---------------|--------------|
| % of SS Costs | 75.58% | 24.42% | Project Total | \$29,160,740 |
| Points % Calc | 75.08% | 24.92% | SS Total | \$29,160,740 |

Report Generated: 5/12/2024

6.1 CALIFORNIA ENERGY COMMISSION APPROVED AUDIT

This project will be designed to exceed Title 24, Part 6 Energy Code by 10%, consistent with the Board of Governors Energy and Sustainability policy. The design should incorporate sustainable goals for site, energy efficiency, water use reduction, storm water management, occupant health as well as minimizing the buildings impact on the environment both by design and construction. Strategies will consider:

- Natural and native planting materials will be incorporated around the building to minimize, if not eliminate, the irrigation demand.
- Concrete walkways will be minimized to reduce storm water runoff and promote natural filtration into the soil as well as a reduction in the heat island effect.
- Overhangs have been incorporated to shade glazing.
- Low E dual glazing will be incorporated to reduce heat gain.
- Roofing will incorporate cool roofing to reduce the heat island effect and heat gain.
- Heating and cooling will be provided by a highly energy efficient HVAC system.
- Independent HVAC controls provided where applicable.
- Natural lighting will be incorporated into most spaces.
- Energy saving lighting with automatic lighting controls and sensors.
- Interior materials will be low in volatile organic compounds, high in recycled content.
- Water efficient fixtures, faucets and devices will be incorporated.
- A strict recycling program will be required during construction.
- Requested participation in the local utility's energy incentive program.
- Photovoltaic panels will be incorporated where appropriate.
- Durable systems and finishes with long life cycles that minimize maintenance and replacement.
- Optimization of indoor environmental quality for occupants with high efficiency industrial ventilation.
- Utilization of environmentally preferable products and processes, such as recycled content materials and recyclable materials.
- Procedures that monitor, trend and report operational performance as compared to the optimal design and operating parameters to the campus' central energy management system.
- Space provided in each building to support an active program for recycling and reuse of materials.

| | | | |
|---|--|---|--------------|
| Fiscal Year 2026-27 | Business Unit 6670 | Department Board of Governors, California Community Colleges | Priority No. |
| Budget Request Name 6870-301-COBCO-2025-XX | Capital Outlay Program ID 5680 | Capital Outlay Project ID | |

Project Title

Allan Hancock Community College District, Allan Hancock College: Gym Renovation

Project Status and TypeStatus: New ContinuingType: Major Minor**Project Category (Select one)**

| | | | |
|---|--|--|--|
| <input type="checkbox"/> CRI (Critical Infrastructure) | <input type="checkbox"/> WSD (Workload Space Deficiencies) | <input type="checkbox"/> ECP (Enrollment Caseload Population) | <input type="checkbox"/> SM (Seismic) |
| <input type="checkbox"/> FLS (Fire Life Safety) | <input checked="" type="checkbox"/> FM (Facility Modernization) | <input type="checkbox"/> PAR (Public Access Recreation) | <input type="checkbox"/> RC (Resource Conservation) |

| | | |
|---|-------------------------------|--|
| Total Request (in thousands) \$ 22,039,000 | Phase(s) to be Funded PWCE | Total Project Cost (in thousands) \$ 29,161,000 |
|---|-------------------------------|--|

Budget Request Summary

The Gymnasium at the Allan Hancock College was constructed in 1962 with a minor addition in 1967. The 62-year old building cannot meet the program needs for physical education and related programs demanded by students. The scope of this project renovates the 53,715 gross square foot (gsf) Gymnasium building (N) (space inventory #20) resulting in a total of 40,165 assignable square feet (asf) comprised of 1,100 asf lecture space, 2,589 asf office space, and 36,476 asf of other Physical Education space. Total project cost is \$29,161,000 (\$22,039,000 state funds, \$7,122,000 district funds).

| | | |
|--|---|--------------|
| Requires Legislation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Code Section(s) to be Added/Amended/Repealed | CCCI 9654 |
| Requires Provisional Language <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Budget Package Status <input type="checkbox"/> Needed <input checked="" type="checkbox"/> Not Needed <input type="checkbox"/> Existing | |

Impact on Support Budget

| | |
|--|---|
| One-Time Costs <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Swing Space Needed <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Future Savings <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Generate Surplus Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Future Costs <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |

If proposal affects another department, does other department concur with proposal? Yes No
Attach comments of affected department, signed and dated by the department director or designee.

| | | | |
|---------------------|------|------------------|------|
| Prepared By | Date | Reviewed By | Date |
| Department Director | Date | Agency Secretary | Date |

Department of Finance Use Only

Principal Program Budget Analyst

Date submitted to the Legislature

A. COBCP Abstract:

Allan Hancock Community College District, Allan Hancock College, Gym Renovation – \$29,161,000 for Preliminary Plans, Working Drawings, Construction, and Equipment. The project will renovate the 62-year-old Gym Building. The project will provide a reconstructed 40,165 asf/53,715 gsf Gymnasium facility. Total project costs are estimated at \$29,161,000, including Preliminary Plans (\$1,304,000), Working Drawings (\$1,194,000), Construction (\$26,367,000), and Equipment (\$296,000). The construction amount includes \$23,001,000 for the construction contract, \$1,610,000 for contingency, \$575,000 for architectural and engineering services, and \$1,181,000 for other project costs. The current project schedule estimates Preliminary Plans will begin in August 2026 and will be completed in March 2027. The Working Drawings are estimated to begin in March 2027 and will be approved in April 2028. Construction is scheduled to begin in August 2028 and will be completed in August 2030.

B. Purpose of the Project:

Based on the 2022-23 Chancellor's Office data the Allan Hancock CCD has 18,376 students enrolled in its instructional programs, and 10,950 of Allan Hancock College's students are receiving financial aid. Allan Hancock College has 842 employees who provide administrative leadership, student services, and instruction. There are 7 full-time and 50 part-time employees who directly serve the programs associated with the proposed project. An additional Trainer will be added to the program. The Allan Hancock CCD and the Allan Hancock College campus are not located in a region which is identified by the California Community College Vision for Success as a region of high need.

The Allan Hancock College Gym Renovation project will renovate the 62-year-old Gym Building. There has been no remodeling done to the Gym Building since its construction in 1962. The project supports the academic areas of the Physical Education and Kinesiology Programs. These programs include Physical Education, Kinesiology, Sports Medicine, and Recreation Management. The Sports Medicine and Recreation Management programs are Career Technology Education (CTE) Programs that currently have insufficient and inefficient space to grow their programs. The modernization of the Gym Building will provide modern, safe, efficient educational space for the programs.

The current building no longer meets building seismic codes. The district recently commissioned a third-party seismic study (John A. Martin & Associates, Inc.), which found that the building is assessed at risk level VI. The existing gypsum diaphragm is not capable of adequately transferring seismic forces of out-of-plane wall loads to the tilt-up concrete shear walls. Based on the brittle nature of the gypsum material not typically used for seismic resistance, the structure has significant seismic issues. The gypsum diaphragm will be retrofitted by providing horizontal diagonal rod braces below the existing roof. The cost of this work is \$1,620,780 (CCI 9654) and is included in the Cost Estimate for the project.

Allan Hancock CCD will renovate the 53,715 gsf building which will provide 40,165 asf consisting primarily of lecture, laboratory, office, and physical education related space.

Facilities Condition and Programmatic Issues

The 62-year-old Gym Building was built in a time when Title IX and American Disabilities Act (ADA) issues were not a concern. This was a time when HVAC systems were in their infancy for use in Gymnasiums. There is no conditioned air in the facility. During heat spells portions of the facility are not usable. The Training Room is located such that users must pass through the Men's Locker Room or a male faculty member's office. This causes women to only have

access when the Men's Locker Room has been vacated and/or the male faculty member leaves their office. In the case of a women athlete injuring themselves during a training session, the gurney transport would have to occur through the Men's Locker Room.

The old building has many ADA non-compliance issues. Access to the building is compromised. There are no ADA compliant stalls in any of the building's restrooms. There are no gender-neutral facilities in the building. Some of the Faculty Offices are not ADA compliant due to their limited size.

Both the Men's and Women's locker rooms are original with many of the lockers being rusty and non-operational. The Men's Shower Room has only 7 functioning shower heads. When large groups like the football team are using them there are wait lines to use the showers. There are the same issues with the Women's Locker Room. Recent state laws mandate that community colleges make restroom/shower facilities be available to the homeless population adding further burden and non-compliance to their use.

The Fitness Lab is not configured or sized for the large volume of use it receives. When large groups are using it, equipment must be moved out into the hallway for use. This creates a non-compliant path of travel in that area of the facility.

Faculty Office space is at a premium, requiring some of the faculty members to set up makeshift offices in the equipment rooms. None of the offices have any conditioned air. Vents in some offices have black soot emitted from them and walls bulging from trapped moisture content.

There is not enough classroom space for the programs, program classes must be held in other parts of the campus, scattering the programs around the campus. The current classroom capacity is easily exceeded at the beginning of the semesters turning away students from the programs.

Two of the newest CTE Programs, Sports Medicine and Recreation Management will be brought into the renovated building on completion. A Cycling Program has been made dormant due to the lack of storage space for the program's equipment.

The California Community College Athletic Association Compliance Rules Exam requires students to complete their course in a 2-year period. The current Gym configuration limits the program's ability to meet that need due to space limitations and inefficiencies.

Currently there are about a 1,000 students per semester that utilize the Gym Building in various programs housed in the Gym Building. The building is also used for community event support. Several of the local high schools use the facility for their graduation ceremonies. The lack of conditioned air makes for an unpleasant event.

This project will provide a renovated 40,165 asf facility housing efficient Physical Education classroom, laboratory, and office space. The planned renovation will provide for implementation of modern technology in classrooms and laboratories.

Solution Criteria

To mitigate these problems, Allan Hancock College seeks a solution that meets the following criteria:

- Cost – Is the least cost solution.
- Educational Impacts – Provides the technology and configuration to support instructional programs.
- Educational Impacts – Creates an on-campus environment where students can learn through the incorporation of current educational technologies.

- Delivery time – Project delivers a solution in the shortest amount of time
- Campus integration or cohesiveness – Project is included in the campus' master plan.
- Security – Improves campus security systems
- Energy efficiency and environmental sustainability – Improves energy efficiency

C. Relationship to the Strategic Plan:

Allan Hancock CCD's Gym Renovation project seeks to advance the goals of the California Community Colleges Vision for Success, an effort to improve student success, increase students' transfer to four-year institutions, and build robust career technical education programs. This project is a high priority in the 5-Year Capital Outlay Plan which Allan Hancock CCD's Board of Trustees approved in 2024. This project supports the Allan Hancock College facilities plan by providing a facility that promotes academic excellence and will be accessible to all. In addition, the master plan goal of providing an environment free of hazardous substances will also be achieved after the renovation is complete.

This project will integrate architectural elements that match the state's environmental sustainability goals. The district has evaluated the campus' energy and water usage to implement sustainability measures for the proposed project, including energy efficient lighting and HVAC, and integrating water conservation measures.

D. Alternatives:

Three viable alternatives were analyzed to address the problems discussed above:

- **Alternative 1** – Renovate existing Gym Building
- **Alternative 2** – Lease space off campus
- **Alternative 3** – Demolish old and build new Gym Building

Alternative #1 – Renovate the existing 57,315 gsf Gym Building. The renovation will provide 1,100 asf lecture, 2,589 asf office, and 36,476 asf other physical education spaces for a total of 40,165 asf. The estimated cost of this alternative @ CCI 9654 and EPI 5455 is \$29,161,000.

Pros:

- Educational Impacts – Provides the technology and configuration to support Career Technology programs.
- Educational Impacts – Creates an on-campus environment where students can learn through the incorporation of current educational technologies
- Delivery Timeline – Project delivers a solution in a relatively short amount of time
- Campus integration or cohesiveness – Project is included in the campus' master plan
- Security - Improves campus security systems
- Energy efficiency and environmental sustainability – Improves energy efficiency

Cons:

- Programs will need to be relocated while the Gym is renovated
- Must wait for available State capital outlay funding

Alternative #2 – Lease off campus space. Lease 57,315 gsf of off campus space with 1,100 asf lecture, 2,589 asf office, and 36,476 asf other physical education spaces for a total of 40,165 asf. The estimated cost of this alternative @ CCI 9654 and EPI 5455 is \$69,857,000.

Pros:

- Educational Impacts – Provides the technology and configuration to support the Physical Education and Kinesiology programs.
- Delivery Timeline – Project delivers a solution in the short amount of time.

Cons:

- Educational Impacts – Does not create an on-campus environment for the Physical Education and Kinesiology programs.
- Forces students and faculty to leave the main campus.
- Cost – Is not the least cost long term solution.
- Educational Impacts – Does not provide the technology and configuration to support Physical Education and Kinesiology programs.
- Campus integration or cohesiveness – Project is not included in the district's master plan
- Security – Does not improve campus security systems.
- Energy efficiency and environmental sustainability – Does not improve energy efficiency
- Not consistent with the College's Education and Facilities Master Plan

Alternative #3 – Demolish old Gym and build a new 57,315 gsf Gym Building with 1,100 asf lecture, 2,589 asf office, and 36,476 asf other physical education spaces for a total of 40,165 asf. The estimated cost of this alternative @ CCI 9654 and EPI 5455 is \$50,488,000.

Pros:

- Educational Impacts – Provides the technology and configuration to support Career Technology programs.
- Educational Impacts – Creates an on-campus environment where students can learn through the incorporation of current educational technologies
- Campus integration or cohesiveness – Project is included in the campus' master plan
- Security - Improves campus security systems
- Energy efficiency and environmental sustainability – Improves energy efficiency
- Old Gym could remain and be used until new Gym is built

Cons:

- Cost – Is not the least cost long term solution.
- Does not meet the facilities master plan to reutilize existing campus buildings when appropriate.

Solution Criteria Matrix

| CRITERIA | Alternative #1 Renovate Gym | Alternative #2 Lease Off-Site Facilities | Alternative #3 Demolish & Build New |
|--|-----------------------------------|--|---|
| Cost | Yes | No | No |
| Technology Educational Impacts | Yes | Yes | Yes |
| On-Campus Environment Educational Impacts | Yes | No | Yes |
| Delivery Time | Yes | Yes | Yes |
| Campus Integration and Cohesiveness | Yes | No | Yes |
| Improves Security | Yes | No | Yes |
| Energy Efficiency and Environmental Sustainability | Yes | No | Yes |

E. Recommended Solution:

1. Which alternative and why?

Alternative #1 – Renovate the existing Gym Building is the chosen option because it meets all the solution criteria. The renovated Gym Building will provide appropriately configured learning spaces that support the Physical Education and Kinesiology programs. The renovated building will provide security features and allows students and faculty to participate in a safe environment.

Alternative #1 is consistent with the District's Master Plan and included in the college's Facilities Plan to enhance existing campus facilities. The renovated building will be efficient, it improves environmental and sustainability measures. This alternative does not adversely impact the campus' operations budget and is the least cost solution. The total estimated cost of this alternative @ CCCI 9654 and EPI 5455: \$29,161,000.

Why the other alternatives are not recommended:

Alternative #2 - Lease off-site facilities: this option does not meet all the solution criteria. This alternative poses many challenges in finding adequate State approved Physical Education space near the campus. Additionally, this alternative distances the programs and students from campus, creating hardship for students with limited

transportation, scheduling and resources. This choice does not provide a permanent space solution that is consistent with the college's strategic plan. This choice adversely impacts the campus operations budget and is not the least expensive option.

Alternative #3 – Demolish old Gym and construct a new Gym Building: while this option meets all of the solution criteria, it is not the least cost solution and would require the Physical Education & Kinesiology programs to be extremely limited while the old Gym was demolished, and a new Gym was constructed.

2. Detailed scope description.

Renovating the 57,315 gsf Gym Building will provide 1,100 asf lecture, 2,589 asf office, and 36,476 asf other physical education spaces for a total of 40,165 asf. Included in the project scope of work is the removal of all hazardous materials, the seismic retrofitting of the building to current codes, and upgrading access to current ADA standards.

Capacity-Load Ratios

Upon completion of the project, capacity-load ratio for lecture spaces reduces from 128% to 123%. In realigning overbuilt space at project completion, the office space capacity-load ratio reduces from 156% to 150%. Library and AV/TV spaces remain way below 100% capacity-load ratio.

Space Analysis (ASF):

| Type | Lecture | Lab | Office | Library | AV/TV | Other | Total |
|------------------------------------|-------------|-------------|-------------|------------|------------|------------|-------------|
| Primary | 1,100 | 0 | 2,589 | 0 | 0 | 36,476 | 40,165 |
| Secondary | -1,286 | -2,286 | -2,662 | 0 | 0 | -31,120 | -37,354 |
| Net | -186 | -2,286 | -73 | 0 | 0 | 5,356 | 2,811 |
| Beg. Cap/Load Ratios (2026) | 128% | 276% | 156% | 91% | 26% | N/A | 135% |
| End. Cap/Load Ratios (2030) | 123% | 265% | 150% | 90% | 26% | N/A | 130% |

The District is contributing 25% toward state-supportable project costs.

3. Basis for cost information.

The architect for this project, using cost guidelines provided by the State Chancellor's Office, engineering data based upon the building specifications, and professional cost estimating, has provided the cost estimates.

This project will be designed to exceed Title 24, Part 6 Energy Code by 10%, consistent with the Board of Governors Energy and Sustainability policy. The design incorporates sustainable goals for site, energy efficiency, water use reduction, storm water management, occupant health as well as minimizing the building's impact on the environment both by design and construction. Strategies will consider:

- Natural and native planting materials will be incorporated around the building to minimize, if not eliminate, the irrigation demand;
- Concrete walkways will be minimized to reduce storm water runoff and promote natural filtration into the soil as well as a reduction in the heat island effect;
- Overhangs have been incorporated to shade glazing;

- Low E dual glazing will be incorporated to reduce heat gain;
- Roofing will incorporate cool roofing to reduce the heat island effect and heat gain;
- Heating and cooling will be provided by a highly energy efficient HVAC system;
- Independent HVAC controls provided where applicable;
- Natural lighting will be incorporated into most spaces;
- Energy saving lighting with automatic lighting controls and sensors;
- Interior materials will be low in volatile organic compounds, high in recycled content;
- Water efficient fixtures, faucets and devices will be incorporated;
- A strict recycling program will be required during construction;
- Requested participation in the local utility's energy incentive program; and
- Photovoltaic panels will be incorporated where appropriate.

4. Factors/benefits for recommended solution other than the least expensive alternative.

The project is the least cost solution. This project will improve the instruction delivery for the Physical Education and Kinesiology Programs and does meet the goals and mission statement of the Allan Hancock College Master Plan.

5. Complete description of impact on support budget.

This project will result in an additional Trainer position at an annual cost of \$76,000. No additional custodians will be needed. This project will include installation of new, efficient mechanical and electrical devices, which will result in a reduction of operational and maintenance costs.

Please see *9.1 Analysis of Future Costs* in this proposal for a detailed discussion

6. Identify and explain any project risks.

No known risks have been identified for this project at this time.

7. List requested interdepartmental coordination and/or special project approval

- Division of the State Architect and the State Fire Marshall review for structural safety, access compliance and fire life safety plan and field reviews.
- State Public Works Board approval of preliminary plans.

F. Consistency with Government Code Section 65041.1:

The California Community Colleges are exempt from the specific provisions of this Government Code Section.

G. Attachments:

1. Project Cost Estimate (Quantity & Unit Costs)
2. JCAF31
3. JCAF32
4. JCAF33
5. Schematic Drawings
6. Energy Participation Letter
7. Economic Matrix

| ECONOMIC ANALYSIS MATRIX | Alternative #1 Gym Renovation* | Alternative #2 Lease Off-Site Facilities** | Alternative #3 Demolish & Build New Gym*** |
|---|--|---|---|
| Site Acquisition | \$0 | \$0 | \$0 |
| Plans and Working Drawings | \$2,498,000 | \$1,390,000 | \$2,949,000 |
| Construction Costs: | | | |
| Utility Service | \$600,000 | \$0 | \$2,651,000 |
| Site Development-Service | \$235,000 | \$0 | \$1,363,000 |
| Site Development-General | \$323,000 | \$0 | \$1,776,000 |
| Other Site | \$0 | \$0 | \$0 |
| Reconstruction | \$19,633,000 | \$0 | \$0 |
| New Construction | \$0 | \$0 | \$35,494,000 |
| Energy Policy Allowance | \$589,000 | \$0 | \$710,000 |
| Other Construction | \$1,621,000 | \$0 | \$0 |
| Construction Soft Costs | \$3,366,000 | \$0 | \$5,249,000 |
| Total Construction Costs | \$26,367,000 | \$0 | \$47,243,000 |
| Equipment (Group II) | \$296,000 | \$296,000 | \$296,000 |
| Other - Portable or Lease Costs | \$0 | \$64,529,000 | \$0 |
| Other - Tenant Improvements | \$0 | \$3,642,000 | \$0 |
| Total Project Cost CCI: 9654 EPI: 5455 | \$29,161,000 | \$69,857,000 | \$50,488,000 |
| Total Costs Escalated @ CCI: 9654 EPI: 5455 per DOF Budget Letter BL-XXXXX | CCC Calculates this amount based on latest DOF directions | | |

* Figures Taken from Units and Supporting Costs for the JCAF32

** \$1.95 per gsf per month x 53,715 gsf x 12 months x 40 years. Tennant Improvements are estimated at \$50/gsf

*** New Construction Costs based on Chancellor's Office Building Cost Guidelines

**8.1 CALIFORNIA ENVIRONMENTAL QUALITY ACT
ENVIRONMENTAL IMPACT REPORT**

(Reference: California Code of Regulations, Title 5, Section 57121)

It has been determined that a Negative Declaration will apply to this project. This declaration will be submitted to the appropriate agencies for approval prior to the submission of the Preliminary Plans to the Chancellor's Office.

9.1 ANALYSIS OF FUTURE COSTS

Provide an economic analysis of additional instructional, administrative, and maintenance cost resulting from the proposed project, including personnel years. Disclose all new courses or programs to be housed in the project that may need Chancellor’s Office review.

Personnel Costs

Certificated: It is estimated that there will be no need for additional faculty

Classified: There will be an additional Trainer added to staff at an annual cost of \$76,000.

Facilities Operations will not require additional custodians.

Depreciation, Maintenance, and Operation:

There will be an offset of maintenance costs due to the renovation of the existing building. There will be no increase of current maintenance and operations costs for the renovated building. Energy efficiency measures will help reduce the energy cost per square foot over the current building.

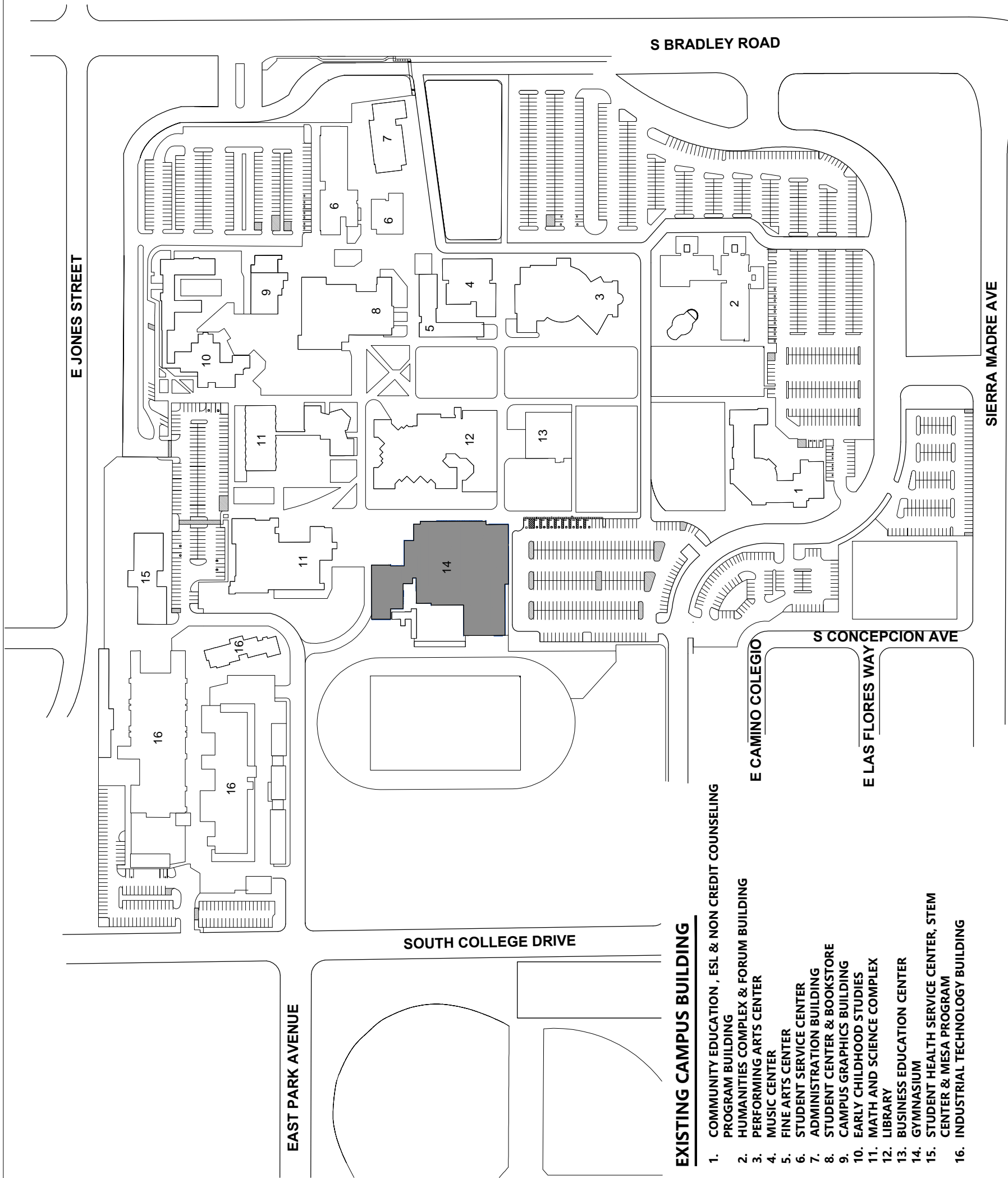
Program/Course/Service Approvals: List all new programs/courses/services to be housed in this project or its secondary effects and give the date of approval. If there are not new programs/courses/services for which approval is required, please so state. This is not required for equipment-only projects.

| Name of New Program/Course/Service | Date of Approval |
|------------------------------------|------------------|
| No new programs | |
| | |
| | |
| | |
| | |

TRUE
NORTH



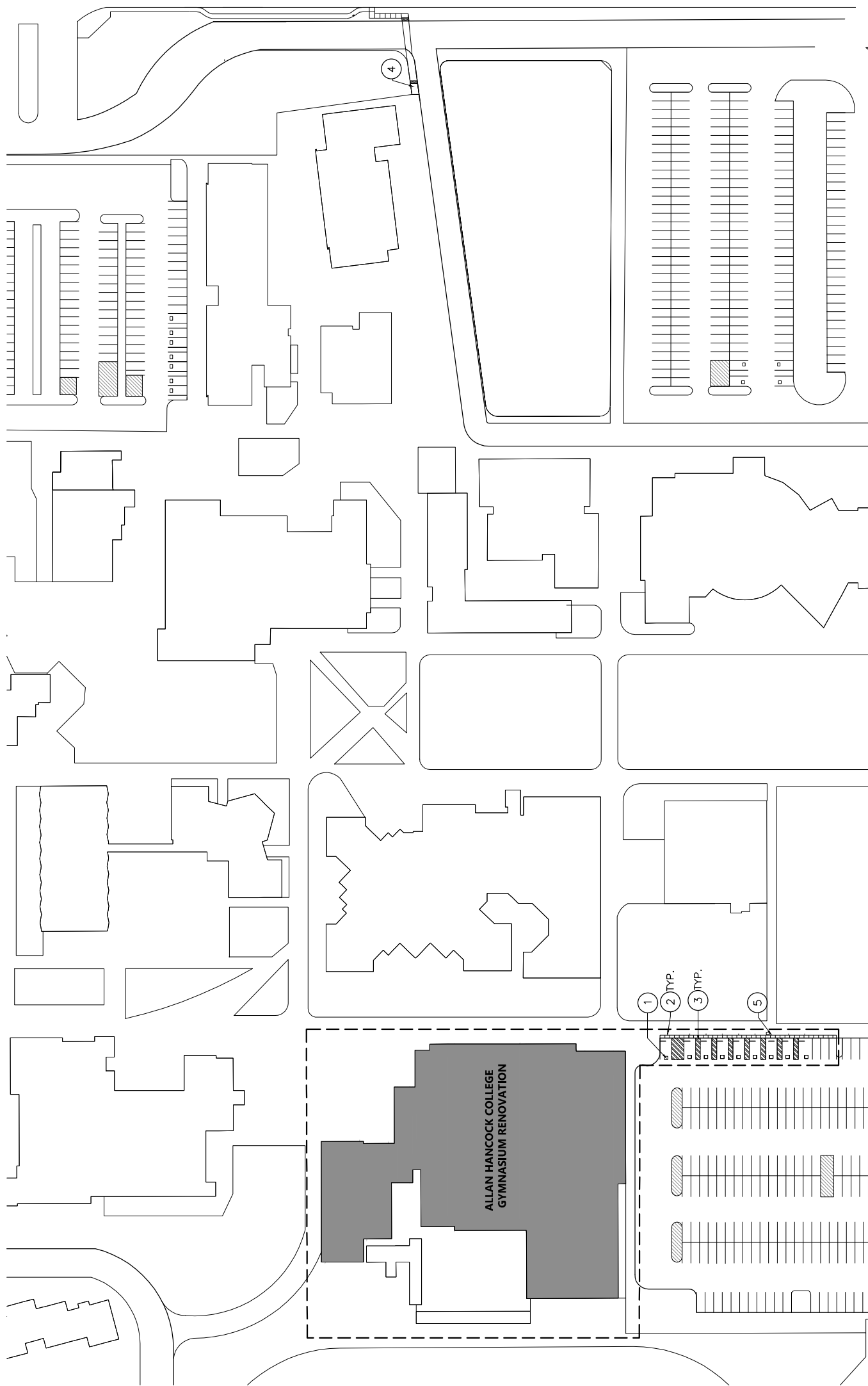
**ALLAN HANCOCK COLLEGE GYMNASIUM RENOVATION
CAMPUS PLOT PLAN**



EXISTING CAMPUS BUILDING

- 1. COMMUNITY EDUCATION , ESL & NON CREDIT COUNSELING PROGRAM BUILDING
- 2. HUMANITIES COMPLEX & FORUM BUILDING
- 3. PERFORMING ARTS CENTER
- 4. MUSIC CENTER
- 5. FINE ARTS CENTER
- 6. STUDENT SERVICE CENTER
- 7. ADMINISTRATION BUILDING
- 8. STUDENT CENTER & BOOKSTORE
- 9. CAMPUS GRAPHICS BUILDING
- 10. EARLY CHILDHOOD STUDIES
- 11. MATH AND SCIENCE COMPLEX
- 12. LIBRARY
- 13. BUSINESS EDUCATION CENTER
- 14. GYMNASIUM
- 15. STUDENT HEALTH SERVICE CENTER, STEM CENTER & MESA PROGRAM
- 16. INDUSTRIAL TECHNOLOGY BUILDING

0 62.5' 125' 187.5'



○ NUMBERED NOTES

- ① REPAINT SYMBOL FOR ADA SIGNS
- ② PROVIDE (N) ADA PARKING SIGNAGE
- ③ PROVIDE (N) STRIPPING FOR ADA PARKING
- ④ DEMO / REPLACE (E) CONCRETE WALKWAY TO BE CODE COMPLIANT WITH MAX 5% SLOPE
- ⑤ PROVIDE (N) ADA PARKING SIGNAGE WITH (N) POST

TRUE
NORTH



196b

ARCHITECTS

ALLAN HANCOCK COLLEGE GYMNASIUM RENOVATION
ENLARGED SITE PLAN



1ST FLOOR

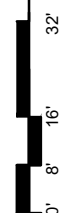
| ROOM TYPE | TOP CODE | DESCRIPTION | ACTUAL ASF |
|----------------------------|----------|----------------------------|------------|
| 110 | 0835 | CLASSROOM | 1,100 SF |
| 310 | 0835 | OFFICE | 2,589 SF |
| 520 | 0835 | PHYSICAL EDUCATION | 26,158 SF |
| 525 | 0835 | PHYSICAL EDUCATION SERVICE | 7,356 SF |
| 680 | 0835 | MEETING ROOM | 469 SF |
| 715 | 0835 | SERVER ROOM | 115 SF |
| FIRST FLOOR TOTAL ASF | | | 37,787 SF |
| 1ST FLOOR BUILDING SERVICE | | | 12,630 GSF |

PROJECT TOTAL

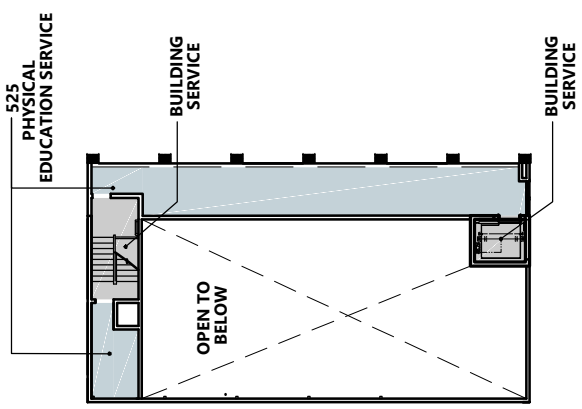
| ROOM TYPE | TOP CODE | DESCRIPTION | ASF |
|--------------------|----------|----------------------------|-----------|
| 110 | 0835 | CLASSROOM | 1,100 SF |
| 310 | 0835 | OFFICE | 2,589 SF |
| 520 | 0835 | PHYSICAL EDUCATION | 26,158 SF |
| 525 | 0835 | PHYSICAL EDUCATION SERVICE | 9,734 SF |
| 680 | 0835 | MEETING ROOM | 469 SF |
| 715 | 0835 | SERVER ROOM | 115 SF |
| TOTAL BUILDING ASF | | | 40,165 SF |



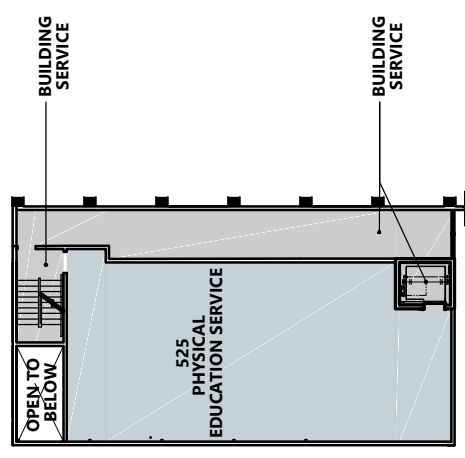
**ALLAN HANCOCK COLLEGE GYMNASIUM RENOVATION
FIRST FLOOR PLAN**



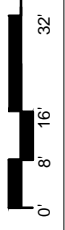
| ROOM TYPE | TOP CODE | DESCRIPTION | ACTUAL ASF |
|------------------------|----------|----------------------------|------------|
| 525 | 0835 | PHYSICAL EDUCATION SERVICE | 1,719 SF |
| SECOND FLOOR TOTAL ASF | | | 1,719 SF |
| | | 2ND FLOOR BUILDING SERVICE | 947 GSF |
| 2ND FLOOR | | | |
| ROOM TYPE | TOP CODE | DESCRIPTION | ACTUAL ASF |
| 525 | 0835 | PHYSICAL EDUCATION SERVICE | 659 SF |
| THIRD FLOOR TOTAL ASF | | | 659 SF |
| | | 3RD FLOOR BUILDING SERVICE | 378 GSF |
| 3RD FLOOR | | | |

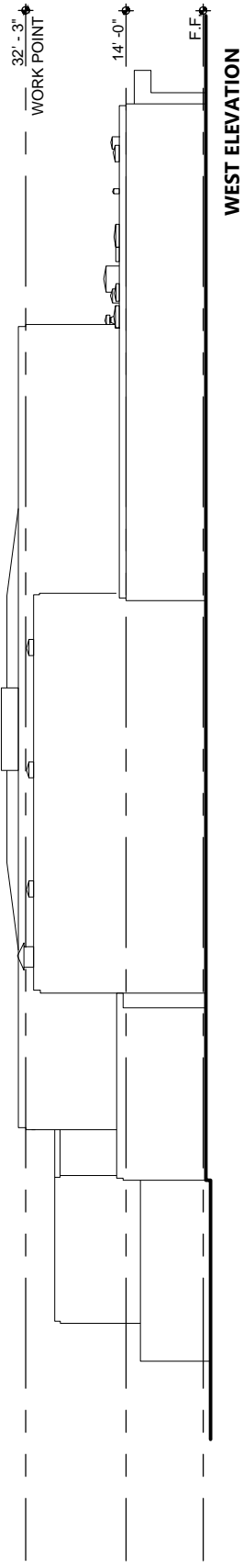


THIRD FLOOR PLAN

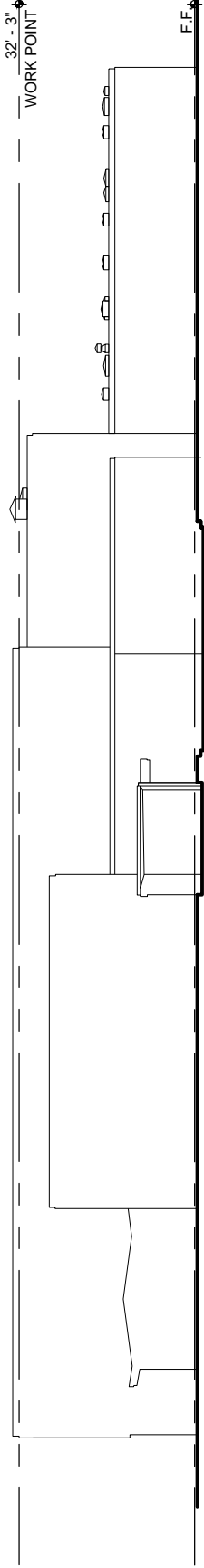


SECOND FLOOR PLAN

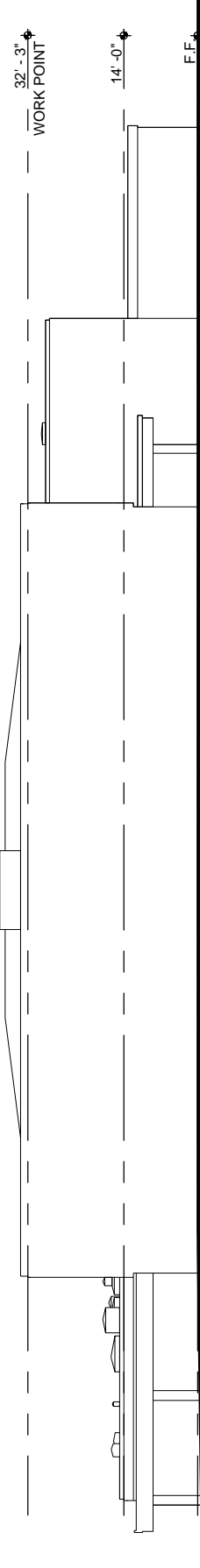




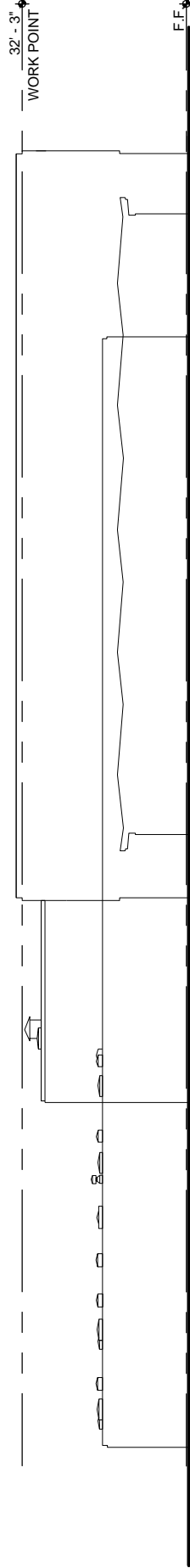
WEST ELEVATION



NORTH ELEVATION



EAST ELEVATION



SOUTH ELEVATION



**ALLAN HANCOCK COLLEGE GYMNASIUM RENOVATION
ELEVATIONS**

Allan Hancock Joint Community College District (610)

Allan Hancock College (611)

Project: Gym Renovation - EPI : 5455

| Rm Type | Description | TOP Code | Department | ASF | Sec. ASF | Increase In Space | Equip. Cost/ASF | Total Allowable Cost |
|--------------|------------------------------|----------|--------------------|---------------|---------------|-------------------|-----------------|----------------------|
| 110 | Classroom | 0835 | Physical Education | 1,100 | 1,286 | -186 | \$25.51 | \$0 |
| 210 | Class Lab | 0835 | Physical Education | 0 | 2,286 | -2,286 | \$44.73 | \$0 |
| 310 | Office | 0835 | Physical Education | 2,589 | 2,662 | -73 | \$39.88 | \$0 |
| 520 | Athletics/Physical Education | 0835 | Physical Education | 26,158 | 31,120 | -4,962 | \$24.01 | \$0 |
| 525 | Athletic/Physical Ed Service | 0835 | Physical Education | 9,734 | 0 | 9,734 | \$24.01 | \$233,713 |
| 680 | Meeting Room | 0835 | Physical Education | 469 | 0 | 469 | \$41.33 | \$19,384 |
| 715 | DP/Computer Service | 0835 | Physical Education | 115 | 0 | 115 | \$370.82 | \$42,644 |
| TOTAL | | - | - | 40,165 | 37,354 | 2,811 | - | \$295,741 |

12.1 - Justification For Additional Costs Exceeding Guidelines

Construction Equipment

District: Allan Hancock Community College District
College: Allan Hancock College

Project: Gym Renovation
Date: July 1, 2024

There will be no additional costs over the Building Cost Guideline Allowance.



Eric D. Smith
Associate Superintendent/Vice President

Finance and Administration

1-805-922-6966 ext. 3221

ericd.smith@hancockcollege.edu

February 26, 2020

Aaron Keogh
Pacific Gas & Electric
1918 H Street
Bakersfield, CA 93301

Subject: Letter of Interest: California Community College New Construction for Partnerships / Savings-by-Design Participation

Project Name: Allan Hancock CCD, Allen Hancock College, Gym Renovation

Dear Mr. Keogh:

The Allan Hancock Community College District (AHCCD) would like to participate in the Pacific Gas & Electric Public Utilities New Construction for Partnerships / Savings-by-Design (NCP/SBD) program for the project identified above. We understand that this is a nonresidential new construction and renovation/remodel energy efficiency program, funded by utility customers through the Public Purpose Programs surcharge. We are interested in improving the energy efficiency of our upcoming projects using design assistance and financial incentives available through the NCP/SBD program.

AHCCD agrees to provide required documentation as requested which includes a completed application for each project. We are willing to consider efficiency recommendations that will improve the performance of these projects significantly beyond Title 24 (or other baseline) requirements.

AHCCD understands that participation in the NCP/SBD program is voluntary, and that we are under no obligation to modify the design or construction of our buildings based on resulting recommendations. We also understand that we will receive financial incentives only if we complete an agreement, our eligibility is confirmed by Pacific Gas & Electric the performance of each building in the project meets program requirements, and the energy efficiency strategies are installed and verified by Pacific Gas & Electric.

Sincerely,

Eric D. Smith
Vice President, Associate Superintendent
Finance & Administration
Allan Hancock Community College District

Cc: Eric Thorson
Capital Outlay Specialist
California Community Colleges Facilities Planning Unit

Santa Maria Campus • 800 South College Drive • Santa Maria, CA 93454-6399 • www.hancockcollege.edu

| | |
|---|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Approval of Change Order for the Student Health Center Project (Bid No. 22-06) | Item Number: 11.S. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 1 |

BACKGROUND

On September 14, 2021, the board of trustees authorized staff to utilize the Santa Cruz City Schools Facility Supply Services Contract to purchase a modular building for a Student Health Center (SHC). Approval was also granted to advertise for bids for the site development work for the Student Health Center Project (Bid No. 22-06). On July 12, 2022, site construction started with Edwards Construction Group, Inc., for a total of \$1,613,033.00. During the course of the project, the district approved six change orders for a total of \$151,958.37, increasing the amount of the project to a grand total of \$1,764,991.37.

Edwards Construction Group submitted Change Order #07 which, if approved, would cause the total amount of the change orders to exceed 10 percent of the original contract. The change order was initiated for two items related to project timeline extensions and unforeseen circumstances. The total amount charged for both items on the change order is \$26,668.61 and is based on the following:

- A curb and handrail addition is required for fall protection in the area between building J and building W. The cost of this addition is \$6052.61.
- An additional 270 days was added to the project timeline due to materials and PG&E infrastructure delays. The total cost of the additional time required on the project is \$20,616.00.

If Change Order #07 is approved, the total amount of all change orders for Edwards Construction Group, Inc., would be \$178,626.98, and the total amount for site construction for the SHC project would be \$1,791,659.98.

FISCAL IMPACT

The total fiscal impact for the change order is \$26,668.61 and will be sourced with capital project funds.

RECOMMENDATION

Staff recommends that the board of trustees approve Change Order #07 with Edwards Construction Group, Inc., for the Student Health Center Project (Bid No. 22-06) in the amount of \$26,668.61.

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| Administrator Initiating Item: Dennis Curran | Final Disposition: |
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| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Approval of Change Order for the Demolition of Building O-300 Project (Bid No. 24-01) | Item Number: 11.T. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 3 |

BACKGROUND

On November 21, 2023, the board awarded the contract for the demolition of building O-300 (Bid No. 24-01) to Bedford Demolition & Contracting, Inc. The accepted bid amount was \$234,450.

The district received a change order for the O-300 project due to unforeseen circumstances. Because the change order exceeds ten percent of the original contract, the district is seeking board ratification of the changes.

The change order was initiated for additional time required to complete the job and hazardous materials handling and disposal. The total amount charged is \$48,623.11 and is based on the following:

- The contractor devised work arounds to avoid previously undetected live power and water lines. This caused a 1.5 day delay in the project and additional materials costs. The total of this portion of the change order is \$10,950.00.
- During demolition, Bedford discovered hazardous materials in a decommissioned underground automotive lift. After removing and transporting the materials to a temporary storage location, it took several months to locate a permanent storage facility. The resulting storage time, transportation time and handling costs totaled \$37,673.11.

This brings the total cost of the O-300 demolition project to \$283,037.11.

FISCAL IMPACT

The total fiscal impact for the change orders is \$48,623.11 and will be funded through Bond Funds.

RECOMMENDATION

Staff recommends that the board of trustees ratify the change orders with Bedford Demolition & Contracting, Inc. for the O-300 demolition project in the amount of \$48,623.11.

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| Administrator Initiating Item: Dennis Curran | Final Disposition: |
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PROJECT: Allan Hancock College – Demo O-300

OWNER: Allan Hancock Joint Community College District CONTRACT DATE: Nov. 3, 2023

CONTRACTOR: Bedford Demolition & Contracting, Inc. CHANGE ORDER DATE: May 13, 2024

This contract is hereby modified to the extent indicated below. All work executed under this Change Order is subject to the terms and conditions of the original Contract Documents except as herein specifically modified. Refer to attached Prime Contract Potential Change Order(s) and/or Proposal Request(s) for detailed description of item prices.

| ITEM # | DESCRIPTION | REASON | AMOUNT |
|--------|---|--------------------|-------------|
| 1 | Final change order for Demo O-300. See attached backup. | Final Change Order | \$48,623.11 |

| | |
|--|---------------|
| The Contract Sum will be increased by this Change Order in the amount of | \$48,623.11 |
| The Contract Sum prior to this Change Order was | \$234,450.00 |
| The Net Change by previously authorized Change Orders | \$0 |
| The new Contract Sum including this Change order is | \$283,073.11 |
| The Contract Time will be increased by | zero (0) days |

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price, which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR, AND OWNER.

| | |
|--|-------------|
| By: _____ Contractor | Date: _____ |
| By: _____ Construction Manager | Date: _____ |
| By: _____ Architect | Date: _____ |
| By: _____ Owner, Allan Hancock Joint Community College District | Date: _____ |



Bedford Demolition & Contracting, Inc.

ROM

1940 W Betteravia Rd.
 Santa Maria CA 93455
 805-922-4977
Change Order Request

| | |
|----------|--------------------------------|
| Project: | Allan Hancock O-300 Demolition |
| Order #: | BDC-01 |

| | | | |
|-----------|---------|------------|----------|
| Project # | 24-01 | Contract # | 22017-04 |
| Date: | 5/13/24 | | |

| | |
|----------------------|--|
| Project description: | Phase Demo |
| Reason for Change: | (1.) Alteration of means & methods for working around live power. (2) Alteration of means & methods working around live water line and installing a valve vs a cap. (3) Exposure to additional disposal costs as result of Means & Method alteration. (4) Handling of underground lifts, non-pcb oil handling & disposal, means and method alteration. (5) Directs costs for contaminated soils, oil & disposal. |

| Item #: | Change Description: | Original \$ | New \$ | Change \$ |
|------------------|--|-------------|-----------|-----------|
| 1 & 2 | Alteration of means & methods to work around live power and water. 1.5 day delay. \$10,200. Valve install \$750. | 0.00 | 10,950.00 | 10,950.00 |
| rate: n/a | | | | |
| Item # | Change Description: | Original \$ | New \$ | Change \$ |
| 3 | Exposure to additional disposal costs resulting from delay. 72.25 tons at \$11/ton | 0.00 | 794.75 | 794.75 |
| Items #: | Change Description: | Original \$ | New \$ | Change \$ |
| 4 | Handling of lifts, excludes PCB oils; overhead Time for handling & removal 3.5 days & labor. | 0.00 | 15,480.00 | 15,480.00 |
| Items #: | Change Description: | Original \$ | New \$ | Change \$ |
| 5 | Pacific Petroleum; direct costs | 0.00 | 21,533.66 | 21,398.36 |
| PPC direct costs | | | | |

| | |
|-----------------|-----------|
| Total Change \$ | 48,623.11 |
|-----------------|-----------|

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|---------------|--|
| Requested By: | |
| Company: | |
| Address: | |
| Phone/Email: | |

Approval Signature

Date



| | |
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| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Approval of Appointment of Academic Management Employee | Item Number: 11.U. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 1 |

BACKGROUND

The district has conducted first and second-level interviews for the position of dean, Student Services. The selection of a candidate has been made and is contingent upon pre-employment requirements.

The following administrative appointment is recommended:

Johnnie Owens, dean, Student Services, full-time, 12 months, range 7-B, management salary schedule 30, effective August 1, 2024.

Mr. Owens earned a Master of Arts degree in information technology from American InterContinental University in Pembroke Pines, Florida; he earned a Bachelor of Arts in business and marketing from Florida Metropolitan University.

Mr. Owens has been an associate dean of student services at Shasta College in Redding, California from July 2023 to present; he was a director of student success center at Baltimore City Community College from September 2022 to June 2023; he was an interim director of student affairs operations at Prince George’s Community College in Largo, Maryland from April 2013 to September 2022. He also served as an enrollment advisor and an assistant professor in the early stages of his career.

FISCAL IMPACT

The cost to the unrestricted general fund is approximately \$235,997 for the 2024-25 fiscal year and will be included in the 2024-25 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the appointment of dean, Student Services as presented.

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| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
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| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Resolution 24-22, Order of Election | Item Number: 13.A |
| Institutional Goal: Accreditation Standard I | Enclosures: Page 1 of 2 |

BACKGROUND

The statewide general election will be held on Tuesday, November 5, 2024. On this date, district governing board members will be elected to fill terms that will expire on the second Friday in December.

The terms of three members of the Allan Hancock Joint Community College District Board of Trustees will expire on that date: Jeff Hall (trustee area 4), Suzanne Levy (trustee area 2), and Hilda Zacarias (trustee area 1).

Resolution 24-22 specifies the date and purpose of the election.

FISCAL IMPACT

The estimated election expense is \$50,000, which will be budgeted for fiscal year 2024-25.

RECOMMENDATION

It is recommended that the board of trustees adopt Resolution 24-22 Order of Election to fill three trustee seats whose terms expire on the second Friday in December.

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| Administrator Initiating Item: Kevin G. Walthers | Final Disposition: |
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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
RESOLUTION 24-22

ORDER OF ELECTION
(Education Code Sections 5000, 5018, 5304, 5322)

RESOLUTION ORDERING GOVERNING BOARD MEMBER ELECTION
& NOTICE TO CONSOLIDATE

Whereas, the regular biennial election of governing board members is ordered by law pursuant to section 5000 of the Education Code to fill offices of members of the governing board of **Allan Hancock Joint Community College District** of Santa Barbara County; and

Whereas, pursuant to Section 5340 of the Education Code, said election must be consolidated with any other school or community college district governing board elections in the same area on the same day; and

Whereas, pursuant to section 10400 of the Elections Code, said election may be consolidated with other elections to be held in Santa Barbara, Ventura, and San Luis Obispo counties on the same day;

Now, Therefore, Be It Resolved that the Santa Barbara County Superintendent of Schools, call the election as **Ordered** and in accordance with the designations contained in the following specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 5, 2024

The purpose of the election is to elect **three** members of the governing board of Allan Hancock Joint Community College District

Offices are held for four-year terms.

It Is Further Ordered that the clerk or secretary of the district shall deliver, not less than 123 days prior to the date set for the election, two copies of this Resolution and Order to the county superintendent of schools, and one copy to the officer conducting the election.

The foregoing Resolution and Order was adopted by a formal vote of the governing board of the **Allan Hancock Joint Community College District** of Santa Barbara County, being the board authorized by law to make the designations therein contained, on **June 18, 2024.**

PASSED, APPROVED, AND ADOPTED this 18th day of June 2024.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

(Signed)

Clerk/Secretary of the Governing Board

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|--|--------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Resolution 24-23, Approval of Space Use Agreement Between Manzanita Charter School and Allan Hancock Joint Community College District | Item Number: 13.B. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 17 |

BACKGROUND

The attached facilities space use agreement between the district and Manzanita Public Charter School allows Manzanita to lease space at the Lompoc Valley Center from July 1, 2024 through June 30, 2027. The charter school is undergoing a major facilities renovation and needs classroom space for their middle school students. The district will provide up to four classrooms, as needed, and one office space. The monthly fee charged to Manzanita will vary each year as they use from one to four classrooms and will be assessed as follows:

- Office: \$500/month
- Classroom: \$1,500/classroom/month

Education Code section 81360 authorizes the governing boards of community colleges to lease property for up to 99 years. The district determined that the space is available and that we can accommodate the needs of the charter school. The district will be responsible for ensuring the space is cleaned and maintained and for providing access to basic information technology in the classroom. The agreement also contains several provisions to ensure all charter school minors on campus are protected and that the charter school is fully responsible for their whereabouts and well-being.

FISCAL IMPACT

The district expects to earn a maximum of \$144,000 over the course of the three-year space use agreement.

RECOMMENDATION

Staff recommends that the board of trustees adopt Resolution 24-23, Approval of Space Use Agreement Between Manzanita Charter School and Allan Hancock Joint Community College District.

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| Administrator Initiating Item: Dennis Curran | Final Disposition: |
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**RESOLUTION NO. 24-23
A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT**

**APPROVAL OF SPACE USE AGREEMENT BETWEEN MANZANITA CHARTER SCHOOL
AND ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT**

WHEREAS, Education Code section 81360 allows the governing board of a community college district to lease any property for a term not exceeding ninety-nine (99) years which is not or will not be needed by the district for school classroom buildings at the time of delivery of title or possession; and

WHEREAS, Allan Hancock Joint Community College District (the "District") and Manzanita Charter School ("MCS") are interested in forging stronger ties between the two organizations to benefit the students of Santa Barbara County; and

WHEREAS, MCS desires to expand its capacity and requires additional space as they upgrade their campus; and

WHEREAS, the District is in possession of property at the Lompoc Valley Center (the "Property") that it has determined is not and will not be needed by the District for school classroom buildings; and.

WHEREAS, MCS and the District believe a strong partnership between the two organizations will open up future opportunities for MCS students by making them aware of and comfortable with the operations of a college campus.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the GOVERNING BOARD of ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT:

1. That all of the foregoing recitals are true and correct.
2. That the District vote to declare its intent to make available property for lease by MCS for the purpose of providing an on-site program and classes for MCS programs as provided by a Space Use Agreement whose terms are subject to negotiation.
3. That the Property be offered for lease at a minimum price of one thousand and five hundred (\$1,500) dollars a month per classroom rented, and five hundred (\$500) dollars a month per each office rented.
4. That the President of the Governing Board, other presiding officer, or member thereof is directed authority to take all actions necessary and appropriate to the accomplishment of the purposes of this Resolution.

PASSED AND ADOPTED this 18th day of June 2024 by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gregory A. Pensa
President, Board of Trustees

**SPACE USE AGREEMENT BETWEEN
MANZANITA PUBLIC CHARTER SCHOOL AND
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT**

This Agreement is made and entered into by and between Manzanita Public Charter School (the “Charter School”) located at Vandenberg Space Force Base (SFB), California and Allan Hancock Joint Community College District (the “District”) located in Santa Maria, California, collectively the “Parties.”

WHEREAS Manzanita Public Charter School and the District are interested in forging stronger ties between the two organizations to benefit the students of Santa Barbara County;

WHEREAS Manzanita Public Charter School desires to expand its capacity and requires additional space as they upgrade their campus; and

WHEREAS Manzanita Public Charter School and the District believe a strong partnership between the two organizations will open up future opportunities for the Charter School students by making them aware of and comfortable with the operations of a college campus.

NOW THEREFORE, the Parties agree as follows:

1. PROGRAM

The Charter School will use the District’s facilities as detailed in Appendix A (hereinafter referred to as the “Premises”) to provide an on-site program and classes for the Charter School programs. In the first year of this Agreement, the Charter School has the option to use one classroom and one office. The Charter School will notify the District in writing of their intent to use the single classroom in the first year of the Agreement, no later than May 31, 2024. Failure to notify the District by May 31, 2024, will result in the space not being available until year two of the Agreement. In the second year of the Agreement, the Charter School intends to use two classrooms and an office. In subsequent years of the Agreement, the Charter School may request additional classroom space, which will be provided by the District, at the sole discretion of the District, as such space is available. Any additional space usage must be mutually approved in writing by the District and the Charter School. The District will also provide the following use and access to the Premises.

2. COLLEGE FACILITIES and POLICIES

- A. The District will provide space for classrooms, a morning recess outdoor use area (map at Appendix B), and an office to support the Charter School’s needs. See Appendix A for a list of spaces provided. All spaces will be provided as is with existing furniture and other equipment and devices. The outdoor use space will be provided as is; any upgrades to the outdoor space must be submitted to the District for review by the District in writing prior to implementation or installation on the

Premises and may be approved by the District at the District's sole discretion and will be funded by the Charter School.

- B. All Charter School students, teachers, and staff shall comply with the District's Policies and Procedures. The Charter School employees will be subject only to the Charter School human resources policies and other pertinent Charter School guidelines and policies.

3. CLASSROOM SUPPORT

The District will provide existing audio visual and other classroom equipment to support those classrooms. No additional used or new equipment will be provided, unless approved by the District and funded by the Charter School. Services, such as internet maintenance and facilities maintenance will be provided as required for the support of instruction for the Charter School's staff and teachers, in accordance with mutually agreeable terms and conditions to be developed by the District and the Charter School as the need for such service may arise.

4. FACILITY USAGE FOR THE CHARTER SCHOOL ACADEMIC FUNCTIONS

In addition to an office and classrooms, the District will provide access to parking and security in an area to be designated by the District. The following will be provided at the same level as for the District's staff and will include, but not be limited to:

- A. Use of IT services to support effective classroom teaching (see item 6 below).
- B. Utilities including heat, lights, and custodial services are provided at the same level and frequency as other District offices and classrooms. The Charter School's office and staff will comply, operational needs permitting, with the District's Energy Conservation policies.
- C. Parking services for Charter School's teachers, staff, and visitors. Persons utilizing these services will be individually responsible for fees associated with this use.
- D. Safety and Security Services for the Charter School's staff, teachers, students, and visitors.
- E. A suitable drop-off and pickup spot for the Charter School's buses.

5. CHARTER SCHOOL RESPONSIBILITIES

The Charter School will be solely responsible for the safety, supervision, and care of their students and shall oversee and manage their students' conduct and discipline. The Charter School's responsibilities include, but are not limited to:

- A. Ensuring students are supervised at all times by employees of the Charter School. This includes, but is not limited to, times when the students are outside for breaks, use the restrooms, and walk to and from the bus drop off/pickup spot.
- B. If web-based services are desired, informing parents and guardians of the students attending the Charter School and other constituents that the District's internet is not monitored nor screened for content that may not be suitable for minor children.

- C. The Charter School will determine accommodations for the Charter School students taking classes at/on District property. A Charter School staff member will provide support services, as needed. The Charter School will promptly inform the District of any disability needs for students, staff, and teachers and provide funding for any facility or technology needs that may be required for reasonable accommodation of a student, staff or teacher's disability that exceed what is currently provided by the District or the Charter School.
- D. Ensuring students, staff, and teachers comply with the Charter School and the District's conduct guidelines.
- E. Provide to the District a list of names and contact numbers of the Charter School's employees authorized by the Charter School to be on or at the District's facilities. The list will be updated if/when additional employees are authorized or when authorization is removed by the Charter School.
- F. Sole responsibility for and oversight of the Charter School's students and employees and any medical needs or medication storage and distribution.

6. TECHNOLOGY TOOLS

- A. The District will provide access to technology tools for the Charter School's students, teachers, and staff to the same extent that they are available to the District's students, faculty, and staff. This includes, but is not limited to:
 - 1) Internet access to web-based services for the Charter School's teachers, staff and students.
 - 2) Technical assistance in the use of campus-based computing, network, and media equipment.
 - 3) Communicating in a timely and collaborative way with the Charter School Office of Information Technology to assure connectivity between the District and the Charter School, if needed.

7. SAFETY OF MINORS

- A. The Charter School shall take all appropriate steps to protect the safety of any minors (persons under the age of 18) and/or other individuals requiring assistance (e.g., disabled, elderly, etc.), present on District Premises during the Charter School's use of District Property (collectively the "Minors"). At all times the Charter School is on District Property, the Charter School shall provide an adult employee for supervision and care of Minors who shall ensure their compliance with all District policies, rules, and regulations ("Site Supervisor"). The Charter School shall conduct California Department of Justice fingerprint screening and criminal background checks on all employees providing supervision, care and, or instruction to Minors in accordance with California Education Code Sections 44830.1 et. seq., pursuant to this Section and shall ensure any such adult Site Supervisor has no prior criminal record as set forth in the paragraph below. The Site Supervisor's sole responsibility is to chaperone the Minors

- and ensure they are not alone or a nuisance to any District function. The Site Supervisor must be a Charter School employee and must not be performing other duties concurrently. The Site Supervisor shall not allow Minors to roam District Property, facilities, outdoor areas, construction sites, etc., and must ensure they remain under the Charter School's supervision at all times. In the event the District is made aware that any Minors are not being supervised and/or are not abiding by District policies, rules, and regulations, District may terminate this Agreement immediately. The Charter School shall promptly address all incidents involving misconduct by its employees, agents, representatives, guests, Minors, or invitees. The Charter School shall indemnify, defend, and hold the District harmless from all claims, liabilities, damages, or judgments involving a third party, including the District's costs and attorneys' fees, which arise as a result of the Charter School's failure to meet any of its obligations herein. This Section shall survive the expiration or termination of this Agreement.
- B. The Charter School shall require fingerprints to be obtained and backgrounds checks to be performed on all the Charter School employees and others interacting with Minors on District Property, in accordance with applicable law. The Charter School must receive confirmation that these individuals have not been convicted of a serious or violent felony before they are allowed to provide services at District Property. The Charter School shall notify the District in writing immediately if any employee authorized by the Charter School to be on District Property is charged with any felony during the term of this Agreement in which case the District may terminate this Agreement immediately. The District shall not be held responsible for failure to meet any of the fingerprinting or background check requirements of the Charter School. The Charter School shall be responsible for payment of all fingerprinting services. The Charter School shall also ensure that all Charter School employees attend training to prevent abuse and misconduct including, but not limited to, mandatory reporting, sexual misconduct awareness, and emotional and physical misconduct education. The Charter School agrees to indemnify, defend, and hold harmless the District from any claims, damages, harms, and costs, including legal and processing fees, arising from the requirements of this Section.
- C. The Charter School is responsible for notifying the parents or legal guardians of any student regarding any incident or illness of the student and shall provide written notification to the District of any such incident as soon as possible, but no later than twenty-four (24) hours after the incident. The Charter School shall be solely responsible for the safety of all employees, invitees, participants, and guests (including Minors) during use of District Property and shall defend, indemnify, and hold harmless the District from and against any claims, suits, and/or liability arising out of the Charter School's use of District Property in accordance with the indemnity provision herein, including the District's attorneys' fees, in all instances where the Charter School has promised to defend, indemnify, and hold the District harmless from claims, suits and, or liability..
- D. The Charter School shall be solely responsible to view or review the content of the

program or material, equipment, supplies, or physical product to be presented to Minors (collectively “Materials”), and to evaluate and determine the appropriateness of the Materials for Minors prior to Minor participation. The Charter School shall defend, indemnify, and hold harmless the District from any claim, harm, damage, or cost arising from any Materials or incident.

- E. The Charter School shall require the parent/guardian of all Minors using District Property to sign a District waiver pursuant to the form provided to the Charter School by the District (“Waiver”). The Charter School shall not allow any Minor to use District Property until after the Charter School’s receipt of a signed Waiver. Prior to the start of each session, the Charter School agrees to submit the signed Waivers to the District’s Risk Management department. In the event the Charter School fails to submit signed waivers to the District, the District may terminate this Agreement immediately. In the event the Charter School fails to obtain a signed Waiver from any Minor, the Charter School shall be liable for any cost, claim, damage, or harm resulting from or by the Minor. Nothing in the Waiver shall be construed as reducing or eliminating the Charter School’s indemnification obligations as set forth in this Agreement.
- F. In the event District is made aware that: Minors are not being supervised; Minors are not abiding by District policies, rules and regulations; and/or the Charter School has not followed the terms of this Section and/or Agreement, District may terminate this Agreement immediately, in its sole discretion.

8. STUDENT RESPONSIBILITIES

Students of the Charter School will be subject to the rules, regulations, requirements, policies, conduct code, and privileges of the Charter School for all matters related to their activities and participation at the Charter School, including academic, professional, and disciplinary matters. The students are also subject to the Charter School’s conduct guidelines. The Charter School’s students are not subject to the District’s general conduct codes.

9. SHARING OF INFORMATION

The Charter School will provide information necessary, and as requested by the District, to enable the effective operation and management of District property and this Agreement.

10. NONDISCRIMINATION

During the performance of this Agreement, the Parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act. Neither party will discriminate, to the extent required by state or federal law, on the basis of race, creed, color, national origin, marital status, sex, sexual orientation, gender identity, age, status as a disabled veteran, recently separated veteran, active duty wartime or campaign badge veteran, or Armed Forces service medal veteran or the presence of any sensory, mental

or physical disability.

11. NOTICES

The Charter School and the District appoint the following agents to be responsible for any receipt of required notices, to manage the administration of this Agreement, and to serve as fiscal agents for billing, invoicing, collections, and disbursements of all funding associated with this Agreement. These representatives or their designees will meet at mutually agreed upon intervals to ensure the smooth operation of this Agreement. All notices, demands, requests, or other communications required to be given or sent, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

Allan Hancock Joint Community College District
Attn: Assoc Superintendent/Vice President of Finance and
Administration Dennis Curran
800 S College Dr
Santa Maria, CA 93454

Manzanita Public Charter School
Attn: NAME AND TITLE
ADDRESS
CITY, STATE ZIP

Each party must designate a change of address by notice in writing, which includes email. All notices, demands, requests, or communications that are not hand-delivered will be deemed received three (3) days after deposit in the U.S. mail, postage prepaid; or upon confirmation of successful email or facsimile transmission.

12. TERM OF AGREEMENT

The duration of this Agreement is three (3) years with an option to renew as mutually agreed in one-year increments, for up to two (2) additional years.

13. TERMINATION OF AGREEMENT

This Agreement can be terminated within the initial three (3) year term by mutual agreement, upon written notice prior to the end of December of each year, with termination to occur with not less than 90 days' notice.

14. INSURANCE REQUIREMENTS

The Charter School agrees to maintain, in full force and effect, at Charter School's expense, the following insurance coverages from an admitted carrier in the State of California with a Best Rating of A-VII or higher:

- A. Commercial General Liability insurance naming the District and the District's Board of Trustees as an Additional Insured, with limits of not less than One Million Dollars (\$1,000,000) including bodily injury (including, but not limited to, injuries sustained as a result of an offense directly or indirectly related to the Charter School's employee, student or Charter School's third-party representative including assault or abuse, molestation, sexual or otherwise), broad form property damage and blanket contractual liability, written on an "occurrence" basis;
- B. Employer's Liability with limits of not less than One Million Dollars (\$1,000,000) per occurrence;
- C. Workers' Compensation insurance as required by statutory insurance requirement of the State of California covering all Charter School personnel on the District's Premises during the term of District Property use whether said personnel are employed by the Charter School or supplied by persons or entities other than the district; and
- D. Automobile liability covering all owned, non-owned, and hired vehicles with combined single limit for bodily injury and/or property damage of not less than One Million Dollars (\$1,000,000).
- E. The Charter School shall deliver Certificate(s) of Insurance along with a copy of the Additional Insured Enforcement at least forty-eight (48) hours in advance of the Charter School's use of the District Property or this Agreement will automatically be canceled.
- F. The Certificate(s) of Insurance shall provide thirty (30) days prior written notice of cancellation.

15. RELEASE, INDEMNIFICATION AND HOLD HARMLESS

The Charter School agrees to indemnify, defend, and hold harmless the District, its affiliates, subsidiaries, authorized representatives, directors, officers, agents, and employees against all liability for any costs, damages, judgments, awards, expenses, fines, penalties, attorneys' fees, or other claims for damages in connection with any suit, complaint, charge, proceeding, claim, demand or action of any kind arising out of the use of District Property by the Charter School or any action taken as a result of this Agreement made or suffered by any person or entity, including, but not limited to, any person attending a Charter School event, any person using District Property at the direction of the Charter School (including Charter School's employees, guests (which include third Parties hired by the Charter School to perform any activity on or around District Property), or the District. This duty to defend and indemnify includes, but not limited to, any liability for damages related to:

- A. Death or bodily injury to any person while using, attending, or traveling to or from District Property for any Charter School event regardless of the claimed cause of the death or injury;
- B. Injury to, loss or theft of property incurred during, or as the result of, the use of District Property by the Charter School regardless of the claimed cause of the loss;
- C. Any failure or alleged failure by the Charter School or any student, staff, teacher,

- visitor or other attendee of a Charter School event to comply with any provision of law, District Board policy or rules and regulations applicable to District Property;
- D. Any failure or alleged failure of the Charter School to meet its obligations and responsibilities as set forth in this Agreement; or
 - E. Any other loss, damage or expense arising under either A, B, C, or D above, sustained by the Charter School, the District, or any person or entity entering District Property to attend a Charter School event conducted pursuant to this Agreement, except for liability resulting from the sole and active negligence of the District.

16. ADA COMPLIANCE

Both Parties certify that they will comply with the Americans with Disability Act of 1990, as amended, with regard to programs, services, activities and employment practices.

17. CLERY ACT COMPLIANCE

The Charter School agrees to cooperate with the District for reporting Clery Act Crimes, in accordance with, [20 U.S.C. § 1092\(f\)](#) and [34 CFR 668.46](#), relative to the Charter School's operations on District Property.

18. SEVERABILITY

If any provision of this contract violates any statute or rule of law of the State of California, it is considered modified to conform to that statute or rule of law.

19. APPLICABLE LAW

This Agreement shall be construed and interpreted in accordance with the laws of the State of California.

20. ENTIRE AGREEMENT

This Agreement, including referenced Appendices, represents all the terms and conditions agreed upon by the Parties. No other statements or representations, written or oral, shall be deemed part hereof.

21. MODIFICATION OF AGREEMENT

This Agreement and its incorporated appendices may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the Parties.

22. ARBITRATION OF DISPUTES

Any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation, or validity thereof, including the determination of the

scope or applicability of this Agreement to arbitrate, shall be determined by arbitration in Santa Barbara County before one arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures pursuant to JAMS' Streamlined Arbitration Rules and Procedures. Judgment on the Award may be entered in any court having jurisdiction. This clause shall not preclude Parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.

This Agreement, consisting of fourteen pages, including two appendices, is executed by the persons signing below, who warrant that they have the authority to execute the Agreement.

Manzanita Public Charter School
District

Allan Hancock Joint Community College District

Date

Date

Name _____
Title _____

Name _____
Title _____

- Attachments:
Appendix A: Office and Classroom Use Agreement
Appendix B: Map of Outdoor Use Area

**APPENDIX A
Office and Classroom Use Agreement**

1. PREMISES

The District agrees to allow the Charter School the use of the following described Premises:

At the Lompoc Valley Campus:

Year 1 – 3: one office

Year 1: one classroom

Year 2: two classrooms

Year 3: four classrooms

An outdoor space (specified in Appendix B) for morning outdoor use for the students

Except in cases of natural disaster, should the described Premises become unavailable to the Charter School for any reason, the District agrees to provide similar accommodations to the Charter School. Except in cases of natural disaster, the Charter School will be notified by the District of any need to alter or adjust the Premises occupied by the Charter School in writing at least ninety (90) days prior to the occupied space needing to be vacated. The District agrees to assist the Charter School in the movement of furniture, computer equipment, office equipment, files, books, and published materials from occupied spaces to new facilities without additional costs to the Charter School.

2. USE FEES

The use fees shall be payable in monthly installments at the rate listed below. Payment shall be at the end of each month upon submission of properly executed vouchers. The Charter School agrees that should this Agreement go beyond June 30, 2027, the Charter School will adjust the use fee by an increase of 4% per year.

| <u>Rooms</u> | <u>Use Period</u> | <u>Monthly Use Fee</u> |
|-----------------|--|------------------------|
| One Office | July 1, 2024 – June 30, 2027 | \$500.00 |
| One classroom | July 1, 2024 – June 30, 2025 (for use Monday through Friday from 7:30am to 12:30pm) | \$1,500.00 |
| Two Classrooms | July 1, 2025 – June 30, 2026 (for use Monday through Friday from 7:30am to 12:30pm) | \$3,000.00 |
| Four Classrooms | July 1, 2026 – June 30, 2027 (for use Monday through Friday from 7:30am to 12:30pm) | \$6,000.00 |

3. EXPENSES

During the term of this Agreement, the District shall pay for all expenses associated with the operation of the building including: utilities, heat, electricity, gas, telephone, data lines, water, sewer, garbage disposal, elevator service, custodial in public areas, custodial in offices and classrooms provided at the same level and frequency as other college offices and classrooms, parking for the Charter School's teachers, staff and visitors at the same level and rates as those of the District, real estate taxes, property assessments, insurance, lawn and ground maintenance, exterior and structural maintenance, heating and air conditioning maintenance, and plumbing maintenance. The District shall maintain the Premises in good repair and tenable condition during the continuance of this Agreement.

4. USE

The Charter School shall occupy and use the Premises for on-site programs, classrooms, and general office use. The Premises will not be used for any other purpose without the written consent of the District. In no event will the Charter School use the Premises for any purpose which is unlawful or a nuisance.

5. SIGNS

The Charter School shall be allowed to post signage on internal office and classroom space. External signage must conform with the District's policies and procedures and must be approved, in writing, by the District.

6. ACCESS

The District will provide keys or access to space utilized by the Charter School upon occupancy. Requests to rekey will require prior approval and coordination with the District. Rekeying shall be done only by the District and costs shall be paid for by the Charter School.

7. HAZARDOUS SUBSTANCES

The District warrants they are a small quantity generator of hazardous substances and, to their knowledge, no hazardous substance, toxic waste, or other toxic substance has been produced, disposed of, or is or has been kept on the Premises hereby leased which if found on the property would subject the District to any damages, penalty, or liability under any applicable local, state or federal law or regulation.

The Charter School agrees that it will not keep on or around the leased Premises for use, disposal, treatment, generation, storage or sale, any substances designated as, or containing components designated as, hazardous, dangerous, toxic, or harmful and/or which are subject to regulation as hazardous substances by any federal, state, or local law. Small quantities of some compounds that are hazardous in large quantities may be allowable under the law. The Charter School will be fully liable to the District for any and all clean-up costs and other charges imposed by any government authority with respect to the Charter School's use, disposal, treatment, generation, storage and/or sale of hazardous substances, in or about the leased Premises.

8. MAINTENANCE

The District shall maintain the Premises in good repair and condition during the continuance of this Agreement as is practicable, except in the case of damage arising from the negligence of the Charter School's students, clients, agents or employees. For the purposes of maintaining and repairing the Premises, the District reserves the right at reasonable times to enter and inspect the Premises and make any necessary repairs to the space. The District's maintenance and repair obligations shall include, but not be limited to, the mechanical, electrical, interior lighting (including replacements of ballasts, starters and fluorescent tubes as required), plumbing, heating, ventilating and air conditioning systems (including replacement of filters as recommend in equipment service manual), floor coverings, window coverings, elevators (including communications systems), inside and outside walls (including windows and entrance and exit doors), all structural portions of the building, porches, stairways, sidewalks, exterior lighting, parking lot (including snow removal, cleaning and restriping as required), wheel bumpers, drainage, landscaping and continuous satisfaction of all governmental requirements generally applicable to similar office building in the area (example: fire, building, energy codes, indoor air quality and requirements to provide architecturally barrier-free Premises for persons with disabilities, etc.).

The Charter School shall keep the Premises in neat and orderly condition. At the end of the term, the Charter School agrees to return the Premises to the District in as good a condition as they were at the beginning of the term, reasonable wear and tear excepted.

9. FIXTURES

The Charter School may not make any alterations, additions, or changes without the prior written consent of the District. Any alterations, additions, or changes will be at the sole cost of the Charter School unless otherwise agreed to in writing between the District and the Charter School. All fixed and permanent improvements by the Charter School shall become the property of the District and shall be surrendered by the Charter School at the end of the term. The Charter School shall be responsible for the costs of repairing any damage, consistent with fair market value, caused by removal of personal property.

10. DELIVERY, ACCEPTANCE, AND SURRENDER OF PREMISES

The District represents that the Premises are in fit condition for use by the Charter School on the occupancy date. The Charter School shall surrender the Premises at the end of the Agreement term, or any renewal thereof, in the same condition as when the Charter School took possession, allowing for reasonable use and wear.

11. ACCESS

The Charter School will allow the District, or its employees or agents access to the Premises at reasonable times to enter and inspect the Premises and to perform any necessary custodial, maintenance or repair work.

12. WAIVER

Failure by either party to declare any default immediately upon occurrence thereof, or delay in taking any action in connection therewith, shall not waive such default, but party shall have the right to declare any such default at any time thereafter.

13. LIENS

The Charter School agrees to keep the Premises free from all liens and charges for any material service supplied at its request. Should any lien be made or filed on District Property, the Charter School shall immediately the notify District and the Charter School shall bond against or discharge the same within ten (10) days after written request by the District.

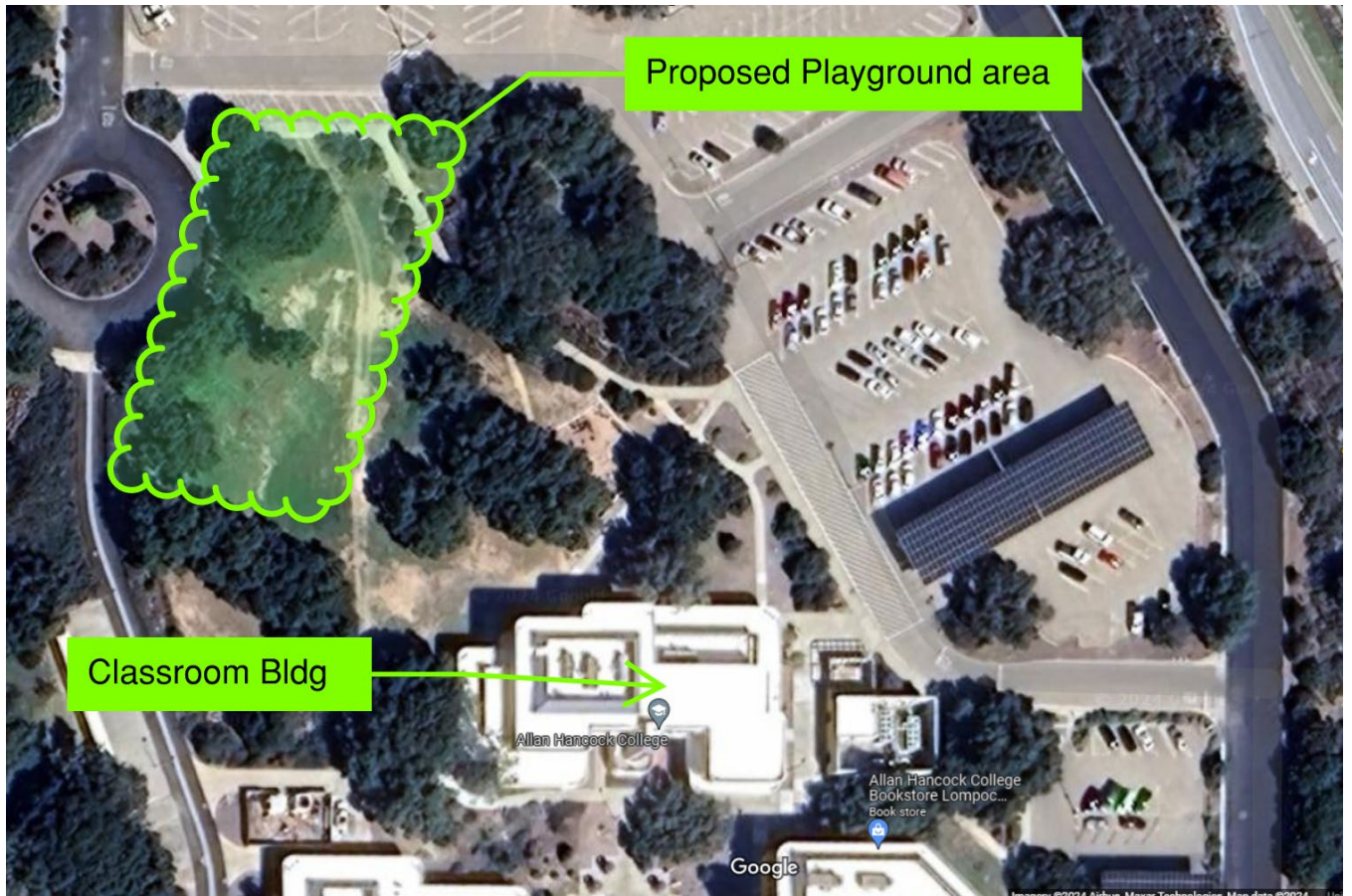
14. NON-AVAILABILITY

In the event the Premises listed herein become unavailable, the District agrees to provide the Charter School with equivalent space in a mutually agreed upon campus location.

15. CLASSROOM OPERATION EXPENSES

The Charter School will be assessed fees for any special set-up or use of facilities or equipment not covered by the above paragraphs. The Charter School will be billed directly by the District.

APPENDIX B Outdoor Use Area Map





ACTION ITEM

| | |
|--|--------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Resolution 24-24, Authorizing Issuance of the 2024 General Obligation Refunding Bonds | Item Number: 13.C. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page1 of 161 |

BACKGROUND

The board of trustees is requested to approve the above-referenced resolution authorizing the issuance of not to exceed \$35,000,000 of refunding bonds (the "Refunding Bonds") (i) to refund all or a portion of the district's outstanding Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) 2014 General Obligation Refunding Bonds (the "Prior Bonds"), and (ii) to pay costs of issuance of the Refunding Bonds.

This refunding is expected to generate savings for the district's taxpayers. This refunding will reduce aggregate property taxes and will not increase the term of the outstanding Prior Bonds. Staff recommends proceeding with the refunding.

The Refunding Bonds will be sold and issued by the district. KNN Public Finance, LLC will serve as the district's municipal advisor for the transaction, and Orrick, Herrington & Sutcliffe LLP will serve as bond and disclosure counsel for the district. RBC Capital Markets, LLC will serve as the underwriter.

The Board of Trustees is requested to approve the above-referenced resolution authorizing the issuance of the Refunding Bonds and the refunding of the outstanding Prior Bonds and approve various documents and actions, as follows:

(continued)

FISCAL IMPACT

There is no fiscal impact to the General Fund resulting from the issuance of the Refunding Bonds. The Refunding Bonds will be paid from taxes on property within the district levied and collected by the County of Santa Barbara, the County of San Luis Obispo and the County of Ventura.

RECOMMENDATION

Staff recommends the board of trustees approve Resolution 24-24, Authorizing Issuance of the 2024 General Obligation Refunding Bonds.

| | |
|---|--------------------|
| Administrator Initiating Item: Dennis Curran | Final Disposition: |
|---|--------------------|

1. Resolution. The resolution authorizes the issuance of the Refunding Bonds and establishes parameters for the terms thereof, approves the forms of and authorizes the execution and delivery of the financing documents (including the Bond Purchase Agreement, the Escrow Agreement and the Continuing Disclosure Certificate), approves the form of and authorizes the distribution of the Official Statement (in preliminary and final form), and sets forth the security provisions for the Refunding Bonds and the covenants of the district to bond owners.
2. Bond Purchase Agreement. The Bond Purchase Agreement will specify the purchase price of the Refunding Bonds to be paid by the underwriter, the interest rates, maturity dates and principal amounts of each maturity of the Refunding Bonds, the date, time and place of the closing of the Refunding Bond issue, the allocation of the expenses incurred in connection with the Refunding Bond issue, the parties' representations to and agreements with each other, and the conditions which the district must satisfy before the underwriter becomes obligated to purchase the Refunding Bonds.
3. Escrow Agreement. The Escrow Agreement sets forth the terms for the outstanding Prior Bonds to be refunded, including the deposit and investment of moneys to be held by the escrow bank and the terms for paying the Prior Bonds prior to the redemption date or through maturity, as applicable, and redeeming the Prior Bonds that are callable early on the redemption date.
4. Continuing Disclosure Certificate. Federal securities laws indirectly require school districts to disclose and annually update certain financial and operating information relevant to the security and repayment of bonds. The Continuing Disclosure Certificate contains the undertakings of the district to provide the ongoing disclosure in the form of annual reports and event notices.
5. Official Statement. The Official Statement (in its preliminary and final form) is used to provide information to investors and prospective investors about the district and the Refunding Bonds. The Refunding Bonds constitute securities for purposes of state and federal securities laws and, therefore, the offering and sale of the Refunding Bonds through the Official Statement is subject to certain provisions of such laws, including, importantly, the anti-fraud laws. The Official Statement sets forth information about the terms of the Refunding Bonds, the security for the Refunding Bonds, the sources and uses of the proceeds of the Refunding Bonds, the district and the tax base of the district, and the documents under which the Refunding Bonds are issued.

RESOLUTION NO. 24-24

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT**

**AUTHORIZING ISSUANCE OF THE 2024 GENERAL OBLIGATION
REFUNDING BOND**

WHEREAS, on October 28, 2014, the Allan Hancock Joint Community College District (the "District"), located primarily in the County of Santa Barbara ("Santa Barbara County"), partially in the County of San Luis Obispo ("San Luis Obispo County") and partially in the County of Ventura ("Ventura County" and, together with Santa Barbara County and San Luis Obispo County, the "Counties" and each, individually, a "County"), issued the Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) 2014 General Obligation Refunding Bonds (the "Prior Bonds"), in the original aggregate principal amount of \$52,260,000; and

WHEREAS, pursuant to Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code and other applicable law (collectively, the "Act"), the District is authorized to issue refunding bonds to refund all or a portion of the Prior Bonds; and

WHEREAS, it is desirable that all or a portion of the Prior Bonds be refunded (such refunded Prior Bonds being referred to herein as the "Refunded Bonds"); and

WHEREAS, in order to refund all or a portion of the Prior Bonds, it is desirable that the District issue one or more series of refunding bonds to be designated the "Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds," with such additional or other series designations as may be approved as herein provided (collectively, the "Refunding Bonds" and each series of Refunding Bonds, individually, a "Series of Refunding Bonds"), according to the terms and in the manner herein provided; and

WHEREAS, the District desires to enhance the timely payment of all or a portion of the principal of and interest on each Series of Refunding Bonds by obtaining a municipal bond insurance policy with respect thereto, if such a policy is available and determined to be economically advantageous; and

WHEREAS, the monies to pay and redeem the Refunded Bonds will be applied to such purpose pursuant to one or more Escrow Agreements by and between the District and the paying agent for the Prior Bonds, as paying agent and as escrow bank (each such Escrow Agreement, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as an "Escrow Agreement"); and

WHEREAS, the Board of Trustees of the District (the "Board of Trustees") desires to authorize the sale of each Series of Refunding Bonds by a negotiated sale pursuant to one or more Bond Purchase Agreements (each such Bond Purchase Agreement, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as a "Bond Purchase Agreement") to be entered into with RBC Capital Markets, LLC, as underwriter (the "Underwriter"); and

WHEREAS, Rule 15c2-12 promulgated under the Securities Exchange Act of 1934 (“Rule 15c2-12”) requires that, in order to be able to purchase or sell the Refunding Bonds, the underwriter thereof must have reasonably determined that the District has undertaken in a written agreement or contract for the benefit of the holders of the Refunding Bonds to provide disclosure of certain financial and operating information and certain enumerated events on an ongoing basis; and

WHEREAS, in order to cause such requirement to be satisfied, the District desires to execute and deliver one or more Continuing Disclosure Certificates (each such Continuing Disclosure Certificate, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as a “Continuing Disclosure Certificate”); and

WHEREAS, a form of the Preliminary Official Statement to be distributed in connection with a public offering of the initial Series of Refunding Bonds has been prepared (such Preliminary Official Statement, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as the “Preliminary Official Statement”); and

WHEREAS, there have been prepared and submitted to this meeting forms of:

- (a) the Escrow Agreement;
- (b) the Bond Purchase Agreement;
- (c) the Continuing Disclosure Certificate; and
- (d) the Preliminary Official Statement; and

WHEREAS, California Government Code Section 5852.1 requires that the Board of Trustees obtain from an underwriter, financial advisor or private lender and disclose, prior to authorization of the issuance of bonds with a term of greater than 13 months, good faith estimates of the following information in a meeting open to the public: (a) the true interest cost of the bonds, (b) the sum of all fees and charges paid to third parties with respect to the bonds, (c) the amount of proceeds of the bonds expected to be received net of the fees and charges paid to third parties and any reserves or capitalized interest paid or funded with proceeds of the bonds, and (d) the sum total of all debt service payments on the bonds calculated to the final maturity of the bonds plus the fees and charges paid to third parties not paid with the proceeds of the bonds; and

WHEREAS, in compliance with California Government Code Section 5852.1, the Board of Trustees has obtained from KNN Public Finance, LLC, as financial advisor and as municipal advisor under Section 15B of the Securities Exchange Act of 1934 (the “Municipal Advisor”), and from the Underwriter the required good faith estimates and such estimates are disclosed and set forth on Exhibit A attached hereto; and

WHEREAS, the District has previously adopted a local debt policy (the “Debt Management Policy”) that complies with California Government Code Section 8855(i), and the District’s sale and issuance of one or more Series of Refunding Bonds as contemplated by this Resolution is in compliance with the Debt Management Policy; and

WHEREAS, the Board of Trustees desires that each County levy and collect a tax on all taxable property within the District sufficient to provide for payment of each Series of Refunding Bonds, and intends by the adoption of this Resolution to notify the Board of Supervisors (each, a "Board of Supervisors") of each County, the Auditor-Controller of Santa Barbara County (together with any authorized deputy thereof, the "Santa Barbara County Auditor-Controller"), the Auditor-Controller of San Luis Obispo County (together with any authorized deputy thereof, the "San Luis Obispo County Auditor-Controller"), the Auditor-Controller of Ventura County (together with any authorized deputy thereof, the "Ventura County Auditor-Controller"), the Treasurer-Tax Collector of Santa Barbara County (together with any authorized deputy thereof, the "Santa Barbara County Treasurer"), the Treasurer-Tax Collector of San Luis Obispo County (together with any authorized deputy thereof, the "San Luis Obispo County Treasurer"), the Treasurer-Tax Collector of Ventura County (together with any authorized deputy thereof, the "Ventura County Treasurer") and other officials of each County that they should take such actions as shall be necessary to provide for the levy and collection of such a tax and payment of each Series of Refunding Bonds and such portion of the Prior Bonds as shall remain outstanding following the issuance of the related Series of Refunding Bonds; and

WHEREAS, the District desires to proceed to issue and sell one or more Series of Refunding Bonds and to authorize the execution of such documents and the performance of such acts as may be necessary or desirable to effect the offering, sale and issuance of each such Series of Refunding Bonds; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State of California (the "State") to exist, to have happened and to have been performed precedent to and in connection with the consummation of the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such actions for the purpose, in the manner and upon the terms herein provided;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Allan Hancock Joint Community College District, counties of Santa Barbara, San Luis Obispo and Ventura, California, as follows:

Section 1. Recitals. All of the above recitals are true and correct and the Board of Trustees so finds and determines.

Section 2. Definitions. Unless the context clearly otherwise requires, the terms defined in this Section shall, for all purposes of this Resolution, have the meanings specified herein, to be equally applicable to both the singular and plural forms of any of the terms herein defined.

"Act" means Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code and other applicable law.

"Auditor-Controller" means the Auditor-Controller of each County, as applicable, or any authorized deputy thereof.

"Authorized Officers" means the President of the Board of Trustees, or such other member of the Board of Trustees as the President may designate, the President of the District, the Associate Superintendent/Vice President, Finance and Administration, including anyone serving

as an interim or provisional officer in such positions, or such other officer or employee of the District as the President of the District may designate.

“Board of Supervisors” means the Board of Supervisors of each County, as applicable.

“Board of Trustees” means the Board of Trustees of the District.

“Bond Purchase Agreement” means the applicable Bond Purchase Agreement relating to the sale of the related Series of Refunding Bonds by and between the District and the Underwriter in accordance with the provisions hereof.

“Bonds” means all bonds, including refunding bonds, of the District heretofore or hereafter issued pursuant to voter-approved measures of the District, including bonds approved by the voters of the District on June 6, 2006.

“Cede & Co.” means Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to a Series of Refunding Bonds.

“Code” means the Internal Revenue Code of 1986.

“Continuing Disclosure Certificate” means the applicable Continuing Disclosure Certificate executed and delivered by the District relating to a Series of Refunding Bonds.

“County” or “Counties” means the County of Santa Barbara, the County of San Luis Obispo and the County of Ventura, as applicable, each a county and political subdivision of the State of California organized and existing under the laws of the State of California, and any successor thereto.

“District” means the Allan Hancock Joint Community College District.

“DTC” means The Depository Trust Company, a limited-purpose trust company organized under the laws of the State of New York, and its successors as securities depository for Refunding Bonds, including any such successor thereto appointed pursuant to Section 10 hereof.

“Interest Payment Date” means February 1 and August 1 of each year, commencing on February 1, 2025, or such other dates as may be set forth in the Bond Purchase Agreement.

“Municipal Advisor” means KNN Public Finance, LLC, as municipal advisor to the District under Section 15B of the Securities Exchange Act of 1934.

“Official Statement” means the applicable Official Statement of the District relating to the related Series of Refunding Bonds.

“Opinion of Bond Counsel” means an opinion of counsel of nationally recognized standing in the field of law relating to municipal bonds.

“Owner” means, with respect to any Bond, including any Refunding Bond, the person whose name appears on the Registration Books as the registered owner thereof.

“Paying Agent” means U.S. Bank Trust Company, National Association, or the Treasurer of Santa Barbara County, including his or her designated agents, or any bank, trust company, national banking association or other financial institution appointed as Paying Agent to act as

authenticating agent, bond registrar, transfer agent and paying agent for the Refunding Bonds in accordance with Section 9 hereof.

“Preliminary Official Statement” means the applicable Preliminary Official Statement of the District relating to the related Series of Refunding Bonds.

“Record Date” means, with respect to any Interest Payment Date for Refunding Bonds, the 15th day of the calendar month immediately preceding such Interest Payment Date for such Refunding Bonds, whether or not such day is a business day, or such other date or dates as may be set forth in the applicable Bond Purchase Agreement.

“Redemption Date” shall have the meaning set forth in Section 13 hereof.

“Refunding Bonds” means the Bonds authorized and issued pursuant to this Resolution, in one or more series or subseries, designated the “Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds,” with such additional or other series or subseries designations as may be approved as herein provided.

“Registration Books” means the books for the registration and transfer of the Refunding Bonds maintained by the Paying Agent in accordance with Section 9(d) hereof.

“State” means the State of California.

“Tax Certificate” means the applicable Tax Certificate with respect to a Series of Refunding Bonds not issued as Taxable Bonds, executed by the District, dated the date of issuance of such Series of Refunding Bonds.

“Tax-Exempt” means, with respect to interest on any obligations of a state or local government, that such interest is excluded from the gross income of the holders thereof for federal income tax purposes, whether or not such interest is includable as an item of tax preference or otherwise includable directly or indirectly for purposes of calculating other tax liabilities, including any alternative minimum tax or environmental tax under the Code.

“Taxable Bonds” means those Refunding Bonds the interest on which is not Tax-Exempt.

“Treasurer” means the Treasurer-Tax Collector of each County, as applicable, or any authorized deputy thereof.

“Underwriter” means RBC Capital Markets, LLC, as underwriter.

Section 3. Determination. The Board of Trustees hereby determines that prudent management of the fiscal affairs of the District requires that, subject to the provisions of Section 12 hereof, the District issue one or more Series of Refunding Bonds under the provisions of the Act to refund all or a portion of the Prior Bonds.

Section 4. Authorization and Designation of Refunding Bonds. Subject to the provisions of Section 12 hereof, the issuance from time to time (but not later than one year from the date of adoption hereof) of one or more Series of Refunding Bonds, in the aggregate principal amount of not to exceed \$35,000,000, on the terms and conditions set forth, and subject to the limitations specified, herein, is hereby authorized and approved. Each Series of Refunding Bonds

shall be dated, shall accrue interest at the rates, shall mature on the dates, and shall be as otherwise provided in the related Bond Purchase Agreement, as the same shall be completed as provided in this Resolution. The Refunding Bonds shall be designated as the "Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds," with appropriate additional or other series designations as approved by an Authorized Officer.

