ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

Hilda Zacarías, President
Suzanne Levy, Ed.D., Vice President
Alejandra Enciso
Ken Ostini
Gregory A. Pensa
Ora Shrecengost, Student Trustee

AGENDA
Regular Board Meeting
Tuesday, February 18, 2025

Allan Hancock College
Lompoc Valley Center
Closed Session – Building 1 – Room 102H – 5:00 p.m.
Open Session – Building 3 – Room 114 – 6:00 p.m.
One Hancock Drive, Lompoc, CA 93436

		Page	Tentative Time
1.	Call to Order		5:00 PM

2. Public Comment to Closed Session

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. *Please note that board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda*. Public comments will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: jmcgee@hancockcollege.edu The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment card for each item.

3. Adjourn to Closed Session

3.A. Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957)

3.B. Conference with Labor Negotiator – (Government Code §54957.6)

Agency designated representatives: Dr. Robert Curry
Employee Association: Faculty Association

Agency designated representative: Dr. Robert Curry
Employee Association: Part-Time Faculty Association

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Management

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Supervisory/Confidential

Agency designated representative: Ruben Ramirez
Employee Organization: California School Employees Association (CSEA) Chapter

		Page	Tentative Time
	#251 Agency designated representative: Ruben Ramirez Unrepresented Employee: Superintendent/President		
4.	Reconvene to Open Session		6:00 PM
5.	Action Taken in Closed Session		
6.	Pledge of Allegiance		
7.	Approval of Agenda as Presented		
8.	Public Comment		

Public comments on an agenda item or another topic within the jurisdiction of the board of trustees will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: jmcgee@hancockcollege.edu The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment for each item. Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

9.	Approval of Minutes	
9.A.	Approval of Minutes from the January 21, 2025, board retreat	6
9.B.	Approval of Minutes from the January 21, 2025, regular board meeting	9
10.	Presentations	
10.A.	Embedded Tutoring	

Dr. Mary Patrick, dean, Academic Affairs, will provide an update.

10.B. Changing the Odds Moment

Dr. Walthers will share a Changing the Odds moment.

11. Consent Agenda

Consent agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the consent agenda.

11.A.	Approval of Register of Warrants and Payroll Summary 12/01/24 through 12/31/25	15
11.B.	Approval of Employee Personnel Actions	18

		Page	Tentative Time
11.C.	Approval of Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	21	
11.D.	Approval of Revised and/or New Classified Bargaining Unit Job Descriptions	34	
11.E.	Approval of Reappointment of Tenure-Track Faculty	53	
11.F.	Approval of Equivalency Certification for Faculty	56	
11.G.	Acceptance of Second Quarter Financial Status Report	61	
11.H.	Acceptance of Annual Confirmation of Bank Accounts	65	
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11.N.	Approval of Community Services (Fee-Based) Education Courses	75	

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    - 12.A. Superintendent/President's Report
    - 12.B. Board Member Reports
    - 12.C. Association Reports
        1) Faculty Association
        2) Academic Senate
        3) California School Employees Association
        4) Associated Student Body Government
        5) AHC Foundation
        6) Management Association
        7) Part-Time Faculty Association

13. Action Items

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13.E.	Adoption of Resolution 25-04, Land Acknowledgment	84	
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14.B.	CSEA Employees Recognition	89	
14.C.	An Update on the Fiscal Year 2025-26 Governor's Budget	92	
14.D.	First Review of Revised Board Policy and Administrative Procedure 3550 Drug-Free Environment and Prevention Program	93	
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14.N.	Monthly Report, Associate Superintendent/Vice President, Finance and Administration	121	
14.O.	A Monthly Report on the Year-to-Date Financial Data for Various Funds	122	
15.	New Business		
16.	Calendar	145	

	Page	Tentative Time
17. Adjournment		

The next regular meeting of the Board of Trustees will be held on Tuesday, March 18, 2025. Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.

Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

Hilda Zacarías, President
Suzanne Levy, Ed.D., Vice President
Alejandra Enciso
Ken Ostini
Gregory A. Pensa
Ora Shrecengost, Student Trustee

MINUTES

Board Retreat
Tuesday, January 21, 2025

Allan Hancock College
Open Session – Lahr Family Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Pensa called the meeting to order at 3:03 p.m. with the following trustees present: Enciso, Levy, Ostini, Pensa, Zacarías

Trustees absent: None

Administrators present: Bach, Curran, Curry, Hooten, Milbourne, Ramirez, Siwabessy, Specht, Walthers

2. Public Comment

No public comment was made.

3. Presentations

3.A. Board Roles and Responsibilities, Brown Act, Board Policies

Dr. Walthers explained the primary role and responsibility of the board is to keep an overview of the college and participate in activities on campus. He is proud to have a board that understands that the president is their only employee. He explained the process for board policy review and hiring.

Trustee Zacarias commented the board works with the president to set yearly goals. She also spoke about the shared governance process; noting the board is the only entity legislated to be a shared governance structure.

Trustee Pensa shared the college uses language from the Community College League of California on board policies and administrative procedures.

3.B. College Funding and Budget

Associate Superintendent Curran reviewed district finances including enrollment, full-time equivalent students (FTES), headcount, and the Student Centered Funding Formula. He noted headcount is back up over 10,000 FTES. He went over restricted and unrestricted budgets. He commented funding protections put in place during COVID from 2020-2024, are slowly going away and the new funding baseline began this fiscal year.

3.C. Legislative Initiatives

Dr. Curry reviewed legislative initiatives AB 705 and AB 1705 which support equitable placement; AB 1111, Common Course Numbering; and AB 928, Intersegmental Transfer. He explained that AB 705 eliminated extra remedial classes in math and English while AB 1705 stipulates students may not enroll in any below transfer-level courses. He commented that the implementation of AB 1705 has been very challenging for faculty to help support students. He noted the number of students taking transfer-level math and English has increased. Dr. Curry shared that implementation of AB 1111 is behind the legislation timeline. He said the college is working with CSUs and UCs at present, and teams are developing templates for each course. He explained AB 928 allows high school students to go to other districts if the college in their district does not provide courses.

3.D. Chancellor's Office Initiatives

Dr. Siwabessy reviewed AB 8928, Student Transfer Achievement Reform Act of 2021. AB 8928 aims to make the transfer process to CSUs and UCs more straightforward and close equity gaps. She went over requirements and the implementation process. Dr. Siwabessy also reviewed Vision Aligned Reporting (VAR), an initiative from the Chancellor's office to consolidate reporting in an effort to maximize time and resources. She shared the VAR workgroup and the timeline for implementation.

3. E. Information Technology

Dr. Specht reported information on ransomware attacks on other colleges. He said in 2022, AB 178, a public resources trailer bill, introduced one-time funds to improve security practices. Dr. Specht shared IT Services has migrated Banner to Amazon Web Services. He also commented on a new grant for cybersecurity to assess vulnerabilities and improve network connection.

3.F. College Advancement

Dr. Hooten and Lauren Milbourne shared the results of the brand perception survey. Ms. Milbourne noted a large number of respondents want the college to be known for its academics. She said Public Affairs is working on building a stronger academic brand.

Dr. Hooten gave a grants update including the total of active grants on campus. He noted funding is up 14 percent over last fiscal year with increases in non-COVID grants.

3.G. Mandatory Training

This training was moved to the March 18, 2025, regular board meeting.

3.H. Board of Trustees – DEIA

Dr. Walthers shared information on the role of the board in diversity. He reviewed

the Allan Hancock College Mission and Vision Statements. Dr. Walthers highlighted activities and programs across campus that support the Student Equity Plan. He shared the role of the trustees is to connect the college to the community and the community to the college and ensure the activities on campus match the college's mission statement.

Trustee Pensa shared his work at the state level as chair of the DEIA committee. He noted Hancock has been well represented on this issue.

4. Adjournment

Trustee Zacarías adjourned the meeting at 5:05 p.m.

Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

Hilda Zacarías, President
Suzanne Levy, Ed.D., Vice President
Alejandra Enciso
Ken Ostini
Gregory A. Pensa
Ora Shrecengost, Student Trustee

MINUTES

Regular Board Meeting
Tuesday, January 21, 2025

Allan Hancock College
Closed Session – Captain's Room, B-102
Open Session – Lahr Family Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

1. Call to Order
Trustee Zacarías called the meeting to order at 5:17 p.m. with the following trustees present: Enciso, Levy, Ostini, Pensa, Zacarías

Trustees absent: None

Administrators present: Curran, Curry, Ramirez, Walthers

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Zacarías adjourned the meeting to closed session at 5:17 p.m.

4. Reconvene to Open Session

Trustee Zacarías reconvened the meeting to open session at 6 p.m.

Administrators present: Bach, Curran, Curry, Hooten, Milbourne, Ramirez, Siwabessy, Specht, Walthers

5. Action Taken in Closed Session

Trustee Zacarías reported there was no action taken during closed session.

6. Pledge of Allegiance

Ruth Florence, student, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

On a motion by Trustee Pensa , seconded by Trustee Levy, the board of trustees approved the agenda, on a roll-call vote as follows:
Ayes: Student Trustee, Enciso, Levy, Ostini, Pensa, Zacarías
Noes: None

Abstentions: None

8. Public Comment

No public comment was made.

9. Approval of Minutes

9.A. Approval of Minutes from the December 17, 2024, regular board meeting.

On a motion by Trustee Levy, seconded by Trustee Enciso, the board of trustees voted to approve the minutes for the December 17, 2024, regular board meeting. (Ayes: Student Trustee, Enciso, Levy, Ostini, Pensa, Zacarías; Noes: None; Absent: None)

10. Presentation

10.A. Basic Needs Center

Jannet Rios, supervisor, presented an update on the Basic Needs Center. She highlighted Bulldog Essentials, which includes the clothing closet and food pantry located in building J. Ms. Rios reported the focus over the past year was to work on sustainability for the programs on campus. She shared funding sources and community partnerships. She noted the Santa Maria Wisdom Center provides case management for students. Ms. Rios provided statistics on student support, outreach and presentations, and assistance with CalFresh applications.

10.B. Changing the Odds Moment

Dr. Walthers shared the story of a student who had experienced many struggles and was helped by Financial Aid staff, Sherry Bell and Jeanette Hernandez. They made sure she had the resources to continue her education. To express her gratitude, the student, an artist, created a piece of art, which she signed, for each of them.

11. Consent Agenda

On a motion by Trustee Enciso, seconded by Trustee Pensa, the board of trustees voted to approve the consent agenda, on a roll-call vote as follows:

Ayes: Student Trustee, Enciso, Levy, Ostini, Pensa, Zacarías
Noes: None
Abstentions: None

12. Oral Reports

12.A. Superintendent/President's Report

Dr. Walthers shared All Staff Day was well attended. He reported the NAACP event at the college was fantastic and commended Connor Long for all his efforts to make

it happen. He shared that a student which the college helped pay his tuition at UC Berkeley last fall, had graduated.

12.B. Board Member Reports

Trustee Zacarías attended All Staff Day, the board retreat, held earlier today, and attended a Martin Luther King event in Lompoc along with Trustee Ostini.

Trustee Enciso welcomed everyone back from the winter break.

Trustee Levy attended All Staff Day and really enjoyed the faculty presentations.

Trustee Ostini attended All Staff Day where he enjoyed talking to staff and students. He also attended his first PCPA board meeting.

Trustee Pensa attended All Staff Day and a Board of Governors meeting via zoom. He will be attending the Effective Trustee Workshop and a legislative summit in Sacramento where he will take part in a presentation on the effect DEIA has on the student experience.

Student Trustee Shrecengost attended the ASBG planning retreat. She shared ASBG hosted five information booths on campus for first two days of the semester. Upcoming events include a Black History Month event, Bulldog Bound in Lompoc, and BowWOW in Santa Maria and Lompoc in February.

12.C. Association Reports

1) Part-Time Faculty Association

Monique Segura reported the association has a plan for the $15,000 grant they received from the California Federation of Teachers for training and professional development on AI. She noted Mark Miller will be retiring after the summer session.

2) Faculty Association

No Report

3) Academic Senate

No Report

4) California School Employees Association

Toby Mclaughlin thanked Lauren Milbourne and Jon Hooten for coming to the chapter meeting to review and get feedback from the district's perception survey. The association will be offering a virtual Health and Welfare symposium to its members in February. In March, two members will be attending CSEA's Paraeducator Conference. He announced CSEA Week will be March 14-20. Mr. McLaughlin thanked Dean Lamica for the Management

Association's offer to hold a team building activity during the week.

5) Associated Student Body Government

Angela Ruiz shared her excitement for first day of classes and thanked Dr. Walthers for eating with students in the student center. ASBG will hold its first leadership meeting tomorrow, and they will be working to fill all of the councils and committees' openings for ASBG representatives. She announced the DEIA summit will be held on February 7. She noted ASBG is planning a Justice impacted Summit for April 4.

6) AHC Foundation

Dr. Jon Hooten gave a year-end update on fundraising. He shared the Foundation raised over $406,000, a 230 percent increase over the past year. He noted $286,000 has been raised so far this year.

7) Management Association

Stephanie Robb reported the association met last Friday. She announced the DEIA summit will be held on February 7 and the first Pathways to Success event on March 4. She noted they held the final Food Share Because We Care and gave statistics for students served over the nine years of the event.

13. Action Items

13.A. Approval of Audit Report for Year Ending June 30, 2024

On a motion by Trustee Enciso, seconded by Trustee Pensa, the board of trustees voted to approve the Audit Report for Year Ending June 30, 2024. (Ayes: Student Trustee, Enciso, Levy, Ostini, Pensa, Zacarías; Noes: None; Absent: None)

13.B. Acceptance of Grants Approved and Review of Grant Proposals Submitted

On a motion by Trustee Levy, seconded by Trustee Enciso, the board of trustees accepted the approved grants. (Ayes: Student Trustee, Enciso, Levy, Ostini, Pensa, Zacarías; Noes: None; Absent: None)

14. Information Items

14.A. Acceptance of Employee Retirement and Resignations

Dr. Walthers accepted the retirements and resignations of employees as presented.

14.B. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Dr. Curry shared the work of the "Guad Squad" partnering with the Santa Maria Joint Union School District and the City of Guadalupe to bring two in-person classes to Guadalupe beginning spring 2025. He noted students attending the

classes will also have access to transportation services and they are working with the city to expand offerings.

14.C. Monthly Report, Associate Superintendent/Vice President, Student Services

Dr. Siwabessy gave an update on the Hire UP program which serves students in Hancock's Rising Scholar and Guardian Scholars programs. She shared the number of students served and total disbursements for fall 2025. Full-time students can be awarded up to $10,000.

14.D. Monthly Report, Executive Director, Institutional Effectiveness

Dr. Bach reported the Office of Institutional Effectiveness submitted the Financial Value Transparency/Gainful Employment (FVT/GE) report to the United States Department of Education. He thanked Financial Aid, Information Technology, and Business Services for their efforts to pull the data together for the report.

14.E. Monthly Report, Executive Director, College Advancement

Dr. Hooten highlighted Allan Hancock College's annual magazine distributed to households every January. He highlighted a few articles including the article on Student Trustee Shrecengost and the women's fire camp. He also gave a social media overview for 2024. He shared the results show a robust and growing social media presence. He commented they are looking to improve engagement on social media which was down this year.

14.F. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Curran shared a report on the district's workers compensation insurance provided through the Santa Barbara County Schools Self-Insurance Program for Employees (SIPE), managed by Workers Compensation Administrators. He noted the number of claims is trending downward over the last two years. He reported liabilities are lower than in previous years and commended Human Resources for clearer language in contracts.

14.G. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Associate Superintendent Curran reported on the various income and expense accounts. Mr. Curran noted the governor's budget is $16.5 million ahead of what was projected. He shared the college's revenues are at 42 percent and expenditures are a percentage higher than last year.

15. New Business

There were no requests for new business.

16. Calendar

Dr. Walthers shared events from the calendar including basketball and softball games, and Trustee Zacarías' open hour. He called attention to the installation of the Lahr Family Boardroom signs in the front lobby and in the foyer entrance of the boardroom.

17. Adjournment

Trustee Zacarías adjourned the meeting at 7:11 p.m.

The next regular meeting of the Board of Trustees will be held on Tuesday, February 18, 2025, at the Lompoc Valley Center. Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.

Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Register of Warrants and Payroll Summary 12/01/24 through 12/31/24	Item Number:	11.A.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 3 Full Warrant Register online

BACKGROUND

The following summary is submitted for board of trustees' approval. The full warrant register will be posted on the district's website in the electronic board agenda for review prior to the board meeting.

	Fund Expenditures	Total Fund Expenditures
General Fund 9410		
Invoice Warrants	$ 2,653,557.56	
Payroll 12/01/24 - 12/31/24	7,709,556.54	
Total General Fund		$10,363,114.10
Child Development Fund 9433		
Invoice Warrants	15,461.66	
Payroll 12/01/24 - 12/31/24	98,846.57	
Total Child Development Fund		114,308.23
Capital Projects Fund 9440		
Invoice Warrants	0.00	
Payroll 12/01/24 - 12/31/24	0.00	
Total Capital Projects Fund		0.00
Capital Outlay Projects Fund 9441		
Invoice Warrants	321,018.80	
Total Capital Outlay Projects Fund		321,018.80
Go Bond Building Fund 9447		
Invoice Warrants	14,626.00	
Total Go Bond Building Fund		14,626.00
Self-Insurance Dental Fund 9461		
Invoice Warrants	65,927.00	
Total Self-Insurance Dental Fund		65,927.00

(Continued)

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve commercial warrants 25053644 through 25054260 for a subtotal of $3,111,437.25 and payroll warrants in the amount of $7,808,403.11 for a grand total of $10,919,840.36.