Section 5. Form of Bonds; Execution. (a) *Form of Refunding Bonds.* Each Series of Refunding Bonds shall be issued in fully registered form without coupons. The Refunding Bonds, and the certificate of authentication and registration and the forms of assignment to appear on each of them, shall be in substantially the form attached hereto as Exhibit B, with necessary or appropriate variations, omissions and insertions as permitted or required by this Resolution.

(b) *Execution of Refunding Bonds.* The Refunding Bonds shall be signed by the manual or facsimile signature of the President of the Board of Trustees, and countersigned by the manual or facsimile signature of the Clerk or Secretary of the Board of Trustees (or the designee of any of such respective officers if any are unavailable). The Refunding Bonds shall be authenticated by a manual signature of a duly authorized signatory of the Paying Agent.

(c) *Valid Authentication.* Only such of the Refunding Bonds as shall bear thereon a certificate of authentication and registration as described in subsection (a) of this Section, executed by the Paying Agent, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution, and such certificate of authentication and registration shall be conclusive evidence that the Refunding Bonds so authenticated have been duly authenticated and delivered hereunder and are entitled to the benefits of this Resolution.

(d) *Identifying Number.* The Paying Agent shall assign each Refunding Bond authenticated and registered by it a distinctive letter, or number, or letter and number, and shall maintain a record thereof at its principal office, which record shall be available to the District and each County for inspection.

Section 6. Terms of Bonds. (a) *Date of Refunding Bonds.* Each Series of Refunding Bonds shall be dated the date of their delivery, or such other date as shall be set forth in the applicable Bond Purchase Agreement.

(b) *Denominations.* Each Series of Refunding Bonds shall be issued in denominations of \$5,000 principal amount or any integral multiple thereof, or such other denominations as shall be designated in the applicable Bond Purchase Agreement.

(c) *Maturity.* Each Series of Refunding Bonds shall mature on the date or dates, in each of the years, in the principal amounts and in the aggregate principal amount as shall be set forth in the applicable Bond Purchase Agreement. No Refunding Bond shall mature later than the latest maturity date of the corresponding Refunded Bonds. No Refunding Bond shall have principal maturing on more than one principal maturity date.

(d) *Interest.* Each Series of Refunding Bonds shall bear interest at an interest rate or rates not to exceed 8.0% per annum, payable on such semiannual dates of each year as shall be set forth in the applicable Bond Purchase Agreement, commencing on the Interest Payment Date, set forth in the applicable Bond Purchase Agreement, computed on the basis of a 360-day year of twelve 30-day months. Each Refunding Bond shall bear interest from the Interest Payment Date for such Refunding Bond next preceding the date of authentication thereof, unless it is

authenticated after the close of business on a Record Date, and on or prior to the succeeding Interest Payment Date for such Refunding Bond, in which event it shall bear interest from such Interest Payment Date for such Refunding Bond, or unless it is authenticated on or before the Record Date preceding the first Interest Payment Date for such Refunding Bond in which event it shall bear interest from its dated date; provided, however, that if, at the time of authentication of any Refunding Bond, interest is in default on any outstanding Refunding Bonds of such Series, such Refunding Bond shall bear interest from the Interest Payment Date for such Refunding Bond to which interest has previously been paid or made available for payment on the outstanding Refunding Bonds of such Series.

(e) *Tax Exempt or Taxable.* Each Series of Refunding Bonds or portion thereof may be issued such that the interest on such Series of Refunding Bonds or portion thereof is Tax-Exempt or such that the interest on such Series of Refunding Bonds or portion thereof is not Tax-Exempt. The Board of Trustees hereby finds and determines that, pursuant to Section 5903 of the California Government Code, the interest payable on each Series of Refunding Bonds or portion thereof issued as Taxable Bonds will be subject to federal income taxation under the Code in existence on the date of issuance of such Series of Refunding Bonds.

Section 7. Payment of Bonds. (a) *Request for Tax Levy.* The money for the payment of principal, redemption premium, if any, and interest on each Series of Refunding Bonds, and fees and expenses of the Paying Agent, insofar as permitted by law, including specifically by Section 15232 of the California Education Code, shall be raised by taxation upon all taxable property in the District and provision shall be made for the levy and collection of such taxes in the manner provided by law and for such payment out of the interest and sinking fund of the District established for such Refunding Bonds. The Board of Supervisors and officers of each County are obligated by statute to provide for the levy and collection of property taxes in each year sufficient to pay all principal and interest coming due on each Series of Refunding Bonds in such year, and to pay from such taxes all amounts due on such Refunding Bonds. The Board of Supervisors of each County, the Santa Barbara County Auditor-Controller, the San Luis Obispo County Auditor-Controller, the Ventura County Auditor-Controller, the Santa Barbara County Treasurer, the San Luis Obispo County Treasurer, the Ventura County Treasurer and other officials of each County are hereby requested to take and authorize such actions as may be necessary pursuant to law to provide for the levy and collection of a property tax on all taxable property of the District sufficient to provide for payment of all principal of and interest on each Series of Refunding Bonds, and all fees and expenses of the Paying Agent, insofar as permitted by law, including specifically by Section 15232 of the California Education Code, as the same shall become due and payable, and to apply monies in the interest and sinking fund of the District established for such Refunding Bonds as necessary to the payment of such Series of Refunding Bonds, as provided herein, and to provide for the payment of any portion of the Prior Bonds which are to remain outstanding pursuant to the authorizing resolution or paying agent agreement, as applicable, under which such bonds were issued. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, to transmit a certified copy of this Resolution and the debt service schedule for each Series of Refunding Bonds to the Board of Supervisors of each County, the Santa Barbara County Auditor-Controller, the San Luis Obispo County Auditor-Controller, the Ventura County Auditor-Controller, the Santa Barbara County Treasurer, the San Luis Obispo County Treasurer and the Ventura County Treasurer in sufficient time to permit each County to establish tax rates and necessary funds or accounts for each Series of Refunding Bonds, and the Board of Trustees hereby requests that the Board of Supervisors of each County adopt a resolution to levy the appropriate taxes as herein provided.

(b) *Principal.* The principal of each Series of Refunding Bonds shall be payable in lawful money of the United States of America to the Owner thereof, upon the surrender thereof at the principal corporate trust office of the Paying Agent.

(c) *Interest; Record Date.* The interest on each Series of Refunding Bonds shall be payable on each Interest Payment Date in lawful money of the United States of America to the Owner thereof as of the Record Date preceding such Interest Payment Date, such interest to be paid by check or draft mailed on such Interest Payment Date (if a business day, or on the next business day if the Interest Payment Date does not fall on a business day) to such Owner at such Owner's address as it appears on the Registration Books or at such address as the Owner may have filed with the Paying Agent for that purpose except that the payment shall be made by wire transfer of immediately available funds to any Owner of at least \$1,000,000 in principal amount of outstanding Refunding Bonds of a Series who shall have requested in writing such method of payment of interest prior to the close of business on the Record Date immediately preceding any Interest Payment Date.

(d) *Interest and Sinking Fund.* Principal and interest due on each Series of Refunding Bonds shall be paid from the interest and sinking fund of the District established for such Refunding Bonds as provided in Section 15146 of the California Education Code.

(e) *Obligation of the District.* No part of any fund or account of any of the Counties is pledged or obligated to the payment of the Refunding Bonds. The obligation for repayment of the Refunding Bonds is the sole obligation of the District.

(f) *Pledge of, Lien on and Security Interest in Taxes.* The District hereby pledges, and grants a lien on and security interest in, all revenues from the property taxes collected from the levy by the Board of Supervisors of each County with respect to each voter-approved bond measure of the District for the payment of Bonds issued under such bond measure and all amounts on deposit in any interest and sinking fund of the District related to such bond measure with respect to the Bonds of such bond measure, in order to secure the payment of the principal or redemption price of and interest on such Bonds. This pledge and grant shall be valid and binding from the date hereof for the benefit of the Owners of the Bonds and successors thereto. The property taxes and amounts held in any interest and sinking fund of the District shall be immediately subject to this pledge and grant, and the pledge and grant shall constitute a lien and security interest which shall immediately attach to (i) the property taxes and (ii) the amounts held in any interest and sinking fund of the District. This pledge and grant shall secure the payment of such Bonds and shall be effective, binding, and enforceable against the District, its successors, creditors and all others irrespective of whether those parties have notice of the pledge or grant and without the need of any physical delivery, recordation, filing, or further act. The pledge and grant is an agreement between the District and the Owners of Bonds to provide security for the Bonds in addition to any statutory lien that may exist, and the Bonds secured by the pledge and grant are or were issued to finance or refinance one or more of the projects specified in the applicable voter-approved measure.

(g) *Insurance.* The payment of principal of and interest on all or a portion of any Series of Refunding Bonds may be enhanced by a municipal bond insurance policy as shall be described in the applicable Bond Purchase Agreement. The applicable Bond Purchase Agreement may provide that no municipal bond insurance policy shall be obtained. The Authorized Officers are each hereby authorized to apply for, or cause to be applied for, municipal bond insurance for each Series of Refunding Bonds and to obtain such insurance if doing so puts such Series of Refunding Bonds (or portion thereof) and the marketing thereof on an economically advantageous basis,

and is deemed to be in the best interests of the District. The Authorized Officers are each hereby authorized, for and in the name and on behalf of the District, to execute and deliver a contract or contracts for such insurance if such contract is deemed by the Authorized Officer executing the same to be in the best interests of the District, such determination to be conclusively evidenced by such Authorized Officer's execution and delivery of such contract. If the Authorized Officers so deem and obtain municipal bond insurance, and such insurance is issued by a mutual insurance company, the Authorized Officers are each hereby authorized to enter into any required mutual insurance agreement substantially in such insurer's standard form with such changes, insertions and omissions therein as the Authorized Officer executing the same may require or approve, such requirement or approval to be conclusively evidenced by the execution of such agreement by such Authorized Officer.

Section 8. Redemption Provisions. (a) *Optional Redemption.* Each Series of Refunding Bonds may be subject to redemption, at the option of the District, on the dates and terms as shall be designated in the applicable Bond Purchase Agreement. The applicable Bond Purchase Agreement may provide that the related Series of Refunding Bonds shall not be subject to optional redemption.

(b) *Selection.* If less than all of a Series of Refunding Bonds, if any, are subject to such redemption and are called for redemption, such Refunding Bonds shall be redeemed in inverse order of maturities or as otherwise directed by the District (or as otherwise set forth in the Bond Purchase Agreement), and if less than all of the Refunding Bonds of any given maturity of a Series are called for redemption, the portions of such Refunding Bonds of a given maturity to be redeemed shall be determined by lot in any manner deemed fair by the Paying Agent (or as otherwise set forth in the applicable Bond Purchase Agreement).

(c) *Mandatory Sinking Fund Redemption.* The Refunding Bonds, if any, which are designated in a Bond Purchase Agreement as term bonds shall also be subject to redemption prior to their stated maturity dates, without a redemption premium, in part by lot (or as otherwise set forth in the applicable Bond Purchase Agreement), from mandatory sinking fund payments in the amounts and in accordance with the terms to be specified in such Bond Purchase Agreement. Unless otherwise provided in the applicable Bond Purchase Agreement, the principal amount of each mandatory sinking fund payment of any maturity shall be reduced proportionately or as otherwise directed by the District by the amount of any Refunding Bonds of that maturity redeemed in accordance with subsection (a) of this Section prior to the mandatory sinking fund payment date. The applicable Bond Purchase Agreement may provide that the Refunding Bonds of a Series shall not be subject to mandatory sinking fund redemption. The Santa Barbara County Auditor-Controller is hereby authorized to create such sinking funds or accounts for the term Refunding Bonds as shall be necessary to accomplish the purposes of this Section.

(d) *Notice of Redemption.* Notice of any redemption of the Refunding Bonds of a Series shall be mailed by the Paying Agent, postage prepaid, not less than 20 nor more than 60 days prior to the redemption date (i) by first class mail to Santa Barbara County and the respective Owners thereof at the addresses appearing on the Registration Books, and (ii) as may be further required in accordance with the applicable Continuing Disclosure Certificate.

Each notice of redemption shall state (i) the date of such notice; (ii) the name of the Series of Refunding Bonds and the date of issue of such Series of Refunding Bonds; (iii) the redemption date; (iv) the redemption price; (v) the dates of maturity or maturities of Refunding Bonds to be redeemed; (vi) if less than all of the Refunding Bonds of any maturity of a Series are to be redeemed, the distinctive numbers of the Refunding Bonds of each maturity of such Series to be

redeemed; (vii) in the case of Refunding Bonds of a Series redeemed in part only, the respective portions of the principal amount of the Refunding Bonds of each maturity of such Series to be redeemed; (viii) the CUSIP number, if any, of each maturity of Refunding Bonds to be redeemed; (ix) a statement that such Refunding Bonds must be surrendered by the Owners at the principal corporate trust office of the Paying Agent, or at such other place or places designated by the Paying Agent; (x) notice that further interest on such Refunding Bonds will not accrue after the designated redemption date; and (xi) in the case of a conditional notice, that such notice is conditioned upon certain circumstances and the manner of rescinding such conditional notice.

(e) *Effect of Notice.* A certificate of the Paying Agent that notice of redemption has been given to Owners as herein provided shall be conclusive as against all parties. Neither the failure to receive the notice of redemption as provided in this Section, nor any defect in such notice shall affect the sufficiency of the proceedings for the redemption of the Refunding Bonds called for redemption or the cessation of interest on the date fixed for redemption.

When notice of redemption has been given substantially as provided for herein, and when the redemption price of the Refunding Bonds called for redemption is set aside for the purpose as described in subsection (g) of this Section, the Refunding Bonds designated for redemption shall become due and payable on the specified redemption date and interest shall cease to accrue thereon as of the redemption date, and upon presentation and surrender of such Refunding Bonds at the place specified in the notice of redemption, such Refunding Bonds shall be redeemed and paid at the redemption price thereof out of the money provided therefor. The Owners of such Refunding Bonds so called for redemption after such redemption date shall be entitled to payment thereof only from the interest and sinking fund of the District established therefor or the trust fund established for such purpose. All Refunding Bonds redeemed shall be cancelled forthwith by the Paying Agent and shall not be reissued.

(f) *Right to Rescind Notice.* The District may rescind any optional redemption and notice thereof for any reason on any date prior to the date fixed for redemption by causing written notice of the rescission to be given to the Owners of the Refunding Bonds so called for redemption. Any optional redemption and notice thereof shall be rescinded if for any reason on the date fixed for redemption monies are not available in the interest and sinking fund of the District established for the Refunding Bonds called for redemption or otherwise held in trust for such purpose in an amount sufficient to pay in full on said date the principal of, interest, and any premium due on such Refunding Bonds. Notice of rescission of redemption shall be given in the same manner in which notice of redemption was originally given. The actual receipt by the Owner of any Refunding Bond of notice of such rescission shall not be a condition precedent to rescission, and failure to receive such notice or any defect in such notice shall not affect the validity of the rescission.

(g) *Funds for Redemption.* Prior to or on the redemption date of any Refunding Bonds there shall be available in the interest and sinking fund of the District established for such Refunding Bonds, or held in trust for such purpose as provided by law, monies for the purpose and sufficient to redeem, at the redemption prices as in this Resolution provided, the Refunding Bonds designated in the notice of redemption. Such monies shall be applied on or after the redemption date solely for payment of principal of, interest and premium, if any, on the Refunding Bonds to be redeemed upon presentation and surrender of such Refunding Bonds, provided that all monies in the interest and sinking fund of the District established for such Refunding Bonds shall be used for the purposes established and permitted by law. Any interest due on or prior to the redemption date shall be paid from the interest and sinking fund of the District established for such Refunding Bonds, unless otherwise provided to be paid from such monies held in trust. If,

after all of the Refunding Bonds have been redeemed and cancelled or paid and cancelled, there are monies remaining in the interest and sinking fund of the District established for such Refunding Bonds or otherwise held in trust for the payment of redemption price of such Refunding Bonds, the monies shall be held in or returned or transferred to any interest and sinking fund of the District for payment of any outstanding Bonds of the District payable from such fund; provided, however, that if the monies are part of the proceeds of Bonds of the District, the monies shall be transferred to the fund created for the payment of principal of and interest on such Bonds. If no such Bonds of the District are at such time outstanding, the monies shall be transferred to the general fund of the District as provided and permitted by law.

(h) *Defeasance of Refunding Bonds.* If at any time the District shall pay or cause to be paid or there shall otherwise be paid to the Owners of any or all of the outstanding Refunding Bonds of a Series all or any part of the principal, interest and premium, if any, on such Refunding Bonds at the times and in the manner provided herein and in such Refunding Bonds, or as provided in the following paragraph, or as otherwise provided by law consistent herewith, then such Owners of such Refunding Bonds shall cease to be entitled to the obligation of the District and each County as provided in Section 7 hereof, and such obligation and all agreements and covenants of the District to such Owners hereunder and under such Refunding Bonds shall thereupon be satisfied and discharged and shall terminate, except only that the District shall remain liable for payment of all principal, interest and premium, if any, represented by such Refunding Bonds, but only out of monies on deposit in the interest and sinking fund or otherwise held in trust for such payment; and provided further, however, that the provisions of subsection (i) of this Section shall apply in all events.

For purposes of this Section, the District may pay and discharge any or all of the Refunding Bonds of a Series by depositing in trust with the Paying Agent or an escrow agent, selected by the District, at or before maturity, money and/or non-callable direct obligations of the United States of America (including zero interest bearing State and Local Government Series) or other non-callable obligations the payment of the principal of and interest on which is guaranteed by a pledge of the full faith and credit of the United States of America, in an amount which will, together with the interest to accrue thereon and available monies then on deposit in the interest and sinking fund of the District, be fully sufficient to pay and discharge the indebtedness on such Refunding Bonds (including all principal, interest and redemption premiums) at or before their respective maturity dates.

(i) *Unclaimed Monies.* Any money held in any fund created pursuant to this Resolution, or by the Paying Agent or an escrow agent in trust, for the payment of the principal of, redemption premium, if any, or interest on a Series of Refunding Bonds and remaining unclaimed for two years after the principal of all of such Series of Refunding Bonds has become due and payable (whether by maturity or upon prior redemption) shall be transferred to the interest and sinking fund of the District for payment of any outstanding Bonds of the District payable from the fund; or, if no such Bonds of the District are at such time outstanding, the monies shall be transferred to the general fund of the District as provided and permitted by law.

Section 9. Paying Agent. (a) *Appointment; Payment of Fees and Expenses.* This Board of Trustees does hereby consent to and confirm the appointment of U.S. Bank Trust Company, National Association, to act as the initial Paying Agent for each Series of Refunding Bonds. All fees and expenses of the Paying Agent shall be the sole responsibility of the District, and to the extent not paid from the proceeds of sale of the applicable Series of Refunding Bonds, or from the interest and sinking fund of the District, insofar as permitted by law, including specifically by

Section 15232 of the California Education Code, such fees and expenses shall be paid by the District.

(b) *Resignation, Removal and Replacement of Paying Agent.* The Paying Agent initially appointed or any successor Paying Agent may resign from service as Paying Agent and may be removed at any time by the District as provided in the Paying Agent's service agreement. If at any time the Paying Agent shall resign or be removed, the District shall appoint a successor Paying Agent, which shall be the Treasurer of Santa Barbara County, including the Santa Barbara County Treasurer's designated agents, or any bank, trust company, national banking association or other financial institution doing business in and having a corporate trust office in California, with at least \$50,000,000 in net assets.

(c) *Principal Corporate Trust Office.* The initial Paying Agent, and any successor Paying Agent, shall designate each place or places where it will conduct the functions of transfer, registration, exchange, payment, and surrender of the Refunding Bonds, and any reference herein to the "principal corporate trust office" of the Paying Agent shall mean the office so designated for a particular purpose, which includes the office of the Treasurer of Santa Barbara County, or the office of the Santa Barbara County Treasurer's designated agents, if the Treasurer of Santa Barbara County is acting in the capacity of Paying Agent. If no office is so designated for a particular purpose, such functions shall be conducted at the office of U.S. Bank Trust Company, National Association, in Seattle, Washington, or the principal corporate trust office of any successor Paying Agent.

(d) *Registration Books.* The Paying Agent shall keep or cause to be kept at its principal corporate trust office sufficient books for the registration and transfer of the Refunding Bonds, which shall at all times be open to inspection by the District and each County, and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred on the Registration Books, Refunding Bonds as provided in Sections 10 and 11 hereof. The Paying Agent shall keep accurate records of all funds administered by it and of all Refunding Bonds paid and discharged by it. Such records shall be provided, upon reasonable request, to the District and any County in a format mutually agreeable to the Paying Agent, the District and the applicable County or Counties.

(e) *Merger or Consolidation.* Any bank, national banking association or trust company into which the Paying Agent may be merged or converted or with which it may be consolidated or any bank, national banking association or trust company resulting from any merger, conversion or consolidation to which it shall be a party or any bank, national banking association or trust company to which the Paying Agent may sell or transfer all or substantially all of its corporate trust business, provided such bank, national banking association or trust company shall be eligible under subsection (b) of this Section shall be the successor to such Paying Agent, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

Section 10. Transfer Under Book-Entry System; Discontinuation of Book-Entry System. (a) *Appointment of Depository; Book-Entry System.* Unless otherwise specified in the applicable Bond Purchase Agreement, DTC is hereby appointed depository for each Series of Refunding Bonds and each Series of Refunding Bonds shall be issued in book-entry form only, and shall be initially registered in the name of Cede & Co., as nominee of DTC. One bond certificate shall be issued for each maturity of each Series or subseries of Refunding Bonds; provided, however, that if different CUSIP numbers are assigned to Refunding Bonds of a Series maturing

in a single year or, if Refunding Bonds of a Series maturing in a single year are issued with different interest rates, additional bond certificates shall be prepared for each such maturity. Registered ownership of such Refunding Bonds of each such maturity, or any portion thereof, may not thereafter be transferred except as provided in this Section or Section 11 hereof:

(i) To any successor of DTC, or its nominee, or to any substitute depository designated pursuant to clause (ii) of this Section (a "substitute depository"); provided, however that any successor of DTC, as nominee of DTC or substitute depository, shall be qualified under any applicable laws to provide the services proposed to be provided by it;

(ii) To any substitute depository not objected to by the District, upon (1) the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository, or (2) a determination by the District to substitute another depository for DTC (or its successor) because DTC or its successor (or any substitute depository or its successor) is no longer able to carry out its functions as depository; provided, that any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(iii) To any person as provided below, upon (1) the resignation of DTC or its successor (or substitute depository or its successor) from its functions as depository; provided that no substitute depository which is not objected to by the District can be obtained, or (2) a determination by the District that it is in the best interests of the District to remove DTC or its successor (or any substitute depository or its successor) from its functions as depository.

(b) *Transfers.* In the case of any transfer pursuant to clause (i) or clause (ii) of subsection (a) of this Section, upon receipt of the outstanding Refunding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent, a new Refunding Bond for each maturity of each Series shall be executed and delivered (in the aggregate principal amount of such Refunding Bonds then outstanding), registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request of the District. In the case of any transfer pursuant to clause (iii) of subsection (a) of this Section, upon receipt of the outstanding Refunding Bonds by the Paying Agent together with a written request of the District to the Paying Agent, new Refunding Bonds shall be executed and delivered in such denominations, numbered in the manner determined by the Paying Agent, and registered in the names of such persons, as are requested in such written request of the District, subject to the limitations of Section 6 hereof and the receipt of such a written request of the District, and thereafter, the Refunding Bonds shall be transferred pursuant to the provisions set forth in Section 11 hereof; provided, however, that the Paying Agent shall not be required to deliver such new Refunding Bonds within a period of less than 60 days after the receipt of any such written request of the District.

(c) *Partial or Advance Refundings.* In the case of partial redemption or an advance refunding of a Series of Refunding Bonds evidencing all or a portion of the principal amount then outstanding, DTC shall make an appropriate notation on the Refunding Bonds of such Series indicating the date and amounts of such reduction in principal.

(d) *Treatment of Registered Owner.* The District and the Paying Agent shall be entitled to treat the person in whose name any Refunding Bond is registered as the owner thereof, notwithstanding any notice to the contrary received by the District or the Paying Agent; and the District and the Paying Agent shall have no responsibility for transmitting payments to,

communicating with, notifying, or otherwise dealing with any beneficial owners of the Refunding Bonds, and neither the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to the beneficial owners or to any other party, including DTC or its successor (or substitute depository or its successor), except for the Owner of any Refunding Bonds.

(e) *Form of Payment.* So long as the outstanding Refunding Bonds are registered in the name of Cede & Co. or its registered assigns, the District and the Paying Agent shall cooperate with Cede & Co., as sole registered Owner, or its registered assigns in effecting payment of the principal of and interest on the Refunding Bonds by arranging for payment in such manner that funds for such payments are properly identified and are made immediately available on the date they are due.

Section 11. Transfer and Exchange. (a) *Transfer.* Following the termination or removal of DTC or successor depository pursuant to Section 10 hereof, or upon the initial delivery of a Series of Refunding Bonds not registered in the name of Cede & Co., as nominee of DTC, any Refunding Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the Owner thereof, in person or by the duly authorized attorney of such Owner, upon surrender of such Refunding Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent.

Whenever any Refunding Bond or Refunding Bonds shall be surrendered for transfer, the designated District officials shall execute and the Paying Agent shall authenticate and deliver, as provided in Section 5 hereof, a new Refunding Bond or Refunding Bonds, of the same series, maturity, Interest Payment Dates and interest rate or rates (for a like aggregate principal amount). The Paying Agent may require the payment by any Owner of Refunding Bonds requesting any such transfer of any tax or other governmental charge required to be paid with respect to such transfer.

No transfer of any Refunding Bond shall be required to be made by the Paying Agent (i) during the period established by the Paying Agent for selection of the applicable Series of Refunding Bonds for redemption, and (ii) after any Refunding Bond has been selected for redemption.

(b) *Exchange.* The Refunding Bonds of a Series may be exchanged for Refunding Bonds of other authorized denominations of the same series, maturity, Interest Payment Dates and interest rate or rates, by the Owner thereof, in person or by the duly authorized attorney of such Owner, upon surrender of such Refunding Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed request for exchange in a form approved by the Paying Agent.

Whenever any Refunding Bond or Refunding Bonds shall be surrendered for exchange, the designated District officials shall execute and the Paying Agent shall authenticate and deliver, as provided in Section 5 hereof, a new Refunding Bond or Refunding Bonds of the same series, maturity, Interest Payment Dates and interest rate or rates (for a like aggregate principal amount). The Paying Agent may require the payment by the Owner requesting such exchange of any tax or other governmental charge required to be paid with respect to such exchange.

No exchange of any Refunding Bonds shall be required to be made by the Paying Agent (i) during the period established by the Paying Agent for selection of the Refunding Bonds for redemption, and (ii) after any Refunding Bond has been selected for redemption.

Section 12. Sale of Bonds. Because of the need for flexibility in timing the sale of the Refunding Bonds in order to achieve maximum interest cost savings, the Board of Trustees hereby determines to sell each Series of Refunding Bonds by a negotiated sale. The Bond Purchase Agreement, in substantially the form submitted to this meeting and made a part hereof as though set forth in full herein, be and the same is hereby approved. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name of the District, to execute and deliver one or more Bond Purchase Agreements in the form presented to this meeting, with such changes, insertions and omissions as the Authorized Officer executing the same may require or approve, such requirement or approval to be conclusively evidenced by the execution of the applicable Bond Purchase Agreement by such Authorized Officer; provided, however, that (i) no Series of Refunding Bonds shall be authorized in a principal amount which, when combined with the principal amount of all Series of Refunding Bonds previously authorized and issued pursuant hereto, is in excess of \$35,000,000, (ii) no Series of Refunding Bonds shall have a final maturity date later than the latest maturity date of the corresponding Refunded Bonds, (iii) the total net interest cost to maturity of each applicable Series of Refunding Bonds, plus the principal amount of such Series of Refunding Bonds, shall not be in excess of the total net interest cost to maturity of the applicable Refunded Bonds, plus the principal amount of such Refunded Bonds, and (iv) the underwriter's discount (not including any original issue discount) shall not exceed 0.50% of the aggregate principal amount of the corresponding Series of Refunding Bonds.

Section 13. Designated Costs of Issuing Refunding Bonds. The refunding of all or a portion of the Prior Bonds is hereby approved. Each such refunding shall be accomplished by paying the principal of and interest on the applicable Refunded Bonds due and payable through and including the earliest practicable date for which notice of redemption can be given (the "Redemption Date"), and redeeming such Refunded Bonds on the Redemption Date and paying the redemption price therefor, plus unpaid, accrued interest thereon to the Redemption Date. In accordance with Section 53553 of the Act, with respect to each Series of Refunding Bonds, the Board of Trustees hereby designates the following costs and expenses as the "designated costs of issuing the refunding bonds:"

(i) all expenses incident to the calling, retiring, or paying of the applicable Refunded Bonds and incident to the issuance of such Series of Refunding Bonds, including the charges of any escrow agent or trustee in connection with the issuance of such Series of Refunding Bonds or in connection with the redemption or retirement of such Refunded Bonds;

(ii) the interest upon the applicable Refunded Bonds from the date of sale of such Series of Refunding Bonds to the date upon which the applicable Refunded Bonds will be paid pursuant to call; and

(iii) any premium necessary in the calling or retiring of such Refunded Bonds.

Section 14. Escrow Agreement. The form of Escrow Agreement, in substantially the form submitted to this meeting and made a part hereof as though set forth in full herein, is hereby approved. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name of the District, to execute and deliver one or more Escrow Agreements in the form presented to this meeting, with such changes, insertions and omissions as the Authorized Officer executing the same may require or approve, such requirement or approval to be conclusively evidenced by the execution of the applicable Escrow Agreement by such Authorized Officer.

Section 15. Continuing Disclosure Certificate. The form of Continuing Disclosure Certificate, in substantially the form submitted to this meeting and made a part hereof as though set forth in full herein, is hereby approved. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name of the District, to execute and deliver one or more Continuing Disclosure Certificates in substantially said form, with such changes therein as the Authorized Officer executing the same may require or approve, such approval to be conclusively evidenced by the execution of the applicable Continuing Disclosure Certificate by such Authorized Officer.

Section 16. Preliminary Official Statement. The form of Preliminary Official Statement relating to the first issuance of Refunding Bonds, in substantially the form submitted to this meeting and made a part hereof as though set forth in full herein, with such changes therein as may be approved by an Authorized Officer, is hereby approved, and the use of the Preliminary Official Statement in connection with the offering and sale of such Refunding Bonds is hereby authorized and approved. The Authorized Officers are each hereby authorized, and any one of the Authorized Officers is hereby directed, to certify on behalf of the District that the information contained in such Preliminary Official Statement is deemed final as of its date, within the meaning of Rule 15c2-12 (except for the omission of certain final pricing, rating and related information as permitted by Rule 15c2-12). If and to the extent it is necessary to make substantial changes to such Preliminary Official Statement prior to the offering and sale of the initial Refunding Bonds, the use of the Preliminary Official Statement in connection with the offering and sale of such Refunding Bonds, and the certification of its finality within the meaning of Rule 15c2-12 by an Authorized Officer, shall follow the distribution to this Board of Trustees of a revised draft of such Preliminary Official Statement with accompanying directions and instructions to members of this Board of Trustees to review such revised Preliminary Official Statement and provide any comments to such Authorized Officer. For subsequent Series of Refunding Bonds, if any, the preparation of a Preliminary Official Statement with respect to each such subsequent Series of Refunding Bonds, similar in form and content to the Preliminary Official Statement relating to the first Series of Refunding Bonds but with such updates as shall be deemed necessary, is hereby authorized and approved, and the certification of its finality within the meaning of Rule 15c2-12 by an Authorized Officer and its use in connection with the offering and sale of each such subsequent Series of Refunding Bonds, which are also hereby authorized, shall follow the distribution to this Board of Trustees of a substantially complete draft of a Preliminary Official Statement relating to such Series of Refunding Bonds with accompanying directions and instructions to members of this Board of Trustees to review such Preliminary Official Statement and provide any comments to such Authorized Officer.

Section 17. Official Statement. The preparation and delivery of a final Official Statement with respect to a Series of Refunding Bonds and its use in connection with the offering and sale of such Series of Refunding Bonds are hereby authorized and approved. Each Official Statement shall be in substantially the form of the related Preliminary Official Statement, with such changes, insertions and omissions as may be approved by an Authorized Officer, such approval to be conclusively evidenced by the execution and delivery thereof. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, to execute each final Official Statement, and any amendment or supplement thereto, for and in the name of the District.

Section 18. Tax Covenants. (a) *General.* The District shall not take any action, or fail to take any action, if such action or failure to take such action would adversely affect the exclusion from gross income of the interest payable on any Tax-Exempt Series of Refunding Bonds under Section 103 of the Code. Without limiting the generality of the foregoing, the District hereby covenants that it will comply with the requirements of the Tax Certificate to be executed by the

District on the date of issuance of each Tax-Exempt Series of Refunding Bonds. The provisions of this subsection (a) shall survive payment in full or defeasance of the Refunding Bonds.

(b) *Yield Restriction.* In the event that at any time the District is of the opinion that for purposes of this Section it is necessary or helpful to restrict or limit the yield on the investment of any monies held by the Treasurer of Santa Barbara County on behalf of the District, in accordance with this Resolution or pursuant to law, the District shall so request of the Treasurer of Santa Barbara County in writing, and the District shall make its best efforts to ensure that the Treasurer of Santa Barbara County Treasurer shall take such action as may be necessary in accordance with such instructions.

(c) *Reliance on Opinion of Bond Counsel.* Notwithstanding any provision of this Section, if the District shall provide to the Treasurer of Santa Barbara County an Opinion of Bond Counsel that any specified action required under this Section is no longer required or that some further or different action is required to maintain the exclusion from federal income tax of interest on the Tax-Exempt Series of Refunding Bonds under Section 103 of the Code, the Treasurer of Santa Barbara County may conclusively rely on such Opinion of Bond Counsel in complying with the requirements of this Section and of the related Tax Certificate, and the covenants hereunder shall be deemed to be modified to that extent.

Section 19. Cost of Issuance. The Authorized Officers are each hereby authorized to cause to be deposited in a costs of issuance account, which may be held by a bank, national banking association or trust company meeting the qualifications necessary to be a Paying Agent set forth in Section 9, as costs of issuance administrator, proceeds of the sale of each Series of Refunding Bonds, in an amount as shall be set forth in the applicable Bond Purchase Agreement, for the purposes of paying the costs associated with the issuance of such Series of Refunding Bonds.

Section 20. Professional Services. In connection with the issuance of Refunding Bonds, KNN Public Finance, LLC is hereby appointed to serve as Municipal Advisor to the District, RBC Capital Markets, LLC is hereby appointed to serve as the Underwriter for the Refunding Bonds, and Orrick, Herrington & Sutcliffe LLP is hereby appointed to serve as Bond Counsel and Disclosure Counsel to the District.

Section 21. Delegation of Authority. The officers and employees of the District are, and each of them is, hereby authorized and directed, jointly and severally, to execute and deliver, for and on behalf of the District, any and all agreements, documents, certificates and instruments and to do and cause to be done any and all things which they may deem necessary or advisable in order to consummate the transactions herein authorized and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, including, without limitation, negotiating the terms of the insurance policy, if any, referred herein.

Section 22. Approval of Actions. All actions heretofore taken by the officers and employees of the District with respect to the issuance and sale of the Refunding Bonds, or in connection with or related to any of the agreements, documents, certificates or instruments referred to herein, are hereby approved, confirmed and ratified.

Section 23. Debt Management Policy; Notice to California Debt and Investment Advisory Commission. With the passage of this Resolution, the Board of Trustees hereby certifies that the Debt Management Policy complies with California Government Code Section 8855(i), and that the Refunding Bonds authorized to be issued pursuant to this Resolution are

consistent with such policy, and instructs Bond Counsel, on behalf of the District, with respect to each Series of Refunding Bonds issued pursuant to this Resolution, (a) to cause notices of the proposed sale and final sale of the Refunding Bonds to be filed in a timely manner with the California Debt and Investment Advisory Commission pursuant to California Government Code Section 8855, and (b) to check, on behalf of the District, the “Yes” box relating to such certifications in the notice of proposed sale filed pursuant to California Government Code Section 8855.

Section 24. Electronic Signatures; DocuSign. The Board of Trustees hereby approves the execution and delivery of all agreements, documents, certificates and instruments referred to herein with electronic signatures as may be permitted under the California Uniform Electronic Transactions Act and digital signatures as may be permitted under Section 16.5 of the California Government Code using DocuSign.

Section 25. Contract with Bondholders. The provisions of this Resolution shall be a contract with each and every Owner of Bonds and the duties of the District and of the Board of Trustees and the officers of the District shall be enforceable by any Owner of Bonds by mandamus or other appropriate suit, action or proceeding in any court of competent jurisdiction.

Section 26. Amendments. This Resolution may be modified or amended without the consent of the Owners of the Refunding Bonds (a) to add to the covenants and agreements of the District in this Resolution contained other covenants and agreements thereafter to be observed or to surrender any right or power herein reserved to or conferred upon the District, (b) to make such provisions for the purpose of curing any ambiguity, inconsistency or omission, or of curing or correcting any defective provision contained in this Resolution, (c) to permit the qualification of this Resolution under the Trust Indenture Act of 1939, as amended, or any similar federal statute hereafter in effect, and to add such other terms, conditions and provisions as may be permitted by said act or similar federal statute, (d) to cause interest on any Tax-Exempt Refunding Bonds to be excludable from gross income for purposes of federal income taxation by the United States of America; and (e) in any other respect whatsoever as the District may deem necessary or desirable, provided that such modification or amendment does not, as set forth in a written certificate of the District, materially adversely affect the interests of the Owners of Refunding Bonds hereunder. For any other purpose, this Resolution may be modified or amended only with the consent of the Owners of a majority of the aggregate principal amount of all Refunding Bonds then outstanding; provided that any such modification or amendment to Section 7(f) or Section 25 shall require the consent of the Owners of a majority of the aggregate principal amount of all Bonds then outstanding. No such modification or amendment shall extend the maturity of, reduce the interest rate or redemption premium on or principal amount of any Refunding Bond or reduce the percentage of consent required for amendment hereof without the express consent of all the Owners so affected.

Section 27. Interpretation. The terms of this Resolution shall be interpreted broadly to effect the purpose of providing broad and clear authority for the officers and employees of the District to provide for the issuance of, and issue, from time to time, one or more Series of Refunding Bonds in accordance with the provisions of the agreements, documents, certificates and instruments described herein and the Act on the terms set forth in this Resolution.

Section 28. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED this day, June 18, 2024 by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

President of the Board of Trustees
of the Allan Hancock Joint Community
College District

ATTEST:

Secretary of the Board of Trustees
of the Allan Hancock Joint Community
College District

EXHIBIT A**GOOD FAITH ESTIMATES**

The good faith estimates set forth herein are provided with respect to the Refunding Bonds in compliance with Section 5852.1 of the California Government Code. Such good faith estimates have been provided to the District by KNN Public Finance, LLC, the District's municipal advisor under Section 15B of the Securities Exchange Act of 1934 (the "Municipal Advisor"), and by RBC Capital Markets, LLC, the underwriter of the Refunding Bonds (the "Underwriter").

Principal Amount. The Municipal Advisor and the Underwriter have informed the District that, based on the District's financing plan and based on market conditions prevailing at the time of preparation of such estimate, their good faith estimate of the aggregate principal amount of the Refunding Bonds to be sold in a public offering is \$31,860,000 (the "Estimated Principal Amount").

True Interest Cost of the Refunding Bonds. The Municipal Advisor and the Underwriter have informed the District that, assuming that the Estimated Principal Amount of the Refunding Bonds is sold, and based on market conditions prevailing at the time of preparation of such estimate, their good faith estimate of the true interest cost of the Refunding Bonds, which means the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the Refunding Bonds, is 3.69%.

Finance Charge of the Refunding Bonds. The Municipal Advisor and the Underwriter have informed the District that, assuming that the Estimated Principal Amount of the Refunding Bonds is sold, and based on market conditions prevailing at the time of preparation of such estimate, their good faith estimate of the finance charge for the Refunding Bonds, which means the sum of all fees and charges paid to third parties (or costs associated with the Refunding Bonds), is \$397,440, as follows:

| | | |
|----|--------------------------------------|--------------|
| a) | Underwriter's Discount | \$127,440.00 |
| b) | Credit Enhancement | N/A* |
| c) | Bond Counsel and Disbursements | 49,500.00 |
| d) | Disclosure Counsel and Disbursements | 30,000.00 |
| e) | Municipal Advisor and Disbursements | 80,000.00 |
| f) | Rating Agency | 84,250.00 |
| g) | Other Expenses | 25,750.00 |

*A municipal bond insurance policy with respect to the Refunding Bonds is not expected to be obtained unless economically advantageous to the District.

Amount of Proceeds to be Received. The Municipal Advisor and the Underwriter have informed the District that, assuming that the Estimated Principal Amount of the Refunding Bonds is sold, and based on market conditions prevailing at the time of preparation of such estimate, their good faith estimate of the amount of proceeds expected to be received by the District for sale of the Refunding Bonds, less the finance charge of the Refunding Bonds, as estimated above, and any reserves or capitalized interest paid or funded with proceeds of the Refunding Bonds, is \$33,027,939.

Total Payment Amount. The Municipal Advisor and the Underwriter have informed the District that, assuming that the Estimated Principal Amount of the Refunding Bonds is sold, and based on market conditions prevailing at the time of preparation of such estimate, their good faith estimate of the total payment amount, which means the sum total of all payments the District will make to pay debt service on the Refunding Bonds, plus the estimated finance charge for the Refunding Bonds, as described above, not paid with the proceeds of the Refunding Bonds, calculated to the final maturity of the Refunding Bonds, is \$37,898,225.

The foregoing estimates constitute good faith estimates only and are based on market conditions prevailing at the time of preparation of such estimates. The actual principal amount of the Refunding Bonds issued and sold, the true interest cost thereof, the finance charges thereof, the amount of proceeds received therefrom and total payment amount with respect thereto may differ from such good faith estimates for a variety of reasons, including, without limitation, due to (a) the market conditions prevailing on the actual date of the sale of the Refunding Bonds being different than the market conditions prevailing at the time of preparation of the estimates contained herein, (b) the actual principal amount of Refunding Bonds sold being different from the Estimated Principal Amount, (c) the actual amortization of the Refunding Bonds being different than the amortization assumed for purposes of preparing the estimates contained herein, (d) the actual interest rates at which the Refunding Bonds are sold being different than those estimated for purposes of preparing the estimates contained herein, (e) other market conditions, or (f) alterations in the District's financing plan, or a combination of such factors. The actual date of sale of the Refunding Bonds and the actual principal amount of Refunding Bonds sold will be determined by the District based on various factors. The actual interest rates borne by the Refunding Bonds will depend on market conditions at the time of sale thereof. The actual amortization of the Refunding Bonds will also depend, in part, on market conditions at the time of sale thereof. Market conditions, including, without limitation, interest rates are affected by economic and other factors beyond the control of the District, the Municipal Advisor and the Underwriter.

EXHIBIT B**FORM OF REFUNDING BOND**

| | | |
|----------------|---|-------------------|
| Number R-__ | UNITED STATES OF AMERICA STATE OF CALIFORNIA COUNTIES OF SANTA BARBARA, SAN LUIS OBISPO AND VENTURA | Amount \$_____ |
|----------------|---|-------------------|

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2024

| | | | |
|---------------------------------|-------------------------|----------------------------|--------------------|
| Maturity Date August 1, 20__ | Interest Rate _____% | Dated as of _____, 20__ | CUSIP No. _____ |
|---------------------------------|-------------------------|----------------------------|--------------------|

Registered Owner: CEDE & CO.

Principal Amount: _____ DOLLARS

Allan Hancock Joint Community College District, counties of Santa Barbara, San Luis Obispo and Ventura, State of California (the "District"), acknowledges itself obligated to and promises to pay to the Registered Owner identified above or registered assigns (the "Registered Owner"), on the Maturity Date set forth above or upon prior redemption hereof, the Principal Amount specified above in lawful money of the United States of America, and to pay interest thereon in like lawful money from the interest payment date next preceding the date of authentication of this Bond (unless this bond is authenticated after the close of business on a Record Date (as defined herein) and on or prior to the succeeding interest payment date, in which event it shall bear interest from such interest payment date, or unless this Bond is authenticated on or before _____ 15, 20__, in which event it shall bear interest from the date hereof) at the Interest Rate per annum stated above, payable commencing on _____ 1, 20__, and thereafter on February 1 and August 1 in each year, until payment of the Principal Amount. This Bond is issued pursuant to a Resolution adopted by the Board of Trustees of the District on June 18, 2024 (the "Resolution"). Capitalized undefined terms used herein have the meanings ascribed thereto in the Resolution.

The principal hereof is payable to the Registered Owner hereof upon the surrender hereof at the principal corporate trust office of the U.S. Bank Trust Company, National Association, the paying agent/registrars and transfer agent of the District (the "Paying Agent"). Interest shall be computed on the basis of a 360-day year comprised of twelve 30-day months. The interest hereon is payable to the person whose name appears on the bond registration books of the Paying Agent as the Registered Owner hereof as of the close of business on the 15th day of the month preceding an interest payment date (the "Record Date"), whether or not such day is a business day, such interest to be paid by check or draft mailed to such Registered Owner at the owner's address as it appears on such registration books, or at such other address filed with the Paying Agent for that purpose. Upon written request, given no later than the Record Date immediately preceding an interest payment date, of the owner of Bonds aggregating at least \$1,000,000 in principal amount,

interest will be paid by wire transfer in immediately available funds to an account maintained in the United States as specified by the Registered Owner in such request. So long as Cede & Co. or its registered assigns shall be the Registered Owner of this Bond, payment shall be made in immediately available funds as provided in the Resolution hereinafter described.

This Bond is one of a duly authorized issue of bonds of like tenor (except for such variations, if any, as may be required to designate varying series, numbers, denominations, interest rates, interest payment modes, maturities and redemption provisions), in the aggregate principal amount of \$_____, and designated as "Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024" (the "Bonds"). The Bonds were authorized by the Resolution and are issued pursuant to Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, and other applicable law. The Bonds are issued and sold by the Board of Trustees of the District pursuant to and in strict conformity with the provisions of the Constitution and laws of the State, and of the Resolution, and subject to the more particular terms specified in the Bond Purchase Agreement, dated _____, 2024 (the "Purchase Agreement"), by and between the District and RBC Capital Markets, LLC.

The Bonds are issuable as fully registered bonds without coupons in the denomination of \$5,000 principal amount or any integral multiple thereof, provided that no Bond shall have principal maturing on more than one principal maturity date. Subject to the limitations and conditions and upon payment of the charges, if any, as provided in the Resolution, Bonds may be exchanged for a like aggregate principal amount of Bonds of the same tenor, interest payment mode and maturity of other authorized denominations.

This Bond is transferable by the Registered Owner hereof, in person or by attorney duly authorized in writing, at the principal corporate trust office of the Paying Agent, but only in the manner, subject to the limitations and upon payment of the charges provided in the Resolution, and upon surrender and cancellation of this Bond. Upon such transfer, a new Bond or Bonds of authorized denomination or denominations of the same tenor, interest payment mode, and same aggregate principal amount will be issued to the transferee in exchange herefor.

The District and the Paying Agent may treat the Registered Owner hereof as the absolute owner hereof for all purposes, and the District and the Paying Agent shall not be affected by any notice to the contrary.

[The Bonds are subject to redemption on the terms and subject to the conditions specified in the Resolution and the Purchase Agreement. If this Bond is called for redemption and payment is duly provided therefor, interest shall cease to accrue hereon from and after the date fixed for redemption.]

The Board of Trustees of the District hereby certifies and declares that the total amount of indebtedness of the District, including the amount of this Bond, is within the limit provided by law; that all acts, conditions and things required by law to be done or performed precedent to and in the issuance of this Bond have been done and performed in strict conformity with the laws authorizing the issuance of this Bond; and that this Bond is in substantially the form prescribed by order of the Board of Trustees of the District duly made and entered on its minutes. The Bonds represent an obligation payable out of the interest and sinking fund of the District established for the Bonds, and the money for the payment of principal of, premium, if any, and interest hereon, shall be raised by taxation upon the taxable property of the District.

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Paying Agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the Registered Owner hereof, Cede & Co., has an interest herein.

This Bond shall not be entitled to any benefit under the Resolution, or become valid or obligatory for any purpose, until the certificate of authentication and registration hereon endorsed shall have been signed by the Paying Agent.

IN WITNESS WHEREOF, the Board of Trustees of the Allan Hancock Joint Community College District, counties of Santa Barbara, San Luis Obispo and Ventura, State of California, has caused this bond to be signed by its President and countersigned by the [Secretary] of said Board, as of the date set forth above.

President of the Board of Trustees of the Allan
Hancock Joint Community College District

Countersigned:

Secretary of the Board of Trustees of the Allan
Hancock Joint Community College District

CERTIFICATE OF AUTHENTICATION AND REGISTRATION

This is one of the Bonds described in the within-mentioned Resolution and authenticated and registered on _____.

U.S. BANK TRUST COMPANY, NATIONAL
ASSOCIATION, as Paying Agent

By: _____
Authorized Officer

ASSIGNMENT

For value received the undersigned do(es) hereby sell, assign and transfer unto _____ the within-mentioned Bond and hereby irrevocably constitute(s) and appoint(s) _____ attorney, to transfer the same on the books of the Paying Agent with full power of substitution in the premises.

I.D. Number

Note: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Dated: _____

Signature Guarantee: _____
Note: Signature must be guaranteed by an eligible guarantor institution.

SECRETARY'S CERTIFICATE

I, Kevin G. Walthers, Secretary of the Board of Trustees of the Allan Hancock Joint Community College District, counties of Santa Barbara, San Luis Obispo and Ventura, California, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Trustees of said District held at the regular meeting place thereof on June 18, 2024, and entered in the minutes thereof, of which meeting all of the members of the Board of Trustees had due notice and at which a quorum thereof was present, and that at said meeting the resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

An agenda of the meeting was posted at least 72 hours before the meeting at 800 South College Drive, Santa Maria, California, a location freely accessible to members of the public, and on the District's website at <https://www.hancockcollege.edu/board/book/index.php> and a brief description of the resolution appeared on the agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in the District administrative office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: _____, 2024

Secretary of the Board of Trustees of
Allan Hancock Joint Community College District

ESCROW AGREEMENT

by and between

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

and

U.S. BANK TRUST COMPANY, NATIONAL ASSOCIATION

Dated as of _____ 1, 2024

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
2014 General Obligation Refunding Bonds**

ESCROW AGREEMENT

THIS ESCROW AGREEMENT (this “Escrow Agreement”), dated as of [____], 2024, is by and between the ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT, a community college district organized and existing under the laws of the State of California (the “District”), and U.S. BANK TRUST COMPANY, NATIONAL ASSOCIATION, a national banking association organized and existing under the laws of the United States of America, as escrow bank (the “Escrow Bank”) and as Prior Paying Agent (as defined herein).

WITNESSETH:

WHEREAS, the District has heretofore issued the Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) 2014 General Obligation Refunding Bonds (the “Prior Bonds”) in the original aggregate principal amount of \$52,260,000; and

WHEREAS, the Prior Bonds were issued pursuant to Resolution No. 14-21 adopted on August 19, 2014 (the “Prior Resolution”) by the Board of Trustees of the District (the “Board”); and

WHEREAS, the District has determined that debt service savings can be achieved by refunding the outstanding Prior Bonds maturing on August 1 of each of the years 20[25 through 2030, inclusive] (the “Refunded Bonds”); and

WHEREAS, the Escrow Bank (formerly known as U.S. Bank National Association) serves as the prior paying agent (the “Prior Paying Agent”) with respect to the Prior Bonds; and

WHEREAS, in order to provide the funds necessary to refund the Refunded Bonds, the District has issued \$[PAR AMOUNT] aggregate principal amount of Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024 (the “Refunding Bonds”); and

WHEREAS, the Refunding Bonds are issued pursuant to a resolution of the Board of Trustees of the District adopted on June 18, 2024 (the “Resolution”); and

WHEREAS, the District has determined to apply a portion of the proceeds of the Refunding Bonds for the purpose of providing the funds necessary to [(a) pay interest on the Refunded Bonds on August 1, 2024, and (b)] redeem the Refunded Bonds on [____], 2024 (the “Redemption Date”) at a redemption price (the “Redemption Price”) equal to the principal amount of the Refunded Bonds, together with accrued interest thereon to the Redemption Date, without premium; and

WHEREAS, the Refunded Bonds are subject to redemption on the Redemption Date and the District has determined to provide for the call for redemption on the Redemption Date; and

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the District and the Escrow Bank agree as follows:

Section 1. Definitions. Unless otherwise defined herein, capitalized terms used herein shall have the meanings ascribed thereto in the Resolution.

Section 2. The Escrow Fund. (a) There is hereby established a fund (the “Escrow Fund”) to be held as an irrevocably pledged escrow by the Escrow Bank, which the Escrow Bank shall keep separate and apart from all other funds of the District and the Escrow Bank and which shall be applied solely as provided in this Escrow Agreement. The Escrow Fund is established for the purpose of refunding the Refunded Bonds and, for purposes of Section 53555 of the California Government Code, shall be deemed to be a fund in the treasury of the District.

Pending application as provided in this Escrow Agreement, amounts on deposit in the Escrow Fund are hereby pledged and assigned solely to the payment of the interest on and the Redemption Price of the Refunded Bonds, which amounts shall be held in trust by the Escrow Bank for the Owners of the Refunded Bonds.

(b) Upon the issuance of the Refunding Bonds, there shall be deposited in the Escrow Fund \$[_____] received from the proceeds of the sale of the Refunding Bonds.

(c) Upon the deposit of moneys pursuant to Section 2(b), the moneys on deposit in the Escrow Fund will be at least equal to an amount sufficient to purchase the aggregate principal amount of non-callable [direct and general obligations of the United States of America, or obligations that are unconditionally guaranteed as to principal and interest by the United States of America (which may consist of obligations of the Resolution Funding Corporation that constitute interest strips)] (the “Defeasance Securities”) set forth in Exhibit A hereto (the “Exhibit A Securities”), which principal, together with all interest due or to become due on such Exhibit A Securities, and any uninvested cash held by the Escrow Bank in the Escrow Fund, will be sufficient to make the payments required by Section 4 hereof, as verified by a nationally recognized accounting firm.

Section 3. Use and Investment of Moneys. (a) The Escrow Bank hereby acknowledges deposit of the moneys described in Section 2(b) and agrees to invest \$[_____] of such moneys in the Exhibit A Securities upon receipt of certification by a nationally recognized firm of independent certified public accountants that the Exhibit A Securities will mature in such principal amounts and earn interest in such amounts and, in each case, at such times, so that sufficient moneys will be available from maturing principal and interest on the Exhibit A Securities, together with any uninvested moneys then held by the Escrow Bank in the Escrow Fund, to make all payments required by Section 4 hereof. Except as provided in Section 3(b) or Section 3(c), the balance of the moneys described in Section 2 in the amount of \$[_____] shall be held uninvested in the Escrow Fund.

(b) Upon the written request of the District, but subject to the conditions and limitations herein set forth, the Escrow Bank shall purchase substitute Defeasance Securities for the Defeasance Securities then held in the Escrow Fund with the proceeds derived from the sale, transfer, redemption or other disposition of Defeasance Securities then on deposit in the Escrow Fund and any uninvested money then held by the Escrow Bank hereunder in accordance with the provisions of this Section. Such sale, transfer, redemption or other disposition of Defeasance Securities then on deposit in the Escrow Fund and substitution of other Defeasance Securities shall

be effected by the Escrow Bank upon the written request of the District but only by a simultaneous transaction and only upon receipt of (i) certification by a nationally recognized firm of independent certified public accountants that the Defeasance Securities to be substituted, together with the Defeasance Securities which will continue to be held in the Escrow Fund, will mature in such principal amounts and earn interest in such amounts and, in each case, at such times so that sufficient moneys will be available from maturing principal and interest on such Defeasance Securities held in the Escrow Fund, together with any uninvested moneys, to make all payments required by Section 4 hereof, which have not previously been made, and (ii) receipt by the Escrow Bank of an opinion of counsel of recognized standing in the field of law relating to municipal bonds to the effect that the sale, transfer, redemption or other disposition and substitution of Defeasance Securities will not adversely affect the exclusion of interest on the Refunded Bonds from gross income for purposes of federal income taxation.

(c) Upon the written request of the District, but subject to the conditions and limitations herein set forth, the Escrow Bank shall apply any moneys received from the maturing principal of or interest or other investment income on any Defeasance Securities held in an Escrow Fund, or the proceeds from any sale, transfer, redemption or other disposition of Defeasance Securities pursuant to Section 3(b) not required for the purposes of said Section 3(b)(i) to the extent such moneys will not be required at any time for the purpose of making a payment required by Section 4 hereof, as certified by a nationally recognized firm of independent certified public accountants delivered to the Escrow Bank, such moneys shall be transferred to the Treasurer-Tax Collector of the County of Santa Barbara (the "Santa Barbara County Treasurer") for deposit in the District's interest and sinking funds established for the Refunding Bonds upon the written request of the District as received by the Escrow Bank, free and clear of any trust, lien, pledge or assignment securing the Refunded Bonds or otherwise existing hereunder, and (ii) to the extent such moneys will be required for such purpose at a later date, shall, to the extent practicable, be invested or reinvested in Defeasance Securities maturing at times and in amounts sufficient, as certified by a nationally recognized firm of independent certified public accountants delivered to the Escrow Bank, to make such payment required by Section 4 hereof. Prior to investing or reinvesting such moneys in Defeasance Securities pursuant to this subsection (c), the Escrow Bank shall receive an opinion of counsel of recognized standing in the field of law relating to municipal bonds to the effect that the investment or reinvestment of such moneys will not adversely affect the exclusion of interest on the Refunded Bonds from gross income for purposes of federal income taxation.

(d) All Defeasance Securities purchased pursuant to this Escrow Agreement shall be deposited in and held for the credit of the Escrow Fund. Except as provided in this Section 3, no moneys or Defeasance Securities deposited with the Escrow Bank pursuant to this Escrow Agreement nor principal of, or interest payments or other investment income on, any such Defeasance Securities shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the Refunded Bonds as provided by Section 4 hereof.

(e) The Owners of the Refunded Bonds shall have a first and exclusive lien on the moneys and Defeasance Securities in the Escrow Fund until such moneys and Defeasance Securities are used and applied as provided in this Escrow Agreement.

(f) If the Escrow Bank learns that the Department of the Treasury or the Bureau of Public Debt will not, for any reason, accept a subscription of state and local government series

securities (“SLGS”) that is to be submitted pursuant to this Escrow Agreement, if any, the Escrow Bank shall promptly request alternative written investment instructions from the District with respect to funds which were to be invested in SLGS. The Escrow Bank shall follow such instructions and, upon the maturity of any such alternative investment, the Escrow Bank shall hold such funds uninvested and without liability for interest until receipt of further written instructions from the District. In the absence of investment instructions from the District, the Escrow Bank shall not be responsible for the investment of such funds or interest thereon. The Escrow Agent may conclusively rely upon the District’s selection of an alternative investment as a determination of the alternative investment’s legality and suitability and shall not be liable for any losses related to the alternative investments or for compliance with any yield restriction applicable thereto.

(g) The Escrow Bank shall not be held liable for investment losses resulting from compliance with the provisions of this Escrow Agreement.

Section 4. Payment of Refunded Bonds. From the maturing principal of the Defeasance Securities held in the Escrow Fund and the investment income and other earnings thereon and any uninvested money then held in the Escrow Fund, the Escrow Bank shall, (a) on August 1, 2024, pay the interest due on the Refunded Bonds and (b) on the Redemption Date, pay the Redemption Price in accordance with the terms of the Resolution.

To the extent that the amounts on deposit in the Escrow Fund on the Redemption Date are in excess of the amount necessary to make the required payments with respect to the Refunded Bonds, as shown in the escrow verification of the nationally recognized firm of independent certified public accountants, such excess shall be transferred to the Santa Barbara County Treasurer for deposit in the District’s interest and sinking fund established for the Refunding Bonds.

Section 5. Irrevocable Instructions to Mail Notices. The District hereby irrevocably designates the Refunded Bonds for prior redemption on the Redemption Date as indicated in Section 4 hereof and hereby irrevocably instructs the Escrow Bank, as the Prior Paying Agent, to give, [(i) in accordance with Section 7(c) of the Prior Resolution, notice of redemption of the Refunded Bonds, in the form attached hereto as Exhibit B, and (ii) notice of defeasance of the Refunded Bonds on [CLOSING DATE], 2024 (the “Closing Date”) to The Depository Trust Company as the appointed depository for the Refunded Bonds, in the form attached hereto as Exhibit C].

Section 6. Performance of Duties. The Escrow Bank agrees to perform the duties set forth herein and agrees that the irrevocable instructions to the Escrow Bank herein provided are in a form satisfactory to it.

Section 7. Escrow Bank’s Authority to Make Investments. The Escrow Bank shall have no power or duty to invest any funds held under this Escrow Agreement except as provided in Section 3 hereof. The Escrow Bank shall have no power or duty to transfer or otherwise dispose of the moneys held hereunder except as provided in this Escrow Agreement.

Section 8. Compensation. The District shall from time to time pay or cause to be paid to the Escrow Bank the agreed upon compensation for its services to be rendered hereunder, and

reimburse the Escrow Bank for all of its reasonable advances, expenses and charges, including, without limitation, legal fees and expenses, in the exercise and performance of its duties hereunder; provided, however, that under no circumstances shall the Escrow Bank be entitled to any lien whatsoever on any moneys or obligations in the Escrow Fund for the payment of fees and expenses for services rendered or expenses incurred by the Escrow Bank under this Escrow Agreement or otherwise.

Section 9. Indemnification. To the extent permitted by law, the District shall indemnify and save the Escrow Bank and its officers, directors, agents and employees harmless against any liabilities, losses, costs, expenses (including, without limitation, legal fees and expenses), suits, judgments and claims which it or they may incur in the exercise and performance of its powers and duties hereunder, and which are not due to its negligence or its willful misconduct. The indemnity contained in this Section shall survive the termination of this Escrow Agreement and the earlier removal or resignation of the Escrow Bank.

Section 10. Responsibilities of Escrow Bank. The Escrow Bank and its respective successors, assigns, agents and servants shall not be held to any personal liability whatsoever, in tort, contract, or otherwise, in connection with the execution and delivery of this Escrow Agreement, the establishment of the Escrow Fund, the acceptance of the moneys or any securities deposited therein, the purchase of the securities to be purchased pursuant hereto, the retention of such securities or the proceeds thereof, the sufficiency of the securities or any uninvested moneys held hereunder to accomplish the redemption of the Refunded Bonds, or any payment, transfer or other application of moneys or securities by the Escrow Bank in accordance with the provisions of this Escrow Agreement or by reason of any non-negligent act, non-negligent omission or non-negligent error of the Escrow Bank made in good faith in the conduct of its duties. The recitals of fact contained in the "Whereas" clauses herein shall be taken as the statements of the District, and the Escrow Bank assumes no responsibility for the correctness thereof. The Escrow Bank makes no representation as to the sufficiency of the securities to be purchased pursuant hereto and any uninvested moneys to accomplish the redemption of the Refunded Bonds or to the validity of this Escrow Agreement as to the District and, except as otherwise provided herein, the Escrow Bank shall incur no liability in respect thereof. The Escrow Bank shall not be liable in connection with the performance of its duties under this Escrow Agreement except for its own negligence or willful misconduct, and the duties and obligations of the Escrow Bank shall be determined by the express provisions of this Escrow Agreement. The Escrow Bank may consult with counsel, who may or may not be counsel to the District, and in reliance upon the written opinion of such counsel shall have full and complete authorization and protection in respect of any action taken, suffered or omitted by it in good faith in accordance therewith. Whenever the Escrow Bank shall deem it necessary or desirable that a matter be proved or established prior to taking, suffering, or omitting any action under this Escrow Agreement, such matter (except the matters set forth herein as specifically requiring a certificate of a nationally recognized firm of independent certified public accountants or an opinion of counsel of recognized standing in the field of law relating to municipal bonds) may be deemed to be conclusively established by a written certification of the District.

No provision of this Escrow Agreement shall require the Escrow Bank to risk or advance its own funds. The Escrow Bank shall be protected in acting upon any notice, resolution, request, consent, order, certificate, report, opinion, bonds or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or parties. The Escrow Bank

may execute any of its powers or duties hereunder through attorneys, agents or receivers and shall not be answerable for the actions of such attorneys, agents or receivers if selected by it with reasonable care.

The Escrow Bank shall have the right to accept and act upon instructions, including funds transfer instructions (“Instructions”) given pursuant to this Escrow Agreement and delivered using Electronic Means (“Electronic Means” shall mean the following communications methods: e-mail, facsimile transmission, secure electronic transmission containing applicable authorization codes, passwords and/or authentication keys issued by the Escrow Bank, or another method or system specified by the Escrow Bank as available for use in connection with its services hereunder); provided, however, that the District shall provide to the Escrow Bank an incumbency certificate listing officers with the authority to provide such Instructions (“Authorized Officers”) and containing specimen signatures of such Authorized Officers, which incumbency certificate shall be amended by the District whenever a person is to be added or deleted from the listing. If the District elects to give the Escrow Bank Instructions using Electronic Means and the Escrow Bank in its discretion elects to act upon such Instructions, the Escrow Bank’s understanding of such Instructions shall be deemed controlling. The District understands and agrees that the Escrow Bank cannot determine the identity of the actual sender of such Instructions and that the Escrow Bank shall conclusively presume that directions that purport to have been sent by an Authorized Officer listed on the incumbency certificate provided to the Escrow Bank have been sent by such Authorized Officer. The District shall be responsible for ensuring that only Authorized Officers transmit such Instructions to the Escrow Bank and that the District and all Authorized Officers are solely responsible to safeguard the use and confidentiality of applicable user and authorization codes, passwords and/or authentication keys upon receipt by the District. The Escrow Bank shall not be liable for any losses, costs or expenses arising directly or indirectly from the Escrow Bank’s reliance upon and compliance with such Instructions notwithstanding such directions conflict or are inconsistent with a subsequent written instruction. The District agrees: (i) to assume all risks arising out of the use of Electronic Means to submit Instructions to the Escrow Bank, including without limitation the risk of the Escrow Bank acting on unauthorized Instructions, and the risk of interception and misuse by third parties; (ii) that it is fully informed of the protections and risks associated with the various methods of transmitting Instructions to the Escrow Bank and that there may be more secure methods of transmitting Instructions than the method(s) selected by the District; (iii) that the security procedures (if any) to be followed in connection with its transmission of Instructions provide to it a commercially reasonable degree of protection in light of its particular needs and circumstances; and (iv) to notify the Escrow Bank immediately upon learning of any compromise or unauthorized use of the security procedures.

The Escrow Bank shall not be liable to the parties hereto or deemed in breach or default hereunder if and to the extent its performance hereunder is prevented by reason of force majeure. The term “force majeure” means an occurrence that is beyond the control of the Escrow Bank and could not have been avoided by exercising due care. Force majeure shall include but not be limited to acts of God, terrorism, war, riots, strikes, fire, floods, earthquakes, epidemics, pandemics, quarantine restrictions, acts of civil or military authority or other similar occurrences.

Section 11. Resignation and Removal. The Escrow Bank may resign by giving written notice to the District, and upon receipt of such notice the District shall promptly appoint a successor Escrow Bank. If the District does not appoint a successor Escrow Bank within thirty

days of receipt of such notice, the resigning Escrow Bank may petition a court of competent jurisdiction for the appointment of a successor Escrow Bank, which court may thereupon, upon such notice as it shall deem proper, appoint a successor Escrow Bank. Upon acceptance of appointment by a successor Escrow Bank, the resigning Escrow Bank shall transfer all moneys held by it in the Escrow Fund to such successor Escrow Bank and be discharged of any further obligation or responsibility hereunder.

The District may remove the Escrow Bank upon thirty (30) days' prior notice, by giving written notice of such removal to the Escrow Bank, and thereupon shall appoint a successor Escrow Bank by an instrument in writing. Upon acceptance of appointment by a successor Escrow Bank, the removed Escrow Bank shall transfer all moneys held by it in the Escrow Fund to such successor Escrow Bank and be discharged of any further obligation or responsibility hereunder.

Any successor Escrow Bank appointed under the provisions hereof shall be a trust company or bank having trust powers, having a corporate trust office in California, having a combined capital and surplus of at least \$50,000,000, and subject to supervision or examination by federal or state authority. If such bank or trust company publishes a report of condition at least annually, pursuant to law or to the requirements of any supervising or examining authority above referred to, then for the purpose of this paragraph the combined capital and surplus of such bank or trust company shall be deemed to be its combined capital and surplus as set forth in its most recent report of condition so published.

Any bank, corporation or association into which the Escrow Bank may be merged or converted or with which it may be consolidated, or any bank, corporation or association resulting from any merger, conversion or consolidation to which the Escrow Bank shall be a party, or any bank, corporation or association succeeding to all or substantially all of the corporate trust business of the Escrow Bank shall be the successor of the Escrow Bank hereunder without the execution or filing of any paper with any parties hereto or any further act on the part of any of the parties hereto except on the part of any of the parties hereto where an instrument or transfer or assignment is required by law to effect such succession, anything herein to the contrary notwithstanding.

Section 12. Amendments. The District and the Escrow Bank may (but only with the consent of the Owners of all of the Refunded Bonds) amend this Escrow Agreement or enter into agreements supplemental to this Escrow Agreement; provided, however, that such amendments and agreements are limited to (a) insertion of unintentionally omitted material, corrections of mistakes or clarifications of ambiguities, (b) pledging of additional legal security for the benefit of the Owners of the Refunded Bonds, or (c) providing for the deposit of additional cash and/or securities in the Escrow Fund. Prior to executing any such amendment or supplemental agreement, the Escrow Bank is entitled to receive and rely upon an opinion of counsel that such amendment or supplemental agreement is authorized or permitted hereunder and shall not materially adversely affect the interests of the owners of the Refunded Bonds or the Refunding Bonds.

Section 13. Term. This Escrow Agreement shall terminate on the date upon which the Refunded Bonds have been paid in accordance with this Escrow Agreement.

Section 14. Severability. If any one or more of the covenants or agreements provided in this Escrow Agreement on the part of the District or the Escrow Bank to be performed should be

determined by a court of competent jurisdiction to be contrary to law, such covenants or agreements shall be null and void and shall be deemed separate from the remaining covenants and agreements herein contained and shall in no way affect the validity of the remaining provisions of this Escrow Agreement.

Section 15. Counterparts. This Escrow Agreement may be executed in several counterparts, all or any of which shall be regarded for all purposes as an original but all of which shall constitute and be but one and the same instrument.

Section 16. Electronic Signature. Each of the parties hereto agrees that the transaction consisting of this Escrow Agreement may be conducted by electronic means. Each party agrees, and acknowledges that it is such party's intent that if such party signs this Escrow Agreement using an electronic signature, it is signing, adopting and accepting this Escrow Agreement and that signing this Escrow Agreement using an electronic signature is the legal equivalent of having placed the undersigned officer's handwritten signature on this Escrow Agreement on paper. Each party acknowledges that it is being provided with an electronic or paper copy of this Escrow Agreement in a usable format.

Section 17. Governing Law. This Escrow Agreement shall be construed under the laws of the State of California.

**ALLAN HANCOCK JOINT
COMMUNITY COLLEGE DISTRICT**

By: _____

**U.S. BANK TRUST COMPANY,
NATIONAL ASSOCIATION, AS
ESCROW BANK AND PRIOR PAYING
AGENT**

By: _____
Authorized Officer

EXHIBIT A
DEFEASANCE SECURITIES

EXHIBIT B**NOTICE OF REDEMPTION**

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo And Ventura Counties, California)
2014 General Obligation Refunding Bonds**

Each maturity of the Refunded Bonds (as defined below) relating to this notice is identified by the corresponding CUSIP number set forth below:

| Date of Issuance | Maturity Date (August 1) | Principal Amount | Interest Rate | Redemption Price | Redemption Date | CUSIP Number [†] |
|------------------|--------------------------|------------------|---------------|------------------|-----------------|---------------------------|
| [10/28/2014 | 2025 | \$3,910,000 | 5.000% | 100.000% | ___/___/2024 | 016730 HQ9 |
| 10/28/2014 | 2026 | 4,490,000 | 5.000 | 100.000 | ___/___/2024 | 016730 HR7 |
| 10/28/2014 | 2027 | 5,130,000 | 5.000 | 100.000 | ___/___/2024 | 016730 HS5 |
| 10/28/2014 | 2028 | 5,765,000 | 5.000 | 100.000 | ___/___/2024 | 016730 HT3 |
| 10/28/2014 | 2029 | 930,000 | 3.125 | 100.000 | ___/___/2024 | 016730 EY5 |
| 10/28/2014 | 2029 | 5,520,000 | 5.000 | 100.000 | ___/___/2024 | 016730 FA6 |
| 10/28/2014 | 2030 | 1,000,000 | 3.125 | 100.000 | ___/___/2024 | 016730 EZ2 |
| 10/28/2014 | 2030 | 6,140,000 | 5.000 | 100.000 | ___/___/2024 | 016730 FB4] |

NOTICE IS HEREBY GIVEN that the Allan Hancock Joint Community College District, Santa Barbara, San Luis Obispo and Ventura Counties, California (the “District”), has caused to be deposited a portion of the proceeds of its Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024, with U.S. Bank Trust Company, National Association, as escrow bank (the “Escrow Bank”) pursuant to the Escrow Agreement, dated as of [_____] 1, 2024 (the “Escrow Agreement”), by and between the District and the Escrow Bank, to redeem the bonds described in the table above (the “Refunded Bonds”) on [_____] 1, 2024 (the “Redemption Date”) at a redemption price (the “Redemption Price”) equal to the principal amount of the Refunded Bonds together with the interest accrued to the Redemption Date, without premium. On the Redemption Date, there shall become due and payable upon the Refunded Bonds the Redemption Price, and from and after the Redemption Date, interest with respect to the Refunded Bonds shall cease to accrue and be payable.

The redemption of the Refunded Bonds on the Redemption Date at the Redemption Price will be made at the offices of U.S. Bank Trust Company, National Association, Corporate Trust Services, 111 Fillmore Ave E, St. Paul, MN 55107 (or to any successor in trust).

[†] CUSIP numbers are provided for convenience of reference only. Neither the District nor the Escrow Bank assumes responsibility for the accuracy of such CUSIP numbers.

In compliance with federal law, the Paying Agent is required to withhold at the current rate of withholding from payments of principal to individuals who fail to furnish valid Taxpayer Identification Numbers. A completed form W-9 should be presented with your Refunded Bonds.

The CUSIP numbers have been assigned to this issue are included solely for the convenience of the holders. Neither the District nor the Escrow Bank shall be responsible for the selection or use of the CUSIP numbers, nor is any representation made as to their correctness on the Refunded Bonds or as indicated in any notice of prepayment.

Dated: _____, 2024.

U.S. BANK TRUST COMPANY, NATIONAL ASSOCIATION,
as Escrow Bank

EXHIBIT C**NOTICE OF DEFEASANCE**

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo And Ventura Counties, California)
2014 General Obligation Refunding Bonds**

Each maturity of the Defeased Bonds (as defined below) relating to this notice is identified by the corresponding CUSIP number set forth below:

| <u>Dated Date</u> | <u>Maturity Date (August 1)</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>Redemption Price</u> | <u>Redemption Date</u> | <u>CUSIP[†]</u> |
|-------------------|---------------------------------|-------------------------|----------------------|-------------------------|------------------------|--------------------------|
| [10/28/2014 | 2025 | \$3,910,000 | 5.000% | 100.000% | ___/___/2024 | 016730 HQ9 |
| 10/28/2014 | 2026 | 4,490,000 | 5.000 | 100.000 | ___/___/2024 | 016730 HR7 |
| 10/28/2014 | 2027 | 5,130,000 | 5.000 | 100.000 | ___/___/2024 | 016730 HS5 |
| 10/28/2014 | 2028 | 5,765,000 | 5.000 | 100.000 | ___/___/2024 | 016730 HT3 |
| 10/28/2014 | 2029 | 930,000 | 3.125 | 100.000 | ___/___/2024 | 016730 EY5 |
| 10/28/2014 | 2029 | 5,520,000 | 5.000 | 100.000 | ___/___/2024 | 016730 FA6 |
| 10/28/2014 | 2030 | 1,000,000 | 3.125 | 100.000 | ___/___/2024 | 016730 EZ2 |
| 10/28/2014 | 2030 | 6,140,000 | 5.000 | 100.000 | ___/___/2024 | 016730 FB4] |

NOTICE IS HEREBY GIVEN, to the applicable owners of the Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) 2014 General Obligation Refunding Bonds maturing in the years, in the principal amounts and bearing the CUSIP numbers as set forth above (collectively, the “Defeased Bonds”), there has been deposited with U.S. Bank Trust Company, National Association, as escrow bank (the “Escrow Bank”), a portion of the proceeds of the Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024, held in cash and [U.S. treasury] securities, pursuant to the Escrow Agreement, dated as of [_____] 1, 2024 (the “Escrow Agreement”), by and between the Escrow Bank and the Allan Hancock Joint Community College District (the “District”), in an amount that will be sufficient to redeem the Defeased Bonds. As a result of such deposit, such Defeased Bonds will be deemed to have been paid in accordance with the applicable provisions of a resolution adopted by the Board of Trustees of the District on August 19, 2014 (the “Resolution”), pursuant to which the Defeased Bonds were issued. The District has given the Escrow Bank instructions in accordance with the Resolution to redeem the Defeased Bonds on [_____] 1, 2024 (the “Redemption Date”), at a redemption price equal to the principal amount of the Defeased Bonds together with the interest accrued to the Redemption Date, without premium.

Dated: [CLOSING DATE], 2024

By: U.S. BANK TRUST COMPANY, NATIONAL ASSOCIATION, as Escrow Bank

[†] CUSIP® numbers are provided for convenience of reference only. None of the District, the Escrow Bank or their agents or counsel assume responsibility for the accuracy of such numbers.p

[\$[PAR AMOUNT]]
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(SANTA BARBARA, SAN LUIS OBISPO AND VENTURA COUNTIES, CALIFORNIA)
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2024

BOND PURCHASE AGREEMENT

[____], 2024

Allan Hancock Joint Community College District
800 South College Drive
Santa Maria, California 93454

The undersigned, RBC Capital Markets, LLC (the “Underwriter”), acting on its own behalf and not as a fiduciary or agent of any other party, hereby offers to enter into this Bond Purchase Agreement (the “Purchase Agreement”) with the Allan Hancock Joint Community College District (the “District”) which, upon the acceptance hereof, will be binding upon the District and the Underwriter. By execution of this Purchase Agreement, the District acknowledges the terms hereof and recognizes that it will be bound by certain of the provisions hereof, and to the extent binding on the District, acknowledges and agrees to such terms. This offer is made subject to the written acceptance of this Purchase Agreement by the District and delivery of such acceptance to the Underwriter at or prior to 11:59 P.M., California time, on the date hereof.

Section 1. Purchase and Sale of the Refunding Bonds. (a) Upon the terms and conditions and in reliance upon the representations, warranties and agreements set forth herein, the Underwriter hereby agrees to purchase from the District for reoffering to the public and the District hereby agrees to sell to the Underwriter for such purpose, all (but not less than all) of the \$[____] aggregate principal amount of the Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024 (the “Refunding Bonds”).

(b) The Underwriter shall purchase the Refunding Bonds at a price of \$[____] (the “Purchase Price”) (which represents the aggregate principal amount of the Refunding Bonds, [plus/less] [net] original issue [premium/discount] of \$[____], and less Underwriter’s discount in the amount of \$[____]), in immediately available funds by check, draft or wire transfer to or upon the order of the District, as follows: (i) to U.S. Bank Trust Company, National Association, as escrow bank (the “Escrow Bank”), the amount of \$[____], to be applied to the refunding of the Prior Bonds (as defined below), and (ii) to U.S. Bank Trust Company, National Association, as costs of issuance administrator, the amount of \$[____].

(c) The District acknowledges and agrees that: (i) the purchase and sale of the Refunding Bonds pursuant to this Purchase Agreement is an arm’s-length commercial transaction between the District and the Underwriter; (ii) the Underwriter is acting solely as underwriter and principal in connection with the matters contemplated by and with respect to all communications under this Purchase Agreement, including the process leading thereto, and is not acting as the agent or fiduciary of the District or as municipal advisor (as defined in Section 15B of the Securities Exchange Act of 1934, as amended (the “Exchange Act”)) of the District and its advisors in

connection with the matters contemplated by this Purchase Agreement, regardless of whether the Underwriter or any affiliates thereof have provided or are providing other services to the District; (iii) the Underwriter has financial and other interests that differ from those of the District; (iv) the Underwriter has neither assumed an advisory or fiduciary responsibility in favor of the District with respect to the offering of the Refunding Bonds or the process leading thereto (whether or not the Underwriter, or any affiliate of the Underwriter, has advised or is currently advising the District on other matters) nor has it assumed any other obligation to the District except the obligations expressly set forth in this Purchase Agreement; and (v) in connection with the purchase and sale of the Refunding Bonds, the District has consulted its own financial, legal and other advisors to the extent it has deemed appropriate. The District also acknowledges that it previously received from the Underwriter a letter regarding the Municipal Securities Rulemaking Board (“MSRB”) Rule G-17 Disclosures, and that it has provided to the Underwriter an acknowledgment of such letter.

Section 2. The Refunding Bonds. (a) The Refunding Bonds shall be dated their date of delivery. The Refunding Bonds shall be issued in the principal amounts, shall bear interest at the rates, with the yield to maturity or redemption (as applicable), shall be subject to redemption, and shall mature on the dates and in the years all as set forth in Exhibit A hereto, which is incorporated herein by this reference. The Refunding Bonds shall be issued in fully registered form, in the authorized denominations of \$5,000 or any integral multiple thereof. The Refunding Bonds shall bear interest payable from the date thereof and such interest shall be payable on each February 1 and August 1, commencing August 1, 2024. The Refunding Bonds shall be in definitive form, shall bear CUSIP numbers, and shall be in fully registered form, registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”).

(b) The Refunding Bonds shall otherwise be as described in and shall be issued and secured pursuant to the provisions of the resolution of the Board of Trustees of the District (the “Board of Trustees”) adopted on June 18, 2024 (the “Resolution”), which provides for the terms of the Refunding Bonds, this Purchase Agreement and Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code (the “Act”). The Refunding Bonds are being issued (i) refund, on a current basis, a portion of the outstanding Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) 2014 General Obligation Refunding Bonds, and (ii) to pay costs of issuance of the Refunding Bonds. Capitalized terms used herein and not defined herein shall have the meanings set forth in the Resolution.

(c) Net proceeds of the Refunding Bonds will be deposited in an escrow fund established under Escrow Agreement, dated as of [____] 1, 2024 (the “Escrow Agreement”), by and between the District and the Escrow Bank, relating to the Prior Bonds.

(d) In order to assist the Underwriter with compliance with Rule 15c2-12 of the Securities and Exchange Commission under the Securities and Exchange Act of 1934, as amended (the “Rule”), the District will enter into the Continuing Disclosure Certificate, dated the date of Closing (the “Continuing Disclosure Certificate”).

(e) This Purchase Agreement, the Escrow Agreement and the Continuing Disclosure Certificate are collectively referred to herein as the “District Documents.”

(f) The Refunding Bonds shall be executed and delivered under and in accordance with the provisions of this Purchase Agreement and the Resolution.

Section 3. Use of Documents. The District hereby authorizes the Underwriter to use, in connection with the offer and sale of the Refunding Bonds, the Preliminary Official Statement (defined below), the Official Statement (defined below), the District Documents and all information contained herein and therein and all of the documents, certificates or statements furnished by the District to the Underwriter in connection with the transactions contemplated by this Purchase Agreement.

Section 4. Public Offering of the Refunding Bonds. The Underwriter agrees to make a bona fide initial public offering of all the Refunding Bonds at prices no higher than, or yields not lower than, those set forth on Exhibit A hereto. Subsequent to such initial public offering but subject to the provisions set forth in Section 5 below, the Underwriter reserves the right to lower such initial offering prices as the Underwriter deems necessary in connection with the marketing of the Refunding Bonds; provided, however, that the Underwriter shall not change the interest rates set forth in Exhibit A. Subject to the provisions set forth in Section 5 below, the Underwriter may offer and sell the Refunding Bonds to certain dealers (including dealers depositing the Refunding Bonds into investment trusts) and others at prices lower than the initial public offering price or prices set forth on Exhibit A hereto. The Underwriter also reserves the right to: (i) over-allot or effect transactions which stabilize or maintain the market price of the Refunding Bonds at levels above those that might otherwise prevail in the open market and (ii) discontinue such stabilizing, if commenced, at any time without prior notice.

Section 5. Establishment of Issue Price. (a) The Underwriter agrees to assist the District in establishing the issue price of the Refunding Bonds and shall execute and deliver to the District at Closing an “issue price” or similar certificate, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Exhibit B, with such modifications as may be appropriate or necessary, in the reasonable judgment of the Underwriter, the District and Bond Counsel (as defined herein), to accurately reflect, as applicable, the sales price or prices or the initial offering price or prices to the public of the Refunding Bonds. All actions to be taken by the District under this section to establish the issue price of the Refunding Bonds may be taken on behalf of the District by the District’s municipal advisor, KNN Public Finance, LLC (the “Municipal Advisor”), and any notice or report to be provided to the District may be provided to the District’s Municipal Advisor.

(b) Except as otherwise set forth in Exhibit A attached hereto, the District will treat the first price (meaning single) at which 10% of each maturity of the Refunding Bonds (the “10% test”) is sold to the public as the issue price of that maturity (if different interest rates apply within a maturity, each separate CUSIP number within that maturity will be subject to the 10% test). At or promptly after the execution of this Purchase Agreement, the Underwriter shall report to the District the price or prices at which it has sold to the public each maturity of Refunding Bonds. If at that time the 10% test has not been satisfied as to any maturity of the Refunding Bonds, unless the hold-the-offering-price rule (described below) applies, the Underwriter agrees to promptly report to the District the prices at which it sells the unsold Refunding Bonds of that maturity to the public. Unless the hold-the-offering-price rule (described below) applies, that reporting obligation shall continue, whether or not the date of Closing (as defined herein) has occurred, until either (i)

the Underwriter has sold all Refunding Bonds of that maturity or (ii) the 10% test has been satisfied as to the Refunding Bonds of that maturity, provided that, the Underwriter's reporting obligation after the date of Closing may be at reasonable periodic intervals or otherwise upon request of the District or Bond Counsel (as defined herein). For purposes of this Section, if Refunding Bonds mature on the same date but have different interest rates, each separate CUSIP number within that maturity will be treated as a separate maturity of the Refunding Bonds.

(c) The Underwriter confirms that it has offered the Refunding Bonds to the public on or before the date of this Purchase Agreement at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in Exhibit A attached hereto, except as otherwise set forth therein. Exhibit A also sets forth, as of the date of this Purchase Agreement, the maturities, if any, of the Refunding Bonds for which the Underwriter represents that (i) the 10% test has been satisfied (assuming orders are confirmed by the end of the day immediately following the day of execution of this Purchase Agreement) and (ii) the 10% test has not been satisfied and for which the District and the Underwriter agree that the restrictions set forth in the next sentence shall apply, which will allow the District to treat the initial offering price to the public of each such maturity as of the sale date as the issue price of that maturity (the "hold-the-offering-price rule"). So long as the hold-the-offering-price rule remains applicable to any maturity of the Refunding Bonds, the Underwriter will neither offer nor sell unsold Refunding Bonds of that maturity to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the sale date; or
- (2) the date on which the Underwriter has sold at least 10% of that maturity of the Refunding Bonds to the public at a price that is no higher than the initial offering price to the public.

The Underwriter will advise the District promptly after the close of the fifth (5th) business day after the sale date whether it has sold 10% of that maturity of the Refunding Bonds to the public at a price that is no higher than the initial offering price to the public.

(d) The Underwriter confirms that:

(1) unless the hold-the-offering-price rule applies to a maturity, any selling group agreement and any third-party distribution agreement relating to the initial sale of the Refunding Bonds to the public, together with the related pricing wires, contains or will contain language obligating each dealer who is a member of the selling group and each broker-dealer that is a party to such third-party distribution agreement, as applicable:

- (i) (A) to report the prices at which it sells to the public the unsold Refunding Bonds of each maturity allocated to it, whether or not the date of Closing has occurred, until either all Refunding Bonds of that maturity allocated to it have been sold or it is notified by the Underwriter that the 10% test has been satisfied as to the Refunding Bonds of that maturity, provided that, the reporting obligation after the date of Closing may be at reasonable periodic intervals or otherwise upon

request of the Underwriter, and (B) to comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the Underwriter;

(ii) to promptly notify the Underwriter of any sales of Refunding Bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Refunding Bonds to the public (each such term being used as defined below); and

(iii) to acknowledge that, unless otherwise advised by the dealer or broker-dealer, the Underwriter shall assume that each order submitted by the dealer or broker-dealer is a sale to the public.

(2) any selling group agreement relating to the initial sale of the Refunding Bonds to the public, together with the related pricing wires, contains or will contain language obligating each dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Refunding Bonds to the public to require each broker-dealer that is a party to such third-party distribution agreement to (A) unless the hold-the-offering-price rule applies to a maturity, report the prices at which it sells to the public the unsold Refunding Bonds of each maturity allocated to it, whether or not the date of Closing has occurred, until either all Refunding Bonds of that maturity allocated to it have been sold or it is notified by the Underwriter or the dealer that the 10% test has been satisfied as to the Refunding Bonds of that maturity, provided that, the reporting obligation after the date of Closing may be at reasonable periodic intervals or otherwise upon request of the Underwriter or the dealer, and (B) comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the Underwriter or the dealer and as set forth in the related pricing wires.

(e) The District acknowledges that, in making the representations set forth in this section, the Underwriter will rely on (i) in the event a selling group has been created in connection with the initial sale of the Refunding Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the Refunding Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Refunding Bonds, as set forth in a selling group agreement and the related pricing wires, and (ii) in the event that a third-party distribution agreement was employed in connection with the initial sale of the Refunding Bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing issue price of the Refunding Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Refunding Bonds, as set forth in the third-party distribution agreement and the related pricing wires.

(f) The Underwriter acknowledges that sales of any Refunding Bonds to any person that is a related party to an underwriter participating in the initial sale of the Refunding Bonds to the public (each such term being used as defined below) shall not constitute sales to the public for purposes of this section. Further, for purposes of this section:

(1) “public” means any person other than an underwriter or a related party;

(2) “underwriter” means (A) any person that agrees pursuant to a written contract with the District (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Refunding Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Refunding Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Refunding Bonds to the public);

(3) a purchaser of any of the Refunding Bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other); and

(4) “sale date” means the date of execution of this Purchase Agreement by all parties.

Section 6. Official Statement. (a) The Underwriter hereby represents that it has received and reviewed the Preliminary Official Statement with respect to the Refunding Bonds, dated [____], 2024 (as disseminated in its printed physical form or in electronic form in all respects materially consistent with such physical form, the “Preliminary Official Statement”). The District represents that it deems the Preliminary Official Statement to be final as of its date, except for either revisions or additions to the offering price(s), interest rate(s), yield(s), selling compensation, aggregate principal amount, principal amount per maturity, delivery date, rating(s) and other terms of the Refunding Bonds which depend upon the foregoing as provided in and pursuant to the Rule. By the execution of this Purchase Agreement, the District ratifies the use by the Underwriter of the Preliminary Official Statement.

(b) The District hereby agrees to deliver or cause to be delivered to the Underwriter, not later than the seventh (7th) business day following the date this Purchase Agreement is signed, copies of a final Official Statement substantially in the form of the Preliminary Official Statement, with only such changes therein as shall have been accepted by the Underwriter and the District (such Official Statement with such changes, if any, and including the cover page and all appendices, exhibits, maps, reports and statements included therein or attached thereto, and as disseminated in its printed physical form or in electronic form in all respects materially consistent with such physical form, being herein called the “Official Statement”) in such quantities as may be requested by the Underwriter in order to permit the Underwriter to comply with paragraph (b)(4) of the Rule and with the rules of the MSRB; provided, however, that the failure of the District to comply with this requirement due solely to the acts of the Underwriter, its counsel or agents, shall not be considered cause for the Underwriter to refuse to accept delivery of and pay the Purchase Price for the Refunding Bonds. The Underwriter agrees that prior to the time the final Official Statement relating to the Refunding Bonds is available, the Underwriter will send to any

potential purchaser of the Refunding Bonds, upon the request of such potential purchaser, a copy of the most recent Preliminary Official Statement. Such Preliminary Official Statement shall be sent by first class mail (or other equally prompt means) not later than the first business day following the date upon which each such request is received.

(c) The Underwriter agrees to file the Official Statement with the MSRB through its Electronic Municipal Market Access system.

(d) Each party hereto agrees that it will notify the other party hereto if, within the period from the date of this Purchase Agreement to and including the date which is 25 days following the End of the Underwriting Period (as hereinafter defined), such party discovers any pre-existing or subsequent fact or becomes aware of the occurrence of any event, in any such case which might cause the Official Statement (as the same may have been theretofore supplemented or amended) to contain any untrue statement of a material fact or to omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading. If, in the written opinion of the District or the Underwriter, the preparation and publication of a supplement or amendment to the Official Statement is, as a result of such fact or event (or any other event which becomes known to the District or the Underwriter during such period), necessary so that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading, the District shall, at its expense, supplement or amend the Official Statement in such a manner so that the Official Statement, as so supplemented or amended, does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading, and furnish copies of such supplement or amendment to the Underwriter in such numbers as the Underwriter may reasonably request. The District and the Underwriter agree that they will cooperate in the preparation of any such amendment or supplement. As used herein, the term “End of the Underwriting Period” means the later of such time as (i) the District delivers the Refunding Bonds to the Underwriter, or (ii) the Underwriter does not retain, directly or as a member of an underwriting syndicate, an unsold balance of the Refunding Bonds for sale to the public. Unless the Underwriter gives notice to the contrary, the “End of the Underwriting Period” shall be deemed to be the date of Closing. Any notice delivered pursuant to this provision shall be written notice delivered to the District at or prior to the date of Closing, and shall specify a date (other than the date of Closing) to be deemed the End of the Underwriting Period.

Section 7. Closing. At 9:00 a.m., California time, on [____], 2024, or at such other time or on such other date as shall have been mutually agreed upon by the parties hereto (the “Closing”), the District will direct U.S. Bank Trust Company, National Association, as the paying agent (the “Paying Agent”), to deliver to the Underwriter, through the facilities of DTC, or at such other place as the District and the Underwriter may mutually agree upon, the Refunding Bonds in fully registered book-entry form, duly executed, and shall cause the other documents hereinafter mentioned to be delivered at the offices of Orrick, Herrington & Sutcliffe LLP (“Bond Counsel”) in Irvine, California. Upon fulfillment of all conditions to Closing herein, the Underwriter will accept such delivery and pay the Purchase Price thereof in immediately available funds (by wire transfer or such other manner of payment as the Underwriter and the District shall reasonably agree upon) to the account of the District.

Section 8. Representations, Warranties and Agreements of the District. The District hereby represents, warrants and agrees with the Underwriter that:

(a) The District is a community college district duly organized and validly existing under the laws of the State of California (the “State”), with the power to issue the Refunding Bonds under the laws of the State and pursuant to the Act;

(b) (i) At or prior to the Closing, the District will have taken all action required to be taken by it to authorize the issuance and delivery of the Refunding Bonds; (ii) the Resolution was duly adopted at a meeting of the Board of Trustees, which was called and held pursuant to law and with all public notice required by law and at which a quorum was present and acting at the time of adoption, and the Resolution has not been amended, modified or rescinded; (iii) the District has full legal right, power and authority to enter into this Purchase Agreement, the Escrow Agreement and the Continuing Disclosure Certificate, to adopt the Resolution, to issue and to deliver the Refunding Bonds to the Underwriter, to perform its obligations under each such document or instrument and to carry out and effectuate the transactions contemplated by this Purchase Agreement, the Escrow Agreement and the Resolution; (iv) the execution and delivery or adoption of and the performance by the District of the obligations represented by, the Refunding Bonds and, the District Documents have been duly authorized and such authorization shall be in full force and effect at the time of the Closing; (v) this Purchase Agreement constitutes, and, when executed and delivered, each of the Continuing Disclosure Certificate and the Escrow Agreement will constitute, a valid and legally binding obligation of the District, enforceable against the District in accordance with their respective terms; and (vi) the District has duly authorized the consummation by it of all transactions contemplated by this Purchase Agreement;

(c) No consent, approval, authorization, order, filing, registration, qualification, election or referendum, of or by any court or governmental agency or public body whatsoever is required in connection with the issuance, delivery or sale of the Refunding Bonds or the consummation of the other transactions effected or contemplated herein or hereby, except for such actions as may be necessary to qualify the Refunding Bonds for offer and sale under the Blue Sky or other securities laws and regulations of such states and jurisdictions of the United States as the Underwriter may reasonably request, or which have not been taken or obtained;

(d) The District has complied with the Internal Revenue Code of 1986, as amended (the “Code”), with respect to the Refunding Bonds;

(e) As of the time of acceptance hereof and as of the time of the Closing, the District is not and will not be, in any manner which would adversely affect the transactions contemplated hereby and by the Resolution, in breach of or in default under any applicable constitutional provision, law or administrative rule or regulation of the State or the United States, or any applicable judgment or decree or any trust agreement, loan agreement, bond, note, resolution, ordinance, agreement or other instrument to which the District is a party or is otherwise subject and no event has occurred and is continuing which, with the passage of time or the giving of notice, or both, would constitute, in any manner which would adversely affect the transactions contemplated hereby and by the Resolution, a default or event of default under any such instrument; and, as of such times, to the best knowledge of the District, the issuance of the Refunding Bonds, the execution, delivery and performance of the District Documents and the

Refunding Bonds and the compliance with the provisions hereof and thereof and of the Resolution do not conflict with or constitute on the part of the District a violation of, or material default under, any applicable constitutional provision, law or administrative rule or regulation of the State or the United States, or any applicable judgment or decree or any trust agreement, loan agreement, bond, note, resolution, ordinance, agreement or other instrument to which the District is a party or is otherwise subject and do not conflict with or result in a violation or breach of, or constitute a material default under, any agreement, indenture, mortgage, lease or other instrument to which the District is a party or by which it is bound or to which it is subject;

(f) Except as described in the Preliminary Official Statement and the Official Statement, as of the time of acceptance hereof, no action, suit, proceeding, hearing or investigation is pending (in which service of process has been completed against the District) or, to the best knowledge of the District, threatened against the District: (i) in any way affecting the existence of the District or in any way challenging the respective powers of the several offices of the District or the titles of the officials of the District to such offices; (ii) seeking to restrain or enjoin the sale, issuance or delivery of any of the Refunding Bonds, the application of the proceeds of the sale of the Refunding Bonds, or the levy of any taxes contemplated by the Resolution or the pledge thereof to the payment of the Refunding Bonds, or in any way contesting or affecting the validity or enforceability of the Refunding Bonds or the District Documents or contesting the powers of the District or its authority with respect to the Refunding Bonds or the District Documents; (iii) contesting the completeness or accuracy of the Preliminary Official Statement; or (iv) except as disclosed in the Preliminary Official Statement and the Official Statement, in which a final adverse decision could (A) result in any material adverse impact on the financial condition of the District, (B) materially adversely affect the finances or operations of the District or the consummation of the transactions contemplated by the District Documents, (C) declare this Purchase Agreement to be invalid or unenforceable in whole or in material part, or (D) adversely affect the exclusion of the interest paid on the Refunding Bonds from gross income for federal income tax purposes or the exemption of such interest on the Refunding Bonds from California personal income taxation;

(g) Preparation and distribution of the Preliminary Official Statement and the Official Statement have been duly authorized by the Board of Trustees of the District; and the information contained therein (excluding the statements and information relating to the book entry system and any information provided by the Underwriter, and so identified as source thereof, for inclusion in the Official Statement) is true and correct in all material respects and such information does not contain any untrue or misleading statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, except that no representation and warranty is made concerning statements and information relating to the book entry system or any information provided by the Underwriter, and so identified as source thereof, for inclusion in the final Official Statement;

(h) The Preliminary Official Statement was as of its date, and the Official Statement is, and at all times subsequent to the date of the Official Statement up to and including the Closing will be, true and correct in all material respects, and the Preliminary Official Statement and the Official Statement contain, and up to and including the Closing will contain, no material misstatement of any material fact and do not, and up to and including the Closing will not, omit to state any material fact necessary to make the statements contained therein, in light of the

circumstances in which such statements were made, not misleading. At the time of the Closing, there shall not have been any material adverse changes in the financial condition of the District since the date of the Official Statement;

(i) The District agrees that if at any time before the Closing any event occurs as a result of which the Official Statement as then in effect would include any untrue statement of a material fact or omit to state any fact necessary to make the statements made therein not misleading in any material respect, the District shall promptly prepare an amendment or supplement that will correct such statement or omission. The District will advise the Underwriter promptly of any proposal to so amend or supplement the Official Statement and will effect such amendment or supplement in a form and manner approved by the Underwriter;

(j) The District will furnish such information, execute such instruments, and take such other action in cooperation with the Underwriter if and as the Underwriter may reasonably request in order to qualify the Refunding Bonds for offer and sale under the Blue Sky or other securities laws and regulations of such states and jurisdictions, provided, however, that the District shall not be required to consent to service of process in any jurisdiction in which they are not so subject as of the date hereof;

(k) To assist the Underwriter in complying with the Rule, the District will undertake, pursuant to the Resolution and the Continuing Disclosure Certificate, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Preliminary Official Statement and will also be set forth in the Official Statement;

(l) Except as disclosed in the Preliminary Official Statement and the Official Statement, in the preceding five years, the District has not failed to comply in all material respects with any previous undertakings with regard to the Rule to provide annual reports or notices of enumerated events required by such undertakings;

(m) Between the date hereof and the Closing, without the prior written consent of the Underwriter, neither the District nor any other entity or person on behalf of and at the request of the District will have issued any bonds, notes or other obligations for borrowed money except for such borrowings as may be described in or contemplated by the Official Statement;

(n) The District agrees to take all steps required by law and by the County of Santa Barbara (“Santa Barbara County”), the County of San Luis Obispo (“San Luis Obispo”) and the County of Ventura (“Ventura County” and together with Santa Barbara County and San Luis Obispo County, the “Counties”) to ensure that the Board of Supervisors of Santa Barbara County, the Board of Supervisors of San Luis Obispo County and the Board of Supervisors of Ventura County each annually levy a tax upon all taxable property in the District in such county sufficient to pay the principal of and interest on the Refunding Bonds as and when the same become due;

(o) The audited financial statements of the District for the fiscal year ended June 30, 2023, were prepared in accordance with generally accepted accounting principles consistently applied and fairly present the financial position and results of operation of the District for the period and at the date set forth therein, there has been no material adverse change in the business, affairs, financial position, results of operations or condition, financial or otherwise, of the District

since the date of such financial statements, except as otherwise disclosed in the Official Statement, and no further consent is required to be obtained for the inclusion of such audited financial statements, including the accompanying accountant's letter, in the Preliminary Official Statement and the Official Statement;

(p) The District hereby represents that it has not entered into any contract or agreement that would limit or restrict the District's ability to refund the Prior Bonds or enter into this Purchase Agreement for the sale of the Refunding Bonds to the Underwriter;

(q) The District will apply the proceeds from the sale of the Refunding Bonds for the purposes specified in the Resolution and as described in the Official Statement; and

(r) Any certificates signed by any officer of the District and delivered to the Underwriter shall be deemed a representation and warranty by the District to the Underwriter, but not by the person signing the same, as to the statements made therein.

Section 9. Conditions to Closing. (a) The Underwriter has entered into this Purchase Agreement in reliance upon the representations and warranties of the District contained herein and the performance by the District of its obligations hereunder, both as of the date hereof and as of the Closing. The Underwriter's obligations under this Purchase Agreement are and shall be subject at the option of the Underwriter, to the following further conditions at the Closing:

(1) The representations and warranties of the District contained herein shall be true, complete and correct in all material respects at the date hereof and at and as of the Closing, as if made at and as of the Closing, and the statements made in all certificates and other documents delivered to the Underwriter at the Closing pursuant hereto shall be true, complete and correct in all material respects on the Closing; and the District shall be in compliance with each of the agreements made by it in this Purchase Agreement;

(2) At the time of the Closing, (A) the Official Statement and the District Documents shall be in full force and effect and shall not have been amended, modified or supplemented except as may have been agreed to in writing by the parties hereto; (B) all actions under the Act which, in the opinion of Bond Counsel, shall be necessary in connection with the transactions contemplated hereby, shall have been duly taken and shall be in full force and effect; and (C) the District shall perform or has performed all of its obligations required under or specified in the District Documents to be performed at or prior to the Closing;

(3) No decision, ruling or finding shall have been entered by any court or governmental authority since the date of this Purchase Agreement (and not reversed on appeal or otherwise set aside), and no action, suit, proceeding, hearing or investigation, shall be pending (in which service of process has been completed against the District) or, to the best knowledge of the District, threatened (either in state or federal courts) (A) seeking to restrain or enjoin the execution, sale or delivery of any of the Refunding Bonds, (B) in any way contesting or affecting the authority for the execution, sale or delivery of the Refunding Bonds, the Continuing Disclosure Certificate, the Escrow Agreement or this

Purchase Agreement, or (C) in any way contesting the existence or powers of the District, or contesting in any way the completeness or accuracy of the Official Statement;

(4) Between the date hereof and the Closing, the market price for the Refunding Bonds, or the market for or marketability or the ability of the Underwriter to enforce contracts for the sale of the Refunding Bonds at the initial offering prices set forth in the Official Statement, shall not have been materially adversely affected, in the reasonable judgment of the Underwriter, by reason or occurrence of any of the following:

(i) legislation enacted by the Congress of the United States, or by the legislature of the State, or introduced in the Congress or recommended for passage by the President of the United States (by press release, other form of notice or otherwise), or a decision rendered by a court of the United States or the State or by the United States Tax Court, or an order, ruling, regulation (final, temporary or proposed) or official statement issued or made:

(A) by or on behalf of the United States Treasury Department, or by or on behalf of the Internal Revenue Service or other federal or State authority, which would have the purpose or effect of changing, directly or indirectly, the federal income tax consequences of interest on obligations of the general character of the Refunding Bonds in the hands of the holders thereof or State tax consequences of interest on obligations of the general character of the Refunding Bonds in the hands of the holders thereof; or

(B) by or on behalf of the Securities and Exchange Commission, or any other governmental agency having jurisdiction over the subject matter thereof, to the effect that the Refunding Bonds, or obligations of the general character of the Refunding Bonds, including any and all underlying arrangements, are not exempt from registration under the Securities Act of 1933, as amended, or that the Resolution is not exempt from qualification under the Trust Indenture Act of 1939, as amended;

(ii) there shall have occurred (1) an outbreak or escalation of hostilities or the declaration by the United States of a national emergency or war or the escalation of such emergency or war or (2) any other calamity or crisis relating to the effective operation of the government or the financial markets of the United States or elsewhere or the escalation of such calamity or crisis;

(iii) the declaration of a general banking moratorium by federal, New York or State authorities having jurisdiction, or the general suspension of trading on any national securities exchange or fixing of minimum or maximum prices for trading or maximum ranges for prices for securities on any national securities exchange, whether by virtue or a determination by that exchange or by order of the Securities and Exchange Commission or any other governmental authority having jurisdiction;

(iv) the imposition by the New York Stock Exchange, other national securities exchange, or any governmental authority, of any material restrictions not now in force with respect to the Refunding Bonds, or obligations of the general character of the Refunding Bonds, or securities generally, or the material increase of any such restrictions now in force, including those relating to the extension of credit by, or a change to the net capital requirements of, the Underwriter;

(v) an order, decree or injunction of any court of competent jurisdiction, or order, filing, regulation or official statement by the Securities and Exchange Commission, or any other governmental agency having jurisdiction over the subject matter thereof, issued or made to the effect that the issuance, offering or sale of obligations of the general character of the Refunding Bonds, or the issuance, offering or sale of the Refunding Bonds, as contemplated hereby or by the Official Statement, is or would be in violation of the federal securities laws, as amended and then in effect;

(vi) the withdrawal or downgrading of any underlying rating or credit watch status or outlook of the District's outstanding indebtedness by a national rating agency or the occurrence of any adverse change of a material nature of the financial condition, results of operation or properties of the District;

(vii) any event occurring, or information becoming known which, in the reasonable judgment of the Underwriter, makes untrue in any material adverse respect any statement or information set forth in the Official Statement, or has the effect that the Official Statement contains any untrue statement of a material fact or omits to state a material fact required to be stated therein or necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading and, in the reasonable judgment of the Underwriter, requires or has required an amendment of or supplement to the Official Statement;

(viii) a material disruption in securities settlement, payment or clearance services or the marketability of the Refunding Bonds or the market price thereof, in the opinion of the Underwriter, has been materially and adversely affected by disruptive events, occurrences or conditions in the securities or debt markets; or

(ix) the purchase of and payment for the Refunding Bonds by the Underwriter, or the resale of the Refunding Bonds by the Underwriter, on the terms and conditions herein provided shall be prohibited by any applicable law, governmental authority, board, agency or commission.

(5) At or prior to the Closing, the Underwriter shall have received the following documents, in each case dated as of the date of Closing and satisfactory in form and substance to the Underwriter:

(i) A certificate of the Clerk or Secretary of the Board of Trustees to the effect that (A) the copy of the Resolution attached thereto is a true and correct

copy thereof, and (B) the Resolution was duly adopted and has not been modified, amended, rescinded or revoked and is in full force and effect on the date of Closing;

(ii) Executed copies of the Escrow Agreement, the Continuing Disclosure Certificate and the Official Statement;

(iii) An approving opinion of Orrick, Herrington & Sutcliffe LLP as Bond Counsel, substantially in the form attached as Appendix [C] to the Official Statement, relating to the Refunding Bonds, and addressed to the District;

(iv) A reliance letter from Bond Counsel to the effect that the Underwriter may rely upon the approving opinion described in Section 9(a)(5)(iii) above;

(v) A supplemental opinion of Bond Counsel, addressed to the Underwriter, to the effect that (A) the Refunding Bonds are not subject to the registration requirements of the Securities Act of 1933, as amended, and the Resolution is exempt from qualification pursuant to the Trust Indenture Act of 1939, as amended, (B) assuming due authorization, execution and delivery by all the parties thereto other than the District, the Continuing Disclosure Certificate and this Purchase Agreement have each been duly executed and delivered by the District and constitute valid and binding obligations of the District, except as enforcement thereof may be limited by bankruptcy, insolvency, reorganization, receivership, arrangement, fraudulent conveyance, moratorium and other laws relating to or affecting creditors' rights, to the application of equitable principles, to the exercise of judicial discretion in appropriate cases and to the limitations on legal remedies against governmental entities such as community college districts or counties in the State of California (provided that no opinion need be rendered regarding the adequacy of the Continuing Disclosure Certificate for purposes of the Rule), and (C) statements contained in the Official Statement under the captions ["THE REFUNDING BONDS" (excluding any and all information contained under the subheadings " – Authority for Issuance; Plan of Refunding," " – Plan of Refunding ," " – Estimated Sources and Uses of Funds " – Debt Service," " – Outstanding Bonds" and " – Aggregate Debt Service") and "TAX MATTERS,"] excluding any material that may be treated as included under such captions by cross reference or reference to other documents or sources, insofar as such statements expressly summarize certain provisions of the Refunding Bonds and the Resolution, and the form and content of Bond Counsel's approving opinion, are accurate in all material respects;

(vi) A certificate signed by an appropriate official of the District, to the effect that (A) such official is authorized to execute this Purchase Agreement, the Escrow Agreement and the Continuing Disclosure Certificate, (B) the representations, agreements and warranties of the District herein are true and correct in all material respects as of the Closing, (C) the District has complied with all the terms of the District Documents to be complied with by the District prior to or concurrently with the Closing and such documents are in full force and effect,

(D) no litigation is pending or, to the best of such official's knowledge, threatened (either in state or federal courts) (1) seeking to restrain or enjoin the execution, sale or delivery of any of the Refunding Bonds, (2) in any way contesting or affecting the authority for the execution, sale or delivery of the Refunding Bonds, the Continuing Disclosure Certificate, the Escrow Agreement or this Purchase Agreement, or (3) in any way contesting the existence or powers of the District, (E) such official has reviewed the Preliminary Official Statement and the Official Statement and on such basis certifies that the Preliminary Official Statement and the Official Statement do not contain any untrue statement of a material fact or omit to state any material fact required to be stated therein or necessary to make the statements therein, in light of the circumstances in which they were made, not misleading, (F) each of the conditions listed in Section 9(a)(5) of this Purchase Agreement has been satisfied as of the Closing and the District is not aware of any other condition of this Purchase Agreement that has not been satisfied as of the Closing, and (G) the Refunding Bonds being delivered on the Closing to the Underwriter under this Purchase Agreement substantially conform to the descriptions thereof contained in the Resolution and this Purchase Agreement;

(vii) Letters of Orrick, Herrington & Sutcliffe LLP, as disclosure counsel to the District ("Disclosure Counsel"), separately addressed to the District and the Underwriter, to the effect that, based on such counsel's participation in conferences with representatives of the Counties, the District, the District's Municipal Advisor, the Underwriter, Norton Rose Fulbright US LLP, as counsel to the Underwriter, and others, during which the contents of the Official Statement and related matters were discussed, and based on such counsel's participation in the above-mentioned conferences (which did not extend beyond the date of the Official Statement), and in reliance thereon, on oral and written statements and representations of the District, the Counties and others and on the records, documents, certificates, opinions and matters herein mentioned, such counsel advises the District and the Underwriter, as a matter of fact and not opinion, that, during the course of such counsel's engagement as disclosure counsel with respect to the Refunding Bonds, no facts came to the attention of such counsel's attorneys rendering legal services in connection with such representation with respect to the Refunding Bonds which caused such counsel to believe that the Official Statement as of its date and as of the date of Closing (except for any CUSIP numbers, financial, accounting, statistical, economic or demographic data or forecasts, numbers, charts, tables, graphs, estimates, projections, assumptions or expressions of opinion, any management discussions and analysis, any information about relationships among the parties, The Depository Trust Company or its book-entry system, Cede & Co., litigation, ratings, rating agencies, verification, the Municipal Advisor, the Underwriter or underwriting, any statements about compliance with prior continuing disclosure undertakings, and Appendices [], [] and [], included or referred to therein or omitted therefrom, as to which such counsel may expressly exclude from the scope of this paragraph and as to which such counsel may express no opinion or view) contained or contains any untrue statement of a material fact or omitted or omits to state any material fact necessary to make the statements

therein, in the light of the circumstances under which they were made, not misleading;

(viii) Evidence satisfactory to the Underwriter that any rating described in the Official Statement is in full force and effect as of the Closing;

(ix) A non-arbitrage certificate of the District with respect to the Refunding Bonds in form satisfactory to Bond Counsel;

(x) A certificate of the Escrow Bank, signed by a duly authorized officer of the Escrow Bank, and in form and substance satisfactory to the Underwriter, to the effect that: (A) to the best of such officer's knowledge, the representations and agreements of the Escrow Bank in the Escrow Agreement are true and correct as of the date of Closing; (B) the Escrow Agreement has been duly authorized, executed and delivered and, assuming due execution by the other parties thereto, is enforceable against the Escrow Bank in accordance with its terms; and (C) no litigation is pending or, to such officer's knowledge, threatened (either in state or federal courts) in any way contesting or affecting any authority of the Escrow Bank for or in connection with its performance of the Escrow Agreement;

(xi) A report by Causey Demgen & Moore P.C., verifying the arithmetical accuracy of the computation of projected receipts for and of payments to retire the Prior Bonds (the "Verification Report");

(xii) A defeasance opinion of Bond Counsel, addressed to the District and the Underwriter, to the effect that, upon the deposit of cash and certain proceeds of the Refunding Bonds into the escrow funds established under the Escrow Agreement as provided in the resolution pursuant to which the Prior Bonds were issued, and the investment of money and securities in accordance with the provisions of the Escrow Agreement, the Prior Bonds will have been satisfied and discharged and are no longer outstanding under said resolution. In rendering this opinion, Bond Counsel may rely on the Verification Report as to the mathematical accuracy of the schedules with respect to the sufficiency of the escrow funds established to pay the Prior Bonds and will not independently verify the accuracy of the information contained in the Verification Report;

(xiii) Certificates of the appropriate officials of the District evidencing their determinations respecting the Preliminary Official Statement in accordance with the Rule;

(xiv) An opinion of Norton Rose Fulbright US LLP, as counsel to the Underwriter, addressed to the Underwriter, in form and substance satisfactory to the Underwriter; and

(xv) Such additional legal opinions, certificates, proceedings, instruments and other documents as the Underwriter may reasonably request to evidence (A) compliance by the District, the Paying Agent and the Escrow Bank with legal requirements, (B) the truth and accuracy, as of the time of Closing, of

the representations of the District herein contained, and (C) the due performance or satisfaction by the District at or prior to such time of all agreements then to be performed and all conditions then to be satisfied by the District.

(b) If the District shall be unable to satisfy the conditions to the Underwriter's obligations contained in this Purchase Agreement or if the Underwriter's obligations shall be terminated for any reason permitted by this Purchase Agreement, this Purchase Agreement may be canceled by the Underwriter at, or at any time prior to, the time of Closing. Notice of such cancellation shall be given to the District in writing, or by telephone or telegraph, confirmed in writing. Notwithstanding any provision herein to the contrary, the performance of any and all obligations of the District hereunder and the performance of any and all conditions contained herein for the benefit of the Underwriter may be waived by the Underwriter in writing at its sole discretion.

Section 10. Conditions to Obligations of the District. The performance by the District of its obligations is conditioned upon (a) the performance by the Underwriter of its obligations hereunder; and (b) the receipt by the District and the Underwriter of the opinions and certificates being delivered at the Closing by persons and entities other than the District.

Section 11. Expenses. (a) The District shall to the extent permitted by applicable law pay all expenses incident to the performance of its obligations hereunder from the proceeds of the sale of the Refunding Bonds, including, but not limited to the following: (i) the costs of the preparation and reproduction of the Resolution, the Refunding Bonds, this Purchase Agreement, the Escrow Agreement and the Continuing Disclosure Certificate, (ii) the cost of the printing and distribution of the Preliminary Official Statement and the Official Statement, (iii) the cost of the preparation, printing and delivery of the Refunding Bonds, (iv) the fees and disbursements of Bond Counsel and Disclosure Counsel, and any other consultants to the District, including the District's Municipal Advisor, (v) the fees for the Refunding Bond rating, including all necessary expenses for travel relating to such rating, (vi) the initial fees of the Paying Agent and the fees of the Escrow Bank, (vii) the costs of the preparation of the Verification Report, (viii) [the fee of Underwriter's Counsel,] and [(viii)] all other fees and expenses incident to the issuance and sale of the Refunding Bonds.

(b) [All out-of-pocket expenses of the Underwriter, including the California Debt and Investment Advisory Commission fee, CUSIP Bureau registration fees, [the fee of Underwriter's Counsel,] expenses for travel (except in connection with securing a rating on the Refunding Bonds or sale of the Refunding Bonds) and other expenses (except as provided above) shall be paid by the Underwriter.]

(c) The District acknowledges that it has had an opportunity, in consultation with such advisors as it has deemed appropriate, if any, to evaluate and consider the fees and expenses being incurred as part of the issuance of the Refunding Bonds.

Section 12. Notices. Any notice or other communication to be given under this Purchase Agreement (other than the acceptance hereof as specified in the first paragraph hereof) may be given by delivering the same in writing if to the District, to Allan Hancock Joint Community College District at 800 South College Drive, Santa Maria, California 93454, Attention: Associate

Superintendent/Vice President, Finance and Administration, or if to the Underwriter, to RBC Capital Markets, LLC, 555 South Flower Street, Suite 820, Los Angeles, California 90071, Attention: Karma Pemba, Managing Director.

Section 13. Severability. In the event any provision of this Purchase Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 14. Parties in Interest; Survival of Representations and Warranties. This Purchase Agreement when accepted by the District in writing as heretofore specified shall constitute the entire agreement between the District and the Underwriter. This Purchase Agreement is made solely for the benefit of the District and the Underwriter (including the successors or assigns of the Underwriter). No person shall acquire or have any rights hereunder or by virtue hereof. All the representations, warranties and agreements of the District in this Purchase Agreement shall survive regardless of (a) any investigation or any statement in respect thereof made by or on behalf of the Underwriter, (b) delivery of and payment by the Underwriter for the Refunding Bonds hereunder, and (c) any termination of this Purchase Agreement.

Section 15. Electronic Signature. Each of the parties hereto agrees that the transaction consisting of this Purchase Agreement may be conducted by electronic means. Each party agrees and acknowledges that it is such party's intent that, if such party signs this Purchase Agreement using an electronic signature, it is signing, adopting and accepting this Purchase Agreement, and that signing this Purchase Agreement using an electronic signature is the legal equivalent of having placed the undersigned officer's handwritten signature on this Purchase Agreement on paper. Each party acknowledges that it is being provided with an electronic or paper copy of this Purchase Agreement in a usable format.

Section 16. Execution in Counterparts. This Purchase Agreement may be executed in several counterparts each of which shall be regarded as an original and all of which shall constitute but one and the same document.

Section 17. Applicable Law. This Purchase Agreement shall be interpreted, governed and enforced in accordance with the law of the State of California applicable to contracts made and performed in such State.

Very truly yours,

RBC CAPITAL MARKETS, LLC

By: _____
Authorized Representative

The foregoing is hereby agreed to and accepted:

**ALLAN HANCOCK JOINT
COMMUNITY COLLEGE DISTRICT**

By: _____

Date: _____

Time: _____

[Signature page to Bond Purchase Agreement]

EXHIBIT A

MATURITY SCHEDULE

\$[_____]

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(SANTA BARBARA, SAN LUIS OBISPO AND VENTURA COUNTIES, CALIFORNIA)
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2024**

| <u>Maturity (August 1,)</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>Yield</u> | <u>Price</u> | <u>10% Test Satisfied*</u> | <u>10% Test Not Satisfied</u> | <u>Subject to Hold-The- Offering Price Rule</u> |
|---------------------------------|-----------------------------|--------------------------|--------------|--------------|--------------------------------|---------------------------------------|---|
|---------------------------------|-----------------------------|--------------------------|--------------|--------------|--------------------------------|---------------------------------------|---|

* At the time of the execution of this Purchase Agreement and assuming orders are confirmed by the end of the day immediately following the day of execution of this Purchase Agreement.

TERMS OF REDEMPTION

EXHIBIT B

CERTIFICATE OF THE UNDERWRITER

RBC Capital Markets, LLC (“RBC”) has acted as the Underwriter in connection with the sale and issuance by the Allan Hancock Joint Community College District (the “District”) of its \$[_____] Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024 (the “Refunding Bonds”), being issued on the date hereof, and RBC, based on information available to it, hereby certifies and represents the following:

Issue Price.

[NOT USING HOLD THE PRICE]

1. **[10% OF EACH MATURITY SOLD BY CLOSING]** As of the date hereof, the first price or yield at which at least 10% of each Maturity of the Refunding Bonds was sold by the Underwriter to the Public was the **[Initial Offering Price/OR IF ACTUAL SALES AT OTHER THAN IOP** price or yield set forth on Exhibit A to the Bond Purchase Agreement, dated [_____] , 2024 (the “Purchase Agreement”), by and between the Underwriter and the Issuer].

OR

1. **[LESS THAN 10% OF CERTAIN MATURITIES SOLD BY CLOSING]** As of the date hereof, other than the Refunding Bonds listed on Exhibit A to the Bond Purchase Agreement, dated [_____] , 2024 (the “Purchase Agreement”), by and between the Underwriter and the Issuer, as Subject-to-Hold-the-Offering-Price Rule (the “Undersold Maturities”), the first price or yield at which at least 10% of each Maturity of the Refunding Bonds was sold by the Underwriter to the Public was the **[Initial Offering Price/OR IF ACTUAL SALES AT OTHER THAN IOP** price set forth on Exhibit A attached to the Purchase Agreement].

2. With respect to the Undersold Maturities, the Underwriter agrees to notify the Issuer in writing of the first price or yield at which at least 10% of each such Undersold Maturity is ultimately sold by the Underwriter to the Public as soon as practicable after such applicable sales have occurred. If all of an Undersold Maturity is sold to the Public but not more than 10% of the Undersold Maturity is sold by the Underwriter to the Public at any particular price or yield, the Underwriter agrees to notify the Issuer in writing of the amount of the Undersold Maturity sold by the Underwriter to the Public at each of the respective prices or yields at which the Undersold Maturity is sold to the Public.

[USING HOLD THE PRICE]

1. As of [_____] , 2024 (the “Sale Date”), all of the Refunding Bonds were the subject of a bona fide offering to the Public at the Initial Offering Price.

[2. **[USING HOLD THE PRICE FOR A PORTION OF THE ISSUE]** As of the date hereof, other than the Refunding Bonds listed on Exhibit A to the Bond Purchase Agreement, dated [_____], 2024 (the “Purchase Agreement”), by and between the Underwriter and the Issuer, as Subject-to-Hold-The-Offering-Price Rule (the “Undersold Maturities”), the first price or yield at which at least 10% of each Maturity of the Refunding Bonds was sold by the Underwriter to the Public was the respective **[Initial Offering Price OR IF ACTUAL SALES AT OTHER THAN IOP** price set forth on Exhibit A attached to the Purchase Agreement]. Attached hereto as Schedule 1 is a copy of the final pricing wire for each Undersold Maturity or an equivalent communication. With respect to the Undersold Maturities, as agreed to in writing by the Underwriter in the Purchase Agreement between the Issuer and the Underwriter dated [_____], 2024, the Underwriter has not offered or sold any of the Undersold Maturities to any person at a price higher than or a yield lower than the respective Initial Offering Price for a period of time starting on the Sale Date and ending on the earlier of (a) the date on which 10% of the respective Undersold Maturity was sold at one or more prices no higher than or yields no lower than the Initial Offering Price by the Underwriter or (b) the close of the fifth business day following the Sale Date.

2. **[USING HOLD THE PRICE FOR 100% OF THE ISSUE]**. As agreed to in writing by the Underwriter in the Purchase Agreement between the Issuer and the Underwriter dated [_____], 2024, the Underwriter has not offered or sold any Refunding Bond to any person at a price higher than or a yield lower than the respective Initial Offering Price for a period of time starting on the Sale Date and ending on the earlier of (a) the date on which 10% of the respective Undersold Maturity was sold at one or more prices no higher than or yields no lower than the Initial Offering Price by the Underwriter or (b) the close of the fifth business day following the Sale Date. Attached hereto as Schedule 1 is a copy of the final pricing wire for the Refunding Bonds or an equivalent communication.]

Defined Terms.

“*Initial Offering Price*” means the prices or yields set forth on the inside cover page of the Issuer’s Official Statement in respect of such Refunding Bonds dated [_____], 2024.

“*Maturity*” means Refunding Bonds with the same credit and payment terms. Refunding Bonds with different maturity dates, or Refunding Bonds with the same maturity date but different stated interest rates, are treated as separate Maturities.

“*Public*” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter.

“*Related Party*” means any entity if an Underwriter and such entity are subject, directly or indirectly, to (i) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profit interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity

is a partnership (including direct ownership of the applicable stock or interests by one entity of the other).

“*Underwriter*” means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Refunding Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Refunding Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Refunding Bonds to the Public).

RBC understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Tax Certificate to which this certificate is included as Exhibit A and with respect to compliance with the federal income tax rules affecting the Refunding Bonds, and by Orrick, Herrington & Sutcliffe LLP, in connection with its opinion as to the exclusion of interest on the Refunding Bonds from federal gross income, the preparation of the Internal Revenue Service Form 8038-G, and other federal income tax advice that it may give to the Issuer from time to time relating to the Refunding Bonds. Except as expressly set forth above, the certifications set forth herein may not be relied upon or used by any third party for any other purpose. RBC is certifying only as to facts in existence on the date hereof. Nothing herein represents RBC’s interpretation of any laws; in particular the Treasury Regulations under the Internal Revenue Code of 1986, or the application of any laws to these facts. The certifications contained herein are not necessarily based on personal knowledge, but may instead be based on either inquiry deemed adequate by the undersigned or institutional knowledge (or both) regarding the matters set forth herein.

RBC agrees that this Certificate may be executed by electronic means, and further agrees and acknowledges that it is RBC’s intent (i) that, by RBC signing this Certificate using an electronic signature, it is signing, adopting and accepting this Certificate, and (ii) that signing this Certificate using an electronic signature is the legal equivalent of having placed the undersigned officer’s handwritten signature on this Certificate on paper. RBC acknowledges that it has been provided with an electronic or paper copy of this Certificate in a usable format.

CONTINUING DISCLOSURE CERTIFICATE

THIS CONTINUING DISCLOSURE CERTIFICATE (this “Disclosure Certificate”) is executed and delivered by the Allan Hancock Joint Community College District (the “District”) in connection with the issuance of \$[_____] aggregate principal amount of Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024 (the “Refunding Bonds”). The Refunding Bonds are being issued pursuant to a resolution adopted by the Board of Education of the District on June 18, 2024 (the “Resolution”). The District covenants and agrees as follows:

Section 1. Purpose of the Disclosure Certificate. This Disclosure Certificate is being executed and delivered by the District for the benefit of the Holders and Beneficial Owners of the Refunding Bonds and in order to assist the Participating Underwriter in complying with Securities and Exchange Commission Rule 15c2-12(b)(5).

Section 2. Definitions. In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Disclosure Certificate unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the District pursuant to, and as described in, Sections 3 and 4 hereof.

“Beneficial Owner” shall mean any person which has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Refunding Bonds (including persons holding Refunding Bonds through nominees, depositories or other intermediaries).

“Dissemination Agent” shall mean KNN Public Finance, LLC, or any successor Dissemination Agent designated in writing by the District and which has filed with the District a written acceptance of such designation.

“Financial Obligation” shall mean, for the purposes of the Listed Events set out in Section 5(a)(x) and 5(b)(viii), a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term “Financial Obligation” shall not include municipal securities (as defined in the Securities Exchange Act of 1934, as amended) as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule.

“Holder” shall mean the person in whose name any Refunding Bond shall be registered.

“Listed Events” shall mean any of the events listed in Section 5(a) or (b) hereof.

“MSRB” shall mean the Municipal Securities Rulemaking Board or any other entity designated or authorized by the Securities and Exchange Commission to receive reports pursuant to the Rule. Until otherwise designated by the MSRB or the Securities and Exchange Commission, filings with the MSRB are to be made through the Electronic Municipal Market Access (EMMA) website of the MSRB, currently located at <http://emma.msrb.org>.

“Official Statement” shall mean the Official Statement, dated [____], 2024 (including all exhibits or appendices thereto), relating to the offer and sale of Refunding Bonds.

“Participating Underwriter” shall mean the original underwriter(s) of the Refunding Bonds required to comply with the Rule in connection with offering of the Refunding Bonds.

“Rule” shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

Section 3. Provision of Annual Reports. (a) The District shall, or shall cause the Dissemination Agent to, not later than nine months after the end of the District’s fiscal year (which due date shall be [March 31] of each year, so long as the District’s fiscal year ends on June 30), commencing with the report for the 2023-24 Fiscal Year (which is due not later than [March 31], 2025), provide to the MSRB an Annual Report which is consistent with the requirements of Section 4 hereof. The Annual Report must be submitted in electronic format, accompanied by such identifying information as is prescribed by the MSRB, and may cross-reference other information as provided in Section 4 hereof; provided, however, that the audited financial statements of the District may be submitted separately from the balance of the Annual Report and later than the date required above for the filing of the Annual Report if they are not available by that date. If the District’s fiscal year changes, it shall give notice of such change in a filing with the MSRB. The Annual Report shall be submitted on a standard form in use by industry participants or other appropriate form and shall identify the Refunding Bonds by name and CUSIP number.

(b) Not later than 15 business days prior to the date specified in subsection (a), the District shall provide the Annual Report to the Dissemination Agent (if other than the District). If the District is unable to provide to the MSRB an Annual Report by the date required in subsection (a), the District shall, in a timely manner, send or cause to be sent to the MSRB a notice in substantially the form attached as Exhibit A.

(c) The Dissemination Agent shall:

(i) (if the Dissemination Agent is other than the District), provide any Annual Report received by it to the MSRB as provided herein; and

(ii) (if the Dissemination Agent is other than the District), file a report with the District certifying that the Annual Report has been provided to the MSRB pursuant to this Disclosure Certificate, stating the date it was provided to the MSRB.

Section 4. Content of Annual Reports. The District’s Annual Report shall contain or include by reference the following:

(a) Audited financial statements of the District for the preceding fiscal year, prepared in accordance with the laws of the State of California and including all statements and information prescribed for inclusion therein by the Controller of the State of California. If the District’s audited financial statements are not available by the time the Annual Report is required to be provided to the MSRB pursuant to Section 3(a) hereof, the Annual Report shall contain unaudited financial

statements in a format similar to the financial statements contained in the final Official Statement, and the audited financial statements shall be provided to the MSRB in the same manner as the Annual Report when they become available.

(b) To the extent not included in the audited financial statements of the District, the Annual Report shall also include the following:

- (i) State funding received by the District for the last completed fiscal year.
- (ii) Full time equivalent students of the District for the last completed fiscal year.
- (iii) Outstanding District indebtedness.
- (iv) Summary financial information on revenues, expenditures and fund balances for the District's general fund reflecting the adopted budget for the then-current fiscal year,
- (v) Assessed valuation for real property located in the District for the then-current fiscal year.
- (vi) Top 20 secured taxpayers within the District.

Any or all of the items listed above may be set forth in one or a set of documents or may be included by specific reference to other documents, including official statements of debt issues of the District or related public entities, which have been made available to the public on the MSRB's website. The District shall clearly identify each such other document so included by reference.

Section 5. Reporting of Significant Events. (a) The District shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Refunding Bonds in a timely manner not later than ten business days after the occurrence of the event:

- (i) principal and interest payment delinquencies;
- (ii) unscheduled draws on debt service reserves reflecting financial difficulties;
- (iii) unscheduled draws on credit enhancements reflecting financial difficulties;
- (iv) substitution of credit or liquidity providers or their failure to perform;
- (v) adverse tax opinions or issuance by the Internal Revenue Service of proposed or final determination of taxability or of a Notice of Proposed Issue (IRS Form 5701 TEB);

- (vi) tender offers;
- (vii) defeasances;
- (viii) rating changes;
- (ix) bankruptcy, insolvency, receivership or similar event of the District;

or

(x) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the District, any of which reflect financial difficulties.

For the purposes of the event identified in subparagraph (ix), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the District in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the District, or if such jurisdiction has been assumed by leaving the existing governmental body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the District.

(b) The District shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Refunding Bonds, if material, in a timely manner not later than ten business days after the occurrence of the event:

- (i) unless described in paragraph 5(a)(v), other material notices or determinations by the Internal Revenue Service with respect to the tax status of the Refunding Bonds or other material events affecting the tax status of the Refunding Bonds;
- (ii) modifications to rights of Refunding Bond Holders;
- (iii) Refunding Bond calls;
- (iv) release, substitution, or sale of property securing repayment of the Refunding Bonds;
- (v) non-payment related defaults;
- (vi) the consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms;

(vii) appointment of a successor or additional paying agent or the change of name of a paying agent; or

(viii) incurrence of a Financial Obligation of the District, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the District, any of which affect Refunding Bond holders.

(c) The District shall give, or cause to be given, in a timely manner, notice of a failure to provide the annual financial information on or before the date specified in Section 3 hereof, as provided in Section 3(b) hereof.

(d) Upon the occurrence of a Listed Event described in Section 5(a), or upon the occurrence of a Listed Event described in Section 5(b) which the District determines would be material under applicable federal securities laws, the District shall within ten business days of occurrence file a notice of such occurrence with the MSRB. Notwithstanding the foregoing, notice of the Listed Event described in subsection (b)(iii) need not be given under this subsection any earlier than the notice (if any) of the underlying event is given to Holders of affected Refunding Bonds pursuant to the Resolution.

(e) The District intends to comply with the Listed Events described in subsection (a)(x) and subsection (b)(viii), and the definition of “Financial Obligation” in Section 1, with reference to the Rule, any other applicable federal securities laws and the guidance provided by the Securities and Exchange Commission in Release No. 34-83885, dated August 20, 2018 (the “2018 Release”), and any further amendments or written guidance provided by the Securities and Exchange Commission or its staff with respect to the amendments to the Rule effected by the 2018 Release.

Section 6. Format for Filings with MSRB. Any report or filing with the MSRB pursuant to this Disclosure Certificate must be submitted in electronic format, accompanied by such identifying information as is prescribed by the MSRB.

Section 7. Termination of Reporting Obligation. The District’s obligations under this Disclosure Certificate shall terminate upon the legal defeasance, prior redemption or payment in full of all of the Refunding Bonds. If such termination occurs prior to the final maturity of the Refunding Bonds, the District shall give notice of such termination in a filing with the MSRB.

Section 8. Dissemination Agent. The District may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent. The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to this Disclosure Certificate. The initial Dissemination Agent shall be [KNN Public Finance, LLC].

Section 9. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the District may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived, provided that the following conditions are satisfied:

(a) if the amendment or waiver relates to the provisions of Section 3(a) hereof, Section 4 hereof, or Section 5(a) or (b) hereof, it may only be made in connection with a

change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of the District with respect to the Refunding Bonds, or the type of business conducted;

(b) the undertaking, as amended or taking into account such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the Refunding Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) the proposed amendment or waiver either (i) is approved by the Holders in the same manner as provided in the Resolution for amendments to the Resolution with the consent of Holders, or (ii) does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Holders or Beneficial Owners of the Refunding Bonds.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the District shall describe such amendment in the next Annual Report, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the District. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in a filing with the MSRB, and (ii) the Annual Report for the year in which the change is made should present a comparison (in narrative form and also, if feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

Section 10. Additional Information. Nothing in this Disclosure Certificate shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Report or notice required to be filed pursuant to this Disclosure Certificate, in addition to that which is required by this Disclosure Certificate. If the District chooses to include any information in any Annual Report or notice in addition to that which is specifically required by this Disclosure Certificate, the District shall have no obligation under this Disclosure Certificate to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event or any other event required to be reported.

Section 11. Default. In the event of a failure of the District to comply with any provision of this Disclosure Certificate, any Holder or Beneficial Owner of the Refunding Bonds may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Disclosure Certificate; provided, that any such action may be instituted only in Superior Court of the State of California in and for the County of Santa Barbara or in U.S. District Court in or nearest to the County of Santa Barbara. A default under this Disclosure Certificate shall not be deemed an event of default under the Resolution, and the sole remedy under this Disclosure Certificate in the event of any failure of the District to comply with this Disclosure Certificate shall be an action to compel performance.

Section 12. Duties, Immunities and Liabilities of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Certificate, and (if the Dissemination Agent is other than the District), the District agrees to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including attorneys fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's negligence or willful misconduct. The obligations of the District under this Section shall survive resignation or removal of the Dissemination Agent and payment of the Refunding Bonds.

Section 13. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the District, the Dissemination Agent, the Participating Underwriter and Holders and Beneficial Owners from time to time of the Refunding Bonds, and shall create no rights in any other person or entity.

Section 14. Electronic Signature. Each of the parties hereto agrees that the transaction consisting of this Disclosure Certificate may be conducted by electronic means. Each party agrees and acknowledges that it is such party’s intent, that, if such party signs this Disclosure Certificate using an electronic signature, it is signing, adopting and accepting this Disclosure Certificate, and that signing this Disclosure Certificate using an electronic signature is the legal equivalent of having placed the undersigned officer’s handwritten signature on this Disclosure Certificate on paper. Each party acknowledges that it is being provided with an electronic or paper copy of this Disclosure Certificate in a usable format.

Dated: [____], 2024

**ALLAN HANCOCK JOINT
COMMUNITY COLLEGE DISTRICT**

By: _____

ACCEPTED AND AGREED TO:

**[KNN PUBLIC FINANCE, LLC]
as Dissemination Agent**

By: _____
Managing Director

EXHIBIT A

**NOTICE TO THE MUNICIPAL SECURITIES RULEMAKING BOARD
OF FAILURE TO FILE ANNUAL REPORT**

Name of Issuer: ALLAN HANCOCK JOINT COMMUNITY COLLEGE
DISTRICT

Name of Issue: Allan Hancock Joint Community College District (Santa Barbara,
San Luis Obispo and Ventura Counties, California) General
Obligation Refunding Bonds, Series 2024

Date of Issuance: [____], 2024

NOTICE IS HEREBY GIVEN that the District has not provided an Annual Report with respect to the above-named Refunding Bonds as required by Section 4 of the Continuing Disclosure Certificate of the District, dated [____], 2024. [The District anticipates that the Annual Report will be filed by _____.]

Dated: _____

**ALLAN HANCOCK JOINT COMMUNITY
COLLEGE DISTRICT**

PRELIMINARY OFFICIAL STATEMENT DATED [____], 2024**NEW ISSUE — BOOK-ENTRY ONLY**

Ratings: [Moody's]: "[____]"

[S&P]: "[____]"

(See "MISCELLANEOUS – Ratings" herein.)

[In the opinion of Orrick, Herrington & Sutcliffe LLP, Bond Counsel to the District, based upon an analysis of existing laws, regulations, rulings and court decisions, and assuming, among other matters, the accuracy of certain representations and compliance with certain covenants, interest on the Refunding Bonds is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 and is exempt from State of California personal income taxes. In the further opinion of Bond Counsel, interest on the Refunding Bonds is not a specific preference item for purposes of the federal individual alternative minimum tax. Bond Counsel observes that interest on the Refunding Bonds included in adjusted financial statement income of certain corporations is not excluded from the federal corporate alternative minimum tax. Bond Counsel expresses no opinion regarding any other tax consequences related to the ownership or disposition of, or the amount, accrual or receipt of interest on, the Refunding Bonds. See "TAX MATTERS" herein.]

[\$[PAR AMOUNT]]*

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
General Obligation Refunding Bonds, Series 2024**

Dated: Date of Delivery**Due: August 1, as shown herein**

This cover page is not a summary of this issue; it is only a reference to the information contained in this Official Statement. Investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision.

The Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024 (the "Refunding Bonds") are being issued by the Allan Hancock Joint Community College District (the "District"), located in the counties of Santa Barbara ("Santa Barbara County"), San Luis Obispo ("San Luis Obispo County") and Ventura ("Ventura County" and together with Santa Barbara County and San Luis Obispo Counties, the "Counties" and each, individually, a "County"), California. Proceeds of the Refunding Bonds will be applied to (i) refund [all][a portion] of the outstanding Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) 2014 General Obligation Refunding Bonds, and (ii) pay costs of issuance of the Refunding Bonds, as further described herein. The Refunding Bonds are being issued under the laws of the State of California (the "State") and pursuant to a resolution of the Board of Trustees of the District, adopted on June 18, 2024.

The Refunding Bonds are payable from *ad valorem* property taxes to be levied within the District pursuant to the California Constitution and other State law. The Board of Supervisors of each County are empowered and obligated to levy *ad valorem* property taxes upon all property subject to taxation by the District that is located within such County, without limitation as to rate or amount (except as to certain personal property which is taxable at limited rates), for the payment of principal of and interest on the Refunding Bonds, all as more fully described herein. See "SECURITY AND SOURCE OF PAYMENT FOR THE REFUNDING BONDS" herein.

The Refunding Bonds will be issued as current interest bonds, in denominations of \$5,000 principal amount or any integral multiple thereof, as set forth on the inside front cover page hereof. Interest on the Refunding Bonds is payable on each February 1 and August 1 to maturity, commencing February 1, 2025. Principal of the Refunding Bonds is payable on August 1 in each of the years and in the amounts set forth on the inside front cover page hereof.

The Refunding Bonds will be issued in book-entry form only and will be initially issued and registered in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"). DTC will act as securities depository for the Refunding Bonds. Individual purchases of the Refunding Bonds will be made in book-entry form only. Purchasers will not receive physical delivery of the Refunding Bonds purchased by them. See "THE REFUNDING BONDS – Form and Registration" herein. Payments of the principal of and interest on the Refunding Bonds will be made by U.S. Bank Trust Company, National Association, as paying agent, registrar and transfer agent with respect to the Refunding Bonds, to DTC for subsequent disbursement to DTC participants, who will remit such payments to the beneficial owners of the Refunding Bonds. See "THE REFUNDING BONDS – Payment of Principal and Interest" herein.

The Refunding Bonds are not subject to redemption prior to maturity.* See "THE REFUNDING BONDS – No Early Redemption" herein.

The Refunding Bonds will be offered when, as and if issued by the District and received by the Underwriter, subject to the approval of legality by Orrick, Herrington & Sutcliffe LLP, Irvine, California, Bond Counsel to the District. Certain legal matters will be passed upon for the District by Orrick, Herrington & Sutcliffe LLP, Irvine, California, as Disclosure Counsel to the District; and for the

* Preliminary; subject to change.

341 - Revised

Underwriter by Norton Rose Fulbright US LLP, as counsel to the Underwriter. It is anticipated that the Refunding Bonds, in definitive form, will be available for delivery through the facilities of DTC, on or about _____, 2024.

[RBC logo]

Dated: _____, 2024

MATURITY SCHEDULE*
BASE CUSIP[†]: 016730

\$(PAR AMOUNT)*
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
General Obligation Refunding Bonds, Series 2024

| Maturity (August 1,) | Principal Amount | Interest Rate | Yield | CUSIP [†] Suffix |
|-------------------------|---------------------|------------------|-------|------------------------------|
| 2025 | | | | |
| 2026 | | | | |
| 2027 | | | | |
| 2028 | | | | |
| 2029 | | | | |
| 2030 | | | | |

* Preliminary; subject to change.

[†] CUSIP® is a registered trademark of the American Bankers Association. CUSIP Global Services (CGS) is managed on behalf of the American Bankers Association by FactSet Research Systems Inc. Copyright © 2024 CUSIP Global Services. All rights reserved. CUSIP® data herein is provided by CGS database. This data is not intended to create a database and does not serve in any way as a substitute for the CGS database. CUSIP® numbers are provided for convenience of reference only. None of the District, the Underwriter or their agents or counsel assume responsibility for the accuracy of such numbers.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)**

BOARD OF TRUSTEES

Gregory A. Pensa (Area 5), *President*
Hilda Zacarias (Area 1), *Vice President*
Suzanne Levy, Ed.D. (Area 2), *Member*
Alejandra Enciso (Area 3), *Member*
Jeffery C. Hall (Area 4), *Member*

DISTRICT ADMINISTRATORS

Kevin G. Walthers, Ph.D., *Superintendent/President*
Dennis Curran, *Associate Superintendent/Vice President, Finance and Administration*

PROFESSIONAL SERVICES

Municipal Advisor

KNN Public Finance, LLC
Berkeley, California

Bond Counsel and Disclosure Counsel

Orrick, Herrington & Sutcliffe LLP
Irvine, California

Paying Agent, Registrar, Transfer Agent and Escrow Bank

U.S. Bank Trust Company, National Association
Los Angeles, California

Verification Agent

Causey Demgen & Moore P.C.
Denver, Colorado

This Official Statement does not constitute an offering of any security other than the original offering of the Refunding Bonds by the District. No dealer, broker, salesperson or other person has been authorized by the District to give any information or to make any representations other than as contained in this Official Statement, and if given or made, such other information or representation not so authorized should not be relied upon as having been given or authorized by the District.

The Refunding Bonds are exempt from registration under the Securities Act of 1933, as amended, pursuant to Section 3(a)(2) thereof. This Official Statement does not constitute an offer to sell or a solicitation of an offer to buy Refunding Bonds in any state in which such offer or solicitation is not authorized or in which the person making such offer or solicitation is not qualified to do so, or to any person to whom it is unlawful to make such offer or solicitation.

The information set forth herein other than that furnished by the District, although obtained from sources which are believed by the District to be reliable, is not guaranteed as to accuracy or completeness, and is not to be construed as a representation by the District. The information and expressions of opinions herein are subject to change without notice and neither delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs of the District since the date hereof. This Official Statement is submitted in connection with the sale of the Refunding Bonds referred to herein and may not be reproduced or used, in whole or in part, for any other purpose.

The Underwriter has provided the following sentence for inclusion in this Official Statement: The Underwriter has reviewed the information in this Official Statement in accordance with, and as a part of, its responsibilities to investors under the federal securities laws as applied to the facts and circumstances of this transaction, but the Underwriter does not guarantee the accuracy or completeness of such information.

Certain statements included or incorporated by reference in this Official Statement constitute “forward-looking statements.” Such statements are generally identifiable by the terminology used, such as “plan,” “expect,” “estimate,” “budget,” “intend” or other similar words. The achievement of certain results or other expectations contained in such forward-looking statements involve known and unknown risks, uncertainties and other factors which may cause actual results, performance or achievements described to be materially different from any future results, performance or achievements expressed or implied by such forward-looking statements. The District does not plan to issue any updates or revisions to those forward-looking statements if or when their expectations, or events, conditions or circumstances on which such statements are based, occur.

The District maintains a website. However, the information presented there is not part of this Official Statement and should not be relied upon in making an investment decision with respect to the Refunding Bonds.

In connection with this offering, the Underwriter may overallocate or effect transactions which stabilize or maintain the market prices of the Refunding Bonds at levels above those that might otherwise prevail in the open market. Such stabilizing, if commenced, may be discontinued at any time. The Underwriter may offer and sell the Refunding Bonds to certain securities dealers and dealer banks and banks acting as agent at prices lower than the public offering prices stated on the inside front cover page hereof and said public offering prices may be changed from time to time by the Underwriter.

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\$[PAR AMOUNT]*
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
General Obligation Refunding Bonds, Series 2024

INTRODUCTION

This introduction is not a summary of this Official Statement. It is only a brief description of and guide to, and is qualified by, more complete and detailed information contained in the entire Official Statement, including the cover page, inside front cover page and appendices hereto, and the documents summarized or described herein. A full review should be made of the entire Official Statement. The offering of the Refunding Bonds to potential investors is made only by means of the entire Official Statement.

General

This Official Statement, which includes the cover page, inside front cover page and appendices hereto, is provided to furnish information in connection with the sale of \$[PAR AMOUNT]* aggregate principal amount of Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) General Obligation Refunding Bonds, Series 2024, (the “Refunding Bonds”), all as indicated on the inside front cover page hereof, to be offered by the Allan Hancock Joint Community College District (the “District”).

This Official Statement speaks only as of its date, and the information contained herein is subject to change. The District has no obligation to update the information in this Official Statement, except as required by the Continuing Disclosure Certificate to be executed by the District. See “OTHER LEGAL MATTERS – Continuing Disclosure” and APPENDIX D – “FORM OF CONTINUING DISCLOSURE CERTIFICATE.”

The Refunding Bonds are general obligation bonds of the District secured by and payable from *ad valorem* property taxes to be levied upon all property subject to taxation by the District, without limitation as to rate or amount (except as to certain personal property which is taxable at limited rates). The Refunding Bonds are not a debt or obligation of the County of Santa Barbara (“Santa Barbara County”), the County of San Luis Obispo (“San Luis Obispo County”) or the County of Ventura (“Ventura County” and together with Santa Barbara County and San Luis Obispo County, the “Counties” and each a “County”) or of the general fund of the District. See “SECURITY AND SOURCE OF PAYMENT FOR THE REFUNDING BONDS.”

The purpose of this Official Statement is to supply information to prospective buyers of the Refunding Bonds. Quotations from and summaries and explanations of the Refunding Bonds, the Resolution (as defined herein) of the Board of Trustees of the District providing for the issuance of the Refunding Bonds, and the constitutional provisions, statutes and other documents described herein, do not purport to be complete, and reference is hereby made to said documents, constitutional provisions and statutes for the complete provisions thereof.

Any statements in this Official Statement involving matters of opinion, whether or not expressly so stated, are intended as such and not as representations of fact. This Official Statement is not to be

* Preliminary; subject to change.

construed as a contract or agreement between the District and the purchasers or owners of any of the Refunding Bonds.

Copies of documents referred to herein and information concerning the Refunding Bonds are available from the District by contacting: Allan Hancock Joint Community College District, 800 South College Drive, Santa Maria, California 93454, Attention: Superintendent/President. The District may impose a charge for copying, handling and mailing such requested documents.

The District

The District, a community college district and political subdivision of the State of California (the “State”), was originally formed in 1920 as Santa Maria Junior College and reorganized in 1963 as Allan Hancock Joint Community College District. The District is located in northern Santa Barbara County and in portions of Ventura County and San Luis Obispo County, and the Channel Islands. The District encompasses an area that includes the cities of Santa Maria, Orcutt, Guadalupe, Lompoc, Buellton, Solvang, Santa Ynez and Cuyama. The District currently maintains one comprehensive community college in Santa Maria, the Allan Hancock College, with satellite centers located in Lompoc and Santa Ynez. Allan Hancock College is fully accredited by the Accrediting Commission for Community and Junior Colleges (the “ACCJC”). For fiscal year 2024-25, the District has budgeted its full-time equivalent student (“FTES”) count at 7,965 students. Taxable property within the District had a fiscal year 2023-24 assessed valuation of \$35,596,329,634.

The District is governed by a five-member Board of Trustees (the “Board of Trustees”), each member of which is elected to a four-year term. Elections for positions to the Board are held every two years, alternating between two and three available positions. The management and policies of the District are administered by a Superintendent/President appointed by the Board who is responsible for day-to-day District operations as well as the supervision of the District’s other key personnel. Dr. Kevin G. Walthers is the District’s Superintendent/President.

For additional information about the District, see APPENDIX A – “INFORMATION RELATING TO THE DISTRICT’S OPERATIONS AND BUDGET” and APPENDIX B – “FINANCIAL STATEMENTS OF THE DISTRICT FOR THE FISCAL YEAR ENDED JUNE 30, 2023.”

For specific information on the impact of the Coronavirus Disease 2019 (“COVID-19”) pandemic (i) on the security and source of payment for the Refunding Bonds, see “SECURITY AND SOURCE OF PAYMENT FOR THE REFUNDING BONDS – Assessed Valuation of Property Within the District” and “– Tax Charges and Delinquencies,” and (ii) on the District’s operations and finances, see APPENDIX A – “INFORMATION RELATING TO THE DISTRICT’S OPERATIONS AND BUDGET – DISTRICT FINANCIAL MATTERS – Infectious Disease Outbreak.”

THE REFUNDING BONDS

Authority for Issuance; Plan of Refunding

Authority for Issuance. The Refunding Bonds are issued by the District pursuant to the Constitution of the State of California (the “California Constitution”) and laws of the State of California (the “State”), including Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code and other applicable provisions of law, and pursuant to a resolution adopted by the Board of Trustees of the District on June 18, 2024 (the “Resolution”).

Plan of Refunding. Proceeds from the Refunding Bonds will be used (i) to refund a portion of the outstanding Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) 2014 General Obligation Refunding Bonds (the “Series 2014 Refunding Bonds”), and (ii) to pay costs of issuance of the Refunding Bonds. See “– Plan of Refunding” and “– Estimated Sources and Uses of Funds” below.

Pursuant to the Resolution, the term “Bonds” means all bonds, including the Refunding Bonds and other outstanding refunding bonds, of the District heretofore or hereafter issued pursuant to voter-approved measures of the District, including bonds approved by the voters of the District on June 6, 2006.

Form and Registration

The Refunding Bonds will be issued in fully registered form only, without coupons, in denominations of \$5,000 principal amount or integral multiples thereof. The Refunding Bonds will initially be registered in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”), New York, New York. DTC will act as securities depository of the Refunding Bonds. Purchases of the Refunding Bonds under the DTC book-entry system must be made by or through a DTC participant, and ownership interests in the Refunding Bonds will be recorded as entries on the books of said participants. Except in the event that use of this book-entry system is discontinued for the Refunding Bonds, beneficial owners of the Refunding Bonds (“Beneficial Owners”) will not receive physical certificates representing their ownership interests. See APPENDIX F – “BOOK-ENTRY ONLY SYSTEM.”

Payment of Principal and Interest

Interest. The Refunding Bonds will be dated as of their date of delivery, and bear interest at the rates set forth on the inside front cover page of this Official Statement, payable on February 1 and August 1 of each year (each, an “Interest Payment Date”), commencing on February 1, 2025, computed on the basis of a 360-day year consisting of twelve 30-day months. Each Refunding Bond will bear interest from the Interest Payment Date of such Refunding Bond next preceding the date of authentication thereof, unless it is authenticated after the close of business on the 15th day of the calendar month immediately preceding an Interest Payment Date for such Refunding Bond (the “Record Date”) and on or prior to the succeeding Interest Payment Date for such Refunding Bond, in which event it will bear interest from such Interest Payment Date for such Refunding Bond, or unless it is authenticated on or before the Record Date preceding the first Interest Payment Date for such Refunding Bond, in which event it will bear interest from its dated date; provided, however, that if, at the time of authentication of any Refunding Bond, interest is in default on any outstanding Refunding Bonds, such Refunding Bond will bear interest from the Interest Payment Date for such Refunding Bond to which interest has previously been paid or made available for payment on the outstanding Refunding Bonds.

Payment of Refunding Bonds. The principal of the Refunding Bonds is payable in lawful money of the United States of America to the registered owner thereof (the “Owner”), upon the surrender thereof at the principal corporate trust office of U.S. Bank Trust Company, National Association, as paying agent (the “Paying Agent”) at the maturity thereof.

The interest on the Refunding Bonds is payable on each Interest Payment Date in lawful money of the United States of America to the Owner thereof as of the Record Date preceding such Interest Payment Date, such interest to be paid by check or draft mailed on such Interest Payment Date (if a business day, or on the next business day if the Interest Payment Date does not fall on a business day) to the Owner thereof at such Owner’s address as it appears on the bond registration books kept by the Paying Agent or at such address as the Owner may have filed with the Paying Agent for that purpose, except that the payment will be made by wire transfer of immediately available funds to any Owner of at least \$1,000,000 in principal

amount of outstanding Refunding Bonds who request in writing such method of payment of interest prior to the close of business on the Record Date immediately preceding any Interest Payment Date. So long as the Refunding Bonds are held by Cede & Co., as nominee of DTC, payment will be made by wire transfer. See APPENDIX F – “BOOK-ENTRY ONLY SYSTEM.”

No Early Redemption*

The Refunding Bonds are not subject to redemption prior to their respective stated maturity dates.

Defeasance of Refunding Bonds

The Resolution provides that if at any time the District will pay or cause to be paid or there will otherwise be paid to the Owners of any or all of the outstanding Refunding Bonds all or any part of the principal of and interest and premium, if any, on the Refunding Bonds at the times and in the manner provided in the Resolution and in the Refunding Bonds, or as described in the following paragraph, or as otherwise provided by law consistent with the provisions of the Resolution, then such Owners of such Refunding Bonds will cease to be entitled to the obligation of the District and each County to levy and collect property taxes to pay the Refunding Bonds as provided in the Resolution, and such obligation and all agreements and covenants of the District to such Owners under the Resolution and under the Refunding Bonds will thereupon be satisfied and discharged and will terminate, except only that the District will remain liable for payment of all principal, interest and premium, if any, represented by the Refunding Bonds, but only out of monies on deposit in the Interest and Sinking Fund or otherwise held in trust for such payment; and provided further, however, that the provisions of the Resolution described below under “– Unclaimed Monies” will apply.

The District may pay and discharge any or all of the Refunding Bonds by depositing in trust with the Paying Agent or an escrow agent selected by the District, at or before maturity, money or non-callable direct obligations of the United States of America (including zero interest bearing State and Local Government Series) or other non-callable obligations the payment of the principal of and interest on which is guaranteed by a pledge of the full faith and credit of the United States of America, in an amount which will, together with the interest to accrue thereon and available monies then on deposit in the Interest and Sinking Fund, be fully sufficient to pay and discharge the indebtedness on such Refunding Bonds (including all principal, interest and redemption premiums) at or before their respective maturity dates.

Unclaimed Monies

Any money held in any fund created pursuant to the Resolution, or by the Paying Agent or an escrow agent in trust, for the payment of the principal of, redemption premium, if any, or interest on the Refunding Bonds and remaining unclaimed for two years after the principal of all of the Refunding Bonds has become due and payable (whether by maturity or upon prior redemption) is required to be transferred to any interest and sinking fund of the District for payment of any outstanding Bonds of the District payable from such fund; or, if no such Bonds of the District are at such time outstanding, the monies are required to be transferred to the general fund of the District as provided and permitted by law.

* Preliminary; subject to change.

Plan of Refunding*

The Refunding Bonds will be issued (i) to refund a portion of the outstanding Series 2014 Refunding Bonds, maturing on August 1 in the years 2025 through 2030, inclusive (the “Refunded Bonds”), and (ii) to pay costs of issuance of the Refunding Bonds.

SERIES 2014 REFUNDING BONDS TO BE REFUNDED

| Maturity Date (August 1,) | Principal Amount | Interest Rate | Redemption Date | CUSIP [†] Number |
|------------------------------|---------------------|------------------|--------------------|------------------------------|
| [2025 | \$3,910,000 | 5.000% | _____, 2024 | 016730 HQ9 |
| 2026 | 4,490,000 | 5.000 | _____, 2024 | 016730 HR7 |
| 2027 | 5,130,000 | 5.000 | _____, 2024 | 016730 HS5 |
| 2028 | 5,765,000 | 5.000 | _____, 2024 | 016730 HT3 |
| 2029 | 930,000 | 3.125 | _____, 2024 | 016730 EY5 |
| 2029 | 5,520,000 | 5.000 | _____, 2024 | 016730 FA6 |
| 2030 | 1,000,000 | 3.125 | _____, 2024 | 016730 EZ2 |
| 2030 | 6,140,000 | 5.000 | _____, 2024 | 016730 FB4] |

The maturities of the District’s outstanding Series 2014 Refunding listed in the table below will not be refunded with proceeds of the Refunding Bonds and will remain outstanding.

UNREFUNDED SERIES 2014 REFUNDING BONDS

| Maturity Date (August 1,) | Principal Amount | Interest Rate | CUSIP [†] Number |
|------------------------------|---------------------|------------------|------------------------------|
| 2024 | \$3,610,000 | 5.000% | 016730 FB4 |

The District and U.S. Bank Trust Company, National Association, as escrow bank (the “Escrow Bank”) will enter into the Escrow Agreement, dated as of [____] 1, 2024 (the “Escrow Agreement”), with respect to the Refunded Bonds, pursuant to which the District will deposit a portion of the proceeds from the sale of the Refunding Bonds into an escrow fund to be held by the Escrow Bank. The amounts deposited with the Escrow Bank with respect to the Refunded Bonds, which will be held pursuant to the Escrow Agreement, will be used to purchase the aggregate principal amount of non-callable [direct and general obligations of the United States of America, or obligations that are unconditionally guaranteed as to principal and interest by the United States of America (which may consist of obligations of the Resolution Funding Corporation that constitute interest strips)] (the “Defeasance Securities”), the principal of and interest on which (together with any uninvested amount) will be sufficient to enable the Escrow Bank to redeem the Refunded Bonds on [_____, 2024] (the “Redemption Date”) at a redemption price equal to the principal amount of the Refunded Bonds, together with interest accrued thereon to the Redemption Date, without premium. See “ESCROW VERIFICATION” herein. Amounts on deposit with the Escrow Bank pursuant to the Escrow Agreement are not available to pay debt service on the Refunding Bonds.

* Preliminary; subject to change.

† CUSIP numbers are provided for convenience of reference only. None of the District, the Underwriter or their agents or counsel assumes responsibility for the accuracy of such CUSIP numbers.

Estimated Sources and Uses of Funds

The proceeds of the Refunding Bonds are expected to be applied as follows:

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
General Obligation Refunding Bonds, Series 2024**

Estimated Sources and Uses of Funds

Sources of Funds:

| | |
|---|------------------|
| Aggregate Principal Amount of Refunding Bonds | \$ |
| [Plus/Less] [Net] Original Issue [Premium/Discount] | <hr/> |
| Total Sources of Funds | <u><u>\$</u></u> |

Uses of Funds:

| | |
|----------------------------------|------------------|
| Escrow Fund | \$ |
| Underwriter's Discount | |
| Costs of Issuance ⁽¹⁾ | <hr/> |
| Total Uses of Funds | <u><u>\$</u></u> |

⁽¹⁾ Includes legal fees, municipal advisor fees, rating agency fees, verification agent fees, printing fees, and other miscellaneous expenses.

Debt Service

Annual debt service on the Refunding Bonds is set forth in the following table.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
General Obligation Refunding Bonds, Series 2024**

| Period Ending (August 1,) | Principal | Interest | Total Debt Service |
|------------------------------|------------------|------------------|-----------------------|
| <hr/> | <hr/> | <hr/> | <hr/> |
| 2025 | \$ | \$ | \$ |
| 2026 | | | |
| 2027 | | | |
| 2028 | | | |
| 2029 | | | |
| 2030 | | | |
| Total: | <u><u>\$</u></u> | <u><u>\$</u></u> | <u><u>\$</u></u> |

Source: RBC Capital Markets, LLC

Outstanding Bonds

In addition to the Refunding Bonds (and not accounting for the planned refunding of the Refunded Bonds with proceeds of the Refunding Bonds), the District has seven series of general obligation bonds outstanding, each of which is secured by *ad valorem* property taxes levied upon all property subject to taxation by the District.

2006 Authorization. At an election held on June 6, 2006, the District received approval by at least 55% of the votes cast by eligible voters within the District to issue bonds of the District in an aggregate principal amount not to exceed \$180,000,000 to improve the quality of programs at Allan Hancock College by: improving academic facilities to help students transfer to four-year colleges, improving job training facilities for police, firefighter, healthcare and other careers, upgrading aging buildings, classrooms and technology, and by upgrading, acquiring, constructing, equipping buildings, sites and classrooms (the “2006 Authorization”). On September 28, 2006, the District issued its Election of 2006 General Obligation Bonds, Series A (the “Series 2006A Bonds”) in the aggregate principal amount of \$68,000,000, as its first series of bonds issued under the 2006 Authorization. On October 29, 2009, the District issued its Election of 2006 General Obligation Bonds, Series B (Tax-Exempt) (the “Series 2009B Bonds”) in the aggregate initial principal amount of \$4,374,556.30, together with its Election of 2006 General Obligation Bonds, Series B-1 (Build America Bonds – Direct Payment to District) (Federally Taxable) (the “Series 2009B-1 Bonds”), in the aggregate principal amount of \$25,625,000, as its second and third, respectively, series of bonds issued under the 2006 Authorization. On September 13, 2012, the District issued its Election of 2006 General Obligation Bonds, Series C (the “Series 2012C Bonds”), in the aggregate initial principal amount of \$38,996,199.80, as its fourth series of bonds issued under the 2006 Authorization. On December 10, 2013, the District issued its Election of 2006 General Obligation Bonds, Series D (the “Series 2013D Bonds”), in the aggregate initial principal amount of \$8,773,376.40, as its fifth series of bonds issued under the 2006 Authorization. On May 7, 2019, the District issued its Election of 2006 General Obligation Bonds, Series E (the “Series 2019E Bonds”), in the aggregate principal amount of \$23,000,000, as its sixth series of bonds issued under the 2006 Authorization. On May 13, 2020, the District issued its Election of 2006 General Obligation Bonds, Series F (the “Series 2020F Bonds”), in the aggregate principal amount of \$11,200,000 as its seventh and final series of bonds issued under the 2006 Authorization.

Refunding Bonds. On October 28, 2014, the District issued the Series 2014 Refunding Bonds in the aggregate principal amount of \$52,260,000 to advance refund a portion the outstanding Series 2006A Bonds.

On November 30, 2017, the District issued (i) \$13,515,000 aggregate principal amount of its 2017 General Obligation Refunding Bonds, Series A (the “Series 2017A Refunding Bonds”), to (A) currently refund the outstanding Series 2006A Bonds, (B) advance refund certain outstanding Series 2006B Bonds, and (ii) advance refund certain outstanding Series 2012C Bonds, and (ii) \$24,275,000 aggregate principal amount of its 2017 General Obligation Refunding Bonds, Series B (2019 Crossover) (the “Series 2017B Refunding Bonds”), to advance refund, on a crossover basis, the Series 2009B-1 Bonds.

On May 13, 2020, the District issued its 2020 General Obligation Refunding Bonds (Federally Taxable) (the “Series 2020 Refunding Bonds”) in the aggregate principal amount of \$12,835,000. Proceeds of the Series 2020 Refunding Bonds were used to refund (i) a portion of the outstanding Series 2012C Bonds issued as capital appreciation bonds, (ii) a portion of the Series 2013D Bonds, consisting of current interest bonds and capital appreciation bonds, and (iii) a portion of the Series 2014 Refunding Bonds. The Series 2020 Refunding Bonds were issued simultaneously with the Series F Bonds.

A summary of the District’s outstanding general obligation bonded debt is set forth on the following page.

Aggregate Debt Service

The following table sets forth the annual aggregate debt service requirements of all outstanding general obligation bonds of the District, assuming no early optional redemptions.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
General Obligation Bonds – Aggregate Debt Service**

| Period Ending (August 1.) | Series 2012C Bonds | Series 2014 Refunding Bonds ⁽¹⁾ | Series 2017A Refunding Bonds | Series 2017B Refunding Bonds | Series 2019E Bonds | Series 2020F Bonds | Series 2020 Refunding Bonds | Refunding Bonds | Aggregate Total Debt Service |
|------------------------------|-----------------------|--|------------------------------------|------------------------------------|-----------------------|-----------------------|-----------------------------------|---------------------|------------------------------------|
| 2024 | - | \$5,141,313 | \$524,925 | \$1,251,850 | \$806,863 | \$448,000 | \$412,004 | - | \$412,004 |
| 2025 | - | 5,518,063 | 524,925 | 1,240,050 | 806,863 | 448,000 | 412,004 | - | 412,004 |
| 2026 | - | 5,902,563 | 524,925 | 1,233,250 | 806,863 | 448,000 | 412,004 | - | 412,004 |
| 2027 | - | 6,318,063 | 524,925 | 1,211,250 | 806,863 | 448,000 | 412,004 | - | 412,004 |
| 2028 | - | 6,696,563 | 524,925 | 909,650 | 1,141,863 | 448,000 | 412,004 | - | 412,004 |
| 2029 | - | 7,093,313 | 524,925 | 909,650 | 1,170,113 | 448,000 | 412,004 | - | 412,004 |
| 2030 | - | 7,478,250 | 524,925 | 909,650 | 1,186,113 | 448,000 | 412,004 | - | 412,004 |
| 2031 | \$1,313,280 | - | 524,925 | 7,409,650 | 1,180,363 | 448,000 | 412,004 | - | 412,004 |
| 2032 | 1,313,280 | - | 524,925 | 8,339,650 | 728,863 | 448,000 | 412,004 | - | 412,004 |
| 2033 | 1,313,280 | - | 524,925 | 8,702,050 | 728,863 | 448,000 | 412,004 | - | 412,004 |
| 2034 | 8,801,839 | - | 524,925 | 262,650 | 728,863 | 733,000 | 1,002,004 | - | 1,002,004 |
| 2035 | 4,766,839 | - | 3,139,925 | - | 2,153,863 | 1,256,600 | 1,243,065 | - | 1,243,065 |
| 2036 | 4,766,839 | - | 3,536,475 | - | 2,176,863 | 1,273,800 | 1,330,779 | - | 1,330,779 |
| 2037 | 4,766,839 | - | 3,942,875 | - | 2,206,663 | 1,294,000 | 1,424,803 | - | 1,424,803 |
| 2038 | 4,766,839 | - | 4,368,075 | - | 2,232,863 | 1,317,000 | 1,524,814 | - | 1,524,814 |
| 2039 | 4,766,839 | - | - | - | 480,463 | 1,187,600 | 8,375,492 | - | 8,375,492 |
| 2040 | 11,981,839 | - | - | - | 2,900,463 | 546,800 | - | - | - |
| 2041 | 12,462,229 | - | - | - | 3,013,663 | 605,200 | - | - | - |
| 2042 | 12,960,639 | - | - | - | 3,133,188 | 665,800 | - | - | - |
| 2043 | 13,478,559 | - | - | - | 3,261,050 | 728,400 | - | - | - |
| 2044 | 14,019,176 | - | - | - | 3,391,763 | 792,800 | - | - | - |
| 2045 | 14,579,240 | - | - | - | - | 4,388,800 | - | - | - |
| 2046 | 15,160,720 | - | - | - | - | - | - | - | - |
| 2047 | 15,766,080 | - | - | - | - | - | - | - | - |
| 2048 | - | - | - | - | - | - | - | - | - |
| Total⁽²⁾: | \$146,984,351 | \$44,148,125 | \$20,761,525 | \$32,379,350 | \$35,043,325 | \$19,269,800 | \$19,020,990 | \$19,020,990 | \$19,020,990 |

⁽¹⁾ Does not reflect the planned refunding of the Refunded Bonds with proceeds of the Refunding Bonds.

⁽²⁾ Totals may not add due to rounding.

Source: KNN Public Finance, LLC

SECURITY AND SOURCE OF PAYMENT FOR THE REFUNDING BONDS

General

In order to provide sufficient funds for repayment of principal and interest when due on the Refunding Bonds, the Board of Supervisors of each County is empowered and is obligated to levy *ad valorem* property taxes upon all property subject to taxation by the District that is located within such County, without limitation as to rate or amount (except as to certain personal property which is taxable at limited rates) for the payment of principal of and interest on the Refunding Bonds. In the case of a community college district, like the District, lying in two or more counties, the assessor of each of the counties in which the community college district lies must annually certify to the board of supervisors of each of the counties in which any portion of the community college district is situated the assessed value of all taxable property in the county situated in the community college district. Each board of supervisors must levy upon the property of the community college district within its own county the rate of tax that will be sufficient to raise not less than the amount needed to pay the interest and any portion of the principal of the general obligation bonds that is to become due during the year when combined with the taxes raised by all other counties in which a portion of the district lies. Such taxes are in addition to but separate from other taxes levied upon property within the District that are deposited by the Counties to the District's general fund. When collected, the tax revenues with respect to each voter-approved bond measure of the District for payment of the Bonds issued under such bond measure will be deposited by the Counties in the interest and sinking fund of the District related to such bond measure and established for such Bonds, which is required to be maintained by Santa Barbara County as the county whose superintendent of schools has jurisdiction over the District, and to be used solely for the payment of the principal or redemption price of and interest on such Bonds.

The Refunding Bonds are payable from *ad valorem* property taxes to be levied within the District pursuant to the California Constitution and other State law, and are not a debt or obligation of the Counties. No fund of the Counties is pledged or obligated to repayment of the Refunding Bonds.

Statutory Lien on Taxes (Senate Bill 222)

Pursuant to Section 53515 of the California Government Code (which became effective on January 1, 2016), all general obligation bonds issued by local agencies, including refunding bonds, will be secured by a statutory lien on all revenues received pursuant to the levy and collection of the tax. Section 53515 provides that the lien will automatically arise, without the need for any action or authorization by the local agency or its governing board, and will be valid and binding from the time the bonds are executed and delivered. Section 53515 further provides that the revenues received pursuant to the levy and collection of the tax will be immediately subject to the lien, and the lien will immediately attach to the revenues and be effective, binding and enforceable against the local agency, its successor, transferees and creditors, and all others asserting rights therein, irrespective of whether those parties have notice of the lien and without the need for physical delivery, recordation, filing or further act.

This statutory lien, by its terms, secures not only the Refunding Bonds, but also any other bonds of the District payable, as to both principal and interest, from the proceeds of *ad valorem* property taxes that may be levied pursuant to paragraphs (2) and (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution. The statutory lien provision does not specify the relative priority of obligations so secured or a method of allocation in the event that the revenues received pursuant to the levy and collection of the tax are insufficient to pay all amounts then due and owing that are secured by the statutory lien. For information on outstanding bonds of the District, see "THE REFUNDING BONDS – Outstanding Bonds" above.

Pledge of, Lien on and Security Interest in Tax Revenues

As provided in the Resolution, the District has pledged, and granted a lien on and security interest in, all revenues from the property taxes collected from the levy by the Board of Supervisors of Santa Barbara County, the Board of Supervisors of San Luis Obispo County and the Board of Supervisors of Ventura County with respect to each voter-approved bond measure of the District for the payment of Bonds issued under such bond measure and all amounts on deposit in any interest and sinking fund of the District related to such bond measure with respect to the Bonds of such bond measure, in order to secure the payment of the principal or redemption price of and interest on such Bonds. Pursuant to the Resolution, such pledge and grant is valid and binding from the date of the Resolution for the benefit of the Owners of the Bonds and successors thereto. The Resolution provides that the property taxes and amounts held in any interest and sinking fund of the District will be immediately subject to this pledge and grant, and the pledge and grant will constitute a lien and security interest which will immediately attach to (a) the property taxes and (b) the amounts held in any interest and sinking fund of the District. Pursuant to the Resolution, this pledge and grant will secure the payment of such Bonds and will be effective, binding, and enforceable against the District, its successors, creditors and all others irrespective of whether those parties have notice of the pledge or grant and without the need of any physical delivery, recordation, filing, or further act. The Resolution provides that this pledge and grant constitutes an agreement between the District and the Owners of Bonds to provide security for the Bonds in addition to any statutory lien that may exist, and the Bonds secured by the pledge and grant are or were issued to finance (or refinance) one or more of the projects specified in the applicable voter-approved measure.

The pledge of and grant of a lien on and security interest in tax revenues provided for in the Resolution specifies that said pledge and grant secures the Refunding Bonds and other general obligations bonds, including refunding bonds, previously issued or that may be issued in the future pursuant to the related voter-approved measure. Previous general obligation bonds of the District have been issued under resolutions that may have pledged and granted a lien on and security interest in tax revenues to secure the general obligation bonds and the general obligation refunding bonds issued thereunder, and the District may provide for a similar pledge and grant of a lien on and security interest in tax revenues in resolutions adopted in the future that authorize general obligation bonds and general obligation refunding bonds. The Resolution does not specify the relative priority of obligations so secured or a method of allocation in the event that the revenues received pursuant to the levy and collection of the tax are insufficient to pay all amounts then due and owing that are secured by the pledge of and grant of a lien on and security interest in such tax revenues.

Property Taxation System

Property tax revenues result from the application of the appropriate tax rate to the total assessed value of taxable property in the District. Community college districts receive property taxes for payment of voter-approved bonds as well as for general operating purposes.

Local property taxation is the responsibility of various county officers. Community college districts whose boundaries extend into more than one county are treated for property tax purposes as separate jurisdictions in each county in which they are located. For each community college district located in a county, the county assessor computes the value of locally assessed taxable property. Based on the assessed value of property and the scheduled debt service on outstanding bonds in each year calculated by each county, the county auditor-controller (the superintendent of schools of which has jurisdiction over the community college district) computes the rate of tax necessary to pay such debt service in all counties wherein such district is located, and presents the tax rolls (including rates of tax for all taxing jurisdictions in the respective county) to the respective county board of supervisors for approval. The county treasurer-tax collector prepares and mails tax bills to taxpayers and collects the taxes. Both the county auditor-

controller and the county treasurer-tax collector have accounting responsibilities related to the collecting of the property taxes. Once collected, the county auditor-controller apportions and distributes the taxes to the various taxing entities and related funds and accounts. The county treasurer-tax collector, the superintendent of schools of which has jurisdiction over the community college district, holds community college district funds, including taxes collected for payment of community college bonds, and is charged with payment of principal of and interest on the community college bonds when due, as *ex-officio* treasurer of the community college district.

Assessed Valuation of Property Within the District

General. Taxable property located in the District has a fiscal year 2023-24 assessed value of \$35,596,329,634. All property (real, personal and intangible) is taxable unless an exemption is granted by the California Constitution or United States law. Under the California Constitution, exempt classes of property include household and personal effects, intangible personal property (such as bank accounts, stocks and bonds), business inventories, and property used for religious, hospital, scientific and charitable purposes. The State Legislature may create additional exemptions for personal property, but not for real property. Most taxable property is assessed by the assessor of the county in which the property is located. Some special classes of property are assessed by the State Board of Equalization, as described below.

Taxes are levied for each fiscal year on taxable real and personal property assessed as of the preceding January 1, at which time the lien attaches. The assessed value is required to be adjusted during the course of the year when property changes ownership or new construction is completed. State law also affords an appeal procedure to taxpayers who disagree with the assessed value of any property. When necessitated by changes in assessed value during the course of a year, a supplemental assessment is prepared so that taxes can be levied on the new assessed value before the next regular assessment roll is completed. See “*–Appeals of Assessed Valuation; Blanket Reductions of Assessed Values*” below.

Under the California Constitution, the State Board of Equalization assesses property of State-regulated transportation and communications utilities, including railways, telephone and telegraph companies, and companies transmitting or selling gas or electricity. The Board of Equalization also is required to assess pipelines, flumes, canals and aqueducts lying within two or more counties. The value of property assessed by the Board of Equalization is allocated by a formula to local jurisdictions in each county, including community college districts, and taxed by the local county tax officials in the same manner as for locally assessed property. Taxes on privately owned railway cars, however, are levied and collected directly by the Board of Equalization. Property used in the generation of electricity by a company that does not also transmit or sell that electricity is taxed locally instead of by the Board of Equalization. Thus, the reorganization of regulated utilities and the transfer of electricity-generating property to non-utility companies, as often occurred under electric power deregulation in California, affects how those assets are assessed, and which local agencies benefit from the property taxes derived. In general, the transfer of State-assessed property located in the District to non-utility companies will increase the assessed value of property in the District, since the property’s value will no longer be divided among all taxing jurisdictions in the applicable county. The transfer of property located and taxed in the District to a State-assessed utility will have the opposite effect: generally reducing the assessed value in the District, as the value is shared among the other jurisdictions in the applicable county. The District is unable to predict future transfers of State-assessed property in the District and the applicable county, the impact of such transfers on its utility property tax revenues, or whether future legislation or litigation may affect ownership of utility assets, the State’s methods of assessing utility property, or the method by which tax revenues of utility property is allocated to local taxing agencies within the applicable county, including the District.

Locally taxed property is classified either as “secured” or “unsecured,” and is listed accordingly on separate parts of the assessment roll. The “secured roll” is that part of the assessment roll containing State-

assessed property and property (real or personal) for which there is a lien on real property sufficient, in the opinion of the county assessor, to secure payment of the taxes. All other property is “unsecured,” and is assessed on the “unsecured roll.” Secured property assessed by the State Board of Equalization is commonly identified for taxation purposes as “utility” property.

The following tables set forth the assessed valuation of the various classes of property in the District’s boundaries (in Santa Barbara County, in San Luis Obispo County, in Ventura County and in the aggregate) from fiscal years 2014-15 through 2023-24, each as of the date the equalized assessment roll is established in August of each year.

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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
Assessed Valuations
Fiscal Years 2014-15 through 2023-24

Santa Barbara County Portion

| Fiscal Year | Local Secured | Utility | Unsecured | Total Valuation |
|-------------|------------------|-----------|-----------------|------------------|
| 2014-15 | \$21,807,731,609 | \$633,701 | \$1,536,929,944 | \$23,345,295,254 |
| 2015-16 | 22,689,004,458 | 393,701 | 1,670,161,526 | 24,359,559,685 |
| 2016-17 | 23,216,562,725 | 444,856 | 1,696,775,583 | 24,913,783,164 |
| 2017-18 | 24,494,076,492 | 917,939 | 1,717,617,561 | 26,212,611,992 |
| 2018-19 | 25,666,151,040 | 917,939 | 1,743,004,093 | 27,410,073,072 |
| 2019-20 | 27,074,263,927 | 917,939 | 1,755,134,326 | 28,830,316,192 |
| 2020-21 | 28,271,669,446 | 917,939 | 1,627,746,859 | 29,900,334,244 |
| 2021-22 | 29,380,805,062 | 170,925 | 1,559,786,893 | 30,940,762,880 |
| 2022-23 | 31,606,291,171 | 170,925 | 1,720,159,446 | 33,326,621,542 |
| 2023-24 | 33,533,119,895 | 170,925 | 1,949,349,550 | 35,482,640,370 |

San Luis Obispo County Portion

| Fiscal Year | Local Secured | Utility | Unsecured | Total Valuation |
|-------------|---------------|---------|-------------|-----------------|
| 2014-15 | \$41,347,013 | \$0 | \$1,640,817 | \$42,987,830 |
| 2015-16 | 45,940,537 | 0 | 2,063,996 | 48,004,533 |
| 2016-17 | 45,979,278 | 0 | 2,005,643 | 47,984,921 |
| 2017-18 | 47,427,777 | 0 | 1,534,872 | 48,962,649 |
| 2018-19 | 49,823,521 | 0 | 1,795,501 | 51,619,022 |
| 2019-20 | 54,290,872 | 0 | 1,855,104 | 56,145,976 |
| 2020-21 | 54,971,454 | 0 | 4,887,078 | 59,858,532 |
| 2021-22 | 57,977,379 | 0 | 4,638,812 | 62,616,191 |
| 2022-23 | 58,971,899 | 0 | 4,989,654 | 63,961,553 |
| 2023-24 | 60,464,988 | 0 | 6,278,853 | 66,743,841 |

Ventura County Portion

| Fiscal Year | Local Secured | Utility | Unsecured | Total Valuation |
|-------------|---------------|---------|--------------|-----------------|
| 2014-15 | \$24,936,868 | \$0 | \$18,306,592 | \$43,243,460 |
| 2015-16 | 28,005,178 | 0 | 11,560,882 | 39,566,060 |
| 2016-17 | 28,527,117 | 0 | 9,752,818 | 38,279,935 |
| 2017-18 | 28,795,040 | 0 | 7,468,520 | 36,263,560 |
| 2018-19 | 29,962,109 | 0 | 21,624,553 | 51,586,662 |
| 2019-20 | 30,953,322 | 0 | 20,321,568 | 51,274,890 |
| 2020-21 | 31,728,776 | 0 | 13,254,906 | 44,983,682 |
| 2021-22 | 32,931,771 | 0 | 12,076,748 | 45,008,519 |
| 2022-23 | 33,682,167 | 0 | 11,547,742 | 45,229,909 |
| 2023-24 | 35,880,316 | 0 | 11,065,107 | 46,945,423 |

Total

| Fiscal Year | Local Secured | Utility | Unsecured | Total Valuation |
|-------------|------------------|-----------|-----------------|------------------|
| 2014-15 | \$21,874,015,490 | \$633,701 | \$1,556,877,353 | \$23,431,526,544 |
| 2015-16 | 22,762,950,173 | 393,701 | 1,683,786,404 | 24,447,130,278 |
| 2016-17 | 23,291,069,120 | 444,856 | 1,708,534,044 | 25,000,048,020 |
| 2017-18 | 24,570,299,309 | 917,939 | 1,726,620,953 | 26,297,838,201 |
| 2018-19 | 25,745,936,670 | 917,939 | 1,766,424,147 | 27,513,278,756 |
| 2019-20 | 27,159,508,121 | 917,939 | 1,777,310,998 | 28,937,737,058 |
| 2020-21 | 28,358,369,676 | 917,939 | 1,645,888,843 | 30,005,176,458 |
| 2021-22 | 29,471,714,212 | 170,925 | 1,576,502,453 | 31,048,387,590 |
| 2022-23 | 31,698,945,237 | 170,925 | 1,736,696,842 | 33,435,813,004 |
| 2023-24 | 33,629,465,199 | 170,925 | 1,966,693,510 | 35,596,329,634 |

Source: California Municipal Statistics, Inc.

Risk of Decline in Property Values. Assessments may be adjusted during the course of the year when real property changes ownership or new construction is completed. Assessments may also be appealed by taxpayers seeking a reduction as a result of economic and other factors beyond the District’s control, such as a general market decline in property values, including potential market declines caused by the effects of a reclassification of property to a class exempt from taxation, whether by ownership or use (such as exemptions for property owned by State and local agencies and property used for qualified educational, hospital, charitable or religious purposes), pandemic, or the complete or partial destruction of taxable property caused by natural or manmade disaster, such as earthquake, drought, flood, landslide, liquefaction, levee failure, fire, toxic dumping, etc. When necessitated by changes in assessed value in the course of a year, taxes are pro-rated for each portion of the tax year. See also “–*Appeals of Assessed Valuation; Blanket Reductions of Assessed Values*” below.

Risk of Changing Economic Conditions. Property values could be reduced by factors beyond the District’s control, including a depressed real estate market due to general economic conditions in the Counties, the region, and the State. A pandemic, like the COVID-19 pandemic, may result in an economic recession or depression that causes a general market decline in property values therefore affecting the assessed value of the property in the District. For more information on the impact of the COVID-19 pandemic, see APPENDIX A – “INFORMATION RELATING TO THE DISTRICT’S OPERATIONS AND BUDGET – DISTRICT FINANCIAL MATTERS – Infectious Disease Outbreak.” Events resulting in changing economic conditions may also alter the willingness or the ability of local taxpayers to pay *ad valorem* property taxes levied to repay the District’s Bonds. The District cannot predict whether events that may result in changing economic conditions will occur or the extent that a change in economic conditions will impact assessed value of property in the District or the willingness or ability of local taxpayers to pay *ad valorem* property taxes.

Risk of Climate Change. The change in the earth’s average atmospheric temperature, generally referred to as “climate change,” is expected to, among other things, increase the frequency of extreme weather events. The direct risks posed by climate change currently include or are expected to include more extreme heat events, increased incidence of wildfire and drought, rising sea levels, changes in precipitation levels, including flooding, and more intense storms. As greenhouse gas emissions continue to accumulate, climate change may intensify and increase the frequency of such extreme weather events. One or more of such extreme weather events could negatively impact the assessed value of the property within the District. The District cannot predict the timing, extent, or severity of climate change and its impact on property values in the District.

Risk of Earthquake. The District is located in a seismically active region. The most notable earthquake faults in the region include the San Andreas and San Gregorio and over 100 smaller active faults. Property values could be reduced by the complete or partial destruction of taxable property as a result of an earthquake.

Risk of Drought. Most recently, the State has experienced periods of extreme precipitation, after having experienced severe drought conditions that led to the Governor of California (the “Governor”) declaring a Statewide drought emergency in spring 2021. While storms have helped ease drought impacts, regions and communities across the State continue to experience water supply shortages, especially communities that rely on groundwater supplies that have been severely depleted in recent years. In March 2023, the Governor rolled back some drought emergency provisions that are no longer needed due to current water conditions, while maintaining other measures that support regions and communities still facing water supply challenges, and that continue building up long-term water resilience. The District cannot predict the extent to which drought conditions within the Counties or any of the adjoining counties could cause reduced economic activity within the boundaries of the District or the extent to which drought conditions may impact District facilities or the assessed value of taxable property within the District.

Risk of Wildfire. Property damage due to wildfire could result in significant damage to, destruction of, and significant decreases in the assessed value of taxable property within the boundaries of the District, as well as in damage to or destruction of District facilities and property. In recent years, portions of the State, including the Counties and adjacent counties, have experienced wildfires that have burned thousands of acres and destroyed thousands of homes and structures. Notable incidents that have impacted the Counties and adjacent counties in recent years include the Alisal Fire, Maria Fire, Alamo Fire, Whittier Fire and Thomas Fire. Within the boundaries of the District, no facilities or property was damaged or destroyed by said wildfires or other recent wildfires. The District cannot predict the extent to which any future wildfires within the District, the Counties, or any of the adjoining counties could cause reduced economic activity within the boundaries of the District or the extent to which wildfires may impact District facilities or the assessed value of taxable property within the District.

Prospective purchasers of the Refunding Bonds should be aware that, notwithstanding any decrease in assessed valuation for any fiscal year, the Counties are required to levy sufficient taxes to pay debt service on the Refunding Bonds. The consequence of any decrease in assessed valuation is a corresponding increase in the tax rate on taxable property so that sufficient tax revenues may be collected from taxpayers to cover debt service on the Refunding Bonds in full. However, increases in tax rates may impact the ability or willingness of taxpayers to pay their property taxes. See “– Tax Charges and Delinquencies” and “– Teeter Plan” below.

Appeals of Assessed Valuation; Blanket Reductions of Assessed Values. There are two basic types of property tax assessment appeals provided for under State law. The first type of appeal, commonly referred to as a base year assessment appeal, involves a dispute on the valuation assigned by the assessor immediately subsequent to an instance of a change in ownership or completion of new construction. If the base year value assigned by the assessor is reduced, the valuation of the property cannot increase in subsequent years more than 2% annually unless and until another change in ownership and/or additional new construction or reconstruction activity occurs. Any base year appeal must be made within four years of the change of ownership or new construction date.

The second type of appeal, commonly referred to as a Proposition 8 appeal (which Proposition 8 was approved by the voters in 1978), can result if factors occur causing a decline in the market value of the property to a level below the property’s then current taxable value (escalated base year value). Pursuant to State law, a property owner may apply for a Proposition 8 reduction of the property tax assessment for such owner’s property by filing a written application with the appropriate county board of equalization or assessment appeals board. A property owner desiring a Proposition 8 reduction of the assessed value of such owner’s property in any one year must submit an application to the county assessment appeals board (the “Appeals Board”). Following a review of the application by the county assessor’s office, the county assessor may offer to the property owner the opportunity to stipulate to a reduced assessment, or may confirm the assessment. If no stipulation is agreed to, and the applicant elects to pursue the appeal, the matter is brought before the Appeals Board (or, in some cases, a hearing examiner) for a hearing and decision. The Appeals Board generally is required to determine the outcome of appeals within two years of each appeal’s filing date. Any reduction in the assessment ultimately granted applies only to the year for which application is made and during which the written application is filed. The assessed value increases to its pre-reduction level (such pre-reduction level escalated by the annual inflation rate of no more than 2%) following the year for which the reduction application is filed. However, the county assessor has the power to grant a reduction not only for the year for which application was originally made, but also for the then current year and any intervening years as well. In practice, such a reduced assessment may and often does remain in effect beyond the year in which it is granted.

In addition, Article XIII A of the California Constitution provides that the full cash value base of real property used in determining taxable value may be adjusted from year to year to reflect the inflationary

rate, not to exceed a 2% increase for any given year, or may be reduced to reflect a reduction in the consumer price index or comparable local data. This measure is computed on a calendar year basis. According to representatives of the assessor's office in Santa Barbara County, San Luis Obispo County and Ventura County, such counties have in the past, pursuant to Article XIII A of the California Constitution, ordered blanket reductions of assessed property values and corresponding property tax bills on single-family residential properties when the value of the property has declined below the current assessed value as calculated by each respective county.

No assurance can be given that property tax appeals and/or blanket reductions of assessed property values will not significantly reduce the assessed valuation of property within the District in the future.

See APPENDIX A – “INFORMATION RELATING TO THE DISTRICT’S OPERATIONS AND BUDGET – CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Limitations on Revenues” for a discussion of other limitations on the valuation of real property with respect to *ad valorem* property taxes.

Bonding Capacity. As a community college district, the District may issue bonds in an amount up to 2.50% of the assessed valuation of taxable property within its boundaries. The District’s fiscal year 2023-24 gross bonding capacity (also commonly referred to as the “bonding limit” or “debt limit”) is approximately \$[_____] billion and its net bonding capacity is approximately \$[_____] billion (taking into account current outstanding debt before the issuance of the Refunding Bonds and not accounting for the refunding of the Refunded Bonds). Refunding bonds may be issued without regard to this limitation; however, once issued, the outstanding principal of any refunding bonds is included when calculating the District’s bonding capacity.

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Assessed Valuation by Jurisdiction. The following table describes the percentage and value of the total assessed valuation of the property within the District's boundaries by political jurisdiction in the cities listed below and unincorporated portions of the Counties for fiscal year 2023-24.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
Fiscal Year 2023-24 Assessed Valuation by Jurisdiction**

| Jurisdiction | Assessed Valuation in District | Percent of District | Assessed Valuation of Jurisdiction | Percent of Jurisdiction in District |
|--|-----------------------------------|------------------------|---------------------------------------|---|
| City of Buellton | \$1,259,891,621 | 3.54% | \$1,259,891,621 | 100.00% |
| City of Guadalupe | 682,965,067 | 1.92 | \$682,965,067 | 100.00% |
| City of Lompoc | 3,714,041,729 | 10.43 | \$3,714,041,729 | 100.00% |
| City of Santa Maria | 11,572,509,173 | 32.51 | \$11,572,509,173 | 100.00% |
| City of Solvang | 1,638,875,886 | 4.60 | \$1,638,875,886 | 100.00% |
| Unincorporated San Luis Obispo County | 66,743,841 | 0.10 | \$33,425,709,096 | 0.20% |
| Unincorporated Santa Barbara County | 16,614,356,894 | 46.67 | \$49,821,857,206 | 33.35% |
| Unincorporated Ventura County | 46,945,423 | 0.13 | \$28,468,557,252 | 0.16% |
| Total District | \$35,596,329,634 | 100.00% | | |
| <u>Summary by County:</u> | | | | |
| San Luis Obispo County | \$66,743,841 | 0.19% | \$71,179,027,870 | 0.09% |
| Santa Barbara County | 35,482,640,370 | 99.68 | \$109,325,259,030 | 32.46% |
| Ventura County | 46,945,423 | 0.13 | \$172,737,022,505 | 0.03% |
| Total District | \$35,596,329,634 | 100.00% | | |

Source: California Municipal Statistics, Inc.