Administrator Initiating Item:	Final Disposition:
Dennis Curran	

	Fund Expenditures	Total Fund Expenditures
Self-Insurance Property/Liability Fund 9463		
Invoice Warrants	40,846.23	
Total Self-Insurance Property/Liability Fund		40,846.23
Post-Employment Benefits Fund 9469		
Invoice Warrants	0.00	
Total Post-Employment Benefits Fund		0.00
Student Center Fee Trust Fund 9473		
Invoice Warrants	0.00	
Total Student Center Fee Trust Fund		0.00
Grand Total All Funds		$10,919,840.36

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
12/01/2024 - 12/31/2024
Payroll

General Fund 10

100 Academic Salaries		
1100A	Academic Salaries Full Time	2,074,672.61
1100B	Administrators (Cert.) Non Teaching	333,737.84
1100D	Part Time Faculty	1,034,106.20
SUB TOTAL		**$3,442,516.65**
200 Classified Salaries		
2000A	CSEA	1,556,648.33
2000B	Confidential/Supervisory	221,332.59
2000C	Classified Administrators	292,135.07
2000E	Classified Hourly	158,010.65
2000F	Student Workers	233,114.78
2000G	Board Member	1,587.60
SUB TOTAL		**$2,462,829.02**
300 Employee Benefits		
3000A	STRS	531,586.85
3000B	PERS	532,448.91
3000C	OASDHI-FICA	201,312.61
3000D	Health & Welfare	475,142.74
3000E	EDD-SUI	2,715.87
3000F	Workers Comp	61,003.89
SUB TOTAL		**$1,804,210.87**
TOTAL FUND 10		**$7,709,556.54**

Child Development Fund 33

100 Academic Salaries		
1100A	Academic Salaries Full Time	13,456.55
SUB TOTAL		**$13,456.55**
200 Classified Salaries		
2000A	CSEA	12,026.75
2000E	Classified Hourly	15,808.26
2000F	Student Workers	42,956.57
SUB TOTAL		**$70,791.58**
300 Employee Benefits		
3000A	STRS	2,531.43
3000B	PERS	6,905.06
3000C	OASDHI-FICA	2,001.57
3000D	Health & Welfare	2,243.55
3000E	EDD-SUI	20.15
3000F	Workers Comp	896.68
SUB TOTAL		**$14,598.44**
TOTAL FUND 33		**$98,846.57**
TOTAL DISTRICT PAYROLL		**$7,808,403.11**

Allan Hancock College

Warrant Register

Check Dates from 12/1/2024 to 12/31/2024
Bank Code: CT

Vendor Name	Description	Amount	Warrant
19six Architects	Architectural Services for Site Planning and	$812.50	
		$812.50	CT 25053644
25th Hour Communications, Inc	Market research and audience segmentation	$8,000.00	
		$8,000.00	CT 25053645
AHC - District Trust Fund	Mngmt Assoc Payroll Deduct 11.27.24	$210.00	
		$210.00	CT 25053646
AHC Foundation	Payroll Deduction payroll dated 11.27.24	$3,216.96	
		$3,216.96	CT 25053647
Airgas Usa Llc	Welder Multi-Process XMT 450	$13,505.47	
	Drive Roll Kit Package D-74 MPA Plus	$5,958.49	
	Drive Roll Kit Package D-74 MPA Plus	$10,262.85	
	Shipping and Handling	$0.00	
		$29,726.81	CT 25053648
Brian Alexander	Piano tuning and repair services for three (3)	$900.00	
		$900.00	CT 25053649
Amazon	FCS Instructional Supplies: 10/23/24 - 05/30/25	$39.47	
	Office Supplies 7/02/24 - 5/30/25	$21.09	
	Office Supplies 7/02/24 - 5/30/25	$234.49	
	Portable Stage Riser with Black Carpet	$3,338.60	
	Portable Stage Riser with Black Carpet	$3,471.28	
	CTE Library Books	$114.48	
	CTE Library Books	$286.26	
	CTE Library Books	$678.54	
	HP 414X Black High Yield Toner Cartridge	$195.74	
	Hammermill 8.5 x 14 Printer Paper	$11.98	
	Instructional Supplies for Fire Academy,	$128.31	
	Instructional Supplies for the EMS Academy,	$41.31	
	Operational Supplies - Grounds,	$119.62	
	99 Pcs Movie Night Party Decorations Kit Includes	$25.00	
	2 Pack 3.2x8.2 Feet Black and Red Foil Fringe	$10.86	
	Shipping	$7.60	
	SWP Admin Operational Supplies	$445.78	
	Office Supplies, 11/07/24 - 5/30/25	$151.85	
	Office Supplies, 11/07/24 - 5/30/25	$53.35	
	INSTRUCTIONAL SUPPLIES VALID 9-18-24 TO 5-30-25	$431.72	
	Science Lab Supplies July 1, 2024-May 30, 2025	$39.42	
	Science Lab Supplies July 1, 2024-May 30, 2025	$77.40	
	Office Operational Supplies from 7/1/24 to 5/30/25	$193.75	
	Office Supplies,	$18.90	
	Office Supplies,	$21.73	
	Instructional Supplies	$74.88	
	Art Instructional Supplies: 11/08/24 - 5/30/25	$104.54	
	Applied Design Instructional Supplies	$302.32	
	IT Operational Supplies: 7/02/24 - 5/30/25	$29.30	
	IT Operational Supplies: 7/02/24 - 5/30/25	$42.17	
	IT Operational Supplies: 7/02/24 - 5/30/25	$88.10	
	IT Operational Supplies: 7/02/24 - 5/30/25	$175.90	

Allan Hancock College

Warrant Register

Check Dates from 12/1/2024 to 12/31/2024
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Amazon	Instructional Supplies for the EMS Academy,	$33.69	
	Cultural Decorations for the Posada Celebration	$922.11	
	Cultural Decorations for the Posada Celebration	$27.12	
	Art Instructional Supplies 11/14/24-5/30/2025	$94.44	
	Misc. Supplies for Center 7-1-24 to 5-30-25	$174.18	
	Misc. Supplies for Center 7-1-24 to 5-30-25	$175.44	
		$12,402.72	CT 25053650
American Fidelity Assurance Co	Employee Premiums Voluntary Prod 11.30.24 payroll	$39,124.67	
		$39,124.67	CT 25053651
	Employee Premiums Flex Spend 11.30.2024 payroll	$13,156.38	
		$13,156.38	CT 25053652
	Employee Premiums HSA 11.30.2024 Payroll Deduction	$8,871.00	
		$8,871.00	CT 25053653
American Industrial Supply	Instructional Supplies	$522.67	
		$522.67	CT 25053654
	Operational Supplies for Fire Academy	$45.68	
		$45.68	CT 25053655
American National Standards Institute	Software/Technology License Subscription	$4,005.00	
		$4,005.00	CT 25053656
Apple Inc.	10.9 Inch Ipad Wi-Fi 64GB Silver,	$357.79	
	Recycling Fee	$4.00	
		$361.79	CT 25053657
Armstrong's Lock And Key	PD Units Keys per Invoice #110376.	$26.10	
		$26.10	CT 25053658
Anna Arrowsmith	Reimbursement for Food for Noncredit course-CRN 22	$429.07	
		$429.07	CT 25053659
Assoc CA Community College Admin	Payroll Deduction payroll dated 11.27.24	$103.14	
		$103.14	CT 25053660
B & B Steel & Supply	Instructional Supplies,	$939.60	
		$939.60	CT 25053661
BC Pump Sales And Service	Labor to teardown, clean and rebuild E-80 SSF Bell	$255.00	
	Bell & Gossett Kit includes Mechanical Seal,	$705.87	
		$960.87	CT 25053662
Bremer Auto Parts	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	($70.21)	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$52.42	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$57.65	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$341.93	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$686.02	
		$1,067.81	CT 25053663

Allan Hancock College

Warrant Register

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Vendor Name	Description	Amount	Warrant
C.S.E.A. Chapter 251 Dues - AHC	Payroll Deduction payroll dated 11.27.24	$487.50	
		$487.50	CT 25053664
C.S.E.A. Victory Club	Payroll Deduction payroll dated 11.27.24	$163.00	
		$163.00	CT 25053665
CA School Employees Association	Payroll Deduction payroll dated 11.27.24 & 6.10.24	$9,091.94	
		$9,091.94	CT 25053666
California Department of Industrial Relations	Permit to Operate Elevator 161836	$675.00	
	Permit to Operate Elevator 191300	$675.00	
	Permit to Operate Elevator 110229	$225.00	
		$1,575.00	CT 25053667
California Electric Supply	Electrical-Lighting Supplies, 07-01-24 thru	$209.72	
	Electrical-Lighting Supplies, 07-01-24 thru	$228.76	
	Electrical-Lighting Supplies, 07-01-24 thru	$349.52	
		$788.00	CT 25053668
CalPERS 457 Plan	Payroll Deduction payroll dated 11.27.24	$13,275.00	
		$13,275.00	CT 25053669
Card Integrators	Annual Service for ID Card System. Includes:	$6,780.00	
		$6,780.00	CT 25053670
Carolina Biological	Science Lab Supplies July 1, 2024-May 30, 2025	$29.44	
	Science Lab Supplies July 1, 2024-May 30, 2025	$61.72	
		$91.16	CT 25053671
Carr's Boot Shop	Safety boots for employees: 7-01-24 to 6-30-25	$179.43	
		$179.43	CT 25053672
CDW Government Inc	Brother HL-L3280CDW - printer - color - LED	$296.88	
		$296.88	CT 25053673
Central Coast Newspaper Service	LOS ANGELES TIMES DAILY AND SUNDAY SERVICE	$1,014.00	
		$1,014.00	CT 25053674
City of Arroyo Grande	2017 Ford Police Interceptor Utility Vehicles	$367.03	
	2017 Ford Police Interceptor Utility Vehicles	$23,632.97	
		$24,000.00	CT 25053675
Coast Clutch & Brake Supply	Tubing - 8mm, for vehicle brakes Invoice # 180571	$23.94	
		$23.94	CT 25053676
Creative Awards & Trophies, Inc	12x18 Satin Banner, Blue	$502.50	
	9x12 Satin Banner, Blue	$442.50	
	Main Form Changes for Banner	$64.00	
	Copy Changes for 12x18 Banner	$40.00	
	Copy Changes to 9x12 Banner	$40.00	
	AC 10-Rosette - Team, Yellow/Blue	$94.00	

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Vendor Name	Description	Amount	Warrant
Creative Awards & Trophies, Inc	AC 10-Rosette - Individual, Yellow/Blue	$94.00	
	Main Form Changes - Rosettes	$32.00	
	Copy Changes for Rosettes	$60.00	
	Less Than 5 per Color - Rosette	$48.00	
	Extra Long Copy - Rosette	$15.00	
	2"x6" Placing Ribbon (1st - 5th Place)	$106.60	
	Place Changes for Ribbons	$6.00	
	Extra Long Copy - Ribbon	$15.00	
	FFA Royalty Fee	$148.75	
	Shipping	$75.00	
		$1,783.35	CT 25053677
Custom Colors Auto Body Supplies, Inc.	Instructional Supplies	$1,693.72	
	Instructional Supplies	$183.69	
		$1,877.41	CT 25053678
Dental Board of California	APPLICATION FEE FOR APPROVAL OF COURSE IN	$300.00	
	APPLICATION FEE FOR APPROVAL OF	$300.00	
		$600.00	CT 25053679
Dept Of Forestry & Fire Protection	Fire Fighter Survival - FFS1301 B154	$1,875.00	
		$1,875.00	CT 25053680
Earth Systems Pacific	Project Management, Special Inspection Report	$440.00	
		$440.00	CT 25053681
Efren's Santa Maria Mexican Restaurant	Lunch Purchase for "Dream to Transfer" Workshop	$211.35	
	Tip/Gratuity	$28.00	
		$239.35	CT 25053682
Envoy Plan Services Inc.	Payroll Deduction payroll dated 11.27.24	$149,116.52	
		$149,116.52	CT 25053683
FACCC Fac Assoc CA Comm Colleges	Payroll Deduction payroll dated 11.27.24	$239.00	
		$239.00	CT 25053684
Faculty Association of AHCC	Payroll Deduction payroll dated 11.27.24	$8,889.99	
		$8,889.99	CT 25053685
Farm Supply Company	Instructional Supplies, 9/05/24 to 5/30/25	$122.18	
		$122.18	CT 25053686
Fatte's Pizza of Santa Maria	Food Purchase for Cast Party	$163.07	
	Service Fee	$31.00	
		$194.07	CT 25053687
Federal Express Corp	Mailings for Acct #1104-8488	$8.78	
		$8.78	CT 25053688
Fisher Scientific Co Llc	Verification Thermometers for Ovens, Incubators,	$48.45	

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Vendor Name	Description	Amount	Warrant
		$48.45	CT 25053689
Follett Heg - Ahc Bookstore	CTE Library Books	$129.68	
		$129.68	CT 25053690
Foodbank Of Santa Barbara County	Food for Foodshare and Basic Needs Food Pantry for	$507.97	
	Food for Foodshare and Basic Needs Food Pantry for	$894.55	
	Food for Foodshare and Basic Needs Food Pantry for	$2,072.83	
		$3,475.35	CT 25053691
Franchise Tax Board	Payroll Deduction payroll dated 11.27.24	$875.00	
		$875.00	CT 25053692
Grainger Inc.	Rolling Cabinet, Intermediate, Side Black	$6,455.46	
	Maintenance Supplies 10/01/2024 thru 5/30/2025	$42.84	
	Maintenance Supplies 10/01/2024 thru 5/30/2025	$85.70	
	Maintenance Supplies 10/01/2024 thru 5/30/2025	$406.51	
		$6,990.51	CT 25053693
Henry Schein Inc	Theraband CLX Red, Item#7250044. Order#57659434.	$116.63	
	Foam Roller Full Item#9603539	$71.68	
	Gymnic Exercise Ball Item#4842256	$219.84	
		$408.15	CT 25053694
Lisa Hernandez	Reimbursement for printer ink for the LE program,	$40.15	
		$40.15	CT 25053695
Hispanic Association of Colleges & Universities	2025 ANNUAL MEMBERSHIP DUES - HACU,	$10,075.00	
		$10,075.00	CT 25053696
Home Depot	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$15.16	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$48.31	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$86.69	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$396.14	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$3.02	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$7.90	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$24.14	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$24.87	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$25.53	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$27.19	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$31.48	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$31.91	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$35.60	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$43.46	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$50.73	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$51.07	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$52.72	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$60.25	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$63.24	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$65.65	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$74.36	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$81.24	

Allan Hancock College

Warrant Register

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Vendor Name	Description	Amount	Warrant
Home Depot	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$96.79	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$108.73	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$152.23	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$152.23	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$162.04	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$180.55	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$194.66	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$220.76	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$245.47	
		$2,814.12	CT 25053697
IRS ACS Support	Payroll Deduction payroll dated 11.27.24	$101.75	
		$101.75	CT 25053698
J W Pepper & Son Inc	Band Office Operational Supplies,	$350.72	
		$350.72	CT 25053699
J.E. Halliday Sales Inc	Office Supplies - Envelope Press Toner and Parts	$867.50	
		$867.50	CT 25053700
Jersey Mike's Subs	Food Purchase for UTC "UC Santa Barbara Admissions	$209.90	
		$209.90	CT 25053701
Job Advertising	Job Advertising Services, 12 Mo Unlimited Plan,	$1,614.00	
		$1,614.00	CT 25053702
Johnson Plastics Plus	Office Supplies - Engraver Plastic and supplies	$87.17	
		$87.17	CT 25053703
Kaplan North America LLC	Kaplan Nursing Complete Program plus CAT for the	$15,260.00	
		$15,260.00	CT 25053704
Kelly Spicers Stores	Office Supplies - Paper, Wide Format and Bindery	$957.02	
		$957.02	CT 25053705
Shelly Lamica	Excel 3-Part Series Training for Classified Staff.	$2,750.10	
		$2,750.10	CT 25053706
Liebert Cassidy Whitmore	Professional Legal Services: 7/01/24 - 6/28/25	$843.00	
	Professional Legal Services: 7/01/24 - 6/28/25	$1,811.00	
		$2,654.00	CT 25053707
Linde Gas & Equipment Inc.	Chemistry Lab Supplies: 7/01/24 - 5/30/25	$81.48	
	Chemistry Lab Supplies: 7/01/24 - 5/30/25	$32.59	
	Science Lab Supplies July 1, 2024-May 30, 2025	$16.30	
	Instructional Supplies - WLDT program	$398.78	
	Instructional Supplies - WLDT program	$248.11	
		$777.26	CT 25053708
Kristen Marshall	PAYROLL DEDUCTION 11/27/2024	$1,600.00	
		$1,600.00	CT 25053709
McDougal Boehmer Foley Lyon Mitchell	Professional Services thru 10-31-24 Inv. #110740	$174.00	

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Vendor Name	Description	Amount	Warrant
		$174.00	CT 25053710
McKesson Medical Surgical Inc	Cardiochek Analyzer Item #1213814	$876.22	
	COVID-19 test kit item #1236832	$328.42	
		$1,204.64	CT 25053711
Mike Brown Grandstands Inc	Rental of Grandstand Elevated Seating, 204' Long x	$37,500.00	
	High Platform with stairs - 72' x 8' x 10'	$6,000.00	
	ADA platform with ramp with handrail	$5,000.00	
		$48,500.00	CT 25053712
Mission Linen Supply	Laundry Services for Automotive Technology Program	$34.60	
	Laundry Services for Automotive Collision Repair:	$21.13	
		$55.73	CT 25053713
Mountain Mike's Pizza	Lunch Purchase for Wellness Pizza Event in	$48.94	
	Tip/Gratuity	$10.00	
	Service Fee	$5.98	
	Food Purchase for UTC Scholarship Workshop	$104.39	
	Service Fee	$5.98	
		$175.29	CT 25053714
Niles Biological	Science Lab Supplies July 1, 2024-May 30, 2025	$39.21	
		$39.21	CT 25053715
ODP Business Solutions LLC	Instructional Supplies 7/1/2024 - 5/31/2025	$62.99	
	Office Supplies,	$83.52	
	Office Supplies,	$287.49	
	Office Supplies,	$119.05	
	LE PROGRAM OFFICE SUPPLIES: 07/02/24 - 05/30/25	$65.20	
	Office Operational Supplies 7/1/24 to 5/30/25	$13.47	
	Office Operational Supplies 7/1/24 to 5/30/25	$46.87	
	Office Supplies: 7/16/24 - 5/30/25	$110.88	
	Office Supplies for General & Noncredit Counseling	$1,636.17	
	Office Supplies: July 1, 2024 to May 31, 2025	$25.64	
	Office Supplies: July 1, 2024 to May 31, 2025	$86.88	
	Operational Supplies: 7/12/24 - 5/30/25	$105.04	
	Office Supplies: 7/02/24 - 5/30/25	$55.79	
		$2,698.99	CT 25053716
Oracle America Inc	Oracle Linux Basic Support: 8/21/24 - 8/20/25,	$623.75	
	Oracle Linux Premier Support: 8/21/24 - 8/20/25,	$3,497.50	
		$4,121.25	CT 25053717
Outfront Media	Hwy 101 Billboard CTE Advertising/Production	$28.06	
	Hwy 101 Billboard CTE Advertising/Production	$691.94	
	Hwy 101 Billboard Advertising/Installation	$700.00	
		$1,420.00	CT 25053718
Alicia Paniagua	Reimbursement for food for PD-Noncredit truck	$138.81	
		$138.81	CT 25053719
PARS Public Agency Retirement	PAYROLL DEDUCTION 11/27/2024	$8,726.69	

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Vendor Name	Description	Amount	Warrant
		$8,726.69	CT 25053720
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 11/27/2024	$9,939.86	
		$9,939.86	CT 25053721
Juan Manuel Perez Salazar	Fine Arts Complex Gallery guest speaker and insta	$400.00	
		$400.00	CT 25053722
Adelina Pozos	Reimbursement for FedEx Shipping Fees to send	$47.55	
		$47.55	CT 25053723
Professional Piano Services, LLC	Tuning and repair services for nine (9) upright	$900.00	
	Pitch raises for upright pianos 10/16/24-6/30/25	$150.00	
		$1,050.00	CT 25053724
Proquest Llc	BOOKS FOR LIBRARY	$509.33	
	BOOKS FOR LIBRARY	$70.67	
		$580.00	CT 25053725
Santa Barbara Airbus	Bus Transportation Services for trip to UCLA &	$5,720.00	
		$5,720.00	CT 25053726
Santa Barbara Cnty Air Pollution Control District	Annual Review Fee - Facility Permit No.; 11467	$97.43	
		$97.43	CT 25053727
Santa Barbara County Sheriff's Office	PAYROLL DEDUCTION 11/27/2024	$960.53	
		$960.53	CT 25053728
Santa Maria Country Club	SMI GOLF TOURNAMENT FEE SPONSORSHIP,	$300.00	
		$300.00	CT 25053729
Save Mart Supermarkets	Food Supplies for Children's Center,	$226.06	
	Food Supplies for Children's Center,	$215.44	
	Food Supplies for Children's Center,	$311.11	
	Food Supplies for Children's Center,	$418.38	
		$1,170.99	CT 25053730
Smart & Final	Food and Beverage Purchases for	$116.85	
	Food and Beverages for Hancock Hangout Events	$153.52	
	Food for UTC Summer and Fall Workshops: 7/10/24 -	$19.87	
	Food and Beverage Purchases for	$586.41	
	Food and Beverage Purchases for	$87.12	
	Lunch Locker for Santa Maria Campus	$545.61	
	Food and Beverage Purchases for	$40.17	
	Food and Beverage Purchases for	$162.98	
	Food and Beverage Purchases for	$231.74	
	Lunch Locker for Santa Maria Campus	$546.20	
	Food for End of 2024 Workshops, 11/08/24 - 5/30/25	$24.98	
	Food for Transfer Day and UTC Workshops	$1.90	
	Food for Veteran Resource Center,	$93.38	
	Food for various outreach events and activities.	$475.37	

Allan Hancock College

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Vendor Name	Description	Amount	Warrant
Smart & Final	Supplies for various outreach events and	$7.59	
	Bulldog Bites 11.14.24 - 6.30.25	$666.03	
		$3,759.72	CT 25053731
	Food for Children's Center 10-14-24 to 6-30-25	($56.62)	
	Food for Children's Center 10-14-24 to 6-30-25	$449.87	
	Food for Children's Center 10-14-24 to 6-30-25	$147.60	
	Food for Children's Center 10-14-24 to 6-30-25	$322.84	
		$863.69	CT 25053732
	Food for Culinary Arts	$161.68	
	Food for Culinary Arts	$40.42	
		$202.10	CT 25053733
Solutionz Inc	Enterprise IP Camera License - Quote #: 058706	$2,592.60	
	Enterprise IP Camera License, 1 YEAR	$800.40	
		$3,393.00	CT 25053734
Subway	Food Purchase for UTC "UC Admissions Application"	$151.84	
		$151.84	CT 25053735
Taqueria La Coqueta	Food for Aim to Dream Center event on 11/6/24.	$97.55	
		$97.55	CT 25053736
Testa Catering	Food Catering for the Student Health Center Grand	$570.12	
	Operations Service Fee	$62.45	
	Delivery Charge	$54.38	
		$686.95	CT 25053737
The Berry Man Inc	Food purchases for Culinary Arts,	$120.35	
		$120.35	CT 25053738
Uline Inc	Supplies for Basic Needs Pantry and Center,	$1,143.73	
	Supplies for Basic Needs Pantry and Center,	$1,465.70	
		$2,609.43	CT 25053739
United Parcel Service	UPS Charges, 7-1-24 thru 6-30-25, Account	$16.90	
		$16.90	CT 25053740
United Site Services Of California Inc	Rental of Deluxe Portable Restrooms for Home	$4,060.99	
		$4,060.99	CT 25053741
United Way of the Central Coast	PAYROLL DEDUCTION 11/27/2024	$30.00	
		$30.00	CT 25053742
Urbane Cafe	Food for Dental Assisting CHC Meeting on 11/22/24.	$269.16	
		$269.16	CT 25053743
VTC Enterprises	2024 ADVISORY LETTER BULK MAILING SORTING SERVICES	$195.98	
	VTC Mailing Services; prepping for Santa Maria,	$415.53	
	Delivery/ Pick up fee	$16.00	
	Permit usage fee	$131.22	
	Postage for Santa Maria, Pioneer Valley, Delta and	$831.09	

Allan Hancock College

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Vendor Name	Description	Amount	Warrant
		$1,589.82	CT 25053744
Anne Weger	Independent Contractor Agreement to provide	$750.00	
		$750.00	CT 25053745
Wex Bank	Gas Credit Card Purchases: 07-01-24 thru 6-30-25	$614.95	
		$614.95	CT 25053746
Michael Bernal	Open Mileage 11.01-27.24	$627.12	
		$627.12	CT 25053747
City Of Santa Maria	Disposal Site Landfill Fees,	$371.39	
		$371.39	CT 25053748
Comcast Cable	Comcast Monthly Internet Costs: 7/01/24 - 6/30/25	$182.91	
		$182.91	CT 25053749
El Capitan Hotel	Lodging Reed, Christine 12.12.24	$2,133.34	
		$2,133.34	CT 25053750
Weston Guerra	CAPED San Diego, CA	$1,938.60	
		$1,938.60	CT 25053751
Jeffery Hall	Open Mileage 11.13,19.24	$37.65	
		$37.65	CT 25053752
Elaine Healy	Open Mileage 11.04.24	$33.90	
		$33.90	CT 25053753
Veronica Leon	Open Mileage 10.22-31.24	$40.74	
		$40.74	CT 25053754
Suzanne Lewy	Open Mileage 10.30,11.19.24	$25.46	
		$25.46	CT 25053755
Toby McLaughlin	Open Mileage 11.04-25.24	$119.73	
		$119.73	CT 25053756
Nipomo High School	RETURN 24-25 ZELIS, ANTHONY Ag Friends	$1,750.00	
		$1,750.00	CT 25053757
Karina Novoa	AMATYC Conf Atlanta, GA	$2,439.47	
		$2,439.47	CT 25053758
Greg Pensa	Open Mileage 10.30,11.19.24	$96.21	
		$96.21	CT 25053759
Christine Reed	PREPAY MEALS 12.12-13.24 Reed	$750.00	
		$750.00	CT 25053760
Oyuki Santiago	CATESOL Conf. LA, CA	$1,421.53	
		$1,421.53	CT 25053761
Scholarship Foundation of Santa Barbara	Return Scholarship for Hawkins, Madylin 24-25	$1,500.00	
	RETURN Scholarship 24-25 HENDERSON, BROOKE	$500.00	
	RETURN Scholarship 24-25 GOMEZ, MICHAEL	$500.00	

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Vendor Name	Description	Amount	Warrant
		$2,500.00	CT 25053762
Ora Shrecengost	11.19.24 Open Mileage	$5.49	
		$5.49	CT 25053763
Christopher Straub	Open Mileage 10.21.24	$33.90	
	Open Mileage 11.06.24	$45.16	
		$79.06	CT 25053764
T-Mobile USA Inc	UNLIMITED MOBILE INTERNET HOT SPOTS	$2,599.87	
		$2,599.87	CT 25053765
Yvonne Teniente	HSI Symposium SLO, CA	$36.00	
		$36.00	CT 25053766
Leslie Torres	10.17,11.20,11.22.24 Open Mileage	$0.00	
	10.17,11.20,11.22.24 Open Mileage	$43.75	
		$43.75	CT 25053767
Jan Walters	CATESOL Conf. LA, CA	$1,302.12	
		$1,302.12	CT 25053768
AHC - Part-Time Faculty Association	Part-Time Faculty Reimbursement Per Article 11.7	$2,780.34	
		$2,780.34	CT 25053769
Akeso Occupational Health	TB, X-ray, Medical Physicals: 7-01-24 to 6-30-25	$174.29	
	TB, X-ray, Medical Physicals: 7-01-24 to 6-30-25	$620.00	
	TB, X-ray, Medical Physicals: 7-01-24 to 6-30-25	$700.00	
		$1,494.29	CT 25053770
Amazon	Office/Operational supplies: 8/6/2024 - 5/30/2025	$359.36	
	OFFICE SUPPLIES VALID 8-06-2024 TO 5-31-2025	$104.68	
	Instructional Supplies July 1, 2024-May 31, 2025	$123.91	
	INSTRUCTIONAL SUPPLIES VALID 9-18-24 TO 5-30-25	$143.14	
	Instructional Supplies for Fire Academy,	$172.91	
	Instructional Supplies for the EMS Academy,	$52.15	
	Instructional Supplies for the EMS Academy,	$41.10	
	Operational Supplies for MESA/STEM 25th	$58.70	
	Operational Supplies for MESA/STEM 25th	$81.54	
	Operational Supplies for MESA/STEM 25th	$181.23	
	Operational Supplies for MESA/STEM 25th	$391.78	
	Instructional Supplies for Paramedic Academy	$190.30	
	instructional Supplies 11/01/24 - 5/30/25	$84.60	
	Eyoyo 2D Bluetooth Barcode Scanner Compatible with	$594.18	
	Cardiac NCLEX Flash Notes	$20.98	
	301 NCLEX Cardiac Questions Book	$15.75	
	Self Care Workbook	$54.27	
	Self Care Book	$76.84	
	Jabra Evolve2 40 SE Wired	$108.74	
	2025 Desk Calendar	$10.86	
	Dynarez Medium Nitrile Exam Gloves	$85.18	
	Labeling Tape	$34.08	
	Instructional Supplies	$150.67	

Allan Hancock College

Warrant Register

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Vendor Name	Description	Amount	Warrant
Amazon	Operational Supplies for AOJ Program,	$323.05	
	Instructional Supplies for FSN,	$317.80	
	Physics Instructional Supplies: 8/05/24 - 5/30/25	$40.13	
		$3,817.93	CT 25053771
American Star Tours, Inc.	Bus Service - AHC Womens Basketball 11.15.2024	$4,255.00	
		$4,255.00	CT 25053772
Art Central Art Supply	Instructional Supplies Art, 8/29/2024 - 5/30/2025	$90.83	
		$90.83	CT 25053773
B&H Photo Video	SHURE PS-6 6" POPPER STOPPER W/GOOSNECK	$35.84	
		$35.84	CT 25053774
Blick Art Materials	FOME-COR AF FOAM BOARD WHT 32X40 3/16 EA	$143.48	
	CRESCENT MATBOARD !3O MANOR BLK 32X40 BKCR	$215.59	
		$359.07	CT 25053775
Boldyn Networks Higher Ed LLC	AWS Cloud Migration Consulting & Support Services	$5,162.25	
		$5,162.25	CT 25053776
Ca Schools Dental Coalition	Dental Insurance Premiums for December 2024	$65,927.00	
		$65,927.00	CT 25053777
CalSoft Water	Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2	$55.90	
	Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2	$257.90	
	Calsoft Pro Reverse Osmosis System B 105	$25.95	
	Calsoft Pro Reverse Osmosis System B 207	$25.95	
		$365.70	CT 25053778
CalSTRS	excess sick leave	$1,923.21	
		$1,923.21	CT 25053779
Capitol Advisors Group LLC	Legislative Consulting and Advocacy Services for	$2,000.00	
		$2,000.00	CT 25053780
Culligan/Central Coast Water Treatment	Bottled Water Delivery, 7-01-24 thru 6-30-25	$56.97	
	Stand Rentals (hot and cold) 7-01-24 thru 6-30-25	$11.00	
		$67.97	CT 25053781
	Bottled Water Delivery, 7-01-24 thru 6-30-25	$103.47	
	Stand Rentals (hot and cold) 7-01-24 thru 6-30-25	$11.00	
		$114.47	CT 25053782
	CAMPUS GRAPHICS DRINKING WATER DELIVERY	$13.50	
	FUEL SURCHARGE	$2.72	
	HOT COLD WATER STAND RENTAL	$11.00	
		$27.22	CT 25053783
Custom Colors Auto Body Supplies, Inc.	Instructional Supplies	$21.40	
	Instructional Supplies	$212.83	
	Instructional Supplies	$291.89	
	Instructional Supplies	$102.12	

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Vendor Name	Description	Amount	Warrant
Custom Colors Auto Body Supplies, Inc.	Instructional Supplies	$234.54	
		$862.78	CT 25053784
Downs Government Affairs, LLC	Services for consortium project 7/1/2024-6/30/2025	$2,000.00	
		$2,000.00	CT 25053785
Vicki Edralin	Student Center Festive Balloon Design for Student	$1,380.00	
		$1,380.00	CT 25053786
Federal Express Corp	Mailings for Acct #1104-8488	$27.24	
		$27.24	CT 25053787
GotSafety, LLC	Annual Technology Package - Diamond: 7/01/24 -	$1,160.00	
		$1,160.00	CT 25053788
Historic Santa Maria Inn	Santa Maria Inn- Student Emergency Hotel	$569.21	
		$569.21	CT 25053789
Home Depot	Supplies per Invoice # 4170149	$372.87	
	Supplies per Invoice # 1524706	$23.96	
		$396.83	CT 25053790
Honors Graduation LLC	Custom Classic Stoles plus Trim, Invoice #449173.	$1,468.13	
	Shipping	$4.00	
		$1,472.13	CT 25053791
Interstate Batteries Of Central Coast	Battery Replacement for Golf Cart	$1,152.53	
	Core Battery Charge	$8.00	
		$1,160.53	CT 25053792
J B Dewar	Fuel for AHC Community Ed. Truck Driving Class	$2,104.20	
		$2,104.20	CT 25053793
J.E. Halliday Sales Inc	Office Supplies - Envelope Press Toner and Parts	$65.00	
		$65.00	CT 25053794
Linde Gas & Equipment Inc.	Chemistry Lab Supplies: 7/01/24 - 5/30/25	$97.78	
		$97.78	CT 25053795
Lowes	ART Instructional Supplies 11/4/2024-5/30/2025	$117.83	
		$117.83	CT 25053796
Dorine Mathieu	Reimbursement for pizza for STEM tour meetings	$75.04	
		$75.04	CT 25053797
Maya Restaurant	Breakfast for Counseling Divisional Meeting on	$570.94	
	Delivery Fee	$35.00	
		$605.94	CT 25053798
Metropolitan Life Insurance Co	INSURANCE PREMIUMS NOV 2024	$7,141.81	
		$7,141.81	CT 25053799
New Times	1/2v Feature Advertisement	$550.00	
	Full Page Menus Advertisement	$1,320.00	

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Vendor Name	Description	Amount	Warrant
		$1,870.00	CT 25053800
ODP Business Solutions LLC	Basic Needs Center Supplies, 7/01/2024 - 5/30/2025	$67.52	
	Basic Needs Center Supplies, 7/01/2024 - 5/30/2025	$190.92	
	Instructional Supplies 7/1/2024 - 5/31/2025	$8.54	
	Instructional Supplies 7/1/2024 - 5/31/2025	$42.72	
	Instructional Supplies 7/1/2024 - 5/31/2025	$296.59	
	Operational Supplies: 7/12/24 - 5/30/25	$434.17	
		$1,040.46	CT 25053801
OEYT	30-second Ad 2025 Winter Spring Registration	$1,050.00	
		$1,050.00	CT 25053802
Orcutt Union School District	Student Transportation to University Fair on	$656.25	
		$656.25	CT 25053803
Premier Water Management, LLC	Monthly Water Treatment, Santa Maria Campus	$197.90	
	Monthly Water Treatment, Lompoc Campus	$246.20	
		$444.10	CT 25053804
R&M Diesel Service & Towing LLC	RM Diesel Parts for Truck Driving Class	$117.99	
	RM Labor for Truck Driving Class	$746.60	
		$864.59	CT 25053805
Rays Auto Parts	Parts-Supplies, 07-01-24 thru 5-31-25	$44.41	
	Parts-Supplies, 07-01-24 thru 5-31-25	($44.41)	
	Parts-Supplies, 07-01-24 thru 5-31-25	$47.50	
	Parts-Supplies, 07-01-24 thru 5-31-25	$15.27	
	Parts-Supplies, 07-01-24 thru 5-31-25	$26.08	
	Parts-Supplies, 07-01-24 thru 5-31-25	$173.99	
		$262.84	CT 25053806
Christine Reed	Reimbursement for food supplies for 25th Reunion	$52.75	
		$52.75	CT 25053807
Rick N Ron Inc	Reimbursement for mattress/bedding damaged by	$850.37	
		$850.37	CT 25053808
Santa Barbara Co Dept Of Social Svc	WRC Lease Operating Costs 7-1-24 to 2-28-25	$1,741.95	
	WRC Lease Operating Costs 7-1-24 to 2-28-25	$657.08	
		$2,399.03	CT 25053809
Santa Barbara Co Env Health Svc	Annual Facility Permits per Invoice FA0003230E	$929.00	
		$929.00	CT 25053810
Santa Maria Times	Monthly Online Big Ad July 2024-June 2025	$1,000.00	
		$1,000.00	CT 25053811
Brian Scally	Reimbursement for food & drinks for EMS Academy/	$62.35	
		$62.35	CT 25053812
Spencer's Fresh Markets	CARE/CalWorks Student Holiday Meal Kits, 11/26/24.	$3,150.00	

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Vendor Name	Description	Amount	Warrant
		$3,150.00	CT 25053813
Testa Catering	Catering for the MESA/STEM 25th Anniversary on	$5,176.17	
		$5,176.17	CT 25053814
Texas Life Insurance Co.	INSURANCE PREMIUMS NOV 2024	$14,441.10	
		$14,441.10	CT 25053815
Uc Santa Barbara	MESA Student Transfer Awards 2024 for completion	$500.00	
		$500.00	CT 25053816
United Parcel Service	UPS Charges, 7-1-24 thru 6-30-25, Account	$39.65	
		$39.65	CT 25053817
US Bank Corporate Payment System	NOV 25, 2024 US BANK STMT	$29,661.99	
		$29,661.99	CT 25053818
Ward's Science Inc	Supplies for Biology Labs: 07-05-24 thru 05-30-25	$358.64	
	Supplies for Biology Labs: 07-05-24 thru 05-30-25	$178.63	
	Supplies for Biology Labs: 07-05-24 thru 05-30-25	$39.33	
	Supplies for Biology Labs: 07-05-24 thru 05-30-25	$63.57	
		$640.17	CT 25053819
Adam Angel	Manual Refund Submitted	$28.00	
		$28.00	CT 25053820
Ruby Baez Cuestas	Manual Refund Submitted	$136.00	
		$136.00	CT 25053821
Stephanie Barrera	Manual Refund Submitted	$935.95	
		$935.95	CT 25053822
Vanessa Buchan	Manual Refund Submitted	$2.00	
		$2.00	CT 25053823
Amalia Cabrera	Manual Refund Submitted	$500.00	
		$500.00	CT 25053824
Fabian Dominguez	Manual Refund Submitted	$75.00	
		$75.00	CT 25053825
Mercede Enrique-Lopez	Manual Refund Submitted	$3,646.00	
		$3,646.00	CT 25053826
Saira Fernandez	Manual Refund Submitted	$28.00	
		$28.00	CT 25053827
Adrian Griffith	Manual Refund Submitted	$27.00	
		$27.00	CT 25053828
Ashley Han	Manual Refund Submitted	$52.00	
	Manual Refund Submitted	$4.00	
		$56.00	CT 25053829
Riley Hubbard	Manual Refund Submitted	$56.00	

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Vendor Name	Description	Amount	Warrant
		$56.00	CT 25053830
Erica Huntley	Manual Refund Submitted	$2.00	
		$2.00	CT 25053831
Alejandra Jimenez	Manual Refund Submitted	$500.00	
		$500.00	CT 25053832
Kyle Littler	Manual Refund Submitted	$3,670.00	
		$3,670.00	CT 25053833
Bernardino Lopez-Romero	Manual Refund Submitted	$500.00	
		$500.00	CT 25053834
Jason Maldonado	Manual Refund Submitted	$56.00	
		$56.00	CT 25053835
Mary Martinez	Manual Refund Submitted	$75.00	
		$75.00	CT 25053836
Nathan Melcher	Manual Refund Submitted	$46.00	
		$46.00	CT 25053837
Francisco Morales	Manual Refund Submitted	$500.00	
		$500.00	CT 25053838
Ryan Oathout	Manual Refund Submitted	$934.00	
		$934.00	CT 25053839
Nicolas Palacios	Manual Refund Submitted	$28.00	
		$28.00	CT 25053840
Leyni Perez	Manual Refund Submitted	$1.00	
		$1.00	CT 25053841
Maria Ramirez De Bernal	Manual Refund Submitted	$500.00	
		$500.00	CT 25053842
Irene Segura	Manual Refund Submitted	$500.00	
		$500.00	CT 25053843
Jordan Servin	Manual Refund Submitted	$24.00	
		$24.00	CT 25053844
Matthew Soqui	Manual Refund Submitted	$20.00	
		$20.00	CT 25053845
Timothy Thornton	Manual Refund Submitted	$56.00	
		$56.00	CT 25053846
Patricia Villa	Manual Refund Submitted	$27.00	
		$27.00	CT 25053847
Cristal Zuniga	Manual Refund Submitted	$1.00	
		$1.00	CT 25053848
Isabela Alvarado	Open Mileage 8.13,9.04,10.31.24	$101.71	