Assessed Valuation by Land Use. The following table sets forth a distribution of taxable property located in the District on the fiscal year 2023-24 tax roll by principal purpose for which the land is used, and the assessed valuation and number of parcels for each use.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
Fiscal Year 2023-24 Assessed Valuation and Parcels by Land Use**

| | 2023-24 Assessed Valuation ⁽¹⁾ | % of Total | No. of Parcels | % of Total |
|---------------------------------|--|----------------|-------------------|----------------|
| Non-Residential: | | | | |
| Agricultural/Vineyards | \$3,864,237,914 | 11.49% | 4,729 | 6.59% |
| Commercial | 3,366,864,613 | 10.01 | 2,209 | 3.08 |
| Vacant Commercial | 285,174,185 | 0.85 | 435 | 0.61 |
| Industrial | 1,688,852,594 | 5.02 | 817 | 1.14 |
| Petroleum & Gas | 475,926,756 | 1.42 | 154 | 0.21 |
| Vacant Industrial | 84,608,633 | 0.25 | 228 | 0.32 |
| Recreational | 92,278,456 | 0.27 | 440 | 0.61 |
| Government/Social/Institutional | 150,262,745 | 0.45 | 841 | 1.17 |
| Miscellaneous | 70,091,390 | 0.21 | 994 | 1.38 |
| Subtotal Non-Residential | \$10,078,297,286 | 29.97% | 10,847 | 15.11% |
| Residential: | | | | |
| Single Family Residence | \$19,919,765,489 | 59.23% | 47,062 | 65.55% |
| Condominium/Townhouse | 1,195,682,447 | 3.56 | 4,503 | 6.27 |
| Mobile Home/Mobile Home Lots | 197,832,049 | 0.59 | 5,057 | 7.04 |
| Mobile Home Park | 144,338,828 | 0.43 | 46 | 0.06 |
| 2-4 Residential Units | 668,361,481 | 1.99 | 1,903 | 2.65 |
| 5+ Residential Units/Apartments | 1,226,313,957 | 3.65 | 670 | 0.93 |
| Miscellaneous Residential | 19,065,958 | 0.06 | 6 | 0.01 |
| Vacant Residential | 179,807,704 | 0.53 | 1,704 | 2.37 |
| Subtotal Residential | \$23,551,167,913 | 70.03% | 60,951 | 84.89% |
| TOTAL | \$33,629,465,199 | 100.00% | 71,798 | 100.00% |

⁽¹⁾ Local Secured Assessed Valuation, excluding tax-exempt property.
Source: California Municipal Statistics, Inc.

Assessed Valuation of Single-Family Homes. The following table sets forth the assessed valuation of single-family homes in the District’s boundaries for fiscal year 2023-24, including the average and median per parcel assessed value.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
Fiscal Year 2023-24 Per Parcel Assessed Valuation of Single-Family Homes**

| | Number of Parcels | 2023-24 Assessed Valuation | Average Assessed Valuation | Median Assessed Valuation |
|---------------------------|----------------------|-------------------------------|-------------------------------|------------------------------|
| Single-Family Residential | 47,062 | \$19,919,765,489 | \$423,266 | \$356,010 |

| 2023-24 Assessed Valuation | No. of Parcels ⁽¹⁾ | % of Total | Cumulative % of Total | Total Valuation | % of Total | Cumulative % of Total |
|-------------------------------|----------------------------------|-----------------|--------------------------|-------------------------|-----------------|--------------------------|
| \$0 - \$49,999 | 658 | 1.398% | 1.398% | \$24,154,898 | 0.121% | 0.121% |
| \$50,000 - \$199,999 | 2,711 | 5.760 | 7.159 | 194,670,903 | 0.977 | 1.099 |
| \$100,000 - \$299,999 | 2,256 | 4.794 | 11.952 | 285,433,254 | 1.433 | 2.531 |
| \$150,000 - \$399,999 | 3,880 | 8.244 | 20.197 | 687,845,737 | 3.453 | 5.985 |
| \$200,000 - \$499,999 | 4,716 | 10.021 | 30.218 | 1,063,018,804 | 5.337 | 11.321 |
| \$250,000 - \$599,999 | 4,440 | 9.434 | 39.652 | 1,218,234,304 | 6.116 | 17.437 |
| \$300,000 - \$699,999 | 4,338 | 9.218 | 48.870 | 1,410,076,764 | 7.079 | 24.516 |
| \$350,000 - \$799,999 | 4,498 | 9.558 | 58.427 | 1,688,397,856 | 8.476 | 32.992 |
| \$400,000 - \$899,999 | 4,120 | 8.754 | 67.182 | 1,748,140,347 | 8.776 | 41.767 |
| \$450,000 - \$999,999 | 3,399 | 7.222 | 74.404 | 1,610,183,860 | 8.083 | 49.851 |
| \$500,000 - \$1,099,999 | 2,644 | 5.618 | 80.022 | 1,383,987,573 | 6.948 | 56.799 |
| \$550,000 - \$1,199,999 | 2,077 | 4.413 | 84.435 | 1,190,642,382 | 5.977 | 62.776 |
| \$600,000 - \$1,299,999 | 1,528 | 3.247 | 87.682 | 952,384,864 | 4.781 | 67.557 |
| \$650,000 - \$1,399,999 | 1,042 | 2.214 | 89.896 | 701,047,207 | 3.519 | 71.076 |
| \$700,000 - \$1,499,999 | 778 | 1.653 | 91.549 | 563,042,872 | 2.827 | 73.903 |
| \$750,000 - \$1,599,999 | 598 | 1.271 | 92.820 | 462,643,903 | 2.323 | 76.225 |
| \$800,000 - \$1,699,999 | 457 | 0.971 | 93.791 | 375,828,152 | 1.887 | 78.112 |
| \$850,000 - \$1,799,999 | 397 | 0.844 | 94.635 | 346,839,960 | 1.741 | 79.853 |
| \$900,000 - \$1,899,999 | 297 | 0.631 | 95.266 | 274,380,014 | 1.377 | 81.231 |
| \$950,000 - \$1,999,999 | 252 | 0.535 | 95.801 | 245,753,032 | 1.234 | 82.464 |
| \$1,000,000 and greater | 1,976 | 4.199 | 100.000 | 3,493,058,803 | 17.536 | 100.000 |
| Total | 47,062 | 100.000% | | \$19,919,765,489 | 100.000% | |

⁽¹⁾ Improved single-family residential parcels. Excludes condominiums and parcels with multiple family units.
Source: California Municipal Statistics, Inc.

Largest Secured Taxpayers in District. The following table sets forth the 20 taxpayers with the greatest combined ownership of secured taxable property in the District on the fiscal year 2023-24 tax roll, and the secured assessed valuation of all property owned by those taxpayers in all taxing jurisdictions within the District, are set forth below.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
Largest Fiscal Year 2023-24 Local Secured Taxpayers**

| | Property Owner | Primary Land Use | 2023-24 Assessed Valuation | Percent of Total ⁽¹⁾ |
|-----|--------------------------------------|--------------------------|----------------------------------|------------------------------------|
| 1. | Windset Farms California Inc. | Nursery/Greenhouse | \$233,357,403 | 0.69% |
| 2. | Celite Corporation | Mining | 170,615,721 | 0.51 |
| 3. | CAT Canyon Energy Holdings LLC | Petroleum/Gas | 129,544,282 | 0.39 |
| 4. | Pacific Coast Energy Company LP | Petroleum/Gas | 121,978,572 | 0.36 |
| 5. | Okonite Company Inc. | Light Manufacturing | 112,218,843 | 0.33 |
| 6. | Santa Maria Multifamily LLC | Apartments | 106,173,620 | 0.32 |
| 7. | Jackson Family Estates II & III LLC | Vineyards | 104,846,164 | 0.31 |
| 8. | AMFP VI Windscape LLC | Apartments | 90,757,000 | 0.27 |
| 9. | Exxon Corporation | Petroleum/Gas | 88,849,961 | 0.26 |
| 10. | MG at Santa Maria LP | Assisted Living Facility | 78,905,330 | 0.23 |
| 11. | Blosser Fee Owner LLC | Commercial Land | 70,000,000 | 0.21 |
| 12. | Dario L Pini | Apartments | 66,147,668 | 0.20 |
| 13. | Kylix Vineyards California LP | Vineyards | 63,765,350 | 0.19 |
| 14. | Taylor Farms Retail Inc. | Industrial | 62,360,070 | 0.19 |
| 15. | Premiere Agricultural Properties LLC | Vineyards | 62,133,383 | 0.18 |
| 16. | 333 Enos LLC (CA) | Apartments | 58,782,600 | 0.17 |
| 17. | Salsipuedes Real Estate LLC | Vineyards | 57,888,142 | 0.17 |
| 18. | KW Bradley Square LLC | Apartments | 54,705,516 | 0.16 |
| 19. | Santa Ynez Band of Mission Indians | Hotel/Agricultural | 51,782,523 | 0.15 |
| 20. | Santa Maria Land Partners LLC | Apartments | 51,719,895 | 0.15 |
| | | | \$1,836,532,043 | 5.46% |

⁽¹⁾ The fiscal year 2023-24 local secured assessed valuation: \$33,629,465,199
Source: California Municipal Statistics, Inc.

The more property (by assessed value) owned by a single taxpayer, the more tax collections are exposed to weakness, if any, in such taxpayer's financial situation and ability or willingness to pay property taxes in a timely manner. Furthermore, assessments may be appealed by taxpayers seeking a reduction as a result of economic and other factors beyond the District's control. See "*Appeals of Assessed Valuation; Blanket Reductions of Assessed Values*" above.

Tax Rates

General. The California Constitution permits the levy of an *ad valorem* property tax on taxable property not to exceed 1% of the full cash value of the property, and State law requires the full 1% tax to be levied. The levy of special *ad valorem* property taxes in excess of the 1% levy is permitted as necessary to provide for debt service payments on community college district bonds and other voter-approved indebtedness.

The rate of tax necessary to pay fixed debt service on the Refunding Bonds in a given year depends on the assessed value of taxable property in that year. (The rate of tax imposed on unsecured property for repayment of the Refunding Bonds is based on the prior year's secured property tax rate.) Economic and other factors beyond the District's control, such as a general market decline in property values,

reclassification of property to a class exempt from taxation, whether by ownership or use (such as exemptions for property owned by State and local agencies and property used for qualified educational, hospital, charitable or religious purposes), pandemic, or the complete or partial destruction of taxable property caused by natural or manmade disaster, such as earthquake, flood, drought, fire, toxic dumping, etc., could cause a reduction in the assessed value of taxable property within the District and necessitate a corresponding increase in the annual tax rate to be levied to pay the principal of and interest on the Refunding Bonds. Issuance of additional authorized bonds in the future could also cause the tax rate to increase.

Typical Tax Rate Area. The following table sets forth *ad valorem* property tax rates for the last five fiscal years in a typical tax rate area of the District (TRA 3-000). TRA 3-000 comprises approximately 19.61% of the total assessed value of taxable property in the District for fiscal year 2023-24.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
Typical Total Tax Rates as Percentage of Assessed Valuation (TRA 3-000)⁽¹⁾
Fiscal Years 2019-20 through 2023-24

| | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
|--|----------|----------|----------|----------|----------|
| General | 1.00000% | 1.00000% | 1.00000% | 1.00000% | 1.00000% |
| Santa Maria-Bonita School District | 0.02060 | 0.02060 | 0.02019 | 0.01999 | 0.01939 |
| Santa Maria Joint Union High School District | 0.06730 | 0.05804 | 0.04672 | 0.05304 | 0.04862 |
| Allan Hancock Joint Community College District | 0.02188 | 0.02188 | 0.02385 | 0.02385 | 0.02266 |
| Total All Property | 1.10978% | 1.10052% | 1.09076% | 1.09688% | 1.09067% |

⁽¹⁾ Fiscal year 2023-24 assessed valuation of TRA3 000 is \$6,979,745,150.
Source: California Municipal Statistics, Inc.

Tax Charges and Delinquencies

General. A community college district's share of the 1% countywide tax is based on the actual allocation of property tax revenues to each taxing jurisdiction in the county in fiscal year 1978-79, as adjusted according to a complicated statutory process enacted since that time. Revenues derived from special *ad valorem* property taxes for voter-approved indebtedness, including the Refunding Bonds, are reserved to the taxing jurisdiction that approved and issued the debt, and may only be used to repay that debt.

The respective county treasurer-tax collector prepares the property tax bills. Property taxes on the regular secured assessment roll are due in two equal installments: the first installment is due on November 1, and becomes delinquent after December 10. The second installment is due on February 1 and becomes delinquent after April 10. If taxes are not paid by the delinquent date, a 10% penalty attaches and an administrative charge is added to unpaid second installments. If taxes remain unpaid by June 30, the tax is deemed to be in default, and a redemption fee applies. Interest then begins to accrue at the rate of 1.5% per month. The property owner has the right to redeem the property by paying the taxes, accrued penalties, and costs within five years of the date the property went into default. If the property is not redeemed within five years, it is subject to sale at a public auction by the respective county treasurer-tax collector. The date on which taxes on supplemental assessments are due depends on when the supplemental tax bill is mailed.

Property taxes on the unsecured roll are due in one payment on the lien date, January 1, and become delinquent after August 31. A 10% penalty and an additional fee attaches to delinquent taxes on property on the unsecured roll, and an additional penalty of 1.5% per month begins to accrue on November 1. To

collect unpaid taxes, the respective county treasurer-tax collector may obtain a judgment lien upon, and cause the sale of all property owned by the taxpayer in the county, and may seize and sell personal property, improvements and possessory interests of the taxpayer. The county treasurer-tax collector may also bring a civil suit against the taxpayer for payment.

Property tax delinquencies may be impacted by economic and other factors beyond the District's control, including the ability or willingness of property owners to pay property taxes during an economic recession or depression. An economic recession or depression could be caused by many factors outside the control of the District, including high interest rates, reduced consumer confidence, reduced real wages or reduced economic activity as a result of a pandemic or a natural or manmade disaster, such as earthquake, drought, flood, fire, or toxic dumping. Each of the Counties has adopted the Teeter Plan (defined herein), according to which the Counties distribute to the District the amount levied on the secured and supplemental tax rolls, instead of the amount actually collected. For more information, see “– Teeter Plan” below. It is not possible for the District to make any representation regarding the extent to which an economic recession or depression could impact the ability or willingness of property owners within the District to pay property taxes in the future. For more information on the impact of the COVID-19 pandemic, see APPENDIX A – “INFORMATION RELATING TO THE DISTRICT'S OPERATIONS AND BUDGET – DISTRICT FINANCIAL MATTERS – Infectious Disease Outbreak.” If delinquencies increase substantially as a result of events outside the control of the District, the Counties have the authority to increase allowances for annual reserves in the tax levy to avoid fluctuating tax levies.

Secured Tax Charges and Delinquencies within the District. The real property tax charges and corresponding delinquencies for the District's general obligation bond debt service levy, with respect to the property located in the District within Santa Barbara County, for fiscal years 2018-19 through 2022-23, are set forth in the table under the Santa Barbara County portion on the following page. Santa Barbara County does not provide the real property tax charges and corresponding delinquencies for the 1% general fund apportionment with respect to property located within Santa Barbara County. See “– Teeter Plan” below.

The real property tax charges and corresponding delinquencies for the District's general obligation bond debt service levy, with respect to the property located in the District within San Luis Obispo County, for fiscal years 2018-19 through 2022-23, are set forth in the first table under the San Luis Obispo County portion on the following page. For reference and as an indication of comparative delinquency rates, the second table under the San Luis Obispo portion on the following page sets forth the real property tax charges and corresponding delinquencies for the portion of San Luis Obispo County's 1% general fund levy that is allocated to the District, with respect to property located in the District within San Luis Obispo County for fiscal years 2018-19 through 2022-23. The portion of San Luis Obispo County's 1% general fund levy that is allocated to the District is not pledged to and does not secure the repayment of the Refunding Bonds

The real property tax charges and corresponding delinquencies for the District's general obligation bond debt service levy, with respect to the property located in the District within Ventura County, for fiscal years 2018-19 through 2022-23, are set forth in the first table under the Ventura County portion on the following page. For reference and as an indication of comparative delinquency rates, the second table under the Ventura County portion on the following page sets forth the real property tax charges and corresponding delinquencies for the portion of Ventura County's 1% general fund levy that is allocated to the District, with respect to property located in the District within Ventura County for fiscal years 2018-19 through 2022-23. The portion of Ventura County's 1% general fund levy that is allocated to the District is not pledged to and does not secure the repayment of the Refunding Bonds. See “– Teeter Plan” below.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
Secured Tax Charges and Delinquencies
Fiscal Year 2018-19 through 2022-23

Santa Barbara County Portion

| Fiscal Year | Secured Tax Charge ⁽¹⁾ | Amount Delinquent June 30 | Percent Delinquent June 30 |
|----------------|--------------------------------------|------------------------------|-------------------------------|
| 2018-19 | \$5,699,836.92 | \$ 84,102.15 | 1.48% |
| 2019-20 | 5,846,596.53 | 87,953.29 | 1.50 |
| 2020-21 | 6,117,517.06 | 77,557.35 | 1.27 |
| 2021-22 | 6,937,650.72 | 90,463.77 | 1.30 |
| 2022-23 | 7,447,669.52 | 112,323.47 | 1.51 |

San Luis Obispo County Portion

| Fiscal Year | Secured Tax Charge ⁽¹⁾ | Amount Delinquent June 30 | Percent Delinquent June 30 |
|----------------|--------------------------------------|------------------------------|-------------------------------|
| 2018-19 | \$11,342.80 | \$ 72.29 | 0.64% |
| 2019-20 | 12,723.36 | 36.20 | 0.28 |
| 2020-21 | 12,027.72 | 13.76 | 0.11 |
| 2021-22 | 13,827.57 | 144.64 | 1.05 |
| 2022-23 | 14,188.77 | 301.13 | 2.12 |

| Fiscal Year | Secured Tax Charge ⁽²⁾ | Amount Delinquent June 30 | Percent Delinquent June 30 |
|----------------|--------------------------------------|------------------------------|-------------------------------|
| 2018-19 | \$36,025.58 | \$337.31 | 0.94% |
| 2019-20 | 38,649.88 | 634.60 | 1.64 |
| 2020-21 | 41,144.73 | 474.23 | 1.15 |
| 2021-22 | 43,095.49 | 387.77 | 0.90 |
| 2022-23 | 44,206.56 | 454.96 | 1.03 |

Ventura County Portion

| Fiscal Year | Secured Tax Charge ⁽¹⁾ | Amount Delinquent June 30 | Percent Delinquent June 30 |
|----------------|--------------------------------------|------------------------------|-------------------------------|
| 2018-19 | \$6,730.69 | \$ 403.25 | 5.99% |
| 2019-20 | 6,720.16 | 727.80 | 10.83 |
| 2020-21 | 6,932.73 | 556.02 | 8.02 |
| 2021-22 | 7,844.16 | 885.59 | 11.29 |
| 2022-23 | 8,265.60 | 1,060.55 | 12.83 |

| Fiscal Year | Secured Tax Charge ⁽²⁾ | Amount Delinquent June 30 | Percent Delinquent June 30 |
|----------------|--------------------------------------|------------------------------|-------------------------------|
| 2018-19 | \$27,862.38 | \$203.24 | 0.73% |
| 2019-20 | 27,677.81 | 385.36 | 1.39 |
| 2020-21 | 24,285.55 | 181.25 | 0.75 |
| 2021-22 | 24,198.27 | 198.51 | 0.82 |
| 2022-23 | 24,375.39 | 234.61 | 0.96 |

⁽¹⁾ General obligation bond debt service levy within Ventura County only.

⁽²⁾ 1% general fund apportionment.

Source: California Municipal Statistics, Inc.

Teeter Plan

The Board of Supervisors of Santa Barbara County, the Board of Supervisors of San Luis Obispo County and the Board of Supervisors of Ventura County have adopted the Alternative Method of Distribution of Tax Levies and Collections and of Tax Sale Proceeds (the “Teeter Plan”), as provided for in Section 4701 *et seq.* of the California Revenue and Taxation Code. Under the Teeter Plan, each participating local agency levying property taxes in the Counties, including community college districts, receives the full amount of uncollected taxes levied on the secured tax roll credited to its fund, in the same manner as if the full amount due from taxpayers had been collected. In return, the Counties each receive and retain delinquent payments, penalties and interest as collected that would have been due the local agency. The Counties apply the Teeter Plan to taxes levied for repayment of community college district general obligation bonds. There can be no assurances that the Counties will have sufficient funds available to distribute the full amount of the District’s share of property tax collections to the District. However, State law requires the Counties to levy *ad valorem* property taxes sufficient to pay the Refunding Bonds when due.

The Teeter Plan is to remain in effect unless the board of supervisors of a county orders its discontinuance or unless, prior to the commencement of any fiscal year of a county (which commences on July 1), the board of supervisors receives a petition for its discontinuance from two-thirds of the participating revenue districts in such county. The board of supervisors may also, after holding a public hearing on the matter, discontinue the Teeter Plan with respect to any tax levying agency or assessment levying agency in such county if the rate of secured tax delinquency in that agency in any year exceeds 3% of the total of all taxes and assessments levied on the secured roll in that agency. The District is not aware of any plans by the Board of Supervisors of Santa Barbara County, the Board of Supervisors of San Luis Obispo County or the Board of Supervisors of Ventura County to discontinue the Teeter Plan.

Direct and Overlapping Debt

Set forth on the following page is a schedule of direct and overlapping debt prepared by California Municipal Statistics Inc. effective May 13, 2024, for debt outstanding as of June 1, 2024. The table is included for general information purposes only. The District has not reviewed this table for completeness or accuracy and makes no representations in connection therewith. The first column in the table names each public agency which has outstanding debt as of the date of the schedule and whose territory overlaps the District in whole or in part. Column two sets forth the percentage of each overlapping agency’s assessed value located within the boundaries of the District. This percentage, multiplied by the total outstanding debt of each overlapping agency (which is not set forth in the table) produces the amount set forth in column three, which is the apportionment of each overlapping agency’s outstanding debt to taxable property in the District.

The schedule generally includes long-term obligations sold in the public credit markets by public agencies whose boundaries overlap the boundaries of the District. Such long-term obligations generally are not payable from revenues of the District (except as indicated) nor are they necessarily obligations secured by land within the District. In many cases, long-term obligations issued by a public agency are payable only from the general fund or other revenues of such public agency.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(Santa Barbara, San Luis Obispo and Ventura Counties, California)
Statement of Direct and Overlapping Bonded Debt**

May 13, 2024

2023-24 Assessed Valuation: \$35,596,329,634

| <u>DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT:</u> | <u>% Applicable</u> | <u>Debt 11/1/23</u> |
|---|---------------------|------------------------------|
| Allan Hancock Joint Community College District | 100.000% | \$149,975,032 ⁽¹⁾ |
| Cuyama Joint Unified School District | 100.000 | 3,875,000 |
| Lompoc Unified School District | 100.000 | 6,180,000 |
| Santa Maria Joint Union High School District | 99.998 | 166,000,522 |
| Santa Ynez Union High School District | 100.000 | 9,945,000 |
| Buellton School District | 100.000 | 10,920,260 |
| College School District | 100.000 | 4,091,541 |
| Guadalupe Union School District | 100.000 | 24,007,651 |
| Los Olivos School District | 100.000 | 3,100,023 |
| Orcutt School District | 100.000 | 45,430,000 |
| Santa Maria-Bonita Joint School District | 99.997 | 44,943,652 |
| Solvang School District | 100.000 | 7,978,721 |
| Lompoc Healthcare District | 100.000 | 59,600,000 |
| City of Lompoc 1915 Act Bonds | 100.000 | 1,405,000 |
| TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT | | \$537,452,402 |

OVERLAPPING GENERAL FUND DEBT:

| | | |
|---|---------------|---------------------|
| Santa Barbara County Certificate of Participation | 32.456% | \$38,338,650 |
| San Luis Obispo and Ventura County Obligations | 0.094 & 0.027 | 173,414 |
| Santa Ynez Union High School District Certificates of Participation | 100.000 | 807,000 |
| Cuyama Joint Unified School District General Fund Obligations | 100.000 | 792,332 |
| College School District Certificates of Participation | 100.000 | 1,248,381 |
| Santa Maria-Bonita School District Certificates of Participation | 99.997 | 44,783,352 |
| City of Lompoc General Fund Obligations | 100.000 | 2,801,390 |
| TOTAL GROSS OVERLAPPING GENERAL FUND DEBT | | \$88,944,519 |
| Less: Santa Barbara County supported obligations | | 358,639 |
| TOTAL NET OVERLAPPING GENERAL FUND DEBT | | \$88,585,880 |

OVERLAPPING TAX INCREMENT DEBT (Successor Agencies):

| | |
|----------------------------------|------------------------------------|
| | \$13,485,000 |
| GROSS COMBINED TOTAL DEBT | \$639,881,921⁽²⁾ |
| NET COMBINED TOTAL DEBT | \$639,523,282 |

Ratios to 2023-24 Assessed Valuation:

| | |
|---|-------|
| Direct Debt (\$149,975,032)..... | 0.42% |
| Total Direct and Overlapping Tax and Assessment Debt..... | 1.51% |
| Combined Total Debt..... | 1.80% |
| Net Combined Total Debt | 1.80% |

Ratios to Redevelopment Incremental Valuation (\$964,430,247):

| | |
|---|---------|
| Total Overlapping Tax Increment Debt..... | \$1.40% |
|---|---------|

⁽¹⁾ Excludes the Refunding Bonds, includes the Refunded Bonds. Also excludes accreted value.

⁽²⁾ Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

Source: California Municipal Statistics, Inc.

TAX MATTERS

[In the opinion of Orrick, Herrington & Sutcliffe LLP, bond counsel to the District (“Bond Counsel”), based upon an analysis of existing laws, regulations, rulings and court decisions, and assuming, among other matters, the accuracy of certain representations and compliance with certain covenants, interest on the Refunding Bonds is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (the “Code”) and is exempt from State of California personal income taxes. Bond Counsel is of the further opinion that interest on the Refunding Bonds is not a specific preference item for purposes of the federal individual alternative minimum tax. Bond Counsel observes that interest on the Refunding Bonds included in adjusted financial statement income of certain corporations is not excluded from the federal corporate alternative minimum tax. Bond Counsel expresses no opinion regarding any other tax consequences related to the ownership or disposition of, or the amount, accrual or receipt of interest on, the Refunding Bonds. A complete copy of the proposed form of opinion of Bond Counsel is set forth in Appendix C.

To the extent the issue price of any maturity of the Refunding Bonds is less than the amount to be paid at maturity of such Refunding Bonds (excluding amounts stated to be interest and payable at least annually over the term of such Refunding Bonds), the difference constitutes “original issue discount,” the accrual of which, to the extent properly allocable to each Beneficial Owner thereof, is treated as interest on the Refunding Bonds which is excluded from gross income for federal income tax purposes and exempt from State of California personal income taxes. For this purpose, the issue price of a particular maturity of the Refunding Bonds is the first price at which a substantial amount of such maturity of the Refunding Bonds is sold to the public (excluding bond houses, brokers, or similar persons or organizations acting in the capacity of underwriters, placement agents or wholesalers). The original issue discount with respect to any maturity of the Refunding Bonds accrues daily over the term to maturity of such Refunding Bonds on the basis of a constant interest rate compounded semiannually (with straight-line interpolations between compounding dates). The accruing original issue discount is added to the adjusted basis of such Refunding Bonds to determine taxable gain or loss upon trade or business disposition (including sale, redemption, or payment on maturity) of such Refunding Bonds. Beneficial Owners of the Refunding Bonds should consult their own tax advisors with respect to the tax consequences of ownership of Refunding Bonds with original issue discount, including the treatment of Beneficial Owners who do not purchase such Refunding Bonds in the original offering to the public at the first price at which a substantial amount of such Refunding Bonds is sold to the public.

Refunding Bonds purchased, whether at original issuance or otherwise, for an amount higher than their principal amount payable at maturity (or, in some cases, at their earlier call date) (“Premium Bonds”) will be treated as having amortizable bond premium. No deduction is allowable for the amortizable bond premium in the case of obligations, like the Premium Bonds, the interest on which is excluded from gross income for federal income tax purposes. However, the amount of tax-exempt interest received, and a Beneficial Owner’s basis in a Premium Bond, will be reduced by the amount of amortizable bond premium properly allocable to such Beneficial Owner. Beneficial Owners of Premium Bonds should consult their own tax advisors with respect to the proper treatment of amortizable bond premium in their particular circumstances.

The Code imposes various restrictions, conditions and requirements relating to the exclusion from gross income for federal income tax purposes of interest on obligations such as the Refunding Bonds. The District has made certain representations and covenanted to comply with certain restrictions, conditions and requirements designed to ensure that interest on the Refunding Bonds will not be included in federal gross income. Inaccuracy of these representations or failure to comply with these covenants may result in interest on the Refunding Bonds being included in gross income for federal income tax purposes, possibly from the date of original issuance of the Refunding Bonds. The opinion of Bond Counsel assumes the accuracy of

these representations and compliance with these covenants. Bond Counsel has not undertaken to determine (or to inform any person) whether any actions taken (or not taken), or events occurring (or not occurring), or any other matters coming to Bond Counsel's attention after the date of issuance of the Refunding Bonds may adversely affect the value of, or the tax status of interest on, the Refunding Bonds. Accordingly, the opinion of Bond Counsel is not intended to, and may not, be relied upon in connection with any such actions, events or matters.

Although Bond Counsel is of the opinion that interest on the Refunding Bonds is excluded from gross income for federal income tax purposes and is exempt from State of California personal income taxes, the ownership or disposition of, or the accrual or receipt of amounts treated as interest on, the Refunding Bonds may otherwise affect a Beneficial Owner's federal, state or local tax liability. The nature and extent of these other tax consequences depends upon the particular tax status of the Beneficial Owner or the Beneficial Owner's other items of income or deduction. Bond Counsel expresses no opinion regarding any such other tax consequences.

Current and future legislative proposals, if enacted into law, clarification of the Code or court decisions may cause interest on the Refunding Bonds to be subject, directly or indirectly, in whole or in part, to federal income taxation or to be subject to or exempted from state income taxation, or otherwise prevent Beneficial Owners from realizing the full current benefit of the tax status of such interest. The introduction or enactment of any such legislative proposals or clarification of the Code or court decisions may also affect, perhaps significantly, the market price for, or marketability of, the Refunding Bonds. Prospective purchasers of the Refunding Bonds should consult their own tax advisors regarding the potential impact of any pending or proposed federal or state tax legislation, regulations or litigation, as to which Bond Counsel expresses no opinion.

The opinion of Bond Counsel is based on current legal authority, covers certain matters not directly addressed by such authorities, and represents Bond Counsel's judgment as to the proper treatment of the Refunding Bonds for federal income tax purposes. It is not binding on the Internal Revenue Service ("IRS") or the courts. Furthermore, Bond Counsel cannot give and has not given any opinion or assurance about the future activities of the District or about the effect of future changes in the Code, the applicable regulations, the interpretation thereof or the enforcement thereof by the IRS. The District has covenanted, however, to comply with the requirements of the Code.

Bond Counsel's engagement with respect to the Refunding Bonds ends with the issuance of the Refunding Bonds, and, unless separately engaged, Bond Counsel is not obligated to defend the District or the Beneficial Owners regarding the tax-exempt status of the Refunding Bonds in the event of an audit examination by the IRS. Under current procedures, Beneficial Owners would have little, if any, right to participate in the audit examination process. Moreover, because achieving judicial review in connection with an audit examination of tax-exempt bonds is difficult, obtaining an independent review of IRS positions with which the District legitimately disagrees, may not be practicable. Any action of the IRS, including but not limited to selection of the Refunding Bonds for audit, or the course or result of such audit, or an audit of bonds presenting similar tax issues may affect the market price for, or the marketability of, the Refunding Bonds, and may cause the District or the Beneficial Owners to incur significant expense.

Payments on the Refunding Bonds generally will be subject to U.S. information reporting and possibly to "backup withholding." Under Section 3406 of the Code and applicable U.S. Treasury Regulations issued thereunder, a non-corporate Beneficial Owner of Refunding Bonds may be subject to backup withholding with respect to "reportable payments," which include interest paid on the Refunding Bonds and the gross proceeds of a sale, exchange, redemption, retirement or other disposition of the Refunding Bonds. The payor will be required to deduct and withhold the prescribed amounts if (i) the payee fails to furnish a U.S. taxpayer identification number ("TIN") to the payor in the manner required, (ii) the

IRS notifies the payor that the TIN furnished by the payee is incorrect, (iii) there has been a “notified payee underreporting” described in Section 3406(c) of the Code or (iv) the payee fails to certify under penalty of perjury that the payee is not subject to withholding under Section 3406(a)(1)(C) of the Code. Amounts withheld under the backup withholding rules may be refunded or credited against a Beneficial Owner’s federal income tax liability, if any, provided that the required information is timely furnished to the IRS. Certain Beneficial Owners (including among others, corporations and certain tax-exempt organizations) are not subject to backup withholding. The failure to comply with the backup withholding rules may result in the imposition of penalties by the IRS.]

OTHER LEGAL MATTERS

Legal Opinion

The validity of the Refunding Bonds and certain other legal matters are subject to the approving opinion of Orrick, Herrington & Sutcliffe LLP, Bond Counsel to the District. Bond Counsel expects to deliver an opinion with respect to the Refunding Bonds at the time of issuance substantially in the form set forth in Appendix C. Bond Counsel, as such, undertakes no responsibility for the accuracy, completeness or fairness of this Official Statement. Certain legal matters will be passed upon for the District by Orrick, Herrington & Sutcliffe LLP, as Disclosure Counsel to the District, and for the Underwriter by Norton Rose Fulbright US LLP, as counsel to the Underwriter.

Legality for Investment in California

Under the provisions of the California Financial Code, the Refunding Bonds are legal investments for commercial banks in the State to the extent that the Refunding Bonds, in the informed opinion of the bank, are prudent for the investment of funds of depositors, and, under provisions of the California Government Code, the Refunding Bonds are eligible securities for deposit of public monies in the State.

Continuing Disclosure

The District will covenant under the Continuing Disclosure Certificate to provide, or to cause to be provided, to the Municipal Securities Rulemaking Board through its Electronic Municipal Market Access system or such other electronic system designated by the Municipal Securities Rulemaking Board (the “EMMA System”) certain annual financial information and operating data relating to the District (the “Annual Report”) by not later than nine months following the end of the District’s fiscal year (currently ending June 30), commencing with the report for fiscal year 2023-24 (such initial Annual Report due no later than [March 31], 2025) and notice of the occurrence of certain enumerated events (“Notice Events”) in a timely manner not in excess of ten business days after the occurrence of such a Notice Event. The specific nature of the information to be contained in the Annual Report and the notices of Notice Events is set forth in APPENDIX D – “FORM OF CONTINUING DISCLOSURE CERTIFICATE.” These covenants have been made for the benefit of the holders and Beneficial Owners of the Refunding Bonds in order to assist the Underwriter in complying with Rule 15c2-12(b)(5) of the Securities and Exchange Commission (the “Rule”).

[Underwriter CD Results.]

KNN Public Finance, LLC, currently serves as the District’s dissemination agent in connection with each of the District’s prior continuing disclosure undertakings pursuant to the Rule and will serve as dissemination agent in connection with the continuing disclosure undertaking pursuant to the Rule relating to the Refunding Bonds.

Litigation

No litigation is pending or threatened concerning or contesting the validity of the Refunding Bonds or the District's ability to receive ad valorem property taxes and to collect other revenues, or contesting the District's ability to issue and retire the Refunding Bonds. The District is not aware of any litigation pending or threatened questioning the political existence of the District or contesting the title to their offices of District officers who will execute the Refunding Bonds or District officials who will sign certifications relating to the Refunding Bonds, or the powers of those offices. A certificate (or certificates) to that effect will be furnished to the Underwriter at the time of the original delivery of the Refunding Bonds.

The District is occasionally subject to lawsuits and claims. In the opinion of the District, the aggregate amount of the uninsured liabilities of the District under these lawsuits and claims will not materially affect the financial position or operations of the District.

ESCROW VERIFICATION

The arithmetical accuracy of certain computations included in the schedules provided by the Underwriter (defined herein) relating to the computation of projected receipts of principal and interest on the Defeasance Securities, and the projected payments of principal, redemption premium, if any, and interest to retire the Refunded Bonds will be verified by Causey Demgen & Moore P.C., Denver, Colorado (the "Verification Agent"). Such computations will be based solely on assumptions and information supplied by the District and the Underwriter. The Verification Agent will restrict its procedures to verifying the arithmetical accuracy of certain computations and will not make any study to evaluate the assumptions and information on which the computations are based, and will express no opinion on the data used, the reasonableness of the assumptions or the achievability of the projected outcome.

FINANCIAL STATEMENTS

The District's audited financial statements for fiscal year ended June 30, 2023 are included in Appendix B. Such financial statements have been audited by CWDL, Certified Public Accountants, San Diego, California ("CWDL"). The District has not requested nor has the District obtained the consent of Eide Bailly to the inclusion of its report in Appendix B. CWDL has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CWDL has not been requested to perform and has not performed any procedures relating to the Official Statement.

MISCELLANEOUS

Ratings

[Moody's Investors Service Inc.] and [S&P Global Ratings, a business unit of Standard & Poor's Financial Services LLC], have assigned their respective ratings of "[__]" and "[__]" to the Refunding Bonds. Rating agencies generally base their ratings on their own investigations, studies and assumptions as well as information and materials furnished to them (which may include information and materials from the District, which are not included in this Official Statement). The ratings reflect only the view of the rating agency furnishing the same, and any explanation of the significance of the ratings should be obtained only from the rating agency providing the same. Such ratings are not a recommendation to buy, sell or hold the Refunding Bonds. There is no assurance that any rating will continue for any given period of time or that it will not be revised downward or withdrawn entirely by the rating agency providing the same, if, in the

judgment of such rating agency, circumstances so warrant. Any such downward revision or withdrawal of a rating may have an adverse effect on the market price of the Refunding Bonds. Neither the Underwriter nor the District has undertaken any responsibility after the offering of the Refunding Bonds to assure the maintenance of the ratings or to oppose any such revision or withdrawal.

Professionals Involved in the Offering

Orrick, Herrington & Sutcliffe LLP is acting as Bond Counsel and Disclosure Counsel with respect to the Refunding Bonds, and will receive compensation from the District contingent upon the sale and delivery of the Refunding Bonds. KNN Public Finance, LLC is acting as the District's municipal advisor (the "Municipal Advisor") with respect to the Refunding Bonds. Norton Rose Fulbright US LLP, Los Angeles, California is acting as counsel to the Underwriter with respect to the Refunding Bonds. Payment of the fees and expenses of the Municipal Advisor and counsel to the Underwriter is also contingent upon the sale and delivery of the Refunding Bonds.

Underwriting

The Refunding Bonds are being purchased for reoffering to the public by RBC Capital Markets, LLC (the "Underwriter"), pursuant to the terms of a bond purchase agreement executed on _____, 2024 (the "Purchase Agreement"), by and between the Underwriter and the District. The Underwriter has agreed to purchase the Refunding Bonds at a price of \$_____ (which represents the aggregate principal amount of the Refunding Bonds, [plus/less] [net] original issue [premium/discount] of \$_____, and less Underwriter's discount in the amount of \$_____). The Purchase Agreement provides that the Underwriter will purchase all of the Refunding Bonds, subject to certain terms and conditions set forth in the Purchase Agreement.

The Underwriter may offer and sell the Refunding Bonds to certain securities dealers and dealer banks and banks acting as agent at prices lower than the public offering prices set forth on the inside front cover page of this Official Statement. The public offering prices may be changed from time to time by the Underwriter.

The Underwriter has provided the following information for inclusion in this Official Statement. The District does not guarantee the accuracy or completeness of the following information, and the inclusion thereof should not be construed as a representation of the District.

[Add Underwriter distribution language, if applicable.]

ADDITIONAL INFORMATION

The purpose of this Official Statement is to supply information to purchasers of the Refunding Bonds. Quotations from and summaries and explanations of the Refunding Bonds and of the statutes and documents contained herein do not purport to be complete, and reference is made to such documents and statutes for full and complete statements of their provisions.

Any statements in this Official Statement involving matters of opinion, whether or not expressly so stated, are intended as such and not as representations of fact. This Official Statement is not to be construed as a contract or agreement between the District and the purchasers or Owners of any of the Refunding Bonds.

The District has duly authorized the delivery of this Official Statement.

**ALLAN HANCOCK JOINT COMMUNITY
COLLEGE DISTRICT**

By: _____
Superintendent/President

APPENDIX A

INFORMATION RELATING TO THE DISTRICT'S OPERATIONS AND BUDGET

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The information in this appendix concerning the operations of the Allan Hancock Joint Community College District (the “District”), the District’s finances, and State of California (the “State”) funding of education, is provided as supplementary information only, and it should not be inferred from the inclusion of this information in this Official Statement that the principal of or interest on the Refunding Bonds is payable from the general fund of the District or from State revenues. The Refunding Bonds are payable from the proceeds of an ad valorem property tax approved by the voters of the District pursuant to all applicable laws and requirements of the Constitution of the State (the “California Constitution”), and required to be levied by the County of Santa Barbara (“Santa Barbara County”), the County of San Luis Obispo (“San Luis Obispo County”) and the County of Ventura (“Ventura County” and, together with Santa Barbara County and San Luis Obispo County, the “Counties”) on property within the District in an amount sufficient for the timely payment of principal of and interest on the Refunding Bonds. See “SECURITY AND SOURCE OF PAYMENT FOR THE REFUNDING BONDS” in the front portion of this Official Statement.

THE DISTRICT

Introduction

The District, a community college district and political subdivision of the State of California (the “State”), was originally formed in 1920 as Santa Maria Junior College and reorganized in 1963 as Allan Hancock Joint Community College District. The District is located in northern Santa Barbara County and in portions of Ventura County and San Luis Obispo County, and the Channel Islands. The District encompasses an area that includes the cities of Santa Maria, Orcutt, Guadalupe, Lompoc, Buellton, Solvang, Santa Ynez and Cuyama. The District currently maintains one comprehensive community college in Santa Maria, the Allan Hancock College, with satellite centers located in Lompoc and Santa Ynez. Allan Hancock College is fully accredited by the Accrediting Commission for Community and Junior Colleges (the “ACCJC”). For fiscal year 2024-25, the District has budgeted its full-time equivalent student (“FTES”) count at 7,965 students. Taxable property within the District had a fiscal year 2023-24 assessed valuation of \$35,596,329,634.

Administration

The District is governed by a five-member Board of Trustees (the “Board of Trustees”), each member of which is elected to a four-year term. Members are elected by and represent the registered voters of the trustee area in which they reside. Elections for positions to the Board of Trustees are held every two years, alternating between two and three available positions. Current members of the Board of Trustees, together with their trustee areas, offices, and the dates their current term expire, are set forth in the following table.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT Board of Trustees

| Name | Trustee Area | Office | Term Expires |
|---------------------|--------------|----------------|---------------|
| Gregory A. Pensa | 5 | President | December 2026 |
| Hilda Zacarias | 1 | Vice President | December 2024 |
| Suzanne Levy, Ed.D. | 2 | Member | December 2024 |
| Alejandra Enciso | 3 | Member | December 2026 |
| Jeffery C. Hall | 4 | Member | December 2024 |

A student trustee is also elected by the student body of the District to serve on the Board of Trustees. Oscar Rivera is currently serving in such position for the 2023-24 school year.

The management and policies of the District are administered by a Superintendent/President appointed by the Board of Trustees who is responsible for day-to-day District operations as well as the supervision of the District's other key personnel. Kevin G. Walthers, Ph.D. currently serves as the District's Superintendent/President and has served in this position since July 2013. The Associate Superintendent/Vice President, Finance and Administration is responsible for oversight of various support operations including the fiscal services department. The current Associate Superintendent/Vice President, Finance and Administration, Dennis Curran, has served in this position since June 2023. Brief biographies of the District Superintendent/President and Associate Superintendent/Vice President, Finance and Administration follow.

Kevin G. Walthers, Ph.D., Superintendent/President. Kevin G. Walthers, Ph.D., has served as the superintendent/president of the District for 11 years. With headcounts exceeding 20,000 students, the District is the largest regional provider of post-secondary education for Central Coast residents. The District features a multitude of programs for students including a Veteran Success Center, a STEM Academic Success Center, a DREAM Center and an innovative Promise Program. The District's signature program, The Hancock Promise, is a private/public initiative program that provides local high school students with two years of free tuition at Allan Hancock College.

A first-generation college student, Dr. Walthers attended Eastfield Community College in Mesquite, Texas, holds a bachelor's degree from the University of Texas at Austin, a master's degree in educational administration from East Texas State University (Commerce), and a doctorate in educational leadership and policy from the University of Utah.

Dr. Walthers is an active participant in the Northern Santa Barbara County community, serving on the Chambers of Commerce for Santa Maria and Solvang, the board of the California Nature Art Museum, Fighting Back Santa Maria Valley, and with the Breakfast Rotary Club of Santa Maria. He is also on the statewide board for California Community College CEOs and is a board member for the California Community College Athletic Association.

Dennis D. Curran, Associate Superintendent/Vice President of Finance and Administration. Mr. Curran joined the District in June 2023 as the Associate Superintendent/Vice President of Finance and Administration. He arrived with seven years of higher education experience in Washington state where he was the Vice President of Administrative Services at Bellevue College and the Vice President of Human Resources at Edmonds College. Prior to that, he served 24 years on active duty in the US Air Force and retired as Colonel in 2016. He held several positions, including a commander, staff officer, and budget analyst at the Pentagon, the Republic of Korea, and in a number of other locations across the country. Mr. Curran earned a Bachelor of Arts in Education from St. Mary's College, followed by a Master of Business Administration degree from the Naval Postgraduate School. Additionally, he holds a Master of Arts degree from St. Mary's University of San Antonio.

Accreditation

The District currently operates one community college, Allan Hancock College, that is accredited by the ACCJC, a division of the Western Association of Schools and Colleges. Accreditation by the ACCJC is voluntary and designed to evaluate and enforce standards of educational quality and institutional effectiveness. Accreditation is also a form of peer review. ACCJC standards and criteria are developed and implemented by representatives from the member institutions. Accreditation is granted for an unlimited period of time, with a standard provision for an institutional self-study every seven years, along with review and visitation by the Accreditation Commission. Accreditation is granted on the basis of demonstrated evidence that the institution is fulfilling its stated goals and objectives through qualified personnel, sound

planning, appropriate programs and services, and adequate resources. The ACCJC is not a governmental agency and has no direct authority over the District's operations.

The accreditation review process includes opportunity for submission of third-party comments. Such comments must be submitted in writing and include contact information (name, address, phone number, email address) of the correspondent. ACCJC accepts comments related to an institution's compliance with eligibility requirements, accreditation standards, and commission policies at any time. Third-party comments associated with the self-evaluation review cycle must be received by the ACCJC no later than five weeks before scheduled Commission consideration.

At its January 2024 meeting, ACCJC reaffirmed Allan Hancock College's accreditation status for seven years. In addition to being accredited by the Western Association of Schools and Colleges, Allan Hancock College is approved by the California Community College Board of Governors, California State Department of Education, for veteran benefits, Immigration & Naturalization Service of the U.S. Dept. of Justice and U.S. Dept. of Education. Transfer courses taken at Allan Hancock College are accepted at the University of California, the California State University and College System, and private four-year colleges and universities.

Cybersecurity

Community college districts, like other governmental and business entities, face significant risks relating to the use and application of computer software and hardware for educational, operational and management purposes. The District also collects, processes and distributes an enormous amount of private, protected and personal information on students, staff, visitors, vendors and contractors. As the custodian of such information, the District may face cybersecurity threats from time to time.

In the past five years, the District has not experienced a cybersecurity incident. The District educates staff on safe online computing practices and employees utilize security systems to protect against, and have established procedures to respond to, cybersecurity incidents. In the event of a cybersecurity incident, the District currently maintains cyber liability insurance through a joint venture under a joint powers agreement with the Bay Area Community College District. See DISTRICT FINANCIAL MATTERS – Insurance, Risks Pooling and Joint Powers Agreements. There can be no assurance that a future cybersecurity incident or attempted cybersecurity incident would not compromise the personal information that the District collects, processes and stores or cause a disruption in District operations, particularly given that students, faculty, and staff are accessing District computer systems and platforms remotely which may increase the risks of intrusion by third parties.

The District relies on other entities and service providers in the course of operating the District, including the Counties with respect to the levy and collection of *ad valorem* property taxes and its servers and systems for accounting and other matters, as well as other trustees, fiscal agents, dissemination agents and project management firms. No assurance can be given that future cyber threats and attacks against third party entities or service providers will not directly or indirectly impact the District or the owners of the Refunding Bonds, including the possibility of impacting the timely payments of debt service on the Refunding Bonds or timely filings pursuant to the District's continuing disclosure undertakings.

DISTRICT FINANCIAL MATTERS

[Please note that the information relating to the District's FY 2024-25 Budget will be updated throughout Appendix A as the report become available.]

State Funding of the Community College System; State Budget Process

General. As is true for all community college districts in California, the District’s operating income consists primarily of these components: (i) a State portion funded from the State’s general fund; (ii) a local portion derived from the District’s share of the county-wide property tax; (iii) revenues generated from the District’s operations, consisting primarily of student fees and sales; and (iv) federal government grants and transfers. The District projects it will receive approximately [___]% of its general fund revenues from State funds, at approximately \$[___] million (estimated) in fiscal year 2023-24. The District budgets to receive approximately [___]% of its general fund revenues from State funds, budgeted at approximately \$[___] million in fiscal year 2024-25. As a result, decreases or deferrals in State revenues, or in State legislative appropriations made to fund higher education, may significantly affect the District’s revenues and operations. See “– 2023-24 State Budget.”

State funding is guaranteed to a minimum level for community college districts, school districts, and other State agencies that provide direct elementary and secondary instructional programs. The funding guarantee is known as “Proposition 98”, a constitutional and statutory initiative amendment adopted by the voters of the State in 1988 and amended by Proposition 111 in 1990 (now found at Article XVI, Sections 8 and 8.5 of the California Constitution). Historically, there have been disruptions in State personal income taxes, sales and use taxes, and corporate taxes, making it difficult for the State to meet its Proposition 98 funding mandate, which normally commands about 45% of all State general fund revenues, while providing for other fixed State costs and priority programs and services. Because education funding constitutes such a large part of the State’s general fund expenditures, it is generally at the center of annual budget negotiations and adjustments.

Prior Funding Formula. California community college districts apportionments were previously funded pursuant to a system established by Senate Bill 361 (“SB 361”). California community college district apportionments were previously funded pursuant to a system established by Senate Bill 361 (“SB 361”). SB 361 provided for a basic allocation based on the number of colleges, state-approved education centers and total enrollment, together with funding based on per-student rates for credit FTES, non-credit FTES and career development and college preparation (“CDCP”) non-credit FTES.

SB 361 specified that, commencing with the 2006-07 fiscal year the minimum funding per FTES would be: (a) not less than \$4,367 per credit FTES; (b) at a uniform rate of \$2,626 per non-credit FTES; and (c) \$3,092 per CDCP FTES. Although CDCP FTES were initially funded at a lower rate than credit FTES, subsequent legislation effective as of the 2015-16 fiscal year set the minimum funding for CDCP FTES at the same level as credit FTES. Each such minimum funding rate was subject to cost-of-living adjustments (each, a “COLA”), if any, funded through the State budgeting legislation in each fiscal year.

One unit of FTES is equivalent to 525 student contact hours, which is determined based on a State formula of one student multiplied by 15 weekly contact hours multiplied by 35 weeks. Accordingly, the number of FTES in the District may not equal the number of students enrolled in the District.

In each fiscal year, the State budget established an enrollment cap on the maximum number of resident FTES, known as the “funded” FTES, for which a community college district would receive a revenue allocation. A district’s enrollment cap was based on the previous fiscal year’s reported FTES, plus the growth allowance provided for by the State budget, if any. All student hours in excess of the enrollment cap were considered “unfunded” FTES. Nonresident and international students are excluded from the State funding formula and pay full tuition.

Student Centered Funding Formula. With its passage of the 2018-19 State Budget in June 2018, the California Legislature adopted a higher education budget trailer bill that implemented a new funding

formula for California community colleges that the Governor ultimately signed into law, known as the Student-Centered Funding Formula (the “SCFF”). The SCFF consists of (1) a base allocation based on enrollment, (2) a supplemental allocation based on the number of certain types of low-income students, and (3) a student success allocation based on certain performance-based metrics.

The SCFF includes several hold-harmless provisions to ease the transition to the new funding formula: (i) for fiscal years 2018-19 through 2021-22, community college districts will receive no less in total apportionment funding than they received in fiscal year 2017-18, adjusted for cost-of-living adjustments; (ii) for fiscal year 2022-23 and onward, districts will receive no less in apportionment funding per-student than they received in fiscal year 2017-18; and (iii) beginning in fiscal year 2018-19, districts will receive the greater of the amount calculated by the SCFF for the current or prior year (excluding amounts districts receive pursuant to the provision summarized in (i) above.).

State budgetary legislation has extended the hold-harmless provisions of the SCFF through fiscal year 2024-25. In addition, Assembly Bill 183, the higher education budgetary trailer bill for fiscal year 2022-23, extended revenue protections for community college districts in a modified form, with the goal of avoiding sharp fiscal declines and supporting a smooth transition to the SCFF over time. Specifically, beginning in fiscal year 2025-26, a community college district will receive the greater of (i) the funding allocation calculated by the SCFF, or (ii) an amount equal to its fiscal year 2024-25 general purpose apportionment, the latter of which will represent a floor below which such district’s funding cannot drop. This revised hold harmless provision does not include adjustments to reflect cumulative COLAs over time, so a district’s hold harmless amount will not grow.

Specific to the District, the SCFF, for purposes of computing FTES attributable to the base allocation and the associated hold-harmless provisions, for a period of five fiscal years beginning with the fiscal year 2018-19 In which the District is accredited under the governing authority of the Board, the District will receive allocations in amounts not less than the total amount the District would receive if FTES levels are the same as in the 2017-18 fiscal year. Beginning in fiscal year 2026-27, the District will receive no less than the 2024-25 funding allocation, as the new floor below which the District’s funding cannot drop.

Base Allocation. The base allocation is composed of (i) the basic allocation, determined consistent with the prior funding formula described above, and (ii) funding for credit, non-credit and CDCP FTES. The base allocation was expected to constitute approximately 70% of Statewide funding for community college districts in fiscal year 2018-19, 65% in fiscal year 2019-20 and 60% in fiscal years 2020-21 and onward.

The SCFF provided a minimum funding level for credit FTES of \$3,727 for fiscal year 2018-19. For fiscal year 2019-20, the State budget for that year recalculated funding rates in the Base, Supplemental and Student Success Allocations so that 70% of SCFF funds would be allocated to the base allocation. Since fiscal year 2020-21, funding rates have been adjusted for COLAs provided by State budgetary legislation, and the distribution of funds across the three SCFF allocations (as further described herein) may vary by district. Notwithstanding the foregoing, the SCFF provides higher credit FTES funding rates for certain districts that were entitled to higher funding rates under the prior funding formula. Future provisions of COLAs and other adjustments will be subject to appropriation therefor in the annual State budget. Total funding for credit FTES will be based on a rolling three-year average of the funded credit FTES from the current fiscal year and the two immediately preceding fiscal years. Credit FTES associated with enrollment growth proposed in the annual budget act are excluded from the three-year average and will instead be added to the computed three-year rolling average. In computing the three-year average, credit FTES generated by incarcerated and special admit students is excluded and funded consistent with the prior funding formula.

Funding levels for non-credit and CDCP FTES are determined consistent with the prior funding formula. Total funding for these categories will be based on actual non-credit and CDCP FTES for the most recent fiscal year.

The table below shows the breakdown of the District’s historical resident FTES figures for the last 10 fiscal years, and a projection for the current fiscal year.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
Full-Time Equivalent Students⁽¹⁾
Fiscal Years 2015-16 through 2024-5

| Fiscal Year | Actual FTES | Funded FTES |
|------------------------|-------------|------------------------|
| 2015-16 | 9,738 | [8,494] |
| 2016-17 | 10,358 | [10,022] |
| 2017-18 | 10,054 | [8,554] |
| 2018-19 ⁽²⁾ | 9,881 | [9,593] |
| 2019-20 ⁽³⁾ | 9,746 | [8,915] ⁽⁴⁾ |
| 2020-21 | 8,302 | [8,915] ⁽⁴⁾ |
| 2021-22 | 8,184 | [8,915] ⁽⁴⁾ |
| 2022-23 | 8,514 | [8,915] ⁽⁴⁾ |
| 2023-24 | [8,896] | [8,732] |
| 2024-25 ⁽⁵⁾ | [TBC] | [7,965] |

⁽¹⁾ One FTES is equivalent to 525 student contact hours, which is determined based on a State formula of one student multiplied by 15 weekly contact hours multiplied by 35 weeks. Accordingly, the number of FTES in the District may not equal the number of students enrolled in the District. Reflects resident FTES counts only; non-resident students pay full tuition and are excluded from State funding formula calculations.

⁽²⁾ [INCLUDE FOR ANY FUNDED FTES BEFORE 2018-19 WHERE STABILITY FUNDING WAS INCLUDED][Reflects funded FTES in excess of the District’s actual FTES count, and for which the District received “stability” funding under California Code of Regulations Section 58776. Pursuant to such section, during the initial year of a decline in FTES, community college districts are eligible to receive stability funding, in an amount equal to the revenue loss associated with a decline in FTES for that year. Stability funding is available for a one-year period. If FTES are not restored to the pre-decline level within a period of two years following the initial decline, a community college district that has received stability funding is subject to a permanent reduction of its funded FTES and an attendant decline in operating revenue.]

⁽³⁾ [INCLUDE FOR ANY FUNDED FTES BEFORE 2018-19 WHERE THE FUNDED FTES WAS LESS THAN ACTUAL BECAUSE OF THE CAP][In allocating per-student funding each year, the State budget establishes an enrollment limit (the “Cap”), on the maximum number of FTES for which each district will be funded (the “Funded FTES”). Each community college district’s Cap is based on the previous year’s reported FTES, plus an additional growth allowance.]

⁽⁴⁾ [INCLUDE FOR ANY FUNDED FTES IN OR AFTER 2018-19 WHERE FUNDED IS BASED ON 2017-18] [Under the SCFF, the District is entitled to receive allocations in amount not less than the total amount the District would receive if FTES levels are the same as in the 2017-18 fiscal year.]

In allocating per-student funding each year, the State budget establishes an enrollment limit (the “Cap”), on the maximum number of FTES for which each district will be funded (the “Funded FTES”). Each community college district’s Cap is based on the previous year’s reported FTES, plus an additional growth allowance. The excess of FTES over Cap is the unfunded FTES (the “Unfunded FTES”).

⁽²⁾ Fiscal year 2018-19 new SCFF implemented, which pays 3-year average credit FTES.

⁽³⁾ Due to COVID-19, in fiscal years 2019-20 and 2020-21, the District FTES will be calculated based on fiscal year 2019-20 first principal apportionment calculations for FTES.

⁽⁴⁾ District is funded at its fiscal year 2019-20 funded FTES plus subsequent COLAs due to the Emergency Conditions Allowance. The Emergency Conditions Allowance will continue through fiscal year 2022-23. Additionally, funded FTES exceeds total FTES in fiscal years 2020-21 through 2022-23 because of the Emergency Conditions Allowance.

⁽⁵⁾ Budgeted.

Source: Allan Hancock Joint Community College District.

Supplemental Allocation. Under SCFF, the supplemental allocation is based on the portion of low-income students each community college district enrolls, which is determined by how many students in the previous year received federal Pell Grants, are undocumented and were granted an exemption from nonresident tuition, and who received the State’s College Promise Grant fee waiver. The SCFF provided \$919 per qualifying student for fiscal year 2018-19. Headcounts are not unduplicated, such that districts will receive twice or three times as much supplemental funding for a student that falls into more than one of the aforementioned categories. Beginning in fiscal year 2019-20, the 2019-20 State budget recalculated

funding rates for supplemental allocation so that in fiscal year 2019-20, 20% of the SCFF funds would be allocated for the supplemental allocation. Since fiscal year 2020-21, funding rates have been adjusted for COLAs provided by State budgetary legislation, and the distribution of funds across the three SCFF allocations may vary by district.

Student Success Allocation. Under SCFF, the student success allocation is based on a community college district's performance at certain student outcome metrics. Those metrics include obtaining various degrees and certificates, completing transfer-level math and English courses within a student's first year, and having students obtain a "regional living wage" within a year of completing community college. Each metric is assigned a point value, with some metrics being weighted more than others. A single student outcome with more points will generate more funding. The student success allocation accounted for 10% of statewide funding for community college districts in fiscal years 2018-19 and 2019-20. Since fiscal year 2020-21, funding rates have been adjusted for COLAs provided by State budgetary legislation, and the distribution of funds across the three SCFF allocations may vary by district.

Under the SCFF, the District estimates it will receive approximately \$79,791,962 in total apportionment revenue in fiscal year 2023-24 compared to \$73,731,252 received in fiscal year 2022-23. In fiscal year 2023-24, the base allocation, supplemental allocation and student success allocation were approximately \$56,281,036, \$11,853,190, and \$8,798,470, respectively. In fiscal year 2024-25, the base allocation, supplemental allocation and student success allocation are budgeted at approximately \$54,850,837, \$11,9880,019, and \$8,486,589, respectively.

State Budget Process. According to the California Constitution, the Governor must propose a budget to the State Legislature no later than January 10 of each year, and a final budget must be adopted no later than June 15. The budget requires a simple majority vote of each house of the State Legislature for passage. The budget becomes law upon the signature of the Governor, who may veto specific items of expenditure. A two-thirds vote of the State Legislature is required to override any veto by the Governor. Community college district budgets must generally be adopted by July 1, and revised by the governing board within 45 days after the Governor signs the budget act to reflect any changes in budgeted revenues and expenditures made necessary by the adopted State budget. The Governor signed the fiscal year 2023-24 State budget on June 27, 2023, which was amended through a series of legislative bills (as amended, the "2023-24 State Budget").

When the State budget is not adopted on time, basic appropriations and the categorical funding portion of each district's State funding are affected differently. Under the rule of *White v. Davis* (also referred to as *Jarvis v. Connell*), a California Court of Appeal decision reached in 2002, there is no constitutional mandate for appropriations to community college districts without an adopted budget or emergency appropriation, and funds for State programs cannot be disbursed by the State Controller until that time, unless the expenditure is (i) authorized by a continuing appropriation found in statute, (ii) mandated by the California Constitution (such as appropriations for salaries of elected State officers), or (iii) mandated by federal law (such as payments to State workers at no more than minimum wage). The State Controller has consistently stated that basic State funding for schools is continuously appropriated by statute, but that special and categorical funds may not be appropriated without an adopted budget. Should the State Legislature fail to pass a budget or emergency appropriation before the start of any fiscal year, the District might experience delays in receiving certain expected revenues. The District is authorized to borrow temporary funds to cover its annual cash flow deficits, and as a result of the *White v. Davis* decision, the District might find it necessary to increase the size or frequency of its cash flow borrowings, or to borrow earlier in the fiscal year. The District does not expect the *White v. Davis* decision to have any long-term effect on its operating budgets.

Aggregate State Education Funding. The Proposition 98 guaranteed amount for education is based on prior-year funding, as adjusted through various formulas and tests that take into account State proceeds of taxes, local property tax proceeds, school enrollment, per capita personal income, and other factors. The State's share of the guaranteed amount is based on State general fund tax proceeds and is not based on the general fund in total or on the State budget. The local share of the guaranteed amount is funded from local property taxes. The total guaranteed amount varies from year to year and throughout the stages of any given fiscal year's budget, from the Governor's initial budget proposal to actual expenditures to post-year-end revisions, as better information regarding the various factors becomes available. Over the long run, the guaranteed amount will increase as enrollment and per capita personal income grow.

If, at year-end, the guaranteed amount is calculated to be higher than the amount actually appropriated in that year, the difference becomes an additional education funding obligation, referred to as "settle-up." If the amount appropriated is higher than the guaranteed amount in any year, that higher funding level permanently increases the base guaranteed amount in future years. The Proposition 98 guaranteed amount is reduced in years when general fund revenue growth lags personal income growth, and may be suspended for one year at a time by enactment of an urgency statute. In either case, in subsequent years when State general fund revenues grow faster than personal income (or sooner, as the Legislature may determine), the funding level must be restored to the guaranteed amount, the obligation to do so being referred to as "maintenance factor."

Although the California Constitution requires the State to approve a balanced State Budget Act each fiscal year, the State's response to fiscal difficulties in some years has had a significant impact upon the Proposition 98 minimum guarantee and the treatment of settle-up payments with respect to years in which the Proposition 98 minimum guarantee was suspended. The State has sought to avoid or delay paying settle-up amounts when funding has lagged the guaranteed amount. In response, teachers' unions, the State Superintendent and others sued the State or Governor in 1995, 2005, 2009 and 2011 to force the State to fund schools in the full amount required. The settlement of the 1995 and 2005 lawsuits has so far resulted in over \$4 billion in accrued State settle-up obligations. However, legislation enacted to pay down the obligations through additional education funding over time, including the Quality Education Investment Act of 2006, have also become part of annual budget negotiations, resulting in repeated adjustments and deferrals of the settle-up amounts. However, to date, the State has retired the settle-up obligations associated with the 1995 and 2005 lawsuits.

The State has also sought to preserve general fund cash while avoiding increases in the base guaranteed amount through various mechanisms: by treating any excess appropriations as advances against subsequent years' Proposition 98 minimum funding levels rather than current year increases; by deferring apportionments of Proposition 98 funds from one fiscal year to the next, as the State did in fiscal years 2019-20 and 2020-21; by suspending Proposition 98, as the State did in fiscal year 2004-05, fiscal year 2010-11, fiscal year 2011-12 and fiscal year 2012-13; and by proposing to amend the California Constitution's definition of the guaranteed amount and settle-up requirement under certain circumstances.

The District cannot predict how State income or State education funding will vary over the term to maturity of the Refunding Bonds, and the District takes no responsibility for informing owners of the Refunding Bonds as to actions the State Legislature or Governor may take affecting the current year's budget after its adoption. Information about the State budget and State spending for education is regularly available at various State-maintained websites. Text of proposed and adopted budgets may be found at the website of the Department of Finance, www.dof.ca.gov, under the heading "California Budget." An impartial analysis of the budget is posted by the Office of the Legislative Analyst at www.lao.ca.gov. In addition, various State of California official statements, many of which contain a summary of the current and past State budgets and the impact of those budgets on community college districts in the State, may be found at the website of the State Treasurer, www.treasurer.ca.gov. The information referred to is prepared

by the respective State agency maintaining each website and not by the District, and the District can take no responsibility for the continued accuracy of these internet addresses or for the accuracy, completeness or timeliness of information posted there, and such information is not incorporated herein by these references.

2023-24 State Budget. The 2023-24 State Budget reflects a downturn in revenues and slower revenue growth than previous projections due to declining stock market, high inflation, rising interest rates and layoffs in high-wage sectors. The 2023-24 State Budget projects to address the shortfall in revenues by paying down the State's debt and using one-time surplus funds on one-time commitments. The 2023-24 State Budget includes a package of solutions to bridge an approximately \$31.7 billion shortfall while avoiding deep and damaging program cuts. Specifically, the 2023-24 State Budget shifts approximately \$9.3 billion of spending commitments from the State's general fund to other funds, reduces or pulls back approximately \$8.1 billion in previously approved State general fund spending, delays approximately \$7.9 billion in spending across multiple years, includes approximately \$6.1 billion in additional revenue, primarily from the Managed Care Organization tax as well as internal borrowing from special fund balances not projected for programmatic purposes, and builds in approximately \$340.0 million in trigger reductions that are projected to be restored in the proposed budget for fiscal year 2024-25, assuming sufficient funds at that time. The 2023-24 State Budget avoids new significant ongoing commitments and maintains fiscal discipline by setting aside a record \$37.8 billion in total budgetary reserves. The 2023-24 State Budget notes that a tax filing delay due to unprecedented storms in fiscal year 2022-23 has delayed the projected receipt of \$42.0 billion in State tax receipt to October 2023, including \$28.4 billion from personal income tax and \$13.3 billion from corporation tax, representing nearly one-fourth of the fiscal year 2022-23 total projected personal income tax, and nearly one-third of the fiscal year 2022-23 corporation tax.

The 2023-24 State Budget projects total resources available in fiscal year 2022-23 of approximately \$260.9 billion, including revenues and transfers of approximately \$205.1 billion and a prior year balance of approximately \$55.8 billion, and total expenditures in fiscal year 2022-23 of approximately \$234.6 billion. The 2023-24 State Budget projects total resources available for fiscal year 2023-24 of approximately \$235.0 billion, inclusive of revenues and transfers of approximately \$208.7 billion and a prior year balance of approximately \$26.4 billion. The 2023-24 State Budget projects total expenditures in fiscal year 2023-24 of approximately \$225.9 billion, inclusive of non-Proposition 98 expenditures of approximately \$147.5 billion and Proposition 98 expenditures of approximately \$78.4 billion. Citing revenue risks and uncertainties, the 2023-24 State Budget includes a historic level of reserves as an important resiliency tool, setting aside a total of \$37.8 billion in fiscal year 2023-24 and allocates reserves as follows: approximately \$22.3 billion in the State Rainy Day Fund (the "State Rainy Day Fund") for fiscal emergencies, approximately \$10.8 billion in the Public School System Stabilization Account (the "PSSSA" or the "Proposition 98 Rainy Day Fund"), approximately \$900.0 million in the Safety Net Reserve, and approximately \$3.8 billion to the State's Special Fund for Economic Uncertainties. In addition, the 2023-24 State Budget allocates approximately \$5.3 billion of the State general fund's projected fund balance in fiscal year 2023-24 to the State's Reserve for Liquidation of Encumbrances. The State Rainy Day Fund is at its constitutional maximum of 10% of State general fund revenues.

The 2023-24 State Budget includes total funding of \$40.0 billion for all higher education entities, including \$27.0 billion from the State's general fund and local property tax and \$13 billion from other funds. The 2023-24 State Budget reflects substantive ongoing base augmentations for California Community College Districts, and the 2023-24 State Budget reflects continued support toward making postsecondary education more affordable.

Certain budgeted programs and adjustments for higher education set forth in the 2023-24 State Budget include the following:

- Proposition 98 Minimum Guarantee. The 2023-24 State Budget reflects Proposition 98 funding levels of \$110.6 billion in fiscal year 2021-22, \$107.4 billion in fiscal year 2022-23, and \$108.3 billion in fiscal year 2023-24. Such funding represents approximately 38.5% of the State's general fund revenues, plus local property tax revenues. To accommodate enrollment increases related to the expansion of transitional kindergarten, the 2023-24 State Budget increased the funding level from approximately 38.2% to approximately 38.5% to increase the percentage of State general fund revenues due to the minimum guarantee.
- Apportionments. The 2023-24 State Budget includes an increase of \$678.0 million in ongoing Proposition 98 general fund resources to provide a 8.22% cost-of-living adjustment for apportionments and approximately \$26.4 million in ongoing Proposition 98 general fund resources for 0.50% enrollment growth.
- Affordable Student Housing Centered Financing Approach. The 2023-24 State Budget shifts approximately \$1.1 billion in current and planned State general fund support for community college district affordable student housing grants from State general fund to bonds issued by community college districts. The 2023-24 State Budget also includes an increase of \$78.5 million in the State general fund to support affordable student housing projects. The 2023-24 State Budget The Budget also appropriates \$200.0 million in one-time State general fund resources and reflects a plan to provide an additional \$1.5 billion in one-time State general fund resources, over the next five years, to support the California Student Housing Revolving Loan Fund.
- Categorical Program COLA. The 2023-24 State Budget includes an increase of \$112.5 million in ongoing Proposition 98 general fund resources to provide a 8.22% cost-of-living adjustment for select categorical programs and the Adult Education Program.
- Student-Centered Funding Formula. The 2022-23 State Budget includes an increase of approximately \$290.0 million in one-time Proposition 98 general fund resources to support SCFF costs for the fiscal year 2023-24.
- Nursing Program Support. The 2023-24 State Budget includes an increase of \$60.0 million in one-time Proposition 98 general fund resources per year for five years, starting in the fiscal year 2024-25, to expand nursing programs and Bachelor of Science in Nursing partnerships to develop, educate, and maintain the next generation of registered nurses through the community college system, subject to future legislation.
- Online Education Study. The 2023-24 State Budget includes an increase of \$500,000 in one-time Proposition 98 general fund resources for a comprehensive study of online education at the community colleges.
- Student Success Completion Grant Program. The 2023-24 State Budget authorizes a specific award of the Student Success Completion Grant of \$5,250 per semester for specified current and former foster youth at the community colleges, to cover these students' total cost of attendance. The 2023-24 State Budget also includes a decrease of \$50.0 million in one-time Proposition 98 general fund to reflect revised program participation estimates, bringing the cumulative fiscal year 2023-24 support for the program to a total of approximately \$362.6 million in Proposition 98 general fund resources.
- Community College Reporting. The 2023-24 State Budget requires reporting on full-time faculty by community colleges and the California Community Colleges Chancellor's Office, to measure the progress in increasing the percentage of instruction by full-time faculty and diversifying faculty.

- **Flexible Block Grant.** The 2023-24 State Budget reflects statutory changes to consolidate fiscal year 2022-23 investments for deferred maintenance, retention and enrollment, and a COVID-19 response block grant to create a flexible block grant that can be spent for any of the purposes of the grants involved. In addition, the 2023-24 State Budget decreases one-time Proposition 98 general fund resources by approximately \$500.0 million for these programs, which comprises a decrease of \$494.0 million for deferred maintenance and a net decrease of retention and enrollment by \$5.0 million.

The complete 2023-24 State Budget is available from the California Department of Finance website at www.dof.ca.gov or www.ebudget.ca.gov. The District can take no responsibility for the continued accuracy of these internet addresses or for the accuracy, completeness or timeliness of information posted therein, and such information is not incorporated herein by such reference.

LAO Overview of the 2024-25 Budget: California's Fiscal Outlook. The Legislative Analyst's Office ("LAO"), a nonpartisan State office which provides fiscal and policy information and advice to the State legislature, released its report on the State's fiscal outlook entitled "The 2024-25 Budget: California's Fiscal Outlook" on December 7, 2023 (the "Fiscal Outlook Overview"). In the Fiscal Outlook Overview, the LAO analyzes the "budget problem" for the upcoming fiscal year 2024-25: an estimated \$68.0 billion budget deficit resulting from a severe decline in revenues in fiscal year 2022-23. Due to the State's extension of its tax filing deadline for residents and businesses impacted by severe winter storms in 2022-23, tax collections for fiscal year 2022-23 have continued past the close of such fiscal year. The LAO estimates that fiscal year 2022-23 revenues will be \$26.0 billion below the fiscal year 2023-24 State budget estimates for such fiscal year. In addition to the estimated \$68.0 billion budget deficit, the LAO estimates that the State faces annual operating deficits of approximately \$30.0 billion per fiscal year. The LAO's revenue outlook reflects the risk of continued economic weakness as the LAO anticipates revenue collections to be nearly flat in fiscal year 2023-24, after declining by 20% in fiscal year 2022-23. The LAO projects revenue growth returning in fiscal year 2024-25 and in future fiscal years. While addressing a deficit of this scope will be challenging, the LAO notes that the State legislature has a number of options available to do so. In particular, the State legislature could withdraw reserves of \$24.0 billion, reduce one-time spending, and reduce Proposition 98 funding for schools and community colleges. The LAO recommends reducing Proposition 98 spending to the constitutional minimum allowed under Proposition 98, thereby reducing the State's general fund costs by \$16.7 billion.

The minimum Proposition 98 funding requirement for schools and community colleges across fiscal years 2022-23 through 2024-25 is \$18.8 billion lower than the estimates from June 2023. This reduction reflects two main adjustments: (1) a \$21.0 billion decrease in required general fund spending, and (2) a \$2.2 billion increase in local property tax revenues. The total reductions in the Proposition 98 minimum funding requirement are \$9.0 billion in fiscal year 2022-23, \$6.3 billion in fiscal year 2023-24, and \$3.5 billion in fiscal year 2024-25, representing the maximum reductions in education funding, relative to June 2023 estimates, that the State could make while still meeting the Proposition 98 minimum funding requirement. The LAO notes that the Proposition 98 minimum funding requirement changes automatically based on updated revenue estimates, but the law does not automatically adjust most education spending in the current or prior fiscal year. For fiscal year 2022-23, the LAO estimates that automatic adjustments only reduce Proposition 98 spending by \$1.3 billion compared with the level anticipated in June 2023. This reduction mainly reflects the elimination of the required deposit into the Proposition 98 Rainy Day Fund. It also reflects a small increase in costs for LCFF and various smaller adjustments. Accounting for the \$9.0 billion decrease in the Proposition 98 funding requirement and the \$1.3 billion decrease in costs, overall spending in the prior fiscal year is \$7.7 billion above the Proposition 98 minimum funding requirement. Funding above the minimum level would also become part of the base for calculating the minimum requirement in fiscal year 2023-24. Specifically, it would increase the fiscal year 2023-24 Proposition 98

funding requirement by \$4.2 billion relative to the amount the State would provide if it were to fund at the minimum required level.

The LAO estimates that if the State maintains funding of \$11.9 billion above the Proposition 98 minimum requirement across fiscal years 2022-23 and 2023-24, the Proposition 98 funding requirement in fiscal year 2024-25 would be \$113.0 billion, an amount slightly higher than the estimate the State made in June 2023. Conversely, if the State were to lower Proposition 98 funding in fiscal years 2022-23 and 2023-24 to the minimum levels allowed under Proposition 98, the funding requirement in fiscal year 2024-25 would be \$108.2 billion, approximately \$3.5 billion less than the estimate the State made in June 2023. The LAO notes that the State could also lower spending by some lesser degree than the minimum levels in fiscal years 2022-23 and 2023-24, which would result in a Proposition 98 funding requirement in fiscal year 2024-25 between \$108.2 billion and \$113.0 billion.

The LAO estimates that total costs of \$109.3 billion in fiscal year 2024-25 for maintaining existing school and community college programs. Of this amount, \$1.3 billion is the cost specifically associated with the 1.27% statutory COLA. Based on the LAO's baseline assumption that the State does not reduce Proposition 98 funding to the minimum level in the current or prior fiscal year, the Proposition 98 funding requirement in fiscal year 2024-25 would be more than enough to cover the statutory COLA. If the State were to reduce Proposition 98 spending to the minimum level, however, the fiscal year 2024-25 funding requirement would be approximately \$1.0 billion less than the cost of existing programs adjusted for COLA.

Based on deposits the State made in fiscal years 2020-21 and 2021-22, the Proposition 98 Rainy Day Fund currently holds a balance of \$8.1 billion (excluding additional deposits the State anticipated making in fiscal years 2022-23 and 2023-24 prior to lower revenue estimates). The State could use up to \$7.7 billion of this balance to cover education spending that exceeds the Proposition 98 minimum requirement in fiscal year 2022-23. Using the Proposition 98 Rainy Day Fund in this way would allow the State to lower general fund spending to the constitutional minimum level in the prior fiscal year without reducing the funding allocations it previously approved. From an accounting perspective, Proposition 98 Rainy Day Fund withdrawals do not count as spending for the purpose of determining the Proposition 98 minimum funding requirement in future fiscal years. Therefore, using the Proposition 98 Rainy Day Fund for fiscal year 2022-23 would reduce the constitutional minimum requirements in fiscal years 2023-24 and 2024-25. The formulas governing the Proposition 98 Rainy Day Fund would require the State to withdraw the remaining amount in the Proposition 98 Rainy Day Fund, approximately \$450.0 million, in fiscal year 2023-24. This approach assumes a budget emergency is declared. Under the State constitution, the State legislature may use withdrawals from the Proposition 98 Rainy Day Fund for any school or community college purpose.

The budget deficit and declining revenues described in the Fiscal Outlook Overview were considered by the Governor in developing the Proposed 2024-25 State Budget (defined herein), as detailed under the heading “– Proposed 2024-25 State Budget.”

The Fiscal Outlook Overview is available on the LAO website at www.lao.ca.gov. The District can take no responsibility for the continued accuracy of this internet address or for the accuracy, completeness or timeliness of information posted therein, and such information is not incorporated herein by such reference.

Proposed 2024-25 State Budget. The Governor released the fiscal year 2024-25 proposed State budget (the “Proposed 2024-25 State Budget”) on January 10, 2024, which maintains the State’s fiscal stability using some of the money saved in historic budget reserves. The Proposed 2024-25 State Budget notes that the estimated \$37.9 billion budget shortfall poses a substantial challenge and is rooted in two separate but related developments during fiscal years 2022-23 and 2023-24 – the substantial decline in the

stock market that drove down revenues in fiscal year 2022-23 and the unprecedented delay in critical income tax collections in fiscal year 2023-24. The Governor's proposed budgets in January and May 2023 warned of this increased budgetary uncertainty, and in June 2023, the State passed a budget that planned accordingly, setting aside record reserves of just under \$38.0 billion. The Proposed 2024-25 State Budget solves for last fiscal year's shortfall while adjusting State spending to ensure continued fiscal stability in future fiscal years.

The stock market recovery and improved economic growth support the Proposed 2024-25 State Budget forecast assumptions that revenue growth will resume in fiscal year 2023-24 following the steep correction in fiscal year 2022-23, with potential upside through fiscal year 2024-25 if the markets continue to outperform the forecast. In addition, the Federal Reserve has indicated it intends to cut interest rates throughout 2024, which may stimulate real estate transactions and other sectors of State's economy. However, several risk factors such as a significant financial shock from tightening financial conditions, stock market and asset price volatility, and increases in geopolitical turmoil, could negatively impact the economy going forward. The Proposed 2024-25 State Budget provides that even after the proposed withdrawals from State reserves, total reserves in fiscal year 2024-25 will remain substantial at \$18.4 billion. This includes \$11.1 billion in the Budget Stabilization Account (the "State Rainy Day Fund"), \$3.9 billion in the Proposition 98 Rainy Day Fund, and \$3.4 billion in the Special Fund for Economic Uncertainties (the "SFEU").

The Proposed 2024-25 State Budget incorporates the following balanced combination of measures to close the budgetary shortfall in fiscal year 2024-25:

- \$13.1 billion in budget withdrawals from the State's reserves, including \$10.4 billion from the mandatory State Rainy Day Fund and Transfer Suspension, \$1.8 billion from the discretionary State Rainy Day Fund, and \$900.0 million from the Safety Net Reserve.
- \$8.5 billion in various budget spending reductions, including, but not limited to, \$494.0 million in reductions to the Student Housing Revolving Loan Fund Program.
- \$5.7 billion in support from revenue sources and internal borrowing from special funds.
- \$5.1 billion in delayed budgetary funding for multiple items spread across a three-year period, beginning in fiscal year 2025-26.
- \$3.4 billion in budget fund shifts of certain expenditures from the State general fund to other funds, including, but not limited to, a \$1.3 billion reduction on State plans retirement contributions using Proposition 2 debt repayment funding.
- \$2.1 billion in funding deferrals to fiscal year 2025-26.

In addition to the budgetary solutions listed above, the Proposed 2024-25 State Budget includes withdrawals from the Proposition 98 Rainy Day Fund of \$5.7 billion to maintain support for local educational agencies and community college districts.

The Proposed 2024-25 State Budget estimates total resources available in fiscal year 2023-24 of approximately \$238.9 billion, including revenues and transfers of approximately \$196.9 billion and a prior year balance of approximately \$42.1 billion, and total expenditures in fiscal year 2023-24 of approximately \$230.9 billion. The Proposed 2024-25 State Budget projects total resources available for fiscal year 2024-25 of approximately \$222.7 billion, inclusive of revenues and transfers of approximately \$214.7 billion and a prior year balance of approximately \$8.0 billion. The Proposed 2024-25 State Budget projects total

expenditures in fiscal year 2024-25 of approximately \$208.7 billion, inclusive of non-Proposition 98 expenditures of approximately \$131.8 billion and Proposition 98 expenditures of approximately \$76.9 billion. The Proposed 2024-25 State Budget includes approximately \$29.0 billion in reserves in fiscal year 2024-25 and allocates reserves as follows: approximately \$11.1 billion in the State Rainy Day Fund for fiscal emergencies, approximately \$3.9 billion in the Proposition 98 Rainy Day Fund, approximately \$10.6 million in the Reserve for Liquidation and Encumbrances, and approximately \$3.4 billion in the SFEU.

The Proposed 2024-25 State Budget includes total funding of approximately \$44.8 billion for higher education, including approximately \$26.9 billion in general fund resources and local property taxes and approximately \$17.9 billion from other funds. Approximately \$21.6 billion of such funding is allocated to community colleges, including approximately \$13.6 billion from general fund resources and local property taxes, and approximately \$8.0 billion from other funds.

Certain budgeted programs and adjustments for higher education set forth in the Proposed 2024-25 State Budget include the following:

- Proposition 98 Minimum Guarantee. The revised estimates of general fund revenues in the Proposed 2024-25 State Budget result in notable adjustments to the Proposition 98 minimum guarantee, resulting in funding estimates of approximately \$98.3 billion in fiscal year 2022-23, \$105.6 billion in fiscal year 2023-24, and \$109.1 billion in fiscal year 2024-25, representing a three-year decrease in the minimum guarantee of approximately \$11.3 billion over the level funded in the 2023-24 State Budget. Recognizing that the delay in the State tax filing deadline in fiscal year 2022-23 impacted State revenue projections for fiscal year 2022-23 available at the time the 2023-24 State Budget was enacted, the Proposed 2024-25 State Budget proposes statutory changes to address approximately \$8.0 billion of this decrease to avoid impacting existing school district and community college district budgets.
- Apportionments. The Proposed 2024-25 State Budget includes an increase of \$69.1 million in ongoing Proposition 98 general fund resources to provide a 0.76% cost-of-living adjustment for SCFF apportionments and approximately \$29.6 million in ongoing Proposition 98 general fund resources for 0.50% enrollment growth.
- Cost-of-Living Adjustment for Categorical Programs. The Proposed 2024-25 State Budget includes an increase of \$9.3 million in ongoing Proposition 98 general fund resources to provide a 0.76% cost-of-living adjustment for select categorical programs and the Adult Education Program.
- K-14 Rainy Day Fund. The Proposed 2024-25 State Budget includes withdrawals of approximately \$235.9 million in fiscal year 2023-24 and \$486.2 million in fiscal year 2024-25, to support SCFF resource needs.
- Nursing Program Support. The Proposed 2024-25 State Budget includes an increase of \$60.0 million in one-time Proposition 98 general fund resources to expand nursing programs and Bachelor of Science in Nursing partnerships to develop, educate, and maintain the next generation of registered nurses through the community college system, subject to future statutory changes.
- Student Housing. The 2023-24 State Budget reverted prior and planned State general fund support for community college district affordable student housing grants with the intent to develop a Statewide lease revenue bond or other Statewide financing approach to support community college district affordable student housing projects approved pursuant to the Higher Education Student Housing Grant Program. A Statewide lease revenue bond approach is being developed for consideration as part of the Governor's revision of the Proposed 2024-25 State Budget in May

2024. In addition, for a limited number of projects that do not currently fit within a Statewide lease revenue bond approach, the resources included in the 2023-24 State Budget are proposed to be used to support those projects.

- To address the projected budget shortfall, the Proposed 2024-25 State Budget proposes suspending funding for the California Student Housing Revolving Loan Fund Program, which includes pulling back approximately \$300.0 million in one-time general fund resources previously intended to be appropriated for such program for each fiscal year from 2024-25 to 2028-29, and reverting \$194.0 million of \$200.0 million in one-time general fund resources that was appropriated in fiscal year 2023-24, which is the amount estimated to be net of such program's expected operational costs.
- Cal Grant Program. The Proposed 2024-25 State Budget assumes total financial aid expenditures of \$3.3 billion, of which \$2.5 billion supports the Cal Grant Program, and \$636.2 million supports the Middle Class Scholarship program. The Proposed 2024-25 State Budget foregoes a planned one-time Middle Class Scholarship investment of \$289.0 million.

The complete Proposed 2024-25 State Budget is available from the California Department of Finance website at www.dof.ca.gov or www.ebudget.ca.gov. The District can take no responsibility for the continued accuracy of these internet addresses or for the accuracy, completeness or timeliness of information posted therein, and such information is not incorporated herein by such reference.

[May Revision to Proposed 2024-25 State Budget to be added when available.]

[LAO Analysis of the 2024-25 May Revision to be added when available.]

Changes in State Budget. The final fiscal year 2024-25 State budget, which requires approval by a majority vote of each house of the State Legislature, may differ substantially from the Proposed 2024-25 State Budget. In May 2024, the Governor will revise the Proposed 2024-25 State Budget based on updated information available at such time. Such revision in May 2024 may also differ substantially from the Proposed 2024-25 State Budget. The final fiscal year 2024-25 State budget may be affected by national and State economic conditions and other factors which the District cannot predict. Accordingly, the District cannot provide any assurances that there will not be any changes in the final fiscal year 2024-25 State budget from the Proposed 2024-25 State Budget. The District cannot predict the impact that the final fiscal year 2024-25 State budget, or subsequent budgets, will have on its finances and operations.

Future Budgets and Budgetary Actions. The District cannot predict what future actions will be taken by the State legislature and the Governor to address changing State revenues and expenditures or the impact such actions will have on State revenues available in the current or future years for education. The State budget will be affected by national and State economic conditions and other factors beyond the District's ability to predict or control. Certain actions could result in a significant shortfall of revenue and cash and could impair the State's ability to fund community college districts during the current fiscal year and in future fiscal years. Certain factors, like an economic recession, could result in State budget shortfalls in any fiscal year and could have a material adverse financial impact on the District. As the Refunding Bonds are payable from *ad valorem* property taxes, the 2023-24 State Budget is not expected to have a material impact on the payment of the Refunding Bonds.

Prohibitions on Diverting Local Revenues for State Purposes. Beginning in 1992-93, the State satisfied a portion of its Proposition 98 obligations by shifting part of the property tax revenues otherwise belonging to cities, counties, special districts, and redevelopment agencies, to school and community college districts through a local Educational Revenue Augmentation Fund ("ERAF") in each county. Local agencies, objecting to invasions of their local revenues by the State, sponsored a statewide ballot initiative

intended to eliminate the practice. In response, the State Legislature proposed an amendment to the California Constitution, which voters of the State approved as Proposition 1A at the November 2004 election. That measure was generally superseded by the passage of an initiative constitutional amendment at the November 2010 election, known as “Proposition 22.”

The effect of Proposition 22 is to prohibit the State, even during a period of severe fiscal hardship, from delaying the distribution of tax revenues for transportation, redevelopment, or local government projects and services. It prevents the State from redirecting redevelopment agency property tax increment to any other local government, including school districts or community college districts, or from temporarily shifting property taxes from cities, counties and special districts to schools, as in the ERAF program. This is intended to, among other things, stabilize local government revenue sources by restricting the State’s control over local property taxes. One effect of this amendment has been to deprive the State of fuel tax revenues to pay debt service on most State bonds for transportation projects, reducing the amount of State general fund resources available for other purposes, including education.

Prior to the passage of Proposition 22, the State invoked Proposition 1A to divert \$1.935 billion in local property tax revenues in 2009-10 from cities, counties, and special districts to the State to offset State general fund spending for education and other programs, and included another diversion in the adopted 2009-10 State budget of \$1.7 billion in local property tax revenues from local redevelopment agencies, which local redevelopment agencies have now been dissolved (see “– *Dissolution of Redevelopment Agencies*” below). Redevelopment agencies had sued the State over this latter diversion. However, the lawsuit was decided against the California Redevelopment Association on May 1, 2010. Because Proposition 22 reduces the State’s authority to use or shift certain revenue sources, fees and taxes for State general fund purposes, the State will have to take other actions to balance its budget in some years such as reducing State spending or increasing State taxes, and school and community college districts that receive Proposition 98 or other funding from the State will be more directly dependent upon the State’s general fund.

Dissolution of Redevelopment Agencies. The adopted State budget for fiscal year 2011-12, as signed by the Governor on June 30, 2011, included as trailer bills Assembly Bill No. 26 (First Extraordinary Session) (“AB1X 26”) and Assembly Bill No. 27 (First Extraordinary Session) (“AB1X 27”), which the Governor signed on June 29, 2011. AB1X 26 suspended most redevelopment agency activities and prohibited redevelopment agencies from incurring indebtedness, making loans or grants, or entering into contracts after June 29, 2011. AB1X 26 dissolved all redevelopment agencies in existence and designated “successor agencies” and “oversight boards” to satisfy “enforceable obligations” of the former redevelopment agencies and administer dissolution and wind down of the former redevelopment agencies. Certain provisions of AB1X 26 are described further below.

In July of 2011, various parties filed an action before the Supreme Court of the State of California (the “Court”) challenging the validity of AB1X 26 and AB1X 27 on various grounds (*California Redevelopment Association v. Matosantos*). On December 29, 2011, the Court rendered its decision in *Matosantos* upholding virtually all of AB1X 26 and invalidating AB1X 27. In its decision, the Court also modified various deadlines for the implementation of AB1X 26. The deadlines for implementation of AB1X 26 described below take into account the modifications made by the Court in *Matosantos*.

On February 1, 2012, and pursuant to *Matosantos*, AB1X 26 dissolved all redevelopment agencies in existence and designated “successor agencies” and “oversight boards” to satisfy “enforceable obligations” of the former redevelopment agencies and administer dissolution and wind down of the former redevelopment agencies. With limited exceptions, all assets, properties, contracts, leases, records, buildings and equipment, including cash and cash equivalents of a former redevelopment agency, will be transferred

to the control of its successor agency and, unless otherwise required pursuant to the terms of an enforceable obligation, distributed to various related taxing agencies pursuant to AB1X 26.

AB1X 26 requires redevelopment agencies to continue to make scheduled payments on and perform obligations required under its “enforceable obligations.” For this purpose, AB1X 26 defines “enforceable obligations” to include “bonds, including the required debt service, reserve set-asides, and any other payments required under the indenture or similar documents governing the issuance of outstanding bonds of the former redevelopment agency” and “any legally binding and enforceable agreement or contract that is not otherwise void as violating the debt limit or public policy.” AB1X 26 specifies that only payments included on an “enforceable obligation payment schedule” adopted by a redevelopment agency shall be made by a redevelopment agency until its dissolution. However, until a successor agency adopts a “recognized obligation payment schedule” the only payments permitted to be made are payments on enforceable obligations included on an enforceable obligation payment schedule. A successor agency may amend the enforceable obligation payment schedule at any public meeting, subject to the approval of its oversight board.

Under AB1X 26, commencing February 1, 2012, property taxes that would have been allocated to each redevelopment agency if the agencies had not been dissolved will instead be deposited in a “redevelopment property tax trust fund” created for each former redevelopment agency by the related county auditor-controller and held and administered by the related county auditor-controller as provided in AB1X 26. AB1X 26 generally requires each county auditor-controller, on May 16, 2012 and June 1, 2012 and each January 16 and June 1 (now each January 2 and June 1 pursuant to Assembly Bill 1484, as described below) thereafter, to apply amounts in a related redevelopment property tax trust fund, after deduction of the county auditor-controller’s administrative costs, in the following order of priority:

To pay pass-through payments to affected taxing entities in the amounts that would have been owed had the former redevelopment agency not been dissolved; provided, however, that if a successor agency determines that insufficient funds will be available to make payments on the recognized obligation payment schedule and the county auditor-controller and State Controller verify such determination, pass-through payments that had previously been subordinated to debt service may be reduced;

- To the former redevelopment agency’s successor agency for payments listed on the successor agency’s recognized obligation payment schedule for the ensuing six-month period;
- To the former redevelopment agency’s successor agency for payment of administrative costs; and
- Any remaining balance to school entities and local taxing agencies.

The District received approximately \$55.11 million in pass-through payments in fiscal year 2022-23. The District budgets it will receive approximately \$46.04 million in pass-through payments in fiscal year 2023-24.

It is possible that there will be additional legislation proposed and/or enacted to “clean up” various inconsistencies contained in AB1X 26 and there may be additional legislation proposed and/or enacted in the future affecting the current scheme of dissolution and winding up of redevelopment agencies currently contemplated by AB1X 26. For example, AB 1484 was signed by the Governor on June 27, 2012, to clarify and amend certain aspects of AB1X 26. AB 1484, among other things, attempts to clarify the role and requirements of successor agencies, provides successor agencies with more control over agency bond proceeds and properties previously owned by redevelopment agencies and adds other new and modified requirements and deadlines. AB 1484 also provides for a “tax claw back” provision, wherein the State is authorized to withhold sales and use tax revenue allocations to local successor agencies to offset payment

of property taxes owed and not paid by such local successor agencies to other local taxing agencies. This “tax claw back” provision has been challenged in court by certain cities and successor agencies. The District cannot predict the outcome of such litigation and what effect, if any, it will have on the District. Additionally, no assurances can be given as to the effect of any such future proposed and/or enacted legislation on the District.

Infectious Disease Outbreak

General. In general, the outbreak of a highly contagious disease or epidemic disease could harm the District’s financial results or result in a temporary shutdown of the District’s facilities. As discussed above, community college districts in the State are funded based on the SCFF, which consists primarily of a base allocation based on enrollment along with a supplemental allocation and a student success allocation. See “State Funding of the Community College System; State Budget Process – General.” Thus, a temporary shutdown of a college or an entire community college district could impact enrollment. Further, any impact on the State’s tax and other revenue receipts as a result of a highly contagious or epidemic disease may in turn impact other educational funding that the District receives from the State. See “*Future Budgets and Budgetary Actions.*” In addition, the District may incur increased operational costs to conduct distance learning or to clean, sanitize and maintain its facilities either before or after an outbreak of an infectious disease.

COVID-19. The outbreak of the respiratory disease caused by COVID-19 was declared a pandemic by the World Health Organization, a national emergency by former President Trump and a state of emergency by the Governor. The national and public health emergency declarations ended on May 11, 2023. Additionally, the Governor issued a proclamation terminating the State’s COVID-19 state of emergency on February 28, 2023.

Federal Response. On March 22, 2020, former President Trump approved the Major Disaster Declaration for the State of California’s COVID-19 pandemic, authorizing federal emergency aid related to COVID-19 administered through the Federal Emergency Management Agency (“FEMA”). Local educational agencies may submit a request for FEMA public assistance through the California Office of Emergency Services for reimbursement of certain costs incurred as a result of COVID-19. The District did not submit a FEMA request for public assistance and does not plan to submit such request.