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Vendor Name	Description	Amount	Warrant
		$101.71	CT 25053849
Braulio Angeles	Open Mileage 11.1-22.24	$20.50	
		$20.50	CT 25053850
Diane Auten	Reimburse Prepay Flight and Reg 6.21-7.01.25	$3,000.00	
		$3,000.00	CT 25053851
Valerie Avelino	Open Mileage 11.01-22.24	$56.21	
		$56.21	CT 25053852
Best Western Orange County	Lodging 1.24-25.25 Solorio, Jesus	$2,824.80	
		$2,824.80	CT 25053853
California School Nurses Organization	Reg Brummett 2.13-16.25	$570.00	
		$570.00	CT 25053854
Martin Castillo	Open Mileage 11.7-27.24	$83.35	
		$83.35	CT 25053855
City of Lompoc	Waste Disposal-Sewer Fees 7.1.2024 - 6.30.2025	$619.80	
	Water Services 7.1.2024 - 6.30.2025	$4,132.47	
		$4,752.27	CT 25053856
	Waste Disposal-Sewer Fees 7.1.2024 - 6.30.2025	$1,763.06	
		$1,763.06	CT 25053857
James Colon	Open Mileage 11.1-30.24	$167.90	
		$167.90	CT 25053858
Comcast Cable	Comcast Monthly Internet Costs: 7/01/24 - 6/30/25	$228.91	
		$228.91	CT 25053859
Constellation Newenergy Inc	Electricity Services 7.1.2024 - 6.30.2025	$37,528.77	
	Electricity Services 7.1.2024 - 6.30.2025	$6,622.72	
		$44,151.49	CT 25053860
Digital West Networks, Inc	Internet Service 7/1/2024 - 6/30/2025	$145.00	
		$145.00	CT 25053861
	Telephone Service 7/1/2024 - 6/30/2025	$3,945.16	
	Telephone Service 7/1/2024 - 6/30/2025	$986.29	
		$4,931.45	CT 25053862
Mary Dominguez	Open Mileage 11.5-6.24	$68.88	
		$68.88	CT 25053863
Doaa Elkhatib	Open Mileage 11.1-26.24	$16.21	
		$16.21	CT 25053864
Enterprise Rent-A-Car	Rios, Jannet 12.5-6.24	$44.14	
		$44.14	CT 25053865
Dee Dee Escalante-Ramirez	Open Mileage 11.12,13,26.24	$70.62	
	Open Mileage 11.12,13,26.24	$0.00	
	Open Mileage 11.12,13,26.24	$0.00	

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Vendor Name	Description	Amount	Warrant
		$70.62	CT 25053866
Sian Geraghty	Creative Tallent Expo Burbank, CA	$1,134.06	
		$1,134.06	CT 25053867
Susannah Kopecky	Strengthening Student Success Garden Grove, CA	$1,452.23	
		$1,452.23	CT 25053868
Jose Legaspi Ledezma	CATESOL Conf. LA, CA	$298.10	
		$298.10	CT 25053869
Veronica Leon	Open Mileage 11.1-22.24	$62.04	
		$62.04	CT 25053870
Loews Coronado Bay Resort	70563SE319336 BRUMMETT 2.13-16.25 Lodging	$874.50	
		$874.50	CT 25053871
Emily Lopez-Ybarra	Open Mileage 9.3-12.03.24	$1,695.10	
		$1,695.10	CT 25053872
Mandziara, Maria	Interview Reimbursement for out of State	$330.54	
		$330.54	CT 25053873
Virginia Martinez Najera	Open Mileage 11.04-30.24	$172.06	
		$172.06	CT 25053874
Janet McGee	Leadership Policy workshop Burlingame, CA	$512.52	
		$512.52	CT 25053875
Lauren Milbourne	Open Mileage 10.15-12.03.24	$188.94	
		$188.94	CT 25053876
Priscilla Morales	Open Mileage 11.4-27.24	$37.92	
		$37.92	CT 25053877
Nguyen, Teresa	INTERVIEW REIMBURSEMENT 12.24	$300.00	
		$300.00	CT 25053878
Johnnie Owens	CCCEOPSA Conf. San Diego, CA	$2,442.05	
	CCCEOPSA Conf. San Diego, CA	$853.38	
		$3,295.43	CT 25053879
Pacific Gas & Electric Company	Electricity Services 7.1.2024- 6.30.2025	$92.05	
	Electricity Services 7/1/2024 - 6/30/2025	$24.47	
		$116.52	CT 25053880
	Electricity Services 7.1.2024- 6.30.2025	$87.73	
	Electricity Services 7/1/2024 - 6/30/2025	$23.32	
		$111.05	CT 25053881
	Electricity Services 7.1.2024- 6.30.2025	$62.56	
	Electricity Services 7/1/2024 - 6/30/2025	$16.63	
		$79.19	CT 25053882
	Electricity Services 7.1.2024- 6.30.2025	$3,270.10	
	Electricity Services 7/1/2024 - 6/30/2025	$869.27	

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Vendor Name	Description	Amount	Warrant
		$4,139.37	CT 25053883
Pacific Gas & Electric Company	Electricity Services 7.1.2024- 6.30.2025	$441.57	
	Electricity Services 7/1/2024 - 6/30/2025	$117.38	
		$558.95	CT 25053884
Frederic Patrick	ASCCC Fall 2024 Plenary Session Visalia, CA	$1,294.90	
		$1,294.90	CT 25053885
Greg Pensa	CCLC Conv. Burlingame, CA	$1,353.63	
		$1,353.63	CT 25053886
Kenneth Perez	Open Mileage 11.04.24	$0.00	
	Open Mileage 11.04.24	$13.80	
	Open Mileage 11.04.24	$0.00	
		$13.80	CT 25053887
Charles Provencio	Parks n Rec Conf. Solvang, CA	$285.00	
		$285.00	CT 25053888
Maria Ramirez-Camacho	Open Mileage 11.7,21.24	$13.80	
		$13.80	CT 25053889
Stephanie Robb	College of Sequoias Food Pantry	$60.00	
		$60.00	CT 25053890
Melissa Ruiz	CATESOL Conf. LA, CA	$1,448.81	
		$1,448.81	CT 25053891
Lucerito Salgado Olivera	Open Mileage 10.02-30.24	$8.04	
	Open Mileage 11.6-27.24	$6.43	
		$14.47	CT 25053892
Sergio Segura-Esquivel	Open Mileage 8.13-11.12.24	$86.16	
		$86.16	CT 25053893
Victoria Shifflett	Open Mileage 11.4,18.24	$72.90	
		$72.90	CT 25053894
Genevieve Siwabessy	College of Sequoias food panty Lemoore, CA	$153.04	
		$153.04	CT 25053895
Kristy Soriano	Open Mileage 11.1-27.24	$36.18	
		$36.18	CT 25053896
Southern California Gas Co	Natural Gas Supply 7/01/2024 - 6/30/2025	$3,905.58	
	Natural Gas Supply 7/01/2024 - 6/30/2025	$799.94	
		$4,705.52	CT 25053897
The Anaheim Hotel	2.15-17.25 ALLAN HANCOCK COLLEGE	$5,003.27	
		$5,003.27	CT 25053898
United Spirit Association	Reg 2.13-17.25 Stunt School - USA Cheer	$2,384.00	
		$2,384.00	CT 25053899
Universal Dance Association	Registration 1.24-26.25 Solorio	$448.00	

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Vendor Name	Description	Amount	Warrant
		$448.00	CT 25053900
David Vasquez	Open Mileage 8.20-12.02.24	$172.19	
		$172.19	CT 25053901
Verizon Select Svc Inc	Long Distance and Toll Free Service Charges	$10.00	
		$10.00	CT 25053902
	Long Distance and Toll Free Service Charges	$1.31	
		$1.31	CT 25053903
Jeremy Wirth	Open Mileage 11.4-6.24	$67.54	
		$67.54	CT 25053904
13 Stars Media	Quarter-page Ad 2025 Winter Spring Registration	$380.00	
		$380.00	CT 25053905
19six Architects	Architectural Services - Construction	$3,963.75	
	Schematic Design	$4,345.00	
		$8,308.75	CT 25053906
4imprint Inc.	Fringed Velour Spirit Towel - 11"x18" - Colors,	$2,044.50	
	Set-Up Charge	$70.69	
	Freight	$39.51	
		$2,154.70	CT 25053907
Accurate First Aid Services	First Aid Cabinet 2 shelf - ANSI OSHA approved.	$141.32	
	Eye Relief Drops - 5 pk. Item #8520.	$89.72	
		$231.04	CT 25053908
Advantage Design Group	Annual Access Fees for AHC online orientation	$6,210.00	
		$6,210.00	CT 25053909
Amazon	Science Lab Supplies July 1, 2024-May 30, 2025	$264.20	
	INSTRUCTIONAL SUPPLIES 07-02-24 TO 05-30-25	$131.14	
	INSTRUCTIONAL SUPPLIES 07-02-24 TO 05-30-25	$273.85	
	OFFICE-OPERATIONAL SUPPLIES 07-02-24 TO 05-30-25	$163.11	
	IT Operational Supplies: 7/02/24 - 5/30/25	$804.92	
	Instructional Supplies 7/1/2024 - 5/31/2025	($37.53)	
	Instructional Supplies 7/1/2024 - 5/31/2025	$94.69	
	OFFICE/OPERATIONAL SUPPLIES, 7/01/24 - 5/31/25	$128.48	
	FOOD SUPPLIES FOR WELLNESS PROGRAM	$334.36	
	Ergonomic Supplies for 07-01-24 thru 05-30-25	$156.59	
	Instructional Supplies July 1, 2024-May 31, 2025	$77.60	
	SWP Admin Operational Supplies	$194.97	
	SWP Admin Operational Supplies	$1,720.70	
	Supplies for LVC "Kids' Corner" Library program	$32.04	
	Supplies for LVC "Kids' Corner" Library program	$183.83	
	Supplies for LVC "Kids' Corner" Library program	$415.72	
	Rose Floral Graphic Mesh Long Leotard Body Suits	$838.55	
	Operational Supplies - Facilities,	$112.21	
	Operational Supplies for AOJ Program,	$1,472.81	
	Instructional Supplies for AOJ Program,	$301.50	
	Basic Needs Food Pantry - 10-17-2024 to 05-30-2025	$798.94	
	Misc. Supplies for Center 7-1-24 to 5-30-25	$285.42	

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Vendor Name	Description	Amount	Warrant
Amazon	Safeguard Your Gas Cylinders in Style -4 Cylinder	($402.27)	
	Safeguard Your Gas Cylinders in Style -4 Cylinder	($402.27)	
	Safeguard Your Gas Cylinders in Style -4 Cylinder	$804.54	
	Instructional Supplies	($19.56)	
	Instructional Supplies	$344.28	
	Basic Needs Food Pantry - 10-17-2024 to 05-30-2025	$20.65	
	Basic Needs Food Pantry - 10-17-2024 to 05-30-2025	$1,387.21	
		$10,480.68	CT 25053910
American Cleaners & Laundry Inc	Dry Cleaning for Fall 2024 Dimensions in Dance	$834.00	
		$834.00	CT 25053911
American General Media Inc.	30-second Ad 2025 Winter Spring Registration	$370.00	
		$370.00	CT 25053912
	2025 Turkey Drive Sponsorship to include	$400.00	
		$400.00	CT 25053913
American Industrial Supply	Supplies for Maintenance, 11.14.2024 to 5.30.2025	$65.09	
		$65.09	CT 25053914
American Star Tours, Inc.	Bus Service - AHC Womens Basketball - 11.22.2024	$2,990.00	
	Bus Service - AHC Football - 11.4.2024	$6,230.00	
	Bus Service - AHC Mens Basketball - 12.7.2024	$2,320.00	
	Bus Service - AHC Mens Basketball - 11.27.2024	$3,050.00	
		$14,590.00	CT 25053915
Apple Inc.	10.9 Inch Ipad Wi-Fi 64GB Silver,	$357.79	
	Recycling Fee	$4.00	
		$361.79	CT 25053916
Atlas Copco Compressors LLC	Parts for Annual Service on Dental Air Compressor,	$7,689.05	
	Labor Charges	$1,050.00	
	Truck-Travel Ibr - Hazmat	$1,280.59	
		$10,019.64	CT 25053917
Lynn Becerra-Valencia	Reimbursement for Lunch Purchase for BIGE Student	$224.83	
		$224.83	CT 25053918
Bio-Rad Laboratories	Precast Protein Gels, Item #4569033DC,	$159.30	
	Freight	$25.65	
	Handling	$6.00	
		$190.95	CT 25053919
Bremer Auto Parts	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$7.60	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$8.25	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$13.58	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$32.91	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$179.57	
		$241.91	CT 25053920
Burnham Insurance Services	ACA Consulting 7-1-24 to 6-30-25	$3,250.00	
		$3,250.00	CT 25053921

Allan Hancock College

Warrant Register

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Vendor Name	Description	Amount	Warrant
C And H Baseball Inc	Full Pad Set for CAG100 Non-Folding Cage Estimate	$2,518.00	
	Freight/Shipping	$400.00	
		$2,918.00	CT 25053922
C&E Machinery Repair Inc	Remove and Rebuild Hydraulic Cylinder per Estimate	$395.00	
		$395.00	CT 25053923
Cal State Auto Parts	Auto Supplies, 07-01-24 thru 05-31-25	($13.32)	
	Auto Supplies, 07-01-24 thru 05-31-25	$20.78	
	Auto Supplies, 07-01-24 thru 05-31-25	$35.89	
	Auto Supplies, 07-01-24 thru 05-31-25	$88.25	
	Auto Supplies, 07-01-24 thru 05-31-25	$95.04	
	Auto Supplies, 07-01-24 thru 05-31-25	$114.12	
		$340.76	CT 25053924
Cardio Partners Inc	MAN-Prestan Pads Training Adult/Child AED	$20.04	
	MAN-Prestan Tray Dual-Sided Electrode Pads	$28.93	
	Shipping Charges	$10.48	
		$59.45	CT 25053925
CDW Government Inc	Poly Voyager 4310 Microsoft Teams Certified USB-A	$150.60	
	Spectrum Freedom Lectern -	$20,982.23	
		$21,132.83	CT 25053926
Central City Tool Supply	Instructional Supplies	$79.83	
		$79.83	CT 25053927
ClassCalc	ClassClalc Semester License for Spring 2025.	$5,400.00	
		$5,400.00	CT 25053928
Community College League Of California	LIBRARY DATABASES INVOICE #14854	$1,644.00	
		$1,644.00	CT 25053929
Consolidated Electrical Distributor	Replacement Bulbs 4pk - RAB PLC9.50840HYBG24Q.	$143.29	
	Bulb replacement for 3.5w Lamp	$12.16	
	Bulb Replacement - 3.5 W lamp	$88.99	
		$244.44	CT 25053930
Rebecca Cook	Independent Service Agreement to provide	$18,559.25	
		$18,559.25	CT 25053931
Cordance Operations LLC	SPOL Cloud Application Modules and Single Sign On	$26,500.00	
		$26,500.00	CT 25053932
Culligan Of Lompoc	Monthly rental for 7 mixed bed ID tanks	$34.21	
		$34.21	CT 25053933
Culligan/Central Coast Water Treatment	Bottled Water Delivery Service 7-1-24 thru 6-30-25	$34.72	
		$34.72	CT 25053934
	Deionized Water for Bldg M	$100.00	
		$100.00	CT 25053935

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Vendor Name	Description	Amount	Warrant
DiaMedical USA Equipment LLC	Loaded Pediatric Jump Pack	$3,222.78	
	Shipping	$173.99	
		$3,396.77	CT 25053936
DualEnroll.com	Annual One Year License Renewal	$13,790.50	
	Annual One Year License Renewal	$13,790.50	
		$27,581.00	CT 25053937
Edu Business Solutions	DCH-140 Design Conductor Annual Subscription Renew	$4,995.00	
	DCH-143 Directory Integration Module Hosted Renew	$1,250.00	
		$6,245.00	CT 25053938
Angelica Eulloqui	Reimbursement for food for E5 Women in Engineering	$74.47	
		$74.47	CT 25053939
Eyemed Vision Care	Vision insurance premiums DEC 2024 Retiree/Cobra	$677.28	
	vision insurance premiums Dec 2024 Active Employee	$4,121.58	
		$4,798.86	CT 25053940
Facilities Planning And Consulting Services	Facilities Related Consulting Services for Fiscal	$900.00	
		$900.00	CT 25053941
Ferguson Enterprises Inc	Plumbing Supplies, 07-01-24 thru 5-31-25	$43.48	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$6.94	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$27.75	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	($256.89)	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$30.57	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$33.74	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$95.57	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$147.18	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$256.89	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$303.41	
	Solenoid Valve Assembly for Optima® ETF-80ETF-88.	$280.58	
	Freight	$16.30	
		$985.52	CT 25053942
Fisher Scientific Co Llc	Powder Free Nitrile Gloves, Size: Small,	$462.08	
	Powder Free Nitrile Gloves, Size: Medium,	$184.82	
		$646.90	CT 25053943
Follett Heg - Ahc Bookstore	Instructional Supplies Art, 8/29/2024 - 5/30/2025	$49.20	
		$49.20	CT 25053944
	Book Vouchers for Phoenix Scholars, Fall 2024	$43.87	
		$43.87	CT 25053945
	Book Vouchers for Phoenix Scholars, Fall 2024	$145.72	
		$145.72	CT 25053946
	Book Vouchers for Phoenix Scholars, Fall 2024	$255.81	
		$255.81	CT 25053947
	Rising Scholars Fall 24 Supplies	$244.47	
	Rising Scholars Fall 24 Supplies	$244.47	

Allan Hancock College

Warrant Register

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Vendor Name	Description	Amount	Warrant
		$488.94	CT 25053948
Follett Heg - Ahc Bookstore	Rising Scholars Fall 24 Supplies	$331.91	
	Rising Scholars Fall 24 Supplies	$331.91	
		$663.82	CT 25053949
	Rising Scholars Fall 24 Supplies	$591.74	
	Rising Scholars Fall 24 Supplies	$591.74	
		$1,183.48	CT 25053950
	Book Vouchers for Rising Scholars, Fall 2024	$686.36	
	Book Vouchers for Rising Scholars, Fall 2024	$820.13	
		$1,506.49	CT 25053951
	Book Vouchers for Rising Scholars, Fall 2024	$1,385.41	
	Book Vouchers for Rising Scholars, Fall 2024	$1,159.42	
		$2,544.83	CT 25053952
	Book Vouchers for Rising Scholars, Fall 2024	$2,680.40	
	Book Vouchers for Rising Scholars, Fall 2024	$2,243.19	
		$4,923.59	CT 25053953
	EOPS 2024-25 Student Supplies	$616.52	
		$616.52	CT 25053954
	EOPS 2024-25 Student Supplies	$2,228.72	
		$2,228.72	CT 25053955
	EOPS 2024-25 Student Supplies	$2,278.61	
		$2,278.61	CT 25053956
	EOPS 2024-25 Student Supplies	$3,025.45	
		$3,025.45	CT 25053957
	EOPS Book Vouchers for Fall 2024	$4,062.81	
		$4,062.81	CT 25053958
	EOPS Book Vouchers for Fall 2024	$11,125.92	
		$11,125.92	CT 25053959
	EOPS Book Vouchers for Fall 2024	$41,400.97	
		$41,400.97	CT 25053960
	Book Voucher for NextUp Students, ending 6-30-25	$19.01	
		$19.01	CT 25053961
	Book Voucher for NextUp Students, ending 6-30-25	$23.92	
		$23.92	CT 25053962
	Book Voucher for NextUp Students, ending 6-30-25	$1,471.46	
		$1,471.46	CT 25053963
Foundation for California Community Colleges	FUSION Annual License Fee	$14,886.01	
		$14,886.01	CT 25053964
Franchise Tax Board	payroll deduction for payroll dated 12.10.24	$439.63	

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Vendor Name	Description	Amount	Warrant
		$439.63	CT 25053965
Galls Llc	Police Uniforms from 7/12/24 - 5/30/25	$49.34	
		$49.34	CT 25053966
Grainger Inc.	Maintenance Supplies 10/01/2024 thru 5/30/2025	($29.37)	
	Maintenance Supplies 10/01/2024 thru 5/30/2025	$50.49	
	Maintenance Supplies 10/01/2024 thru 5/30/2025	$97.66	
	Maintenance Supplies 10/01/2024 thru 5/30/2025	$165.51	
	Maintenance Supplies 10/01/2024 thru 5/30/2025	$228.89	
	Table Storage Caddy, Item #1RL27, Invoice #	$266.44	
		$779.62	CT 25053967
Hayward Lumber Inc	Hardware-Lumber Supplies, 07-01-24 thru 05-31-25	($22.45)	
	Hardware-Lumber Supplies, 07-01-24 thru 05-31-25	$31.08	
		$8.63	CT 25053968
High-Tech Electric	Extron USB-C AVPD 101 AAP, Black,	$60.90	
	Extron One USB-C Female to HDMI Female on pigtail,	$57.25	
	Extron USB PowerPlate 311 AC AAP, Black,	$322.77	
	Extron SMB 111,	$275.14	
		$716.06	CT 25053969
Home Depot	OPERATIONAL SUPPLIES: 07-02-24 TO 05-30-25	$110.11	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$29.30	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$37.88	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$60.85	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$67.36	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$152.16	
	Maintenance Supplies - LVC , 7-1-24 thru 5-30-25	$183.79	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$4.50	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$23.88	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$28.38	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$28.47	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$32.15	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$41.30	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$45.03	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$46.70	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$49.08	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$61.90	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$64.63	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$81.93	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$83.18	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$88.82	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$103.13	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$117.32	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$125.45	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$144.77	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$210.42	
	Maintenance Supplies - SM, 7-1-24 thru 5-31-25	$233.41	
	Instructional Supplies, 9/09/24 to 5/30/25	$13.03	

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Vendor Name	Description	Amount	Warrant
		$2,268.93	CT 25053970
J W Pepper & Son Inc	Band Instructional Supplies,	$101.13	
		$101.13	CT 25053971
Kenco Construction Services, Inc	Onsite DSA Project Inspections for the	$5,040.00	
	On Site DSA Project Inspector for the	$1,320.00	
	On Site DSA Project Inspector for the	$3,520.00	
		$9,880.00	CT 25053972
Laguna Clay Company	PETER PUGGER POWER WEDGER, VPM-30	$8,481.41	
	Shipping Charges	$415.01	
		$8,896.42	CT 25053973
Angelina Lapointe	Original Mixed Media Artwork "Swallows in Flight"	$3,000.00	
		$3,000.00	CT 25053974
Linde Gas & Equipment Inc.	Science Lab Supplies October 30, 2024-May 30, 2025	$208.92	
		$208.92	CT 25053975
M & M Restaurant Supply	Regency 5" Heavy Duty Zinc Swivel Plate Casters	$369.75	
	Regency 30" x 30" 16 Gauge Stainless Steel Corner	$570.94	
	Regency 30" x 72" 16 Gauge Type 304 Stainless	$3,806.27	
		$4,746.96	CT 25053976
Machollywood Inc	AC Adapter for Cintiq Pro 16 (2021) Product #	$54.32	
	Shipping	$10.00	
		$64.32	CT 25053977
Dorine Mathieu	Reimbursement for food/supplies for the MESA/STEM	$88.06	
	Reimbursement for food/supplies for the MESA/STEM	$33.38	
		$121.44	CT 25053978
Maxient, LLC	Annual Service Fee for Maxient Conduct Manager	$7,000.00	
		$7,000.00	CT 25053979
McKesson Medical Surgical Inc	Glow in the Dark Condoms Item #1095196	$350.83	
	Clotrimazole cream #352143	$5.49	
	Truemetrix test strips #960298	$24.92	
	Cardiochek Strips #986110	$1,159.89	
	Capillary Tube #957814	$32.75	
	Facial Tissue #1040596	$51.98	
	Orasol Gel #1111727	$26.80	
	Spec Container 4oz #870203	$50.54	
	Urine Test strips #150677	$140.68	
	Triple antibiotic #337028	$5.20	
	Hydrogen Peroxide #142779	$3.40	
	Lancet # 1217990	$33.07	
	Ibuprofen #1111735	$79.65	
	Cough Lozenge #1111732	$23.28	
	Bismuth #1111737	$43.82	
	Hand Lotion #747288	$7.85	
	Hemoglobin Control #1027501	$62.14	
	Shipping on ice	$12.00	

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Vendor Name	Description	Amount	Warrant
McKesson Medical Surgical Inc	Refresh classic item #852647	$18.78	
		$2,133.07	CT 25053980
Metlife Small Market	INSURANCE PREMIUMS NOV 2024	$7,192.76	
		$7,192.76	CT 25053981
Mission Linen Supply	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Laundry Services for Automotive Collision Repair:	$21.13	
	Laundry Services for Automotive Technology Program	$34.60	
	Kitchen linen service for Culinary Arts	$35.00	
	Kitchen linen service for Culinary Arts	$35.00	
	Kitchen linen service for Culinary Arts	$35.00	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$122.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
	Uniform Services and Towels, 7-01-24 thru 6-30-25	$35.05	
		$668.33	CT 25053982
Nicks Telecom	Wheelen 54 inch Legacy Bar Duo WCX #EB2DEDE-LEHR	$2,839.46	
	Whelen VTX609R LED Strobe Light-Red	$121.80	
	Whelen VTX609B LED Strobe Light- Blue	$121.80	
	Troy CC-C07 Center Console - On Floor Plate	$441.53	
	220ohms - 100 watt resistor	$23.93	
	Labor	$1,200.00	
	Travel Charge	$250.00	
	Whelen, Core Control Point. Invoice #7356.	$250.13	
	Whelen, Door Kill Module	$65.25	
	12 volt 15 amp relay	$16.31	
		$5,330.21	CT 25053983
Noble Power Equipment	Supplies for AHC Grounds Dept. 7-1-24 thru 5-31-25	$32.72	
	Supplies for AHC Grounds Dept. 7-1-24 thru 5-31-25	$48.42	
	Supplies for AHC Grounds Dept. 7-1-24 thru 5-31-25	$57.41	
		$138.55	CT 25053984
ODP Business Solutions LLC	Office Supplies for General & Noncredit Counseling	$274.71	
	HP 952XL Black High-Yield Ink Cartridge, F6U19AN	$127.22	
	Canon® PG-240XL ChromaLife 100 Black High-Yield In	$54.33	
	Sharpie® Tank Highlighters, Chisel Tip, Assorted	$19.63	
	Sharpie S Gel Pens, Medium Point, 0.7 mm, Black Ba	$28.90	
	Office/Operational Supplies,	$511.68	
	2025 At-a-Glance Vertical-Horizontal Wall Calendar	$50.45	
	2025 Office Depot Desk Pad Calendar	$7.60	
	OFFICE-OPERATIONAL SUPPLIES, 7-15-24 TO 5-30-25	$546.59	
	Instructional Supplies, July 1, 2024-May 31, 2025	$273.35	
	HP 910XL High Yield Ink Cartridge Pack #9517571.	$93.74	

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Vendor Name	Description	Amount	Warrant
ODP Business Solutions LLC	Office Supplies, July 1, 2024-May 31, 2025	$14.02	
	Office Supplies, July 1, 2024-May 31, 2025	$96.16	
	Office Supplies, July 1, 2024-May 31, 2025	$43.64	
	Office Supplies, July 1, 2024-May 31, 2025	$21.30	
	Basic Needs Center Supplies, 7/01/2024 - 5/30/2025	$36.20	
	Basic Needs Center Supplies, 7/01/2024 - 5/30/2025	$55.48	
	Basic Needs Center Supplies, 7/01/2024 - 5/30/2025	$58.79	
	Basic Needs Center Supplies, 7/01/2024 - 5/30/2025	$302.39	
	Office & Operational Supplies for	$14.47	
	Office & Operational Supplies for	$464.98	
	Office & Operational Supplies for	$19.13	
		$3,114.76	CT 25053985
One Community Action	Facilitation of Constructive Dialogue and	$436.07	
	Facilitation of Constructive Dialogue and	$828.93	
		$1,265.00	CT 25053986
Jennifer Paniagua-Uribe	Food for CE Staff PD-Team Building, 11/07/24.	$450.00	
		$450.00	CT 25053987
PARS Public Agency Retirement	PAYROLL DEDUCTION 12/10/2024	$9,223.06	
		$9,223.06	CT 25053988
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 12/10/2024	$370.16	
		$370.16	CT 25053989
Point Emblems LLC	ACH 4x5" 100% stitch merrow border pink, Quote #	$815.63	
	Officer 4x5" 100% stitch merrow border pink patch	$538.31	
	Campus Safety 4x5" 100% stitch merrow border pink	$538.31	
	Dispatcher 3x3.75" 100% stitch merrow border pink	$407.81	
	Shipping and Handling	$85.00	
		$2,385.06	CT 25053990
Postmaster - Santa Maria	2024-2025 Renewal Fee for Permit Imprint Account	$350.00	
		$350.00	CT 25053991
Patricia Prado-Rios	Reimbursement for vegetarian lunch for Bulldog	$9.44	
		$9.44	CT 25053992
ProCare Janitorial Supply, Inc.	Custodial Supplies, 10/01/2024 thru 5/30/2025	$1,520.49	
	Custodial Supplies, 10/01/2024 thru 5/30/2025	$1,580.94	
	Custodial Supplies, 10/01/2024 thru 5/30/2025	$1,753.97	
	Custodial Supplies, 10/01/2024 thru 5/30/2025	$40.93	
	Custodial Supplies, 10/01/2024 thru 5/30/2025	$665.38	
	Custodial Supplies, 10/01/2024 thru 5/30/2025	$669.66	
	Custodial Supplies-Lompoc, 07-01-24 thru 05-31-25	$569.49	
		$6,800.86	CT 25053993
Proquest Llc	BOOKS FOR LIBRARY	$33.27	
	BOOKS FOR LIBRARY	$187.71	
	BOOKS FOR LIBRARY	$270.87	

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Vendor Name	Description	Amount	Warrant
		$491.85	CT 25053994
Quest Diagnostics	LABORATORY SERVICES FOR AHC STUDENTS	$9.45	
		$9.45	CT 25053995
R&M Diesel Service & Towing LLC	RM Labor for Truck Driving Class	$2,121.86	
	RM Diesel Parts for Truck Driving Class	$1,130.15	
		$3,252.01	CT 25053996
Rachel Zonca, DO, Inc	Agreement to provide Medical Doctor (MD) services	$10,125.00	
		$10,125.00	CT 25053997
Gregory Riley	Independent contractor agreement to provide	$1,800.00	
		$1,800.00	CT 25053998
Alina Romo	Reimbursement for food and utensil purchase for	$182.28	
		$182.28	CT 25053999
Ross Ladder Service	Load test and inspect ladder per foot	$1,731.95	
	Prong feet for 10-14ft roof ladder (pairs)	$95.00	
	Straighten bent/bowed rail of ladder	$20.00	
	Straighten Halyard Anchor Point	$30.00	
	Extension cable adjusted	$15.00	
	Adjust halyard	$10.00	
	Large K Brace installed	$85.00	
	Installation of Pop Rivet	$57.50	
	Installation of Bolt/Nut	$9.00	
	Install Lock Nut	$6.00	
		$2,059.45	CT 25054000
Safety-Kleen Systems, Inc	Oil Service Stop Fee, Part #10256.	$35.00	
	Used Oil Recycle, Part #66636.	$28.50	
	Oil Service Stop Fee, Part #10256.	$35.00	
	Used Oil Recycle, Part #66636.	$30.00	
		$128.50	CT 25054001
Santa Maria Sun LLC	Digital Companion Ad	$45.00	
		$45.00	CT 25054002
Save Mart Supermarkets	Food Supplies for Children's Center,	$290.10	
	Food Supplies for Children's Center,	$213.61	
		$503.71	CT 25054003
Schools Excess Liability Fund	Retroactive Surcharge for Excess Property	$40,846.23	
		$40,846.23	CT 25054004
SISC III	INSURANCE PREMIUMS DEC 2024	$582,820.00	
		$582,820.00	CT 25054005
Skills Usa California	RCP Virtual Regional Conference Fees for S123650.	$2,240.00	
		$2,240.00	CT 25054006
Skills Usa Inc	Thomas Lamica Professional Dues	$40.00	
	Heather Penk Professional Postsecondary Dues	$40.00	
	Jenny Schroeder Professional Postsecondary Dues	$40.00	

Allan Hancock College

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Vendor Name	Description	Amount	Warrant
Skills Usa Inc	Russell Thomas Professional Postsecondary Dues	$40.00	
	Maria Ramirez-Camacho Professional Postsecondary	$40.00	
	Richard Soto Professional Postsecondary Dues	$40.00	
	Heather Penk Student Postsecondary Dues	$680.00	
	Jenny Schroeder Student Postsecondary Dues	$40.00	
	Russell Thomas Student Postsecondary Dues	$280.00	
	Heather Penk Student Postsecondary Dues	$40.00	
	Gabriel Marquez Professional Postsecondary Dues	$40.00	
	Saad Sadig Professional Postsecondary Dues	$40.00	
	Saad Sadig Student Postsecondary Dues	$40.00	
	Saad Sadig Student Postsecondary Dues	$40.00	
	Gabriel Marquez Student Postsecondary Dues	$200.00	
	Thesa Roepke Professional Postsecondary Dues	$40.00	
	Michael Shaw Professional Postsecondary Dues	$40.00	
	Michael Shaw Student Postsecondary Dues	$80.00	
	Ronald Lovell Professional Postsecondary Dues	$40.00	
	Heather Thomas Professional Postsecondary Dues	$40.00	
	Ronald Lovell Student Postsecondary Dues	$120.00	
	Heather Thomas Student Postsecondary Dues	$80.00	
	Tyler Lamica Professional Postsecondary Dues	$40.00	
	Tyler Lamica Student Postsecondary Dues	$80.00	
	Tyler Lamica Student Postsecondary Dues	$720.00	
	Tyler Lamica Student Postsecondary Dues	$40.00	
	Juan Carranza Professional Postsecondary Dues	$40.00	
	Juan Carranza Student Postsecondary Dues	$40.00	
	Kurt Kruse Professional Postsecondary Dues	$40.00	
	Shavaun Maxon Professional Postsecondary Dues	$40.00	
	Kurt Kruse Student Postsecondary Dues	$240.00	
	Juan Carranza Student Postsecondary Dues	$40.00	
	Shavaun Maxson Student Postsecondary Dues	$80.00	
	Dan Howard Professional Postsecondary Dues	$40.00	
	Daniel Pena-Sosa Professional Postsecondary Dues	$40.00	
	Dan Howard Student Postsecondary Dues	$240.00	
	Alexandria Conrad Professional Postsecondary Dues	$40.00	
	Justin Rucker Professional Postsecondary Dues	$40.00	
	Justin Rucker Student Postsecondary Dues	$120.00	
	Nicholas Grijalva Professional Postsecondary Dues	$40.00	
	Federico Solorio Professional Postsecondary Dues	$40.00	
	Patrick McGuire Professional Postsecondary Dues	$40.00	
	Nicholas Grijalva Student Postsecondary Dues	$320.00	
	Federico Solorio Student Postsecondary Dues	$120.00	
	Eduardo Gonzales-Ramos Professional Postsecondary	$40.00	
	Eduardo Gonzales-Ramos Student Postsecondary Dues	$160.00	
		$4,760.00	CT 25054007
Smart & Final	Supplies for Biology Labs: 07-05-24 thru 05-30-25	$16.75	
	Lunch Locker for Santa Maria Campus	$443.49	
	Food for End of 2024 Workshops, 11/08/24 - 5/30/25	$60.49	
	Food & Drink Supplies for MESA/STEM Workshops &	$327.77	
	Chemistry Lab Supplies: 7/01/24 - 5/30/25	$14.75	
	Food and Beverage Purchases for	$107.19	

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Vendor Name	Description	Amount	Warrant
Smart & Final	Food and Beverage Purchases for	$294.75	
	Food and Beverage Purchases for	$898.27	
	Food and Beverages for Hancock Hangout Events	$203.89	
	Food and Beverage Purchases for	$276.73	
	Food and Beverage Purchases for	$277.10	
	Lunch Locker for Santa Maria Campus	$12.49	
	Food for various outreach events and activities.	$63.24	
	Supplies for various outreach events and	$12.27	
	Food for End of 2024 Workshops, 11/08/24 - 5/30/25	$53.14	
	Food for End of 2024 Workshops, 11/08/24 - 5/30/25	$55.77	
	Lunch Locker for Santa Maria Campus	$261.82	
	Lunch Locker for Santa Maria Campus	$193.41	
		$3,573.32	CT 25054008
	Food for Children's Center 11-1-24 to 6-30-25	$259.91	
	Food for Children's Center 11-1-24 to 6-30-25	$367.92	
	Food for Children's Center 11-1-24 to 6-30-25	$427.94	
		$1,055.77	CT 25054009
	Food for Culinary Arts	$221.93	
	Food for Culinary Arts	$121.47	
	Food for Culinary Arts	$35.45	
		$378.85	CT 25054010
Specialty Constructors Services Inc	Speciality Constructors, Inc. shall furnish all	$22,800.00	
	Provide all labor, materials, equipment, utility	$90,731.65	
		$113,531.65	CT 25054011
Splash N Dash	Car Wash Services for Allan Hancock College	$249.90	
		$249.90	CT 25054012
Sport & Cycle Team Athletics Inc	UA Fill In - M's Gametime Jersey Silver - Large -	$65.24	
	UA Fill In - M's Gametime Short Silver - Large.	$65.24	
	Shipping	$25.18	
		$155.66	CT 25054013
Strata Information Group	Consulting Financial Aid- Banner Tech Support	$3,795.00	
	Consulting Financial Aid- Banner Tech Support	$1,755.00	
		$5,550.00	CT 25054014
Bridget Tate	Reimbursement for Harbor Freight Tools,	$63.04	
		$63.04	CT 25054015
The Lincoln Electric Company	Instructional Supplies	$2,471.36	
		$2,471.36	CT 25054016
Kristy Treur	Reimbursement for Instructional Supplies for	$39.98	
		$39.98	CT 25054017
Tropics	Aquarium Maintenance Service (2 visits/month):	$350.00	
		$350.00	CT 25054018
Uline Inc	Supplies for Basic Needs Pantry and Center,	$765.71	