On March 27, 2020, the U.S. House of Representatives approved and former President Trump signed into law the Coronavirus Aid, Relief and Economic Security Act (the “CARES Act”). The CARES Act provided \$30 billion to education, specifically \$3 billion allocated to state governors to be used at their discretion to address the emergency, \$13.5 billion for K-12 education, and \$14.25 billion for postsecondary institutions. Community college districts are able to use their share of the \$14.25 billion postsecondary allocation under the CARES Act, which was based on the proportion of Title I funding received for the then most recent fiscal year, for purposes authorized by federal law and other specified uses. The District received approximately \$4,111,605 under the CARES Act, which is the full amount allocated to the District under the CARES Act, and such funds have been fully spent by the District.

On December 27, 2020, HR 133 was enacted, which includes a \$900 billion COVID-19 relief package. HR 133 provided approximately \$81.9 billion to education, specifically about \$4.1 billion allocated to state governors to be used at their discretion to address the emergency, of which approximately \$2.75 billion was reserved for private K-12 education, about \$54.3 billion for public K-12 education, around \$22.7 billion for postsecondary institutions, and about \$819 million for outlying areas and Bureau of Indian Affairs schools. Community college districts are able to use their share of the approximately \$22.7 billion postsecondary allocation under HR 133, which was based on the proportion of Title I funding received for the then most recent fiscal year, for purposes authorized by federal law and other specified uses. The District

received approximately \$9,426,666 under HR 133 (HEERF II), which is the full amount allocated to the District under HR 133, and such funds have been fully spent by the District.

On March 11, 2021, the American Rescue Plan Act of 2021 (“HR 1319”), a \$1.9 trillion COVID-19 relief package, was enacted. HR 1319 provided approximately \$165.15 billion to education, specifically about \$122.8 billion to public K-12 education, around \$2.75 billion to private K-12 education and about \$39.6 billion to postsecondary institutions. Of the approximately \$122.8 billion in K-12 funding, about \$7.2 billion was set aside for purchasing technology to support digital learning and around \$800 million was set aside for supporting homeless students. HR 1319 allocated K-12 funding to states and school districts according to the proportion of Title I funding received for the then most recent fiscal year. It further stipulated that of the K-12 funds received by states, 90% must be distributed to local educational agencies, 5% must be used to address learning loss, 1% must be used for summer enrichment programs and 1% must be used for comprehensive afterschool programs, and of the K-12 funds received by school districts, 20% must be used to address learning loss. HR 1319 (HEERF III) allocates postsecondary funding based on the relative share of students receiving Federal Pell Grants at an institution. It also required that at least 50% of postsecondary funding must be spent on emergency, need-based financial aid grants to students and that a portion of remaining funds must be used to implement practices that monitor and suppress COVID-19. The District has received approximately \$16,755,189 under HR 1319 and such funds have been fully expended by the District.

State Regulations Relating to Community College Districts. Section 70901.5 of the California Education Code provides the Board of Governors of the California Community Colleges (the “Board of Governors”) with authority to adopt rules and regulations governing California community colleges. During certain emergency conditions, state regulations adopted by the Board of Governors provide that a community college district may be provided an “emergency conditions allowance,” calculated to approximate the same general purpose apportionment that such district would have received in absence of the emergency. Emergency conditions are defined to include epidemics, an order from a city or county board of health or the State Board of Health, or another emergency declared by the State or federal government. Districts are required to demonstrate that the occurrence of the emergency condition prevented the district from maintaining its schools during a fiscal year for a period of 175 days, or caused the community college district’s general purpose apportionment to be materially decreased in that year or in subsequent years. To receive the emergency conditions allowance, a district must demonstrate to the satisfaction of the State Chancellor that the district made good faith efforts to avoid material decreases in general purposes apportionments. Community college districts may also seek a waiver of the 175-day requirement. Finally, the Board of Governors, on March 16, 2020, granted the State Chancellor temporary emergency powers to suspend or waive State regulatory requirements and local rules and regulations that present barriers to the continuity of educational services. This temporary grant is in addition to standing emergency powers the State Chancellor has to hold community college districts financially harmless in the wake of campus closures.

District Response. As a result of the outbreak of COVID-19, the District closed its campuses for in-person instruction in March 2020 for the remainder of the year and implemented synchronous online instruction, locally termed “Emergency Remote Teaching” (“ERT”). For the 2020-21 school year, the District continued to be delivered in an online format as ERT except for those course that could not be delivered by ERT would be taught on-site, in accordance with all state and local regulations. For the 2021-22 school year, the District offered a combination of in-person and hybrid classes, and the District continues to offer both in-person classes as well as hybrid classes for students. *[District to confirm/update.]*

Pursuant to the COVID-19 relief measures described above, the District has been allocated approximately \$30,293,460 in State and federal funding to mitigate the impact of the COVID-19 pandemic during fiscal years 2019-20 through 2023-24. As of June 30, 2023, the District has spent all of such State

and federal funding on COVID-19 related expenditures, such as personal protective equipment technology, cleaning supplies, technology HVAC upgrades, COVID-19 testing, professional development, staffing and COVID-19 team contact tracing among other things. The District also received \$5,151,904 in COVID-19 Recovery Block Grant Allocation. The District has currently spent and allocated \$5,151,904 of those funds. The District currently expects such funding will cover the increased expenditures relating to COVID-19 that the District has incurred and expects to incur through fiscal year 2023-24.

While the State and federal one-time COVID-19 relief funding has provided and will continue to provide some immediate relief to community college districts, including the District, the long-term impacts of the COVID-19 outbreak on the District's operations and finances are not fully known as the situation continues to evolve. The District cannot predict whether similar legislation providing State and federal one-time relief funding would be enacted in the event the outbreak severity of COVID-19 returns or a similar or other outbreak of a highly contagious disease or epidemic disease were to occur in the future.

District Operating Revenues

In fiscal year 2023-24, the District estimates that local property tax revenues will make up [____]% of the District's total general fund revenues, State apportionments will make account for approximately [____]%, other State and local revenues will make account for another [____]%, and student enrollment fees will make account for approximately [____]% of total District general fund revenues. In its 2024-25 budget, the District budgets local property tax revenues of [____]% of the District's total general fund revenues, State general apportionment funds of [____]%, other State and local revenues of [____]%, and student enrollment and non-resident tuition fees of [____]% of total District general fund revenues.

The balance of the District's general fund revenues in each fiscal year are derived from auxiliary enterprise revenues (such as bookstore, cafeteria and information technology operations), lottery income, special purpose apportionments, interest, and miscellaneous other sources. Lottery funds, which are distributed to community college districts proportional to their total enrollment, are budgeted in fiscal year 2024-25 at \$1,577,982.

Allan Hancock College Foundation

The Allan Hancock College Foundation (the "College Foundation") is a legally separate, not-for-profit public benefit corporation. The purpose of the College Foundation is to provide financial support for various college-related programs, including student scholarships and awards, general department and program support, equipment purchases and capital improvements, and faculty research and teaching activities. The Board of the College Foundation consists of community members, alumni and other supporters of the College Foundation. The College Foundation is not included as a component unit of the District for financial reporting purposes because the economic resources received and held by the College Foundation are not significant to the District and because the District does not control the timing of amount of receipts from the College Foundation. The following table shows contributions to the District from the College Foundation from fiscal years 2019-20 through 2022-23, an estimated contribution amount for fiscal year 2023-24, and a budgeted contribution amount for fiscal year 2024-25.

ALLAN HANCOCK COLLEGE FOUNDATION CONTRIBUTIONS
Fiscal Years 2019-20 through 2024-25

| Fiscal Year | College Foundation Contributions |
|------------------------|--|
| 2019-20 | \$[] |
| 2020-21 | [] |
| 2022-23 | [] |
| 2023-24 ⁽¹⁾ | [] |
| 2024-25 ⁽²⁾ | [] |

⁽¹⁾ Estimated actuals for fiscal year 2023-24.

⁽²⁾ Original adopted budget for fiscal year 2024-25.

Source: Allan Hancock Joint Community College District.

Accounting Practices; Annual Audit

The accounting policies of the District conform to generally accepted accounting principles in accordance with the definitions, instructions and procedures of the California Community Colleges Budget and Accounting Manual. The Budget and Accounting Manual has the authority of regulation in accordance with Title 5, Section 59011 of the California Code of Regulations, as defined in Section 70901 of the California Education Code. Each community college district is required to follow the Budget and Accounting Manual in accordance with Section 84030 of the California Education Code. For most activities and funds, a modified accrual basis is used. Revenues are recognized only when they are earned, measurable and available: collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.

The District's financial statements are presented in accordance with GASB Procedures No. 34 and No. 35, following a business-type activity model. These financial statements allow for the presentation of financial activity and results with respect to the District as a whole, rather than focusing on individual funds. The District's financial statements are presented using an accrual basis of accounting, recognizing revenues when earned and expenses when an obligation has been incurred.

Typically, the District is required by law to file its audited financial statements with the County Clerk, County Superintendent of Schools, the Board of Governors of the California Community Colleges, and the State Department of Finance no later than December 31 following the close of each fiscal year. However, in response to the COVID-19 pandemic and the challenges it presents for community college district operations, the Board of Governors approved the addition of Section 52050 to Title V of the California Code of Regulations, which provided the State Chancellor with authority to take all appropriate actions to allow for the continued education of community college students during the period of emergency proclaimed by the Governor on March 4, 2020. In accordance with Title V, Section 52020 of the California Code of Regulations, the State Chancellor issued Executive Order 2020-06 on May 13, 2020, providing that the regulation requiring districts to submit audited financial statements to the State Chancellor by December 31, 2020 was temporarily suspended until February 28, 2021. Moreover, on November 15, 2021, the Board of Governors approved an amendment to Title V, Section 59106 of the California Code of Regulations, which allows the State Chancellor the ongoing authority to set and extend the deadline for audited financial statements. The District filed its audited financial statements for fiscal year 2022-23 with the County Clerk, County Superintendent of Schools, and the Board of Governors of the California Community Colleges before December 31, 2023.

The following tables contain data extracted from general fund financial statements prepared by the District's former auditor, Eide Bailly LLP ("Eide Bailly"), Certified Public Accountants & Consultants, Rancho Cucamonga, California, for fiscal year 2018-19, and the District's current auditor, CWDL ("CWDL"), Certified Public Accountants, San Diego, California, for fiscal years 2019-20 through 2022-23. The District's contract with its former independent auditor, Eide Bailly, terminated at the end of fiscal year 2018-19 and, subsequently, pursuant to a selection process involving requests for proposals from multiple accounting firms, CWDL was selected as the District's auditor.

Eide Bailly and CWDL have not been requested to consent to the use or to the inclusion of their respective reports in this Official Statement, and they have not audited or reviewed this Official Statement. The following tables are only a summary of the general fund financial statements of the District for the fiscal years shown.

The District's audited financial statements for the fiscal year ended June 30, 2023 are described throughout this Appendix A and are included as Appendix B to this Official Statement. The complete audited financial statements of the District, including the notes to the audited financial statements, are an integral part of this Official Statement.

Summary of General Fund Revenues and Expenditures

The table on the following page sets forth the District's revenues, expenses and change in net position for fiscal years 2018-19 through 2022-23 (as shown in the District's audited financial statements).

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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
Summary of General Fund Revenues, Expenditures and Changes in Net Position
Fiscal Years 2018-19 through 2022-23

| | Fiscal Year 2018-19 | Fiscal Year 2019-20 | Fiscal Year 2020-21 | Fiscal Year 2021-22 | Fiscal Year 2022-23 |
|--|------------------------|------------------------|------------------------|--------------------------|------------------------|
| Operating Revenues | | | | | |
| Tuition and fees | \$10,672,683 | \$9,249,423 | \$8,456,618 | \$8,556,006 | \$9,676,874 |
| Less: Scholarship discount and allowance | (6,393,945) | (5,734,958) | (5,397,732) | (4,705,639) | (4,576,264) |
| Net tuition and fees | 4,278,738 | 3,514,465 | 3,058,886 | 3,850,367 | 5,100,610 |
| Grants and Contracts, Noncapital | | | | | |
| Federal | 2,843,983 | 4,413,011 | 7,509,042 | 17,489,504 | 13,170,422 |
| State | 16,399,382 | 18,655,170 | 29,486,706 | 32,256,486 | 21,211,324 |
| Local | 395,644 | 405,262 | 520,393 | 394,734 | 491,965 |
| Total Operating Revenues | 23,917,747 | 26,987,908 | 40,575,027 | 53,991,091 | 39,974,321 |
| Operating Expenses | | | | | |
| Salaries | 49,547,977 | 51,652,854 | 51,009,385 | 56,720,322 | 57,286,141 |
| Employee benefits | 19,722,874 | 22,929,692 | 22,186,914 | 11,846,403 | 17,351,026 |
| Supplies, materials and other operating expenses and services | 18,390,362 | 19,571,438 | 17,576,703 | 28,057,611 | 23,922,253 |
| Student financial aid | 13,843,627 | 17,219,043 | 17,383,463 | 19,110,649 | 24,654,401 |
| Depreciation/amortization | 6,856,233 | 6,994,255 | 7,055,246 | 7,638,244 | 8,072,597 |
| Total Operating Expenses | 108,361,073 | 118,367,282 | 115,211,711 | 123,373,229 | 131,286,418 |
| Operating Income (Loss) | (84,443,326) | (91,379,374) | (74,636,684) | (69,382,138) | (91,312,097) |
| Non-Operating Revenues (Expenses) | | | | | |
| State apportionments, non-capital | 41,687,566 | 39,749,373 | 39,880,855 | 43,069,297 | 48,212,570 |
| Local property taxes, levied for general purposes | 18,347,141 | 19,423,286 | 20,083,809 | 21,232,761 | 23,124,154 |
| Taxes levied for other specific purposes | 6,110,927 | 6,622,736 | 6,540,911 | 7,786,773 | 8,472,923 |
| Federal financial aid grants, noncapital | 11,294,945 | 12,692,297 | 10,862,284 | 10,644,151 | 11,956,292 |
| State financial aid grants, noncapital | 2,174,427 | 2,302,723 | 2,198,461 | 2,171,376 | 2,624,541 |
| State taxes and other revenues | 2,351,730 | 2,583,333 | 2,980,716 | 2,783,687 | 3,320,479 |
| Investment income, noncapital | 743,274 | 676,180 | 166,580 | 194,853 | 870,243 |
| Interest expense on capital asset-related debt | (8,228,238) | (6,571,855) | (7,547,583) | (7,776,304) | (8,045,049) |
| Investment income on capital asset-related debt | 538,576 | 830,950 | 207,987 | 208,980 | 611,069 |
| Other financing sources (uses) | (218,483) | (232,037) | 2,727 | - | 73,723 |
| Local grants and other non-operating income | 5,506,286 | 6,977,564 | 3,839,955 | 20,882,060 | 4,914,793 |
| Total Non-Operating Revenues (Expenses) | 80,308,151 | 85,054,550 | 79,216,702 | 96,397,266 | 96,135,738 |
| Income Before Other Revenues, Expenses, Gains or Losses | (4,135,175) | (6,324,824) | 4,580,018 | 27,015,128 | 4,823,641 |
| State revenues, capital | 826,353 | - | - | - | - |
| Local revenues, capital | 210,069 | 37,317 | 41,481 | 85,909 | 101,416 |
| Loss on disposal of capital assets | (24,189) | - | - | - | - |
| Total other revenues | 1,012,233 | 37,317 | 41,481 | 85,909 | 101,416 |
| Change in Net Position | (3,122,942) | (6,287,507) | 4,621,499 | 27,101,037 | 4,925,057 |
| Net Position, Beginning of year | 57,142,790 | 54,019,848 | 47,732,341 | 52,843,865 | 79,822,014 |
| Prior Year Adjustment | - | - | 490,025 ⁽¹⁾ | (122,888) ⁽²⁾ | - |
| Net Position, End of year | \$54,019,848 | \$47,732,341 | \$52,843,865 | \$79,822,014 | 84,747,071 |

⁽¹⁾ Reflects the increase beginning net position of \$490,025 due to the implementation of GASB Statement No. 84, Fiduciary Activities for implementation of a change in accounting principal.

⁽²⁾ Reflects the decrease of the beginning net position by \$122,888 due to the implementation of GASB Statement No. 98 for implementation of a change in accounting principal.

Source: Allan Hancock Joint Community College District Audited Financial Reports for fiscal years 2018-19 through 2022-23.

The Budget Process

Community college district budgeting begins each year with the State Budget process discussed above. The District prepares a preliminary budget by June 30 of each year for the upcoming fiscal year commencing July 1. By September 15 of the budget year, the Board of Trustees of the District is required to formally adopt a revised budget and deliver it to the State Chancellor not later than October 10, pursuant to Title V, Section 58305 of the California Code of Regulations. Once adopted, the budget may be amended throughout the fiscal year as the District's financial circumstances change.

State law grants to the Board of Governors of the California Community Colleges and to the State Chancellor certain oversight with respect to the budget development process and financial reporting of community college districts. Pursuant to the California Education Code (Section 84040 *et seq.*) and the California Code of Regulations (Title V, Section 58310 *et seq.*), the chief executive officer or other designee of the governing board of each community college district is required to regularly report the financial condition of such community college district to the governing board thereof. In addition, the chief executive officer or other designee is required to submit reports showing the financial and budgetary conditions of its community college district, including outstanding obligations, to the governing board at least once every three months. Each community college district is also required to submit a copy of a certified quarterly report to the appropriate county office of education and the State Chancellor no later than forty-five days following the completion of such quarter. The State Chancellor is required to develop and maintain procedures for the administration of fiscal monitoring of community colleges districts pursuant to the California Education Code Section 84040 *et seq.*

In the event that a community college district's financial data indicates to the State Chancellor a high probability that, absent corrective actions, the district will need an emergency apportionment within three years or that the district is not in compliance with the principles of sound fiscal management as set forth in the California Code of Regulations, the State Chancellor has the authority to further intervene in the affairs of the district. The State Chancellor may, among other things, require additional reports from a community college district, require such community college district to respond to specific concerns or direct the community college district to adopt a detailed plan for fiscal stability and an educational plan which shows the impact of the fiscal plan on such community college district's educational program.

The California Code of Regulations grants the State Chancellor the authority to take certain actions if the State Chancellor determines that a community college district's plans are inadequate to solve the financial problems or to implement the principles of sound fiscal management, such community college district substantially fails to implement the plans, or if a college operated by such community college district is in imminent jeopardy of losing its accreditation which would create severe fiscal problems. The State Chancellor may, among other thing, (i) conduct a comprehensive management review of a community college district and its educational programs and an audit of the financial condition of such community college district; (ii) direct a community college district to amend and readopt the fiscal and educational plans based on the findings of the comprehensive audits; (iii) review and monitor the implementation of the plans and direct a community college district to make any further modifications to the fiscal and educational plans he or she deems necessary for such community college district's achievement of fiscal stability; (iv) appoint or assign a special trustee (a "Special Trustee"). The Special Trustee, if appointed, may review and monitor plans, reports, and other financial material, and may modify the fiscal and educational plans, review and prioritize expenditures in order to further the community college district's achievement of fiscal stability, approve or disapprove actions of such community college district which affect or relate to the implementation of the fiscal and educational plans. The Special Trustee may assume management and control of a community college district if authorized by the Board of Governors based on the recommendation of the State Chancellor. The State Chancellor may authorize the Special Trustee to

exercise such powers as are approved by the Board of Governors for a period of no more than one year, unless the Board of Governors approves one or more one-year extensions.

In the event the State Chancellor deems that the aforementioned procedures have not stabilized the financial condition of a community college district, the State Chancellor may seek an appropriation for an emergency apportionment to be repaid over a period of three years. However, the State Chancellor is not authorized to approve any diversion of revenue from *ad valorem* property taxes levied to pay debt service on district general obligation bonds.

In the event the State elects to provide an emergency appropriation to a community district, such appropriation may be accomplished through the issuance of “State School Fund Apportionment Lease Revenue Bonds” to be issued by the California Infrastructure and Economic Development Bank, on behalf of the community college district. State law provides that so long as such bonds are outstanding, the recipient community college district cannot file for bankruptcy.

General Fund Budget and Unaudited and Estimated Actual Summary

The presentation of the District’s audits as summarized in the preceding section is used only for District’s external audit. The District manages its funds in a different format, including with respect to its budgets, estimated actuals and unaudited actuals. The table on the following page shows the District’s adopted general fund budgets for fiscal years 2020-21 through 2024-25, the District’s unaudited actuals for fiscal years 2020-21 through 2022-23, and the District’s estimated actuals for fiscal year 2023-24.

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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
General Fund Revenues, Expenditures and Fund Balance Data
Fiscal Years 2020-21 through 2024-25

| | 2020-21 Original Budget | 2020-21 Unaudited Actuals | 2021-22 Original Budget | 2021-22 Unaudited Actuals | 2022-23 Original Budget | 2022-23 Unaudited Actuals | 2023-24 Original Budget | 2023-24 Estimated Actuals | 2024-25 Original Budget |
|--|-------------------------------|---------------------------------|-------------------------------|---------------------------------|-------------------------------|---------------------------------|-------------------------------|---------------------------------|-------------------------------|
| REVENUES | | | | | | | | | |
| Federal Revenues | \$4,444,801 | \$6,771,244 | \$24,811,763 | \$17,208,252 | \$12,954,999 | \$12,794,608 | \$3,373,056 | | |
| State Revenues | 54,056,563 | 58,295,531 | 63,541,661 | 63,721,951 | 73,436,087 | 70,128,132 | 87,555,652 | | |
| Local Property Taxes | 25,980,500 | 25,629,021 | 26,768,070 | 27,781,936 | 27,333,396 | 30,607,279 | 27,927,700 | | |
| Total Revenues | 84,481,864 | 90,695,796 | 115,121,494 | 108,712,139 | 113,724,482 | 113,530,019 | 118,856,408 | | |
| EXPENDITURES | | | | | | | | | |
| Academic Salaries | 28,080,707 | 26,440,212 | 28,443,698 | 29,711,085 | 30,596,373 | 29,578,266 | 33,786,795 | | |
| Classified Salaries | 21,498,492 | 21,814,250 | 23,893,417 | 23,797,390 | 25,267,954 | 24,086,197 | 30,093,606 | | |
| Employee Benefits | 15,698,520 | 15,469,725 | 17,523,055 | 17,080,661 | 20,219,344 | 18,278,454 | 22,300,067 | | |
| Supplies and Materials | 3,498,529 | 2,242,498 | 6,375,728 | 5,647,745 | 4,186,456 | 3,951,208 | 4,390,855 | | |
| Other Operating Expenses and Services | 9,379,551 | 8,980,719 | 10,630,379 | 10,802,405 | 11,385,424 | 11,262,353 | 14,071,544 | | |
| Capital Outlay | 3,170,887 | 3,729,312 | 5,527,375 | 4,800,288 | 6,139,673 | 4,926,724 | 4,024,212 | | |
| Total Expenditures | 81,326,686 | 78,676,716 | 92,393,652 | 91,839,574 | 97,795,224 | 92,083,202 | 108,667,079 | | |
| Excess (Deficiency) of Revenues Over Expenditures | 3,155,178 | 12,019,080 | 22,727,842 | 16,872,565 | 15,929,258 | 21,446,817 | 10,189,329 | | |
| Other Financing Sources | 3,369,910 | 801,339 | 82,358 | 9,997,287 | 104,083 | 695,906 | 134,309 | | |
| Other Outgo | 9,202,540 | 9,561,295 | 21,269,057 | 28,420,565 | 16,511,200 | 16,325,967 | 8,321,135 | | |
| Net Increase/(Decrease) in Fund Balance | (2,677,452) | 3,259,124 | 1,541,143 | (1,550,713) | (477,859) | 5,816,756 | 2,002,503 | | |
| BEGINNING FUND BALANCE: | | | | | | | | | |
| Net Beginning Balance, July 1 | 31,264,290 | 31,264,290 | 34,523,413 | 34,523,413 | 32,972,700 | 32,972,700 | 38,789,456 | | |
| Prior Years Adjustments ⁽¹⁾ | - | (1) | - | - | - | - | - | | |
| Adjusted Beginning Balance | - | 31,264,289 | - | 34,523,413 | - | 32,972,700 | - | | |
| ENDING FUND BALANCE, JUNE 30 | \$28,586,838 | \$34,523,413 | \$36,064,556 | \$32,972,700 | \$32,494,841 | \$38,789,456 | \$40,791,959 | | |

Source: California Community Colleges Chancellor's Office CCFS-311 Reports for unaudited actuals for fiscal years 2020-21 through 2022-23 and original budgets for fiscal years 2020-21 through 2023-24; Allan Hancock Joint Community College District for estimated actuals for fiscal year 2023-24 and original budget for fiscal year 2024-25.

Employment

General. As of June 12, 2024, the District employed approximately 883 certificated (credentialed teaching) staff, including 157 full-time faculty and 726 part-time adjunct faculty, approximately 287 classified (non-teaching) staff, and approximately 37 management personnel. For fiscal year 2023-24, the total certificated and classified salaries (including management personnel who are either counted as certified or classified) paid from all applicable funds of the District were approximately \$[_____] million and \$[_____] million, respectively. In fiscal year 2024-25, the total certificated and classified salaries (including management personnel who are either counted as certified or classified) paid from all applicable funds of the District are budgeted to be \$31,421,615 and \$23,182,918, respectively. These employees, except unrepresented management employees, are represented by the California School Employees Association and its Allan Hancock College Chapter #251 (“CSEA”), Faculty Association of Allan Hancock College (“FAAHC”) and California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College Local 6185 (“CFT/PFA”) as described in more detail below.

CSEA. CSEA represents approximately 265 classified (non-teaching) employees in the District. The District and CSEA entered into a multi-year contract effective July 1, 2023, that expires on June 30, 2026, with no reopeners. Thus, fiscal year 2024-25 expenditures associated with this agreement are reflected in the District’s Fiscal Year 2023-24 Budget. It is expected that negotiations for a new multi-year contract will begin in Fall 2025.

FAAHC. FAAHC represents approximately 157 certificated employees in the District. The District and FAAHC entered into a multi-year contract effective July 1, 2021, that expires on June 30, 2024. A new contract was approved by the union and will be presented to the Board of Trustees on June 18, 2024.

CFT/PFA. CFT/PFA represents approximately 726 adjunct faculty employees in the District (excluding all regularly employed full-time faculty). The District and CFT/PFA entered into a multi-year contract effective July 1, 2023, that expires on June 30, 2026, with no reopeners. Thus, fiscal year 2024-25 expenditures associated with this agreement are reflected in the District’s Fiscal Year 202425 Budget. It is expected that negotiations for a new multi-year contract will begin in Fall 2025.

Other Post-Employment Benefits

In addition to the retirement plan benefits with California State Teachers’ Retirement System (“CalSTRS”) and California Public Employees’ Retirement System (“CalPERS”), the District provides other post-retirement healthcare benefits (“OPEB”) under the District’s single-employer defined benefit OPEB plan (the “District Plan”).

For fiscal year 2022-23, the District reported an aggregated net OPEB liability, deferred outflows and inflows of resources, and OPEB expense for the District Plan:

| OPEB Plan | Aggregate Net OPEB Liability | Deferred Outflows of Resources | Deferred Inflows of Resources | OPEB Expense |
|---------------|---------------------------------|--------------------------------------|----------------------------------|-----------------|
| District Plan | \$(382,019) | \$2,678,661 | \$1,114,386 | \$(526,663) |

Source: Allan Hancock Joint Community College District Audited Financial Report for fiscal year 2022-23.

The Board of Trustees of the District administers the District Plan. The District Plan provides medical and dental insurance benefits to eligible retirees and their spouses. The District Plan provides medical and dental insurance benefits to eligible retirees and their spouses. Benefits are provided through

a third-party insurer, and the full cost of benefits is covered by the District Plan. The Board of Trustees of the District has the authority to establish and amend the benefit terms as contained within the negotiated labor agreements. As of June 30, 2023, the valuation date, the District plan consisted of 299 active employees and 521 inactive employees or beneficiaries currently receive benefit payments.

The contribution requirements of District Plan members and the District are established and may be amended by the District, the faculty union, the local California Service Employees Association (“CSEA”), and unrepresented groups. The required contribution is based on projected pay-as-you-go financing requirements, with an additional amount to prefund benefits as determined annually through the agreements with the District and the groups. Moreover, the District has established an irrevocable trust (the “Trust”) to fund its costs with respect to the District Plan. The balance in the Trust as of June 30, 2023, was \$9,525,829. For fiscal year 2022-23, the District’s OPEB was fully funded and no contributions were made.

Total Compensation Systems, Inc. prepared an actuarial valuation for the District Plan, dated April November 4, 2022, for the June 30, 2022 valuation date, which was rolled forward for the June 30, 2023 measurement date (the “Actuarial Valuation”). According to the Actuarial Valuation, as of June 30, 2023, the District had a total OPEB liability of \$8,994,065, and a net OPEB liability of \$(382,019) as a result of the fiduciary net position of the Trust of \$9,376,084. Such total and net OPEB liability reflect a decrease from the total and net OPEB liability of \$9,010,706 and \$(2,054,603), respectively, as of June 30, 2022, which is reflected in the District’s audited financial statements for fiscal year 2022-23. The Actuarial Valuation uses the following assumptions: inflation of 2.50%, payroll increases of 2.75% per year, healthcare cost trend rate increases of 4.00% per year, and a discount rate of 5.50% per year (net of expenses). Such assumptions are consistent with the District’s audited financial statements for fiscal year 2022-23.

The following table summarizes the changes in total OPEB liability, fiduciary new position, and net OPEB liability during the year ended June 30, 2022:

| | Total OPEB Liability | Fiduciary Net Position | Net OPEB Liability |
|--|-------------------------|---------------------------|-----------------------|
| Balance at June 30, 2021 Measurement Date | \$9,010,706 | \$11,065,309 | \$(2,054,603) |
| Service Cost | \$243,955 | 0 | 243,955 |
| Interest on Total OPEB Liability / Return on Fiduciary Net Position | 511,607 | (1,190,055) | 1,701,662 |
| Employer Contributions ⁽¹⁾ | 0 | 105,306 | (105,306) |
| Benefit Payments | (600,979) | (600,979) | 0 |
| Administrative Expenses | 0 | (3,497) | 3,497 |
| Experience (Gains)/Losses | (363,562) | 0 | (363,562) |
| Changes in Assumptions | 192,338 | 0 | 192,338 |
| Other | 0 | 0 | 0 |
| Net Change | (16,641) | (1,689,225) | 1,672,584 |
| Actual Balance at June 30, 2022 Measurement Date | \$8,994,065 | \$9,376,084 | \$(382,019) |

⁽¹⁾ Includes \$105,306 due to implied rate subsidy.
Source: Actuarial Valuation.

For more information regarding the District Plan, see Note 13 to the District’s financial statements in APPENDIX B – “FINANCIAL STATEMENTS OF THE DISTRICT FOR THE FISCAL YEAR ENDED JUNE 30, 2023.”

In June 2015, GASB issued Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (“Statement Number 75”). OPEBs generally include post-

employment health benefits (medical, dental, vision, prescription drug and mental health), life insurance, disability benefits and long term care benefits. The objective of Statement Number 75 is to improve accounting and financial reporting by the State and local governments for OPEB by requiring the recognition of entire OPEB liability, a more comprehensive measure of OPEB expense, new note disclosures and certain required supplementary information. In addition, Statement Number 75 sets forth additional accounting methods to improve the usefulness of information about OPEB included in the general purpose external financial reports of State and local governmental OPEB plans for making decisions and assessing accountability. Statement Number 75 results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and inter-period equity, and creating additional transparency. Statement Number 75 replaces GASB Statements Number 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended, and Number 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans. The District has implemented Statement Number 75 in its financial statements beginning with fiscal year 2017-18.

Retirement Benefits

The District participates in retirement plans with CalSTRS, which covers all full-time certificated District employees, including teachers and administrators, and CalPERS, which covers certain classified employees. Classified personnel who are employed four or more hours per day may participate in CalPERS.

CalSTRS. The CalSTRS defined benefit pension plan provides retirement benefits (generally 2% of final compensation for each year of credited service) to participating employees based on hiring date, age, final compensation and years of credited service. The CalSTRS benefit pension plan is funded through a combination of investment earnings and statutorily set contributions from participating employees, employers (including the District) and the State. Prior to fiscal year 2014-15, the statutorily set rates did not vary annually to adjust for funding shortfalls or actuarial surpluses. As a result, the combined employee, employer and State contributions to CalSTRS were not sufficient to pay actuarially determined amounts. To address the shortfall and implement a new funding strategy, Assembly Bill 1469, signed into law by former Governor Brown as part of the fiscal year 2014-15 State budget, increased employee, employer and State contributions to CalSTRS as part of a plan to eliminate by June 30, 2046, CalSTRS' unfunded liability for service credited to members of the CalSTRS defined benefit program before July 1, 2014, based upon actuarial recommendations and subject to certain limitations.

The State Teachers' Retirement Board may not increase the employer contribution rate by more than 1% in any fiscal year up to a maximum contribution rate of 20.25%. The State Teachers' Retirement Board may also adjust the State's contribution rate by a maximum of 0.50% from year to year, based on the funding status of the CalSTRS actuarially determined unfunded liability. A decrease in investment earnings may result in increased employer contribution rates in order to timely eliminate by June 30, 2046, CalSTRS' unfunded liability for service credited to members of the CalSTRS defined benefit program before July 1, 2014, based upon actuarial recommendations. The District cannot predict the impact of State, national, and international events on investment earnings and contribution rates or the amount the District will be required to pay for pension related costs in future fiscal years.

The employer contribution rate for fiscal year 2021-22 was 16.92%, which reflects a 2.18% reduction from the statutorily prescribed rate as a result of the State redirecting certain State supplemental pension payments to reduce employer contribution rates in fiscal years 2020-21 and 2021-22. For fiscal year 2022-23, the employer contribution rate was approximately 19.10% of covered payroll and is approximately 18.48% for fiscal year 2023-24. The employer contribution rate is inclusive of the employer base contribution of 8.25% of payroll provided by the California Education Code. The State's total

contribution was increased from approximately 6.83% of payroll in fiscal year 2017-18 to approximately 10.83% of payroll in fiscal year 2021-22. The State's contribution rate was approximately 10.83% of payroll for fiscal year 2022-23, and is approximately 10.33% for fiscal year 2023-24. The State's contribution includes an annual payment of 2.50% of payroll pursuant to a supplemental inflation protection program. The employee contribution rate for CalSTRS members first hired on or before December 31, 2012 to perform CalSTRS creditable activities (i.e., CalSTRS 2% at 60 members) was 10.25% for fiscal years 2016-17 through 2022-23 and remains at 10.25% for fiscal year 2023-24. The employee contribution rate for CalSTRS members first hired on or after January 1, 2013 to perform CalSTRS creditable activities (i.e., CalSTRS 2% at 62 members) was approximately 9.21% for fiscal years 2016-17 and 2017-18, approximately 10.21% for fiscal years 2018-19 through 2022-23 and remains at approximately 10.21% for fiscal year 2023-24.

The following table sets forth the District's employer contributions from all funds of the District to CalSTRS as well as the State's non-employer contributions to CalSTRS on behalf of the District for fiscal years 2020-21 through 2023-24 and the budgeted contributions for fiscal year 2024-25.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
Contributions to CalSTRS
Fiscal Years 2020-21 through 2024-25

| Fiscal Year | District Contribution | State On-Behalf Contribution |
|------------------------|-----------------------|------------------------------|
| 2020-21 | \$3,215,112 | \$2,004,958 |
| 2021-22 | 3,690,435 | 2,357,942 |
| 2022-23 | 4,391,937 | 2,170,651 |
| 2023-24 ⁽¹⁾ | 4,855,987 | [TBD] |
| 2024-25 ⁽²⁾ | 5,173,155 | [TBD] |

⁽¹⁾ Estimated actuals for fiscal year 2023-24.

⁽²⁾ Original adopted budget for fiscal year 2024-25.

Source: Allan Hancock Joint Community College District.

The District's total employer contributions to CalSTRS for fiscal years 2020-21 through 2023-24 were equal to 100% of the required contributions for each year.

The actuarial valuation for the entire CalSTRS defined benefit program as of June 30, 2022 (the "2022 CalSTRS Actuarial Valuation") showed an estimated unfunded actuarial liability of \$88.55 billion, a decrease of approximately \$1.17 billion from the June 30, 2021 valuation. Such estimated unfunded actuarial liability was projected to increase in the June 30, 2021 valuation, which projected an unfunded actuarial liability of \$89.80 billion as of June 30, 2022. The actual unfunded actuarial liability as of June 30, 2022 represents a net actuarial gain of approximately \$1.25 billion. Such net actuarial gain is due primarily to member salary increases being more than assumed and market value returns (estimated at negative 2.40%) being less than assumed (7.00%). The funded ratios of the actuarial value of valuation assets over the actuarial accrued liabilities as of June 30, 2022 and June 30, 2021, based on the actuarial assumptions, were approximately 74.40% and 73.00%, respectively. According to the 2022 CalSTRS Actuarial Valuation, the funded ratio increased by 1.40% during the past year. As described in the 2022 CalSTRS Actuarial Valuation, the increase in the funded ratio is primarily due to the recognition of deferred investment gains from prior fiscal years that were used to offset the reported negative 2.40% return on investments on the market value of assets for fiscal year 2021-22, which is CalSTRS' first negative return on investments since fiscal year 2008-09. Other factors contributing to such increase include the additional State contributions made in the prior fiscal years and contributions to pay down the unfunded actuarial liability under the State Teachers' Retirement Board's valuation policy. Persistent negative returns on investments may result in increased employer contribution rates above the current level of expected

increases. The District cannot predict the impact of State, national, and international events on investment returns and employer contribution rates or the amount the District will be required to pay for pension related costs. Accordingly, there can be no assurances that the District's required contributions to CalSTRS will not increase in the future, subject to the limitations of AB 1469.

The following are certain of the actuarial assumptions set forth in the 2022 CalSTRS Actuarial Valuation: measurement of accruing costs by the "Entry Age Normal Actuarial Cost Method," an assumed 7.00% investment rate of return for measurements subsequent to June 30, 2016, 3.00% interest on member accounts, 3.50% projected wage growth, and 2.75% projected inflation and demographic assumptions relating to mortality rates, length of service, rates of disability, rates of withdrawal, probability of refund, and merit salary increases. Future estimates of the actuarial unfunded liability may change due to market performance, legislative actions and other experience that may differ from the actuarial assumptions used for the CalSTRS valuation. The 2022 CalSTRS Actuarial Valuation also assumes that all members hired on or after January 1, 2013 are subject to the provisions of PEPRA (as defined herein). See "– Governor's Pension Reform" below for a discussion of the pension reform measure signed by the Governor in September 2012 expected to help reduce future pension obligations of public employers with respect to employees hired on or after January 1, 2013.

CalSTRS produces a comprehensive annual financial report and actuarial valuations which include financial statements and required supplementary information. Copies of the CalSTRS comprehensive annual financial report and actuarial valuations may be obtained from CalSTRS. The information presented in these reports is not incorporated by reference in this Official Statement.

See also Note 15 to the District's financial statements in APPENDIX B – "FINANCIAL STATEMENTS OF THE DISTRICT FOR THE FISCAL YEAR ENDED JUNE 30, 2023," for a discussion of the District's proportionate share of the CalSTRS net pension liability of \$27,018,945, as of June 20, 2023.

CalPERS. All qualifying classified employees of K-14 school districts in the State are members in CalPERS. All K-14 school districts contributing to CalPERS participate in the same plan and share the same contribution rate in each year. K-14 school districts' contributions to CalPERS fluctuate each year and include a normal cost component and a component equal to an amortized amount of the unfunded liability of CalPERS. Accordingly, the District cannot provide any assurances that the District's required contributions to CalPERS in future years will not significantly vary from any current projected levels of contributions to CalPERS.

CalPERS is funded by employee contributions and investment earnings, with the balance of the funding provided by employer contributions. K-14 school districts' contributions decrease when investment earnings rise and increase when investment earnings decline. As a result, declines in investment earnings may result in substantial increases in K-14 school district contributions. The District cannot make any predictions as to the effect of State, national or international events on investment earnings and K-14 school district contributions. Participating employees enrolled in CalPERS prior to January 1, 2013 contribute 7.00% of their respective salaries, while participating employees enrolled after January 1, 2013 contribute the higher of fifty percent of normal costs of benefits or an actuarially determined rate of 7.00% in fiscal year 2021-22, which increased to 8.00% in fiscal year 2022-23 and remains at 8.00% for fiscal year 2023-24. K-14 school districts are required to contribute to CalPERS at an actuarially determined rate, which was 18.06% of eligible salary expenditures for fiscal year 2018-19 and originally 20.73% and 22.68% for fiscal years 2019-20 and 2020-21, respectively. However, the employer contribution rate for fiscal year 2019-20 was reduced to 19.72% as a result of the State's buydown of employer contribution rates in fiscal year 2019-20. Similarly, the fiscal year 2020-21 State budget allocated funding to buy down employer contribution rates in fiscal years 2020-21 and 2021-22 to an estimated 20.70% and 22.91%, respectively.

The actuarially determined rate for employer contributions was 25.37% for fiscal year 2022-23 and is 26.68% for fiscal year 2023-24.

The following table sets forth the District’s total employer contributions from all funds of the District to CalPERS for fiscal years 2020-21 through 2023-24, and the budgeted contribution for fiscal year 2024-25.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
Contributions to CalPERS
Fiscal Years 2019-20 through 2023-24**

| Fiscal Year | District Contribution |
|------------------------|-----------------------|
| 2020-21 | \$3,879,703 |
| 2021-22 | 4,418,039 |
| 2022-23 | 5,047,246 |
| 2023-24 ⁽¹⁾ | 6,122,347 |
| 2024-25 ⁽²⁾ | 7,200,698 |

⁽¹⁾ Estimated actuals for fiscal year 2023-24.

⁽²⁾ Original budget for fiscal year 2024-25.

Source: Allan Hancock Joint Community College District.

The District’s total employer contributions to CalPERS for fiscal years 2020-21 through 2023-24 were equal to 100% of the required contributions for each year.

The CalPERS Schools Pool Actuarial Valuation as of June 30, 2022 (the “2022 CalPERS Schools Pool Actuarial Valuation”), was released in September 2023, and such valuation reported an actuarial accrued liability of approximately \$116.98 billion with the market value of assets at approximately \$79.39 billion, and a funded status of approximately 67.90%. From June 30, 2021 to June 30, 2022, the funded status of the CalPERS Schools Pool decreased by approximately 10.40%, and the unfunded accrued liability increased by approximately \$13.61 billion, largely due to the difference between the expected and actual rate of return on investments.

CalPERS reported a negative 6.10% net return on investments for fiscal year 2021-22, which is CalPERS’ first negative return on investments since fiscal year 2008-09. The negative 6.10% net return on investments was less than the assumed annual rate of return on investments of 6.80%. Such negative return generated an actuarial investment loss of approximately \$12.40 billion, which will be amortized over 20 years with a five-year phase in, increasing the component of the expected employer contribution rate related to the unfunded liability contribution in fiscal year 2023-24 by 1.69% of payroll. The 2022 CalPERS Schools Pool Actuarial Valuation reports that the employer contribution rates for fiscal years 2024-25, 2025-26, 2026-27, 2027-28 and 2028-29 are projected to be 27.80%, 28.50%, 28.90%, 30.30% and 30.10%, respectively. Such projections assume that all actuarial assumptions will be realized, including net investment returns in such fiscal years of 6.80%, and that no further changes to assumptions, contributions, benefits or funding will occur during such fiscal years. Persistent negative returns on investments may result in increased employer contribution rates above the current level of expected increases reflected in the 2022 CalPERS Schools Pool Actuarial Valuation. The District cannot predict the impact of State, national, and international events on investment returns and employer contribution rates. Accordingly, there can be no assurances that the District’s required contributions to CalPERS will not significantly increase in the future.

The 2022 CalPERS Schools Pool Actuarial Valuation as summarized assumes, among other things, 2.30% price inflation, 2.80% wage inflation and payroll growth of 2.80% compounded annually. The 2022 CalPERS Schools Pool Actuarial Valuation as summarized reflects a discount rate of 6.80% compounded

annually (net of administrative expenses) as of June 30, 2022. The CalPERS Board of Administration adopted new demographic assumptions on November 17, 2021, including a reduction in the discount rate from 7.00% as of June 30, 2020 to 6.80% as of June 30, 2021, a reduction in the inflation assumption from 2.50% as of June 30, 2020 to 2.30% as of June 30, 2021, and an increase in payroll growth from 2.75% as of June 30, 2020 to 2.80% as of June 30, 2021. Such assumption changes result in increases in both the normal cost and unfunded liabilities contributions to be paid in the future. The actuarial funding method used in the 2022 CalPERS Schools Pool Actuarial Valuation is the “Entry Age Normal Cost Method.”

CalPERS produces a comprehensive annual financial report and actuarial valuations that include financial statements and required supplementary information. Copies of the CalPERS comprehensive annual financial report and actuarial valuations may be obtained from CalPERS Financial Services Division. The information presented in these reports is not incorporated by reference in this Official Statement.

See also Note 15 to the District’s financial statements in APPENDIX B – “FINANCIAL STATEMENTS OF THE DISTRICT FOR THE FISCAL YEAR ENDED JUNE 30, 2023,” for a discussion of the District’s proportionate share of the CalPERS net pension liability of \$43,298,829 as of June 30, 2023.

The District is unable to predict what the amount of State pension liabilities will be in the future, or the amount of the contributions which the District may be required to make. CalSTRS and CalPERS are more fully described in Note 15 to the District’s financial statements in APPENDIX B – “FINANCIAL STATEMENTS OF THE DISTRICT FOR THE FISCAL YEAR ENDED JUNE 30, 2023.”

Governor’s Pension Reform. On August 28, 2012, Governor Brown and the State Legislature reached agreement on a law that reforms pensions for State and local government employees. AB 340, which was signed into law on September 12, 2012, established the California Public Employees’ Pension Reform Act of 2012 (“PEPRA”) which governs pensions for public employers and public pension plans on and after January 1, 2013. For new employees, PEPRA, among other things, caps pensionable salaries at the Social Security contribution and wage base, which is \$160,200 for 2023, or 120% of that amount for employees not covered by Social Security, increases the retirement age by two years or more for all new public employees while adjusting the retirement formulas, requires State employees to pay at least half of their pension costs, and also requires the calculation of benefits on regular, recurring pay to stop income spiking. For all employees, changes required by PEPRA include the prohibition of retroactive pension increases, pension holidays and purchases of service credit. PEPRA applies to all State and local public retirement systems, including county and district retirement systems. PEPRA only exempts the University of California system and charter cities and counties whose pension plans are not governed by State law.

Insurance, Risk Pooling and Joint Powers Arrangements

The District is a member of the Bay Area Community College Districts (“BACCD”), the Statewide Association of Community Colleges (“SWACC”), the Self-Insured Schools of California (“SISC III”) and Santa Barbara Schools Self-Insurance Program for Employees (“SIPE”) joint powers authorities (each a “JPA”). The District pays annual premiums to the JPAs for its property liability, health, and workers’ compensation coverage. The JPAs have budgeting and financial reporting requirements independent of member units. During the fiscal year ended June 30, 2023, the District made payments of \$452,070, \$5,579,464 and \$432,671 to BACCD, SISC III and SIPE, respectively.

Long-Term Obligations

Long-Term Debt Summary. A schedule of changes in the District’s long-term obligations for the year ended June 30, 2023, consisted of the following:

| Long-Term Debt | Balance July 1, 2022 | Additions | Deductions | Balance June 30, 2023 |
|---|-------------------------|---------------------|--------------------|--------------------------|
| Bonds Payable | | | | |
| General Obligation Bonds ⁽¹⁾ | \$177,522,364 | \$2,887,337 | \$2,940,000 | \$177,469,701 |
| Unamortized bond premium | 9,381,043 | 0 | 874,696 | 8,506,347 |
| Total Bonds Payable | <u>186,903,407</u> | <u>2,887,337</u> | <u>3,814,696</u> | <u>185,976,048</u> |
| Other Long-Term Obligations | | | | |
| Lease liability | 1,368,096 | - | 380,423 | 987,673 |
| Software lease liability | - | 2,188,292 | 695,977 | 1,492,315 |
| Compensated absences | 2,205,612 | 502,515 | - | 2,708,127 |
| Net pension liability | 42,384,924 | 27,932,850 | - | 70,317,774 |
| Total Other Long-Term Obligations | <u>45,958,632</u> | <u>30,623,657</u> | <u>1,076,400</u> | <u>75,505,889</u> |
| Total Long-Term Obligations | <u>\$232,862,039</u> | <u>\$33,510,994</u> | <u>\$4,891,096</u> | <u>\$261,481,937</u> |

⁽¹⁾ Does not reflect the issuance of the Refunding Bonds (or the planned refunding of the Refunded Bonds).
Source: Allan Hancock Joint Community College District Audited Financial Report for fiscal year 2022-23.

General Obligation Bonds. Prior to the issuance of the Refunding Bonds, the District has outstanding seven series of general obligation bonds, which are secured by *ad valorem* property taxes levied upon all property subject to taxation by the District. See “THE REFUNDING BONDS – Outstanding Bonds” and “– Aggregate Debt Service” in the front portion of the Official Statement for more information about such outstanding bonds.

Leases. The District has entered into agreements to lease equipment, vehicles, buildings and software. The lease agreements qualify as other than short-term leases under GASB 87 and 96 and, therefore, have been recorded at the present value of the future minimum lease payments as of the date of their inception. The general terms are as follows:

| Lease Type | Number of Contracts | Average Rate | Lease Terms | Average Annual Lease Payment |
|------------|------------------------|-----------------|--------------------|---------------------------------|
| Equipment | 3 | 3.00% | 7/6/2018-6/21/2025 | \$26,252 |
| Vehicles | 6 | 3.00% | 3/1/2018-2/28/2023 | \$11,004 |
| Building | 1 | 3.00% | 7/1/2016-6/30/2026 | \$302,196 |

Future minimum lease payments on noncallable leases at June 30, 2023 are as follows:

| Fiscal year | Principal | Interest | Total |
|-------------|------------------|-----------------|--------------------|
| 2024 | \$338,238 | \$24,672 | \$362,910 |
| 2025 | 323,923 | 14,992 | 338,915 |
| 2026 | 325,512 | 5,191 | 330,703 |
| Total | <u>\$987,673</u> | <u>\$44,855</u> | <u>\$1,032,528</u> |

Future minimum lease payments on noncallable software leases at June 30, 2023 are as follows:

| Fiscal year | Principal | Interest | Total |
|-------------|--------------------|-----------------|--------------------|
| 2024 | \$769,629 | \$25,525 | \$795,154 |
| 2025 | 557,717 | 9,889 | 567,606 |
| 2026 | 131,636 | 2,187 | 133,823 |
| 2026 | 33,333 | 368 | 33,701 |
| Total | <u>\$1,492,315</u> | <u>\$37,969</u> | <u>\$1,530,284</u> |

Source: Allan Hancock Joint Community College District Audited Financial Report for fiscal year 2022-23.

Compensated Absences. At June 30, 2023, the liability for compensated absences was \$2,708,128.

Tax and Revenue Anticipation Notes

Because District revenues from local property taxes and State apportionments are received at irregular intervals throughout the year, while expenditures tend to be incurred on a regular monthly basis, the District may find it necessary to borrow for short-term cash flow needs by issuing tax and revenue anticipation notes. The District may also find it necessary to issue such notes due to reductions and/or delays or deferrals in payments from the State. See “– State Funding of the Community College System; State Budget Process – *State Budget Process*.” [The District has no outstanding notes, and does not intend to issue any such notes in fiscal year 2024-25, but if it did such notes would be a general obligation of the District, payable from the District’s general fund and any other lawfully available moneys.][*District to confirm.*]

CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS

Limitations on Revenues

On June 6, 1978, voters of the State approved Proposition 13 (“Proposition 13”), which added Article XIII A to the California Constitution (“Article XIII A”). Article XIII A limits the amount of any *ad valorem* property tax on real property to 1% of the full cash value thereof, except that additional *ad valorem* property taxes may be levied to pay debt service on (i) indebtedness approved by the voters prior to July 1, 1978, (ii) bonded indebtedness for the acquisition or improvement of real property which has been approved on or after July 1, 1978 by two-thirds of the voters on such indebtedness, and (iii) bonded indebtedness incurred by a school district or community college district for the construction, reconstruction, rehabilitation or replacement of school facilities or the acquisition or lease of real property for school facilities, approved by 55% of the voters of the district, but only if certain accountability measures are included in the proposition. Article XIII A defines full cash value to mean “the county assessor’s valuation of real property as shown on the 1975-76 tax bill under full cash value, or thereafter, the appraised value of real property when purchased, newly constructed, or a change in ownership have occurred after the 1975 assessment.” This full cash value may be increased at a rate not to exceed 2% per year to account for inflation.

Article XIII A has subsequently been amended to permit reduction of the “full cash value” base in the event of declining property values caused by damage, destruction or other factors, to provide that there would be no increase in the “full cash value” base in the event of reconstruction of property damaged or destroyed in a disaster and in other minor or technical ways.

County of Orange v. Orange County Assessment Appeals Board No. 3. Section 51 of the California Revenue and Taxation Code permits county assessors who have reduced the assessed valuation of a property as a result of natural disasters, economic downturns or other factors, to subsequently

“recapture” such value (up to the pre-decline value of the property) at an annual rate higher than 2%, depending on the assessor’s measure of the restoration of value of the damaged property. The constitutionality of this procedure was challenged in a lawsuit brought in 2001 in the Orange County Superior Court, and in similar lawsuits brought in other counties, on the basis that the decrease in assessed value creates a new “base year value” for purposes of Proposition 13 and that subsequent increases in the assessed value of a property by more than 2% in a single year violate Article XIII A. On appeal, the California Court of Appeal upheld the recapture practice in 2004, and the California Supreme Court declined to review the ruling, leaving the recapture law in place.

Legislation Implementing Article XIII A. Legislation has been enacted and amended a number of times since 1978 to implement Article XIII A. Under current law, local agencies are no longer permitted to levy directly any property tax (except to pay voter-approved indebtedness). The 1% property tax is automatically levied by the county and distributed according to a formula among taxing agencies. The formula apportions the tax roughly in proportion to the relative shares of taxes levied prior to 1979.

Increases of assessed valuation resulting from reappraisals of property due to new construction, change in ownership or from the 2% annual adjustment are allocated among the various jurisdictions in the “taxing area” based upon their respective “situs.” Any such allocation made to a local agency continues as part of its allocation in future years.

The tax rate is expressed as \$1 per \$100 of taxable value. All taxable property value included in this Official Statement is shown at 100% of market value (unless noted differently) and all tax rates reflect the \$1 per \$100 of taxable value.

Article XIII B of the California Constitution

An initiative to amend the California Constitution entitled “Limitation of Government Appropriations” was approved on September 6, 1979, thereby adding Article XIII B to the California Constitution (“Article XIII B”). Under Article XIII B state and local governmental entities have an annual “appropriations limit” and are not permitted to spend certain moneys which are called “appropriations subject to limitation” (consisting of tax revenues, state subventions and certain other funds) in an amount higher than the “appropriations limit.” Article XIII B does not affect the appropriation of moneys which are excluded from the definition of “appropriations subject to limitation,” including debt service on indebtedness existing or authorized as of January 1, 1979, or bonded indebtedness subsequently approved by the voters. In general terms, the “appropriations limit” is to be based on certain 1978-79 expenditures, and is to be adjusted annually to reflect changes in consumer prices, populations, and services provided by these entities. Among other provisions of Article XIII B, if these entities’ revenues in any year exceed the amounts permitted to be spent, the excess would have to be returned by revising tax rates or fee schedules over the subsequent two years.

Any proceeds of taxes received by the District in excess of the allowable limit are absorbed into the State’s allowable limit.

Article XIII C and Article XIII D of the California Constitution

On November 5, 1996, voters of the State approved Proposition 218, popularly known as the “Right to Vote on Taxes Act.” Proposition 218 added to the California Constitution Articles XIII C and XIII D (“Article XIII C” and “Article XIII D,” respectively), which contain a number of provisions affecting the ability of local agencies, including community college districts, to levy and collect both existing and future taxes, assessments, fees and charges.

According to the “Title and Summary” of Proposition 218 prepared by the California Attorney General, Proposition 218 limits “the authority of local governments to impose taxes and property-related assessments, fees and charges.” Among other things, Article XIIC establishes that every tax is either a “general tax” (imposed for general governmental purposes) or a “special tax” (imposed for specific purposes), prohibits special purpose government agencies such as community college districts from levying general taxes, and prohibits any local agency from imposing, extending or increasing any special tax beyond its maximum authorized rate without a two-thirds vote; and also provides that the initiative power will not be limited in matters of reducing or repealing local taxes, assessments, fees and charges. Article XIIC further provides that no tax may be assessed on property other than *ad valorem* property taxes imposed in accordance with Articles XIII and XIII A of the California Constitution and special taxes approved by a two-thirds vote under Article XIII A, Section 4. Article XIID deals with assessments and property-related fees and charges, and explicitly provides that nothing in Article XIIC or XIID will be construed to affect existing laws relating to the imposition of fees or charges as a condition of property development.

The District imposes a parcel tax which is subject to the provisions of Proposition 218. On November 6, 2018, voters within the District approved Measure E by a two-thirds vote; the ballot measure renewed an existing annual tax of \$48 per parcel, for a total annual parcel tax of \$48 per parcel within the District for each year between July 1, 2020, and June 30, 2028. The District also receives a portion of the basic 1% *ad valorem* property tax levied and collected by the County pursuant to Article XIII A of the California Constitution. The provisions of Proposition 218 may have an indirect effect on the District, such as by limiting or reducing the revenues otherwise available to other local governments whose boundaries encompass property located within the District thereby causing such local governments to reduce service levels and possibly adversely affecting the value of property within the District.

Statutory Limitations

On November 4, 1986, voters of the State approved Proposition 62, an initiative statute limiting the imposition of new or higher taxes by local agencies. The statute (a) requires new or higher general taxes to be approved by two-thirds of the local agency’s governing body and a majority of its voters; (b) requires the inclusion of specific information in all local ordinances or resolutions proposing new or higher general or special taxes; (c) penalizes local agencies that fail to comply with the foregoing; and (d) required local agencies to stop collecting any new or higher general tax adopted after July 31, 1985, unless a majority of the voters approved the tax by November 1, 1988.

Appellate court decisions following the approval of Proposition 62 determined that certain provisions of Proposition 62 were unconstitutional. However, the California Supreme Court upheld Proposition 62 in its decision on September 28, 1995 in *Santa Clara County Transportation Authority v. Gardino*. This decision reaffirmed the constitutionality of Proposition 62. Certain matters regarding Proposition 62 were not addressed in the California Supreme Court’s decision, such as whether the decision applies retroactively, what remedies exist for taxpayers subject to a tax not in compliance with Proposition 62, and whether the decision applies to charter cities.

Proposition 98 and Proposition 111

On November 8, 1988, voters of the State approved Proposition 98, a combined initiative constitutional amendment and statute called the “Classroom Instructional Improvement and Accountability Act” (the “Accountability Act”). The Accountability Act changed State funding of public education below the university level, and the operation of the State’s appropriations limit. The Accountability Act guarantees State funding for K-12 districts and community college districts (collectively, “K-14 districts”) at a level equal to the greater of (a) the same percentage of general fund revenues as the percentage appropriated to such districts in 1986-87, which percentage is equal to 40.9%, or (b) the amount actually appropriated to

such districts from the general fund in the previous fiscal year, adjusted for growth in enrollment and inflation.

Since the Accountability Act is unclear in some details, there can be no assurance that the Legislature or a court might not interpret the Accountability Act to require a different percentage of general fund revenues to be allocated to K-14 districts than the 40.9%, or to apply the relevant percentage to the State's budgets in a different way than is proposed in the Governor's Budget. In any event, the Governor and other fiscal observers expect the Accountability Act to place increasing pressure on the State's budget over future years, potentially reducing resources available for other State programs, especially to the extent the Article XIII B spending limit would restrain the State's ability to fund such other programs by raising taxes.

The Accountability Act also changes how tax revenues in excess of the State appropriations limit are distributed. Any excess State tax revenues up to a specified amount would, instead of being returned to taxpayers, be transferred to K-14 districts. Such transfer would be excluded from the appropriations limit for K-14 districts and the K-14 districts appropriations limit for the next year would automatically be increased by the amount of such transfer. These additional moneys would enter the base funding calculation for K-14 districts for subsequent years, creating further pressure on other portions of the State budget, particularly if revenues decline in a year following an Article XIII B surplus. The maximum amount of excess tax revenues which could be transferred to schools is 4% of the minimum State spending for education mandated by the Accountability Act, as described above.

On June 5, 1990, voters of the State approved Proposition 111 (Senate Constitutional Amendment 1), which further modified the California Constitution to alter the spending limit and education funding provisions of Proposition 98. Most significantly, Proposition 111 (1) liberalized the annual adjustments to the spending limit by measuring the "change in the cost of living" by the change in State per capita personal income rather than the Consumer Price Index, and specified that a portion of the State's spending limit would be adjusted to reflect changes in school attendance; (2) provided that 50% of the "excess" tax revenues, determined based on a two-year cycle, would be transferred to K-14 districts with the balance returned to taxpayers (rather than the previous 100% but only up to a cap of 4% of the districts' minimum funding level), and that any such transfer to K-14 districts would not be built into the school districts' base expenditures for calculating their entitlement for State aid in the following year and would not increase the State's appropriations limit; (3) excluded from the calculation of appropriations that are subject to the limit appropriations for certain "qualified capital outlay projects" and certain increases in gasoline taxes, sales and use taxes, and receipts from vehicle weight fees; (4) provided that the appropriations limit for each unit of government, including the State, would be recalculated beginning in the 1990-91 fiscal year, based on the actual limit for fiscal year 1986-87, adjusted forward to 1990-91 as if Senate Constitutional Amendment 1 had been in effect; and (5) adjusted the Proposition 98 formula that guarantees K-14 districts a certain amount of general fund revenues, as described below.

Under prior law, K-14 school districts were guaranteed the greater of (a) 40.9% of general fund revenues (the "first test") or (b) the amount appropriated in the prior year adjusted for changes in the cost of living (measured as in Article XIII B by reference to per capita personal income) and enrollment (the "second test"). Under Proposition 111, K-14 school districts would receive the greater of (a) the first test, (b) the second test or (c) a third test, which would replace the second test in any year when growth in per capita general fund revenues from the prior year was less than the annual growth in State per capita personal income. Under the third test, K-14 districts would receive the amount appropriated in the prior year adjusted for change in enrollment and per capita general fund revenues, plus an additional small adjustment factor. If the third test were used in any year, the difference between the third test and the second test would become a "credit" to be paid in future years when general fund revenue growth exceeds personal income growth.

Proposition 30 and Proposition 55

On November 6, 2012, voters of the State approved Proposition 30, also referred to as the Temporary Taxes to Fund Education, Guaranteed Local Public Safety Funding, Initiative Constitutional Amendment. Proposition 30 temporarily (a) increased the personal income tax on certain of the State’s income taxpayers by one to three percent for a period of seven years beginning with the 2012 tax year and ending with the 2019 tax year, and (b) increased the sales and use tax by one-quarter percent for a period of four years beginning on January 1, 2013 and ending with the 2016 tax year. The revenues generated from such tax increases are included in the calculation of the Proposition 98 minimum funding guarantee (see “– Proposition 98 and Proposition 111” above). The revenues generated from such temporary tax increases are deposited into a State account created pursuant to Proposition 30 (the Education Protection Account), and 89% of the amounts therein are allocated to school districts and 11% of the amounts therein are allocated to community college districts.

The Proposition 30 sales and use tax increases expired at the end of the 2016 tax year. Under Proposition 30, the personal income tax increases were set to expire at the end of the 2018 tax year. However, the California Tax Extension to Fund Education and Healthcare Initiative (“Proposition 55”), approved by voters of the State on November 8, 2016, extends by 12 years the temporary personal income tax increases on incomes over \$250,000 that was first enacted by Proposition 30; Proposition 55 did not extend the sales and use tax increases imposed by Proposition 30. Revenues from the income tax increase under Proposition 55 will be allocated to school districts and community colleges in the State.

Proposition 51

At the November 8, 2016 Election, voters of the State in the State approved the Kindergarten Through Community College Public Education Facilities Bond Act of 2016 (“Proposition 51”). Proposition 51 authorizes the sale and issuance of \$9 billion in general obligation bonds for new construction and modernization of K-14 facilities. The District makes no representation or guarantee that it will either pursue or qualify for Proposition 51 State facilities funding.

K-12 School Facilities. Proposition 51 includes \$3 billion for new construction of K-12 facilities and an additional \$3 billion for modernization of existing K-12 facilities. K-12 school districts will be required to pay for 50% of new construction costs and 40% of modernization costs with local revenues. If a school district lacks sufficient local funding it may apply for additional state grant funding, up to 100% of the project costs. In addition, a total of \$1 billion will be available for the modernization and new construction of charter school facilities (\$500 million) and technical education facilities (\$500 million). Generally, 50% of modernization and new construction project costs for charter school and technical education facilities must come from local revenues. However, schools that cannot cover their local share for these two project types may apply for State loans. State loans must be repaid over a maximum of 30 years for charter school facilities and 15 years for career technical education facilities. For career technical education facilities, State grants are capped at \$3 million for a new facility and \$1.5 million for a modernized facility. Charter schools must be deemed financially sound prior to project approval.

Community College Facilities. Proposition 51 includes \$2 billion for community college district facility projects, including land acquisition, new building construction, modernization of existing buildings, and equipment purchases. In order to receive funding, community college districts must submit project proposals to the State Chancellor of the community college system, who then determines which projects to submit to the State Legislature and Governor based on a scoring system that considers in the amount of local funds contributed to the project. The Governor and State Legislature select among eligible projects as part of the annual state budget process.

Applications of Constitutional and Statutory Provisions

The application of Proposition 98 and other statutory regulations has become increasingly difficult to predict accurately in recent years. For a discussion of how the provisions of Proposition 98 have been applied to school funding see “DISTRICT FINANCIAL MATTERS – State Funding of the Community College System; State Budget Process.”

Future Initiatives

Article XIII A, Article XIII B, Article XIII C, Article XIII D, as well as Propositions 2, 30, 55, 62, 98, 111 and 218, were each adopted as measures that qualified for the ballot pursuant to the State’s initiative process. From time to time other initiative measures could be adopted, further affecting District revenues or the District’s ability to expend revenue.

APPENDIX B

**FINANCIAL STATEMENTS OF THE DISTRICT
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

APPENDIX C

PROPOSED FORM OF OPINION OF BOND COUNSEL

Upon the issuance and delivery of the Refunding Bonds, Orrick, Herrington & Sutcliffe LLP, Bond Counsel to the District, proposes to render its final approving opinion with respect to the Refunding Bonds in substantially the following form:

APPENDIX D

FORM OF CONTINUING DISCLOSURE CERTIFICATE

APPENDIX E

**COUNTY OF SANTA BARBARA INVESTMENT POLICY STATEMENT
AND DESCRIPTION OF INVESTMENT POOL**

The following information has been supplied by the County of Santa Barbara (the "County") Office of the Treasurer-Tax Collector. Neither the District nor the Underwriter can make any representations regarding the accuracy and completeness of the information. Further information may be obtained directly from the Treasurer-Tax Collector, 105 East Anapamu Street, Room 109, Santa Barbara, California 93101.

The District and the Underwriter have not made an independent investigation of the investments in the County Investment Pool (the "Investment Pool") or an assessment of the current Treasurer's Annual Investment Policy (the "Investment Policy"). The value of the various investments in the Investment Pool will fluctuate on a daily basis as a result of a multitude of factors, including generally prevailing interest rates and other economic conditions. Additionally, the County, with the consent of the Treasury Oversight Committee and the County Board of Supervisors, may change the Investment Policy at any time. Therefore, there can be no assurance that the values of the various investments in the Investment Pool will not vary significantly from the values described herein.

APPENDIX F**BOOK-ENTRY ONLY SYSTEM**

The information in this appendix has been provided by DTC for use in securities offering documents, and the District takes no responsibility for the accuracy or completeness thereof. The District cannot and does not give any assurances that DTC, DTC Participants or Indirect Participants will distribute the Beneficial Owners either (a) payments of interest, principal or premium, if any, with respect to the Refunding Bonds or (b) certificates representing ownership interest in or other confirmation of ownership interest in the Refunding Bonds, or that they will so do on a timely basis or that DTC, DTC Direct Participants or DTC Indirect Participants will act in the manner described in this Official Statement.

1. The Depository Trust Company (“DTC”), New York, New York, will act as securities depository for the Refunding Bonds (the “Securities”). The Securities will be issued as fully-registered securities registered in the name of Cede & Co. (DTC’s partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Security certificate will be issued for each maturity of the Securities, in the aggregate principal amount of such issue, and will be deposited with DTC. If, however, the aggregate principal amount of any issue exceeds \$500 million, one certificate will be issued with respect to each \$500 million of principal amount, and an additional certificate will be issued with respect to any remaining principal amount of such issue.

2. DTC, the world’s largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a “banking organization” within the meaning of the New York Banking Law, a member of the Federal Reserve System, a “clearing corporation” within the meaning of the New York Uniform Commercial Code, and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC’s participants (“Direct Participants”) deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants’ accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation (“DTCC”). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly (“Indirect Participants”). DTC has a Standard & Poor’s rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com.

3. Purchases of Securities under the DTC system must be made by or through Direct Participants, which will receive a credit for the Securities on DTC’s records. The ownership interest of each actual purchaser of each Security (“Beneficial Owner”) is in turn to be recorded on the Direct and Indirect Participants’ records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Securities are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of

Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in Securities, except in the event that use of the book-entry system for the Securities is discontinued.

4. To facilitate subsequent transfers, all Securities deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Securities with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Securities; DTC's records reflect only the identity of the Direct Participants to whose accounts such Securities are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

5. Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of Securities may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Securities, such as redemptions, tenders, defaults, and proposed amendments to the Security documents. For example, Beneficial Owners of Securities may wish to ascertain that the nominee holding the Securities for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the registrar and request that copies of notices be provided directly to them.

6. Redemption notices shall be sent to DTC. If less than all of the Securities within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

7. Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to the Securities unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the District as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Securities are credited on the record date (identified in a listing attached to the Omnibus Proxy).

8. Redemption proceeds, distributions, and dividend payments on the Securities will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the District or the Paying Agent, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, the Paying Agent or the District, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, distributions and dividend payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the District or the Paying Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

9. DTC may discontinue providing its services as depository with respect to the Securities at any time by giving reasonable notice to the District or the Paying Agent. Under such circumstances, in the

event that a successor depository is not obtained, Security certificates are required to be printed and delivered.

10. The District may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Security certificates will be printed and delivered to DTC.

11. The information in this appendix concerning DTC and DTC's book-entry system has been obtained from sources that the District believes to be reliable, but the District takes no responsibility for the accuracy thereof.

ACTION ITEM

| | |
|---|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Adoption of the 2024-2025 Tentative Budget | Item Number: 13.D. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 29 |

BACKGROUND

Attached for review and adoption is the Allan Hancock Joint Community College District tentative budget for fiscal year (FY) 2024-2025.

Section 58305 of Title 5 of the California Code of Regulations requires each district to develop a tentative budget and forward an information copy to the appropriate county officer on or before the first day of July each year.

The budgets presented are tentative and subject to further review and revision. Included are initial projections of income and expenditures for FY 2024-2025. Further adjustments will be made as the district ledgers are closed for FY 2023-2024, as the state budget is finalized, and as expenditure projections are refined.

Section 58301 of Title 5 prescribes requirements and dates for adoption of the proposed budget in September of each FY. The proposed budget will be available for public inspection beginning September 4, 2024. The district is required to hold a public hearing to adopt the 2024-2025 budget on or before the 15th day of September. The hearing is currently scheduled for September 10, 2024.

(continued)

FISCAL IMPACT

The tentative budget provides the initial estimate of funding available for fiscal year 2024-2025.

RECOMMENDATION

Staff recommends that the board of trustees adopt the 2024-2025 tentative budget as summarized in the table below and establish a public hearing on the final budget at 6:00 p.m. on September 10, 2024, in the Allan Hancock College Boardroom (B 100).

| | |
|---------------------|---------------|
| Income | \$86,764,522 |
| Deficit Factor (2%) | (1,555,118) |
| Unrestricted Income | \$85,209,404 |
| Expenses | \$89,839,279 |
| Net Income | (\$4,629,875) |

| | |
|---|--------------------|
| Administrator Initiating Item: Dennis Curran | Final Disposition: |
|---|--------------------|

The following budgets and funds are included for review and adoption.

- General Fund - Unrestricted
- General Fund - Restricted
- Bond Interest and Redemption Fund
- Child Development Fund
- PCPA Fund
- Capital Outlay Projects Fund
- General Obligation Bond Building Fund
- Dental Self-Insurance Fund
- Property and Liability Self-Insurance Fund
- Post-Employment Benefits Fund
- Associated Students Trust Fund
- Student Representation Fee Trust Fund
- Student Body Center Fee Trust Fund
- Student Financial Aid Trust Fund
- Scholarship and Loan Trust Fund
- District Trust Fund
- Student Clubs Agency Fund
- Foundation Agency Fund
- AHC Viticulture & Enology Foundation Agency Fund

THE STATE BUDGET

Since the late fall of 2023, the state Legislative Analyst's Office (LAO) has been sounding the alarm about looming deficits calculated at \$68 billion over a three year period (FY 22-23, 23-24 and 24-25). In contrast, the governor's 2024-25 budget estimated a shortfall of \$38 billion across three FYs. His budget largely protected higher education and used a combination of reductions to K-12 programs, revenue injections from "rainy day funds" and an \$8 billion accounting accrual in FY 22-23 to address the deficit. Additionally, his budget included a small cost of living adjustment (COLA) of 0.76%.

Tax receipts in the early part of this calendar year were lower than expected, increasing the deficit projected by the governor. In April, an "early action deal" was reached between the governor and the legislature. This agreement included \$17.3 billion in solutions to reduce the projected deficit, along with a \$12.2 billion withdrawal from the state rainy day fund to bring the total deficit down to a more manageable shortfall (somewhere between \$8.4 billion and \$23.4 billion, depending on which projection is used). Again, higher education was not affected.

The May Revise firmed up the budget shortfall at \$27.6 billion based on lower than expected tax receipts. The revise also included a 1.07% proposition 98 COLA, an \$8.4 billion withdrawal from the prop 98 rainy day fund (compared to a \$5.7 billion withdrawal in the January budget proposal), and some reductions to K-12 programs. The \$8 billion budget accrual proposed in the governor's January budget increased to \$8.8 billion and was a source of continued discussion between the LAO and the governor's office.

By the end of May, the governor announced a new prop 98 deal as an alternative to the \$8.8 billion accrual. The new approach maintains education programs at their current levels for FY 23-24 and FY 24-25 and includes a 1.07% COLA for 24-25. The deal includes the following¹:

1. Reduces the FY 22-23 shortfall to \$6.2 billion by excluding \$2.6 billion in K-14 funding that was distributed after the close of the FY
2. Prop 98 rainy day fund withdrawals
3. Budget deferrals as follows:
 - a. FY 22-23: \$2.6 billion
 - b. FY 23-24: \$1.3 billion
 - c. FY 24-25: \$2.4 billion

This deal has very little impact on K-14 local budgets because it uses deferrals and rainy day reserves to reduce the shortfall. At the end of all of this, only \$1.1 billion will remain in the prop 98 reserves.

¹ <https://www.sscal.com/publications/community-college-update/proposition-98-deal-local-impacts>

GENERAL FUND UNRESTRICTED BUDGET

Budget development activities for fiscal year 2024-2025 have focused on maintaining fiscal stability, increasing student outreach and retention, and sustaining basic programs as costs increase. Our general-purpose apportionment decreases slightly as a result of enrollment reductions and we are taking a significant reduction in nonresident tuition revenue due to the board approved out of state tuition rate decrease, a reduction in out of state full time equivalents and to fund the AHC out of state resident merit scholarship. We also increased projected revenue by estimating an additional \$500,000 in disbursements from our Public Agency Retirement Services (PARS) trust account.

The tentative budget is presented with a reserve for economic uncertainties of 16.7%, which aligns with the Governmental Finance Officers Association (GFOA) Best Practices on Fund Balance Guidelines for the General Fund. Major budget categories are presented in the table below. The shortfall in the 24-25 tentative budget can be funded through surplus funds at the end of FY 23-24 budget year. The district estimates the surplus will be between \$4 million to \$6 million, but that is largely dependent on the final deficit factor (the deficit factor is calculated as a percentage of state apportionment). The district budgeted \$1,819,745 based on a 2.3% recommended factor in September 2023; however, the state Chancellor's Office hinted that it may increase by the end of this FY. Any surplus not needed to balance the 24-25 unrestricted budget will be realigned to the capital project fund. The deficit factor for 24-25 is estimated at 2% of projected state apportionment (\$77,755,875).

| | 2023-24 Revised Adopted Budget | 2024-25 Tentative Budget | Difference |
|----------------|---------------------------------------|---------------------------------|-------------------|
| Income | \$88,221,096 | \$86,764,522 | (\$1,456,574) |
| Deficit Factor | (\$1,819,745) | (\$1,555,118) | |
| Expense | \$88,140,196 | \$89,839,279 | \$1,699,083 |
| Net Income | (\$1,738,845) | (\$4,629,875) | |

*The deficit factor is calculated as percent of state apportionment, not total income. The 24-25 deficit factor is estimated at 2% of \$77,755,875.

**The negative net income is due to one-time expenses, sourced with approved one-time transfer accounts.

INCOME

Income in the unrestricted general fund is derived largely from state apportionment, but also includes nonresident tuition revenue, lottery proceeds and other miscellaneous sources. Income in FY 24-25 was adjusted to reflect enrollment reductions and other changes as follows:

| | |
|-------------------------|---------------|
| PARS trust disbursement | \$500,000 |
| State Apportionment | (\$2,036,086) |
| Nonresident Tuition | (\$530,576)* |
| Miscellaneous | \$610,088 |
| Total income changes | (\$1,456,574) |

*Nonresident tuition is reduced by \$150,000 to account for the new scholarship and an additional \$380,576 based on the tuition rate decrease (from \$391 to \$364/unit) and a 25% reduction in nonresident full time equivalents from prior year estimates.

EXPENDITURES

The tentative FY 24-25 budget reflects the continuation of existing programs and services at the approved funding levels for FY 23-24, with the addition of salary schedule increases, employee re-class costs,

increases in PERS contributions, projected bargaining unit settlements and other significant changes known at this time. Changes to expenditures include the following:

| | |
|-----------------------|---------------|
| Salaries | \$2,847,129 |
| STRS | (\$1,042,233) |
| PERS | \$914,453 |
| Other Benefits | \$682,784 |
| Supplies | (\$287,148) |
| Other Operating | (\$965,010) |
| Capital Outlay | (\$366,144) |
| Other Outgo | (\$84,748) |
| Total expense changes | \$1,699,083 |

Unrestricted Reserve for Economic Uncertainty

The GFOA recommends establishing a reserve equivalent to 16.7% of expenditures. This is roughly equivalent to two months of budgeted expenses. The district set aside the recommended amount, equivalent to \$15,003,160 in FY 24-25, as an unrestricted reserve.

GENERAL FUND-RESTRICTED

The restricted general fund accounts for resources available for the operation and support of the educational programs that are specifically restricted by donors or other outside agencies as to their expenditure. Only the known or approved categorical programs have been included at this time. Categorical expenditure budgets are currently undergoing state and program review. Unbudgeted expenditures are reflected in the restricted reserve accounts pending final program approval. Expenditure budgets still reflect approximately 95 percent of prior year funding and will be adjusted to reflect approved funding levels upon action of the state legislature.

BOND INTEREST AND REDEMPTION FUND

The bond interest and redemption fund reflect the activity of the Santa Barbara County Treasurer related to the collection of property taxes and repayment of taxpayer approved bond issuances.

CHILD DEVELOPMENT FUND

The child development fund accounts for all revenues for, or from the operation of, childcare and development services.

PCPA FUND

The PCPA fund is used to account for the district's vocational program for aspiring actors and theater technicians consisting of lecture, performance lab, and production lab elements. Graduates of the two-year program receive a certificate of completion.

PCPA uses a combination of revenue streams for budgeting including transfers from the district, grants, revenue from ticket sales, concession sales, handling fees, etc., and contributed revenue which includes donations from individuals, corporations and foundation awards. PCPA historically receives a transfer of funds from the district to support operational expenses, which includes, among other items, equipment, materials and salaries.

CAPITAL OUTLAY PROJECTS FUND

The capital outlay projects fund accounts for the accumulation of money for the acquisition of capital outlay items, major repairs and construction. Projects include scheduled maintenance and capital outlay projects. The current year's budget reflects an inter-fund transfer of to this fund from the unrestricted general fund to assist with future capital expenditures.

GENERAL OBLIGATION BOND BUILDING FUND

The general obligation bond building fund is used to account for the proceeds from the issuance of the election of 2006 general obligation bonds and for authorized expenditures related to those proceeds. The first series of general obligation bonds, in the amount of \$68 million, was issued during 2006-2007. The second and third series in the amount of \$30 million were issued during 2009-2010. The fourth series was issued during 2012-2013 in the amount of approximately \$39 million. The fifth series in the amount of approximately \$8.8 million was issued during 2013-2014. General Obligation Refunding Bonds were issued during 2014-2015 (outstanding Series A bonds in the amount of \$52,260,000 were refinanced). General Obligation Refunding Bonds also were issued during 2015-2016 (outstanding series A, B-1, B, and C Bonds in the amount of \$ 36,704,916). These refundings resulted in cash flow savings to the taxpayers of \$12 million. Measure I, Series E was issued on May 7, 2019 and resulted in roughly \$23,000,000 in bonds being issued to satisfy the local match requirement on the Fine Arts Complex. Measure I, Series F bonds in the amount of \$11.2 million were issued on May 13, 2020. The district also refunded existing capital appreciation bonds in the amount of \$12.8 million at this time. With the issuance of the Series F bonds, the authority to issue new bonds under Measure I was exhausted.

DENTAL SELF-INSURANCE FUND

This fund accounts for the income and expenditures of the dental self-insurance program. Based on the current fund balance and utilization data, a rate increase will not be required.

PROPERTY AND LIABILITY SELF-INSURANCE FUND

The self-insurance fund accounts for the deductible portion of the district's property and liability insurance program. The funding for this program is provided by the general fund as needed. The fund balance is established to meet actuarial standards of projected open reserves and unbilled closed claims plus \$50,000 for an estimate of incurred but not reported claims.

POST-EMPLOYMENT BENEFITS FUND

The tentative budget reflects an ongoing transfer of assets to the GASB 74/75 (formally GASB 45) reserve account. This funding represents the "Normal" cost of funding current and future employee retirement benefits and is transferred into the OPEB trust on an annual basis.

ASSOCIATED STUDENTS TRUST FUND

The associated student's trust fund is designated to account for money held in trust by the district for organized student body associations.

STUDENT REPRESENTATION FEE TRUST FUND

The student representation fee trust fund is designated as the receiving fund for fees collected pursuant to Education Code Section 76060.5, which provides for a student representation fee of one dollar per semester if approved by two-thirds of the students voting in the election. The fee is to be used to provide for the support of governmental affairs representatives who may be stating their positions and viewpoints.

STUDENT BODY CENTER FEE TRUST FUND

The student body center fee trust fund is designed to account for income and expenditure of moneys for fees collected pursuant to Education Code Section 76375, which provides for a building and operating fee for the purpose of financing, constructing, enlarging, remodeling, refurbishing, and operating a student center. The fund was established at the August 20, 1996, board meeting. The district began to collect the fees in spring 1997.

STUDENT FINANCIAL AID TRUST FUND

The student financial aid trust fund accounts for the deposit and direct payment of government-funded student aid. This money is restricted and may not be used for other purposes. The 2024-2025 budget reflects the initial grant allocation per the U.S. Department of Education statement of account for the 2024-2025 award year.

SCHOLARSHIP AND LOAN TRUST FUND

The scholarship and loan trust fund is used to account for such gifts, donations, bequests, and devises (subject to donor restrictions) that are to be used for scholarships or for grants in aid and loans to students. The board of trustees established a separate bank account in December 2015 to account for the income and expenses pertaining to providing emergency loans to AHC student veterans.

DISTRICT TRUST FUND

The district trust fund is used to account for the income and expenditure of moneys held in trust by the district for individuals, organizations, or clubs. Income is received primarily through fundraising activities.

STUDENT CLUBS AGENCY FUND

The student club's agency fund is used to account for assets held by the district as an agent for student clubs. Income is received primarily through fundraising activities and an allocation from the Associated Student Body Government.

FOUNDATION AGENCY FUND

The Allan Hancock College Foundation is a separately incorporated (nonprofit corporation) entity formed for the purpose of operating to advance education, to promote and provide educational and recreational facilities, to receive gifts and bequests, and to expend moneys for the general welfare of the students and faculty. The Allan Hancock College Foundation Investment Committee and the foundation board will review components of the tentative budget prior to finalizing the adopted budget in September 2024.