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Vendor Name	Description	Amount	Warrant
		$765.71	CT 25054019
United Parcel Service	UPS Charges, 7-1-24 thru 6-30-25, Account	$33.08	
		$33.08	CT 25054020
United Refrigeration Inc	HVAC Supplies, 07-01-24 thru 05-31-25	$26.37	
	HVAC Supplies, 07-01-24 thru 05-31-25	$120.95	
	HVAC Supplies, 07-01-24 thru 05-31-25	$131.82	
	HVAC Supplies, 07-01-24 thru 05-31-25	$197.40	
		$476.54	CT 25054021
United Rentals, Inc	Scissor Lift 1 week rental - Invoice#239368923-002	$279.49	
	Scissor Lift 4 week rental - Invoice#239368923-001	$822.30	
		$1,101.79	CT 25054022
United Site Services Of California Inc	Services - 3 Portable Toilets, 7-1-24 thru 6-30-25	$627.00	
	Rental of 3 Portable Deluxe Restrooms at Ball	$684.02	
		$1,311.02	CT 25054023
Valley Glass & Mirror Co	Materials for installing bar hinges on existing	$141.48	
	Labor costs for installation of window	$190.00	
		$331.48	CT 25054024
Vestis Services LLC	Towel Service for PSTC	$51.40	
	Towel Service for PSTC	$51.41	
		$102.81	CT 25054025
Virtual Vri	TypeWell Transcribing: Remote transcribing for	$2,730.00	
	TypeWell Transcribing: Remote transcribing for	$5,992.50	
		$8,722.50	CT 25054026
Vital Records Control	Shredding Service for Counseling Office Account #	$95.00	
	Monthly Shredding Service- Confidential 32 Gallon	$124.61	
	Confidential Records Shredding 7-1-24 - 6-30-25	$95.00	
	Confidential Records Shredding 7-1-24 - 6-30-25	$102.66	
		$417.27	CT 25054027
VTC Enterprises	Collection of Recycling Paper on Main Campus,	$800.00	
		$800.00	CT 25054028
Weyrick Lumber Companies Inc	Supplies for lumber and hardware for maintenance	$33.93	
		$33.93	CT 25054029
Steven Youngblood	Reimbursement for fuel purchased on 11.22.2024	$122.14	
		$122.14	CT 25054030
Ruby Baez Cuestas	Manual Refund Submitted	$2.00	
		$2.00	CT 25054031
Christian Cruz Jimenez	Manual Refund Submitted	$1,769.00	
		$1,769.00	CT 25054032
Talia Diaz	Manual Refund Submitted	$594.00	

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Vendor Name	Description	Amount	Warrant
		$594.00	CT 25054033
Eufrocina Diaz Maximo	Manual Refund Submitted	$500.00	
		$500.00	CT 25054034
Cassius Hope	Manual Refund Submitted	$1,792.00	
		$1,792.00	CT 25054035
Martin Jimenez Cossio	Manual Refund Submitted	$2,388.00	
		$2,388.00	CT 25054036
Dojanne Jordan	Manual Refund Submitted	$2,117.00	
		$2,117.00	CT 25054037
Cesar Lagunas	Manual Refund Submitted	$185.37	
		$185.37	CT 25054038
Frankie Macias	Manual Refund Submitted	$56.00	
		$56.00	CT 25054039
Maritza Magana	Manual Refund Submitted	$138.00	
		$138.00	CT 25054040
Valerie Marin Arana	Manual Refund Submitted	$815.20	
		$815.20	CT 25054041
Antonio Martinez	Manual Refund Submitted	$435.00	
		$435.00	CT 25054042
Ryan Oathout	Manual Refund Submitted	$789.00	
		$789.00	CT 25054043
Veronica Ortiz Vazquez	Manual Refund Submitted	$28.00	
		$28.00	CT 25054044
Belen Palomino Macias	Manual Refund Submitted	$1,849.00	
		$1,849.00	CT 25054045
Alizae Partida	Manual Refund Submitted	$1,376.00	
		$1,376.00	CT 25054046
Chelsea Prendergast	Manual Refund Submitted	$28.00	
		$28.00	CT 25054047
Jenna Ramirez	Manual Refund Submitted	$28.00	
		$28.00	CT 25054048
Caden Reese	Manual Refund Submitted	$974.00	
		$974.00	CT 25054049
Francisco Rios	Manual Refund Submitted	$969.55	
		$969.55	CT 25054050
Natanael Rivera	Manual Refund Submitted	$3,592.00	
		$3,592.00	CT 25054051
Jessica Roman	Manual Refund Submitted	$22.00	

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Vendor Name	Description	Amount	Warrant
		$22.00	CT 25054052
Arianna Ruiz	Manual Refund Submitted	$3,672.00	
		$3,672.00	CT 25054053
Robert Salcido	Manual Refund Submitted	$1,647.00	
	Manual Refund Submitted	$2.00	
		$1,649.00	CT 25054054
Alexus Simpson	Manual Refund Submitted	$115.00	
		$115.00	CT 25054055
Matt Steveley	Manual Refund Submitted	$777.00	
		$777.00	CT 25054056
Kevan Stratton	Manual Refund Submitted	$19.00	
		$19.00	CT 25054057
Ted Sypolt	Manual Refund Submitted	$637.96	
		$637.96	CT 25054058
Zoe Terrazas	Manual Refund Submitted	$1,479.00	
		$1,479.00	CT 25054059
Lleri Vazquez	Manual Refund Submitted	$500.00	
		$500.00	CT 25054060
Erasto Vega Acho	Manual Refund Submitted	$500.00	
		$500.00	CT 25054061
Kristiana Aguilar	Open Mileage 11.5-26.24	$11.26	
		$11.26	CT 25054062
Isabela Alvarado	Basic Needs Summit Lemoore, CA	$105.50	
		$105.50	CT 25054063
Shane Anderson	Museum Exhibit Tour Santa Barbara, CA	$89.43	
		$89.43	CT 25054064
Robert Bryant	Open Mileage 11.12-26.24	$235.44	
	Open Mileage 12.2-12.24	$134.54	
		$369.98	CT 25054065
Ca Student Aid Commission	RET CHAFEE FALL24 RODRIGUEZ,KATRINA	$2,500.00	
		$2,500.00	CT 25054066
Andrea Cabanas	Open Mileage 11.19,26.24	$67.54	
		$67.54	CT 25054067
City of Lompoc	Sanitary Landfill Fees 7.1.2024 - 6.30.2025.	$73.50	
		$73.50	CT 25054068
Columbia Business Center Partners Lp	Lease of 890 E Stowell: Base Rent Lease	$26,190.00	
		$26,190.00	CT 25054069
Constellation Newenergy Inc	Electricity Services 7.1.2024 - 6.30.2025	$26.89	
	Electricity Services 7.1.2024 - 6.30.2025	$4.75	

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Vendor Name	Description	Amount	Warrant
		$31.64	CT 25054070
Constellation Newenergy Inc	Electricity Services 7.1.2024 - 6.30.2025	$34.68	
	Electricity Services 7.1.2024 - 6.30.2025	$6.12	
		$40.80	CT 25054071
Jashawn Coulibaly	Open Mileage 11.5-21.24	$81.54	
		$81.54	CT 25054072
Sandra Cruz Martinez	Open Mileage 9.11,10.09,11.13.24	$103.11	
		$103.11	CT 25054073
Dental Board of California	APPLICATION FEE FOR APPROVAL OF COURSE IN CORONAL	$300.00	
		$300.00	CT 25054074
	APPLICATION FEE FOR APPROVAL OF COURSE IN	$300.00	
		$300.00	CT 25054075
	APPLICATION FEE FOR APPROVAL OF	$300.00	
		$300.00	CT 25054076
	APPLICATION FEE FOR APPROVAL OF COURSE IN	$300.00	
		$300.00	CT 25054077
Cynthia Diaz	Cal Poly Symposium CA	$54.71	
		$54.71	CT 25054078
Sarah Easton	CAPED Conf. San Diego, CA	$1,918.95	
		$1,918.95	CT 25054079
Janet Espinoza-Huacuja	Open Mileage 11.01-22.24	$125.02	
		$125.02	CT 25054080
Renae Garcia-Pack	Open Mileage 10.08-12.02.24	$10.72	
		$10.72	CT 25054081
Isabella Jacobo	Open Mileage 11.5-21.24	$38.86	
		$38.86	CT 25054082
Jensen Jeung	Open Mileage 11.5-28.24	$168.84	
	Open Mileage 12.3-10.24	$101.30	
		$270.14	CT 25054083
Erin Krier	CATA Institute Bakersfield, CA	$782.16	
		$782.16	CT 25054084
	Open Mileage 9.4-30.24	$203.41	
		$203.41	CT 25054085
	Open Mileage 10.2-30.24	$237.31	
		$237.31	CT 25054086
	Open Mileage 11.04-27.24	$237.31	
		$237.31	CT 25054087
	Open Mileage 12.2-9.24	$101.71	

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Vendor Name	Description	Amount	Warrant
		$101.71	CT 25054088
Rosi Lopez Navarro	Open Mileage 11.04-22.24	$83.62	
		$83.62	CT 25054089
Evelyn Mendoza	Open Mileage 11.01-22.24	$92.19	
		$92.19	CT 25054090
Angela Morrison	RI I2413268 WA 25049985	$404.92	
		$404.92	CT 25054091
Karina Novoa	Open Mileage 8.19-10.23.24	$610.24	
	Open Mileage 10.28-12.09.24	$372.92	
		$983.16	CT 25054092
Pacific Gas & Electric Company	Electricity Services 7.1.2024- 6.30.2025	$46,564.13	
	Electricity Services 7/1/2024 - 6/30/2025	$12,377.81	
		$58,941.94	CT 25054093
Holly Pankonin	REIMBURSE PREPAY AIRFARE6.29-7.3.25	$416.36	
	REIMBURSE PREPAY AIRFARE6.29-7.3.25	$199.60	
		$615.96	CT 25054094
Kenneth Perez	Open Mileage 11.8-22.24	$0.00	
	Open Mileage 11.8-22.24	$54.54	
	Open Mileage 11.8-22.24	$0.00	
		$54.54	CT 25054095
Jannet Rios Leon	Basic Needs Summit Lemoore, CA	$105.50	
		$105.50	CT 25054096
Sergio Segura-Esquivel	Basic Needs Summit Lemoore, CA	$105.50	
		$105.50	CT 25054097
Joshua Smith	RI I2412014 WA25049453	$49.58	
		$49.58	CT 25054098
Richard Soto	Open Mileage 11.4-20.24	$46.90	
		$46.90	CT 25054099
Vincent Tobin	Open Mileage 8.22-12.05.24	$237.31	
		$237.31	CT 25054100
Kevin Walthers	CCLC Convention Burlingame, CA	$369.95	
		$369.95	CT 25054101
Esther Zamora	Open Mileage 11.1-27.24	$69.41	
		$69.41	CT 25054102
4imprint Inc.	Serged Closed-Back Table Throw, Item #2212.	$194.66	
	Freight	$11.09	
		$205.75	CT 25054103
Ace Auto Glass Inc	Windshield Repair vehicle #48. Invoice #8508.	$79.00	
	Replacement of windshield for vehicle #55.	$152.25	
	Fast-Cure Urethane/Dam/Primer	$21.75	

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Vendor Name	Description	Amount	Warrant
Ace Auto Glass Inc	Labor	$155.00	
		$408.00	CT 25054104
ACLA LLC	Transportation of 26 Artworks and Materials for	$1,645.00	
		$1,645.00	CT 25054105
Roshelle Allen	Professional consulting services for development,	$150.00	
		$150.00	CT 25054106
Amazon	INSTRUCTIONAL SUPPLIES 07-02-24 TO 05-30-25	$469.50	
	Chemistry Lab Supplies: 7/01/24 - 5/30/25	$64.54	
	Instructional Supplies 7/1/2024 - 5/31/2025	$53.22	
	Office Supplies 7/02/24 - 5/30/25	$52.35	
	OFFICE/OPERATIONAL SUPPLIES, 7/01/24 - 5/31/25	$117.90	
	MEDICAL SUPPLIES, 7/01/24 - 5/30/25	$52.16	
	FOOD SUPPLIES FOR WELLNESS PROGRAM	$50.74	
	Office Supplies - paper, paper clips, rubber bands	$182.64	
	Misc. Supplies for Center 7-1-24 to 5-30-25	$234.68	
	Misc. Supplies for Center 7-1-24 to 5-30-25	$262.89	
	Instructional Supplies 7/18/2024-5/30/2025	$44.95	
	Physics Instructional Supplies: 8/05/24 - 5/30/25	$173.98	
	Instructional Supplies for Fire Academy,	$34.78	
	Instructional Supplies for Fire Academy,	$76.97	
	instructional Supplies 11/01/24 - 5/30/25	$164.89	
	Cultural Decorations for the Posada Celebration	$69.52	
	STAS Cliprail Pro Picture Hanging System Set White	$215.12	
	HP 508A Black Toner Cartridge	$199.68	
	HP 508A Cyan, Magenta, Yellow Cartridge	$656.19	
	Patty Boyd Recital Hall Speakers: Electro-Voice	$1,303.90	
		$4,480.60	CT 25054107
Amazon Web Services, Inc	Amazon Web Services (AWS),	$7,376.60	
		$7,376.60	CT 25054108
American Automatic Doors Inc	Santa Maria Campus: Automate The Existing Student	$8,993.61	
		$8,993.61	CT 25054109
American Business Machines	Canon Copier iR Adv 4225, Serial #RKF10470, ID #	$100.05	
		$100.05	CT 25054110
Amp Your Good Inc	HM- Tourniquet Arm Trainer Part # HMATC	$1,087.48	
	shipping	$45.00	
		$1,132.48	CT 25054111
Shane Anderson	Reimbursement for CMYKinda Risograph Workshop,	$300.00	
		$300.00	CT 25054112
Anthem Sports, LLC	8' Court Clean Towel, Anthem Sports, LLC.	$115.90	
	Shipping & Handling	$9.87	
		$125.77	CT 25054113
Apple Inc.	10.9 Inch iPad Wi-Fi 64GB-Silver,	$1,788.94	
	Recycling Fee	$20.00	

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Vendor Name	Description	Amount	Warrant
		$1,808.94	CT 25054114
Aqua Systems Inc	Aqua Clean Diamond 5 GA, A1-0007, IN00367029,	$272.68	
	Premium Power Surge 5 GA, B1-0034	$209.95	
	Deposit 5 Gallon Container, DE-P5	$21.00	
		$503.63	CT 25054115
Aquapulse Chemicals	Aqua-Chlor 12.5% per Invoice 2411005644	$1,044.00	
	Hydrochloric Acid 15% pH ADJ	$649.24	
	Energy-Fuel Charge	$124.56	
		$1,817.80	CT 25054116
Bedford Demolition and Contracting Inc	Portable Perimeter Fencing for the Temporary	$600.00	
	October Invoice: Plaza 0925	$600.00	
	November Invoice: Space X 2824045	$600.00	
		$1,800.00	CT 25054117
Bremer Auto Parts	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	($61.52)	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$2.90	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$222.99	
	Supplies/parts for LE vehicles: 7/02/24 - 5/30/25.	$494.83	
	Parts for Truck Driving Program	$161.67	
	Operational Supplies for EMS Academy	$9.18	
		$830.05	CT 25054118
Butch Pope Engineering, Inc	Completion of project to clear and grade area at	$10,710.25	
		$10,710.25	CT 25054119
Cal-Coast Machinery, Inc.	Battery - Wet charged - Invoice #936137	$202.09	
	Parts for Groundskeeping machinery	$289.06	
	Hydrualic filter & 5 gallon Hy-Gard	$165.16	
	50-Gallon PakBlast Sprayer with 24" Fan	$9,026.25	
		$9,682.56	CT 25054120
California Nature Art Museum	TROLL EXHIBIT SPONSORSHIP, INVOICE #105.	$5,000.00	
		$5,000.00	CT 25054121
Canon Financial Services Inc	Campus Graphics Canon Duplo 150 attachments Lease	$700.43	
	Campus Graphics Copiers Lease	$292.23	
	Campus Graphics Copiers Lease	$5,249.92	
		$6,242.58	CT 25054122
Carolina Biological	Biology Labs Supplies: 07-01-24 thru 05-31-25	$1,311.44	
		$1,311.44	CT 25054123
Carr's Boot Shop	Safety boots for employees: 7-01-24 to 6-30-25	$171.81	
		$171.81	CT 25054124
Cesia Cazares	Music performance for Community Arts Family Day on	$500.00	
		$500.00	CT 25054125
CDW Government Inc	Dell Latitude 5450 AI Ready 14" Intel Core Ultra 5	$3,654.26	
	CDW Autopilot Tenant Registration	$28.41	
	Recycling Fee	$12.00	
	Anywhere Cart 36 Bay USB-C	$3,002.53	

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Vendor Name	Description	Amount	Warrant
CDW Government Inc	Dell Latitude 5450 AI Ready 14" Intel Core,	$37,959.60	
	CDW Autopilot Tenant Registration	$293.57	
	Recycling Fee	$124.00	
	Anywhere Cart 36 Bay USB-C	$3,002.53	
	Dell Latitude 5450 AI Ready 14" Intel Core Ultra 5	$23,361.10	
	Dell Latitude 5450 AI Ready 14" Intel Core Ultra 5	$14,598.50	
	CDW Autopilot Tenant Registration	$293.57	
	Recycling Fee	$124.00	
	Brother MFC-L3780CDW Color Printer	$742.21	
	Ricoh ScanSnap iX1600 Scanner,	$955.52	
	Anywhere Cart 36 Bay USB-C Secure,	$3,002.53	
	LVO T14 U5 125U Laptop	$37,773.39	
	LVO T14 U5 125U Laptop	$8,299.74	
	Recycling Fee	$140.00	
	Yubico Yubikey NFC USB-A Security Key - 50 Pack,	$1,057.59	
		$138,425.05	CT 25054126
Central Coast Truck Center	Parts for truck driving class	$727.34	
	Labor for Truck Driving Class, 10-15-24 to 5-30-25	$661.50	
		$1,388.84	CT 25054127
Chop Restaurant Supply Inc	Dishwasher, CMA Dishmachines Model No. 180-TS per	$297.80	
	Dishwasher, CMA Dishmachines Model No. 180-TS per	$9,081.89	
		$9,379.69	CT 25054128
Coastal Ag	Groundskeeper Boom Sprayer parts	$94.49	
		$94.49	CT 25054129
Defense Technology LLC	MK3.2% First Defense Stream OC-CS Aerosol	$437.18	
	MK4 .2% First Defense Stream OC/CS Aerosol	$490.68	
	Spedeheat Cs Grenade Part#1072 Part ID 1011567	$1,033.13	
	Riot Control Cs Granade Part#1082 Part ID	$916.22	
	Triple Chaser Cs Grenade Part#1026 Part ID	$1,306.09	
		$4,183.30	CT 25054130
Juan Diaz	Graduation Stoles Rising Scholars BIGE Club	$587.25	
		$587.25	CT 25054131
Vicki Edralin	Balloons and Balloon Columns for Posada Cultural	$650.00	
		$650.00	CT 25054132
Efren's Santa Maria Mexican Restaurant	Dinner Purchase for Men's Support Group End-Of-	$179.44	
	Tip/Gratuity	$18.00	
		$197.44	CT 25054133
Emerald Wave Media	2024-25 SPONSORSHIP BUNDLE:	$10,000.00	
		$10,000.00	CT 25054134
Engel and Gray Inc	Bin Rental per Invoice #4B300003	$144.00	
	Franchise Fee	$2.88	
	Greenwaste Hauling Fee per Invoice #4BA00002	$125.00	
	Waste Handling	$84.05	
	Bin Rental	$15.00	

Allan Hancock College

Warrant Register

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Bank Code: CT

Vendor Name	Description	Amount	Warrant
Engel and Gray Inc	Fuel Surcharge	$10.45	
	Franchise Fee	$3.01	
		$384.39	CT 25054135
Federal Express Corp	Mailings for Acct #1104-8488	$11.82	
		$11.82	CT 25054136
Ferguson Enterprises Inc	Plumbing Supplies - 12.5.2024 - 5.30.2024	$173.70	
	Plumbing Supplies - 12.5.2024 - 5.30.2024	$237.63	
		$411.33	CT 25054137
Flinn Scientific Inc	Flinn Laboratory Techniques, Item #AP6248, Quote #	$662.24	
	Lab Apron, Rubberized Heavy, Item #AP7131	$884.69	
	Lab Apron, Rubberized Heavy Duty, Item #AP7130	$353.43	
	Freight	$240.33	
		$2,140.69	CT 25054138
Floor Connection, Inc	Carpet Tiles Installation in K-11 and K-12	$7,846.75	
		$7,846.75	CT 25054139
Foodbank Of Santa Barbara County	Food for Foodshare and Basic Needs Food Pantry for	$1,356.15	
	Food for Foodshare and Basic Needs Food Pantry for	$280.87	
		$1,637.02	CT 25054140
Galls Llc	Police Uniforms from 7/12/24 - 5/30/25	($42.61)	
	Police Uniforms from 7/12/24 - 5/30/25	$8.69	
	Police Uniforms from 7/12/24 - 5/30/25	$22.05	
	Uniforms for CSO from 7/12/24 - 5/30/25	($84.04)	
	Uniforms for CSO from 7/12/24 - 5/30/25	$8.69	
	Uniforms for CSO from 7/12/24 - 5/30/25	$91.49	
	Uniforms for CSO from 7/12/24 - 5/30/25	$172.19	
		$176.46	CT 25054141
Greenvale Tree Co	Tree trimming on a stone pine plus chip and haul	$3,750.00	
		$3,750.00	CT 25054142
Hardy Diagnostics	Biology Lab Supplies: 07-01-24 thru 05-31-25	$63.12	
	Biology Lab Supplies: 07-01-24 thru 05-31-25	$94.74	
	Biology Lab Supplies: 07-01-24 thru 05-31-25	$762.10	
		$919.96	CT 25054143
Adrian Heredia	Reimbursement for safety shoes, 12/8/24.	$192.19	
		$192.19	CT 25054144
Home Depot	Custodial Supplies for LVC per Invoice #1124701.	$12.27	
	Supplies for custodial services at LVC per Invoice	$84.93	
	Groundskeeping supplies for LVC per Invoice #	$257.44	
	Instructional Supplies for Home Depot,	$105.39	
		$460.03	CT 25054145
Home Motors	Suburban Latch. Invoice #106242 CVW	$69.33	
	Suburban Fender. Invoice #106772 CVW	$503.23	
		$572.56	CT 25054146

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Vendor Name	Description	Amount	Warrant
iSimulate	REALITi Go (AHA) K-RGO Patient Monitor Simulator.	$9,238.32	
	Product Training V-TRNG	$320.81	
	Shipping	$95.00	
		$9,654.13	CT 25054147
Iworx Systems Inc	USB Pulse Oximeter	$7,500.00	
	Shipping and Handling	$209.00	
		$7,709.00	CT 25054148
J W Pepper & Son Inc	Band Office Operational Supplies,	$240.24	
		$240.24	CT 25054149
Job Advertising	Job Advertising Services Invoice #12093469	$3,240.00	
		$3,240.00	CT 25054150
Lala Karapetian	Reimbursement for virtual WAIS-5 training on	$95.00	
		$95.00	CT 25054151
Christina Koob	Reimbursement for Safety Shoes.	$51.01	
		$51.01	CT 25054152
La Tapatia Bakery	Food Purchase for Posada Cultural Event	$345.00	
	Food Purchase for Noncredit Immigration Forum	$382.50	
		$727.50	CT 25054153
Life-Assist Inc	GRAHAM MegaMover Portable Transport Unit	$29.64	
	PROTECTIV IV Catheter, 22 GA x 1"	$143.01	
	PROTECTIV IV Catheter, 20 GA x 1"	$143.01	
		$315.66	CT 25054154
Lompoc Unified School District	Bus Transportation for the English Language	$103.08	
		$103.08	CT 25054155
Looking Glass Media LLC	30-Second Ad Spring 2025 Registration	$1,175.00	
		$1,175.00	CT 25054156
Lowes	iDesign - (10-in W x 10-in H x 10-in D) Clear	$103.20	
		$103.20	CT 25054157
Lynn Music	KM Stands, 149/1, Bass Trombone Stand.	$125.00	
		$125.00	CT 25054158
Mariscos El Picosito Inc	Lunch Purchase for Noncredit Planning Retreat	$207.26	
		$207.26	CT 25054159
Matterhackers Inc	Pink MH Build Series PLA Filament - 2.85mm (1kg)	$21.48	
	Lime Green MH Build Series PLA Filament - 2.85mm	$21.56	
	Purple MH Build Series PLA Filament - 2.85mm (1kg)	$21.56	
	Orange MH Build Series PLA Filament - 2.85mm (1kg)	$21.56	
	Light Blue MH Build Series PLA Filament - 2.85mm	$21.56	
	Yellow MH Build Series PLA Filament - 2.85mm (1kg)	$21.56	
	Silky Silver MH Build Series PLA Filament - 2.85mm	$25.82	
	Silky Gold MH Build Series PLA Filament - 2.85mm	$25.82	
	Green MH Build Series PLA Filament - 2.85mm (1kg)	$21.56	
	Silky Green MH Build Series PLA Filament - 2.85mm	$25.82	
	Silky Copper MH Build Series PLA Filament - 2.85mm	$25.82	

Allan Hancock College

Warrant Register

Check Dates from 12/1/2024 to 12/31/2024
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Vendor Name	Description	Amount	Warrant
Matterhackers Inc	Red MH Build Series PLA Filament - 2.85mm (1kg)	$21.56	
		$275.68	CT 25054160
Maya Restaurant	Food (Burrito Boxes) for Final Foodshare lunch,	$366.43	
	Dinner Purchase for Puente Mentor Dinner (Puente	$650.87	
	Delivery Fee	$50.00	
		$1,067.30	CT 25054161
Mi Amore Pizza & Pasta	Lunch Purchase for LVC Annual Retreat	$298.48	
	Delivery Fee	$4.50	
	Gratuity	$20.01	
		$322.99	CT 25054162
Taressa Miley	Independent Contract Services for NOVA Support.	$687.50	
		$687.50	CT 25054163
Mission Linen Supply	Laundry Services for Automotive Collision Repair:	$24.73	
	Laundry Services for Automotive Technology Program	$34.60	
		$59.33	CT 25054164
Marguerite Moreton	Reimbursement for supplies purchased for Pride	$45.29	
		$45.29	CT 25054165
Mountain Mike's Pizza	Large Pepperoni	$200.96	
	Large Cheese	$200.97	
	Individual Salad	$21.73	
	Tip	$10.00	
	service fee	$4.90	
	Large Pepperoni	$401.93	
	Large Cheese	$401.94	
	Individual Salad	$43.46	
	Tip	$10.00	
	Service Fee	$4.90	
	Lunch Purchase for Guadalupe Pathways to Success	$102.77	
	Large Pepperoni Pizza	$200.97	
	Large Cheese Pizza	$200.97	
	Individual Salad	$21.73	
	Tip	$10.00	
	Service Fee	$4.89	
		$1,842.12	CT 25054166
National Cinemedia Llc	Silver CPT - Onscreen Advertising, 5/03/2024 - 05/	$1,081.33	
		$1,081.33	CT 25054167
ODP Business Solutions LLC	OPERATIONAL SUPPLIES: JULY 2024 - MAY 2025	$165.53	
	Office Operational Supplies 7/1/24 to 5/30/25	$24.01	
	Office Operational Supplies 7/1/24 to 5/30/25	$327.33	
	Office Supplies, 11/14/24 - 5/30/25	$124.62	
	Office Supplies, 11/14/24 - 5/30/25	$109.67	
	Office Supplies, 11/14/24 - 5/30/25	$62.52	
	Office Supplies, 11/14/24 - 5/30/25	$34.17	
	Campus Copy Paper, 8.5x11, 20#: 7/01/24 - 5/30/25	$9,107.81	
	Instructional Supplies, 10/02/24 - 5/30/25	$4.34	
	Instructional Supplies, 10/02/24 - 5/30/25	$84.46	

Allan Hancock College

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Vendor Name	Description	Amount	Warrant
ODP Business Solutions LLC	Boss Office Products Medical Stool, Black/Chrome,	$182.00	
	Office Supplies 10/29/24-05/30/25	$28.01	
	Office Supplies 10/29/24-05/30/25	$32.59	
	Office Supplies 10/29/24-05/30/25	$42.18	
	Operational Supplies for Outreach,	$22.05	
		$10,351.29	CT 25054168
Andria Perdue-Keiser	Reimbursement for food for NC Faculty Professional	$512.94	
		$512.94	CT 25054169
Portable Johns, Inc.	Rental-Servicing Portable Toilets and Hand Washing	$747.77	
		$747.77	CT 25054170
Adelina Pozos	Reimbursement for food purchased for Career Center	$240.17	
		$240.17	CT 25054171
Proquest Llc	BOOKS FOR LIBRARY	$38.28	
	BOOKS FOR LIBRARY	$18.48	
	BOOKS FOR LIBRARY	$191.20	
		$247.96	CT 25054172
Regional Transit Authority	RTA 31-Day Pass #40581 - 40630	$2,350.00	
	RTA Regional 1-Day Passes #143056- 143070	$82.50	
		$2,432.50	CT 25054173
Sergio Ruiz	Professional on-location photography services of	$2,375.00	
		$2,375.00	CT 25054174
San Luis Obispo County Community College District	Cost-Reimbursement Subaward Agreement for	$2,417.19	
		$2,417.19	CT 25054175
SC Products Group LLC	CitroSqueeze Fire - 5 Gallon pail	$189.99	
	Shipping	$91.49	
		$281.48	CT 25054176
Signs Of Success Inc	Flat Cut Aluminum Letters, 1/2" Plate, Brushed	$141.59	
	Setup/Shipping	$45.68	
		$187.27	CT 25054177
Jesus Solorio	Reimbursement for mailing dance competition checks	$34.44	
		$34.44	CT 25054178
Sousa Tire Service	Tire recycling for LE veh. 07-02-24 to 05-30-25	$36.00	
		$36.00	CT 25054179
Sport & Cycle Team Athletics Inc	UA Fill In Royal Jersey, Item #UJKJG1M,	$65.24	
	Shipping	$22.12	
		$87.36	CT 25054180
State Water Resources Control Board	Annual Permit Fees for the State Water Resources	$673.00	
		$673.00	CT 25054181
Subway	Cash for College Food for Pioneer Valley High	$113.58	
	Cash for College Food for Santa Ynez Valley High	$56.79	

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Vendor Name	Description	Amount	Warrant
Subway	Cash for College Food for Arroyo Grande High Schoo	$113.58	
	Cash for College Food for Pioneer Valley High	$113.58	
	Cash for College Food for Nipomo High School	$56.79	
		$454.32	CT 25054182
Taqueria La Coqueta	Tamales for La Posada Cultural on 12/05/24.	$975.49	
	Food Purchase for ELD Presentation and Campus Tour	$1,217.13	
		$2,192.62	CT 25054183
The Lincoln Electric Company	Instructional Supplies,	$220.69	
	Instructional Supplies,	$24.68	
		$245.37	CT 25054184
United Health Care Insurance Co	RETIREE AARP INSURANCE PREMIUMS JAN 2025	$331.25	
		$331.25	CT 25054185
United Parcel Service	UPS Charges, 7-1-24 thru 6-30-25, Account	$16.90	
		$16.90	CT 25054186
UNX-Christeyns	SPEC-TAK-40, PRODUCT #086309. QUOTE #	$324.14	
	FREIGHT	$73.78	
		$397.92	CT 25054187
Urbane Cafe	Lunch Purchase for ELD Center End-of-Semester	$76.67	
		$76.67	CT 25054188
USDA Forest Service	Instructional Services Agreement FS NRMG-23CO-	$1,524.30	
		$1,524.30	CT 25054189
David Vasquez	Reimbursement for Lunch Purchase for Autoawarding	$494.85	
		$494.85	CT 25054190
VTC Enterprises	VTC Mailing Services; Prepping for Arroyo Grande,	$268.85	
	Permit Usage fee	$84.90	
	Delivery/Pick up	$16.00	
	Postage for Arroyo Grande, Cabrillo, Lompoc, Lopez	$537.70	
		$907.45	CT 25054191
American Student Association of Community Colleges	REGISTRATION 3.15-18.25 AHC Robb	$2,695.00	
		$2,695.00	CT 25054192
Catalina Armijo-Staugaard	Open Mileage 12.18.24	$55.34	
		$55.34	CT 25054193
Michael Bernal	Open Mileage 12.02-18.24	$452.92	
		$452.92	CT 25054194
Stephanie Bramlett	Open Mileage 10.24.24	$2.28	
		$2.28	CT 25054195
Ricardo Cano	Open Mileage 12.4-12.24	$0.00	
	Open Mileage 12.4-12.24	$101.30	
		$101.30	CT 25054196
City Of Santa Maria	Disposal Site Landfill Fees,	$40.00	

Allan Hancock College

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Vendor Name	Description	Amount	Warrant
		$40.00	CT 25054197
Constellation Newenergy Inc	Electricity Services 7.1.2024 - 6.30.2025	$44,380.65	
	Electricity Services 7.1.2024 - 6.30.2025	$7,831.88	
		$52,212.53	CT 25054198
Alejandra Enciso	Open Mileage 12.3,17.24	$50.92	
		$50.92	CT 25054199
Fuller, Dawn	FINGERPRINT REIMBURSEMENT 12.24	$33.00	
		$33.00	CT 25054200
Suzanne Lewy	Open Mileage 12.3,17.24	$36.72	
		$36.72	CT 25054201
Kenneth Ostini	Open Mileage 12.3,17.24	$49.31	
		$49.31	CT 25054202
Pacific Gas & Electric Company	Electricity Services 7.1.2024- 6.30.2025	$327.51	
	Electricity Services 7/1/2024 - 6/30/2025	$87.06	
		$414.57	CT 25054203
Greg Pensa	Open Mileage 12.3,4,6,17.24	$133.33	
		$133.33	CT 25054204
Stephanie Robb	REIMBURSE AIRFARE & BAGGAGE 3.13-19.25	$3,118.72	
		$3,118.72	CT 25054205
Valeria Robles Garcia	Open Mileage 11.01-27.24	$79.80	
		$79.80	CT 25054206
Ora Shrecengost	Open Mileage 12.3,17.24	$44.22	
		$44.22	CT 25054207
Southern California Gas Co	Natural Gas Supply 7/01/2024 - 6/30/2025	$14,534.86	
	Natural Gas Supply 7/01/2024 - 6/30/2025	$3,002.37	
		$17,537.23	CT 25054208
	Natural Gas Supply 7/01/2024 - 6/30/2025	$422.21	
	Natural Gas Supply 7/01/2024 - 6/30/2025	$87.21	
		$509.42	CT 25054209
Elizabeth West	AMATYC Conf. Atlanta, GA	$2,614.86	
		$2,614.86	CT 25054210
Jacqueline Widle	Open Mileage 9.17-12.04.24	$139.36	
		$139.36	CT 25054211
Hilda Zacarias	Open Mileage 12.3.24	$36.81	
		$36.81	CT 25054212
AFPC/DPSIE	Vendor Refund	$276.00	
	Vendor Refund	$230.00	
	Vendor Refund	$138.00	
		$644.00	CT 25054213

Allan Hancock College

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Vendor Name	Description	Amount	Warrant
Alex Alvarez	Manual Refund Submitted	$304.00	
		$304.00	CT 25054214
Connor Cunningham	Manual Refund Submitted	$138.00	
		$138.00	CT 25054215
Elizabeth Dawson	Manual Refund Submitted	$184.00	
		$184.00	CT 25054216
Nichole Dechaine	Manual Refund Submitted	$70.00	
		$70.00	CT 25054217
Isabelle Desmarais	Manual Refund Submitted	$235.20	
		$235.20	CT 25054218
Saira Fernandez	Manual Refund Submitted	$2.00	
		$2.00	CT 25054219
Kennedi Gamble	Manual Refund Submitted	$2.00	
		$2.00	CT 25054220
Adan Garcia	Manual Refund Submitted	$400.00	
		$400.00	CT 25054221
Davey Garnica-Rodriguez	Manual Refund Submitted	$1,289.00	
		$1,289.00	CT 25054222
Richard Gonzalez	Manual Refund Submitted	$5.00	
		$5.00	CT 25054223
Christine Griffin	Manual Refund Submitted	$138.00	
		$138.00	CT 25054224
Haleluya Koth	Manual Refund Submitted	$47.00	
		$47.00	CT 25054225
Cesar Lagunas	Manual Refund Submitted	$26.63	
		$26.63	CT 25054226
Nathan Malone	Manual Refund Submitted	$3.00	
		$3.00	CT 25054227
Naomi Mora	Manual Refund Submitted	$2.00	
		$2.00	CT 25054228
Andrew Morales	Manual Refund Submitted	$27.00	
		$27.00	CT 25054229
Bryan Morales	Manual Refund Submitted	$3.00	
		$3.00	CT 25054230
Claudia Moser	Manual Refund Submitted	$2.00	
		$2.00	CT 25054231
Krish Panchal	Manual Refund Submitted	$2.00	
		$2.00	CT 25054232
Avery Quinn	Manual Refund Submitted	$186.00	

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Vendor Name	Description	Amount	Warrant
		$186.00	CT 25054233
Marcelino Ruizlopez	Manual Refund Submitted	$5.00	
		$5.00	CT 25054234
Lourdes Sanchez	Manual Refund Submitted	$166.00	
		$166.00	CT 25054235
Isabelle Schollard	Manual Refund Submitted	$472.00	
		$472.00	CT 25054236
Griffin Walls	Manual Refund Submitted	$163.00	
		$163.00	CT 25054237
Janaki Williams	Manual Refund Submitted	$188.00	
		$188.00	CT 25054238
AHC - District Trust Fund	payroll deduction payroll dated 12.30.24	$220.00	
		$220.00	CT 25054239
AHC Foundation	Payroll Deduction payroll dated 12.30.24	$2,911.96	
		$2,911.96	CT 25054240
American Fidelity Assurance Co	Payroll Deduction 12.30.24 Voluntary Plans	$39,374.99	
		$39,374.99	CT 25054241
	Payroll deduction payroll 12.30.24 Flex Spend	$13,231.38	
		$13,231.38	CT 25054242
	Payroll Deduction 12.30.24 EE Premiums HSA	$8,871.00	
		$8,871.00	CT 25054243
Assoc CA Community College Admin	Payroll Deduction payroll dated 12.30.24	$103.14	
		$103.14	CT 25054244
Steven Butler	OER data and Query Writing Services	$360.00	
		$360.00	CT 25054245
C.S.E.A. Chapter 251 Dues - AHC	Payroll Deduction 12.30.24	$487.50	
		$487.50	CT 25054246
C.S.E.A. Victory Club	Payroll Deduction payroll dated 12.30.24	$163.00	
		$163.00	CT 25054247
CA School Employees Association	Payroll Deduction payroll dated 12.30.24	$9,045.58	
		$9,045.58	CT 25054248
CalPERS 457 Plan	Payroll Deduction payroll dated 12.30.24	$14,160.00	
		$14,160.00	CT 25054249
DiaMedical USA Equipment LLC	10mL Saline Flush Syringes Prefilled w/5mL Saline	$993.95	
	shipping	$152.99	
	IV Extension Set, Needle-free, Luer Lock, 7", SKU	$389.33	