AHC VITICULTURE & ENOLOGY FOUNDATION AGENCY FUND

The Allan Hancock College Viticulture & Enology Foundation is a separately incorporated (nonprofit corporation) entity formed for the purpose of obtaining a bonded winery permit for commercial production of wine at a bonded winery operated as part of an instructional program in viticulture and enology.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
GENERAL FUND - UNRESTRICTED**

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------|--------------------------|
| | Unrestricted | \$ 24,810,882 | \$ 23,072,037 |
| | Restricted Reserves | 3,103,045 | 3,103,045 |
| | NET BEGINNING BALANCE JULY 1 | 27,913,927 | 26,175,082 |
| | FEDERAL INCOME | | |
| 8110 | Forest Reserve | 4,200 | 4,200 |
| 8190 | Other Federal Income | 30,000 | 30,000 |
| Total | Federal Income | 34,200 | 34,200 |
| | STATE INCOME | | |
| 8611 | Apprenticeship | 93,089 | 93,089 |
| 8612 | State General Apportionment | 40,676,619 | 37,376,017 |
| 8612 | State General Apportionment - Prior Year | - | - |
| 8613 | Other General Apportionment | 114,340 | 114,340 |
| 86133 | Part Time Faculty Allocations | - | - |
| 8630 | Education Protection Account | 13,751,769 | 15,401,926 |
| 8630 | Education Protection Account - Prior Year | - | - |
| 8652 | Maintenance Allowance | 3,743 | - |
| 8671 | Homeowners Property Tax Relief | 71,000 | 71,000 |
| 8681 | State Lottery Proceeds | 1,577,982 | 1,577,982 |
| 8685 | State Mandated Costs | 224,068 | 311,128 |
| 8690 | STRS On-Behalf Of Revenue/Other State Revenue | 3,738,473 | 3,750,064 |
| Total | State Income | 60,251,082 | 58,695,545 |
| | LOCAL INCOME | | |
| 8811 | District Taxes - Secured Roll | 15,990,814 | 15,990,814 |
| 8812 | District Taxes - Supplemental Roll | 600,000 | 600,000 |
| 8813 | District Taxes - Unsecured Roll | 600,000 | 600,000 |
| 8816 | District Taxes - Prior Years | - | - |
| 8817 | District Taxes - ERAF | 3,500,000 | 3,900,000 |
| 8818 | Redevelopment Agency Funds - Pass Through | 30,000 | 30,000 |
| 8819 | Redevelopment Agency Funds -Residual | 75,000 | 75,000 |
| 8820 | Contributed Income | 300,000 | 300,000 |
| 8824 | Foundation Contribution | 17,954 | 17,954 |
| 8831 | Contract Instructional Services | 400,000 | 400,000 |
| 8832 | Other Contracted Services | - | - |
| 8840 | Sales | 10,000 | 10,000 |
| 8850 | Rentals and Leases | 20,000 | 20,000 |
| 8860 | Interest and Investment Income | 150,000 | 150,000 |
| 8872 | Community Services Classes | 100,000 | 100,000 |
| 8874 | Enrollment Fees | 2,200,000 | 2,200,000 |
| 8875 | Use of Nondistrict Facilities | - | - |
| 8877 | Sales, Instructional Materials | 312,253 | 306,744 |
| 8879 | Student Records | 25,000 | 25,000 |
| 8880 | Nonresident Tuition | 1,259,723 | 729,147 |
| 8885 | Student Fines/Fees | 5,000 | 5,000 |
| 8890 | Miscellaneous Income | 495,326 | 995,000 |
| 8890 | Prior Year Adjustment | - | - |
| 8891 | Parking Citations | 25,000 | 25,000 |
| 8895 | Cashier Funds | - | - |
| 8897 | Bad Debt | - | - |
| 8910 | Proceeds/Reimb Fixed Assets | - | - |
| Total | Local Income | 26,116,069 | 26,479,659 |
| | INCOMING TRANSFERS | | |
| 8980 | Interfund Transfers | - | - |
| 8982 | Intrafund Transfers | - | - |
| Total | Incoming Transfers | - | - |
| TOTAL | INCOME - ALL SOURCES | 86,401,351 | 85,209,404 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 114,315,278 | \$ 111,384,486 |

434 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
GENERAL FUND - UNRESTRICTED

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|--|-------------------------------|--------------------------------|
| 1000 | ACADEMIC SALARIES | | |
| 1100 | Regular-Instructional Salaries | 11,534,048 | 12,217,078 |
| 1200 | Regular Non-Instructional Salaries | 6,702,144 | 7,877,900 |
| 1300 | Other Instructional Salaries | 9,964,647 | 9,964,647 |
| 1400 | Other Non-Instructional Salaries | 1,420,473 | 1,361,989 |
| Total | Academic Salaries | 29,621,312 | 31,421,615 |
| 2000 | CLASSIFIED SALARIES | | |
| 2100 | Regular Classified Salaries | 19,225,014 | 20,230,308 |
| 2200 | Regular Inst Aide Salaries | 1,483,059 | 1,500,696 |
| 2300 | Other Classified Salaries | 741,130 | 776,770 |
| 2400 | Other Inst Aide Salaries | 686,889 | 675,143 |
| Total | Classified Salaries | 22,136,092 | 23,182,918 |
| 3000 | STAFF BENEFITS | | |
| 3100 | State Teachers' Retirement | 5,583,809 | 4,541,576 |
| 3200 | Public Employees' Retirement | 4,814,156 | 5,728,609 |
| 3300 | Social Security - OASDI | 1,918,039 | 2,126,388 |
| 3400 | Health and Welfare | 5,584,173 | 5,877,354 |
| 3500 | Unemployment Insurance | 64,932 | 66,720 |
| 3600 | Workers' Compensation Insurance | 397,840 | 577,309 |
| 3700 | Other Benefits Retirement | - | - |
| 3900 | Other Benefits | 36,825 | 36,825 |
| Total | Staff Benefits | 18,399,774 | 18,954,780 |
| 4000 | BOOKS, SUPPLIES, AND MATERIALS | | |
| 4300 | Instructional Supplies | 577,908 | 561,188 |
| 4500 | Non-Instructional Supplies | 936,876 | 808,676 |
| 4600 | Pupil Transportation Supplies | 339,639 | 218,649 |
| 4700 | Food Supplies | 51,989 | 30,752 |
| Total | Books, Supplies, and Materials | 1,906,413 | 1,619,265 |
| 5000 | OPERATING EXPENSES & SERVICES | | |
| 5100 | Contract for Personal Services | 2,347,815 | 1,775,821 |
| 5200 | Travel, Conf. and In-Service Training | 313,193 | 241,424 |
| 5300 | Dues, Memberships, and Licenses | 943,468 | 952,467 |
| 5400 | Insurance | 628,843 | 736,511 |
| 5500 | Utilities and Housekeeping Services | 2,583,394 | 2,573,848 |
| 5600 | Rents, Leases and Repairs | 1,836,700 | 1,489,506 |
| 5700 | Legal, Elections and Audit Expenses | 414,389 | 431,618 |
| 5800 | Other Services, Postage, Advertising | 638,396 | 542,185 |
| 5900 | Other Operating Expenses | (147,808) | (150,000) |
| Total | Operating Expenses & Services | 9,558,390 | 8,593,380 |

435 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
GENERAL FUND - UNRESTRICTED

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| 6000 | CAPITAL OUTLAY | | |
| 6100 | Sites and Improvements | 89,022 | 33,467 |
| 6200 | Buildings & Improvements | 223,871 | 53,820 |
| 6300 | Books and Media for Libraries | 76,189 | 79,619 |
| 6400 | Equipment | 691,514 | 547,546 |
| Total | Capital Outlay | 1,080,596 | 714,452 |
| 7000 | OTHER OUTGO | | |
| 7200 | Intrafund Transfer - Restricted G/F | 81,900 | 81,900 |
| 7300 | Interfund Transfer - Capital Maintenance/Technology Reser | 207,960 | 207,960 |
| 7300 | Interfund Transfer - Scheduled Maintenance Prj | - | - |
| 7300 | Interfund Transfer - Cap Proj - Misc Projects | 1,315,000 | 1,315,000 |
| 7300 | Interfund Transfer - Co-curricular | 394,884 | 310,136 |
| 7300 | Interfund Transfer - Child Development | 10,000 | 10,000 |
| 7300 | Interfund Transfer - PCPA | 3,009,319 | 3,009,319 |
| 7300 | Interfund Transfer - PRSP Trust | - | - |
| 7300 | Interfund Transfer - ASBG | 50,000 | 50,000 |
| 7400 | Other Transfers | 233,555 | 233,555 |
| 7500 | Student Financial Aid | 75,000 | 75,000 |
| 7600 | Misc Payments to/for Students | 60,000 | 60,000 |
| Total | Other Outgo | 5,437,618 | 5,352,870 |
| Total | Expenditures and Other Outgo | 88,140,196 | 89,839,279 |
| 7990 | Appropriation for Contingencies | 5,632,581 | 688,303 |
| 7922 | Restricted Reserve-Other | 516,074 | 300,000 |
| 7922 | Restricted Reserve-Mandate Funds | 850,966 | 850,966 |
| 7923 | Reserve for One-Time Funds | 1,167,556 | 2,000,000 |
| 7995 | Reserve for Attrition | - | - |
| 7925 | Restricted Reserve | 1,402,778 | 1,402,778 |
| 7929 | Reserve for Economic Uncertainty | 14,402,025 | 15,003,160 |
| 7991 | Reserve for Reallocation | 203,102 | 300,000 |
| 7993 | Reserve for Furniture, Fixtures and Equipment | 2,000,000 | 1,000,000 |
| TOTAL | EXPENDITURES, OTHER OUTGO AND CONTINGENCIES | 114,315,278 | 111,384,486 |
| | General Reserve (Net Ending Balance) | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | 114,315,278 | 111,384,486 |

436 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
GENERAL FUND - RESTRICTED

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|--|-------------------------------|--------------------------------|
| | NET BEGINNING BALANCE JULY 1 | \$ 10,875,537 | \$ 14,763,452 |
| | FEDERAL INCOME | | |
| 8120 | College Work Study | 236,447 | 305,896 |
| 8121 | Higher Education Act/Title V | 2,113,900 | 754,255 |
| 8133 | Workforce Investment Act WIA | - | - |
| 8140 | TANF | 58,888 | 55,944 |
| 8170 | VTEA - Basic Grant | - | - |
| 8170 | VTEA - Special Projects | - | - |
| 8170 | Tech-Prep/CTE Grants | 547,858 | 665,066 |
| 8199 | Other Federal Income | 1,772,977 | 528,687 |
| Total | Federal Income | 4,730,070 | 2,309,848 |
| | STATE INCOME | | |
| 83132 | Basic Skills Apportionment | - | - |
| 86220 | Extended Opportunity Program & Services | 2,234,807 | 766,345 |
| 86230 | Disabled Students Programs & Svc | 1,346,466 | 1,228,191 |
| 86250 | CalWORKS | 446,020 | 397,829 |
| 86270 | Other General Categorical Programs | 10,595,101 | 4,756,653 |
| 86271 | Cooperative Agencies Resources for Education CARE | 597,087 | 530,809 |
| 86272 | Student Success and Support Programs | 4,610,637 | 4,435,512 |
| 86273 | Block Grant/Instructional Equipment & Physical Plant | 11,428 | - |
| 86274 | Foster Parent Training Grant | 66,195 | 57,775 |
| 86520 | Other Reimbursable Categorical Programs | 1,079,456 | 425,714 |
| 86521 | Economic Development | 5,128,692 | 1,698,020 |
| 86524 | Child Dev Trng Consortium | - | - |
| 86810 | Lottery Proceeds | 641,891 | 641,891 |
| 86900 | Other State Revenues | 10,102,157 | 6,658,409 |
| Total | State Income | 36,859,937 | 21,597,147 |
| | LOCAL INCOME | | |
| 8820 | Contributions | 585,236 | 189,022 |
| 8830 | Contracted Instruction | - | - |
| 8840 | Sales | 100,000 | 100,000 |
| 8850 | Leases and Rentals | 6,500 | 6,500 |
| 8876 | Health Fees | 500,000 | 500,000 |
| 8877 | Sales, Instr Mtl | 239,685 | 239,685 |
| 8881 | Parking Services Fees | 238,022 | 238,022 |
| 8885 | Other Student Fees | 14,000 | 14,000 |
| 8890 | Other Income | 428,458 | 458,388 |
| Total | Local Income | 2,111,901 | 1,745,617 |
| | INCOMING TRANSFERS | | |
| 8980 | Interfund Transfers | - | - |
| 8982 | Intrafund Transfers | 111,326 | 111,326 |
| TOTAL | INCOME - ALL SOURCES | 43,813,233 | 25,763,937 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 54,688,770 | \$ 40,527,389 |

437 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
GENERAL FUND - RESTRICTED

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|--|-------------------------------|--------------------------------|
| 1000 | ACADEMIC SALARIES | | |
| 1100 | Regular-Instructional Salaries | 101,694 | 31,897 |
| 1200 | Regular Non-Instructional Salaries | 2,162,240 | 2,723,944 |
| 1300 | Other Instructional Salaries | 136,695 | 1,528 |
| 1400 | Other Non-Instructional Salaries | 2,410,815 | 314,182 |
| Total | Academic Salaries | 4,811,443 | 3,071,551 |
| 2000 | CLASSIFIED SALARIES | | |
| 2100 | Regular Classified Salaries | 5,108,445 | 5,243,743 |
| 2200 | Regular Inst Aide Salaries | 299,823 | 312,128 |
| 2300 | Other Classified Salaries | 2,724,226 | 781,624 |
| 2400 | Other Inst Aide Salaries | 1,050,040 | 469,921 |
| Total | Classified Salaries | 9,182,534 | 6,807,416 |
| 3000 | STAFF BENEFITS | | |
| 3100 | State Teachers' Retirement | 885,147 | 588,383 |
| 3200 | Public Employees' Retirement | 1,474,860 | 1,392,580 |
| 3300 | Social Security - OASDI & Medicare | 532,330 | 486,538 |
| 3400 | Health & Welfare | 1,155,985 | 1,202,189 |
| 3500 | Unemployment Insurance | 29,804 | 5,523 |
| 3600 | Workers' Compensation Insurance | 109,623 | 100,649 |
| 3700 | Non-Academic STRS | - | - |
| 3900 | Other Benefits - Projects | - | - |
| Total | Staff Benefits | 4,187,748 | 3,775,862 |
| 4000 | BOOKS, SUPPLIES, AND MATERIALS | | |
| 4300 | Instructional Supplies | 1,278,449 | 804,923 |
| 4500 | Non-instructional Supplies | 1,333,383 | 618,839 |
| 4600 | Pupil Transportation Supplies | 512,587 | 188,272 |
| 4700 | Food Supplies | 847,387 | 254,652 |
| Total | Books, Supplies, and Materials | 3,971,807 | 1,866,686 |
| 5000 | OPERATING EXPENSES & SERVICES | | |
| 5100 | Contract for Personal Services | 3,004,440 | 227,756 |
| 5200 | Travel, Conf. & In-service Training | 1,277,779 | 586,598 |
| 5300 | Dues, Memberships, and Licenses | 1,388,325 | 705,923 |
| 5400 | Insurance | 34,824 | 33,183 |
| 5500 | Utilities and Housekeeping Services | 88,356 | 107,103 |
| 5600 | Rents, Leases and Repairs | 411,403 | 196,059 |
| 5700 | Legal, Elections and Audit Expenses | 21,855 | 2,058 |
| 5800 | Other Services, Postage, Advertising | 487,718 | 33,785 |
| 5900 | Indirect Support Charges | 706,486 | 109,794 |
| Total | Operating Expenses & Services | 7,421,185 | 2,002,257 |

438 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
GENERAL FUND - RESTRICTED

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| 6000 | CAPITAL OUTLAY | | |
| 6100 | Sites and Improvements | 608,903 | 522,500 |
| 6200 | Buildings & Improvement | 490,016 | 295,297 |
| 6300 | Books & Media for Libraries | 219,000 | 35,000 |
| 6400 | Equipment | 3,333,368 | 1,020,628 |
| 6990 | Construction Contingency | - | - |
| Total | Capital Outlay | 4,651,286 | 1,873,425 |
| 7000 | OTHER OUTGO | | |
| 7200 | Intrafund Transfers | 58,013 | 29,426 |
| 7300 | Interfund Transfers | 1,270,555 | 80,079 |
| 7500 | Student Financial Aid | 1,054,086 | 855,917 |
| 7600 | Other Payments to Students | 3,316,661 | 1,700,875 |
| Total | Other Outgo | 5,699,315 | 2,666,296 |
| 7922 | Restricted Reserve | 14,763,452 | 18,463,894 |
| TOTAL | EXPENDITURES, OTHER OUTGO AND CONTINGENCY | 54,688,770 | 40,527,389 |
| | General Reserve (Net Ending Balance) | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 54,688,770 | \$ 40,527,389 |

439 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
BOND INTEREST AND REDEMPTION FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| | ADJUSTED NET BEGINNING BALANCE JULY 1 | \$ 11,596,401 | \$ 11,170,860 |
| | LOCAL INCOME | | |
| 86XX | State Revenue | 45,000 | 45,000 |
| 88XX | Local Income | 7,800,000 | 7,800,000 |
| 8942 | GO Bond Proceeds | - | - |
| TOTAL | Income | 7,845,000 | 7,845,000 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 19,441,401 | \$ 19,015,860 |
| | EXPENDITURES | | |
| | OPERATING EXPENSES & SERVICES | | |
| 5800 | Other Services | - | - |
| | DEBT RETIREMENT | | |
| 7100 | Debt Retirement | 8,270,541 | 8,270,541 |
| 7200 | Other Financing | - | - |
| TOTAL | EXPENDITURES | 8,270,541 | 8,270,541 |
| 7900 | Appropriation for Contingencies | 11,170,860 | 10,745,319 |
| TOTAL | EXPENDITURES AND CONTINGENCIES | 19,441,401 | 19,015,860 |
| | NET ENDING BALANCE | - | - |
| TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 19,441,401 | \$ 19,015,860 |

440 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
CHILD DEVELOPMENT FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|--------------------|---|-------------------------------|--------------------------------|
| | NET BEGINNING BALANCE JULY 1 | \$ 561,720 | \$ 516,370 |
| | FEDERAL INCOME | | |
| 8100 | Other Federal Income | 499,411 | 274,075 |
| | STATE INCOME | | |
| 8600 | Other State Income | 1,142,762 | 1,011,857 |
| | LOCAL INCOME | | |
| 8820 | Contributions | 609,971 | - |
| 8850 | Rentals & Leases | 20,800 | 20,800 |
| 8860 | Interest | 2,000 | 10,000 |
| 8871 | Child Development Fees | 111,818 | 114,772 |
| 8890 | Other Local Revenue | - | - |
| Total | Local Income | 744,589 | 145,572 |
| | INCOMING TRANSFERS | | |
| 8980 | Interfund Transfers | 30,000 | 30,000 |
| 8982 | Intrafund Transfers | - | - |
| TOTAL | INCOME AND INCOMING TRANSFERS | 2,416,762 | 1,461,504 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 2,978,482 | \$ 1,977,874 |
| | ACADEMIC SALARIES | | |
| 1000 | Regular - Non-instructional Salaries | 229,087 | 160,671 |
| 1200 | Other - Non-instructional Salaries | 10,000 | - |
| 1400 | Academic Salaries | 239,087 | 160,671 |
| Total | ACADEMIC SALARIES | | |
| 2000 | All Classified Salaries | 1,015,217 | 876,276 |
| | STAFF BENEFITS | | |
| 3000 | All Staff Benefits | 150,150 | 242,806 |
| | BOOKS, SUPPLIES & MATERIALS | | |
| 4000 | All Books, Supplies & Materials | 397,280 | 137,972 |
| | OTHER OPERATING EXPENSES | | |
| 5000 | Consultants | 149,025 | - |
| 5100 | Conferences | 36,027 | 6,000 |
| 5200 | Licenses and Permits | 4,762 | 4,500 |
| 5300 | Contracts, Repairs | 2,700 | 8,150 |
| 5600 | Other Services | 326 | 130 |
| 5800 | Other Expenses | 10,673 | - |
| 5900 | Other Operating Expenses | 203,513 | 18,780 |
| Total | OTHER OPERATING EXPENSES | | |
| 6000 | All Capital Outlay | 456,865 | 25,000 |
| | OTHER OUTGO | | |
| 7000 | Intrafund Transfers | - | - |
| 7300 | | - | - |
| TOTAL | EXPENDITURES | 2,462,112 | 1,461,504 |
| 7900 | Appropriations for Contingency | 516,370 | 516,370 |
| TOTAL | EXPENDITURES AND OTHER OUTGO | 2,978,482 | 1,977,874 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 2,978,482 | \$ 1,977,874 |

441 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
PCPA

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|--------------------|---|-------------------------------|--------------------------------|
| | NET BEGINNING BALANCE JULY 1 | \$ 3,782,714 | \$ 3,151,187 |
| | FEDERAL INCOME | | |
| 8100 | Other Federal Revenue | - | - |
| | LOCAL INCOME | | |
| 8820 | Contributions | 1,042,202 | 1,054,016 |
| 8800 | Ticket Revenue | 1,428,357 | 1,572,884 |
| 8800 | Other Revenue | 195,589 | 207,020 |
| TOTAL | INCOME | 2,666,148 | 2,833,920 |
| | INCOMING TRANSFERS | | |
| 8980 | Interfund Transfers | 3,009,319 | 3,009,319 |
| TOTAL | INCOME AND INCOMING TRANSFERS | 5,675,467 | 5,843,239 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 9,458,181 | \$ 8,994,426 |
| | EXPENDITURES | | |
| 1000 | Academic Salaries | - | - |
| 2000 | Classified Salaries | 3,120,644 | 3,568,102 |
| 3000 | Staff Benefits | 759,443 | 823,209 |
| 4000 | Supplies and Materials | 446,563 | 383,200 |
| 5000 | Operating Expenses and Services | 763,810 | 722,503 |
| 6000 | Capital Outlay | 44,047 | 36,800 |
| 7000 | Other Outgo | 1,172,488 | 1,125,433 |
| TOTAL | EXPENDITURES | 6,306,994 | 6,659,247 |
| 7900 | Appropriation for Contingencies | 3,151,187 | 2,335,180 |
| TOTAL | EXPENDITURES AND CONTINGENCIES | 9,458,181 | 8,994,426 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 9,458,181 | \$ 8,994,426 |

442 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
CAPITAL OUTLAY PROJECTS FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|--------------------|---|-------------------------------|--------------------------------|
| | NET BEGINNING BALANCE JULY 1 | \$ 16,165,833 | \$ 4,345,380 |
| | STATE INCOME | | |
| 8627 | Scheduled Maintenance Income | 45,713 | - |
| 8690 | Other State Revenues | - | - |
| Total | State Income | 45,713 | - |
| | LOCAL INCOME | | |
| 8820 | Contributions | - | - |
| 8860 | Interest | 25,000 | 25,000 |
| 8890 | Other Local Revenue | - | - |
| Total | Local Income | 25,000 | 25,000 |
| | INCOMING TRANSFERS | | |
| 8980 | Interfund Transfers | 1,522,960 | 1,522,960 |
| Total | Incoming Transfers | 1,522,960 | 1,522,960 |
| TOTAL | INCOME | 1,593,673 | 1,547,960 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 17,759,505 | \$ 5,893,340 |
| | BOOKS, SUPPLIES, & MATERIALS | | |
| 4000 | Operational Supplies | 10,556 | - |
| Total | Total Books, Supplies, & Materials | 10,556 | - |
| | OTHER OPERATING EXPENSES | | |
| 5000 | Consultant & Architectural Svc | 100,604 | 7,491 |
| 5100 | Licenses and Permits | 14,157 | 6,260 |
| 5300 | Utilities | 7,492 | - |
| 5500 | Contracts, Repairs | 36,471 | - |
| 5600 | Misc. Operating | 560 | - |
| 5700 | Other Services | 4,952 | 4,328 |
| 5800 | | | |
| Total | Other Operating Expenses | 164,236 | 18,078 |
| | CAPITAL OUTLAY | | |
| 6000 | | | |
| 6100 | Site Improvement | 613,024 | 570,183 |
| 6200 | Buildings | 11,119,305 | 3,634,469 |
| 6400 | Equipment | 1,428,736 | 107,679 |
| 6900 | Construction contingency | 45,285 | 45,285 |
| Total | Capital Outlay | 13,206,350 | 4,357,616 |
| | OTHER OUTGO | | |
| 7000 | | | |
| 7300 | Intrafund Transfers | 32,983 | 32,983 |
| Total | Other Outgo | 32,983 | 32,983 |
| TOTAL | EXPENDITURES AND OTHER OUTGO | 13,414,125 | 4,408,677 |
| 7900 | Appropriations for Contingency | 4,345,380 | 1,484,663 |
| Total | Contingency and Reserves | 4,345,380 | 1,484,663 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 17,759,505 | \$ 5,893,340 |
| | | - | - |

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
GENERAL OBLIGATION BOND BUILDING FUND**

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| | NET BEGINNING BALANCE JULY 1 | \$ 8,303,139 | \$ 1,286,479 |
| | LOCAL INCOME | | |
| 88XX | Local Income | 75,000 | 75,000 |
| TOTAL | Local Income | 75,000 | 75,000 |
| | INCOMING TRANSFERS | | |
| 8940 | Other Financing Sources | - | - |
| TOTAL | Incoming Transfers | - | - |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 8,378,139 | \$ 1,361,479 |
| | EXPENDITURES | | |
| | BOOKS, SUPPLIES, & MATERIALS | | |
| 4000 | Operational Supplies | 1,254 | 114 |
| | OPERATING EXPENSES & SERVICES | | |
| 5100 | Consultant & Architectural Svc | - | - |
| 5300 | Licenses and Permits | 17,077 | 7,975 |
| 5500 | Utilities | 109,939 | - |
| 5600 | Contracts, Repairs | 3,600 | - |
| 5700 | Audits/Legal Fees | 7,770 | 7,770 |
| 5800 | Other Services | 800 | 133 |
| TOTAL | Other Operating Expenses | 139,186 | 15,878 |
| | CAPITAL OUTLAY | | |
| 6100 | Site Improvement | - | - |
| 6200 | Buildings | 1,969,363 | 487,763 |
| 6400 | Equipment | 140,130 | 113,424 |
| 6900 | Construction Contingency | 4,841,726 | 744,301 |
| TOTAL | Capital Outlay | 6,951,219 | 1,345,487 |
| TOTAL | EXPENDITURES | 7,091,660 | 1,361,479 |
| 7900 | Appropriation for Contingencies | 1,286,479 | - |
| TOTAL | EXPENDITURES AND CONTINGENCIES | 8,378,139 | 1,361,479 |
| | NET ENDING BALANCE | - | - |
| TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 8,378,139 | \$ 1,361,479 |
| | | - | - |

444 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
DENTAL SELF INSURANCE FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------|--------------------------|
| | NET BEGINNING BALANCE JULY 1 | \$ 851,075 | \$ 826,650 |
| | LOCAL INCOME | | |
| 8830 | Contribution from General Fund | 680,000 | 680,000 |
| 8860 | Interest | 5,000 | 5,000 |
| 8980 | Transfers In | - | - |
| TOTAL | INCOME | 685,000 | 685,000 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 1,536,075 | \$ 1,511,650 |
| | EXPENDITURES | | |
| 5430 | Self Insurance Claims | 709,425 | 636,000 |
| 5890 | Miscellaneous Fees | - | - |
| TOTAL | EXPENDITURES | 709,425 | 636,000 |
| | OTHER OUTGO | | |
| 7000 | Interfund Transfers | - | - |
| 7900 | Appropriation for Contingencies | 826,650 | 875,650 |
| TOTAL | EXPENDITURES AND CONTINGENCIES | 1,536,075 | 1,511,650 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 1,536,075 | \$ 1,511,650 |
| | | - | - |

445 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
PROPERTY AND LIABILITY SELF INSURANCE FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| | NET BEGINNING BALANCE JULY 1 | \$ 837,406 | \$ 593,330 |
| | LOCAL INCOME | | |
| 8830 | Contribution from General Fund | - | - |
| 8860 | Interest | 4,000 | 4,000 |
| 8910 | Compensation for Loss of Fixed Assets | - | - |
| TOTAL | INCOME | 4,000 | 4,000 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 841,406 | \$ 597,330 |
| | EXPENDITURES | | |
| 4000 | All Books, Supplies & Materials | 19,766 | - |
| 5112 | Service Contracts (Businesses) | 183,500 | - |
| 5410 | District Insurance | - | - |
| 5430 | Self-Insurance Claims | 15,000 | 15,000 |
| 5590 | Alarm Services | - | - |
| 5650 | Contracted Repairs | 4,500 | - |
| 5740 | Settlements | - | - |
| 5830 | Personal Property Damages | - | - |
| 5930 | Bad Debt | - | - |
| 6000 | Capital Outlay | 25,310 | - |
| TOTAL | EXPENDITURES | 248,076 | 15,000 |
| 7900 | Appropriation for Contingencies | 593,330 | 582,330 |
| TOTAL | EXPENDITURES AND CONTINGENCIES | 841,406 | 597,330 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 841,406 | \$ 597,330 |
| | | - | - |

446 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
POST-EMPLOYMENT BENEFITS FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| | Trust Reserve for GASB 45 | \$ 997,194 | \$ 961,944 |
| | NET BEGINNING BALANCE JULY 1 | 997,194 | 961,944 |
| | LOCAL INCOME | | |
| 8830 | Contribution from General Fund | - | - |
| 8860 | Interest | 4,000 | 4,000 |
| 8890 | Other Local Income | - | - |
| | INCOMING TRANSFERS | | |
| 8980 | Interfund/Intrafund Transfers | - | - |
| TOTAL | INCOME | 4,000 | 4,000 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 1,001,194 | \$ 965,944 |
| | EXPENDITURES | | |
| 3440 | Retired/Active Health and Welfare | - | - |
| 5112 | Service Contracts | 3,300 | 3,300 |
| 5800 | Miscellaneous Fees | 35,950 | 28,000 |
| TOTAL | EXPENDITURES | 39,250 | 31,300 |
| 7900 | Appropriation for Contingencies | 961,944 | 934,644 |
| TOTAL | EXPENDITURES AND CONTINGENCIES | 1,001,194 | 965,944 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 1,001,194 | \$ 965,944 |
| | | - | - |

447 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
ASSOCIATED STUDENTS TRUST FUND

| Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|---|-------------------------------|--------------------------------|
| Unrestricted (ASB) | \$ 266,797 | \$ 174,349 |
| Restricted | - | - |
| ADJUSTED NET BEGINNING BALANCE JULY 1 | 266,797 | 174,349 |
| INCOME | | |
| A.S.B. | 165,000 | - |
| Athletics | 34,412 | 31,104 |
| Transfer from District | 444,884 | 360,136 |
| Interest | 1,722 | 7,700 |
| Miscellaneous Income | 4,241 | - |
| TOTAL INCOME - ALL SOURCES | 650,259 | 398,940 |
| TOTAL BEGINNING BALANCE AND INCOME | \$ 917,056 | \$ 573,289 |
| EXPENDITURES | | |
| Associated Students | 315,919 | 106,090 |
| Athletics | 426,788 | 341,240 |
| Clubs and Scholarships | - | - |
| TOTAL EXPENDITURES | 742,707 | 447,330 |
| Appropriation for Contingencies | 174,349 | 125,959 |
| TOTAL EXPENDITURES & CONTINGENCIES | 917,056 | 573,289 |
| Net Ending Balance | - | - |
| GRAND TOTAL EXPENDITURES AND ENDING BALANCE | \$ 917,056 | \$ 573,289 |

- -

448 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
STUDENT REPRESENTATION FEE TRUST FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| | ADJUSTED NET BEGINNING BALANCE JULY 1 | \$ 51,323 | \$ 21,311 |
| | INCOME | | |
| 8860 | Interest | 254 | - |
| 8884 | Student Representation Fee | 40,000 | 38,000 |
| 8890 | Other Local Revenue | - | - |
| 8890 | Interfund Transfer | - | - |
| Total | INCOME | 40,254 | 38,000 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 91,577 | \$ 59,311 |
| | EXPENDITURES | | |
| 4000 | Supplies & Other | 173 | - |
| 5000 | Operating Expenses & Services | 68,768 | 21,670 |
| 6000 | Equipment | - | - |
| TOTAL | EXPENDITURES | 68,941 | 21,670 |
| 7000 | OTHER OUTGO | | |
| 7300 | Interfund Transfers | 1,325 | 1,330 |
| TOTAL | OTHER OUTGO | 1,325 | 1,330 |
| 7900 | Appropriation for Contingency | 21,311 | 36,311 |
| TOTAL | EXPENDITURES AND OTHER OUTGO | 91,577 | 59,311 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 91,577 | \$ 59,311 |
| | | - | - |

449 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
STUDENT BODY CENTER FEE TRUST FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| | ADJUSTED NET BEGINNING BALANCE JULY 1 | \$ 206,877 | \$ 82,487 |
| | INCOME | | |
| 8860 | Interest | 800 | 800 |
| 8883 | Student Fees | 14,000 | 14,000 |
| 8980 | Interfund Transfer | - | - |
| TOTAL | INCOME | 14,800 | 14,800 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 221,677 | \$ 97,287 |
| | EXPENDITURES | | |
| 4000 | Supplies & Other | 4,616 | 4,616 |
| 5000 | Operating Expenses & Services | 65 | 65 |
| 6000 | Equipment | 134,510 | - |
| TOTAL | EXPENDITURES | 139,190 | 4,680 |
| 7900 | Appropriation for Contingency | 82,487 | 92,606 |
| TOTAL | EXPENDITURES AND OTHER OUTGO | 221,677 | 97,287 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 221,677 | \$ 97,287 |
| | | - | - |

450 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
STUDENT FINANCIAL AID TRUST FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|--------------------|---|-------------------------------|--------------------------------|
| | ADJUSTED NET BEGINNING BALANCE JULY 1 | \$ 21,809 | \$ 21,809 |
| | FEDERAL INCOME | | |
| 8150 | Supplemental Ed. Opportunity Grants Prog. | 273,381 | 273,381 |
| 8153 | Pell Grant Program | 10,400,000 | 10,400,000 |
| 8154 | Direct Loans and Scholarships | 450,000 | 450,000 |
| 8157 | Financial Aid Prior Year | - | - |
| Total | Federal Income | 11,123,381 | 11,123,381 |
| | STATE INCOME | | |
| 8625 | Cal-WORKs | 50,000 | 50,000 |
| 8627 | Other General Categorical Programs | 2,446,260 | 2,446,260 |
| 8652 | Other Reimbursable Categorical Programs | 1,200,000 | 1,200,000 |
| 8690 | Other State Revenues | 25,000 | 25,000 |
| Total | State Income | 3,721,260 | 3,721,260 |
| | LOCAL INCOME | | |
| 8860 | Interest | - | - |
| 8980 | Interfund Transfers | 634,762 | 634,762 |
| Total | Local Income | 634,762 | 634,762 |
| TOTAL | INCOME | 15,479,403 | 15,479,403 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 15,501,212 | \$ 15,501,212 |
| | EXPENDITURES | | |
| | OTHER OUTGO | | |
| 7000 | Pell Grant Program | 10,400,000 | 10,400,000 |
| 7510 | CARES Act/HEERF II | - | - |
| 7515 | Emergency Financial Assistance | 1,546,260 | 1,546,260 |
| 7520 | Supplemental Ed. Opportunity Grants Prog. | 273,381 | 273,381 |
| 7525 | FT Student Success Grant | 900,000 | 900,000 |
| 7530 | Direct Loans and Scholarships | 450,000 | 450,000 |
| 7540 | Extended Opportunity Prog. & Serv. Grants | - | - |
| 7542 | CARE Grants | 225,000 | 225,000 |
| 7550 | Cal Grant | 1,250,000 | 1,250,000 |
| 7563 | Chafee Grant | 25,000 | 25,000 |
| 7581 | CA4All College Corp Living | 409,762 | 409,762 |
| 7591 | Pell Grant Prior Year | - | - |
| 7592 | SEOG Prior Year | - | - |
| 7593 | Cal Grant Prior Year | - | - |
| 7611 | Misc Payments to Students | - | - |
| 7950 | Restricted Reserve | 21,809 | 21,809 |
| TOTAL | OTHER OUTGO | 15,501,212 | 15,501,212 |
| TOTAL | EXPENDITURES AND OTHER OUTGO | 15,501,212 | 15,501,212 |
| | General Reserve (Net Ending Balance) | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 15,501,212 | \$ 15,501,212 |
| | | - | - |

451 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
SCHOLARSHIP AND LOAN TRUST FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| | ADJUSTED NET BEGINNING BALANCE JULY 1 | \$ 8,708 | \$ 8,708 |
| | INCOME | | |
| 8820 | Donations | 1,000 | 1,000 |
| 8860 | Interest | - | - |
| 8980 | Interfund Transfer | - | - |
| TOTAL | INCOME | 1,000 | 1,000 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 9,708 | \$ 9,708 |
| | EXPENDITURES | | |
| 4000 | Supplies & Other | - | - |
| 5000 | Operating Expenses & Services | - | - |
| TOTAL | EXPENDITURES | - | - |
| | OTHER OUTGO | | |
| 7000 | Student Financial Aid | 1,000 | 1,000 |
| TOTAL | OTHER OUTGO | 1,000 | 1,000 |
| 7900 | Appropriation for Contingency | 8,708 | 8,708 |
| TOTAL | EXPENDITURES AND OTHER OUTGO | 9,708 | 9,708 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 9,708 | \$ 9,708 |
| | | - | - |

452 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
DISTRICT TRUST FUND

| Account Number | Description | 2023-24 Estimated Income & Expenditures | 2024-25 Tentative Budget |
|--------------------|---|---|--------------------------------|
| | ADJUSTED NET BEGINNING BALANCE JULY 1 | \$ 5,356,583 | \$ 5,265,314 |
| | INCOME | | |
| 8820 | Donations | 19,846 | 17,750 |
| 8840 | Sales | 109,517 | 59,858 |
| 8850 | Leases and Rentals | 2,500 | 3,500 |
| 8860 | Interest/Gain/Losses | 16,589 | 30,885 |
| 88XX | Miscellaneous Income | 8,080 | 4,500 |
| 8980 | Interfund Transfers | 899 | - |
| TOTAL | INCOME | 157,430 | 116,493 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 5,514,012 | \$ 5,381,807 |
| | EXPENDITURES | | |
| 1000 | Certificated Salaries | 25,102 | 15,576 |
| 2000 | Classified Salaries | 12,982 | 10,708 |
| 3000 | Benefits | - | - |
| 4000 | Supplies & Materials | 121,363 | 49,350 |
| 5000 | Other Operating Exp & Svcs | 53,223 | 33,660 |
| 6000 | Capital Outlay | 4,031 | - |
| TOTAL | EXPENDITURES | 216,703 | 109,295 |
| 7000 | OTHER OUTGO | | |
| 7300 | Interfund Transfers | 899 | - |
| 7500 | Scholarships | 31,097 | 31,541 |
| 7600 | Other Payments to/for Students | - | - |
| TOTAL | OTHER OUTGO | 31,996 | 31,541 |
| TOTAL | EXPENDITURES AND OTHER OUTGO | 248,699 | 140,836 |
| | NET ENDING BALANCE | 5,265,314 | 5,240,971 |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 5,514,012 | \$ 5,381,807 |
| | | - | - |

453 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
STUDENT CLUBS AGENCY FUND

| Account Number | Description | 2023-24 Estimated Income & Expenditures | 2024-25 Tentative Budget |
|----------------|---|---|--------------------------------|
| | ADJUSTED NET BEGINNING BALANCE JULY 1 | \$ 78,231 | \$ 15,718 |
| | INCOME | | |
| 8820 | Donations | 7,319 | - |
| 8840 | Sales | 6,317 | - |
| 8860 | Interest | 510 | - |
| 88XX | Miscellaneous Income | 3,505 | - |
| 8980 | Interfund Transfers | - | - |
| TOTAL | INCOME | 17,650 | - |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 95,881 | \$ 15,718 |
| | EXPENDITURES | | |
| 4000 | Supplies & Materials | 39,169 | - |
| 5000 | Other Operating Exp & Svc | 19,763 | - |
| 6000 | Capital Outlay | - | - |
| TOTAL | EXPENDITURES | 58,932 | - |
| 7000 | OTHER OUTGO | | |
| 7300 | Interfund Transfers | - | - |
| 7500 | Student Assistance | 21,230 | - |
| TOTAL | OTHER OUTGO | 21,230 | - |
| TOTAL | EXPENDITURES AND OTHER OUTGO | 80,163 | - |
| | NET ENDING BALANCE | 15,718 | 15,718 |
| GRAND TOTAL | EXPENDITURES, OTHER OUTGO AND ENDING BALANCE | \$ 95,881 | \$ 15,718 |
| | | - | - |

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
FOUNDATION AGENCY FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|---|-------------------------------|--------------------------------|
| | BEGINNING BALANCE JULY 1 | \$ 21,825,967 | \$ 21,825,967 |
| | INCOME | | |
| | Contributions | 1,159,825 | 1,159,825 |
| | Sales and Commission | - | - |
| | Interest and Dividends | 180,000 | 180,000 |
| | Gain/Loss on Sale of investments | - | - |
| | Change in Asset Portfolio | - | - |
| | Royal/Other/Bad Debt Recovery | 20,100 | 20,100 |
| | Transfers in | 1,614,509 | 1,614,509 |
| TOTAL | INCOME | 2,974,434 | 2,974,434 |
| TOTAL | BEGINNING BALANCE AND INCOME | \$ 24,800,401 | \$ 24,800,401 |
| | EXPENDITURES | | |
| 2000 | Salaries | 279,390 | 279,390 |
| 3000 | Employee Benefits | 75,301 | 75,301 |
| 4000 | Supplies and Materials | 154,001 | 154,001 |
| 5000 | Other Operating Exp. and Services | 312,046 | 312,046 |
| 5XXX | District/College Support | 200,138 | 200,138 |
| 5XXX | PCPA Support | 75,000 | 75,000 |
| 6000 | Capital Outlay | 1,142 | 1,142 |
| 7000 | Scholarships/Transfers Out/Other Outgo | 1,877,417 | 1,877,417 |
| TOTAL | EXPENDITURES | 2,974,434 | 2,974,434 |
| | Appropriation for Contingency | 21,825,967 | 21,825,967 |
| TOTAL | EXPENDITURES AND CONTINGENCY | 24,800,401 | 24,800,401 |
| | NET ENDING BALANCE | - | - |
| GRAND TOTAL | EXPENDITURES, CONTINGENCY AND ENDING BALANCE | \$ 24,800,401 | \$ 24,800,401 |

-

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455 - Revised
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2024-2025 TENTATIVE
AHC VITICULTURE AND ENOLOGY FOUNDATION AGENCY FUND

| Account Number | Description | 2023-24 Revised Adopted | 2024-25 Tentative Budget |
|----------------|--|-------------------------------|--------------------------------|
| | Beginning Balance | \$ 65,111 | \$ 61,980 |
| | Reserve for Inventory | 98,820 | 93,277 |
| | NET BEGINNING BALANCE JULY 1 | 163,931 | 155,257 |
| | REVENUE | | |
| | Contributed Gifts/Grants | 1,500 | 1,500 |
| | Non-Cash Contributions | 20,305 | 19,980 |
| | Single Tickets | 5,580 | 5,000 |
| | Other Local Revenue | 900 | 900 |
| | Intrafund Transfer-In | - | - |
| | NET REVENUE | 28,285 | 27,380 |
| | WINE OPERATIONS | | |
| | Sales & Commissions | 90,000 | 90,000 |
| | Less: Returns & Allowances | - | - |
| | Less: Sales Discounts | (31,500) | (31,500) |
| | NET SALES | 58,500 | 58,500 |
| | Less: Cost of Goods Sold | (50,227) | (45,000) |
| | GROSS PROFIT | 8,273 | 13,500 |
| TOTAL | REVENUE | 36,558 | 40,880 |
| TOTAL | BEGINNING BALANCE AND REVENUE | \$ 200,489 | \$ 196,137 |
| | EXPENDITURES | | |
| 1000 | Academic Salaries | - | - |
| 2000 | Classified Salaries | - | - |
| 4000 | Supplies and Materials | 34,386 | 23,700 |
| 4523 | Inventory Allocation Expense | (62,631) | (51,650) |
| 5000 | Other Operating Exp. and Services | 69,791 | 66,580 |
| 6000 | Capital Outlay | 3,686 | - |
| TOTAL | EXPENDITURES | 45,232 | 38,630 |
| | Reserve for Inventory | 93,277 | 83,371 |
| | Appropriation for Contingency | 61,980 | 74,136 |
| | NET ENDING BALANCE | - | - |
| TOTAL | EXPENDITURES AND NET ENDING BALANCE | \$ 200,489 | \$ 196,137 |
| | | - | - |



ACTION ITEM

| | |
|---|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Ratification of the Entire Agreement Between the Faculty Association and the Allan Hancock Joint Community College District for Fiscal Years 2024 - 2027 | Item Number: 13.E. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 125 |

BACKGROUND

Negotiations between the district and the Faculty Association of Allan Hancock College began in October 2023 and concluded in April 2024.

Ratification of the entire agreement between the Faculty Association and the Allan Hancock Joint Community College District for fiscal years 2024 – 2027.

FISCAL IMPACT

The fiscal impact is \$2,935,944 for the fiscal year 2024-25. Costs associated with potential benefit employee premium increases are yet to be determined.

The District and the Faculty Association have reached an agreement that includes a 12 percent increase to all salary schedules in fiscal year 2024-25 and increases to the district benefit caps to offset any potential employee premium increases for the term of the contract. Other non-monetary provisions were also agreed upon.

RECOMMENDATION

Staff recommends that the board of trustees ratify the Agreement between the Allan Hancock Joint Community College District and the Faculty Association of Allan Hancock College, effective July 1, 2024 – June 30, 2027.

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|



AGREEMENT

Between

ALLAN HANCOCK JOINT
COMMUNITY COLLEGE DISTRICT

And The

FACULTY ASSOCIATION
Of
ALLAN HANCOCK COLLEGE

Effective

July 1, 2024

through

June 30, 2027

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ARTICLE A: DURATION

- A.1 This Agreement is made and entered into this **5th day of April 2024**, by and between the Allan Hancock Joint Community College District, hereafter referred to as the District, and the Faculty Association of Allan Hancock Joint Community College, hereafter referred to as the Faculty Association or Association.

- A.2 This Agreement was ratified by the Faculty Association on **May 24, 2024** and shall become effective on **July 1, 2024** and shall continue in effect to and including **June 30, 2027**.

FOR THE DISTRICT

Kevin G. Walthers, Ph.D.
Superintendent/President

Robert Curry, Ph.D.
Associate Superintendent/Vice President,
District Chief Negotiator

Ruben Ramirez
Director, Human Resources
District Negotiations Representative

Janeal Blue
Assistant Director, Human Resources
District Negotiations Representative

Dennis Curran
Associate Superintendent/ Vice President,
District Negotiations Representative

Sean Abel, Ph.D.
Dean, Academic Affairs
District Negotiations Representative

Genevieve Siwabessy, Ed.D.
Associate Superintendent/Vice President
District Negotiations Representative

FOR THE ASSOCIATION

Christine Reed
Academic Specialist,
Faculty Association, Chief Negotiator

Roger Hall, Ph.D.
Professor,
Faculty Association, President

Sandra Kramer
Counselor,
Faculty Association Representative

Luke Blacquiere
Professor,
Faculty Association Representative

Daniel McNeil
Professor,
Faculty Association Representative

Janae Dimick
Professor,
Faculty Association Representative

ARTICLE 1: NEGOTIATIONS AND COMPLETION OF AGREEMENT

- 1.1 Notification and Public Notice: If either party desires to alter or amend this Agreement, it shall provide written notice and a proposal to the other party of said desire and the nature of the amendments and cause the public notice provisions of the law to be fulfilled.
- 1.2 Commencement of Negotiations: Negotiations shall commence as soon as possible after satisfaction of the public notice requirements. Negotiations shall commence at a mutually acceptable time and place for the purpose of considering changes in this Agreement.
- 1.3 Reassigned Time for Negotiations: The Association shall have the right to designate up to six (6) employees who shall be given reasonable reassigned time in accordance with Article 4.10.3 to participate in actual negotiations if negotiation meetings with the District are scheduled during the working hours of the bargaining faculty members involved. All employees participating in negotiations during the working hours will receive reassigned time proportional to their participation. However, every effort shall be made to schedule negotiation meetings with the District at times other than scheduled class time or service hours.
- 1.4 Reopeners: The District and the Association agree all articles of this contract shall be in effect for the duration of this agreement; however, during the 2024/2025 academic year, the Academic Senate shall facilitate a process including the Faculty Association and District to review and revise the evaluation and tenure criteria and procedures. At the conclusion of the process, the District and the Faculty Association shall re-open Article 17 to negotiate the proposed revisions in Fall 2025 to take effect Fall 2026. Additionally, the parties agree should negotiations be reopened with another employee organization prior to the expiration of an existing multi-year contract on the issues of compensation and benefits those applicable articles shall also be reopened with the Faculty Association.
- 1.5 Ratification of Additions or Changes: Any additions or changes in this Agreement shall not be effective unless reduced to writing and properly ratified and signed by both the District and the Association.
- 1.6 Completion of Agreement: This Agreement shall constitute the full and complete commitment between both the District and the Association and shall supersede and cancel all previous agreements both written and oral. In the event a conflict exists between the specific provisions contained in this Agreement and District practices, policies, procedures, and state laws to extent permitted by state law, the provisions of the Agreement shall prevail.
- 1.7 The district shall notify the Faculty Association with the names of the district bargaining unit team and provide the Faculty Association with the District's sunshine list no later than May 15th of each year prior to a year when any article and/or the entire contract is reopened. Submission of the sunshine lists shall go to the June board meeting unless otherwise agreed upon by both parties.
- 1.8 Each fall semester, the District shall facilitate a Collective Bargaining Agreement training for administrators and department chairs and the Faculty Association Officers shall be invited to co-facilitate.

ARTICLE 2: RECOGNITION

- 2.1 The District recognizes the Faculty Association of Allan Hancock College as the sole and exclusive bargaining agent for all contract and regular faculty, temporary full-time faculty pursuant to the California Education Code 87470, and permanent faculty with less than a full-time load of the Allan Hancock Joint Community College District. These faculty hold contracts based on the Faculty Contract Salary Schedule and the Children's Center Faculty Salary Schedule except as excluded in Section 2.2.
- 2.2 Positions excluded from the bargaining unit are as follows:
- 2.2.1 All management, supervisory, and confidential employees as defined by Section 3540.1 of the Educational Employment Relations Act, as well as classified employees and temporary part-time faculty.
- 2.3 New faculty positions created shall be subject to negotiations between the District and the Association to determine if they are to be included in the bargaining unit.
- Disputed cases shall be submitted to the Public Employment Relations Board. The decision of PERB shall be final and shall not be subjected to the grievance procedures contained in this Agreement.
- 2.4 The Association, in turn, recognizes the District Board of Trustees as the duly elected representatives of the people and agrees to negotiate exclusively with the District Board of Trustees or designated representatives through the provisions of the Government Code Section 3540, et. seq.

ARTICLE 3: NON-DISCRIMINATION

- 3.1 Discrimination Prohibited: The District shall not unlawfully discriminate against any employee as set forth in Board Policy 3410 Nondiscrimination.
- 3.2 This article is not grievable under the grievance procedure of this Agreement. All discrimination complaints will go through the District's equal employment opportunity complaint procedure. Information from the California Department of Fair Employment and Housing and the federal Equal Employment Opportunity Commission about filing claims of discrimination with these entities is available on their websites.

ARTICLE 4: ASSOCIATION RIGHTS AND RESPONSIBILITIES

- 4.1 Bulletin Boards: The Association shall have the right to use without charge a reasonable part of the non-classroom bulletin board space, both physical and digital, designated for communication at work sites. Any material to be posted must be dated and must identify the Association as the source of the material.
- 4.2 College and Mail Communication System: The Association is authorized to place Association communications in District-designated individual college mailboxes, email, telephone voicemail, or other forms of campus communication for distribution to bargaining unit employees as long as such use does not interfere with college business or the work of other college employees as per Board Policy 3720 Computer and Network Use. Such use is restricted to appropriate Association business. The Association is also authorized to use the District's server and website to operate an Association website if needed.
- 4.3 Documents: Prior to each monthly meeting of the Board of Trustees, the Association president will be provided with a copy of the agenda for the current meeting, a copy of the minutes of the previous meeting, and a copy of the monthly warrants if the warrants are not included in the agenda. Confidential communications will be excluded.

The District agrees to provide to the Association upon written request, one copy of existing college-produced informational documents which can reasonably be expected to have an impact on contract negotiations and on the implementation and administration of the Agreement.

- 4.4 Contract/Agreement Distribution: Within forty-five (45) days after ratification by the Board of Trustees, the District shall post the Agreement to the college website and portal and provide without charge 15 printed copies to the Association officers. After the execution of this Agreement, any member of the bargaining unit may request a copy of this Agreement and/or any amendments from the District without charge.
- 4.4.1 The District shall post all signed Memorandums of Understanding (MOUs) and Collective Bargaining Agreements (CBA) to the appropriate Human Resources website within fifteen (15) working days after ratification.
- 4.5 Facility Use: The District authorizes the Association reasonable use of college facilities for Association business at times that do not conflict with scheduled District activities including the instructional program subject to District approval and in accordance with college procedures. The Association will pay for any costs associated with the use of a facility or services. The District has a right to determine appropriate use of District property.
- 4.6 Telephone Use: The District authorizes the Association to use District telephones (including facsimile machines) so long as the calls are related to lawful Association business and do not interfere with the college business purpose of the telephone equipment or the work production of any college employee. The District will provide the Faculty Association with an access code for purposes of making long-distance calls and may invoice the Association monthly for associated costs.
- 4.7 Equipment Use: The District authorizes the Association reasonable use of college photocopy and print services as long as the use of such equipment and services does not interfere with student instruction/service or work production. The Association will reimburse the District for the cost of such services at the same rate as that charged to the District, or within the District, for printing and photocopying services.

- 4.8 Right of Access: The Association shall have the right of access at reasonable times to areas in which bargaining unit employees work, provided such access does not interfere with the educational process or the work of other District employees.
- 4.9 Bargaining Unit List: Upon request the District will provide the Association with a list of employees represented by the bargaining unit that includes name, mailing address, telephone number (unless restricted by the bargaining unit employee), job title, and primary department.
- 4.9.1 Association Member List: The district shall provide a monthly membership list to the association at the close of each pay period.
- 4.10 Negotiation and Contract Administration
- 4.10.1 Up to six (6) designated representatives of the District and up to six (6) designated representatives of the Association may meet (if requested by either party) on a mutually agreed upon date, place, and time (with the least impact upon instruction and student support services) once or by mutual agreement more than once during fall and once or more during spring semesters for the purpose of reviewing the administration of the Agreement in force and attempting to resolve any other problems that may arise. Either party may submit an agenda for discussion in advance of the meeting(s). If an agreement can be reached to resolve any issue(s), both parties shall sign a side letter. If appropriate, the side letter will become part of this Agreement if the parties so agree.
- 4.10.2 The Association agrees that all Association business shall be conducted at times which will have the least impact on instructional and student services programs. This section is not intended to preclude the Association from conducting Association business during established business hours.
- 4.10.3 Each fall and spring term, the District shall grant annually 1.4 FTE (full-time equivalent) reassigned time, with pay, to be distributed by the Association for contract-required committee work, grievance, representation, negotiations, arbitration, and Association representation at meetings and conferences related to official Association business. The Faculty Association will notify the district, in writing, of the allocation of reassigned time not later than May 20th for the fall semester and not later than September 15th for the spring semester. Reassigned time shall be distributed in such a manner so as to allow for unit pay replacement for all cases. It is understood that reassigned time allocated to a unit member under this section shall not exceed .60 FTE, except as may be mutually agreed upon by the Association and the District, in advance, in accordance with the timeline of this section.
- 4.10.4 The Faculty Association may purchase additional reassigned time pursuant to the provisions of the Education Code, up to sixty percent (60%) of a full-time load. The Faculty Association must pay the District an amount based on the Faculty Overload and Extra Assignment Salary Schedule lab III rate, step 1, column I. The district will invoice the association for the purchase of additional reassigned time.
- 4.11 The District shall designate two (2) consecutive hours between 1 pm and 3 pm for the Faculty Association to meet with its members on each All-Staff Day. No District meeting/training involving bargaining unit member participation may be scheduled in conflict with this meeting time.

ARTICLE 5: MANAGEMENT RIGHTS AND RESPONSIBILITIES

5.1 The Board of Trustees, on its own behalf and on behalf of the electors of the District, hereby retains and reserves unto itself, all powers, rights, authority, duties, and responsibility conferred upon and vested in it by the laws and Constitution of the State of California and of the United States, including, but without limitation to the foregoing:

5.1.1 The exercise of the powers, rights, authority, duties and responsibilities by the District, the adoption of policies, rules, regulations and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this Agreement and then only to the extent such specific and express terms are in conformance with law.

5.1.2 It is understood and agreed that the District retains all of its powers and authority to direct, manage, and control in conformance with and to the extent permitted by the law. Included in, but not limited to, those duties and powers are the right to determine its organization; direct the work of its employees; determine the times and hours and days of operation; determine the kinds and levels of services to be provided and the methods and means of providing them including entering into contracts with private or public vendors for services; ensure the rights and educational opportunities of students; determine staffing patterns; determine the kinds of personnel required; maintain the efficiency of District operations; build, move, or modify facilities; assign use of office and facilities; determine budgetary allocation; determine the methods of raising revenue; and take action on any matter in the event of an emergency.

In addition, the District retains the right to establish its educational policies, goals, and objectives; determine the curriculum; and establish budget and planning procedures through its governance process and in compliance with Title 5.

In addition, the District retains the right to hire, classify, assign, reassign, promote, discipline, and terminate employees per Ed. Code and Board policy and in conformance with its legal obligations under the Educational Employment Relations Act.

5.1.3 The exercise by management of the rights and discretion as described herein shall not be subject to the grievance procedure, except when the exercise of such rights conflicts with the specific terms and conditions of this Agreement.

5.1.4 In cases of emergency declared by the Government, Board, or superintendent/president, the District retains the right to temporarily amend, modify, or rescind policies and practices referred to in this Agreement. Such action will be restricted to the period in which the emergency exists as determined by the District. Where an emergency is declared, the District shall notify the Association as soon as possible and shall consult with the Association within five (5) business days of notification.

For purposes of this article, emergency shall include disasters resulting from 1) earthquakes, storms, flood, fire, or other calamitous events and 2) other severe emergencies which affect the public or college employees.

5.1.5 The District shall meet with the bargaining unit and negotiate any changes in wages, hours, and other terms and conditions of employment except in case of an emergency as defined in Section 5.1.4.

5.2 In case of an emergency, the District shall meet and negotiate with the bargaining unit any changes in wages, hours, or other terms and conditions of employment which are to be in effect longer than 60 calendar days. Each employee will keep the District Human Resources office advised of the bargaining unit employee's current home address and telephone number.

ARTICLE 6: GRIEVANCE PROCEDURE

6.1 Definitions

- 6.1.1 The “appropriate administrator” in this article is the lowest-level administrator who has immediate supervision over the grievant and who has been designated by the District to address grievances and is not the subject of the grievance.
- 6.1.2 An “Association representative” is a person designated by the Association to represent a grievant.
- 6.1.3 A “day” in this article is a “business day.”
- 6.1.4 The “district grievance officer” shall be the district superintendent/president or that president’s designee.
- 6.1.5 A “grievance” is defined as a formal written allegation by a grievant that a specific provision of this Agreement has been misinterpreted, misapplied, or violated.
- 6.1.6 A “grievant” is any faculty member adversely affected by an alleged violation of the specific provisions of this Agreement or the Association. Unless the Association is grieving Article 4 of this Agreement, the Association shall name a faculty member or faculty members for each grievance filed.

6.2 General Provisions:

- 6.2.1 Until final disposition of a grievance, the grievant shall comply with the directions of the grievant’s immediate supervisor.
- 6.2.2 All documents dealing with the processing of a grievance shall be filed in files separate from the personnel files of the participants. However, this provision shall not prohibit the appropriate filing of documents relating to contractual matters unless the removal of such documents is ordered as part of any grievance settlement.
- 6.2.3 No party to a grievance shall take any reprisals against the other party to the grievance because the party participated in the grievance procedure.
- 6.2.4 Except as otherwise provided in this Article, failure of the grievant to adhere to the time deadlines shall mean that the grievance is settled by the decision at the previous level and that the grievant waives the right to further appeal.
- 6.2.5 Failure of the District to adhere to the time deadlines at any level shall mean that the grievance is automatically moved to the next level.
- 6.2.6 By mutual agreement in writing, the grievant and the District may extend or reduce the time deadlines at any time.
- 6.2.7 Every effort will be made to schedule meetings for the processing of grievances at times which will not interfere with the regular workday schedule of the participants. In any event, meetings shall not be scheduled so as to interfere with the grievant and Association representative’s schedule unless mutually agreed otherwise by the Association and the District. The Association representative shall be released from duties for meetings or hearings at Level III and/or Level IV which conflict with their schedule. If any grievance meeting or hearing must be scheduled during the day, any employee required by either party to participate as a witness or grievant in such meeting or hearing shall be released from their contractual workweek obligations without loss of pay for a reasonable amount of time necessary for the presentation of the grievance or

testimony.

- 6.2.8 Either party to the grievance may be represented at any step of the grievance procedure by an individual of the party's choice; however, an agent of a nonexclusive representative group shall not act on behalf of or represent the grievant. The Association representative as defined in this article may present the case for the grievant or respondent or serve as an advisor.
- 6.2.9 The grievant may elect to have the grievance adjusted without the intervention of the Association so long as the adjustment is not inconsistent with the terms of this Agreement and provided that the District shall not agree to a resolution of the grievance at Levels II and III until the Association has received a copy of the grievance and the proposed resolution and has been given reasonable opportunity to file a response. If the Association believes it is in the best interest of the Association and/or faculty, it reserves the right to continue the grievance to its end.
- 6.2.10 If the grievance involves action or inaction by an administrator above the grievant's immediate supervisor as defined above, the grievance may be filed in writing with the designated district grievance officer at Level II. However, all attempts to resolve the grievance at the informal level shall be made first.
- 6.2.11 Grievances of a similar or like nature may be joined as a single grievance upon the written consent of the Association. The final decision shall be binding upon all parties to the consolidated grievance.
- 6.2.12 The day following personal, electronic, or certified mail service of the written decision at any level of this grievance procedure shall be counted as day one for any deadline imposed upon the grievant, the Association, or the District.
- 6.2.13 By mutual agreement, at any time prior to advisory arbitration, the grievance may revert to a prior level for reconsideration.
- 6.2.14 Upon consultation with the Association, a grievant may withdraw a grievance at any step of the grievance procedure by serving written notice of the withdrawal to the administrator at the respective level. If the Association believes it is in the best interest of the Association and/or faculty members, it reserves the right to continue the grievance process to its conclusion. The parties agree to encourage the handling of grievances in as informal and confidential manner as possible.
- 6.2.15 A formal grievance shall be made on the appropriate grievance form. The grievance form will not be changed except by mutual agreement between the District and the Association.
- 6.2.16 The parties agree that any level of this grievance procedure may be waived by mutual agreement of the Association and the District.
- 6.2.17 It is the intent of this article to resolve disputes at the lowest level. At any point in the process described in this article, either party may request a personal conference.
- 6.2.18 In the event the grievance is between the bargaining unit member and immediate supervisor, the bargaining unit member will be supervised by the appropriate vice president until the grievance is resolved.

- 6.3 Procedures: Grievances shall be processed in accordance with the following procedures:
- 6.3.1 Level I Informal—Appropriate Administrator
- 6.3.1.1 Before filing a formal written grievance, the grievant shall attempt to resolve the issue by completing the Level I section of the grievance form and scheduling and attending an informal conference with the appropriate administrator.
- 6.3.1.2 The appropriate administrator shall schedule and conduct the requested informal conference within ten (10) business days of the meeting request.
- 6.3.1.3 The appropriate administrator shall provide the grievant with a written decision of the grievance within five (5) business days of the informal conference.
- 6.3.1.4 If the grievant is not satisfied with the written decision at Level I, or if the appropriate administrator fails to meet with the grievant, if requested, or if the appropriate administrator fails to deliver the written decision to the grievant as set forth in this article, the grievant may appeal to Level II and file a formal grievance with the district grievance officer within ten (10) business days.
- 6.3.2 Level II Formal—Designated District Grievance Officer
- 6.3.2.1 An appeal of a Level I decision and/or filing a grievance pursuant to the terms in this Article, shall be submitted to the designated district grievance officer. The appeal shall include a clear and concise statement of the basis for the appeal. The designated district grievance officer shall submit a written decision on the appeal to the grievant within ten (10) business days of the receipt of the appeal.
- 6.3.2.2 If the grievant is not satisfied with the decision of the designated district grievance officer, the grievant may within ten (10) business days submit an appeal of the decision on the grievance form and appeal to Level III.
- 6.3.3 Level III Formal—Mediation
- 6.3.3.1 The Association shall, on behalf of the grievant, request a mediator from the California State Mediation and Conciliation Service within ten (10) business days of the receipt of the Level II decision.
- 6.3.3.2 If there is no resolution from mediation, then the Association may submit the grievance to Level IV within ten (10) business days.
- 6.3.4 Level IV Formal—Advisory Arbitration
- 6.3.4.1 The district grievance officer shall, within ten (10) business days after receipt of the written appeal, submit a request for the immediate services of an advisory arbitrator to the California State Mediation and Conciliation Service.
- 6.3.4.2 The grievant and the District shall attempt to agree upon an advisory arbitrator. If no agreement can be reached, they shall request the California State Mediation and Conciliation Service to supply a panel of five (5) business days names of persons experienced in hearing grievances regarding community

colleges. Each party shall alternately strike a name until only one name remains. The remaining panel member shall be the advisory arbitrator. The order of striking shall initially be determined by lot. For each subsequent instance thereafter the parties shall alternate striking first. If the arbitrator will not be available within ninety (90) business days, the parties may agree to secure another list and repeat the selection.

- 6.3.4.3 The arbitrator will hold an arbitration hearing and issue an advisory decision. The arbitrator shall not have the authority to delete, add to, or otherwise modify the provisions of this Agreement. The arbitrator's authority shall be limited to deciding whether the District has violated, misinterpreted, or misapplied the referred to express provision of this Agreement, and such decision shall not imply obligations and conditions to restrict the District in its administration of the terms of this Agreement, it being understood that any matter not specifically set forth herein remains within the management rights of the District.
- 6.3.4.4 The arbitrator's decision shall clearly indicate whether it is primarily in favor of the grievant, the District, or neither (50-50 split).
- 6.3.4.5 If the grievant is not satisfied at Level IV, the grievant may within fifteen (15) business days appeal the decision on the appropriate grievance form to the Board of Trustees for review. The form must be submitted to the designated district grievance officer.

The grievant may also request a hearing. Said hearing shall be requested at the time the appeal is filed. Said hearing shall be conducted by the member(s) of the Board of Trustees as designated by the Board of Trustees President.

The parties agree that Level V of this grievance procedure may be waived by mutual agreement of the grievant and the District.

- 6.3.4.6 Arbitration Costs: Each party shall bear the costs of preparing and presenting its own case in arbitration. If the arbitrator's decision is primarily in favor of the District, the fees and expenses shall be paid by the Faculty Association. If the arbitrator's decision is primarily in favor of the Faculty Association, the fees and expenses shall be paid by the District. If the arbitrator's decision is not clearly in favor of either party, the fees and expenses shall be shared equally between the Faculty Association and the District.

6.3.5 Level V—Board of Trustees

- 6.3.5.1 If the grievant is not satisfied with the decision at Level IV, the grievant may, within fifteen (15) business days of receiving the decision, appeal to the Board of Trustees for a hearing. The request for a hearing must be submitted to the Board of Trustees through the designated district grievance officer.
- 6.3.5.2 Said hearing shall be conducted by a panel of at least a quorum of the Board of Trustees.
- 6.3.5.3 The parties agree that Level V of this grievance procedure may be waived by mutual agreement of the grievant and the District.
- 6.3.5.4 The Board of Trustees shall communicate its decision in writing to the grievant within thirty (30) business days. The decision of the Board of Trustees shall be considered the final level for a grievance.

- 6.3.6 Nothing in this grievance procedure shall imply a waiver of any other due process rights available to an employee or the Faculty Association as prescribed by law.
- 6.3.7 No disciplinary action shall take place except for just and sufficient cause.

ARTICLE 7: ORGANIZATIONAL SECURITY

- 7.1 Pursuant to Government Code Section 3544.9, the Faculty Association shall represent each and every employee as provided for in Article 2.1 of this agreement. Employees identified in Article 2.1 of this agreement shall be allowed to join the Faculty Association anytime during their employment by affirmatively consenting to payroll deduction for dues on the appropriate form in the Appendix (Faculty Association Authorization of Payroll Deduction/Revocation)

The District will deduct dues from Association members, and disperse such funds to the Association and any voluntary contributions to the Association's Political Action Committee fund as authorized in writing by the employee on the appropriate form located in the Appendix (Faculty Association Authorization for Payroll Deduction/Revocation), subject to the following conditions:

7.1.1 The District shall not accept any authorizations for deductions of dues and/or voluntary contributions or revocations directly from the employee. All employee authorizations for deductions of dues and/or voluntary contributions or revocations forms shall only be distributed and collected by the Faculty Association President or Vice President or designee.

7.1.2 Dues and/or voluntary contributions deductions shall begin within 30 days of the District receiving notification from the Faculty Association President or Vice President or designee after receiving the submission of the Faculty Association Authorization for Payroll Deduction/Revocation form signed by the employee. The District and the Association agree that bargaining unit employees who have been paying Association membership dues prior to the ratification of this Agreement do not need to complete new forms to continue the same deductions.

7.1.3 All employee requests and/or inquires made pertaining to payroll deductions for dues and/or voluntary deductions or revocations shall be directed to the Faculty Association President or Vice President or designee.

- 7.2 Newly hired employees of the bargaining unit will be provided the Faculty Association Authorization for Payroll Deduction/Revocation form by the Faculty Association President or Vice President or designee during the District's new employee orientation provided by the office of human resources. The Association will be invited to attend a portion of the orientation to address new bargaining unit members.

- 7.3 The deductions for Association dues shall be in accordance with the Association dues schedule. It is the responsibility of the Association to provide said schedule to the District. Any proceedings shall be governed by applicable State laws and are specifically excluded from Article 6, Grievance Procedure, of this Agreement.

7.3.1 *Schedule of Deduction:* Annual dues deductions are applied to all bargaining unit members and paid over the ten (10) month academic year. Annual dues deductions are to be taken from the base annual salary schedule placement only as defined per article 14.1.3.2.

7.4 Revocation of Membership

Once an employee has joined the Association, the employee must retain their membership and pay dues through payroll deduction for the duration of the contract year if the employee remains in a position as represented by Article 2 of this agreement. Employees may only revoke their membership during the annual revocation period from 9/1 - 9/15 by completing the Faculty Association Authorization for Payroll Deduction/Revocation form and submitting it to the Faculty Association President or Vice President or designee by 9/20. The Faculty Association shall notify the District of any revocations received by 9/30 each year and payroll deductions for dues shall cease beginning with the October payroll.

7.5 The Association agrees to save and hold harmless the District from all claims, demands, suits, or any other action arising as a result of the enforcement of this article of the Agreement and agrees to assume the defense upon request of the District in connection with any legal proceedings under this article.

ARTICLE 8: SEVERABILITY

- 8.1 Savings Clause: If there exists any applicable court determination, law, rule, regulation, or order issued by governmental authority other than the District which shall render invalid or restrain compliance with or enforcement of any provision of this Agreement, such provision shall be immediately suspended and be of no effect hereunder so long as such law, rule, regulation, or order shall remain in effect. Such invalidation of a part or portion of this Agreement shall not invalidate any remaining portions which shall continue in full force and effect.
- 8.2 Replacement for Severed Provision: In the event of suspension or invalidation of any article or section of this Agreement, the parties agree to meet and negotiate within thirty (30) calendar days after such determination for the purpose of arriving at a mutually satisfactory replacement for such article or section.

ARTICLE 9: SAFETY

- 9.1 District Compliance: Faculty shall not be required to work in unsafe conditions or to perform tasks that endanger their health and safety if the District has knowledge of a hazardous condition or situation. The District shall conform to and comply with all health, safety, and sanitation requirements imposed by state, federal, or applicable local regulations adopted under state, federal, or applicable local law.
 - 9.1.1 The District shall, within five (5) business days, provide to the Association President a copy of any correspondence with regard to reported or identified unsafe working conditions between the District and a state or federal governmental safety regulatory agency.
 - 9.1.2 The Association may appoint up to two members to the District Safety Committee.
 - 9.1.3 Safety Training: The District shall provide safety training during the regular contract year appropriate to the discipline within which the employee works.

- 9.2 Employee Conduct:
 - 9.2.1 Employees shall comply with all state and federal laws, and District policies and procedures regarding safe practices. All District policies and procedures will be disseminated to employees as appropriate.
 - 9.2.2 When an employee perceives a condition or circumstance which may prove to be a safety hazard the employee shall report the situation or condition to the appropriate administrator.

- 9.3 Safety Complaint: Employees who wish to provide a safety suggestion or report an unsafe working condition or practice shall complete the "Safety Hazard/Suggestion Report Form" provided by the District. Upon notification, the District Safety Coordinator or his/her designee shall investigate any complaint of unsafe or hazardous working condition and, if the condition is determined to be unsafe or hazardous, shall work to eliminate or correct the unsafe or hazardous condition as soon as possible.
 - 9.3.1 The District Safety Coordinator or their designee shall notify the employee in writing how the hazardous condition will be eliminated or corrected.
 - 9.3.2 No employee shall be discriminated against as a result of reporting any condition believed to be a violation of Section 9.1.

- 9.4 Drug and Alcohol Testing Pursuant to the United States Department of Transportation Regulations Per Board Policy 6950.
 - 9.4.1 This section shall only apply to employees in positions identified by Board Policy 6950.
 - 9.4.2 *Left blank intentionally.*
 - 9.4.3 Any drug/alcohol treatment and/or rehabilitation cost shall be borne by the employee if such cost is not covered by the District medical insurance plan as provided by Article 11, Health and Welfare, Section 11.2.

- 9.4.4 Any leave approved by the District for alcohol/drug treatment and/or rehabilitation during the employee's contract year shall be in accordance with Article 10, Leaves of Absence, and shall be taken from the employee's sick leave if sick leave is available.

ARTICLE 10: LEAVES OF ABSENCE

10.1 General Provisions

10.1.1 The leave benefits which are expressly provided by this article are the sole leave benefits which is part of this collective Agreement, and it is agreed that other statutory or regulatory leave benefits are not incorporated with this Agreement, nor are such other benefits subject to the grievance procedure of Article 6.

The following leaves are available to employees, subject to the conditions as set forth in this article.

1. Personal Illness and Injury Leave
2. Personal Necessity Leave
3. Judicial Leave
4. Bereavement Leave
5. Maternity/Pregnancy Disability Leave
6. Military Leave
7. Industrial Accident/Injury Leave
8. Quarantine Leave
9. Extended Illness/Injury Leave
10. Reduced Workload (Willie Brown Act)
11. Reduced Workload (other)
12. Leave of Absence without Pay
13. Family and Medical Care Leave
14. Reproductive Loss Leave

10.1.2 All paid leaves granted pursuant to the provisions of this article shall be credited as service for step advancement on the salary schedule and to the extent permitted by law shall be credited towards retirement in the same proportion as salary received.

10.1.3 Upon return from a leave granted pursuant to this article, an employee shall be assigned to a position substantially similar in duties to that which was held at the time that the request for leave was granted and for which the employee is credentialed and qualified. An employee returning from leave may make other arrangements with the District prior to the leave or prior to returning from the leave. An employee shall be entitled to return to the same campus except if otherwise required by district necessity.

10.1.4 All leaves of absence for whatever reason shall be requested/ reported, as appropriate, within ten (10) business days after the return from the absence.

10.1.5 An employee shall make written application for paid leave as soon as possible in accordance with procedures specific to the type of leave. If paid leave is denied, the employee will be provided with a written statement which explains the reason for the denial. Denial shall not be grievable.

10.1.6 An employee shall suffer no loss of seniority pursuant to Article 16 or order of employment pursuant to Article 15 while on paid leave.

10.1.7 The District may require an applicant for paid leave to submit evidence that substantiates the request. Examples of such evidence may include a physician's or psychologist's statement, a statement from a practitioner or a recognized church or denomination, a copy of a subpoena directed to the applicant, or a notice of jury service, etc.

10.2 Personal Illness and Injury Leave

10.2.1 Amount of Leave: Full-time regular and contract employees shall be entitled to ten (10) days leave with full pay for each academic year of service for purposes of personal illness or injury. Regular and faculty contract employees who work less than full time shall be entitled to a prorated ratio of the ten (10) days leave as their academic assignment bears to a full-time assignment. This annual entitlement shall be based on a 175-day annual assignment.

Employees who work more than 175 days shall receive additional sick leave as that assignment bears to a prorated full-time, 175-day assignment.

Beginning fall 2024 through spring 2027, bargaining unit members who have excess sick leave balances for summer assignments prior to summer 2025 will be subject to the following terms:

Employees shall choose to (1) receive a one-time payment from the District paid at \$50.00 per hour of their excess sick leave balance OR (2) maintain their balance.

Employees selecting the payout option will need to complete the proper paperwork and submit it to Human Resources no later than May 31st to be paid in the following October payroll.

One-time payment is taxable income. The employee may also work with the District to direct payment(s) to an existing tax-sheltered annuity to potentially offset tax liabilities.

Employees will have until May 31, 2027, to make a final determination regarding their excess sick leave. Any employee not requesting a payout, will be considered to be maintaining their balance.

10.2.2 Accumulation of Leave: If an employee does not utilize the full amount of leave as authorized in Section 10.2.1, the amount not utilized shall be accumulated from year to year.

10.2.3 Verification of Illness or Injury: Upon request by District management, employees shall be required to present a certificate signed by a physician. If the District requires an employee to go to a District-designated doctor, the District will pay for any unreimbursed medical expenses incurred by the employee in obtaining the certificate.

10.2.4 Notification of Absence: Employees shall notify the District of an absence as soon as practicable prior to the start of the employee's assignment.

10.2.4.1 The area dean, in consultation with the faculty member and department chair, shall determine how the class or service hour should be substituted or cancelled.

10.2.4.2 The employee is to report the absence online and submit for approval within ten (10) business days after returning to work.

- 10.2.5 Notification of Return: Prior to the end of the college business day, an employee shall notify the administrator or designee of the employee's intent to return or not to return to work the following day and will indicate the day of expected return.
- 10.2.6 Salary Adjustment upon Termination: If an employee terminates District employment having used more sick leave than has been accrued, an adjustment will be made on the final warrant.
- 10.2.7 Sick Leave upon Retirement: The employee may convert unused sick leave to retirement credit in accordance with California Government Code Section 20862.5 or California Education Code Section 22719 or its successor if the employee is filing a request for retirement.

Some sick leave earned may not be eligible to be converted to retirement credit based on employee's individual retirement election. It is the responsibility of individual members to confirm with their retirement system what eligibility requirements they meet.

- 10.2.8 Transfer of Accrued Sick Leave: Accrued sick leave will be transferred if an employee terminates employment with the District and is employed by another California public school district or other public educational agency, but only in accordance with the specific conditions of applicable sections of the California Education Code and the conditions specified by the new employing agency. It is the employee's responsibility to initiate the transfer request through the new employing agency. Accrued sick leave earned by a newly hired employee in another California public school district or other public educational agency will be transferred to Allan Hancock College and credited to the newly hired employee, but only in accordance with the specific conditions of applicable sections of the California Education Code. It is the employee's responsibility to initiate the transfer request through Allan Hancock College Human Resources.
- 10.2.9 Annual Sick Leave Statement: The District shall provide self-service access to leave balances. The statement of accrued sick leave shall include both days of leave earned from regular assignments as well as equivalent days and fractional days earned from all prior sick leave hours accrued from summer assignments. The two amounts shall be available as separate totals.
- Fractional days may be accounted for at a minimum of 0.25.
- 10.2.10 Maternity/Pregnancy Disability: Employees are entitled to use sick leave as set forth in Sections 10.2.1 for pregnancy, miscarriage, childbirth, and the recovery therefrom on the same terms and conditions governing leaves of absence for other illness. A medical release may be required prior to the employee's return to work.
- 10.2.11 Sick Leave Deduction Process: Employees shall have daily sick leave deducted in proportion to the fraction of the daily load which they missed.

10.3 Personal Necessity Leave

- 10.3.1 Ed. Code 88207: A contract or regular employee may, at the employee's election use any days of absence for illness or injury pursuant to section 88191 in cases of personal necessity, including any of the following:
1. Death of a member of the employee's immediate family when additional leave is required beyond that provided both in Section 88194.
 2. Accident involving the person or property of the employee or of a family member of their family.

3. Appearance in any court or before any administrative tribunal as litigant, party, or witness under subpoena or any order made with jurisdiction.
4. Religious holidays not observed by the college.
5. Other urgent needs as approved by the supervisor.

10.3.2 Leave credited under Section 10.2.1 (sick leave) of this article may be used at the employee's election for the purposes of personal necessity provided that use of such personal necessity leave does not exceed seven (7) days in any fiscal year. Three of those days may be taken at the employee's discretion. The remaining four days may be taken with the approval of the appropriate administrator, and with reasonable advance notice.

10.3.3 The employee shall complete and submit the appropriate request following the procedures in Sections 10.2 and 10.3 of this article in advance of the beginning of the leave for approval. When an emergency or extenuating circumstance make such advance notice impracticable, the employee must still report the leave in accordance with Sections 10.2.4 and 10.2.5 of this article and complete the absence request immediately upon returning to work. Upon return from an approved personal necessity leave of absence, the employee may be required to provide such proof of eligibility for the personal necessity

10.4 Judicial Leave

10.4.1 The employee shall be provided leave for regularly called jury duty and, when subpoenaed, to appear as a witness in court, other than as a litigant, for reasons not brought about through the connivance or misconduct of the employee.

10.4.2 The employee, while serving on jury duty, will receive pay in the amount of the difference between the employee's regular earnings and any amount received for jury duty service, exclusive of any mileage reimbursement. However, the employee shall receive full compensation if the employee remits to the District the fee received exclusive of the mileage reimbursement.

10.4.3 Paid judicial leave shall not be provided for employees who serve as paid expert witnesses.

10.4.4 An employee of the bargaining unit shall notify the appropriate supervisor in writing as soon as possible after receiving notice of jury duty or subpoena. Upon return from judicial leave, the employee must complete the District's absence report form and attach to the form verification of judicial leave.

10.5 Bereavement Leave

10.5.1 In the event of a death of any member of the immediate family, the employee shall be entitled, without loss of salary or deduction from sick leave, to three (3) days leave of absence for each death or five (5) days leave of absence if the employee must travel more than 300 miles .

In the event of a death of any present or past District employee where the funeral or memorial service is held locally during work hours, the employee may take 3 hours of bereavement absence without loss of salary or deduction from sick leave.

Employees are encouraged to discuss bereavement leave needs with their supervisor, including when parameters of 10.5.1 do not meet the employee's needs.

10.5.2 Members of the “immediate family”, as used in this section, shall include mother, father, grandmother, grandfather, grandchild, aunt, uncle, niece, or nephew of the employee or of the spouse or the domestic partner of the employee and the spouse, domestic partner, son, son-in-law, step-son, daughter, daughter-in-law, step-daughter, brother, brother-in-law, sister, sister-in-law, legal ward or a child of a person standing in loco parentis, or any relative living in the immediate household of the employee.

10.5.3 If additional leave is needed, the employee can use personal necessity leave in accordance with the provisions of Section 10.3 of the article.

10.5.4 Employees of the bargaining unit shall be required to complete an absence verification form provided by the District upon return from bereavement leave and may be required to provide proof of eligibility such as newspaper obituary notice or death certificate for bereavement leave benefits

10.6 Military Leave

10.6.1 The employee will be granted leave for military duty in accordance with applicable state and federal laws.

10.6.2 The leave must be verified by a copy of the military orders requiring the military duty. Verification must be attached to the District’s absence report form as far as possible in advance of actual leave.

10.7 Leave of Absence Without Pay

10.7.1 Regular and contract faculty may be granted leave without pay for a period of up to one year with approval of the superintendent/president and recommendation to the Board of Trustees for action. Such leave shall be without compensation or salary increment, and the leave shall not count towards sabbatical leave credit, or tenure for contract faculty. An extension of one year may be approved by the superintendent/president. See Article 13 - Professional Development (13.1.1) - for the effect of leave of absence without pay on sabbatical leave eligibility.

10.7.1.1 When the leave of absence without pay is in service to the district or the State Chancellor’s office, advancement on salary schedules (steps and columns) is not suspended.

10.7.2 Procedure for Requesting Leave Without Pay

10.7.2.1 The employee shall submit a written request for leave to the superintendent/president as far in advance as possible. The superintendent/president may confer with the appropriate administrator to assess the impact of the request upon the District.

10.7.2.2 The written request for leave shall state:

10.7.2.2.1 The reason(s) for the leave;

10.7.2.2.2 The anticipated duration of absence;

10.7.2.2.3 The intention to return to service at the end of absence.

10.7.2.3 The District may require the employee to provide evidence to justify the request for leave.

10.7.2.4 The superintendent/president is not obligated to recommend the request if it is not in the interest of the District. If the leave is approved, the superintendent/president will submit the request and a recommendation to the

Board of Trustees for action.

10.7.2.5 An employee on such leave shall notify the District human resources office by the third week of the final semester of the leave as to the employee's intent to return to employment with the District.

10.8 Failure by the employee to return from unpaid leave will constitute an abandonment of position and result in separation from the District Reduced Workload (Other Than Willie Brown Act)

10.8.1 Regular faculty may take a partial unpaid leave of absence by accepting less than a full-time load. In such leaves, regular faculty shall continue to fulfill the appropriate prorated share of full-time duties.

10.8.2 Procedure for requesting reduced workload

10.8.2.1 The employee shall submit a written request for reduced workload to the superintendent/president as far in advance as possible. The superintendent/president may confer with the appropriate administrator to assess the impact of the request upon the district.

10.8.2.2 The written request for leave shall state:

10.8.2.2.1 The reason(s) for the reduced workload; and

10.8.2.2.2 The reduction in FTE requested; and

10.8.2.2.3 The anticipated duration of reduced workload.

10.8.2.3 The District may require the employee to provide evidence to justify the request.

10.8.2.4 If the request for reduced load is to be considered under the provisions of the Willie Brown Act (Education Code Section 87483) such requests are subject to Section 10.9 of this article.

10.8.3 The superintendent/president is not obligated to recommend the request if it is not in the interest of the District. If the reduced workload request is approved, the superintendent/president will submit the application and a recommendation to the Board of Trustees for action.

10.8.3.1 All requests under this section approved by the Board of Trustees will receive prorated (FTE) salary, employee benefits and STRS contributions, and credits that are consistent with reduced workload (FTE). However, under exigent circumstances, the district may authorize employee benefit contributions to be greater than the prorated amount.

10.9 Reduced Workload under Education Code 22713 (Willie Brown Act)

10.9.1 An employee requesting a reduced workload under the provision of California Education Code Section 22713 must meet the following criteria:

10.9.1.1 The employee must have reached the age of 55 prior to reduction in workload.

10.9.1.2 The employee must have been employed full-time in an academic position or a position requiring certification or both for at least ten years of which the immediate preceding five years were full-time employment.

10.9.1.3 Sabbatical or other approved leaves do not count as a break in service but shall not be used in computing the five years' full-service requirement.

10.9.1.4 The minimum part-time employment shall be the equivalent of one-half of the number of days' service or 50 percent of load required by the employee's contract of employment during their final year of service in a full-time position.

10.9.2 For employees granted a reduced workload contract under Education Code Section 22713:

10.9.2.1 The employee must comply with request conditions in 10.9.1 above.

10.9.2.2 The employee and the District shall continue to make retirement contributions as if the employee were earning the salary prior to going on reduced workload. The District will make any additional retirement contributions as specified by STRS regulations.

10.9.2.3 The employee shall be paid a salary which is the prorated share of the salary they would be earning had they not been approved for reduced workload employment.

10.9.2.4 The employee shall receive health benefits in the same manner as a full-time employee. Health benefits for the purpose of this Agreement are defined as medical, dental, and vision as provided by Article 11.

10.9.2.5 The period of reduced workload which can qualify for full-time retirement benefits shall not exceed ten years and shall not extend beyond the end of the school year during which the employee reaches her/his 70th birthday.

10.9.2.6 Other District employee benefits not included in 10.9.2.4 may be purchased by the employee through a payroll deduction system.

10.9.2.7 Conditions of this section will be implemented only upon approval by both the Board of Trustees and the State Teachers' Retirement System.

10.10 Extended Illness and Injury Leave

10.10.1 If a bargaining unit member has exhausted their accumulated sick leave and that sick leave is needed and that need totals less than five (5) months, additional non-accumulated extended illness leave shall be available up to a maximum of five (5) months in a twelve-month rolling period. During that time, the employee is paid at a rate of fifty (50) percent of the bargaining unit member's base annual salary (SS# 10, 11, 12, 13, 60, 61).

10.11 Industrial Accident/Illness Leave

10.11.1 Employees will be entitled to industrial accident leave according to the provisions in Education Code Section 87787 for personal illness or injury that is qualified for Workers' Compensation under the provisions of the State Workers' Compensation Insurance Program.

10.11.2 Employees shall notify an administrator of any accident or illness arising out of employment with the District as soon as possible but normally within twenty-four (24) hours.

10.11.3 Pursuant to the statutory provisions of the State Workers' Compensation System, the District has a right to have employees examined by a physician or psychologist

designated by the District at the District's expense to assist in determining the length of time the employee will be temporarily unable to perform assigned duties and the degree to which a disability is attributable to the injury involved.

- 10.11.4 Allowable leave shall be for not less than sixty (60) days during which the college is required to be in session or when the employee would otherwise have been performing work for the District in any one fiscal year for the same accident.
- 10.11.5 When an industrial accident or illness leave overlaps into the next fiscal year, the employee shall be entitled to only the amount of unused leave due for the same illness or injury.
- 10.11.6 Allowable leave shall not accumulate from year to year.
- 10.11.7 Industrial accident or illness leave shall commence on the first day of absence.
- 10.11.8 When an employee is absent from their duties because of an industrial accident or illness, they shall be paid the portion of the salary due them for any month in which the absence occurs as when added to their temporary disability indemnity will result in a payment to the employee of not more than their salary.
- 10.11.9 Industrial accident or illness leave shall be reduced by one day for each day of authorized absence regardless of a temporary disability award.
- 10.11.10 When entitlement to industrial accident or illness leave under this section has been exhausted, accumulated sick leave or other applicable paid leave will be used in full-day increments for each day of industrial accident or illness absence.

If, however, the employee is still receiving temporary disability payments under the Workers' Compensation laws of this state at the time of exhaustion of benefits under this section, the employee shall be entitled to use only so much of the person's accumulated or available sick leave, which when added to the workers' compensation award, provides a regular day's pay at the employee's regular rate of pay.
- 10.11.11 Employees shall upon demand of the District endorse to the District workers' compensation checks issued in the name of the employee for any day(s) for which the employee received compensation from the District.

10.12 Quarantine

- 10.12.1 An employee shall receive a paid leave of absence during the period of the employee's quarantine by a duly constituted governmental authority.
- 10.12.2 Deduction from Leave: An employee, who misses any scheduled duties due to quarantine, shall have leave deducted from their accumulated sick leave.

10.13 Family and Medical Care Leave

The District will provide family and medical care leave for eligible employees as required by State and Federal law. The following provisions set forth employee's rights and obligations with respect to such leave. Rights and obligations which are not specifically set forth below are set forth in the Department of Labor regulations implementing the Federal Family and Medical Leave Act of 1993 (FMLA) and the regulations of the California Fair Employment and Housing Commission implementing the California Family Rights Act (CFRA). Unless otherwise provided by this article, "Leave" under Section 10.13 through 10.13.9 of this article shall mean leave pursuant to the

FMLA and CFRA.

10.13.1 Members Eligible for Leave: An employee is eligible for leave if the employee:

- A. has been employed for at least 12 months; and
- B. has been employed for at least 1,250 hours during the 12-month period immediately preceding the commencement of the leave.

10.13.2 Request for Leave: Employees must fill out the following applicable forms in connection with Family Medical Leave (FMLA) under this article. These forms enable the District to satisfy its recordkeeping obligations.

- A. "Request for Family or Medical Leave" to establish eligibility.
- B. Medical Certification - either for the employee's own serious health condition, or the serious health condition of a child, parent, spouse, or domestic partner.
- C. "Fitness for Duty to Return from Leave Certification" form.

10.13.3 Reasons for Leave:

- A. Leave is permitted for only the following reasons:
 - 1. The birth of a child or to care for a newborn of the employee.
 - 2. The placement of a child with the employee in connection with the adoption or foster care of a child within one year of placement.
 - 3. Leave to care for a child, parent, spouse, or domestic partner who has a serious health condition.
 - 4. Leave because of a serious health condition that makes the employee unable to perform the functions of their position.
 - 5. Leave for a qualifying exigency arising out of the fact that the employee's spouse, child, or parent is on covered active duty or called to active-duty status in the Armed Forces.
 - 6. Leave to care for a spouse, child, parent, or "next of kin" who is a covered servicemember of the Armed Forces who has a serious injury or illness incurred in the line of duty while on active military duty or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces.
- B. A "serious health condition" includes an illness, injury impairment, or physical or mental condition that involves continuing treatment by a health care provider or in-patient care in a hospital, hospice, or residential medical care facility.
- C. "Continuing treatments" by a health care provider includes any one or more of the following:
 - 1. A period of incapacity due to a serious health condition of more than three (3) full consecutive calendar days, and any subsequent treatment or period of incapacity relating to the same condition that also involves:

Treatments two (2) or more times within thirty (30) days of the first day of incapacity, unless extenuating circumstances exist, by a health care provider, by a nurse, or by a provider of health care services under orders of, or on referral by, a health care provider. The first in-person treatment must take place within seven (7) days of the first day of incapacity; or treatment by a healthcare provider on at least one occasion which

must take place within seven (7) days of the first day of incapacity and results in a regiment of continuing treatment under the supervision of the health care provider.

2. Any period of incapacity due to pregnancy or for prenatal care.
3. Any period of incapacity or treatment for such incapacity due to a chronic serious health condition.
4. Any period of incapacity that is permanent or long-term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care provider.
5. Any period of absence to receive multiple treatments (including any recovery therefrom) by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider for either restoration surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity for more than three (3) consecutive calendar days in the absence of medical intervention or treatment.

D. "Health Care Provider" means

1. A doctor of medicine or osteopathy or physician's assistant who is authorized to practice medicine or surgery by the State of California;
2. Individuals duly licensed as a physician, surgeon, or osteopathic physician or surgeon in another state or jurisdiction, including another country, who directly treats or supervises treatment of a serious health condition.
3. Podiatrists, dentists, clinical psychologists, optometrists, and chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as demonstrated by X-ray to exist) authorized to practice in California and performing within the scope of their practice as defined under California State law.
4. Nurse practitioners and nurse-midwives who are authorized to practice under California State law and who are performing within the scope of their practice as defined under California State law.
5. Christian Science practitioners listed with the First Church of Christ, Scientist in Boston, Massachusetts.
6. Any health care provider from whom an employer or group health plan's benefits manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits.

E. "Child" means a child under the age of 18 years of age, or 18 years of age or older who is incapable of self-care because of a mental or physical disability. An employee's child is one for whom the employee has actual day-to-day responsibility

for care and includes a biological, adopted, foster, or step-child, or legal ward or a child of a person standing in loco parentis (in place of a parent).

F. "Parent" means the biological parent of an employee or an individual who stands or stood in loco parentis (in place of a parent) to an employee when the employee was a child. This term does not include parents-in-law.

G. "Spouse" means a husband or wife as defined or recognized under California State law for purposes of marriage.

H. "Domestic Partner" means two adults who have chosen to share one another's lives in an intimate and committed relationship of mutual caring, and who have established a domestic

partnership pursuant to California Family Code §297

- I. “Active Duty” means (1) in the case of a member of a regular component of the Armed Forces, duty during the deployment of the member with the Armed Services in a foreign country; or (2) in the case of a member of the reserve component of the Armed Forces to a foreign country under a call or order to active duty under certain specified positions.
- J. “Covered Servicemember” means (1) a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness; or (2) a veteran who is undergoing medical treatment, recuperation, or therapy, for a serious injury or illness and who was a member of the Armed Forces, including a member of the National Guard or Reserves, at any time during the period of five years preceding the date on which the veteran undergoes that medical treatment, recuperation, or therapy.
- K. “Next of Kin of a Covered Servicemember” means the nearest blood relative other than the covered service member’s spouse, parent, son or daughter, in the following order of priority: Blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under FMLA.

10.13.4 Amount of Leave: Eligible employees are entitled to a total of 12 work weeks of leave (or 26 weeks to care for a covered servicemember) during any 12-month period.

- A. An employee’s entitlement to leave for the birth or placement of a child for adoption or foster care expires 12 months after the birth or placement. In addition, the basic minimum duration of such leave is two weeks. However, an employee is entitled to leave for one of these purposes (e.g., bonding with a newborn) for at least one day, but less than two weeks’ duration on any two occasions during the 12-week period.
- B. If leave is requested to care for a child, parent, spouse, domestic partner, or the employee with a serious health condition, there is no minimum amount of leave that must be taken. However, the notice and medical certification provisions of this article must be complied with.
- C. In any case in which the parents are both employed by the Allan Hancock Joint Community College District and are entitled to leave, the aggregate number of workweeks of leave to which both may be entitled will be limited to 12 work weeks during any 12-month period if leave is taken for the birth or placement for adoption or foster care of the employees’ child (or 26 weeks to care for a covered servicemember). This limitation does not apply to any other type of leave under this policy.
- D. “12-month period” means the 12-month period measured forward from the date an employee’s first leave begins.

10.13.5 Employee Benefits While on Leave

- A. Leave under this article is unpaid. While on leave, an employee will continue to be covered by the District’s group health insurances which will include medical, dental, vision, and income protection insurances in the same extent that coverage is provided while the employee is on the job. However, an employee will not continue to be covered under the

District's non-health benefit plans which include TSA, life insurance, and other non-health benefit plans unless an employee makes the appropriate contributions for continued coverage. An employee may make the appropriate contributions for continued coverage under the preceding non-health benefit plans by payroll deductions or direct payments made to these plans. Employee contribution rates are subject to any change in rates that occurs while the employee is on leave.

- B. If an employee fails to return to work after their leave entitlement has been exhausted or expires, the District shall have the right to recover its share of health plan premiums for the entire leave period, unless the employee does not return because of the continuation, recurrence, or onset of serious health condition which would entitle the employee to leave, or because of circumstances beyond the employee's control. The District shall have the right to recover premiums through deduction from any sums due to the employee from the District (such as unpaid wages, vacation pay, etc.).

10.13.6 Use of Other Accrued Leaves While on Leave

- A. If an employee requests leave for any reason permitted under Section 10.13.2, they must exhaust all accrued leaves, except sick leave, in connection with the leave. The exhaustion of accrued leave will run concurrently with the leave.
- B. If an employee requests leave for their own serious health condition, in addition to exhausting accrued leave, the employee must also exhaust accrued sick leave. The exhaustion of accrued leave will run concurrently with the leave.

10.13.7 Certification and Intermittent Leave

- A. The District will require an employee who requests leave to provide written certification on a form provided by the District and completed by the health care provider of the individual requiring care. If the leave is requested because of the employee's own serious health condition, the certification must include a statement that the employee is unable to perform the essential function of their position. An employee need not, but may at the employee's option, identify the serious health condition involved.
- B. Employees who request leave to care for a covered servicemember who a child is, spouse, parent or "next of kin" of the employee must provide written certification from a health care provider regarding the injured service member's injury or illness.
- C. The first time an employee requests leave because of a qualifying exigency; the employee is required to provide the District with a copy of the covered military member's active duty orders or other documentation issued by the military that indicates that the covered military member is on active duty or called to active duty in a foreign country with the dates of active duty service. New active duty orders or similar documentation shall be provided to the District if the need for qualifying exigency leave arises out of a different active duty or call to active duty status of the same or a different covered military member.
- D. If the second opinion is different from the first, the District may require the opinion of a third provider jointly approved by the District and the employee. The opinion of the third provider will be binding.
- E. If an employee requests leave intermittently (a few days or hours at a time) or on a reduced leave schedule to care for an immediate family member with a serious health condition, the employee must provide medical certification that such leave is medically necessary. "Medically necessary" means there must be a medical need for the leave and that the leave can best be accomplished through an intermittent or reduced leave schedule.

- 10.13.8 Employee Notice of Leave: Although the District recognizes that emergencies arise which may require an employee to request immediate leave, an employee is required to give as

much notice as possible of their need for leave. If leave is foreseeable, at least 30 calendar days' notice is required. In addition, if an employee knows that leave will be needed in the future but does not know the exact date(s) e.g., for birth of a child or to take care of a newborn, the employee shall inform the supervisor as soon as possible that such leave will be needed. Such notice may be given verbally.

For foreseeable leave due to a qualifying exigency, an employee must provide notice of the need for leave as soon as practicable, regardless of how far in advance such leave is foreseeable.

10.13.9 Reinstatement upon Return from Leave

- A. Upon expiration of leave, an employee is entitled to be reinstated to the position of employment held when the leave commenced or to an equivalent or comparable position.
- B. As a condition of restoration of an employee whose leave was due to the employee's own serious health condition that made the member unable to perform their job, the employee shall obtain and present a fitness-for-duty certification on the form approved by the District from the health care provider that the employee is able to resume work. Failure to provide such certification will result in denial of restoration.

10.14 Catastrophic Leave Donation Program - Per Education Code 87045

10.14.1 Any bargaining unit member may donate earned sick leave to another district employee when that employee or a member of their family (employee's spouse, domestic partner, parent, child(ren)), suffers from a catastrophic illness or injury, and the employee has exhausted all of their available paid leave.

10.14.2 Process to Receive Donation (Requestor)

10.14.2.1 An employee requesting to receive donated leave, hereafter referred to as requestor, must submit a request in writing to participate in the catastrophic leave program to the director of human resources. The director of human resources may require the requestor to provide verification to support the catastrophic leave request.

10.14.2.2 The director of human resources will determine whether the requestor meets the requirements for catastrophic leave and shall notify the requestor in writing as soon as reasonably possible as to whether the request is approved or denied. The notification shall include a timeline for implementation if the request is approved or an explanation if the request is denied. The decision shall be subject to periodic review.

10.14.2.3 Retroactive requests may be considered, and any sick leave accrued while on leave shall be used before donated leave.

10.14.2.4 Use of catastrophic leave shall not exceed the period of extended illness leave as described in article 10.10.

10.14.2.5 Catastrophic leave may be utilized in combination with article 10.10, to keep the member in a fully paid status.

10.14.3 Process for Donation (Donor)

10.14.3.1 The director of human resources will notify the Faculty Association President when any District employee qualifies for catastrophic leave donations. The Faculty Association will notify all bargaining unit members of the approved requestor's need for catastrophic leave donations. The director of human

resources will establish, at least, a two-week time period for donations to be received that begins after notification of the request. This established time period will be conveyed to the Faculty Association President at the time of notification of the request.

10.14.3.2 An employee who would like to donate leave, hereafter referred to as donor, may submit a donation of earned sick leave in one day increments to an approved catastrophic leave requestor. Up to ten (10) earned sick leave days may be donated per fiscal year per requestor.

10.14.3.3 Donors making catastrophic leave donations must have at least five (5) sick leave days remaining in their balance after the donation is deducted.

10.14.3.4 The District will track the order in which donations are offered and will utilize donor offers in the order they are received (first come, first used). Donations shall only be deducted from the donor if the leave is actually needed by the requestor and is then irrevocable. All unused donor offers will not be deducted from the donor.

10.15 Workload Exchange Leave

10.15.1 As set forth in this section, a full-time faculty member may arrange to be absent from a class(es) or service assignment(s) where the class(es) or service assignment(s) are covered by another district employed full-time-faculty member on an informal exchange basis.

10.15.2 A professional exchange may be allowed for either: conference attendance related to the performance of the initiating faculty member's instructional or service assignment; or personal business. In addition, a workload exchange may be allowed for an emergency or unforeseen situation that would result in the cancellation of a class or service hour(s) (except for other leaves as provided for by this section) professional exchange does not affect the compensation of any of the participating faculty members.

10.15.3 The faculty members who participate in a professional exchange must possess the minimum qualifications for the discipline that are exchanged. An exchange is permissible for faculty who do not possess the minimum qualifications if the exchange is strictly limited to proctoring an examination.

10.15.4 If the faculty member cannot find a full-time faculty member who meets the minimum qualifications, they shall seek prior approval from the appropriate supervisor to request the employment of a non-bargaining unit member who meets the minimum qualifications, if cancellation of the class(es)/service hour(s) is deemed detrimental to students.

10.16 Reproductive Loss Leave

10.16.1 An employee may be eligible for reproductive loss leave in accordance with applicable state laws.

ARTICLE 11: **HEALTH AND WELFARE**

11.1 **General Provisions**

11.1.1 The District reserves the right to select a carrier to provide claims, administration, and services described in this article. The District shall consult with the Association when considering any changes in carrier and/or individual plans prior to implementation.

The Association will appoint three (3) representatives to the Allan Hancock College Staff Benefit Committee. Decisions of this committee are not considered binding on the Association.

11.1.2 The District in consultation with the Association shall determine the basis for establishing equivalency in considering individual carrier plans.

11.1.3 The health and welfare benefits which are expressly provided by this article are the sole health and welfare benefits which are part of this agreement and made available to employees.

11.1.4 Except when authorized under Article 10.8.3.1 or elsewhere in this Agreement, employees, serving less than full-time, shall have their district contribution prorated at the same ratio that their yearly employment bears to full-time yearly employment. Employees serving less than full time desiring coverage shall be required to complete a payroll deduction form for the difference between the district contribution and the total premium cost.

11.1.5 The District agrees to make available medical and dental insurance for each eligible employee, spouse, domestic partner, and dependent children, as well as vision, life, and income protection insurance for the employee only. Employees may secure more life insurance than the district contribution covers, subject to insurance company approval, by authorizing a salary deduction to cover the added premium cost.

11.1.6 Employees on an approved unpaid leave of absence of more than one pay period may continue to participate in the district health/medical, vision, and dental programs subject to the carrier's rules and regulations by remitting in advance the total remaining cost of such programs for the period of the unpaid leave.

11.2 **Insurance Programs**

11.2.1 **Health/Medical Insurance**

11.2.1.1 For each eligible employee and each verified dependent, the District will make a monthly contribution for medical insurance through SISC or another carrier selected by the District, effective October 1, 2004.

11.2.1.2 Except when authorized under Article 10.8.3.1 or elsewhere in this Agreement, employees working partial assignments shall receive a prorated district contribution based on the percentage of their assignment as provided in Section 11.1.4.

11.2.1.3 Health/medical insurance coverage for the employee is mandatory except that an employee who submits proof of duplicate coverage at a level equivalent to

the district plan may be excused from the plan.

11.2.1.4 Cash-in-lieu: Unless otherwise prohibited by the policy carrier, the District shall provide 50 percent of the district contribution as cash-in-lieu to those employees who meet the criteria listed in 11.2.1.3 and opt out of the District's medical insurance plan. The contribution amount shall be based on single coverage for the lowest available employee plan.

11.2.1.5 . Employee premiums shall be borne by the employee through automatic payroll deduction. Any such deduction shall be the difference between the new premium and the district contribution listed below. Prior to implementing payroll deductions, the District will meet with employee groups to consider possible alternatives, such as a different carrier, revisions to coverage, or changes in deductibles.

Effective October 1, 2024, the district will increase the district contribution for medical to offset employee premium increase in excess of the existing cap for the 2024-25 benefit plan year.

Effective October 1, 2025, the district will increase the district contribution for medical to offset employee premium increase in excess of the existing cap for the 2025-26 benefit plan year.

Effective October 1, 2026, the district will increase the district contribution for medical to offset employee premium increase in excess of the existing cap for the 2026-27 benefit plan year.

11.3 Dental Insurance

11.3.1.1 For each eligible employee and verified dependent, the District will provide a monthly contribution for dental insurance through the district self-insured dental plan.

11.3.1.2 Except when authorized under Article 10.8.3.1 or elsewhere in this Agreement, employees working partial assignments shall receive a prorated district contribution based on the percentage of their assignment as provided in Section 11.1.4.

11.3.1.3 Dental coverage for the employee is mandatory.

11.3.1.4 Any employee premium shall be borne by the employee through automatic payroll deduction. . Prior to implementing payroll deductions, the district will meet with employee groups to consider possible alternatives, such as a different carrier, revisions to coverage, or changes in deductibles.

Effective October 1, 2024, the district will increase the district contribution for dental to offset employee premium increase in excess of the existing cap for the 2024-25 benefit plan year. If the total premium cost decreases below the 2023-24 rates, the district is not obligated to decrease the employee premium.

Effective October 1, 2025, the district will increase the district contribution for dental to offset employee premium increase in excess of the existing cap for the 2025-26 benefit plan year. If the total premium cost decreases below the 2024-25 rates, the district is not obligated to decrease the employee premium.

Effective October 1, 2026, the district will increase the district contribution for dental to offset employee premium increase in excess of the existing cap for the 2026-27 benefit plan year. If the total premium cost decreases below the 2025-26 rates, the district is not obligated to decrease the employee premium.

11.3.2 Life Insurance

11.3.2.1 The District shall provide each eligible employee a paid life insurance with a maximum benefit upon death of \$50,000 including accidental death and dismemberment and a paid decreasing term life insurance with accidental death and dismemberment.

11.3.2.2 Except when authorized under Article 10.8.3.1 or elsewhere in this Agreement, employees working partial assignments shall receive a prorated district contribution based on the percentage of their assignment as provided in Section 11.1.4.

11.3.2.3 District-provided life insurance coverage for the employee is mandatory.

11.4 Long-term Disability Insurance

11.4.1.1 The District shall provide each eligible employee of the district long-term disability insurance.

11.4.1.2 District-provided long-term disability insurance coverage for the employee is mandatory.

11.5 Medical Insurance for Retirees

11.5.1 Employees hired before July 1, 1993 shall be eligible for medical insurance coverage as provided for in Allan Hancock College Board Policy 7380 Retirement Benefit Policy. Board Policy 7380 is incorporated into and made a part of this Agreement.

11.5.2 For employees hired on or after July 1, 1993, but prior to July 1, 1997, the District will maintain coverage at the same dollar level as for active bargaining unit members for a retiree under the medical insurance plans upon STRS retirement as evidenced by the receipt of monthly retirement payments from the State Teachers' Retirement System provided the unit member is at least 55 years of age but less than 65 and has been a regular employee of the district for twenty (20) or more consecutive years of service. Upon reaching age 65, the employee shall no longer be eligible for district-paid medical benefits.

11.5.3 For employees hired on or after July 1, 1997 the District will maintain coverage at the same dollar level as for active employees for a retiree under the medical insurance plans upon STRS retirement as evidenced by the receipt of monthly retirement payments from the State Teachers' Retirement System provided the employee is at least 58 years of age but less than 67 or meeting federal Medicare eligibility, whichever comes first, and has been a regular employee of the district for twenty (20) or more consecutive years of service. Upon reaching age 67 or meeting federal Medicare eligibility, whichever comes first, the employee shall no longer be eligible for district-paid medical benefits.

11.5.4 For employees retiring after July 1, 2014, the District will contribute an amount equal to that paid toward the medical insurance premium for spousal or domestic partner coverage on the district medical insurance plan as provided to spouses/domestic partners of active full-time faculty employees per the following limitation:

Coverage for spouse/domestic partner is limited to one year for each year of marriage/domestic partner registration to the employee at time of employee's retirement to a maximum of 15 years, or spouse's/domestic partner's age 65 or meeting federal Medicare eligibility, whichever comes first.

Retirees may purchase spousal or domestic partner coverage when coverage is not available under the terms of this subsection.

11.6 Parking Permit

The District shall provide each member of the bargaining unit with two (2) portable parking permits. The parking permits may be used with multiple vehicles for employee use only. The permits may be used in staff or general parking areas.

11.7 Indemnity

In accordance with provisions of Government Code sections 825 and 995, the District shall defend a bargaining unit member from any and all demands, claims, suits, actions and legal proceedings brought against the bargaining unit member in the bargaining unit member's individual capacity, or official capacity, as an agent and employee of the District, provided that the incident giving rise to any such demand, claim, suit, action, or legal proceeding arose while the bargaining unit member was acting within the scope of employment.

Article 11.5 is not subject to Article 6.

11.8 Facility Use by Employees

Employees shall have access to, and use of, the District's physical fitness lab, swimming pool and shower and locker room facilities without charge at times when the same are in use, as long as the employee's presence does not interfere with instruction or operations of the facility and as long as the employee is using the facility and equipment in a safe and sensible manner.

11.9 Vision Insurance: For each eligible employee, the District shall provide a monthly contribution for vision insurance through the District vision plan.

11.9.1 For the duration of this collective bargaining agreement, the district will increase the district contribution for vision to cover the full cost for single party coverage. The District is not obligated to pay any increase in the premium cost for two-party or family plans. Any increase in cost shall be borne by the bargaining unit employee through payroll deduction.

11.9.2 Vision insurance for the bargaining unit employee is mandatory unless an employee submits proof of coverage elsewhere.

ARTICLE 12: PERSONNEL RECORDS AND WORKSITE PRIVACY

- 12.1 In compliance with Education Code Section 87031 and Labor Code 1198.5, the official personnel file for each employee shall be maintained in the District's office of human resources.
- 12.2 Materials in an employee's personnel file, except as noted below, shall be made available as soon as possible, but not more than five (5) business days, for inspection by the employee involved after reasonable notification to the office of human resources. Material which may be excluded from inspection shall be limited to ratings, reports, or records which
- 12.2.1 Were obtained prior to the employment of the employee involved.
- 12.2.2 Were prepared by examination committee members.
- 12.2.3 Were obtained in connection with an examination for promotion or any other materials excluded by federal or state law.

To ensure the confidentiality of all employee records, employees shall read and sign the "Request to Inspect Confidential Personnel Records" form provided by the office of human resources. Employees may receive without charge one copy of any document in the official personnel file which has not been supplied previously to the employee. The law requires the following procedures:

Personnel file review is supervised by a human resources staff member.

Removal, alteration, or change of documents are prohibited for documents contained in employee personnel files.

Addition of information to personnel files is possible only with approval of the director of human resources.

Other persons authorized by the employee to inspect the employee's personnel file may be permitted only when accompanied by the employee or with written permission of the employee. (The written permission statement must be attached to the request form and retained in the employee's personnel file).

- 12.3 Employees shall be provided with copies of any derogatory written material ten (10) business days before it is placed in the employee's official personnel file. The employee shall be asked to sign a copy of such material as proof that they received the material. An employee is entitled to respond to derogatory material within ten (10) business days. The written response shall be attached to the material.
- 12.4 All personnel files shall be kept in confidence and shall be available for inspection only to other authorized employees of the District and the Board of Trustees when actually necessary in the proper administration of the District's affairs or the supervision of the employee. With the exception of those responsible for maintaining the official file, the District shall keep a log of the persons who have examined a personnel file or who have requested information contained in a personnel file as well as the date such examinations or requests were made. Such log and the employee's personnel file shall be available for examination by the employee or an Association representative if authorized in writing by the employee. The log shall be maintained in the employee's personnel file.
- 12.5 Any materials placed in the personnel file shall contain the date on which such material was originated and the name of the person who originated the document. Any written materials placed

in the personnel file shall indicate the date of such placement.

12.6 Worksite and Office Privacy

Bargaining unit members have a responsibility to provide instruction and services to students and as such, are required to maintain private and confidential information in accordance with Board Policy 3730 Privacy Protection.

No one may enter an individual faculty member's office to search an individual faculty member's office, locker, computer, or other assigned storage space except when the faculty member is present or has provided consent.

Exceptions to the procedure for entry may be made for routine building maintenance, space planning, and building emergencies or for the retrieval of joint work or routine documents where the faculty member is not readily available to grant permission and there exists a strong presumption of their likely approval of the purpose of the entry.

Except in compelling circumstances, or under time dependent, critical operational circumstances, or emergency circumstances, such actions must be authorized in advance by the superintendent/president or the responsible associate superintendent/vice president. Authorization shall be limited to action no broader than necessary to resolve the situation.

Exceptions to the procedure may also be made when there exists a valid search warrant.

ARTICLE 13: SABBATICAL LEAVE AND ACADEMIC RANK

13.1 Sabbatical Leave

13.1.1 Eligibility: Applicants for sabbatical leave must have rendered full-time service in the district for at least six (6) consecutive academic years, or the full-time equivalent of six years if hired for less than full-time service, immediately preceding the sabbatical leave. Not more than one such leave shall be granted in each six-year period or full-time equivalent.

However, if an employee requests and receives a leave without pay, credit for service prior to the leave may be counted toward the six consecutive academic years (with a limit of two (2) years counted prior to the leave), provided the employee returns and completes at least an additional four (4) years of full-time service immediately preceding the sabbatical leave. The year(s) of unpaid leave will not count toward the required six years of full-time service. The appropriate vice president will give the employee a written explanation, prior to the leave, of the effect of this article upon their sabbatical eligibility status.

The amount of potential service time remaining after the required service time as defined in Section 13.1.5 of this article shall not be used as a criterion for recommending a proposal.

13.1.2 Duration of Leave: A sabbatical leave may be granted for a period of not less than one (1) full semester nor more than one (1) full year in each six (6) consecutive year period of service. A semester leave shall fall within the semester dates indicated on the district calendar. A one-semester leave shall constitute a full sabbatical.

13.1.3 Number of Leaves: The District shall provide funding for three (3) approved sabbatical leaves per academic year. Funding for additional sabbatical leaves may be granted by the superintendent/president.

13.1.4 Compensation and Conditions:

- a. An employee on a one-semester sabbatical leave shall receive 100 percent of the salary which would have been received had the employee remained in active service. An employee on a one-year sabbatical leave shall receive 50 percent of the salary which would have been received had the employee remained in full service. There shall be no reduction in employee benefits during the term of an employee's sabbatical leave.
- b. Employees on sabbatical leave are not required to serve on District-wide committees. The employee on sabbatical leave may vote in department and District-wide elections and run for offices for which they are eligible.
- c. Employees on sabbatical leave shall be considered in work status and shall receive all benefits provided by the District in the same manner as if they were not on sabbatical leave.
- d. Employees on sabbatical leave shall be entitled to accrue sick leave, service credit, step advancement, and seniority credit.

The appropriate vice president shall determine the appropriate replacement for an employee granted a sabbatical leave.

Employees granted sabbatical leave shall not perform additional professional services for the district. During the sabbatical leave, an employee shall not be employed by any other employer unless the employee had been so employed in the semester immediately preceding the sabbatical leave. An exception to this shall be made in the

case of approved sabbatical-related employment. The total compensation an employee on leave could receive from both the district and from non-district approved sabbatical-related employment shall not exceed the amount of the contract salary the employee would receive on active duty in the district except where the employee can show extraordinary need such as higher cost of living.

The District will not furnish equipment or materials, pay travel costs, or provide additional compensation during the period of sabbatical leave. Exceptions shall be considered only upon the recommendation of the superintendent/president.

13.1.5 Return to Service: Every employee, as a condition to being granted a sabbatical leave pursuant to Education Code Section 87767, shall agree in writing to render a period of full-time service in the employ of the governing board of the district equal to twice the period of the leave.

13.1.6 Failure to Perform: Failure to complete the activities and objective(s) in the approved sabbatical proposal, or other requirements as set forth by Academic Senate and any applicable Board policies, shall result in reimbursement to the district of the total backfill/replacement costs during the period of the leave. In addition, there will be no advancement on the salary schedule for the time on leave.

13.2 Instructional and Service Improvement Leave: *refer to Article 18.16 (Load Balancing)*

13.3 Academic Ranks for Full-time Faculty

The District will award academic rank to recognize district service.

13.3.1 The awarding of academic rank shall not result in any change in the salary schedule or in the position which the faculty member occupies on the salary schedule.

13.3.2 Designations

- A. Professor: Full-time faculty who have been tenured for five (5) years shall have the rank of Professor.
- B. Associate Professor: Full-time faculty who have achieved tenure shall have the rank of Associate Professor.
- C. Assistant Professor: Full-time faculty hired in probationary status shall have the rank of Assistant Professor.

13.3.3 Designations for Service Faculty (Optional)

Service faculty may select to receive the following rank in lieu of the rank designation listed in 13.3.2

- A. Senior: Full-time service faculty who have been tenured for five (5) years shall have the rank of Senior preceding their title.
- B. Approved titles for service faculty include librarian, counselor, academic specialist, and health service faculty (nurse).

ARTICLE 14: COMPENSATION

14.1 Salaries

14.1.1 Effective Fall 2024, the Faculty Contract Salary Schedule, the Children's Center Faculty Salary Schedule, and all other Salary Schedules shall be adjusted in the following manner:

- During the 2024-25 fiscal year, an increase of 12% across all salary schedules.

14.1.1.1 Effective July 1, 2024, employees who have reached the last step on the salary schedule shall receive a 2% longevity increase each year thereafter to a maximum of twelve (12) years.

14.1.2 Overload, Summer, Intersession, and Substitute Instructional Assignment Compensation

14.1.2.1 Pursuant to the terms in Articles 16 and 18, overload teaching assignments and teaching assignments during summer session, intersession, or as a substitute (prorated at the team-taught rate) shall be paid using the Overload and Extra Assignment Salary Schedules in the appendix by multiplying the number of hours for the assignment by the employee's hourly rate based on step, column, and assignment type.

As specified in Article 18, full-time load is defined as .970 FTE through 1.0FTE. An employee is considered to have an overload for pay if the load exceeds 1.0 FTE. If the employee has an overload, compensation shall be paid for the amount of load that exceeds 1.000 FTE.

14.1.3 Extra/Fewer Contract Days Compensation

This section applies when compensating employees for fewer or additional contract days within their primary assignment (see Article 16.1).

14.1.3.1 Salary levels are based on a yearly 175-day, full-time assignment. Employees serving less than full time, or fewer than 175 days, or more than full-time or more than 175 of their contract days, shall have their annual salary prorated at the same ratio that their yearly employment bears to full-time yearly employment by using the following formula:

Salary Schedule Rate divided by 175 = Daily Rate (for all contract days)

Daily Rate x Contract Days = Base Annual Salary

Base Annual Salary + Longevity = Compensation

14.1.3.2 Base Annual Salary is defined as the employee's placement on the appropriate Salary Schedule (in the appendix) which specifies the salary for 175-day annual contracts.

14.1.3.3 Subsections 14.1.3.1 and 14.1.3.2 do not apply to employees working partial days including but not limited to overload, extra assignment, or summer/intersession.

14.1.4 Payroll Notices

The District shall provide each employee with clearly understandable monthly pay notices for each pay period. The notices shall list the pay rate for each assignment, the total compensation received for each assignment, the total gross compensation and itemize all deductions.

Unless otherwise requested by the employee, the payroll notice shall be provided to the employee no later than 30 calendar days from the time of the pay distribution.

14.1.5 Reduced Load Compensation

14.1.5.1 Employees approved for a reduced load as defined in Article 18 of this agreement, shall have their compensation prorated based on the percentage of load relative to the daily rate of a full-time load per Article 14.1.3.

14.2 Salary Schedules:

Employees shall be paid in accordance with the salary schedules applicable to their assignment available in the appendix and online. The following salary schedules shall apply to the designated groups of employees.

14.2.1 Faculty Contract Salary Schedule: All regular, contract, and full-time temporary instructional and service faculty employees shall be paid in accordance with the provisions of one or more of the following salary schedules:

- a) Faculty Contract Salary Schedule (SS#10, 12, 13)
- b) Faculty Contract Salary Schedule 40 Hour Work Week (SS#11)
- c) Overload Salary Schedule
- d) Lecture/Lab I (SS#17)
- e) Former Lab I (SS#18)
- f) Lab II (SS#19)
- g) Lab III (SS#20)

14.2.2 Children's Center Faculty Salary Schedule: All regular, contract, faculty employees responsible for the care and teaching of pre-school children shall be paid in accordance with the provisions of one or more of the following salary schedules.

- a) Children's Center Salary Schedule (SS#60)
- b) Children's Center Salary Schedule 40 Hour Work Week (SS#61)
- c) Overload Salary Schedule
- d) Lecture/Lab I (SS#17)
- e) Former Lab I (SS#18)
- f) Lab II (SS#19)
- g) Lab III (SS#20)

14.3 Initial Salary Placement on Salary Schedules

14.3.1 It shall be the responsibility of the faculty member at the time of initial date of hire by the college to present an official and complete transcript of all units successfully completed. It shall also be the responsibility of the faculty member at the time of the initial date of hire to present verification of experience if appropriate and required. Salary schedule placements shall be based upon degrees, semester units, and/or experience presented at that time and shall be final. All documents are subject to approval by the District.

The faculty member will be notified by the office of human resources of their initial salary placements. If all appropriate documentation for salary placements has been submitted

and the faculty member believes their initial salary placements are in error, it is the faculty member's responsibility to notify the office of human resources within thirty (30) calendar days from the beginning of the first semester of employment to request a reevaluation of salary placements. If an error is determined by the District, retroactive pay may not exceed the current fiscal year. Salary placements are considered final once the 30-day period has lapsed.

Quarter units are multiplied by 2/3 to determine semester unit equivalent.

Semester units credited for salary placements must be with a grade of "C" or better or pass/credit.

14.3.2 Initial Column Placement (Faculty Contract Salary Schedules 10, 11, 12 and 13)

Column I (a) An appropriate and valid California community college life credential.

Column II (a) Master's degree from an accredited institution.

(b) Bachelor's degree plus 30 semester units after issuance of bachelor's degree from an accredited institution PLUS an appropriate certification to practice or licensure if available OR an appropriate and valid California community college life credential.

(c) Associate degree from an accredited institution plus 6 years professional experience and appropriate certification to practice or licensure if available.

Column III (a) Master's degree plus 18 semester units after issuance of master's degree from an accredited institution.

(b) Bachelor's degree plus 60 semester units after issuance of bachelor's degree from an accredited institution PLUS 2 years professional experience and appropriate certification to practice or licensure if available OR an appropriate and valid California community college life credential.

Column IV (a) Master's degree plus 36 semester units after issuance of master's degree from an accredited institution.

(b) Bachelor's degree plus 90 semester units after issuance of bachelor's degree from an accredited institution PLUS 2 years professional experience and appropriate certification to practice or licensure if available OR an appropriate and valid California community college life credential.

Column V (a) Doctoral degree from an accredited institution.

14.3.3 Initial Column Placement (Children's Center Faculty Salary Schedules 60 and 61)

Column I (a) A provisional instructional permit.

(b) A regular children's center permit but with less than a bachelor's degree.

Column II (a) Bachelor's degree.

(b) Instructional permit issued on a postponement of requirements.

Column III (a) Bachelor's degree and regular instructional permit issued for children's center.

14.3.4 Initial Column Placement (Overload/Extra Assignment Salary Schedules 17, 18, 19, 20)

Column I (a) An appropriate and valid California community college life credential and who cannot qualify at a higher column level.

Column II (a) Associate degree from an accredited institution and 6 years professional experience and appropriate certification to practice or licensure if available.

(b) Associate degree or high school diploma plus 30 semester units from an accredited institution of higher education and appropriate and valid California community college life credential in a specific vocational subject matter.

Column III (a) Bachelor's degree from an accredited institution and 2 years professional experience and appropriate certification to practice or licensure if available.

(b) Bachelor's degree from an accredited institution and appropriate and valid California community college life credential in a specific vocational subject matter.

Column IV (a) Master's degree from an accredited institution.

(b) Bachelor's degree plus 30 semester units after issuance of bachelor's degree from an accredited institution plus 2 years professional experience and appropriate certification to practice or licensure if available OR an appropriate and valid California community college life credential in a specific vocational subject matter.

Column V (a) Master's degree plus 18 semester units after issuance of master's degree from an accredited institution.

(b) Bachelor's degree plus 60 semester units after issuance of bachelor's degree from an accredited institution plus 2 years professional experience and appropriate certification to practice or licensure if available OR an appropriate and valid California community college life credential in a specific vocational subject matter.

Column VI (a) Master's degree plus 36 semester units after issuance of master's degree from an accredited institution.

(b) Bachelor's degree plus 90 semester units after issuance of bachelor's degree from an accredited institution plus 2 years professional experience and appropriate certification to practice or licensure if available OR an appropriate and valid California community college life credential in a specific vocational subject matter.

Column VII (a) Doctoral degree from an accredited institution.

14.3.5 Initial Step Placement on Faculty Contract Salary Schedules (10, 11, 12, 13, 60, 61)

Step placement shall be based on faculty experience at an accredited education institution or applicable work experience directly related to the primary assignment at the time of initial date of hire. Such experience shall not exceed four years; therefore, the highest placement on the salary schedule shall ordinarily be step 5. However, consideration of initial placement at step 6 will be given to a candidate who has received tenure at another accredited college or university.

14.3.5.1 Occupational experience directly related to the employee's primary assignment in the district will be accredited as follows: for each two (2) years of previous full-time related occupational experience, one (1) step advancement will be granted. The experience must be beyond the occupational experience needed to satisfy minimum qualification requirements.

14.3.5.2 Employees hired as a contract regular employee shall receive one step advancement for each year of full-time experience related to the primary assignment.

14.3.5.3 Employees with no previous experience will be placed at step 1.

14.3.5.4 Exclusions: Credit for previous experience for placement purposes shall not be granted for the following:

- a) Experience as a teaching, counseling, or laboratory assistant
- b) Work experience necessary to meet minimum qualifications

14.3.6 All new faculty are placed on step 1 of the Overload/Extra Assignment Salary Schedules (SS 17, 18, 19, 20).

14.4 Step Advancement, Salary Schedules

14.4.1 Bargaining unit members, on Faculty Contract Salary Schedules (10, 11, 12, 13, 60, 61), shall receive one step advancement within the appropriate column upon satisfactory completion, the preceding year, of two full-time semesters of required service including days of paid leave until step 21 has been reached. Thereafter, employees shall receive longevity increases for twelve (12) years.

14.4.2 Bargaining unit members on Overload/Extra Assignment Salary Schedules (17, 18, 19, 20) shall receive one step advancement on the Overload Salary Schedules upon satisfactory completion of three years of required service including days of paid leave.

14.5 Column Advancement, Salary Schedules

14.5.1 Employees who take course work related to their primary assignment from an accredited college or university at the upper division or graduate level will be advanced into the appropriate column without prior district approval. The request for advancement should be submitted directly to the office of human resources.

14.5.2 All course work taken by employees for advancement into the appropriate column which is lower division or outside of the employee's primary assignment must be approved in writing in advance of enrollment by the associate superintendent/vice president, academic affairs, or the associate superintendent/vice president, student services. It must be demonstrated that a lower-level course or course work outside of the employee's authorized primary assignment will significantly contribute to the improvement of the quality of instruction or service.

14.5.3 Any course work under staff development/flex day activities does not count toward column advancement.

14.5.4 In all instances, it is assumed that courses offered for advancement are part of a program calculated to improve the effectiveness of the employee.

14.5.5 It is the responsibility of the employee to notify the director, human resources, in writing when they have met requirements to move to a higher pay column. Verification, official transcripts, and, when appropriate, written authorization from the appropriate vice president must be submitted prior to the beginning of the semester in which the change

is requested.

14.6 Stipends-Regular

14.6.1 Left blank intentionally.

14.6.2 Class Size Stipend

Minimum of 55 maximum of 89 students \$600 per unit of credit provided as a stipend or applied to the cost of a reader.

Minimum of 90 maximum of 119 students \$850 per unit of credit provided as a stipend or applied to the cost of a reader.

Minimum of 120 maximum of 130 students \$1000 per unit of credit provided as a stipend or applied to the cost of a reader.

14.7 Stipends Short-Term

14.7.1 The District may establish an annual general fund stipend budget in addition to categorical funds. Short-term stipends may be offered to employees for individual projects and/or assignments, which are not part of the regular assignment for the employee, under the following conditions:

The work does not interfere with the bargaining unit member's ability to complete their normal contractual assignments.

The supervising administrator and faculty member agree on the total time to complete the task and the work to be performed.

The Short-Term Stipend Agreement form must be completed and signed by all parties prior to any work being performed. The form shall indicate the total time required to complete the work as well as the total pay.

Regardless of funding source, the hourly rate of pay for work on stipends shall be \$60 per hour.

14.7.2 Short-term stipend assignments are voluntary and may be rejected by employees. If employees agree to the short-term assignment and stipend, they are obligated to the terms and conditions of the assignment as listed on the Short-Term Stipend Agreement form.

14.7.3 Either the District or the employee may withdraw from the assignment with 30-days advance notice (pay period). Any work completed or incomplete at the time of withdraw shall be the property of the District. The employee shall be entitled to any payment for the period of time completed.

14.8 Annual Program Planning Process Stipend

14.8.1 The faculty member(s) who agree to complete the annual program planning process consisting of the annual prompts and core topics chosen for that year will be compensated by stipend of \$500 per academic year. The faculty member(s) may choose to complete the process over one semester or both, and compensation will be distributed accordingly.

14.8.2 Please refer to article 16.6 for additional provisions regarding the annual program process.

14.9 Faculty Diversity Resource Specialist Stipend

14.9.1 Faculty approved by the academic senate to serve as a Diversity Resource Specialist (DRS) will be paid a \$250 stipend for each hiring committee they serve on in this capacity.

**ARTICLE 15: FACULTY SERVICE AREAS,
DISCIPLINES, AND REDUCTION IN FORCE**

Definitions:

Date of Hire: Effective date hired in a position recognized by Article 2 of this agreement, as approved by the Board of Trustees and published in the applicable board meeting agenda item. Employees hired with the same effective date shall participate in a single drawing to determine the order of employment.

Employment Status: Full-time probationary (tenure track), regular (tenured), temporary full time.

Faculty Service Area (FSA): Faculty Service Areas are only established to serve as the basis for making decisions in the event of a layoff or reduction in force (RIF) pursuant to Ed Code Section 87743.2.

15.1 Left blank intentionally.

15.2 Faculty Service Areas:

15.2.1 In accordance with Education Code Section 87743.2, every employee shall be assigned to one of the following Faculty Service Areas (FSA) based on employment status.

15.2.1.1 Full-time Faculty Service Area shall include full-time probationary (tenure track) and regular (tenured) instructional and service faculty as defined in Article 16 of this agreement.

15.2.1.2 Temporary Faculty Service Area shall include temporary full-time faculty as defined in Article 2 of this agreement.

15.2.2 Faculty Service Area Order of Employment List:

15.2.2.1 Pursuant to Education Code 87413 et seq, the District shall maintain an order of employment list within each Faculty Service Area and shall provide a copy of the list to the Faculty Association upon request. The list shall include employees' names, the date of hire, and order of employment for each employee.

15.3 Left blank intentionally.

15.4 Reductions in Force (RIF):

Whenever the Board of Trustees determines that a reduction in the faculty may be required, such reduction shall be in accordance with Education Code Section 87743, et seq. of the Education Code including seniority definitions in the Education Code Section 87413, et seq.

15.4.1 At least thirty (30) calendar days prior to any reduction in force action, the District shall provide the Faculty Association the opportunity to propose alternative methods of savings to avoid layoffs.

15.4.2 Employees in layoff status are eligible for the rights of terminated employees as set forth in Education Code Sections 87740, et seq.

15.4.3 When there is declining enrollment or shifting enrollment patterns, or when the District imposes a Reduction in Force action, the following retraining options, to meet identified District needs, shall be made available to employees, in addition to any rights or provisions listed in

California law or as specified elsewhere in this Agreement:

15.4.3.1 Sabbatical leave as described in Article 13.

15.4.3.2 Leave of absence as described in Article 10.

15.4.3.3 Reduced workload as described in Article 10.

ARTICLE 16: PRIMARY ASSIGNMENT, CONTRACT YEAR, AND SCHEDULING

16.1 Definitions

“Academic Year” shall consist of the fall and spring semesters beginning with two (2) professional development days on the Thursday and Friday immediately prior to the first day of instruction for each semester.

“Children’s Center Faculty” are bargaining unit members with a primary assignment consisting of teaching children in the Children’s Center and who are paid on the Children’s Center Salary Schedules (SS#60 and 61).

“Client” is a broad spectrum of persons who use the professional services of a bargaining unit member.

“College Service” refers to unscheduled time participating in professional activities and services such as program development and annual reviews, professional development activities, committee assignments, the accreditation process, curriculum development, student advisement (instructional faculty), District-related meetings, peer evaluation review, part-time faculty evaluations, registration activities, outreach activities including promoting college programs and activities, when not part of the primary assignment, consulting with colleagues, and/or other activities determined by the bargaining unit member.

“Contract Year” is the number of days in the employee’s contract year.

“Extra Contract Day” is a day in addition to an employee’s contracted assignment year and is directly related to the employee’s primary assignment.

“Fiscal Year” is from July 1 through June 30.

“Holidays” are those days recognized by the District and identified for college closure. Holidays will count as contract days for employees scheduled to work during the week in which the holiday(s) occurs.

“Instruction” is providing credit or noncredit lecture and/or lab student-based instruction in the classroom, lab setting, field site, distance learning, or any combination of the aforementioned.

“Instructional Faculty” are bargaining unit members with a primary assignment consisting of instruction.

“Instructional Location” refers to a specific campus location that instructional faculty are designated to as part of their primary assignment upon hire or transfer. Instructional locations include Santa Maria (SM) and Lompoc Valley Campus (LVC).

“Load” see Article 18 definitions.

“Non-instructional Assignment” is a voluntary assignment that carries administrative responsibility for oversight of programs or activities. Examples of non-instructional assignments are faculty coordinators, directors, and department chairs and others with similar duties.

“Office Hour” for instructional faculty is time, scheduled by the faculty member, dedicated to being available for student contact and communication. For Children’s Center faculty it is time, scheduled by the faculty member, dedicated to being available for parent contact, meeting with colleagues and community partners, and email communications.

“Overload” is a voluntary assignment within the employee’s primary assignment or discipline, in addition to the employee’s regular full-time load.

“Preparation Time” is unscheduled time spent preparing for or as part of an assignment. Preparation includes planning, grading, organizing, exam development, scoring, gathering course information and materials, developing handouts, developing student or client evaluations and plans, preparation of the learning environment, preparing for student activities, reviewing and evaluating of student or client work and records, engaging with professional contacts, and communicating with community colleagues such as high school counselors, instructors, administrators, social service agency representatives, and college and university colleagues.

“Primary Assignment” is the assignment for which an employee is hired, transferred to and classified within and which makes up the employee’s regular full-time load. There are three primary assignment areas: instructional faculty, service faculty, and Children’s Center faculty.

“Reduced Contract Year” is a reduction in workdays within the assignment year.

“Reduced Load” is a reduction in workweek hours or daily hours.

“Seniority” is established by the effective date of hire as defined per Article 15 Employees approved with the same effective date shall participate in a single drawing to determine the order of seniority.

“Service faculty” are bargaining unit members with primary assignments serving students and clients. Service faculty includes counselors, librarians, health service faculty, and academic specialists.

“Service Hour” is scheduled time spent by service faculty interacting with students.

“Service Program/Location” refers to a specific designated program or college location of the service faculty designed to serve a specific student population. May be site-specific. Examples include but are not limited to General Counseling, UTC, LAP, Noncredit, Career Center, EOPS, LVC counseling, LVC library, LVC LAP, Veterans Center, MESA/STEM, library, health, ARC, articulation.

“Supervisor,” unless otherwise specified in this Agreement, is the District’s administrator assigned to supervise the bargaining unit member (faculty coordinators and department chairs are not administrators).

“Travel” as used in this article means travel required and/or approved by the District as a condition of an employee’s assignment or conditions of employment. It includes travel between centers, travel to off-site locations for workshops, conferences, outreach, field trips, and other approved activities. It does not include commute travel between an employee’s residence and District worksite.

“Vice President,” unless otherwise specified in this Agreement, is the Vice President who oversees the bargaining unit member.

“Workday” is between the hours of 8:00 A.M. and 6:00 P.M.

“Workweek” is Monday through Friday.

16.2 Primary Assignment, Scheduling, and Discipline Designation

16.2.1 The Vice President shall determine the primary assignment of the bargaining unit member, including discipline designation, instructional location, and service program/location.

16.2.1.1 Primary Assignment: Upon date of hire, the District shall provide the faculty member with a letter informing them that their employment is subject to the terms of the Faculty Association collective bargaining agreement. The District shall assign employees based on their qualifications and District need. The letter shall include the following:

1. Effective date of hire; and
2. One or more disciplines from the Disciplines List except for faculty placed on Salary Schedule 60 (SS#60); and,
3. A primary assignment as defined in this article and instructional location or service program/location as appropriate; and
4. The appropriate faculty service area (FSA) per Article 15 for their assignment(s); and
5. An employment status of either probationary (tenure track), regular (tenured) or temporary full time; and
6. Initial salary schedule placement and overload schedule placement.

16.2.1.2 An employee who disagrees with the assignment letter information may contact the office of human resources within 30 calendar days following receipt of the letter. If the disagreement continues, a grievance may be filed according to provisions in Article 6 of this agreement.

16.2.1.3 The office of human resources shall record in the employee's personnel file a copy of the Assignment Letter.

16.2.2 Scheduling:

a. Instructional Faculty: The Allan Hancock College Instructional Faculty Schedule Development Process shall be:

1. The District, with input from Department Chairs and discipline faculty shall establish an instructional schedule for each college location that determines days, hours, and modality of courses available for students. The schedule of district offerings may include day, evening, remote, and weekend offerings per District need.

2. Instructional faculty, by seniority, shall select their regular load (1.0) by choosing their courses from the instructional schedule within their designated instructional location or distance education (DE) in compliance with the workweek obligation per Article 16.4.1 to fulfill established needs. If an instructional faculty member cannot fulfill their regular load (1.0) through the instructional schedule at their designated instructional location, they may choose, by seniority, courses available at any other college locations.

3. Once all full-time instructional faculty have completed scheduling their regular loads within their designated instructional location, unmet needs shall be met by offering full-time faculty overload by seniority within the discipline. Intersession instructional offerings are chosen by seniority within the discipline.

4. After steps 1-3 are completed, if additional instructional needs are identified, those hours shall be offered first to full-time faculty by seniority for regular load and overload. Please refer to Article 16.2.2.4.

5. Steps 1-3 shall occur by April 30 for summer and fall terms, and by October 31 for

winter and spring terms.

b. Service Faculty: The Allan Hancock College Service Faculty Schedule Development Process shall be:

1. Administration, Department Chair, and discipline faculty shall work collaboratively to establish a service schedule for each service program/location that determines days, hours, and modalities services will be available for students and indicates the service faculty coverage needs based on that schedule in one to three-hour blocks on each day Monday through Friday. The schedule of district offerings may include day, evening, and remote per District need. Weekend service hours may be offered as overload.
2. Service faculty, by seniority, shall establish their regular load (1.0) by choosing their service hours from the established service schedule within their service program/location in compliance with the workweek obligation per Article 16.4.3 to fulfill established needs. If a service faculty member cannot fulfill their regular load (1.0) through the service schedule at their designated service program/location, they may choose, by their established date of hire seniority, service hours available at any other college programs/locations for which they meet minimum qualifications.
3. Once all full-time service faculty have completed scheduling their regular loads within their designated service program/location, unmet needs shall be met by offering full-time faculty overload by seniority within the discipline. Intersession service hours are chosen by seniority within the discipline.
4. Instructional overload shall be offered to full-time service faculty by seniority within the discipline and shall not conflict with the employee's regular load (service hours). Intersession instructional opportunities are offered by seniority within the discipline.
5. After steps 1-4 are completed, if additional service needs are identified, those hours shall be offered first to full-time faculty by seniority for regular load and overload.
6. Steps 1-4 shall occur by April 30 for summer and fall terms, and by October 31 for winter and spring terms.

- 16.2.2.1 The processes per article 16.2.2 (a) and (b) shall conclude before faculty within other bargaining units are offered instructional/service assignments.
- 16.2.2.2 Duties on Saturday and/or Sunday will be by voluntary agreement of the employee unless the District determines that such a schedule is necessary to achieve 1.0 FTL.
- 16.2.2.3 If the faculty member disagrees with the instructional or service schedule, the faculty member may discuss the issue with the appropriate Vice President. The Vice President's decision shall be final, providing his/her decision is not arbitrary or capricious and takes into consideration the faculty member's schedule as well as the needs of students and the District.
- 16.2.2.4 When changes occur for any reason to the established instructional or service schedule after the scheduling process per article 16.2.2 has occurred and before four weeks prior to the start of the affected term, the course/service hour(s) shall be offered to fulltime faculty by seniority for regular load. If the course/service hour is not selected for regular load, it shall be offered by seniority for overload. If changes occur after the four-week mark, the appropriate Vice President shall

adjust schedules/loads accordingly at their discretion and in a manner that upholds seniority.

16.2.3 Discipline Designation

- 16.2.3.1 Discipline designation shall be determined by the District utilizing the Allan Hancock College Disciplines List of minimum qualifications developed and maintained by the Allan Hancock College Academic Senate.
- 16.2.3.2 Upon the effective date of hire, employees shall be assigned to one or more disciplines based on minimum qualifications or equivalency in the discipline(s) in which they are assigned with the exception of faculty paid on Salary Schedule 60 and 61 (SS#60 and SS#61). Assigned disciplines will be reviewed and approved by the appropriate Vice President and placed in the employee's personnel file.
- 16.2.3.3 An employee may request to add disciplines for which the employee is qualified. The request to add a discipline shall be made in writing to the employee's appropriate Vice President. The request shall include supporting rationale and documentation to indicate the employee meets the minimum qualifications or equivalent and demonstrates District need. A separate effective date of hire would be established for this additional discipline based on the date of the Vice President's verification memo.

16.3 Regular Contract Year

The regular contract year consists of one hundred seventy-five (175) days:

- A. The equivalent of one hundred sixty-nine (169) days of instruction or service; plus
- B. Six (6) days' worth (36 hours) of professional development activities, consisting of:
1. Two (2) all staff days (on the Thursday or Friday immediately prior to the first day of instruction for each semester) at six hours each including attendance at the district-designated professional development activities; plus
 2. Two (2) days of District-designated activities (on the Thursday or Friday immediately prior to the first day of instruction for each semester) at six (6) hours each which may include curriculum development, student learning outcomes development, program development, departmental meetings, special projects including grants or partnerships, health and/or safety related trainings, or any other regular faculty obligation to the District; plus
 3. Twelve (12) hours of professional development activities, selected by the employee may be conducted at any time during the fiscal year. During the first year of employment, this responsibility shall include District provided orientation sessions.
 4. When faculty are on a reduced load, sabbatical, or other leave status their professional development responsibility will be prorated accordingly.
 5. By the end of the third (3rd) week of the fall semester, bargaining unit members will submit a tentative professional development plan to their supervisor. Changes can be made at any time during the academic year and a final validation of completed activities shall be submitted to the supervisor's office no later than the fourteenth (14th) week of the spring semester.
 6. Activities completed between the end of the spring semester and June 30th can be

counted to the prior year's professional development plan. Activities completed between July 1st and the beginning of the fall semester will be counted in the next year's plan.

7. College Service over and above the required hours per week as provided in Articles 16 and 18 may be used towards the professional development obligation.

16.3.1 An annual contract of 175 days shall be equivalent to 10 months or, 35 weeks; an annual contract of 198 days shall be equivalent to 11 months or, 40 weeks; and an annual contract of 220 days shall be equivalent to 12 months or, 44 weeks.

16.3.2 Left Blank Intentionally

16.3.3 Instructional, Service, and Children's Center Faculty

For 175-day, 10-month instructional faculty, the annual contract year shall be from the beginning of professional development days in the fall through the last day of final exams (with the obligation to submit grades by the established deadline per Article 16.8) and from the beginning of professional development days in the spring through commencement (with the obligation to submit grades by the established deadline per Article 16.8).

Each department shall designate at least 50% of their full-time faculty members to participate in commencement ceremonies each year. Faculty members not participating in commencement ceremonies are expected to be engaging in other professional responsibilities on that day.

For 198-day, 11-month instructional faculty, the annual contract year may specify which month shall be a non-contract unpaid month, or the 198 days may be spread over a 12 month period (11 over 12).

For 220-day, 12-month instructional faculty, the annual contract year shall be from July 1 through June 30.

During the annual contract year, employees shall consider employment with Allan Hancock College to be primary.

16.3.4 Left blank intentionally

16.3.5 Reduced Contract Year/Workload (see also Article 10 and 11) An employee may request to be approved to work fewer days than the equivalent of a 175-day contract, or fewer hours in a workday, or fewer days in a workweek. The employee shall submit the request in writing to their immediate supervisor. The request shall include a detailed summary of the proposed work schedule along with an impact statement of how the reduction will affect operations and recommendations to address affected operations.

16.4 Workweek

The District professional service workweek shall be thirty-seven (37) hours.

16.4.1 Instructional Faculty: The workweek for instructional faculty shall be thirty-seven (37) hours which will include thirty (30) hours for primary assignment activities (instruction and preparation time), five (5) hours per week for designated office hours and two (2) hours of college service.

16.4.2 Children's Center Faculty: The workweek for Children's Center faculty shall be thirty-seven (37) hours which will include thirty (30) hours for primary assignment activities, five (5) hours for designated office hours, and two (2) hours of college service. Professional activity/college service is encouraged and must be preapproved by the supervisor.

16.4.3 Service Faculty: The workweek for service faculty shall be thirty-seven (37) hours which will include thirty-five (35) hours for primary assignment activities (25 service hours and 10 hours of preparation time) and two (2) hours of college service. Upon mutual Agreement, service faculty may work a 9 hour/15minute (9.25) workday in a four-day workweek. For

those faculty who select to work a four-day workweek, the week shall count as five days toward the annual obligation.

- 16.4.4 Non-instructional assignments/reassigned activities shall be based on six (6.0) hours per week for each twenty percent (20%) of a full-time teaching load. The non-instructional load value is $1/30 = .03333$.
- 16.4.5 Employees are expected to be reasonably available for District communications and business throughout the workweek during workday hours on contract days.
- 16.4.6 Forty-hour Workweek Option: The District in its discretion, may offer an employee a forty (40) hour workweek in order to increase his/her college service hours from two (2) hours weekly to five (5) hours weekly or to reduce an employee's reassigned time by .10 FTEL. Employees on the forty (40) hour workweek schedule shall be paid using the approved prorated forty (40) hour workweek salary schedule at the employee's regular column and step placement. See appendix for list of current 40-hour positions.
- 16.4.7 Whenever the workweek is less than 37 hours, the responsibilities outlined in Article 16.4 shall be prorated accordingly.
- 16.4.8 When a faculty member is appointed to serve on a hiring committee and the interview day(s) conflicts with their designated class time, service hours or office hours, the faculty member's supervisor in consultation with the faculty member shall determine a substitute or other arrangements to fulfill the workweek obligation. The faculty member shall be relieved of the conflicting obligation(s) associated with the interview schedule.

16.5 Office Hours

Instructional faculty shall hold five (5) office hours per week, as regularly scheduled office hours as defined in this Article. Instructional faculty shall post their schedule of office hours on the syllabus and on or adjacent to their office doors by the end of the first week of classes. Office hours may be conducted in the manner the employee deems most appropriate.

- 16.5.1 When the instructional faculty member is unable to hold a regularly scheduled office hour because of an emergency or other unforeseeable circumstance(s), the instructional faculty member shall notify the department secretary, or department chair, or supervisor of the change of the office hour prior to or on that day. To the extent possible, instructional faculty members should arrange to have affected students notified.
- 16.5.2 When an office hour is to be changed for the remainder of the semester or term, it must be reported to the supervisor. If the change is approved, the instructor shall revise the posted schedule of office hours and inform the affected students of the new office hour schedule.
- 16.5.3 Instructional faculty with a reduced load or on reassigned time shall hold office hours proportionate to their instructional load (for example: .20 FTL equals one office hour).

16.5.4 Intersession Office Hours

Bargaining unit members may apply for office hour pay at a rate of \$50.00 per hour. The District will designate up to a total of \$5,000.00 per intersession to support office hours for eligible unit members. Intersession office hours will be subject to pre-approval by the supervisor and available funding. Unit members approved for intersession office hours shall publish regularly scheduled office hours in all course syllabi as well as in the designated area for posting office hour information (as described in (Section 16.5) by the end of the first week of instruction.

16.5.5 Final Exam Period Office Hours

During the final examination period, instructors shall hold at least three (3) office hours at times that best serve student needs.

16.6 Annual Program Planning Process

- 16.6.1 The District's Annual Program Planning Process is recognized as a professional activity. It is also recognized that this comprehensive process carries additional workload for which the faculty member(s) assigned responsibility for such process should be compensated per Article 14.8. The supervisor shall offer the responsibilities of annual program planning to discipline faculty. While only one faculty member shall assume primary responsibility for completing the process, other faculty members within the discipline or department may assist.
- 16.6.2 The supervisor will be responsible for notifying departments of the upcoming annual program planning process according to the timelines and processes mutually agreed upon between the District and the Academic Senate. The process shall be completed in accordance with the currently-established District guidelines and procedures unless mutually agreed upon deviations are approved by the District administration and the faculty member during the course of the process and in advance of final submission. 16.6.3.
- 16.6.3 The faculty member accepting responsibility for the annual program planning process shall be compensated as described in Article 14.8. When more than one (1) faculty member assumes responsibility for completing the process, the compensation shall be divided proportionate to the workload.

16.7 Overload, Intersession, Substitute, Extra Contract Day Duties

- 16.7.1 Overload, intersession, substitute, and extra duty-day duties are not part of the employee's regular contract.
- a. Overload, intersession, and substitute duties shall be compensated at the overload rate per Article 14 of this Agreement. Overload for service hours shall be paid on the Overload and Extra Assignment Salary Schedule SS#17.
 - b. Extra contract days shall be compensated at the prorated daily rate per Article 14 of this Agreement.
- 16.7.2 Bargaining unit members shall be given first consideration in filling overload duties, intersession duties, substitute duties and extra contract day duties.
- 16.7.3 If two (2) or more employees request the same scheduled offering, then the employee with most seniority within the discipline as a full-time faculty member shall be given priority.
- 16.7.4 Bargaining unit members who receive a needs improvement or unsatisfactory evaluation may teach overload or intersession only with the approval of supervisor.

16.8 Academic Calendar

The academic calendar will not be a negotiable item each year providing that a faculty bargaining unit member co-chairs the District's Calendar Committee. The Association shall appoint one (1) additional member and the academic senate shall appoint one (1) member to the calendar committee.

16.9 Advisory Mentoring

Faculty who agree to act as advisor mentors under the faculty internship program per California Education Code Section 87487 and California Title 5, Section 53500-53502, will be paid for an extra assignment at the Lab II rate using the Overload and Extra Assignment Salary Schedule for each semester the faculty member acts as an advisor mentor for each classroom faculty intern. The intern is paid using the part-time faculty salary schedule.

- 16.9.1 The supervisor, with input from the department chair, will approve the load of the advisor mentor.
- 16.9.2 The advisor mentor shall not take the place of the department chair with regard to

orientation and evaluation of part-time faculty. It is the department chair's responsibility to evaluate and to provide orientation on college procedures to all part-time faculty, including faculty interns.

16.9.3 The duties of the advisor mentor shall be as follows:

- A. Conduct a minimum of four (4) scheduled meetings with the faculty intern each semester. The topics to cover shall include, but not be limited to, curriculum planning, teaching strategies and methodologies, assessment of student work, and review of course materials.
- B. Conduct a minimum of three (3) one-hour classroom visitations with a faculty intern each semester.
- C. The advisor mentor shall prepare written documentation to include dates and topics of meetings, dates and summaries of classroom visits, and discussion summaries.
- D. The advisor mentor shall not teach a class at the same time as the mentee and shall be available on campus.

16.9.4 The extra assignment salary shall be determined as follows:

- A. The faculty member's advisor mentor extra assignment salary when working with a first semester faculty intern will be determined by the bargaining unit employee's appropriate pay rate on the Overload and Extra Assignment Salary Schedule (in the appendix) to equal .056 FTE.
- B. The faculty member's advisor mentor extra assignment salary when working with a second-semester faculty intern will be determined by the bargaining unit employee's appropriate pay rate on the Overload and Extra Assignment Salary Schedule (in the appendix) to equal .040 FTE.

16.9.5 Section 16.9 of the Agreement shall be effective as long as Board Policy 7501 "Faculty Internship" or its successor remains in effect. (See California Education Code Section 87487 and California Title 5, Sections 53500-53502.)

16.10 Travel

The District may require employees to travel as a condition of employment per this Article. In such cases the following will apply:

- 16.10.1 The employee shall notify their supervisor of the travel. The supervisor shall determine whether District vehicle, rental vehicle or personal vehicle shall be used.
- 16.10.2 Employees required to use their own vehicle shall be paid mileage per District policy.
- 16.10.3 If an employee is involved in a traffic collision during District travel using a personal vehicle, the employee's personal insurance shall cover the costs of damages to the extent allowable under that insurance policy. The District or its insurance carrier shall cover any damages (personal or property) not covered by the employee's personal coverage and shall cover the employee's deductible up to \$1,000 per occurrence.
- 16.10.4 If an employee is injured during District travel, the employee shall be covered under the District's worker's compensation program.
- 16.10.5 Employees with duties at more than one (1) District campus center or worksite shall receive District mileage reimbursement at the District travel policy rate for travel between campuses during the same day.
 - 16.10.5.1 When a bargaining unit member is assigned to a specific service program/location, and the achievement of a 1.0 load can only be accomplished by travel to a different site, the District shall provide mileage reimbursement per District policy.

16.10.6 When an employee requests District funds and approval for travel, and the District is unable to pay for the travel but nevertheless allows the employee to complete the travel, a statement to that effect shall be written on the request and provided to the employee. The District will return the request as soon as possible so that the faculty member will know the status prior to the trip. Alternatively, the travel form may include a “check-off box” when, if checked, the employee will know that the travel is approved but not at District expense.

16.11 Evening Schedule

If an employee has an evening obligation, occurring between the hours of 6 pm. and 12 am., that is part of the regular load and it is not an overload and they have a scheduled obligation the next day, the supervisor shall schedule a break of at least eleven (11) hours between the end of the evening obligation and the beginning of the first duty the next day unless there is a need to make load or if the employee makes the request.

16.12 Coordinators

16.12.1 The District will appoint coordinators of programs or special projects on an annual or multi-year basis and designate reassigned time as pre-approved by the Vice President of Academic Affairs.

Reassignments are not subject to seniority as defined in article 16.1 and shall be offered in writing to the faculty member during Step 1 of the schedule development process in article 16.2.2 (a) and (b). Such offer shall distinctively list all duties/expectations, as well as the determined reassigned time amount calculated per article 18.3.1. No open-ended duties such as “and other duties as assigned” nor duties included in the faculty member’s primary assignment or other special assignments, or another faculty member’s primary assignment shall be included. Additionally, no supervisory expectations of other district employees may be included.

16.12.2 No faculty member undergoing an off-cycle evaluation may be offered a coordinator reassignment.

16.12.3 The Faculty Association shall receive copies of all coordinator reassignment agreements each year.

16.13 Department Chairs

16.13.1 Contract Year

Department chair appointments shall be a regular contract year of 198 day per article 16.3.3.

16.13.2 Job Description, Duties, and Responsibilities

The job description including duties and responsibilities of department chairs, and the department chair assessment tool shall be included in the appendix of the collective bargaining agreement and modified only upon mutual agreement of the District and Faculty Association.

16.14 Holidays and Campus Closure

When a holiday or college closure is a day that an employee would normally work in a scheduled workweek the day shall count toward the employee’s load and contract year obligations.

16.15 Office Assignments

In consultation with the department dean and chair, and considering department seniority, the appropriate vice president shall determine faculty office assignments per district need.

ARTICLE 17: EVALUATION AND TENURE

17.1 Definitions

“Appropriate Vice President” *see Article 16.*

“Asynchronous Online” modality is the delivery of instruction through an approved technology, in which there are no expectations of specific meeting times, while maintaining the academic calendar and providing regular and substantive contact between students and faculty. This modality is evaluated using the assessment tool for DE.

“Classroom” or “Worksite” may refer to either a physical location or to distance learning instruction of all modalities used by the district.

“Client” *see Article 16.*

“Colleague” as used in this article is any person employed by the District with whom the evaluatee has regular professional contact. Examples include the bargaining unit member’s immediate supervisor, college administrators, discipline faculty, and classified staff.

“College Service” *see Article 16.*

“Contract Faculty” or “Probationary Faculty” or “Tenure-Track Faculty” are synonymous terms and refer to a bargaining unit member who is employed in accordance with the provisions of Education Code Section 87605 or Subdivision (b) of Section 87608.

A “Day” in this article is a “Business Day” – any day Monday through Friday on which the Allan Hancock Joint Community College District administrative offices are open for business.

“Evaluation Forms” refer to evaluation forms mutually agreed upon between the District and the Faculty Association to be used in the evaluation of a bargaining unit member and placed in the appendix. The District shall post all evaluation forms online.

“Evaluation Team” refers to the members of the approved group consisting of the supervisor and two tenured bargaining unit members, one of which is selected by the bargaining unit member undergoing evaluation and the other is selected by the supervisor as provided within this Article.

“Face-to-Face” modality, for both service and instructional faculty, is the in-person, line of sight delivery of instruction or service in which both the provider and receiver are in the same location. This modality is evaluated per this article.

“Hybrid” is the delivery of instruction in which some combination of face-to-face, asynchronous online, and synchronous online modalities are employed as scheduled components of the course. This modality is evaluated using the available assessment tools for each modality.

“Overload Assignment” *see Article 16.*

“Performance Techniques” are methods used appropriate to the bargaining unit member’s teaching or service assignment.

“Primary Duties/Assignment” *see Article 16.*

“Probationary Faculty” - *see “Contract Faculty.”*

“Reassignments or Reassigned Time” *see Article 18.*

“Regular Faculty” or “Tenured Faculty” means a tenured bargaining unit member who is employed in accordance with the provisions of Education Code Subdivision (c) of Section 87608 or Section 87609.

“SGID” - Small Group Instructional Diagnosis is an evaluation process conducted by a trained facilitator.

“Special Assignments” are reassigned activities outside of the bargaining unit member’s primary assignment and are voluntary and mutually elective. Additionally, they are administrative in nature and fall into one of three categories: Department Chair, Coach, or Coordinator.

“Synchronous Online” is the delivery of service or instruction, through an approved technology, in which there is an expectation of scheduled meeting times. This modality is evaluated using the assessment tool for DE.

“Temporary Faculty” means a non-tenure track bargaining unit member who is employed on a temporary basis fully compensated by categorical funds within the provisions of Education Code section 87470.

“Worksite” see “Classroom” definition.

17.2 Purpose and Intent

17.2.1 The purpose of the evaluation of faculty is the continuous improvement of instruction and support services at Allan Hancock College. Other purposes include the maintenance of quality in programs and instruction and the professional competence of the faculty.

17.2.1.1 Tenured Faculty: The primary purpose of the regular evaluation for tenured faculty is to provide feedback for the member to consider for professional growth.

17.2.1.2 Probationary Faculty: The primary purpose of the probationary faculty evaluation is to determine suitability for continued employment and tenure.

17.2.2 The evaluation process shall promote professionalism, enhance performance, and be closely linked with professional growth efforts.

17.2.3 The evaluation shall not be arbitrary or capricious or discriminatory in scope or practice.

17.2.4 The intent of the regular periodic evaluations is to evaluate the employee’s primary assignment activities which are either instruction or service.

17.2.5 The intent of evaluation for special assignment is to determine suitability for that particular assignment. Performance in special assignments is not evaluated for the purposes of tenure.

17.3 Criteria

The following criteria delineate the areas of faculty evaluation and tenure as they relate to their primary assignment.

17.3.1 Competency

17.3.1.1 Bargaining unit members teaching in any modality shall demonstrate satisfactory performance in the following areas:

- a) knowledge of teaching field or assignment;
- b) effective communication with students;
- c) teaching, counseling or other service techniques;
- d) organization skills;
- e) use of appropriate materials related to primary assignment;
- f) incorporation of appropriate student assessment methods;

17.3.2 Students

17.3.2.1 Bargaining unit members shall evidence respect for students' rights and needs by demonstrating:

- a) objectivity and fairness in the evaluation and discussion of student work;
- b) maintenance of contractual obligations to hold regular and timely office hours;
- c) respect for the rights and responsibilities of students as expressed in official college policies; and
- d) appropriate record keeping and reporting.

17.3.3 Colleagues

17.3.3.1 Bargaining unit members shall evidence respect for colleagues and the teaching profession by:

- a) acknowledging and defending the free inquiry of their associates in the exchange of ideas;
- b) acknowledging academic debts (crediting sources to avoid plagiarism);
- c) acting in accordance with the ethics of the profession and with a sense of personal integrity; and
- d) establishing and maintaining cooperative working relationships among faculty, administrators, and staff.

17.3.4 Professional Development:

17.3.4.1 The bargaining unit member shall demonstrate continued professional development by completing annual hours as defined in Article 16.

17.3.4.2 College Service: The bargaining unit member shall demonstrate continued college service by completing the required hours as defined in Article 16.

17.4 Evaluation of Instructional Assignments

17.4.1 Tenured faculty shall select at least one class per prep (regular load and overload) to be evaluated.

17.4.2 When teaching a course in multiple modalities, each modality shall be considered a separate prep.

17.4.3 Probationary faculty may have all classes (regular load and overload) evaluated.

17.5 Evaluation of Special Assignments

17.5.1 Purpose and Intent

Evaluation of a faculty member performing special assignments shall allow program faculty and staff to examine the leadership, conduct of duties, and the establishment and attainment of program goals. Evaluations may offer constructive criticism and shall contribute to a sense of program collegiality, renewing common understanding between program leadership, faculty and staff. The evaluation is intended as a tool for the support and the improvement of leadership skills, not primarily as a quantitative metric of success.

The evaluation process shall promote professionalism, enhance performance, and be closely linked with professional growth efforts. The evaluation shall not be arbitrary or capricious or discriminatory in scope or practice, nor admissible to the tenure process.

17.5.2 Criteria:

- a. Evaluation shall be based on the bargaining unit member's ability to perform the special assignment duties as defined in the assignment job description or duties/expectations.
- b. The evaluation shall utilize a standardized and agreed upon evaluation form and method developed for the special assignment (available in the appendix).
- c. The evaluation may be conducted in conjunction with the faculty member's regular evaluation; however, there must be a clear and distinguishable separation of the evaluations.
- d. Department Chair, Coaches, and Coordinators shall be evaluated pursuant to article 17.5, 16.12.1, 16.13.2, and 18.14.2

17.5.3 Evaluation Team

By mutual agreement, the faculty member and their supervisor shall determine if the supervisor will solely conduct the evaluation or a team per article 17.9 will conduct the evaluation.

17.5.4 Process

Evaluations for special assignments shall follow the process specified in article 17.10.2 and 17.10.2.4.

17.5.5 Frequency of Evaluations

- a. Faculty serving in one or two-year special assignments shall be evaluated per article 17.5 in their second semester of the assignment.
- b. Faculty serving in a three-year special assignment shall be evaluated per article 17.5 in their second and fourth semesters of the assignment.
- c. Faculty serving in an on-going special assignment (four years or more) shall be evaluated per article 17.5 in their second and fourth semesters and every three years thereafter.
- d. Faculty members serving in a special assignment that have been evaluated per article 17.5 two times and remain in that special assignment shall only be evaluated every three years per article 17.5.

17.6 Frequency of Evaluations

- 17.6.1 Probationary faculty shall be evaluated in their first (1st), third (3rd), fifth (5th), and seventh (7th) semesters. Mid-year (spring) hires shall be considered as entering the first (1st) probationary year in the first (1st) fall semester of the assignment.
- 17.6.2 Regular faculty shall be evaluated every third (3rd) academic year and may be evaluated in either semester.
- 17.6.4 In addition to the periodic evaluations, the appropriate vice president may authorize an off-cycle evaluation of a bargaining unit member based upon substantiated complaints that their performance is less than satisfactory in the areas delineated in Section 17.3.

17.6.4.1 The supervisor shall notify the bargaining unit member of such an off-cycle evaluation in advance. See off cycle evaluation in this article.

17.6.5 A bargaining unit member who teaches or provides service in a discipline outside their primary assignment shall be evaluated using the off-cycle process during the first semester of the new assignment, after which evaluations will continue in conjunction with the employee's regular assignment evaluation cycle.

17.6.6 Temporary faculty hired under Education Code Section 87470 will be evaluated in the same manner as "probationary evaluation" in this Article.

17.7 Timelines

In order to fulfill the purpose of this article, bargaining unit members shall be evaluated according to the timelines set forth in this article.

17.8 Training for Evaluators

All members of an evaluation team shall be trained.

17.8.1 The Faculty Association and Academic Senate shall jointly develop and provide training in evaluation techniques including how to conduct class/worksite observations, interpreting student feedback, assessing student learning outcomes, and administering Small Group Instructional Diagnoses (SGIDs).

17.8.2 The District shall provide training in evaluation techniques for supervisors of evaluation teams.

17.9 Evaluation Team

17.9.1 The evaluation team shall consist of the supervisor and two (2) tenured bargaining unit members; one selected by the bargaining unit member undergoing evaluation and the other selected by the supervisor in the following order of preference: the designated program coordinator; the department chair; other tenured faculty member.

17.9.1.1 If the bargaining unit member being evaluated does not provide a name to the supervisor within two (2) weeks of notification of evaluation, the second member of their team will be appointed by the bargaining unit member's supervisor.

17.9.2 The supervisor is the team leader and shall be responsible for communications between the bargaining unit member and the team, assigning evaluation workload to team members, ensuring compliance with process and timelines, distributing and gathering forms, coordinating meetings, and submitting the final report to the vice president.

17.9.3 The evaluation team shall conduct its evaluation in confidence. Team members shall not discuss a bargaining unit member's performance with anyone not directly involved in the process.

17.10 Process

17.10.1 Notification: Prior to the end of the first (1st) week of the semester the supervisor shall notify the bargaining unit member of their pending evaluation in writing specifying the evaluation process and timeline.

17.10.2 Initial/Orientation Meeting: The evaluation team shall meet with the bargaining unit member being evaluated to discuss the purpose, criteria, procedures, and timelines for

the evaluation. The team, with input from the bargaining unit member being evaluated, will identify colleagues who are in positions to comment on the evaluatee job performance. Team member orientations shall be held prior to or in conjunction with this meeting.

17.10.2.1 Probationary/Temporary Faculty: The probationary bargaining unit member shall be evaluated using either student feedback forms or the SGID process, classroom observations, colleague feedback, and the self-evaluation packet. For probationary faculty, at least one (1) feedback evaluation shall be completed via the negotiated SGID method. Each component will be completed using the designated evaluation form.

17.10.2.2 Regular Faculty: Regular faculty shall be evaluated using student feedback (or the bargaining unit member may request an SGID in place of the student feedback), and colleague feedback.

17.10.2.3 Children's Center Faculty: Children's Center Faculty shall be evaluated using parent feedback, colleague feedback, and classroom observation. Each component will be completed using the designated evaluation form.

17.10.2.4 Special Assignments:

Department Chairs and Coaches shall be evaluated using the standardized and agreed upon evaluation form and method in the appendix per article 17.5.2b.

Coordinators shall be evaluated by SGID focusing solely on the duties listed in the reassignment agreement and conducted by a training facilitator not connected to the department or special project.

17.10.3 Observation and Feedback Reports: Between the first day of the tenth (10th) week and the last day of the twelfth (12th) week of the semester, the evaluation team shall conduct worksite observations and/or distribute and collect the colleague feedback forms and student feedback forms.

17.10.3.1 Self-Evaluation (Probationary Faculty Only): Prior to the end of the twelfth (12th) week of the semester, the bargaining unit member shall submit the self-evaluation packet to the supervisor.

17.10.3.2 For distance learning classes, at the end of the twelfth (12th) week of the semester, the supervisor shall request the results from the student feedback forms.

17.10.4 Consensus Meeting: Prior to the end of the fourteenth (14th) week, the evaluation team shall meet to review all documents and prepare the Evaluation Report.

17.10.5 Special Meeting(s): At any time during the evaluation process a team member may meet with the bargaining unit member to gain clarification and understanding. The purpose of this meeting is to ensure each team member fully understands the issue(s) and has exercised due consideration for fairness.

17.10.6 Final Meeting: Prior to the end of the sixteenth (16th) week of the semester, the team shall meet with the bargaining unit member to review the Evaluation Report and its findings and recommendations. The bargaining unit member shall be provided a copy of the report.

17.10.7 Administrative Review and Approval: After signature by the team members and the

bargaining unit member, the final written evaluation and attachments shall be forwarded to the appropriate vice president for review and signature.

- 17.10.7.1 The bargaining unit member may request a meeting with the vice president to challenge the team's findings and recommendations.
- 17.10.7.2 For probationary and temporary faculty, the vice president shall make a recommendation to the superintendent/president.
- 17.10.7.3 For tenured faculty, the vice president shall forward overall satisfactory evaluations to the office of human resources for placement in the personnel files. The vice president shall forward overall unsatisfactory evaluations to the superintendent/president along with a recommendation.
- 17.10.7.4 The superintendent/president shall make a final recommendation to the Board of Trustees for all probationary faculty and temporary faculty evaluations and for unsatisfactory tenured faculty evaluations.
- 17.10.7.5 If a probationary employee is not re-hired due to an unsatisfactory evaluation or resignation, the vacant position shall be reopened for recruitment within the academic year taking into consideration the appropriate timeline to recruit for the position, unless the District and Association agree otherwise.

17.10.8 Personnel File: One copy of the final evaluation report shall be provided to the bargaining unit member and the original shall be placed in the bargaining unit member's personnel file. No other copies, drafts and materials shall be maintained outside the office of human resources.

17.10.8.1 The evaluation report shall be included in the personnel file, all other documentation related to the evaluation shall be maintained by the office of human resources.

17.10.8.2 If a formal grievance is filed, the District shall provide the grievant with full and complete access to all materials and information used in the evaluation process.

17.11 Classroom/Worksite Observations

17.11.1 Classroom/worksite observations are required for all probationary faculty.

Classroom/worksite observations are only required for tenured faculty who have never been observed providing instruction or service in the distance learning modality.

17.11.1.1 The purpose of classroom/worksite observations is to observe the bargaining unit member in the performance of their primary assignment and to provide feedback to the bargaining unit member.

17.11.1.2 Each evaluation team member, including the supervisor per 17.9.1, shall schedule with the bargaining unit member a time to make a 50-minute class/worksite observation. After the observation, the evaluator shall complete the classroom/worksite observation form and meet with the bargaining unit member to review the results.

17.11.1.3 The bargaining unit member shall sign the form acknowledging the review and may indicate agreement with the content or may, within seven (7) days, submit a written response to the observation evaluation form.

17.11.1.4 Each team member shall perform at least one classroom or worksite observation of a primary duty. Every attempt shall be made for the evaluators to observe different class sections or courses.

17.11.1.5 In the case of counselors and other academic specialists, at least one worksite observation shall include an observation of an activity relevant to his or her primary duty such as a counseling session or in-group session.

17.11.1.6 All classroom/worksite/SGID evaluation forms shall be submitted to the supervisor no later than the end of the thirteenth (13th) week of the semester.

17.12 Student/Client Feedback

17.12.1 The purpose of student/client feedback is to obtain input from students/clients pertaining to the bargaining unit member's effectiveness.

17.12.1.1 Student/Client Feedback forms shall not be utilized for instruction in open access labs (example: Math Center, Writing Center, physical fitness lab, etc.).

17.12.2 Intentionally left blank.

17.12.3 The feedback forms shall be distributed to students/clients of the bargaining unit member being evaluated.

17.12.4 Except where otherwise specified, team members shall administer the student survey process and, when appropriate, conduct student SGID's.

17.12.5 The supervisor shall collect the forms and submit the student survey forms and have them tabulated and processed.

17.12.6 The supervisor will distribute the computer printouts of numerical data from the student feedback form to the evaluation team members and the bargaining unit member for review and discussion.

17.12.6.1 In order to maintain student confidentiality, written comments on student feedback forms will not be returned to the person being evaluated until the end of the semester and after grades have been submitted. Only the person being evaluated, the evaluation team, and those District employees whose assignment requires access to student feedback forms shall see written comments on the forms.

17.12.7 Within seven (7) days from date of distribution, the person being evaluated shall submit, in writing, a response to the student feedback and SGID reports to the evaluation team members.

17.12.8 Any reference to student feedback in the final written evaluation shall be based upon information gathered from the student feedback forms, a substantiated complaint and/or the SGID(s).

17.12.9 Student/client surveys may be distributed before or after classroom observations.

17.13 Colleague Feedback

17.13.1 The Colleague feedback forms will be used to gather input from colleagues.

- 17.13.2 The supervisor shall distribute the colleague feedback forms to the persons identified during the initial meeting and collect the completed forms.
- 17.13.3 Colleague feedback forms shall include the name and signature of the person completing the form. Anonymous forms shall be discarded and not considered for evaluation.
- 17.13.4 The bargaining unit member undergoing evaluation shall not have a right to see the names of the person(s) who completed the feedback form except if disclosure is required during a formal grievance proceeding. The supervisor shall ensure that the bargaining unit member undergoing evaluation does not view the name(s) of the person(s) who completed the feedback forms during the regular evaluation process.
- 17.13.5 Any reference to colleague feedback in the final written evaluation shall be based solely upon information gathered from the colleague feedback forms and/or (a) substantiated complaint(s).

17.14 Evaluation Report

- 17.14.1 The evaluation report shall accurately describe the evaluation process used, evaluation activities engaged in by the bargaining unit member, and significant findings by the team only according to the criteria listed in 17.3. The evaluation report shall include a recommendation based solely upon those findings and completed using the designated evaluation form.
- 17.14.2 Conclusions reached by the team shall be based on direct observation and feedback documentation gathered during the evaluation and documented using the agreed upon form. The team may consider the previous Evaluation Report, and documented complaints or concerns as well as commendations, received since the last evaluation that have been previously shared with the bargaining unit member and are part of the bargaining unit member's personnel file.
- 17.14.3 Complaints arising through the evaluation process must be substantiated through investigation in order to be included in the evaluation report.
- 17.14.3.1 Second-hand information, hearsay, and unsubstantiated complaints shall not be considered by the team or included in the evaluation report.
- 17.14.4 All members of the evaluation team must sign the evaluation report. If a member of the evaluation team is not in agreement with the assessment of the other team members, the dissenting member must attach a statement giving the reason(s) for the disagreement.
- 17.14.5 The bargaining unit member being evaluated shall acknowledge receipt of the evaluation report by signature and may, within eight (8) working days after receipt of the report, submit a written response to it, which shall be attached. A copy of the evaluation report shall be provided to the bargaining unit member.
- 17.14.6 Recommendations - Pursuant to the provisions of the Education Code sections 87606, 87608.5, and 87609:

Satisfactory Evaluations:

- 17.14.6.1 Regular Faculty: An overall satisfactory rating requires no further action.
- 17.14.6.2 Probationary Faculty: An overall satisfactory rating during the first three (3) years shall result in a recommendation to rehire. An overall satisfactory rating during the fourth year shall result in a recommendation to award tenure.

Unsatisfactory Evaluations:

17.14.6.3 Regular Faculty: An overall unsatisfactory rating may result in one or more of the following:

- a) a recommendation for an off-cycle evaluation
- b) development and measurement of specific goals for improvement
- c) additional training

17.14.6.4 Probationary Faculty: An overall unsatisfactory rating may result in an off-cycle evaluation, additional mentoring/training or recommendation not to reemploy/not to award tenure pursuant to provisions in the Education Code. The vice president's decision regarding an unsatisfactory evaluation will be based on the severity of the noted deficiencies and previous evaluations. The vice president will provide the bargaining unit member an opportunity to meet and discuss the unsatisfactory evaluation.

17.15 Procedural Compliance

17.15.1 It is the intent of the procedures and timelines defined in this Article to provide effective, meaningful, and fair evaluations of bargaining unit members. Every effort shall be made to comply with the defined process and timelines of this Article.

17.15.2 The parties recognize there will be occasions when a timeline or process may not apply to a particular bargaining unit member's situation or that it may be inadvertently misapplied or overlooked.

17.15.3 If non-compliance is due to a unique assignment or to an accidental oversight, then the supervisor shall immediately notify the director of human resources who in turn shall notify the Faculty Association to meet and confer. The District, bargaining unit member and Faculty Association shall agree to a modified process and/or timeline.

17.15.4 Any delays resulting from procedure or timeline non-compliance shall not be held against the bargaining unit member and every effort should be made to implement a modified process which is fair and has the least adverse impact on the bargaining unit member.

17.15.5 Only those negotiated evaluation tools may be included in the evaluation process.

17.16 Off-Cycle Evaluations

17.16.1 Pursuant to Ed Code Section 87734, an off-cycle evaluation of a bargaining unit member may be authorized based upon substantiated complaints that the bargaining unit member's performance is less than satisfactory in the areas delineated in Section 17.3; or, when a bargaining unit member receives an overall unsatisfactory rating during a periodic evaluation.

17.16.2 Off-cycle evaluations shall be limited in scope to those areas in which deficiencies were delineated in the periodic evaluation or complaint.

17.16.3 The evaluation process/timelines as outlined in this article for periodic evaluations shall be followed in the off-cycle evaluation, except that feedback forms and SGID shall be limited to address only the areas noted for review.

17.16.4 Materials gathered in previous evaluations may be used in the initial meeting of the off-cycle evaluation.

17.16.5 If the off-cycle evaluation is the result of an overall unsatisfactory rating during a periodic evaluation, then the same team shall perform the off-cycle evaluation unless the bargaining unit member requests a team change. Upon the request for a new team, the supervisor will choose one new faculty team member; the evaluatee will select a second faculty team member.

17.16.6 If the bargaining unit member requests a new administrator, then the appropriate vice president may appoint a different administrator to conduct the off-cycle evaluation.

17.16.7 The evaluation team shall work constructively with the person being re-evaluated to encourage improvement. The techniques involved shall include consultation and may include class/worksite observations, recommended course work, review of literature, arrangement for updating of background, staff development activities, and any other appropriate activities agreed upon by the team.

17.17 Grievance Process for Evaluation and Tenure

17.17.1 The contents of evaluations of tenured bargaining unit members are not subject to the grievance procedures set forth in Article 6. The procedures of Article 6 shall apply to any allegation that the specific procedures contained herein have been misinterpreted, misapplied or violated. However, nothing in the procedures contained in Article 6 shall be construed to prohibit revision of the contents of any evaluation.

17.17.2 Allegations that the District, in a decision not to reappoint a probationary bargaining unit member, violated, misinterpreted or misapplied any of the procedures contained in this article shall be classified and procedurally addressed as grievances. They shall thereafter be processed in accordance with this article. Article 6 shall not apply.

17.17.3 General Provisions

The purpose of the general provisions below is to address the grievance procedures not applicable in Article 6.

17.17.3.1 A "grievance" as used in this article only is a formal written allegation that the District, in a decision not to offer a probationary bargaining unit member a second or third contract, or, to deny tenure to a probationary member under a third contract, violated, misinterpreted, or misapplied any of its policies and procedures concerning the evaluation of the probationary bargaining unit member.

17.17.3.2 A "grievant" as used in this Article is a probationary bargaining unit member denied reappointment or tenure; or the Faculty Association on behalf of the bargaining unit member.

17.17.4 Level One — Written Grievance

17.17.4.1 Within ten (10) working days of receiving the official written notice that a second/third contract or tenure is denied, the grievant must present the grievance in writing to the appropriate vice president. The grievance shall:

- a) be specific;
- b) contain a synopsis of the facts supporting the allegation;
- c) identify the specific policy or procedure of this article which is alleged to have been violated;

- d) contain the date of the alleged violation;
- e) state the remedy requested; and
- f) be signed by the grievant.

17.17.4.2 The vice president shall communicate the decision to the bargaining unit member in writing within ten (10) working days after receiving the grievance. If the vice president does not respond within the time limit, the grievant may appeal to the next level.

17.17.5 Level Two — Arbitration

17.17.5.1 If the grievant is not satisfied with the disposition of the grievance at Level One or if no written decision has been rendered within ten (10) working days after submission of the grievance to the vice president, the grievant may, within an additional five (5) working days, request in writing that the grievance be submitted to arbitration.

17.17.5.2 The grievant and the District shall attempt to agree upon an advisory arbitrator. If no agreement can be reached, they shall request the California State Mediation and Conciliation Service to supply a panel of five (5) names of persons experienced in hearing grievances in public schools and community colleges. Each party shall alternately strike a name until only one name remains. The remaining panel member shall be the advisory arbitrator. The order of the striking shall be determined by lot. If the arbitrator will not be available within sixty (60) days, the parties shall secure another list and repeat the selection.

17.17.5.3 The arbitrator shall be without power to grant tenure, except for failure to give notice on or before March 15 pursuant to subdivision (b) of Education Code Section 87610. The arbitrator may issue an appropriate make-whole remedy, which may include, but need not be limited to, back pay and benefits, reemployment in a probationary position, and reconsideration.

17.17.5.4 The arbitrator shall have no power to alter, amend, change, add to, or subtract from any of the terms of this Agreement, but shall determine only whether or not there has been a violation of the procedures of this article in the respect alleged in the grievance. The decision of the arbitrator shall be based solely upon the evidence and arguments presented to them by the parties in the presence of each other and upon arguments presented in briefs, if any. The arbitrator shall consider and decide only on the specific issues submitted in writing and shall have no authority to make a decision on any other issue not so submitted.

17.17.6 Arbitrator's Decision and Board Review

17.17.6.1 The arbitrator's decision will be in writing and will set forth all findings of fact, reasoning, and conclusions on the issues submitted. The arbitrator will be without power or authority to make any recommendation which requires the commission of any act prohibited by law or which violates any term of this Agreement. The arbitrator in no case shall make any recommendation inconsistent with District duties, responsibilities, or obligations as such are prescribed in state or federal law. The decision of the arbitrator will be submitted to the Board of Trustees, the superintendent/president of the college, the grievant, and the Association.

17.17.6.2 The decision of the arbitrator shall be in the form of a recommendation to the Board of Trustees. The Board shall render a decision on the matter within thirty (30) days after receiving the arbitrator's decision. Such decision shall be final and binding on all

parties. If the Board does not render a decision within the time specified, it shall be deemed to have adopted the decision reached by the vice president at Level One.

17.17.6.3 Arbitration Costs: The district will incur the cost of arbitration for grievances under this section of this article.

ARTICLE 18: FACULTY LOAD

Definitions

“Career Development College Preparation (CDCP) Programs” are noncredit courses that include elementary and secondary education, English as a Second Language (ESL), workforce preparation, and vocational education that are part of a sequence of courses leading to a certificate.

“Contract Year” is the number of days in the employee’s contracted year.

“Intersession” refers to any term outside of the fall and spring semesters.

“Load” is a value for assignments performed by faculty and is used to calculate the full-time equivalent workload and overload.

“Reassigned Time” is the amount of time performing administrative functions, excluding employee supervision, and has an associated load value that is allotted for a faculty member’s reassignment.

“Reassignments” are defined as voluntary assignments a faculty member is authorized to perform by the District in lieu of part of the faculty members primary assignment, are voluntary and mutually elective, and administrative in nature falling into one of three categories: Department Chair, Coach, or Coordinator.

“Reduced contract year” is a reduction in workdays within the assignment year.

“Reduced Load” is a reduction in workweek hours or workday hours.

18.1 Load

18.1.1 A bargaining unit member's assignment shall be based upon a Full-Time Load (FTL), during the regular contract year. The scale in Section 18.3 defines the FTL for all types of assignment. Combinations of types of assignments shall be calculated by the percentage of each type with a full-time load equivalent to 1.00 FTL. The acceptable range for 1.00 FTL shall be from .97 FTL to 1.0 FTL.

When it is not possible to equal the minimum of the range (.97), load shall be averaged over not more than three (3) semesters, including intersessions, if scheduled, within a three-semester period. The average load over this period shall equal at least 1.00 FTL.

18.1.2 Preparation time: The district recognizes the value of adequate preparation time to maintain quality of instruction and services. Instructional activities are identified as lecture or lab. Lecture courses shall recognize preparation time as determined in Article 16 at a ratio of 1:1 (1 hour of lecture will have 1 hour of preparation); Lab I course refer to section 18.3.2 et.seq. Lab I courses shall have a ratio of 1:1 (1 hour of lab will have 1 hour of preparation); Lab II courses shall have a ratio of 1: 0.88 (1 hour of lab will have 53 minutes of preparation); Lab III courses shall have a ratio of 1: 0.71 (1 hour of activity will have 43 minutes of preparation); Non-credit courses (non-CDCP) shall include preparation time in a ratio of 1: 0.167 (1 hour of assignment will have 10 minutes of preparation); service assignments shall include preparation time in a ratio of 1:0.4 (1 hour of service will have 0.4 hours of preparation). Reassigned activities do not have preparation time.

CDCP courses shall have comparable preparation time ratios as comparable

credit courses (lecture equals lecture, lab equals lab).

18.2 Workweek Load See Article 16.4

18.3 Load Values and Calculations

A load calculation form available on the portal may be used to determine load based on the load information from this Article.

18.3.1 Types of Load

| | Full-Time Load | % of Lecture Load |
|--|-----------------------------|-------------------|
| Lecture Instructional Hours (Credit/CDCP) | 15 hours/week = 1.00 FTL | 100% |
| Laboratory I Instructional Hours (Credit) | 15 hours/week = 1.00 FTL | 100% |
| Laboratory II Instructional Hours (Credit) | 17 hours/week = 1.00 FTL | 88.2% |
| Laboratory III Instructional Hours (Credit/CDCP) | 21 hours/week = 1.00 FTL | 71.4% |
| Non-Credit (non-CDCP) Hours | 25 hours/week = 1.00 FTL | 60.0% |
| *Work Experience Education (WEE) | 125 students = 1.00 FTL | 93.8% |
| Children's Center Faculty Hours | 30 hours/week = 1.00 FTL | 50.0% |
| **Service Assignments | 25 hours/week = 1.00 FTL | 60.0% |
| Re-Assigned Activities | 30 hours/week = 1.00 FTL | 50.0% |

*125 students at the 16 hours/week Lab I rate; 7.81 students = 1/16 of load

**Counselors, academic specialists, health services faculty, and librarians

18.3.1.1 Determining Instructional Type

The parties agree that the determination for instructional types shall occur during the District's course approval process. Any disagreements over instructional types shall be negotiated between the District and Association

18.3.2 Load Notification

The District shall provide each bargaining unit member with an opportunity to review and approve their load by April 30th for fall semester and summer intersession, by October 31st for spring semester and winter intersession. These dates shall not apply when faculty select classes not included in the original schedule. Except as otherwise permitted, no changes to the assignment shall be made after the notification dates without agreement between the employee and the appropriate vice president.

18.3.3 Load Analysis Task Force

In the 2024/2025 academic year, the District will form a load analysis task force including representatives of the Faculty Association officers to evaluate load complications and complexities, including revisiting the Faculty Association's

interest in decreasing Lab II to 16 hours per week and Lab III to 17 hours per week and modifying SS-19 to mirror SS-18, and SS-20 to mirror SS-19, in an effort to reconceptualize how faculty load is managed by District resources. The task force shall also work with Academic Senate to review and update "Designation Criteria for Lab I, Lab II, and Lab III (rev 10/7/14)". This article may be re-opened upon completion of the work if necessary to accomplish the agreed-upon modifications. Until the conclusion of the project, the current contract language and past practices shall be maintained.

18.4 Noncredit, Not-for-Credit/Fee Based, and Contract Education

18.4.1 Converting credit courses or noncredit to not-for-credit/fee-based

Prior to any conversion of credit or noncredit courses to not-for-credit/fee-based courses the District shall negotiate the impact and effect upon bargaining unit members.

18.4.2 Not-for-Credit/Fee-Based Instruction

Bargaining unit members may teach approved not-for-credit/fee-based courses outside of their 1.0 FTL. Bargaining unit members shall be considered employees of the district when teaching not-for-credit/fee-based classes and, in addition to any applicable terms and conditions provided for in this Agreement, are covered by the District's Workers Compensation Policy.

18.4.3 Compensation for not-for-credit/fee-based courses:

The District shall determine the amount of compensation for not-for-credit/fee-based courses.

18.4.4 Contract Education Course Offerings

The Association reserves the right to demand to negotiate potential impacts on the terms and conditions of employment concerning contract education. For contract education courses subject to Education Code 78022, faculty shall be compensated in the same manner as they would for regular instructional assignments.

18.5 Lab Load Credit

18.5.1 When load for a course is split between two or more faculty members, the lab load credit for all bargaining unit members will be the lab designation as indicated on the course outline of record.

18.5.2 Faculty who assist with laboratory courses but are (1) not the instructor of record in a laboratory setting with line of sight contact, (2) not responsible for the schedule(s) of assignments and the development of appropriate instructional materials for students, and (3) do not assign a grade for the laboratory shall be loaded at the Lab III rate.

18.6 Independent Projects

Independent projects must conform to regulations pursuant to Title 5 and may not be used to circumvent repeatability limitations. A faculty member teaching independent projects as approved by the supervising administrator, whether for individual students or for small groups, for which they assume normal grading and record keeping responsibilities, shall receive one (1) lecture hour credit for each 15 student units (for

example, five (5) students enrolled for three (3) credits each would equal one lecture hour credit) or fraction thereof. The faculty member will be paid at their hourly rate using the Overload and Extra Assignment Salary Schedule (see Appendix).

18.7 Load Adjustment for Specific Courses

18.7.1 Pursuant to the intent of Education Code Section 87486, the following courses; English 100, 101, 102, 103, 104, 106, Philosophy 114, and all Math courses, which have the improvement of student composition and writing or math skills identified as the primary goal of the course and have student papers designed to meet this goal assigned on a regular basis, shall have load computed at the rate of .072FTL for each lecture hour. The office of the associate superintendent/vice president of academic affairs shall notify the Faculty Association when newly developed and approved courses meet the above criteria and shall be included in this article.

18.7.2 Class Cancellation and Low Enrollment Adjustment

District policy regarding the cancellation of low enrolled courses is established in Administrative Procedure 4922 "Procedure of Cancelling Classes." Prior to canceling a class in any semester or intersession due to low enrollment, the District may provide the assigned faculty the option to cancel the class or continue the class with a reduced pay adjustment, but shall not reduce the assigned load. The pay adjustment shall be determined by the number of enrolled students divided by the minimum class size as defined in Board Policy 4922 "Minimum Class Size."

18.7.3 – Life and Physical Science Double Lecture

In order to effectively manage course enrollment demands, maximize classroom utilization, and address insufficient number of faculty needed, the District, in consultation with the department chair and affected faculty, may simultaneously schedule the lecture components (same time, same room) for the following courses only: AG 125, 161; BIOL 100, 124, 125, 128, 150, 154, 155; CHEM 120, 140, 150, 151; GEOL 100; PHYS 141, 142, 161, 162, 163; PHSC 111, 112, and VEN 125. Simultaneous scheduling of lecture components shall not exceed lecture components for more than two CRNs (sections).

When simultaneous scheduling lecture course components, compensation shall be as follows:

The lecture component of the course will be loaded as a single course selection and each lab component will be loaded as individual labs. Additional components for the simultaneously scheduled course components will be provided as a function of load at a rate of .04 per unit of credit offered by the simultaneous course.

18.8 Overload and Intersession Assignments

The intent of this section is to maintain the quality of instruction by setting load limits that provide faculty members adequate time during the term to prepare and manage instructional demands.

- 18.8.1 Overload assignments are voluntary, unless the excess is to balance an annual load required for the employee.
- 18.8.2 Overload assignments may not exceed 0.47 FTL in fall or spring semester unless approved by the appropriate vice president.
- 18.8.3 Except where necessary to balance an annual load, no overload assignments will be offered to any faculty member whose most recent evaluation is less than satisfactory.
- 18.8.4 Reassigned time shall be considered part of the faculty member's 1.0 load and shall not be considered as overload.
- 18.8.5 Summer intersession assignments, which are not part of the faculty member's regular assignment, may not exceed 0.80 FTL unless approved by the appropriate vice president.
- 18.8.6 Other intersession assignments, which are not part of the faculty member's regular assignment, may not exceed 0.40 FTL unless approved by the appropriate vice president.

18.9 Short-Term Classes

Short-term classes, which are classes less than semester or term-length, shall be counted as part of an instructor's contract load.

18.10 Evaluation of Part-time Faculty

Bargaining unit members shall participate in the evaluation of part-time faculty members within the same discipline area and shall complete at least two (2) evaluations of part-time faculty members per academic year, including part-time faculty members from another discipline. Travel reimbursement will be available per district policy.

18.11 Accreditation

Participation in college and program accreditation processes is a professional responsibility of employees. The District shall offer up to four faculty members the opportunity to serve as a co-chair. Each co-chair shall be provided .20 FTL reassigned time during the academic year of the college and program accreditation.

18.12 Distance Education Instruction

Before initially teaching a distance education course at Allan Hancock College, an instructor shall complete the district's distance education training process. Faculty completing this training shall be compensated in accordance with article 14.7.

As the required training for DE instruction is voluntary, no faculty member may be compelled to provide instruction or service in a DE modality.

18.13 Class Size

The schedule of course offerings is subject to District and Academic Senate policies regarding minimum class size. Course enrollment maximums will reside on the curriculum management system for the given course. The District will ensure course enrollment maximums are not exceeded during the schedule

planning process; however, instructors may add students beyond the established course enrollment maximum as long as the room occupancy load is not exceeded.

18.14 Reassigned Time

18.14.1 The office of the associate superintendent/vice president academic affairs will provide a list of all reassigned time assignments to the Association upon request. The list shall include the reassigned time FTE, the name of the faculty member receiving reassigned time, the duration of the reassigned time, and the purpose of reassignment.

18.14.2 When a faculty member is given and/or accepts reassigned time from the District, they shall be informed prior to the start of the assignment at least the following: (1) dates of the assignment; (2) FTE (reassigned load) for the assignment; (3) duties for the assignment; and (4) performance evaluation methods (see Article 17.5).

18.14.3 Reassigned Time Allocations

18.14.3.1 Annual ongoing reassigned time allocation include:

- Academic Senate – 2.6
- Department Chairs – 0.40
- Head Coaches (excluding Football) - 0.40
- Associate Football Coach (Football) - 0.60

These approved FTEF reassigned time are minimum amounts. The District may increase the reassigned time amount to meet District needs.

18.14.4 Program Vitality

Bargaining unit members agreeing to perform Program Vitality shall receive a total of 0.15 reassigned time for each program vitality review.

18.14.4.1 Each fall and spring term, the faculty member(s) agreeing to facilitate program vitality will be notified by the District, in writing, of the allocation of reassigned time no later than May 20th for the fall term and September 20th for the spring term. In the event that no bargaining unit member volunteers for this reassignment requested by the district, then the district may transfer the work to a non-bargaining unit member.

18.15 Past Practices

Past practices will continue and prevail on all matters pertaining to workload and class size not covered in this article.

18.16 Load Banking

Bargaining unit members may bank up to 1.0 FTEL of overload or extra assignment credit in lieu of receiving pay under the following terms and conditions:

1. Overload or extra assignment credit must be banked within two consecutive semesters and redeemed within the following two semesters.
2. The bargaining unit member must submit a request to the immediate supervisor to bank load during the scheduling process for the period in which the overload or extra assignments are agreed upon. The request shall indicate the amount of load to be credited and the semester(s) in which the bargaining unit member plans to redeem it.
3. The bargaining unit member's request shall be granted unless one or more of the following conditions exists:
 - a. There are no other faculty in the discipline qualified or able to take on the vacated workload.
 - b. An undue hardship would exist if the request were granted.
 - c. The bargaining unit member is due for a performance evaluation in the semester, the load is redeemed and alternative arrangements are not feasible.
 - d. The bargaining unit member has a less than satisfactory performance evaluation in the most recent evaluation period.
 - e. The request is to bank an exempt assignment as defined in this section.
4. If a request is denied, the bargaining unit member shall be allowed to appeal the decision to the appropriate vice-president.
5. Revoking an Approved Request
 - a. Approved requests are irrevocable by the bargaining unit member.
 - b. The District may revoke an approved request if one or more of the conditions listed in 18.16.3 occurs after the initial approval.
 - c. Where an approved request is revoked by the District, the bargaining unit member shall be given the option to receive pay for the banked load at their earned overload rate or to change the semester in which the banked load is redeemed.
6. Redeeming Banked Load
 - a. Banked load may be redeemed in one semester or divided over two semesters.

Exempt Assignments: Overload or extra assignments during intersessions are not eligible for load banking.

ARTICLE 19: TRANSFER

19.1 A transfer is the reassignment of a bargaining unit member from one full-time faculty position to another full-time faculty position based on the needs of the District as determined by the superintendent/president or their designee. A transfer may be either voluntary, administrative, or emergency. Excluded from the definition of transfer is the movement from one salary schedule to another salary schedule.

19.2 Voluntary Transfer

19.2.1 Faculty members interested in transferring to another faculty position for which they meet minimum qualifications are encouraged to submit a written request to the director of human resources. The request should include desired position, department, contract days (per Article 16.3), and any other relevant information. The request may be submitted at any time, and will be kept on file by the office of human resources for one (1) year from the date of submission.

19.2.2 The office of human resources will notify all bargaining unit members of positions approved through faculty prioritization as well as retirements. This notification will initiate the ten (10) working day transfer request period during which bargaining unit members interested in requesting a transfer shall submit a written request to the office of human resources. This ten (10) working day transfer request period shall run concurrently with the external position announcement(s). The director of human resources shall notify the associate superintendent/vice president, academic affairs, and/or the associate superintendent/vice president, student services, of the request.

19.2.3 When a voluntary transfer request is received, that request will be considered, and the appropriate vice president shall make the final recommendation to the superintendent/president on the transfer. The following criteria (in no ranked order) will be considered in the final determination and include but not be limited to: input from existing and potential disciplines and/or departments; education and experience, and recency of experience in the assignment requested.

19.2.4 The affected faculty-member and the Association shall be given written notice of the final decision.

19.2.5 In the event a full-time faculty search is unsuccessful, subsequent announcement for the same vacancy shall not require transfer notifications to the faculty under article 19.2.1.1. The district reserves the right to accept voluntary transfers at any time during the recruitment process, even after a failed search.

19.3 Administrative Transfer

A bargaining unit member may be transferred on a temporary or permanent basis at any time such transfer is necessary to meet the needs of the District. The District may consider volunteers and the equity of assignment of employees.

19.3.1 The District will consult with the receiving department.

19.4 The affected bargaining unit member and the Association shall be given written notice fifteen (15) days prior to the final decision in order to schedule a meeting to discuss the transfer. The District shall consider the preferences of the affected faculty member when making such assignment; however, the needs of the District shall be paramount

19.5 Emergency Transfer

The District can make emergency transfers when a vacancy occurs per District need. The District may temporarily place a qualified faculty member in such vacancy for a specified term without regard to other transfer requirements of this article. Prior to taking action, the District shall meet and confer with the Faculty Association regarding the impacts of the emergency transfer.

ARTICLE 20: WORKPLACE TECHNOLOGY

- 20.1 Intent: The technological needs for faculty vary. The Faculty Association and the District recognize the importance and necessity of technology in the workplace, and that faculty require up-to-date technology devices (hardware), software, and connectivity to perform their assignments.
- 20.1.1 The District shall provide faculty with a list of supported computers (PC or Mac), from which to choose. Each faculty member will be provided one (1) computer. An individual district-approved printer or scanner may be provided by request if approved by the supervisor.
- 20.1.2 Faculty shall select from the list of supported hardware at the time of initial hire and thereafter on a six (6) year replacement cycle. Chosen technology shall be provided to the faculty member within sixty (60) days of receipt of the appropriate request by IT Services. Loaner technology and connectivity shall be provided in the interim.
- 20.1.3 A non-functioning computer shall be replaced within sixty (60) days of a formal helpdesk report, and loaner equipment shall be provided within two (2) business days in the interim. A non-functioning scanner or printer shall be replaced if there is no reasonable access to a networked printer or scanner.
- 20.1.4 The District will provide technological support for all district provided hardware, software, and connectivity.
- 20.1.5 All district provided hardware and software remain the property of the District and shall be returned upon separation from the district.
- 20.1.6 Proper use of district provided hardware, software, and connectivity is addressed in BP 3720 "Computer and Network Use."
- 20.1.7 Faculty shall utilize district adopted enterprise software necessary for the employee's job assignment. The District shall provide required hardware and software prior to the instruction of scheduled classes.

APPENDICES

In an attempt to save paper, the following forms, while remaining a negotiated part of the current contract, will now be housed on the HR link in the myHancock website. Any alteration of these forms must be negotiated by all parties to this Agreement. Those forms are:

1. Article 9: Safety Hazard/Suggestion Report Form
2. Article 10: Faculty Leave of Absence Request/Report Form
3. Article 10: AHC Family & Medical Leave Kit
4. Article 10: AHC Request for Unpaid Leave
5. Article 10: Request for Unpaid Workload Exchange
6. Article 12: AHC Request to Inspect Confidential Personnel Records
7. Article 14: AHC Request for Prior Approval to Apply Units Towards Advancement on the Salary Schedule Form
8. Article 14: Short-Term Stipend Agreement Form
9. Article 18: Load Banking form
10. Article 19: AHC Request for Voluntary Transfer to New Faculty Position Form

Remaining in the appendix are the following forms:

1. Article 6: Allan Hancock College Faculty Grievance Form
2. Article 7: Faculty Association Authorization of Payroll Deduction/Revocation
3. Article 14: Salary Schedules 10, 11,12, 13, 60, 61, and 17-20
4. Article 17: Evaluation Forms
5. Article 17: Department Chair Job Description and Evaluation Form
6. Article 17: Coach Job Description and Evaluation Form

Allan Hancock College Faculty Grievance Form

Instructions: Refer to Article 6 of the collective bargaining agreement between the Faculty Association of Allan Hancock College and the Allan Hancock Joint Community College District for complete information on the faculty grievance procedures and timeline. This document will reflect all actions taken at each grievance level.

If the space provided on this form is insufficient, statements and related materials may be included – each item should be numbered sequentially and cited at the appropriate location on the form.

Grievant Name (Faculty member(s) and/or Association on behalf of): _____

Title or Assignment: _____

Department/Division: _____

Appropriate Administrator (name and title): _____

Date Grievance Submitted: _____

Nature of Grievance (Include names, dates, places, and details along with appropriate regulations or contract sections believed to have been misinterpreted, misapplied, or violated for a complete understanding of the grievance):

Remedy Requested:

LEVEL I: Informal Meeting Response

Grievant contacts the appropriate administrator to request informal meeting. Informal meeting conducted within ten (10) business days upon notification of this grievance.

This Section Completed by Administrator

Administrator's Name: _____

Date of Informal Meeting with Administrator (Within ten (10) business days of request made by Grievant):

Administrator's Informal Response (within five (5) business days after the informal meeting):

Date of Administrator's Response to Informal Meeting: _____

Administrator's Signature: _____

This Section Completed by Grievant

Was the grievance resolved at Level I? If so, indicate "yes"; no further action is required: _____

If not, grievant may appeal to Level II within ten (10) business days.

Check this box if you wish to advance your grievance to Level II of the grievance procedure. Submit this form to the District Grievance Officer within ten (10) business days of receiving the Level I response.

LEVEL II: District Grievance Officer

Grievant submits form to District Grievance Officer within ten (10) business days of Level I response from administrator.

This Section Completed by Grievant

Date Grievance Submitted to District Grievance Officer: _____

Grievant Statement (Reason) for Appeal to Level II:

This Section Completed by District Grievance Officer

District Grievance Officer Name: _____

District Grievance Officer Title: _____

District Grievance Officer Decision (within ten (10) business days of receipt of appeal of Level I):

District Grievance Officer Signature and Date: _____

This Section Completed by Grievant

Was the grievance resolved at Level II? If so, indicate "yes"; no further action is required: _____

If not, grievant may appeal to Level III within ten (10) business days.

Check this box if you wish to advance your grievance to Level III of the grievance procedure. Submit this form to the District Grievance Officer within ten (10) business days of receiving the Level II response.

Grievant Signature and Date: _____

LEVEL III: Mediation

The Faculty Association, on behalf of the grievant, requests a mediator, per Article 6.3.3.1 from the California State Mediation and Conciliation Service within ten (10) business days of the receipt of the Level II decision.

Faculty Association Signature and Date: _____

This Section Completed by Mediator

Date of Mediation Hearing: _____

Mediator Name, Address, Phone Number: _____

Outcome of Mediation (or submitted as attachment):

Outcome of Mediation Received Date: _____

This Section Completed by Faculty Association

Was the grievance resolved at level III? If so, indicate "yes"; no further action is required: _____

If not, the Association may submit the grievance to Level IV within ten (10) business days.

Check this box if you wish to advance your grievance to Level IV of the grievance procedure. Submit this form to the District Grievance Officer within ten (10) business days of receiving the Level III response.

Faculty Association Signature and Date: _____

LEVEL IV: Advisory Arbitration

The district grievance officer shall, within ten (10) business days after receipt of the written appeal, submit a request for the immediate services of an advisory arbitrator to the California State Mediation and Conciliation Service. Please refer to Article 6.3.4.2 for arbitrator selection process.

This Section Completed by Faculty Association

Faculty Association Response to Level III Mediation Outcome:

This Section Completed by Arbitrator

Date of Arbitration Hearing: _____

Arbitrator Name, Address, Phone Number: _____

Response of Arbitrator, per Articles 6.3.4.3 and 6.3.4.4 (or submitted as attachment):

Response of Arbitrator Received Date: _____

This Section Completed by Grievant

Was the grievance resolved at Level IV? If so, indicate "yes"; no further action is required: _____

If not, the Grievant may appeal the Arbitrator's decision to Level V within fifteen (15) business days of the Arbitrator's response.

Check this box if a Board of Trustees review is requested.

Check this box if a Board of Trustees hearing is requested.

Check this box if Level V is waived by mutual agreement, per Article 6.3.4.5.

Grievant Signature and Date: _____

District Signature and Date: _____

LEVEL V: Board of Trustees

Submit this form to the District Grievance Officer within fifteen (15) business days of receipt of the Level IV response.

This Section Completed by Board of Trustees

Date of Board Hearing: _____

Board's Decision (Submitted by letter to Grievant within thirty (30) business days of the review/hearing):

The decision of the Board of Trustees shall be considered the final level for the grievance, per Article 6.3.5.4.



FACULTY ASSOCIATION
AUTHORIZATION OF PAYROLL DEDUCTION /REVOCATION

The **Faculty Association of Allan Hancock College** is the exclusive bargaining agent for all employees referenced in Article 2 of the Collective Bargaining Agreement. Article 7, Organizational Security, of the Agreement outlines the rights and responsibilities of the Association pertaining to enrollment of its members, payroll deductions for dues and voluntary contributions, and revocation of membership. All full-time faculty are encouraged to read Article 7 of the Collective Bargaining Agreement before signing this form.

Please select any that apply:

- I authorize payroll deductions for dues each contract pay period to be a member of the Faculty Association until I chose to either revoke my membership or resign/retire from my full-time faculty position and understand these dedications will begin within 30 days of receipt by the Faculty Association.
- I authorize payroll deductions for voluntary contributions in the amount of \$ _____ from _____ to _____ (dates).
- I request to revoke my payroll deduction for dues and, consequently, revoke my membership of the Faculty Association (only allowed once a year between 9/1 – 9/15), and understand that deductions will cease beginning with the proceeding October pay period.

Employee's Printed Name

Employee's Signature

Date Signed

ARTICLE 14 APPENDIX: SALARY SCHEDULES

Faculty Contract Salary Schedule 175-Day (SS#10)

Faculty Contract Salary Schedule 40 Hour Work Week (SS#11)

Faculty Contract Salary Schedule 198-Day (SS#12)

Faculty Contract Salary Schedule 220-Day (SS#13)

Children's Center Faculty Salary Schedule (SS#60)

Children's Center Faculty Salary Schedule 40 Hour Work Week (SS#61)

Overload and Extra Assignment Salary Schedules (SS#17-20)

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
 FACULTY CONTRACT SALARY SCHEDULE
 JULY 1, 2024
SS-10

| <u>STEP</u> | <u>COLUMN I</u> | <u>COLUMN II</u> | <u>COLUMN III</u> | <u>COLUMN IV</u> | <u>COLUMN V</u> |
|-------------|-----------------|------------------|-------------------|------------------|-----------------|
| 1 | 66,760 | 71,099 | 75,720 | 80,642 | 83,142 |
| 2 | 69,030 | 73,517 | 78,296 | 83,385 | 85,885 |
| 3 | 71,377 | 76,017 | 80,958 | 86,220 | 88,720 |
| 4 | 73,804 | 78,601 | 83,710 | 89,151 | 91,651 |
| 5 | 76,313 | 81,273 | 86,556 | 92,182 | 94,682 |
| 6 | 78,908 | 84,037 | 89,499 | 95,316 | 97,816 |
| 7 | 81,591 | 86,894 | 92,542 | 98,557 | 101,057 |
| 8 | 84,365 | 89,849 | 95,689 | 101,909 | 104,409 |
| 9 | 87,233 | 92,903 | 98,942 | 105,373 | 107,873 |
| 10 | 88,629 | 94,390 | 100,525 | 107,059 | 109,559 |
| 11 | 90,047 | 95,900 | 102,134 | 108,773 | 111,273 |
| 12 | 91,488 | 97,435 | 103,768 | 110,513 | 113,013 |
| 13 | 92,952 | 98,994 | 105,429 | 112,282 | 114,782 |
| 14 | 94,439 | 100,578 | 107,116 | 114,079 | 116,579 |
| 15 | 95,950 | 102,187 | 108,829 | 115,903 | 118,403 |
| 16 | 97,485 | 103,822 | 110,570 | 117,757 | 120,257 |
| 17 | 99,045 | 105,483 | 112,339 | 119,641 | 122,141 |
| 18 | 100,630 | 107,171 | 114,137 | 121,556 | 124,056 |
| 19 | 102,240 | 108,886 | 115,964 | 123,502 | 126,002 |
| 20 | 103,876 | 110,628 | 117,819 | 125,477 | 127,977 |
| 21 | 105,538 | 112,398 | 119,704 | 127,485 | 129,985 |

SS-10 3/26/2024

12% Increase

6.5% between columns Column V = Column IV+ \$2,500 3.4% between steps up to 9

1.6% between steps after 9

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

FACULTY CONTRACT SALARY SCHEDULE
40 HOUR WORK WEEK ONLY

JULY 1, 2024

| <u>STEP</u> | <u>COLUMN I</u> | <u>COLUMN II</u> | <u>COLUMN III</u> | <u>COLUMN IV</u> | <u>COLUMN V</u> |
|-------------|-----------------|------------------|-------------------|------------------|-----------------|
| 1 | 72,167 | 76,858 | 81,854 | 87,175 | 89,675 |
| 2 | 74,621 | 79,471 | 84,637 | 90,138 | 92,638 |
| 3 | 77,158 | 82,173 | 87,514 | 93,202 | 95,702 |
| 4 | 79,781 | 84,967 | 90,490 | 96,372 | 98,872 |
| 5 | 82,494 | 87,856 | 93,567 | 99,649 | 102,149 |
| 6 | 85,299 | 90,843 | 96,748 | 103,037 | 105,537 |
| 7 | 88,199 | 93,932 | 100,038 | 106,540 | 109,040 |
| 8 | 91,198 | 97,126 | 103,439 | 110,163 | 112,663 |
| 9 | 94,299 | 100,428 | 106,956 | 113,908 | 116,408 |
| 10 | 95,808 | 102,036 | 108,668 | 115,731 | 118,231 |
| 11 | 97,341 | 103,668 | 110,406 | 117,582 | 120,082 |
| 12 | 98,898 | 105,326 | 112,172 | 119,463 | 121,963 |
| 13 | 100,480 | 107,011 | 113,967 | 121,375 | 123,875 |
| 14 | 102,088 | 108,724 | 115,791 | 123,317 | 125,817 |
| 15 | 103,721 | 110,463 | 117,643 | 125,290 | 127,790 |
| 16 | 105,381 | 112,231 | 119,526 | 127,295 | 129,795 |
| 17 | 107,067 | 114,026 | 121,438 | 129,331 | 131,831 |
| 18 | 108,780 | 115,851 | 123,381 | 131,401 | 133,901 |
| 19 | 110,520 | 117,704 | 125,355 | 133,503 | 136,003 |
| 20 | 112,288 | 119,587 | 127,360 | 135,638 | 138,138 |
| 21 | 114,085 | 121,501 | 129,399 | 137,810 | 140,310 |

SS-11 3/26/2024

12% Increase

6.5% between columns Column V = Column IV+ \$2,500 3.4% between steps up to 9

1.6% between steps after 9

554 - Revised

FACULTY CONTRACT SALARY SCHEDULE
198 ANNUAL DAYS/37 HOUR WORK WEEK

JULY 1, 2024

| <u>STEP</u> | <u>COLUMN I</u> | <u>COLUMN II</u> | <u>COLUMN III</u> | <u>COLUMN IV</u> | <u>COLUMN V</u> |
|-------------|-----------------|------------------|-------------------|------------------|-----------------|
| 1 | 75,534 | 80,444 | 85,673 | 91,242 | 93,742 |
| 2 | 78,102 | 83,179 | 88,586 | 94,344 | 96,844 |
| 3 | 80,757 | 86,006 | 91,596 | 97,550 | 100,050 |
| 4 | 83,503 | 88,931 | 94,712 | 100,868 | 103,368 |
| 5 | 86,342 | 91,954 | 97,931 | 104,297 | 106,797 |
| 6 | 89,278 | 95,081 | 101,261 | 107,843 | 110,343 |
| 7 | 92,313 | 98,313 | 104,703 | 111,509 | 114,009 |
| 8 | 95,452 | 101,656 | 108,264 | 115,301 | 117,801 |
| 9 | 98,697 | 105,112 | 111,944 | 119,220 | 121,720 |
| 10 | 100,276 | 106,794 | 113,736 | 121,129 | 123,629 |
| 11 | 101,880 | 108,502 | 115,555 | 123,066 | 125,566 |
| 12 | 103,510 | 110,238 | 117,403 | 125,034 | 127,534 |
| 13 | 105,166 | 112,002 | 119,282 | 127,035 | 129,535 |
| 14 | 106,849 | 113,794 | 121,191 | 129,068 | 131,568 |
| 15 | 108,559 | 115,615 | 123,130 | 131,133 | 133,633 |
| 16 | 110,296 | 117,465 | 125,100 | 133,232 | 135,732 |
| 17 | 112,061 | 119,345 | 127,102 | 135,364 | 137,864 |
| 18 | 113,854 | 121,255 | 129,137 | 137,531 | 140,031 |
| 19 | 115,676 | 123,195 | 131,203 | 139,731 | 142,231 |
| 20 | 117,527 | 125,166 | 133,302 | 141,967 | 144,467 |
| 21 | 119,407 | 127,168 | 135,434 | 144,237 | 146,737 |

SS-12 3/26/2024

12% Increase

6.5% between columns Column V = Column IV+ \$2,500 3.4% between steps up to 9

1.6% between steps after 9

555 - Revised

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
 FACULTY CONTRACT SALARY SCHEDULE
 220 ANNUAL DAYS/37 HOUR WORK WEEK

JULY 1, 2024

| <u>STEP</u> | <u>COLUMN I</u> | <u>COLUMN II</u> | <u>COLUMN III</u> | <u>COLUMN IV</u> | <u>COLUMN V</u> |
|-------------|-----------------|------------------|-------------------|------------------|-----------------|
| 1 | 83,927 | 89,382 | 95,192 | 101,379 | 103,879 |
| 2 | 86,780 | 92,421 | 98,428 | 104,826 | 107,326 |
| 3 | 89,731 | 95,564 | 101,776 | 108,391 | 110,891 |
| 4 | 92,782 | 98,813 | 105,236 | 112,076 | 114,576 |
| 5 | 95,937 | 102,173 | 108,814 | 115,887 | 118,387 |
| 6 | 99,199 | 105,647 | 112,514 | 119,827 | 122,327 |
| 7 | 102,572 | 109,239 | 116,340 | 123,902 | 126,402 |
| 8 | 106,059 | 112,953 | 120,295 | 128,114 | 130,614 |
| 9 | 109,665 | 116,793 | 124,385 | 132,470 | 134,970 |
| 10 | 111,420 | 118,662 | 126,375 | 134,589 | 137,089 |
| 11 | 113,203 | 120,561 | 128,397 | 136,743 | 139,243 |
| 12 | 115,014 | 122,490 | 130,452 | 138,931 | 141,431 |
| 13 | 116,854 | 124,450 | 132,539 | 141,154 | 143,654 |
| 14 | 118,724 | 126,441 | 134,660 | 143,413 | 145,913 |
| 15 | 120,624 | 128,465 | 136,815 | 145,708 | 148,208 |
| 16 | 122,554 | 130,520 | 139,004 | 148,039 | 150,539 |
| 17 | 124,515 | 132,608 | 141,228 | 150,408 | 152,908 |
| 18 | 126,507 | 134,730 | 143,487 | 152,814 | 155,314 |
| 19 | 128,531 | 136,886 | 145,784 | 155,260 | 157,760 |
| 20 | 130,587 | 139,075 | 148,115 | 157,742 | 160,242 |
| 21 | 132,676 | 141,300 | 150,485 | 160,267 | 162,767 |

SS-13 3/26/2024

12% Increase

6.5% between columns Column V = Column IV+ \$2,500 3.4% between steps up to 9

1.6% between steps after 9

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
 PARENT PARTICIPATION NURSERY & DAY CARE CENTER
 SALARY SCHEDULE

| <u>STEP</u> | <u>COLUMN I</u> | <u>COLUMN II</u> | <u>COLUMN III</u> | <u>COLUMN IV</u> |
|-------------|-----------------|------------------|-------------------|------------------|
| 1 | 34,616 | 36,336 | 38,142 | 40,642 |
| 2 | 36,336 | 38,142 | 40,038 | 42,538 |
| 3 | 38,142 | 40,038 | 42,028 | 44,528 |
| 4 | 40,038 | 42,028 | 44,117 | 46,617 |
| 5 | 42,028 | 44,117 | 46,310 | 48,810 |
| 6 | 44,117 | 46,310 | 48,612 | 51,112 |
| 7 | 46,310 | 48,612 | 51,028 | 53,528 |
| 8 | 48,612 | 51,028 | 53,564 | 56,064 |
| 9 | 51,028 | 53,564 | 56,226 | 58,726 |
| 10 | 53,564 | 56,226 | 59,020 | 61,520 |
| 11 | 56,226 | 59,020 | 61,953 | 64,453 |
| 12 | 57,154 | 59,995 | 62,977 | 65,477 |
| 13 | 58,097 | 60,984 | 64,015 | 66,515 |
| 14 | 59,056 | 61,991 | 65,072 | 67,572 |
| 15 | 60,030 | 63,013 | 66,145 | 68,645 |
| 16 | 61,020 | 64,053 | 67,236 | 69,736 |
| 17 | 62,027 | 65,110 | 68,346 | 70,846 |
| 18 | 63,050 | 66,184 | 69,473 | 71,973 |
| 19 | 64,090 | 67,275 | 70,619 | 73,119 |
| 20 | 65,147 | 68,385 | 71,784 | 74,284 |
| 21 | 66,222 | 69,513 | 72,968 | 75,468 |

SS-60 04/23/24
 12% COLA
 4.97% Between Steps up to 11
 1.65% Between After 11
 4.97% Between Columns
 Column IV = Column III + \$2,500

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
 PARENT PARTICIPATION NURSERY & DAY CARE CENTER
 SALARY SCHEDULE
 40 HOUR WORK WEEK ONLY

JULY 1, 2024

| <u>STEP</u> | <u>COLUMN I</u> | <u>COLUMN II</u> | <u>COLUMN III</u> | <u>COLUMN IV</u> |
|-------------|-----------------|------------------|-------------------|------------------|
| 1 | 37,421 | 39,281 | 41,233 | 43,733 |
| 2 | 39,281 | 41,233 | 43,282 | 45,782 |
| 3 | 41,233 | 43,282 | 45,433 | 47,933 |
| 4 | 43,282 | 45,433 | 47,691 | 50,191 |
| 5 | 45,433 | 47,691 | 50,061 | 52,561 |
| 6 | 47,691 | 50,061 | 52,549 | 55,049 |
| 7 | 50,061 | 52,549 | 55,161 | 57,661 |
| 8 | 52,549 | 55,161 | 57,903 | 60,403 |
| 9 | 55,161 | 57,903 | 60,781 | 63,281 |
| 10 | 57,903 | 60,781 | 63,802 | 66,302 |
| 11 | 60,781 | 63,802 | 66,973 | 69,473 |
| 12 | 61,784 | 64,855 | 68,078 | 70,578 |
| 13 | 62,803 | 65,924 | 69,200 | 71,700 |
| 14 | 63,839 | 67,012 | 70,342 | 72,842 |
| 15 | 64,892 | 68,117 | 71,502 | 74,002 |
| 16 | 65,963 | 69,241 | 72,682 | 75,182 |
| 17 | 67,051 | 70,383 | 73,881 | 76,381 |
| 18 | 68,157 | 71,544 | 75,100 | 77,600 |
| 19 | 69,282 | 72,725 | 76,339 | 78,839 |
| 20 | 70,425 | 73,925 | 77,599 | 80,099 |
| 21 | 71,587 | 75,145 | 78,880 | 81,380 |

SS-61 04/23/24
 12% COLA
 4.97% Between Steps up to 11
 1.65% Between After 11
 4.97% Between Columns
 Column IV = Column III + \$2,500

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
OVERLOAD AND EXTRA ASSIGNMENT SALARY SCHEDULE

JULY 1, 2024

Lecture/Lab I Rate

| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
|------|----------|-----------|------------|-----------|----------|-----------|------------|
| 1 | 43.71 | 47.05 | 48.46 | 50.88 | 53.44 | 56.11 | 59.48 |
| 2 | 45.82 | 49.20 | 50.69 | 53.21 | 55.88 | 58.65 | 62.18 |
| 3 | 47.96 | 51.32 | 52.88 | 55.50 | 58.28 | 61.19 | 64.86 |
| 4 | 50.05 | 53.42 | 55.04 | 57.78 | 60.66 | 63.72 | 66.90 |
| 5 | 52.26 | 55.56 | 57.25 | 60.13 | 63.16 | 66.28 | 70.25 |
| 6 | 54.35 | 57.75 | 59.61 | 62.45 | 65.59 | 68.86 | 72.97 |

SS-17 12% COLA

Former Lab I Rate

| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
|------|----------|-----------|------------|-----------|----------|-----------|------------|
| 1 | 42.71 | 45.99 | 47.35 | 49.75 | 52.23 | 54.82 | 58.12 |
| 2 | 44.77 | 48.08 | 49.53 | 52.00 | 54.61 | 57.33 | 60.77 |
| 3 | 46.87 | 50.14 | 51.65 | 54.25 | 56.94 | 59.79 | 63.39 |
| 4 | 48.90 | 52.20 | 53.78 | 56.47 | 59.27 | 62.26 | 65.36 |
| 5 | 51.07 | 54.32 | 55.97 | 58.77 | 61.70 | 64.77 | 68.66 |
| 6 | 53.12 | 56.44 | 58.26 | 61.02 | 64.10 | 67.29 | 71.30 |
| 7 | 55.04 | 58.45 | 60.20 | 63.21 | 66.37 | 69.69 | 73.88 |

SS-18 12% COLA

559 - Revised

| Lab II Rate | | | | | | | |
|-------------|----------|-----------|------------|-----------|----------|-----------|------------|
| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
| 1 | 41.70 | 44.91 | 46.26 | 48.57 | 50.99 | 53.57 | 56.76 |
| 2 | 43.75 | 46.97 | 48.37 | 50.80 | 53.33 | 56.00 | 59.35 |
| 3 | 45.79 | 48.99 | 50.47 | 52.98 | 55.63 | 58.41 | 61.92 |
| 4 | 47.77 | 50.98 | 52.53 | 55.16 | 57.89 | 60.80 | 63.86 |
| 5 | 49.88 | 53.05 | 54.66 | 57.39 | 60.27 | 63.27 | 67.05 |
| 6 | 51.89 | 55.10 | 56.90 | 59.61 | 62.60 | 65.72 | 69.65 |

SS-19 12% COLA

| Lab III Rate | | | | | | | |
|--------------|----------|-----------|------------|-----------|----------|-----------|------------|
| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
| 1 | 37.76 | 40.64 | 41.85 | 43.95 | 46.16 | 48.46 | 51.35 |
| 2 | 39.57 | 42.50 | 43.78 | 45.95 | 48.26 | 50.66 | 53.70 |
| 3 | 41.41 | 44.31 | 45.65 | 47.94 | 50.32 | 52.86 | 56.02 |
| 4 | 43.23 | 46.14 | 47.54 | 49.90 | 52.38 | 55.03 | 57.77 |
| 5 | 45.14 | 48.00 | 49.45 | 51.93 | 54.52 | 57.23 | 60.67 |
| 6 | 46.95 | 49.86 | 51.48 | 53.93 | 56.64 | 59.48 | 63.01 |

SS-20 12% COLA

ARTICLE 16 APPENDIX: 40 HOUR WORKWEEK POSITIONSFrom Article 16.4.6: Forty-hour Workweek Option

The District in its discretion, may offer an employee a forty (40) hour workweek in order to increase their college service hours from two (2) hours weekly to five (5) hours weekly or to reduce an employee's reassigned time by .10 FTEL. Employees on the forty (40) hour workweek schedule shall be paid using the approved prorated forty (40) hour workweek salary schedule at the employee's regular column and step placement.

The following positions on the AP&P Technical Review Committee will be placed on a 40-hour workweek as indicated:

| | |
|--|------------------|
| AP&P Technical Review Committee – Articulation Officer | 40 hour workweek |
| AP&P Technical Review Committee – Member | 40 hour workweek |
| AP&P Technical Review Committee – Member | 40 hour workweek |
| AP&P Technical Review Committee – Member | 40 hour workweek |

ARTICLE 17 APPENDIX: EVALUATION FORM

Classroom/Worksite Observation Form

Colleague Feedback Form

Full-Time Faculty Evaluation Team Report

Full-Time Faculty Self-Evaluation Form (Probationary/Temporary)

Student/Parent Feedback Form

a. Instruction

b. Service Faculty

c. Children's Center/Parent

Classroom/Worksite Observation Form

(Section 17.11.1: Classroom/worksite observations are required for all probationary faculty. They are only required for tenured faculty who have never been observed providing instruction or service in the distance learning modality.)

Instructions: The focus during the observation is to describe events and collect data to be used in the evaluation.

Observation for: _____
(Name of faculty member being evaluated)

Observer: _____
(Name of team member conducting observation)

Date of Observation:__ **Time:**_____

Course Prefix and Title or Type of Activity Observed: _____

Summary: Provide a brief documentation, without subjective commentary, of the activity being observed. You may include a chronology of the specific topics covered. Please indicate the number and the classifications (e.g., students, staff, faculty, physicians, nurses, patients) of people in attendance.

Please answer the following. Comments are encouraged; however, the selection of NEEDS IMPROVEMENTS or DISAGREE require explanation:

1. **Knowledge:** The faculty member is knowledgeable of the subject matter.

- Agree Needs Improvement Disagree Unable to Evaluate

Comments:

2. **Communication:** The faculty member provides clear and effective communication with students.

- Agree Needs Improvement Disagree Unable to Evaluate

Comments:

3. **Performance:** The faculty member utilizes appropriate techniques and materials in the performance of their assignment.

- Agree Needs Improvement Disagree Unable to Evaluate

Comments:

4. **Organizational skills:** The faculty member is organized.

- Agree Needs Improvement Disagree Unable to Evaluate

Comments:

5. **Respect to students/clients:** The faculty member demonstrates respect for the rights and responsibilities of students/clients as expressed in official college policies..

- Agree Needs Improvement Disagree Unable to Evaluate

Comments:

6. **Evaluation Measurements:** The faculty member uses appropriate student assessment methods.

- Agree Needs Improvement Disagree Unable to Evaluate

Comments:

7. **Use of technology:** The faculty member uses the District course management system for fully online or hybrid course sections.

- Agree Needs Improvement Disagree Unable to Evaluate

Comments:

Observer's Signature _____

Date _____

Response from faculty member being evaluated (optional)

Faculty's Member's Signature

Date

Colleague Feedback Instructions

Statement of Purpose: Your thoughtful responses to the following items will assist in the evaluation of the below listed faculty member.

Evaluation Process: Please answer the items based on your direct knowledge of the employee's performance only as it relates to the assignment indicated. Avoid answering questions based on hearsay or speculation. If you do not have direct knowledge, please indicate "C" (Not Observed). Feedback forms must be signed. Your name will not appear on the form shared with the faculty member. The faculty member will see your responses only. Do not discuss items or responses with other employees.

Faculty Member Name: _____

Assignment(s) being evaluated: _____

Directions: Choose the answer that best describes your response to the following statements of the faculty member in their primary assignment.

A. Agree

B. Disagree

C. Not Observed

1. I have frequent and regular contact with this faculty member.
2. The faculty member demonstrates knowledge of their teaching field or assignment.
3. The faculty member communicates effectively in written and oral English.
4. The faculty member seems organized in their assignment.
5. The faculty member seems objective and fair in the evaluation of students.
6. The faculty member respects the rights and needs of students.
7. The faculty member acknowledges and defends the free inquiry of their associates in the exchange of ideas.
8. The faculty member acknowledges debts (crediting sources to avoid plagiarism).
9. The faculty member acts ethically and with a sense of personal integrity.
10. The faculty member establishes and maintains cooperative working relationships among faculty, staff and administrators.
11. The faculty member develops appropriate materials related to their assignment.
12. The faculty member incorporates appropriate student assessment methods.
13. The faculty member uses the District's course management system in online and hybrid modalities.

Explain any "Disagree" responses. (Provide an example)

Completed by: _

Date: _

**Full-time Faculty Evaluation Team Report
(Article 17 –Evaluations)**

Semester: _____ Academic Year: _

Name: _____ Title: _

Department: _____ Division: _

Division Supervisor: _

Faculty Status (check one): Regular (Tenured) Probationary (tenure track) Temporary

If probationary, check one: 1st year 2nd year 3rd year 4th year

If Temporary, check one: 1st year 2nd year 3rd year 4th year over 4 years

Evaluation Type and Cycle (17.6) (check one):

Probationary faculty (tenure track) 1st 2nd 3rd 5th 7th semester

Regular Faculty (Tenured) triennial

Temporary Faculty 1st yr. 2nd yr. 3rd yr. 4th yr.

Triennial Off cycle (indicate reason): _

Evaluation Team Members (17.9):

Supervisor: _

Faculty member (Supervisor designee): _

Faculty member (Faculty designee): _

Evaluation process (17.10) used in this evaluation:

SGID (required for probationary/temporary faculty; faculty option for regular faculty) (attach results)

Classroom/worksite observation (required for probationary/temporary faculty) (attach results)

Self-evaluation Form (attach)

Student/Parent Feedback Forms (attach results summary)

Colleague Feedback form (attach results summary)

The following section summarizes the assessment of the faculty member's performance based on the input collected during the evaluations process. For each area of evaluation refer to the appropriate rubric pertaining to the faculty member's primary assignment.

Rate the following areas based on the information gathered from the evaluation process.

| Comments are required when performance is below standards | Meets Standards | Does not meet standards | Not observed | Not applicable to assignment |
|--|-----------------------|-------------------------|-----------------------|------------------------------|
| Section 1: COMPETENCY (17.3.1) | | | | |
| 1. Knowledge of teaching field or assignment | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. Effective communication with students | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. Performance techniques | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. Organization skills | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 5. Use appropriate materials related to assignment | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 6. Incorporation of appropriate student assessment methods | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 7. Evidence of meeting course objectives | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 8. Use of the district's course management systems | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 9. Use of appropriate technology | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Section 1 narrative comments required for does not meet standards ratings. | | | | |
| Section 2: STUDENTS (17.3.2) | | | | |
| 1. Objectivity and fairness in the evaluation and discussion of student work | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. Maintenance of contractual obligations to hold regular and timely office hours. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. Respect for the rights and responsibilities of students as expressed in official college policies | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. Appropriate record keeping and reporting | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

| | Meets Standards | Does not meet standards | Not observed | Not applicable to assignment |
|--|-----------------------|-------------------------|-----------------------|------------------------------|
| Section 2 narrative comments required for does not meet standards ratings. | | | | |
| Section 3: COLLEAGUES (17.3.3) | | | | |
| 1. Acknowledging and defending the free inquiry of their associates in the exchange of ideas | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. Acknowledging academic debts (crediting sources to avoid plagiarism) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. Acting in accordance with the ethics of the profession and with a sense of personal integrity | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. Establishing and maintaining cooperative working relationships among faculty, administrators, and staff | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Section 3 narrative comments required for does not meet standards ratings. | | | | |
| Section 4: PROFESSIONAL GROWTH (17.3.4) | | | | |
| 1. Maintained 36 hours of professional development per Article 16 of the contract. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Section 4 narrative comments required for does not meet standards ratings. | | | | |
| Section 5: COLLEGE SERVICE (17.4) | | | | |
| 1. Meets Professional Responsibilities average 2 hours per week per Article 16 of the contract. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Section 5 narrative comments required for does not meet standards ratings. | | | | |

Faculty Self-Evaluation Form (Article 17 Evaluations)

Name:

Academic Year and Semester: _

Supervisor: _

Instructions: Refer to Article 17 of the Agreement (contract) between the District and the Faculty Association to complete this self-evaluation form. Pursuant to Article 17.3, bargaining unit members are responsible for an average of two hours per week of professional responsibilities. Complete this form and submit it to the evaluation team by the date indicated in your evaluation timeline as provided during your initial meeting. This form does not include evaluation of reassignments.

Faculty Status (check one):

- Probationary (Tenure Track)
Check one: 1st year 2nd year 3rd year 4th year
- Temporary
Check one: 1st year 2nd year 3rd year 4th year
- Over 4 years

Section 1A: List all assignment(s)/duties for this semester *(You may provide an attachment)*

Section 1B: List all assignments/duties for each semester since your last evaluation

Section 2: Is your current assignment typical of your previous assignments since your last evaluation? If not, please explain.

Section 3: Criteria and Expectations

Briefly indicate how you met each of the following contractual evaluation areas. Provide at least one example. You may attach examples and indicate a reference to it (i.e., see attached course syllabus; or, see attached student planning sheet, etc.). Indicate N/A if an area does not apply to your assignment.

| COMPETENCY (17.3.1) | |
|----------------------------|--|
| a. | Knowledge of teaching field or assignment |
| b. | Effective communication with students |
| c. | Teaching, counseling, or other service techniques |
| d. | Organization skills |
| e. | Use of appropriate materials related to your assignment |
| f. | Incorporation of appropriate student assessment methods in your assignment |

g. Evidence of meeting course or service objectives

h. Use of appropriate technology in your assignment

STUDENTS (17.3.2)

a. Objectivity and fairness in the evaluation and discussion of student work.

b. Maintenance of contractual obligations to hold regular and timely office hours.

c. Respect for the rights and responsibilities of students as expressed in official college policies.

d. Appropriate record keeping and reporting.

COLLEAGUES (17.3.3)

a. Acknowledging and defending the free inquiry of their associates in the exchange of ideas.

b. Acknowledging academic debts (crediting sources to avoid plagiarism).

c. Acting in accordance with the ethics of the profession and with a sense of personal integrity.

d. Establishing and maintaining cooperative working relationships among faculty, administrators, and staff.

PROFESSIONAL DEVELOPMENT (17.3.4)

a. Maintained 36 hours of professional development per Article 16.

Attach a summary of the hours. If you did not maintain 36 hours annually, explain why:

COLLEGE SERVICE (17.4)

a. Indicate how you satisfied the requirements of Article 17.3.5:

Section 4: Professional Conditions Survey

Please complete the following survey:

A. Very Satisfied B. Somewhat Satisfied C. Somewhat Dissatisfied D. Very Dissatisfied

How satisfied are you with:

- | | | | | |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| 1. Your level of performance in your assignments. | <input type="radio"/> A | <input type="radio"/> B | <input type="radio"/> C | <input type="radio"/> D |
| 2. The level and quality of clerical support you receive. | <input type="radio"/> A | <input type="radio"/> B | <input type="radio"/> C | <input type="radio"/> D |
| 3. The level and quality of technical support you receive. | <input type="radio"/> A | <input type="radio"/> B | <input type="radio"/> C | <input type="radio"/> D |
| 4. The adequacy and quality of facilities. | <input type="radio"/> A | <input type="radio"/> B | <input type="radio"/> C | <input type="radio"/> D |
| 5. The quantity and quality of equipment. | <input type="radio"/> A | <input type="radio"/> B | <input type="radio"/> C | <input type="radio"/> D |
| 6. The level and quality of department level support. | <input type="radio"/> A | <input type="radio"/> B | <input type="radio"/> C | <input type="radio"/> D |
| 7. The level and quality of administrative support. | <input type="radio"/> A | <input type="radio"/> B | <input type="radio"/> C | <input type="radio"/> D |
| 8. Overall satisfaction. | <input type="radio"/> A | <input type="radio"/> B | <input type="radio"/> C | <input type="radio"/> D |

Section 5: Comments

You may use this section to explain answers or provide comments you feel will assist the team in reviewing your evaluation.

Student Feedback of Instruction

Purpose: Your thoughtful responses to the following items will help improve instruction. Your cooperation in completing this form is appreciated.

Process: This feedback will be provided anonymously. Do not put your name on the answer sheet. The instructor will see the written responses only after final grades have been submitted.

Directions: Choose the answer that best describes your response to the following statements. If an item does not apply to a particular course, subject, or instructor, choose option E (No Opinion).

A. Strongly Agree B. Agree C. Disagree D. Strongly Disagree E. No Opinion

1. The instructor demonstrates knowledge of the course subject.
2. The instructor uses appropriate materials in this course.
3. The instructor's written and verbal explanations are clear.
4. The instructor's techniques are interesting and thought-provoking.
5. The instructor seems organized.
6. The instructor makes regular attempts to communicate with me.
7. The instructor has communicated what is expected of me to succeed in this course.
8. The instructor grades my work fairly and objectively.
9. The instructor is available during their office hour.
10. The instructor is respectful of students.
11. The instructor keeps records of my grades and makes them reasonably available to me.
12. I think the instructor is an effective teacher.

Comments related to the above questions are encouraged.

Student Feedback on Service

Purpose: Your thoughtful responses to the following items will help improve services. Your cooperation in completing this form is appreciated,

Process: This feedback will be provided anonymously. Do not put your name on the answer sheet.

Please check the appropriate box:

Counselor Academic Specialist Health Services Librarian

Directions: Choose the answer that best describes your response to the following statements. If an item does not apply to this particular faculty member, choose option "E" (No Opinion).

A. Strongly Agree B. Agree C. Disagree D. Strongly Disagree E. No Opinion

1. The faculty member demonstrates knowledge of their service assignment while assisting me.
2. The faculty member answered my questions clearly.
3. The faculty member performed their service to my satisfaction.
4. The faculty member seemed organized.
5. The faculty member provided me with appropriate materials that were helpful.
6. The faculty member appropriately assessed my needs.
7. The faculty member treated me with respect.
8. I think this faculty member is effective in their service assignment.

Comments related to the above questions are encouraged.

Parent Feedback on Children's Center Teaching

Purpose: Your thoughtful responses to the following items will help improve teaching. Your cooperation in completing this form is appreciated.

Process: This evaluation should be done anonymously. Do not put your name on the answer sheet.

Directions: Choose the answer that best describes your response to the following statements. If an item is not applicable to a particular course, subject, or instructor, choose E.

A. Strongly Agree B. Agree C. Disagree D. Strongly Disagree E. No Opinion

1. The teacher demonstrates knowledge of their teaching field or assignment.
2. The teacher communicates clearly.
3. The teacher's techniques are interesting and engaging.
4. The teacher seems organized.
5. The teacher has communicated what is expected of me and my child to succeed in this program.
6. The teacher is fair and objective when addressing rules and procedures.
7. The teacher has been willing to meet with me when needed.
8. The teacher is respectful of the children and parents.
9. I think this teacher is an effective teacher.

Please include comments:

| | |
|--|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Acceptance of Employee Resignations and Retirements | Item Number: 14.A. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 1 |

BACKGROUND

The superintendent/president has accepted the following:

Resignation(s)

| Employee Name | Position | Department | Effective Date | Employment Date |
|-------------------------|------------------------------------|----------------|-----------------|-----------------|
| Monica Hernandez | Library Services Technician | Library | 02/02/24 | 01/08/20 |

Retirement(s)

| Employee Name | Position | Department | Effective Date | Employment Date |
|---------------|------------------------------|------------------|----------------|-----------------|
| Ann Cardona | Administrative Assistant III | Academic Affairs | 09/04/24 | 07/01/08 |

| | |
|---|--------------------|
| Administrator Initiating Item: Ruben Ramirez | Final Disposition: |
|---|--------------------|

**INFORMATION ITEM**

| | |
|---|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: First Review of Board Policy and Revised Administrative Procedure 4100, Graduation Requirements for Degrees and Certificates | Item Number: 14.B. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 9 |

BACKGROUND

Board policy and administrative procedure 4100, Graduation Requirements for Degrees and Certificates, are legally required. After review, the board policy required no revisions or updates. The administrative procedure was revised to align with updated Title 5 regulations.

The board policy and administrative procedure are recommended by the California Community College League's Policy and Procedure Services and have been vetted through the shared governance process.

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|--|--------------------|
| Administrator Initiating Item: Robert Curry | Final Disposition: |
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**Allan Hancock Joint Community College District
Board Policy
Chapter 4 – Academic Affairs**

BP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

The District grants the degrees of Associate in Arts and Associate in Science to those students who have completed the subject requirements for graduation and who have maintained a 2.0 average in subjects attempted. Students must also complete the general education residency and competency requirements set forth in Title 5, as appropriate for Associate in Arts and Associate in Science.

The District grants the degrees of Associate in Arts for Transfer and Associate in Science for Transfer. Students awarded these degrees must have maintained a 2.0 average in major subjects attempted but are both exempt from the Allan Hancock College General Education, Multicultural/Gender Studies, and Health and Wellness requirements as set for SB 1440, Student Transfer Achievement Reform Act (2013-2014).

Students may be awarded a Certificate of Achievement upon successful completion of a minimum of 16 or more semester units, or 24 or more quarter units of degree-applicable coursework designed as a pattern of learning experiences to develop certain capabilities that may be oriented to career or general education.

The Superintendent/President shall establish procedures to determine degree and certificate requirements that include appropriate involvement of the local curriculum committee. The procedures shall ensure that graduation requirements are published in the District's catalog and included in other resources that are convenient for students.

Adopted: 1/16/18
Revised: 2/11/20
Reviewed:



**Allan Hancock Joint Community College District
Administrative Procedure
Chapter 4 – Academic Affairs**

AP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

The governing board of a community college district shall confer the associate degree upon a student who has demonstrated competence in reading, in written expression, and in mathematics, and who has satisfactorily completed at least 60 semester units or 90 quarter units of degree-applicable credit course work (as defined in section 55002(a)) which falls into the categories described in section 55062. A college may also accept toward satisfaction of this requirement courses that were not completed at a California community college that would reasonably be expected to meet or exceed the standards of section 55002(a).

~~Effective for all students admitted to a community college for the Fall 2019 term or any term thereafter, competence in written expression shall be demonstrated by obtaining a satisfactory grade in an English course at the level of the course typically known as Freshman Composition (either Freshman Composition or another English course at the same level and with the same rigor, approved locally) or by demonstrating competency that is comparable to satisfactory completion of the specified English course, determined locally. Satisfactory completion of an English course at the level of Freshman Composition shall satisfy both this competency requirement and the coursework requirement set forth in subdivision (II.A.4.a.) of this section.~~

~~Effective for all students admitted to a community college for the Fall 2019 term or any term thereafter, competence in mathematics shall be demonstrated by obtaining a satisfactory grade in a mathematics course at or above the level of the course typically known as Intermediate Algebra (either Intermediate Algebra or another mathematics course at or above the same level, with the same rigor and with Elementary Algebra as a prerequisite, approved locally) or by demonstrating competency that is comparable to satisfactory completion of a mathematics course at or above the level of the course typically known as Intermediate Algebra, determined locally. Satisfactory completion of a mathematics course at or above the level of Intermediate Algebra shall satisfy both this competency requirement and the coursework requirement set forth in subdivision (II.A.4.b.) of this section.~~

~~The competency requirements for written expression and mathematics may also be met by obtaining a satisfactory grade in courses in English and mathematics taught in or on behalf of other departments and disciplines, and which, as determined by the local governing board, require entrance skills at a level equivalent to those necessary for Freshman Composition and Intermediate Algebra respectively. Requirements for demonstrating competency in reading shall be locally determined.~~

The required 60 semester units of course work must be fulfilled in a curriculum accepted toward the degree by the college as shown in its catalog. It must include at least ~~48~~ 27 semester ~~or 27 quarter~~ units in general education and at least 18 semester or 27 quarter units in a major or area of emphasis as prescribed in this section. Of the total required units, at least 12 semester or 18 quarter units must be completed in residence at the college granting the degree. Exceptions to residence requirements for the associate degree may be made by the governing board when it determines that an injustice or undue hardship would be placed on the student.

I. Requirements for a major or area of emphasis.

- A. At least 18 semester or 27 quarter units of study must be taken in a single discipline or related disciplines, as listed in the community colleges "Taxonomy of Programs," or in an area of emphasis involving lower division coursework which prepares students for a field of study or for a specific major at the University of California or the California State University.
- B. Effective for all students admitted to a community college for the Fall 2009 term or any term thereafter, each course counted toward the unit requirement of this subdivision must be completed with a grade of C or better or a "P" if the course is taken on a "pass-no pass" basis.

II. General Education Requirements.

- A. ~~Students receiving an associate degree shall complete a minimum of 48~~ 27 semester ~~or 27 quarter~~ units of general education coursework which includes a minimum of three semester ~~or four quarter~~ units in each of the 7 areas/categories specified in paragraphs (1.), (2.) and (3.) and the same minimum in each part of paragraph (4.) listed below:- ~~The remainder of the unit requirement is also to be selected from among these four divisions of learning or as determined by local option:~~
 - 1. ~~Natural Sciences. Courses in the natural sciences are those which examine the physical universe, its life forms, and its natural phenomena. To satisfy the general education requirement in natural sciences, a course shall be designed to help the student develop an appreciation and understanding of the scientific method, and encourage an understanding of the relationships between science and other human activities. This category would include introductory or integrative courses in astronomy, biology, chemistry, general physical science,~~

- geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.
2. ~~Social and Behavioral Sciences.~~ Courses in the social and behavioral sciences are those which focus on people as members of society. To satisfy the general education requirement in social and behavioral sciences, a course shall be designed to develop an awareness of the method of inquiry used by the social and behavioral sciences. It shall be designed to stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category would include introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology and related disciplines.
3. ~~Humanities.~~ Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in the humanities, a course shall be designed to help the student develop an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop aesthetic understanding and an ability to make value judgments. Such courses could include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.
4. ~~Language and Rationality.~~ Courses in language and rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses. Such courses include:
- a. ~~English Composition.~~ Courses fulfilling the written composition requirement shall be designed to include both expository and argumentative writing. Such courses may be taught in disciplines such as, but not limited to, English and English as a Second Language.
 - b. ~~Communication and Analytical Thinking.~~ Courses fulfilling the communication and analytical thinking requirement including, but not limited to oral communication, mathematics, and quantitative reasoning such as logic, statistics, computer languages and programming, and related disciplines.
- B. ~~Ethnic Studies~~ will be offered in at least one of the areas required by subdivision (II.A.):
- Area 1A: English Composition**
- Students completing courses in this area will:
- communicate effectively in many different situations involving diverse people

and viewpoints

- listen actively and analyze the substance of others' comments
- read effectively and analytically
- find and evaluate information by selecting and using appropriate research methods and tools

Area 1B: Oral Communication and Critical Thinking

Students completing courses in this area will:

- think logically and critically in solving problems; explaining conclusions; and evaluating, supporting, or critiquing the thinking of others
- communicate in an understandable and organized fashion to explain their ideas, express their feelings, or support conclusions

Area 2: Mathematical Concepts and Quantitative Reasoning

Students completing courses in this area will:

- identify and analyze real or potential problems and develop, evaluate, and test possible solutions and hypotheses

Area 3: Arts and Humanities

Students completing courses in this area will:

- communicate effectively in many different situations involving diverse people and viewpoints
- understand and build upon complex issues and discover the connections and correlations among ideas to advance toward a valid independent conclusion
- apply their knowledge and skills to new and varied situations
- find and evaluate information by selecting and using appropriate research methods and tools
- produce or respond to artistic and creative expression

Area 4 A: Social and Behavioral Sciences

Students completing courses in this area will:

- understand and build upon complex issues and discover the connections and correlations among ideas to advance toward a valid independent conclusion
- understand and build upon complex issues and discover the connections
- identify and analyze real or potential problems and develop, evaluate, and test possible solutions and hypotheses using the scientific method where appropriate
- find and evaluate information by selection and using appropriate research methods and tools
- develop individual responsibility, personal integrity, and respect for diverse people and culture
- understand ethical issues that will enhance their capacity for making sound judgments and decisions

Area 4B: United State History and Government

Students completing courses in this area will:

- take personal responsibility for being informed, ethical and active citizens of their community, their nation, and their world

Area 5: Natural Sciences

Students completing courses in this area will:

- understand and build upon complex issues and discover the connections and correlations among ideas to advance toward a valid independent conclusion
- identify and analyze real or potential problems and develop, evaluate, and test possible solutions and hypothesis using the scientific method where appropriate
- formulate ideas and concepts in addition to using those of others.
- use college-level mathematical concepts and methods, where appropriate, to understand, analyze, and explain issues in quantitative forms
- apply their knowledge and skills to new and varied situations

Area 6: Ethnic Studies

Students completing courses in this area will:

- be able to analyze, distinguish and explain the culturally centered worldviews, philosophies, intellectual traditions, and lived experiences in the United States of people of color from one or more of the following groups: African Americans, Asian Americans, Indigenous Native Americans and/or Latina/o/x

Area 7: Living Skills

Students completing courses in this area will:

- exhibit habits of intellectual exploration, personal responsibility and well-being
- work with diverse people including those with different cultural and linguistic backgrounds and different physical abilities
- interact with individuals and within groups with integrity and awareness of others' opinions, feelings, and values
- participate effectively in teams to make decisions and seek consensus

1. While a course might satisfy more than one general education requirement, it may not be counted more than once for these purposes. A course may be used to satisfy both a general education requirement and a major or area of emphasis requirement. ~~Whether it may be counted again for a different degree requirement is a matter for each college to determine.~~ Students may use the same course to meet a general education requirement for the associate degree and to partially satisfy a general education requirement at the California State University or University of California, if such course is accepted by that system to satisfy a general education requirement.

2. For the purpose of this section, "satisfactorily completed" means either credit

earned on a “pass-no pass” basis or a grade point average of 2.0 or better in community college credit courses in the curriculum upon which the degree is based.

A definition of “college work” that provides that courses acceptable toward the associate degree include those that have been properly approved pursuant to Title 5 Section 55002(a), or, if completed at other than a California community college, would reasonably be expected to meet the standards of that section.

For the Associate in Arts and Associate in Science, the work must include at least ~~24~~ 27 semester units in general education and at least 18 semester units in a major listed or area of emphasis in the community colleges’ “Taxonomy of Programs.”

For the Associate in Arts for Transfer and Associate in Science for Transfer, the work must include at least 39 units in the CSU GE or 37 units in the IGETC general education transfer patterns and at least 18 semester units in a major listed in the community colleges’ “Taxonomy of Programs”. Allan Hancock College general education, multicultural/gender studies and health and wellness graduation requirements are exempted per SB 1440.

For the Associate in Arts and Associate in Science, the general education requirements must include a minimum of ~~24~~ 27 units in the following ~~7~~ 9 ~~areas~~categories: ~~natural sciences, social and behavioral sciences, humanities, language and rationality, and living skills. Ethnic studies will be offered in at least one of the aforementioned areas.~~ English composition, oral communication and critical thinking, mathematical concepts and quantitative reasoning, arts and humanities, social and behavioral sciences, United States History and Government, natural science, ethnic studies, and living skills.

For the Associate in Arts and Associate in Science students may petition to have noncredit courses counted toward the satisfaction of requirements for an associate degree, if appropriate.

District policies and procedures regarding general education and degree requirements must be published in the college catalog and must be filed with the State Chancellor’s Office.

For a certificate of achievement, a student must successfully complete a course of study or curriculum that consists of ~~16~~ 8 or more semester units of degree-applicable credit coursework. The certificate of achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.

Shorter credit programs that lead to a certificate may be established by the District.

Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of the District, meet a demonstrated need, are feasible, and adhere to guidelines on academic achievement.

Certificates for which State Chancellor's Office approval is not sought may be given any name or designation deemed appropriate except for certificate of achievement, certificate of completion, or certificate of competency.

References: Education Code Sections 66700, 70901, and 70902
Title 5 Section 55002(a), 55062, and 55063

Approved: 12/12/17
Revised: 1/14/20
Revised:

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| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Monthly Report, Associate Superintendent/Vice President, Academic Affairs | Item Number: 14.C. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 2 |

BACKGROUND**Public Safety Training Center (PSTC) Update**

PSTC held graduation ceremonies for five academy classes:

Thursday, May 16

- Fire Academy graduated 28 cadets
- Emergency Medical Services Academy graduated 34 students

Thursday, May 23

- CORE Custody Academy graduated 10 cadets

Wednesday, June 5

- Law Enforcement Academy graduated 24 recruits
- Paramedic Academy graduated 10 students

Regional Equity Recover Partnership Grant (RERP) Fall 2023 – Fall 2025**Career Technical Education (CTE) Career Academy Team**

Project director: Thomas Lamica

Lead faculty coordinator: Christine Espinoza

Faculty leads: Justin Rucker, electronics
Erin Krier, agriculture
Larry Manalo, health sciences
Kurt Kruse, administration of justice

Grant coordinator: Victoria Rivas

Grant Summary

The goal of this grant is to align community college pathways to train and bridge students into quality jobs that support California's economic recovery. The four targeted sectors are Administration of Justice, Agriculture, Health Sciences (Nursing), and Electronics Technology.

Allan Hancock College is committed to establishing productive industry partnerships while creating paid work experience that support the economic recovery of each targeted industry sector. By properly training students with specific technical skills, workplace skills, and work-based learning paid experiences, we are creating a qualified workforce applicant pool that will matriculate into local jobs that will support the

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| Administrator Initiating Item: Robert Curry | Final Disposition: |
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continuous economic recovery efforts. Long term, this program also connects employers to students and creates a stronger relationship between the college and the participating employer.

To achieve these objectives, the CTE Career Academy was created to prepare students to successfully enter the workforce. The CTE Career Academy consists of two components. The first one is the CTE workforce preparation courses which are designed to adequately prepare them and provide basic skills for entry level employment opportunities in their chosen field. The second component is the Career Readiness Academy designed for successful integration into the workforce.

The students who successfully completed the CTE Career Academy will be placed in a 15-week work experience during Fall 2025. During this work experience, students will receive industry training, employment mentoring and Cooperative Work Experience where a CWE Faculty Advisor will track their progress.

The initial goal was to target 120 students. While 69 students expressed interest, only 47 completed the 2024 CTE Career Academy, each receiving a certificate and \$200 visa card.





INFORMATION ITEM

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|---|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Monthly Report, Associate Superintendent/Vice President, Student Services | Item Number: 14.D. |
| Institutional Goal: Accreditation Standard II | Enclosures: Page 1 of 2 |

BACKGROUND

Basic Needs Impact in Review (2023-2024)

The 2023-2024 academic year has been another busy one in our Basic Needs Center. Over the course of the year, our Basic Needs team has partnered closely with Financial Aid and Auxiliary Accounting to award \$168,259 in emergency aid in response to 1,658 emergency fund applications from our credit and noncredit students. Emergency aid has largely been requested to address issues related to housing, specifically to pay for rent.

In addition to emergency aid, the Basic Needs Center provides other services such as the lunch locker for snacks and quick meals, hygiene products, clothing, and a study space with computer and printing access. Students who come to the center for these reasons will enter their student ID number into the check-in kiosk to facilitate the program's ability to quantify the use of the center. Student traffic over the course of the 2023-2024 school year, separated out by month, is shown in the table below:

| | |
|--|---------------|
| June 2023 | 414 |
| July 2023 | 339 |
| August 2023 | 1,662 |
| September 2023 | 2,261 |
| October 2023 | 2,311 |
| November 2023 | 1,710 |
| December 2023 | 355 |
| January 2024 | 895 |
| February 2024 | 1,753 |
| March 2024 | 1,179 |
| April 2024 | 1,695 |
| May 2024 | 1,129 |
| Total Number of Students Check-ins* | 15,703 |

*These numbers do not include students who were seen by appointments for resource application support, resource referrals, and emergency aid.

Financial Aid Completion Activities this Summer

Allan Hancock College was awarded \$107,181 by the Department of Education's FAFSA Support Strategy Project for the purpose of increasing the 2024-2025 FAFSA completion rates, combating summer melt and increasing enrollment rates among students who have expressed an intent to enroll in college for the 2024-

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| Administrator Initiating Item: <p style="text-align: center;">Genevieve Siwabessy</p> | Final Disposition: |
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2025 academic year. The timeline of services and the expenditure of funds is from June 1 to August 31, 2024. In addition to financial or expenditure reports, grant reports must include the number of submitted and completed FAFSAs; the number of new counselors, advisors, and program staff trained; the number of students and their parents who participate in workshops; and people reached via social media and other formats.

Our Cal-SOAP team delivered a thorough training for our current and new college coaches and made phone calls to high school seniors who have not completed their financial aid applications as the immediate action supported by this grant. Our college coaches will be assigned to school sites and across our college in various departments. They will also support our Bulldog Express events through the summer.

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|--|-------------------------|
| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Monthly Report, Office of Institutional Effectiveness | Item Number: 14.E. |
| Institutional Goal: Accreditation Standard I | Enclosures: Page 1 of 1 |

BACKGROUND

Fall Registration Data as of June 5, 2024

In fall 2020, Allan Hancock College experienced a significant decline in enrollments due to the impact of COVID-19. Although fall semester to fall semester credit enrollments have demonstrated a positive trend since fall 2019, the cumulative five-year effect has been a gradual recovery. For fall 2024, credit duplicated enrollments have increased by six percent compared to fall 2023, while full-time equivalent students (FTES) have risen by eight percent. Moreover, fall 2024 credit duplicated enrollments are within four percent of our aspirational goal from fall 2019, and FTES are within two percent. This is encouraging news, especially with two and a half months remaining before the start of the fall term. If this enrollment trend continues, Hancock will experience another instance of growth from fall semester to fall semester.

There is, however, concern regarding the current waitlists for fall 2024. In the five years that Institutional Effectiveness has been monitoring waitlists, the number has never been this high with this much time remaining before the start of the fall term. With slightly over 1,250 students, the waitlist for fall 2024 is 62 percent higher than last year and almost 50 percent higher than fall 2019. The top five courses with waitlists for fall 2024 are ENGL 101, CHEM 120, CHEM 150, BIOL 124, and BIOL 100.

Week of Welcome

The Guided Pathways Committee, with Public Affairs and Communications, the Career Center, and Student Activities and Outreach, is planning a Week of Welcome (WOW) to take place August 26-30, 2024. Designed for first-time students, the WOW event will support Hancock's goal of creating a comprehensive first-year experience. During WOW, students will engage in major and career exploration, become oriented to the college, be introduced to counseling and other services, and have opportunities to meet faculty, staff, and peers.

Women's Fire Camp

The Public Service Success Team will host a Women's Fire Camp on August 3, 2024. The goal is to address equity gaps within the fire technology program by inviting women to experience firefighter training and learn about the fire technology program and potential careers in the field. The fire camp is designed for females ages 15-24 and will take place at the Public Safety Training Complex. Registration for the camp will open in late June and will be available for the first 50 applicants.

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| Administrator Initiating Item: Kevin G. Walthers | Final Disposition: |
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INFORMATION ITEM

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|--|----------------------------|
| To: Board of Trustees | Date: June 18, 2024 |
| From: Superintendent/President | |
| Subject: Monthly Report, Executive Director, College Advancement | Item Number: 14.F. |
| Institutional Goal: Accreditation Standard II | Enclosures: Page 1 of 1 |

BACKGROUND

2024 Hancock Honors

Planning and preparation for the 2024 Hancock Honors is in full swing. “Early-bird” tickets went on sale to the public on June 1, 2024, along with half-price tickets made available to Allan Hancock College employees. Over \$132,000 in support from 26 corporate, organizational, and individual sponsors has been secured for the evening, and 60 percent of event seats have been sold. Special thanks to CoastHills Credit Union, which is serving as the event’s presenting sponsor again this year. PCPA resident artist Kitty Balay will emcee the program, with other faculty and student performances planned for the evening. Proceeds from the 2024 Hancock Honors will benefit students through the work of the Allan Hancock College Foundation.

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| Administrator Initiating Item: Jon Hooten | Final Disposition: |
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| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: Monthly Report, Associate Superintendent/Vice President, Finance and Administration | Item Number: 14.G. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 3 |

BACKGROUND
Bulldog Letters

This new addition to the Santa Maria campus was a great spot for photos for our recent graduates.


Language Lab

The modernization of the language lab in the C building is underway. The proposed renovations will remove the interior windows and infill the openings to create a better sound barrier for students and faculty. There will be other minor additions to the space to improve flow and storage. These changes will benefit the students' learning experience and create a new quieter space for studying.



Administrator Initiating Item:

Dennis Curran

Final Disposition:

Student Health Center (SHC)

The SHC is complete and open for business! This 4,320 square foot facility is state of the art and a huge improvement over the previous space occupied by our student health team. The Basic Needs Office is still in the process of moving into the east side of the building and will eventually distribute food out of that area.



Fire Alarm Project

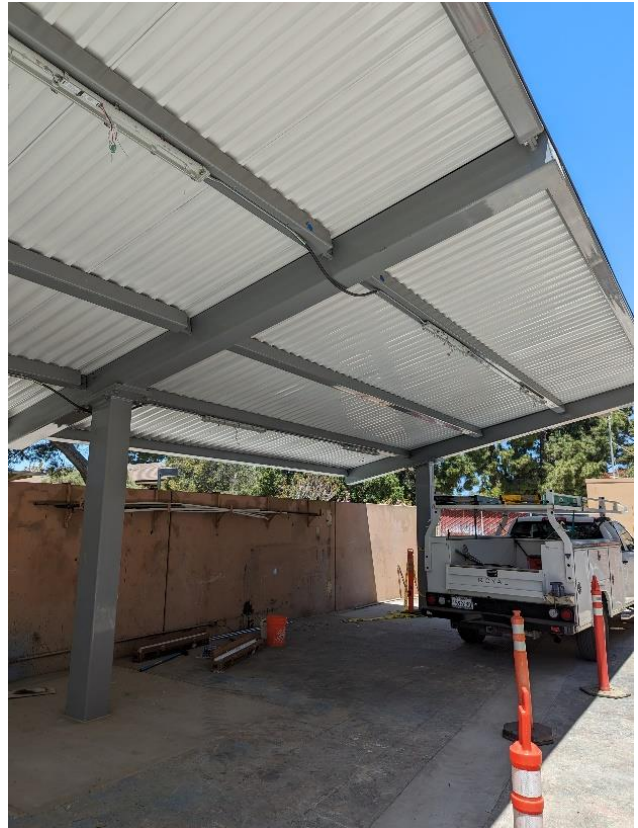
The district contracted with Siemens Industry, Inc., to update district fire alarm systems. This \$1.4M project will upgrade fire panels, detectors and alarm hardware and integrate them into a single system across the Santa Maria campus, South Campus, and Lompoc Valley Center. The Division of State Architect approved the design and the construction meetings just began. They plan to start construction before the end of June and complete the project within four to six months.

Pride Center

The Pride Center, located in building G next to the bookstore, is complete. This new space, funded by the COVID-19 block grant, is perfectly situated in the center of campus to serve as a meeting space for our students to hang out, have meetings and study. It creates a safe and welcoming environment for our LGBTQ students and their friends and classmates.

**PCPA Shade Structure**

This sturdy structure was erected on the backside of building D to protect the PCPA team and their stage projects from the rain, sun and wind. After several months of delay, the project is nearly complete.



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| To: Board of Trustees | Date: |
| From: Superintendent/President | June 18, 2024 |
| Subject: A Monthly Report on the Year-to-Date Financial Data for Various Funds | Item Number: 14.H. |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 23 |

BACKGROUND

Attached are copies of financial statements for the following funds:

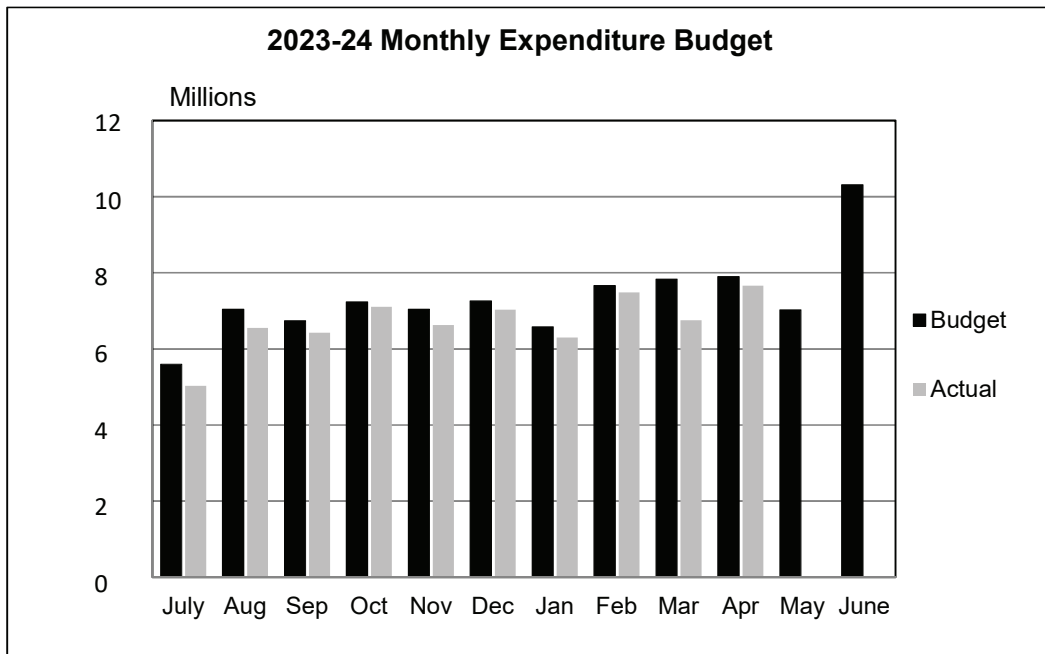
General Fund - Unrestricted
 General Fund - Restricted
 Child Development Fund
 PCPA Fund
 Capital Outlay Projects Fund
 General Obligation Bond Building Fund
 Dental Self-Insurance Fund
 Property and Liability Self-Insurance Fund
 Post-Employment Benefits Fund
 Other Post-Employment Benefits (OPEB) Trust Summary
 Associated Students Trust Fund
 Student Representation Fee Trust Fund
 Student Body Center Fee Trust Fund
 Student Financial Aid Trust Fund
 Scholarship and Loan Trust Fund
 District Trust Fund
 Student Clubs Agency Fund
 Foundation Agency Fund
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date budgets and financial data.

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| Administrator Initiating Item: Dennis Curran | Final Disposition: |
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GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

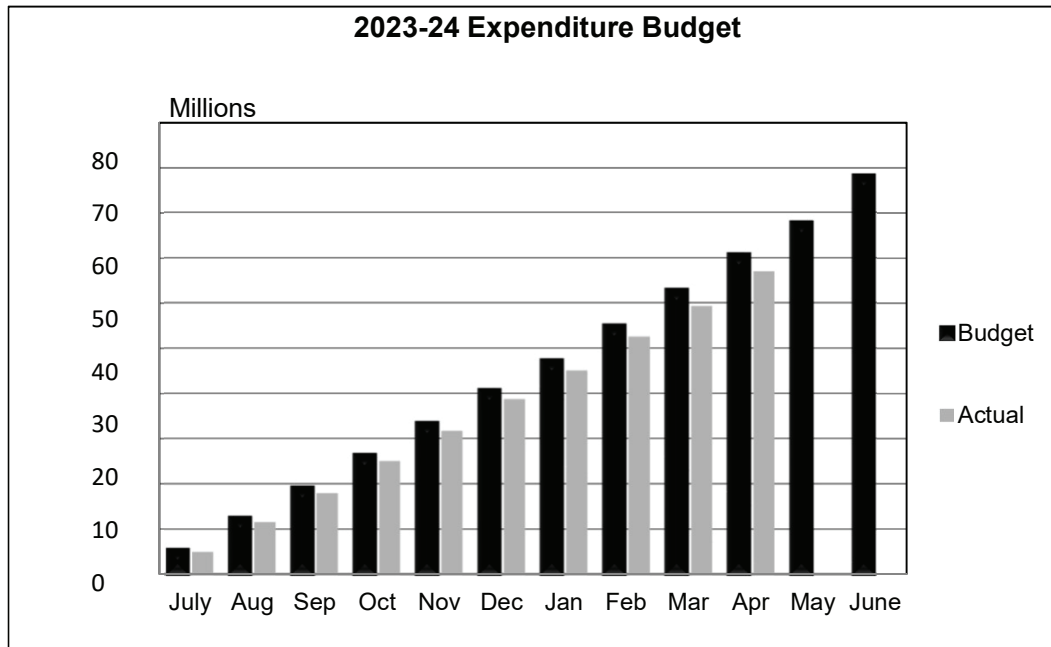
| | April Budget | April Expenditures | Percentage Variance |
|--------------------------|-------------------------|-------------------------------|--------------------------------|
| Academic Salaries | 2,677,325 | 2,597,791 | 97.03% |
| Classified Salaries | 1,804,949 | 1,804,523 | 99.98% |
| Employee Benefits | 1,485,800 | 1,478,970 | 99.54% |
| Supplies and Materials | 188,037 | 128,482 | 68.33% |
| Other Operating Expenses | 562,533 | 510,778 | 90.80% |
| Capital Outlay | 133,926 | 100,921 | 75.36% |
| Other Outgo/Transfers | <u>1,046,991</u> | <u>1,041,255</u> | 99.45% |
| | 7,899,561 | 7,662,720 | 97.00% |



GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

Year to Date Expenditures

| | July - April Budget | July - April Year to Date | Percentage Variance |
|--------------------------|------------------------|------------------------------|------------------------|
| Academic Salaries | 25,537,645 | 24,333,106 | 95.28% |
| Classified Salaries | 18,211,729 | 17,138,724 | 94.11% |
| Employee Benefits | 13,439,034 | 13,360,626 | 99.42% |
| Supplies and Materials | 1,649,996 | 1,320,035 | 80.00% |
| Other Operating Expenses | 7,757,253 | 6,885,309 | 88.76% |
| Capital Outlay | 865,561 | 577,597 | 66.73% |
| Other Outgo/Transfers | <u>3,430,479</u> | <u>3,356,857</u> | 97.85% |
| | 70,891,697 | 66,972,254 | 94.47% |



Allan Hancock College
General Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Unrestricted Budget</u> | <u>Unrestricted Actual</u> | <u>% Budget</u> | <u>Restricted Budget</u> | <u>Restricted Actual</u> | <u>% Budget</u> |
|--|--------------------------------|--------------------------------|-----------------|------------------------------|------------------------------|-----------------|
| REVENUES | | | | | | |
| Federal Revenues | \$ 34,200 | \$ 745 | 2.18% | \$ 4,730,070 | \$ 1,793,961 | 37.93% |
| State Revenues | 60,251,082 | 43,550,467 | 72.28% | 37,986,379 | 33,221,869 | 87.46% |
| Local Revenues | 26,116,069 | 21,288,694 | 81.52% | 2,111,901 | 1,713,861 | 81.15% |
| Total REVENUES | <u>86,401,351</u> | <u>64,839,906</u> | <u>75.05%</u> | <u>44,828,349</u> | <u>36,729,692</u> | <u>81.93%</u> |
| EXPENDITURES | | | | | | |
| Academic Salaries | 29,621,312 | 24,333,106 | 82.15% | 4,811,430 | 3,132,675 | 65.11% |
| Classified Salaries | 22,125,527 | 17,138,724 | 77.46% | 9,259,191 | 5,264,587 | 56.86% |
| Employee Benefits | 18,399,774 | 13,360,626 | 72.61% | 4,185,317 | 2,303,551 | 55.04% |
| Supplies and Materials | 1,973,592 | 1,320,035 | 66.88% | 4,195,746 | 1,724,835 | 41.11% |
| Other Operating Exp. and Services | 9,565,510 | 6,885,309 | 71.98% | 7,522,028 | 2,799,689 | 37.22% |
| Capital Outlay | 1,096,416 | 577,597 | 52.68% | 5,309,146 | 1,639,993 | 30.89% |
| Total EXPENDITURES | <u>82,782,132</u> | <u>63,615,396</u> | <u>76.85%</u> | <u>35,282,857</u> | <u>16,865,330</u> | <u>47.80%</u> |
| Excess of Revenues Over/ (Under) Expenditures | 3,619,220 | 1,224,509 | | 9,545,492 | 19,864,362 | |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Other Financing Sources | 0 | 1,675 | 0.00% | 111,326 | 81,900 | 73.57% |
| Total OTHER FINANCING SOURCES (USES) | <u>0</u> | <u>1,675</u> | <u>0.00%</u> | <u>111,326</u> | <u>81,900</u> | <u>73.57%</u> |
| OPERATING TRANSFERS OUT | | | | | | |
| Other Outgo | 5,437,618 | 3,356,857 | 61.73% | 5,782,683 | 1,941,086 | 33.57% |
| Total OPERATING TRANSFERS OUT | <u>5,437,618</u> | <u>3,356,857</u> | <u>61.73%</u> | <u>5,782,683</u> | <u>1,941,086</u> | <u>33.57%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) | (1,818,398) | (2,130,672) | | 3,874,135 | 18,005,175 | |
| FUND BALANCE | | | | | | |
| Fund Balance, July 1st | <u>27,913,927</u> | <u>27,913,927</u> | | <u>10,875,537</u> | <u>10,875,537</u> | |
| Current Balance | <u>\$ 26,095,529</u> | <u>\$ 25,783,255</u> | | <u>\$ 14,749,672</u> | <u>\$ 28,880,712</u> | |

Allan Hancock College
Child Development Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|--|-------------------|-------------------|-----------------|
| REVENUES | | | |
| Federal Revenues | \$ 499,411 | \$ 176,195 | 35.28% |
| State Revenues | 1,142,762 | 1,140,322 | 99.79% |
| Local Revenues | 744,589 | 304,799 | 40.94% |
| Total REVENUES | <u>2,386,762</u> | <u>1,621,316</u> | <u>67.93%</u> |
| EXPENDITURES | | | |
| Academic Salaries | 239,087 | 158,776 | 66.41% |
| Classified Salaries | 1,015,217 | 629,368 | 61.99% |
| Employee Benefits | 150,150 | 142,786 | 95.10% |
| Supplies and Materials | 397,280 | 84,134 | 21.18% |
| Other Operating Exp. and Services | 203,513 | 25,476 | 12.52% |
| Capital Outlay | 456,865 | 198,209 | 43.38% |
| Total EXPENDITURES | <u>2,462,112</u> | <u>1,238,751</u> | <u>50.31%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (75,350) | 382,565 | |
| OTHER FINANCING SOURCES (USES) | | | |
| Other Financing Sources | 30,000 | 30,000 | 100.00% |
| Total OTHER FINANCING SOURCES (USES) | <u>30,000</u> | <u>30,000</u> | <u>100.00%</u> |
| FUND BALANCE | | | |
| Fund balance, July 1 | 561,720 | 561,720 | |
| Current Balance | <u>\$ 516,370</u> | <u>\$ 974,285</u> | |

Allan Hancock College
PCPA Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|---|---------------------|---------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 2,666,148 | \$ 2,007,402 | 75.29% |
| Total REVENUES | <u>2,666,148</u> | <u>2,007,402</u> | <u>75.29%</u> |
| EXPENDITURES | | | |
| Classified Salaries | 3,120,644 | 2,353,546 | 75.42% |
| Employee Benefits | 759,443 | 579,306 | 76.28% |
| Supplies and Materials | 446,563 | 209,784 | 46.98% |
| Other Operating Exp. and Services | 763,810 | 561,497 | 73.51% |
| Capital Outlay | 44,047 | 39,446 | 89.55% |
| Total EXPENDITURES | <u>5,134,506</u> | <u>3,743,578</u> | <u>72.91%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (2,468,358) | (1,736,176) | |
| OTHER FINANCING SOURCES (USES) | | | |
| Other Financing Sources | 3,009,319 | 2,006,578 | 66.68% |
| Total OTHER FINANCING SOURCES (USES) | <u>3,009,319</u> | <u>2,006,578</u> | <u>66.68%</u> |
| OPERATING TRANSFERS OUT | | | |
| Other Outgo | 1,172,488 | 820,806 | 70.01% |
| Total OPERATING TRANSFERS OUT | <u>1,172,488</u> | <u>820,806</u> | <u>70.01%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses | (631,527) | (550,404) | |
| FUND BALANCE | | | |
| Fund balance, July 1 | 3,780,276 | 3,780,276 | |
| Current Balance | <u>\$ 3,148,750</u> | <u>\$ 3,229,872</u> | |

Allan Hancock College
Capital Outlay Project Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|---|---------------------|----------------------|-----------------|
| REVENUES | | | |
| State Revenues | \$ 45,713 | \$ 38,398 | 84.00% |
| Local Revenues | 25,000 | 286,481 | 1,145.92% |
| Total REVENUES | <u>70,713</u> | <u>324,880</u> | <u>459.44%</u> |
| EXPENDITURES | | | |
| Supplies and Materials | 9,656 | 13,651 | 141.37% |
| Other Operating Exp. and Services | 164,236 | 148,747 | 90.57% |
| Capital Outlay | <u>10,589,924</u> | <u>4,633,817</u> | <u>43.76%</u> |
| Total EXPENDITURES | <u>10,763,817</u> | <u>4,796,215</u> | <u>44.56%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (10,693,104) | (4,471,336) | |
| OTHER FINANCING SOURCES (USES) | | | |
| Other Financing Sources | <u>3,995,630</u> | <u>522,960</u> | <u>13.09%</u> |
| Total OTHER FINANCING SOURCES (USES) | <u>3,995,630</u> | <u>522,960</u> | <u>13.09%</u> |
| OPERATING TRANSFERS OUT | | | |
| Other Outgo | <u>2,505,653</u> | <u>0</u> | <u>0.00%</u> |
| Total OPERATING TRANSFERS OUT | <u>2,505,653</u> | <u>0</u> | <u>0.00%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses | (9,203,127) | (3,948,376) | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>16,165,833</u> | <u>16,165,833</u> | |
| Current Balance | <u>\$ 6,962,706</u> | <u>\$ 12,217,457</u> | |

Allan Hancock College
General Obligation Bond Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|--|---------------------|---------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 75,000 | \$ 138,306 | 184.41% |
| Total REVENUES | <u>75,000</u> | <u>138,306</u> | <u>184.41%</u> |
| EXPENDITURES | | | |
| Supplies and Materials | 1,254 | 1,141 | 90.94% |
| Other Operating Exp. and Services | 139,186 | 106,667 | 76.64% |
| Capital Outlay | 6,951,219 | 1,389,309 | 19.99% |
| Total EXPENDITURES | <u>7,091,660</u> | <u>1,497,117</u> | <u>21.11%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (7,016,660) | (1,358,811) | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>8,303,139</u> | <u>8,303,139</u> | |
| Current Balance | <u>\$ 1,286,479</u> | <u>\$ 6,944,328</u> | |

Allan Hancock College
Dental Self Insurance Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|--|-------------------|-------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 685,000 | \$ 708,709 | 103.46% |
| Total REVENUES | <u>685,000</u> | <u>708,709</u> | <u>103.46%</u> |
| EXPENDITURES | | | |
| Other Operating Exp. and Services | 709,425 | 650,567 | 91.70% |
| Total EXPENDITURES | <u>709,425</u> | <u>650,567</u> | <u>91.70%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (24,425) | 58,142 | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>851,075</u> | <u>851,075</u> | |
| Current Balance | <u>\$ 826,650</u> | <u>\$ 909,217</u> | |

Allan Hancock College
Self Ins - Property & Liab. Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|--|-------------------|-------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 14,000 | \$ 19,008 | 135.77% |
| Total REVENUES | <u>14,000</u> | <u>19,008</u> | <u>135.77%</u> |
| EXPENDITURES | | | |
| Supplies and Materials | 19,766 | 0 | 0.00% |
| Other Operating Exp. and Services | 213,000 | 5,718 | 2.68% |
| Capital Outlay | <u>25,310</u> | <u>0</u> | <u>0.00%</u> |
| Total EXPENDITURES | <u>258,076</u> | <u>5,718</u> | <u>2.22%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (244,076) | 13,289 | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>837,406</u> | <u>837,406</u> | |
| Current Balance | <u>\$ 593,330</u> | <u>\$ 850,695</u> | |

Allan Hancock College
Post Employment Benefits Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|--|-------------------|---------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 4,000 | \$ 17,861 | 446.53% |
| Total REVENUES | <u>4,000</u> | <u>17,861</u> | <u>446.53%</u> |
| EXPENDITURES | | | |
| Other Operating Exp. and Services | 39,250 | 3,300 | 8.41% |
| Total EXPENDITURES | <u>39,250</u> | <u>3,300</u> | <u>8.41%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (35,250) | 14,561 | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>997,194</u> | <u>997,194</u> | |
| Current Balance | <u>\$ 961,944</u> | <u>\$ 1,011,755</u> | |

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 34- -01-B -61 -125-04
 0101 -11-03818-04



RHBPT-HANCOCK-DELEGATED DISCRETION
 ACCOUNT 6746018043

Period from April 1, 2024 to April 30, 2024

MARKET AND COST RECONCILIATION

| | 04/30/2024 MARKET | 04/30/2024 BOOK VALUE |
|--------------------------------------|----------------------|--------------------------|
| Beginning Market And Cost | 10,349,374.90 | 10,328,938.21 |
| Investment Activity | | |
| Interest | 24.84 | 24.84 |
| Dividends | 16,065.85 | 16,065.85 |
| Change In Unrealized Gain/Loss | - 264,483.68 | .00 |
| Net Accrued Income (Current-Prior) | .37 | .37 |
| Total Investment Activity | - 248,392.62 | 16,091.06 |
| Net Change In Market And Cost | - 248,392.62 | 16,091.06 |
| Ending Market And Cost | 10,100,982.28 | 10,345,029.27 |

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 34- -01-B -61 -125-04
 0101 -11-03818-04



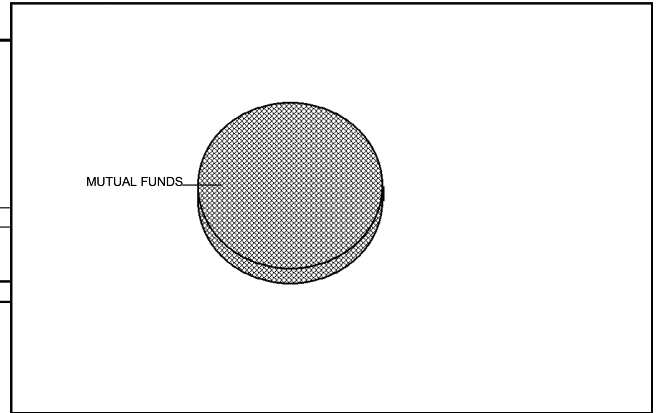
RHBPT-HANCOCK-DELEGATED DISCRETION
 ACCOUNT 6746018043

Period from April 1, 2024 to April 30, 2024

ASSET SUMMARY

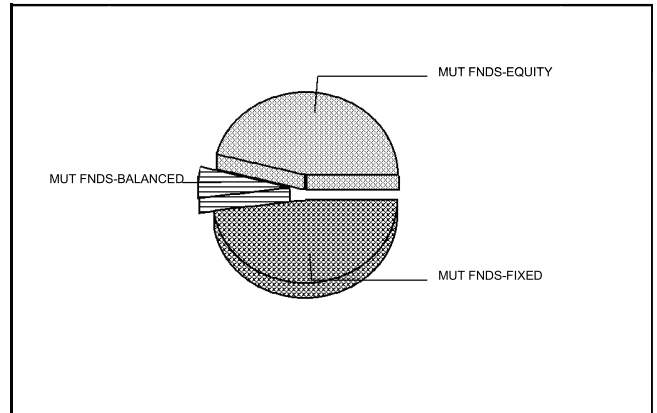
| ASSETS | 04/30/2024 MARKET | 04/30/2024 BOOK VALUE | % OF MARKET |
|---------------------------|----------------------|--------------------------|----------------|
| Cash And Equivalents | 5,673.04 | 5,673.04 | 0.06 |
| Mutual Funds-Equity | 4,632,631.46 | 4,334,853.00 | 45.86 |
| Mutual Funds-Fixed Income | 4,942,148.95 | 5,509,033.67 | 48.93 |
| Mutual Funds-Balanced | 520,490.58 | 495,431.31 | 5.15 |
| Total Assets | 10,100,944.03 | 10,344,991.02 | 100.00 |
| Accrued Income | 38.25 | 38.25 | 0.00 |
| Grand Total | 10,100,982.28 | 10,345,029.27 | 100.00 |

Estimated Annual Income **305,157.39**



ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.



Allan Hancock College
Associated Students Trust Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|---|-------------------|-------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 205,375 | \$ 176,855 | 86.11% |
| Total REVENUES | <u>205,375</u> | <u>176,855</u> | <u>86.11%</u> |
| EXPENDITURES | | | |
| Supplies and Materials | 370,275 | 336,721 | 90.94% |
| Other Operating Exp. and Services | 118,050 | 102,991 | 87.24% |
| Total EXPENDITURES | <u>488,325</u> | <u>439,712</u> | <u>90.04%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (282,950) | (262,857) | |
| OTHER FINANCING SOURCES (USES) | | | |
| Other Financing Sources | 444,884 | 445,884 | 100.22% |
| Total OTHER FINANCING SOURCES (USES) | <u>444,884</u> | <u>445,884</u> | <u>100.22%</u> |
| OPERATING TRANSFERS OUT | | | |
| Other Outgo | 254,382 | 188,602 | 74.14% |
| Total OPERATING TRANSFERS OUT | <u>254,382</u> | <u>188,602</u> | <u>74.14%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses | (92,448) | (5,575) | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>266,797</u> | <u>266,797</u> | |
| Current Balance | <u>\$ 174,349</u> | <u>\$ 261,222</u> | |

Allan Hancock College
Student Representation Fee Trst Fnd

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|---|------------------|------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 40,254 | \$ 49,805 | 123.73% |
| Total REVENUES | <u>40,254</u> | <u>49,805</u> | <u>123.73%</u> |
| EXPENDITURES | | | |
| Supplies and Materials | 173 | 0 | 0.00% |
| Other Operating Exp. and Services | 68,768 | 54,403 | 79.11% |
| Total EXPENDITURES | <u>68,941</u> | <u>54,403</u> | <u>78.91%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (28,687) | (4,598) | |
| OPERATING TRANSFERS OUT | | | |
| Other Outgo | 1,325 | 1,325 | 100.00% |
| Total OPERATING TRANSFERS OUT | <u>1,325</u> | <u>1,325</u> | <u>100.00%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses | (30,012) | (5,923) | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>51,319</u> | <u>51,319</u> | |
| Current Balance | <u>\$ 21,308</u> | <u>\$ 45,397</u> | |

Allan Hancock College
Student Body Center Fee Trust Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|--|------------------|-------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 14,800 | \$ 34,449 | 232.76% |
| Total REVENUES | <u>14,800</u> | <u>34,449</u> | <u>232.76%</u> |
| EXPENDITURES | | | |
| Supplies and Materials | 4,616 | 239 | 5.18% |
| Other Operating Exp. and Services | 65 | 0 | 0.00% |
| Capital Outlay | <u>134,510</u> | <u>131,855</u> | <u>98.03%</u> |
| Total EXPENDITURES | <u>139,190</u> | <u>132,094</u> | <u>94.90%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (124,390) | (97,645) | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>206,864</u> | <u>206,864</u> | |
| Current Balance | <u>\$ 82,474</u> | <u>\$ 109,219</u> | |

Allan Hancock College
Student Financial Aid Trust Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|---|-------------------|-------------------|-----------------|
| REVENUES | | | |
| Federal Revenues | \$ 11,123,381 | \$ 13,085,151 | 117.64% |
| State Revenues | 3,721,260 | 5,788,375 | 155.55% |
| Local Revenues | 0 | 12 | 0.00% |
| Total REVENUES | <u>14,844,641</u> | <u>18,873,538</u> | <u>127.14%</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Other Financing Sources | 634,762 | 686,937 | 108.22% |
| Total OTHER FINANCING SOURCES (USES) | <u>634,762</u> | <u>686,937</u> | <u>108.22%</u> |
| OPERATING TRANSFERS OUT | | | |
| Other Outgo | 15,479,403 | 18,697,947 | 120.79% |
| Total OPERATING TRANSFERS OUT | <u>15,479,403</u> | <u>18,697,947</u> | <u>120.79%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses | 0 | 862,529 | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>21,809</u> | <u>21,809</u> | |
| Current Balance | <u>\$ 21,809</u> | <u>\$ 884,338</u> | |

Allan Hancock College
Scholarship and Loan Trust Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|---|-----------------|-----------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 1,000 | \$ 0 | 0.00% |
| Total REVENUES | <u>1,000</u> | <u>0</u> | <u>0.00%</u> |
| OPERATING TRANSFERS OUT | | | |
| Other Outgo | 1,000 | 0 | 0.00% |
| Total OPERATING TRANSFERS OUT | <u>1,000</u> | <u>0</u> | <u>0.00%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses | 0 | 0 | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>8,708</u> | <u>8,708</u> | |
| Current Balance | <u>\$ 8,708</u> | <u>\$ 8,708</u> | |

Allan Hancock College
District Trust Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|---|---------------------|---------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 167,706 | \$ 402,402 | 239.95% |
| Total REVENUES | <u>167,706</u> | <u>402,402</u> | <u>239.95%</u> |
| EXPENDITURES | | | |
| Academic Salaries | 25,315 | 21,731 | 85.84% |
| Classified Salaries | 12,982 | 1,623 | 12.50% |
| Employee Benefits | 0 | 0 | 0.00% |
| Supplies and Materials | 122,298 | 88,131 | 72.06% |
| Other Operating Exp. and Services | 59,792 | 29,906 | 50.02% |
| Capital Outlay | 6,858 | 2,104 | 30.68% |
| Total EXPENDITURES | <u>227,245</u> | <u>143,496</u> | <u>63.15%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (59,539) | 258,906 | |
| OTHER FINANCING SOURCES (USES) | | | |
| Other Financing Sources | 899 | 899 | 100.00% |
| Total OTHER FINANCING SOURCES (USES) | <u>899</u> | <u>899</u> | <u>100.00%</u> |
| OPERATING TRANSFERS OUT | | | |
| Other Outgo | 31,996 | 12,521 | 39.13% |
| Total OPERATING TRANSFERS OUT | <u>31,996</u> | <u>12,521</u> | <u>39.13%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses | (90,636) | 247,285 | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>5,356,583</u> | <u>5,356,583</u> | |
| Current Balance | <u>\$ 5,265,946</u> | <u>\$ 5,603,867</u> | |

Allan Hancock Joint Community College District

Plan Activity Report - Pension

As of April 30, 2024



| Month | | Balance at the 1st of the Month | Contributions | Earnings | Expenses | Distributions | Transfers | Balance at the End of Month |
|---------------|----|------------------------------------|---------------|----------------|--------------|---------------|-----------|--------------------------------|
| February 2024 | \$ | 4,580,009.94 | \$0.00 | \$51,338.06 | (\$1,276.40) | \$0.00 | \$0.00 | \$ 4,630,071.60 |
| March 2024 | \$ | 4,630,071.60 | \$0.00 | \$85,274.41 | (\$1,088.82) | \$0.00 | \$0.00 | \$ 4,714,257.19 |
| April 2024 | \$ | 4,714,257.19 | \$0.00 | (\$133,072.27) | (\$1,108.37) | \$0.00 | \$0.00 | \$ 4,580,076.55 |

Allan Hancock College
Student Clubs Agency Fund

Income Statement by Fund
For Period Ending 04/30/2024

| | <u>Budget</u> | <u>Actual</u> | <u>% Budget</u> |
|---|------------------|------------------|-----------------|
| REVENUES | | | |
| Local Revenues | \$ 17,650 | \$ 28,682 | 162.50% |
| Total REVENUES | <u>17,650</u> | <u>28,682</u> | <u>162.50%</u> |
| EXPENDITURES | | | |
| Supplies and Materials | 39,169 | 12,956 | 33.08% |
| Other Operating Exp. and Services | 19,763 | 8,612 | 43.58% |
| Total EXPENDITURES | <u>58,932</u> | <u>21,568</u> | <u>36.60%</u> |
| Excess of Revenues Over/ (Under) Expenditures | (41,282) | 7,114 | |
| OPERATING TRANSFERS OUT | | | |
| Other Outgo | 21,230 | 20,298 | 95.61% |
| Total OPERATING TRANSFERS OUT | <u>21,230</u> | <u>20,298</u> | <u>95.61%</u> |
| Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses | (62,513) | (13,185) | |
| FUND BALANCE | | | |
| Fund balance, July 1 | <u>78,231</u> | <u>78,231</u> | |
| Current Balance | <u>\$ 15,719</u> | <u>\$ 65,047</u> | |

619
ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDING 04/30/2024

| | Cash Admin | General Operations | Restricted | Scholar- ships | Endowment Principal | Endowment Rev/Exp | Total |
|---|---------------|-----------------------|------------------|-------------------|------------------------|----------------------|-------------------|
| REVENUES: | | | | | | | |
| Contributions, Gifts, Grants & Endowments | 0 | 46,935 | 1,876,478 | 344,040 | 205,674 | 0 | 2,473,127 |
| Non Cash Contribution | 0 | 0 | 13,857 | 0 | 0 | 0 | 13,857 |
| Interest and Investment Income | 0 | 20,841 | 599 | 0 | 0 | 446,895 | 468,335 |
| Realized Gain/Loss on Invest | 0 | 444 | 0 | 0 | 0 | 820,868 | 821,312 |
| Unrealized Gain/Loss on Invest | 0 | 14,168 | 0 | 0 | 0 | 540,021 | 554,189 |
| Other Local Revenues | 0 | 127 | 21,626 | 5,599 | 0 | 0 | 27,352 |
| Total Revenues | 0 | 82,515 | 1,912,560 | 349,639 | 205,674 | 1,807,784 | 4,358,172 |
| EXPENSES: | | | | | | | |
| Non Bargaining Unit | 0 | 235,387 | 0 | 0 | 0 | 0 | 235,387 |
| Benefits | 0 | 47,617 | 0 | 0 | 0 | 0 | 47,617 |
| Instructional Printing | 0 | 0 | 1,751 | 0 | 0 | 0 | 1,751 |
| Public Relations/Recognitions | 0 | 1,350 | 391 | 0 | 0 | 0 | 1,741 |
| Office/Operational Supplies | 0 | 3,997 | 25,063 | 0 | 0 | 0 | 29,060 |
| Non Instr Printing | 0 | 5,641 | 1,603 | 0 | 0 | 0 | 7,244 |
| Food - Business Meetings/Events | 0 | 11,447 | 70,298 | 0 | 0 | 0 | 81,745 |
| In-Kind Food Supplies | 0 | 0 | 3,530 | 0 | 0 | 0 | 3,530 |
| Indep Contractor (Individuals) | 0 | 100 | 44,188 | 0 | 0 | 0 | 44,288 |
| Service Contracts (Businesses) | 0 | 4,388 | 53,244 | 0 | 0 | 0 | 57,632 |
| In-Kind Service Contracts (Busnss) | 0 | 0 | 2,764 | 0 | 0 | 0 | 2,764 |
| Travel - All Travel Costs | 0 | 3,328 | 4,500 | 0 | 0 | 0 | 7,828 |
| District Community Activities | 0 | 0 | 2,550 | 0 | 0 | 0 | 2,550 |
| Foundation Community Activities | 0 | 12,173 | 350 | 0 | 0 | 0 | 12,523 |
| Dues & Memberships | 0 | 3,016 | 2,327 | 0 | 0 | 0 | 5,343 |
| Non-Tech Licenses, Permits, Fees | 0 | 988 | 3,281 | 0 | 0 | 0 | 4,269 |
| Software License/Subscription Agrmt | 0 | 32,692 | 0 | 0 | 0 | 0 | 32,692 |
| Facility Rental | 0 | 3,000 | 1,200 | 0 | 0 | 0 | 4,200 |
| Equipment Rental | 0 | 0 | 27,952 | 0 | 0 | 0 | 27,952 |
| In-Kind Equipment Rental | 0 | 0 | 2,563 | 0 | 0 | 0 | 2,563 |
| Misc Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| District/College Support | 0 | 0 | 240,315 | 0 | 0 | 0 | 240,315 |
| Postage/Express Services | 0 | 4,060 | 132 | 0 | 0 | 0 | 4,192 |
| Advertising/Sponsorships | 0 | 4,180 | 2,800 | 0 | 0 | 0 | 6,980 |
| In-Kind Advertising | 0 | 0 | 5,000 | 0 | 0 | 0 | 5,000 |
| Bank Service Charges | 0 | 825 | 264 | 0 | 0 | 0 | 1,089 |
| Investment Brokerage Fees | 0 | 2,410 | 0 | 0 | 0 | 169,864 | 172,274 |
| PCPA Support | 0 | 0 | 12,000 | 75,685 | 0 | 0 | 87,685 |
| Equipment | 0 | 0 | 21,419 | 0 | 0 | 0 | 21,419 |
| Scholarships | 0 | 0 | 66,021 | 500,239 | 0 | 0 | 566,261 |
| Total Expenses | 0 | 376,601 | 595,507 | 575,924 | 0 | 169,864 | 1,717,895 |
| Net Income (Loss) | 0 | (294,085) | 1,317,053 | (226,285) | 205,674 | 1,637,920 | 2,640,277 |
| OTHER FINANCING SOURCES/OUTGO: | | | | | | | |
| Intrafund Transfer-In | 0 | 129,160 | 326,934 | 275,150 | 1,195,283 | 17,058 | 1,943,585 |
| Intrafund Transfers-Out | 0 | 18,063 | 1,281,888 | 3,250 | 54,820 | 585,564 | 1,943,585 |
| Other Transfer-In | 0 | 307,788 | 0 | 0 | 0 | 0 | 307,788 |
| Net Transfers | 0 | 418,885 | (954,954) | 271,900 | 1,140,463 | (568,506) | 307,788 |
| Net Inc/Dec in Fund Bal | 0 | 124,800 | 362,099 | 45,615 | 1,346,137 | 1,069,414 | 2,948,065 |
| FUND BALANCE: | | | | | | | |
| Fund Equity, July 1 | 0 | 642,123 | 1,734,538 | 763,019 | 15,750,981 | 2,935,306 | 21,825,967 |
| Current Balance | 0 | 766,923 | 2,096,637 | 808,634 | 17,097,118 | 4,004,720 | 24,774,032 |

AHC Viticulture & Enology Foundation
Statement of Operations
For The Period Ending 04/30/2024

| | Budget | Actual | % Budget |
|---|------------------|------------------|-----------------|
| Revenue | | | |
| Contributions, Gifts, Grants & Endwmnts | 1,500 | 2,584 | 172.25% |
| Non Cash Contribution | 20,305 | 24,032 | 118.35% |
| Single Tickets | <u>5,580</u> | <u>2,190</u> | <u>39.25%</u> |
| Net Revenue | <u>27,385</u> | <u>28,805</u> | <u>105.19%</u> |
| Wine Operations | | | |
| Shipping Fee Revenue | 900 | 1,134 | 125.99% |
| Sales and Commission | 90,000 | 86,934 | 96.59% |
| Sales Discounts | <u>(31,500)</u> | <u>(33,083)</u> | <u>105.03%</u> |
| Net Sales | 59,400 | 54,985 | 92.57% |
| Cost of Goods Sold | <u>(50,227)</u> | <u>(50,227)</u> | <u>100.00%</u> |
| Gross Profit | 9,173 | 4,758 | 51.87% |
| Total REVENUES | 36,558 | 33,563 | 91.81% |
| Expenditures | | | |
| Office/Operational Supplies | 22,947 | 12,818 | 55.86% |
| In Kind Supply Expense | 5,386 | 5,386 | 99.99% |
| Inventory Allocation Expense | (62,631) | (42,546) | 67.93% |
| Non Instr Printing | 4,151 | 427 | 10.28% |
| Food - Business Meetings/Events | 1,901 | 918 | 48.29% |
| Service Contracts (Businesses) | 30,650 | 23,032 | 75.14% |
| Travel - All Travel Costs | 6,276 | 2,685 | 42.78% |
| Non-Tech Licenses, Permits, Fees | 720 | 520 | 72.20% |
| In Kind-Software/Technlgy Licenses | 19,980 | 16,110 | 80.63% |
| Insurance | 392 | 285 | 72.52% |
| Facility Leases | 100 | 100 | 100.00% |
| Land Lease | 400 | 400 | 100.00% |
| Repairs (Labor-Diagnostic) | 608 | 0 | 0.00% |
| Technology Hosting Services | 60 | 43 | 71.65% |
| Legal Fees | 413 | 413 | 100.00% |
| In Kind-Legal Fees | 325 | 325 | 100.00% |
| Excise Tax | 22 | 13 | 57.95% |
| Sales Tax Expense | 542 | 416 | 76.82% |
| Postage/Express Services | 1,730 | 1,406 | 81.27% |
| Advertising/Sponsorships | 3,480 | 0 | 0.00% |
| Bank Service Charges | 25 | 0 | 0.00% |
| Merchant Fees | 2,053 | 1,340 | 65.28% |
| Gain/Loss-Disposal of Assets | 2,010 | 2,010 | 100.00% |
| Cash Over and Short | 5 | (1) | (11.80%) |
| Equipment | 1,475 | 1,475 | 100.00% |
| Equipment-In Kind | 2,211 | 2,211 | 100.00% |
| Restricted Reserve-Other | 4,999 | 0 | 0.00% |
| Total EXPENDITURES | <u>50,231</u> | <u>29,785</u> | <u>59.30%</u> |
| Fund Balance | | | |
| Net Income (Loss) | (13,673) | 3,778 | (27.63%) |
| Fund Balance, July 1 | 163,931 | 163,931 | 163,931 |
| Current Balance | <u>\$150,258</u> | <u>\$167,709</u> | <u>111.61%</u> |



ALLAN HANCOCK COLLEGE

JUNE 2024

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----------------------------------|--|---|--|-----|--|
| | | | | | | 1 8:00 a.m. <i>Community Food Share</i> 1st & 3rd Saturday |
| 2 | 3 | 4 | 5 10:00 a.m. Law Enforcement Academy Graduation Lompoc Valley Center 12:00 p.m. Paramedic Academy Graduation Lompoc Valley Center | 6 | 7 | 8 1:00 p.m. West Coast College Wine Festival Santa Maria campus Building A&B Courtyard |
| 9 | 10 Summer classes begin | 11 | 12 | 13 <i>Little Shop of Horrors</i> through July 7 Solvang Festival Theatre | 14 | 15 |
| 16 | 17 | 18 6:00 p.m. Board of Trustees Meeting | 19 Juneteenth Holiday College Closed | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 <i>The Play That Goes Wrong</i> through June 30 Marian Theatre | 28 | 29 |
| 30 | | | | | | |



ALLAN HANCOCK COLLEGE

JULY 2024

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|---|----------------------------------|--|--|---|
| | 1 | 2 | 3 | 4 Independence Day College Closed | 5 | 6 8:00 a.m. <i>Community Food Share</i> 1st & 3rd Saturday |
| 7 | 8 | 9 | 10 | 11 | 12 <i>The Play That Goes Wrong</i> through July 28 Solvang Festival Theatre | 13 |
| 14 | 15 | 16 6:00 p.m. Board of Trustees Meeting Lompoc Valley Center | 17 Summer 6-wk classes end | 18 <i>Cabaret</i> through July 27 Marian Theatre Summer 6-wk classes final exams | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 Summer 8-wk classes end | | | |