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Vendor Name	Description	Amount	Warrant
DiaMedical USA Equipment LLC	Venipuncture Training, injection trainer supplies	$228.89	
	Venipuncture Training, injection trainer supplies	$2,641.40	
	shipping	$385.70	
	venipuncture training supplies	$942.86	
		$5,735.12	CT 25054250
Envoy Plan Services Inc.	Payroll Deduction payroll dated 12.30.24	$129,628.50	
		$129,628.50	CT 25054251
FACCC Fac Assoc CA Comm Colleges	Payroll Deduction payroll dated 12.30.24	$239.00	
		$239.00	CT 25054252
Faculty Association of AHCC	Payroll Deduction payroll dated 12.30.24	$9,147.15	
		$9,147.15	CT 25054253
Franchise Tax Board	Payroll Deduction payroll dated 12.30.24	$3,204.92	
		$3,204.92	CT 25054254
IRS ACS Support	Payroll Deduction payroll dated 12.30.24	$101.75	
		$101.75	CT 25054255
Kristen Marshall	PAYROLL DEDUCTION 12/30/2024	$1,600.00	
		$1,600.00	CT 25054256
PARS Public Agency Retirement	PAYROLL DEDUCTION 12/30/2024	$7,566.93	
		$7,566.93	CT 25054257
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 12/30/2024	$13,431.43	
		$13,431.43	CT 25054258
Santa Barbara County Sheriff's Office	PAYROLL DEDUCTION 12/30/2024	$960.53	
		$960.53	CT 25054259
United Way of the Central Coast	PAYROLL DEDUCTION 12/30/2024	$30.00	
		$30.00	CT 25054260

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Fund and Reversal Summary

Totals By Fund:

Total for General Fund 9410	$2,653,557.56
Total for Bond Interest & Redemption Fund 9421	$0.00
Total for Child Development Fund 9433	$15,461.66
Total for Capital Outlay Project Fund 9441	$321,018.80
Total for General Obligation Bond Fund 9447	$14,626.00
Total for Dental Self-Insurance Fund 9461	$65,927.00
Total for Self-Insurance Health Exam Fund 9462	$0.00
Total for Self-Insurance, Property, & Liability Fund 9463	$40,846.23
Total for Post-Employment Benefits Fund 9469	$0.00
Total for Student Body Center Fee Trust Fund 9473	$0.00

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT	
December-24	
ACRONYMS	
ACLA LLC	The American Clinical Laboratory Association
AFPC/DP1SSD	Air Force Personel Center/DP1SSD
AHC - Part - Time Faculty Association	Allan Hancock College - Part Time Faculty Association
AHC- District Trust Fund	Allan Hancock College- District Trust Fund
AHC Foundation	Allan Hancock College Foundation
Amp Your Good Inc	Amplify Your Good Inc
B&B Steel	NO ACRONYM
B&H Photo	NO ACRONYM
BC Pumps Sales and Service	Bill Caldwell Pumps Sales and Service
Bio-Rad Laboratories	NO ACRONYM
C And H Baseball Inc	NO ACRONYM
C&E Machinery Repair Inc	NO ACRONYM
C.S.E.A. Chapter 251 Dues AHC	California School Employees Association Chapter 251 Dues Allan Hancock College
C.S.E.A. Victory Club	California School Employees Association Victory Club
Cal-Coast Machinery	NO ACRONYM
Cal - State Auto Parts	NO ACRONYM
CalPERS 457 Plan	California Public Employees' Retirement System 457 Plan
CALSTRS	California State Teacher's Retirement System
CDW Government Inc	Computer Discount Warehouse Government Inc
ClassCalc	NO ACRONYM
Coastal Ag	Coastal Agriculture
DiaMedical USA	NO ACRONYM
EDU Business Solutions	Education Business Solutions
FACCC	Faculty Association of California Community Colleges
Faculty Association of AHCC	Faculty Association of Allan Hancock Community College
FOLLETT HEG-AHC	Follett Higher Education Group-Allan Hancock College
IRS ACS Support	Internal Revenue Service Automated Collection System Support
iSimulate	NO ACRONYM
iWORX Systems	NO ACRONYM
J B Dewar	NO ACRONYM
J W Pepper & Son Inc	NO ACRONYM
J.E. Halliday Sales Inc.	NO ACRONYM
M&M Restaurant Supply	NO ACRONYM
ODP Business Solutions, LLC	Office Depot Business Solutions, LLC
OEYT	NO ACRONYM
PARS	Public Agency Retirement System
Part Time Faculty AHC-Member	Part Time Faculty Allan Hancock College Member
R&M Diesel Service & Towing LLC	NO ACRONYM
Rick N Ron Inc	Rick and Ron Inc
SC Products Group LLC	Super Cleaner Products Group LLC
SISC III	Self Insured Schools of California
Splash N Dash	Splash and Dash
T-Mobile USA Inc	Telekom-Mobile USA Inc
UC	University of California (and its branches)
UNX-Christeyns	NO ACRONYM
VIRTUAL VRI	Virtual Video Remote Interpreting
VTC Enterprises	Vocational Training Center Enterprises
WEX Bank	Wright Express Financial Services Corp

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Approval of Employee Personnel Actions	Item Number:	11.B.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 3

BACKGROUND

In an effort to condense and streamline the information provided to the board of trustees and to eliminate the use of pronouns, the following personnel actions in the subsequent Excel document are recommended:

FISCAL IMPACT

The fiscal impact is included in the following pages.

RECOMMENDATION

Staff recommends that the board of trustees approve the following personnel actions as presented.

Administrator Initiating Item:	Final Disposition:
Ruben Ramirez	

February 18, 2025
Employee Personnel
Actions

Classified Staff - Appointments, Promotions and Transfers								
Name		**Action**	**Assignment**	**Department or Division**	**Effective Date**	**Salary**	**Months and FTE**	**Reason/Comment**
1	Bedrosian, Blaine	transfer	library/multimedia services technician	Library & Learning Resource Center	02/17/25	23-A	12-FT	Replace Barry Lewis
2	Bell, Sherry	promotion	financial aid analyst	Financial Aid	02/19/25	30-E	12-FT	Replace Claudia Campoamor
Fiscal Impact 2024-2025 Fiscal Year								
1	unrestricted general fund							$ 35,416.00
2	unrestricted general fund & Board Financial Asst Program & Student Equity and Achievement Program-SEAP							$ 47,960.00

Reclassification of Classified Bargaining Unit Positions

A reclassification task force was established in accordance with article 17 of the Agreement between the District and the California School Employees Association, Allan Hancock College Chapter #251 (CSEA). The reclassification task force committee conducted a reclassification review and made recommendations to the superintendent/president who concurred with their recommendations. This concludes the final reclassification task force process as it was negotiated out of the 2023-2026 successor agreement. The recommendations are as follows:

	Name	Assignment	Department or Division	Retroactive/ Effective Date	New Range
1	Aguilera-Galvan, Jose	Auxiliary Accounting Technician	Auxiliary Accounting	02/19/25	28
2	Griffith, Patrick	Student Account Specialist	Auxiliary Accounting	07/01/24	27
3	Perez, Jazmine	Student Account Technician	Auxiliary Accounting	02/19/25	23
4	Ramirez Beas, Suria	Accountant, Auxiliary Accounting	Auxiliary Accounting	02/19/25	34
5	Segoviano, Leticia	Instructional Assistant, Environmental Health/Safety	Industrial Technology	07/01/24	24
6	Tejeda-Vega, Elaine	Student Account Technician	Auxiliary Accounting	02/19/25	23
7	Wade, Bruce	Accountant, Auxiliary Accounting	Auxiliary Accounting	02/19/25	34
	Total fiscal impact				$ 42,522.00

Classified Staff - Out-of-Class Assignments

Special Note: Pursuant to Government Code 20480, effective January 1, 2018, employees may be limited to 960 hours of out-of-classification pay in a fiscal year.

	Name	Assignment	Department or Division	Effective Dates	From	To	Reason/Comment
1	Cano, Ricardo	public information specialist-bilingual	Public Affairs	11/12/24-12/13/24	30-C	30-C, plus five percent	Performing duties outside of the job description
2	Garcia-Pack, Renae	language lab technician	Language & Communications	02/01/25-05/31/25	14-A	22-A	Due to vacancy in the department
3	Hernandez, Vicki	public affairs & communications coordinator	Public Affairs	11/12/24-12/13/24	29-F	29-F, plus five percent	Performing duties outside of the job description
4	McGuinness, Chris	public affairs & communications analyst	Public Affairs	11/12/24-12/13/24	33-D	33-D, plus five percent	Performing duties outside of the job description
5	Voita, Melissa	interim grant coordinator, Title V	Writing Center	01/01/25-06/30/25	24-B	31-A	Revised salary after job reclassification
Fiscal Impact 2024-2025 Fiscal Year							
1	unrestricted general fund						$ 305.00
2	unrestricted general fund						$ 4,642.00
3	unrestricted general fund						$ 343.00
4	unrestricted general fund						$ 351.00
5	unrestricted general fund & Student Equity and Achievement Program-SEAP						$ 6,489.00

Employee Personnel Actions

Short-Term/On-Call, Substitutes, Professional Experts						
Special Note: The college hires short-term/on-call employees, substitutes, and professional experts exempt from classified service per Education Code Section 88003. The following appointments are contingent upon availability of funding and the ending date could change based on district need.						
**** Important Notice: New employees are not to begin working until clearance has been confirmed from the Human Resources office.**						
	Name	**Action**	**Position Title**	**Dates**	**Hourly**	**Duties/Responsibilities**
1	Adam, Zachary	short-term	instructional aide IV	02/19/24-06/30/25	$ 24.00	EMS, Fire, Law Enforcement Programs
2	Alonzo, Barbara	short-term	program assistant V	01/15/25-06/30/25	$ 26.00	Support care for the Twilight Program
3	Barclay, Nancy	substitute	custodian	01/21/25-06/30/25	$ 20.00	On-call substitute for vacation, sick leave, or vacancy
4	Brierly, Amanda	short-term	program assistant III	01/15/25-06/30/25	$ 20.00	Support the Infant 2 classroom during the recruitment of a permanent position
5	Cabrera, Rufina	substitute	custodian	02/01/25-06/30/25	$ 20.00	On-call substitute for vacation, sick leave, or vacancy
6	Coracero, Antonio	short-term	interpreter I	02/01/25-06/30/25	$ 45.00	Interpret for deaf and hard-of-hearing students
7	Grinder, Domitre	short-term	program assistant IV	02/01/25-06/30/25	$ 24.00	Provide additional support for all Career Center programs
8	Honer, James	substitute	instructional assistant	01/15/25-06/10/25	$ 23.81	On-call substitute for vacation, sick leave, or vacancy
9	McKay, Michael	short-term	lifeguard	02/01/25-06/30/25	$ 18.00	For instructional credit/non-credit courses
10	Mendoza, Everett	substitute	custodian	02/01/25-06/30/25	$ 20.00	On-call substitute for vacation, sick leave, or vacancy
11	Pineda, Erwin	substitute	automotive mechanic	01/21/25-03/30/25	$ 28.86	On-call substitute for vacation, sick leave, or vacancy
12	Santillan, Raymond	substitute	custodian	02/01/25-06/30/25	$ 20.00	On-call substitute for vacation, sick leave, or vacancy
13	Taylor, Levi	short-term	instructional aide IV	02/19/25-06/30/25	$ 24.00	EMS, Fire, Law Enforcement Programs
14	**Gonzalez, Donna**	**short-term**	**mental health counselor**	**02/03/25-06/30/25**	**$ 54.00**	**Provide mental health counseling services for students**
15	**Hosepian, Donna**	**short-term**	**program assistant III**	**01/21/25-06/30/25**	**$ 20.00**	**Support Food Pantry in Basic Needs**
16	**Perez, Laura**	**short-term**	**program assistant VI**	**02/24/25-06/30/25**	**$ 36.00**	**Provide support in Foster and kinship care education**
17	**Rojas Najera, Julian**	**short-term**	**program assistant IV**	**02/03/25-05/21/25**	**$ 24.00**	**Provide tutoring support in math courses**

Coaching Appointments and Stipends					
Special Note: The college reserves the right to cancel any coaching appointment or to reassign the area of service.					
	Name	**Assignment**	**Sport**	**Effective Dates**	**Stipend**
1	Garcia, Eddie	assistant coach	baseball	12/01/24-12/31/24	$ 500.00
2	**Letarian, Brandon**	**assistant coach**	**m&w track & field**	**02/01/25-05/31/25**	**$ 1,500.00**
Fiscal Impact 2024-2025 Fiscal Year					
unrestricted general fund					$ 2,000.00

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Approval of Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	Item Number:	11.C.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 13

BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT

Budgeted for the 2024-2025 fiscal year.

RECOMMENDATION

Staff recommends the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends.

Administrator Initiating Item:	Final Disposition:
Robert Curry	

FULL-TIME FACULY OVERLOAD ASSIGNMENTS
SPRING 2025

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		ADULT BASKIC SKILLS		
Navarrette, Ricardo	40529	BASK 7008A	Success in College Lab	.080
		ENGLISH		
Nunez, Christina	40503	ENGL 101	Freshman Comp: Exposition	.216
Raybould-Rodgers, Julia	41043	ENGL 101	Freshman Comp: Exposition	.125
Raybould-Rodgers, Julia	42285	ENGL 103	Critical Thinking & Composition	.043
Wills, Kacie	40744	ENGL 101	Freshman Comp: Exposition	.007
Wills, Kacie	40182	ENGL 101	Freshman Comp: Exposition	.281
		ETHNIC STUDIES		
Garcia-Martinez, Marc	42271	ES 120	Chicano History	.192
		HEALTH EDUCATION		
Aye, Tyson	40351	HED 100	Health and Wellness	.200
Provencio, Charles	40073	HED 100	Health and Wellness	.200
Provencio, Charles	40078	HED 100	Health and Wellness	.200
		LIBRARY		
Passage, Trevor	Assigned	LIBR	Librarian – LVC	.030
		MATHEMATICS		
Eachus, Christopher	40821	MATH 123	Elementary Statistics	.252
Novoa, Karina	40592	MATH 123	Elementary Statistics	.017
Novoa, Karina	40275	MATH 182	Calculus 2	.078
		PHYSICAL EDUCATION		
Aye, Tyson	40004	PE 140	Physical Fitness Lab	.025

PART-TIME FACULY ASSIGNMENTS - CREDIT
SPRING 2025

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		ADMINISTRATION OF JUSTICE		
Lamica, Thomas	41206	AJ 101	Intro to Criminal Justice	.200
Martino, Maria	40312	AJ 120	Juvenile Law and Procedures	.200
		BIOLOGY		
Taggart, Robert	40134	BIOL 100	Introductory Biology	.400
Vassey, Terry	40401	BIOL 100	Introductory Biology	.400
		COMMUNICATION STUDIES		
Valdez, Josue	41533	COMM 101	Public Speaking	.200
		COUNSELING		
Pena-Rico, Edualdo	Assigned	COUN	EOPS Program Counseling – Other	.057
Pena-Rico, Edualdo	Assigned	COUN	Counseling EOPS Program	.230
Teniente, Cecelia	Assigned	COUN	Veteran's Counseling – Other Duties	.020
Teniente, Cecelia	Assigned	COUN	Veteran's Counseling	.081
		DANCE		
Reyes, Benjamin	41078	DANC 185	Intro to Performance Skills	.243
		DRAMA		
Rein, Caroline	41844	DRMA 128	Stage Makeup	.309
		EMERGENCY MEDICAL SERVICES PARAMEDIC		
Raecyna, Connar	41052	EMSP 343	Paramedic Clinical Practicum	.022
Rouleau, Kati	41052	EMSP 343	Paramedic Clinical Practicum	.081
		ENGINEERING TECHNOLOGY		
Oppenheim, Cole	40384	ET 117	Print Reading & Interpretation	.200
Oppenheim, Cole	40865	ET 145	Advanced Engineering Drawing	.368
		ENGLISH		
Scovil, Tracy	42276	ENGL 101	Freshman Comp: Exposition	.288
		FASHION		
Webdale, Dale	40625	FASH 110	Apparel Construction 1	.368
		FIRE TECHNOLOGY		
Baldwin, Colby	40755	FT 307	Firefighter 1 Academy 1A	.059
Martinez, Christopher	40755	FT 307	Firefighter 1 Academy 1A	.120
		HEALTH EDUCATION		
Ashmore, Michael	40074	HED 100	Health and Wellness	.200
Long, Trina	40575	HED 100	Health and Wellness	.200
		INTERCOLLEGIATE ATHLETICS		
Parker, Shemarr	40412	PEIA 195	Intercollegiate Conditioning	.018
		LAW ENFORCEMENT		
Abbas, Hussein	40909	LE 321	Basic Law Enforcement Academy	.017
Bianchi, Catherine	40909	LE 321	Basic Law Enforcement Academy	.107
Bianchi, Catherine	40337	LE 351	Field Training Office	.033

PART-TIME FACULY ASSIGNMENTS - CREDIT
SPRING 2025

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Buck, Vincent	40909	LE 321	Basic Law Enforcement Academy	.066
Culver, David	40909	LE 321	Basic Law Enforcement Academy	.146
Dickel, Jason	40909	LE 321	Basic Law Enforcement Academy	.033
Dillard, Bryan	40909	LE 321	Basic Law Enforcement Academy	.050
Delgado, Matthew	40909	LE 321	Basic Law Enforcement Academy	.100
Garrett, William	40909	LE 321	Basic Law Enforcement Academy	.033
Gotschall, Christopher	40909	LE 321	Basic Law Enforcement Academy	.100
Huddle, Kevin	40337	LE 351	Field Training Office	.033
Kuhl, Perry	40909	LE 321	Basic Law Enforcement Academy	.017
Lopez, Joe	40909	LE 321	Basic Law Enforcement Academy	.033
Martinez, Alison	40909	LE 321	Basic Law Enforcement Academy	.025
Olmstead, Brian	40909	LE 321	Basic Law Enforcement Academy	.033
Rivera, Lisa	40909	LE 321	Basic Law Enforcement Academy	.081
Sandu, Daniel	40909	LE 321	Basic Law Enforcement Academy	.029
Smiley, Michael	40337	LE 351	Field Training Office	.100
Valadez, David	40909	LE 321	Basic Law Enforcement Academy	.134
Valle, Jesus	40909	LE 321	Basic Law Enforcement Academy	.033
Vasquez, Frank	40909	LE 321	Basic Law Enforcement Academy	.033
Vega, Woodrow	40909	LE 321	Basic Law Enforcement Academy	.083
Waits, Jared	40909	LE 321	Basic Law Enforcement Academy	.058
		LIBRARY		
Downey, Jennifer	Assigned	LIBR	Librarian – LVC	.050
Karina, Lara	Assigned	LIBR	Librarian – SM	.030
Moore, Mary Michelle	41485	LBRY 170	Research Methods	.133
Polacek, Kelly	Assigned	LIBR	Librarian – SM	.007
		MEDICAL ASSISTING		
Blitch, Hilary	40271	MA 355	MA Pharmacology	.297
		NURSING		
Constable, Michele	40224	NURS 103	RN Practicum 1	.383
Domingos, Joseph	40224	NURS 103	RN Practicum 1	.029
		PHYSICAL EDUCATION		
Dodd, Connor	40004	PE 140	Physical Fitness Lab	.143
Nickason, Scott	40004	PE 140	Physical Fitness Lab	.143
		POLITICAL SCIENCE		
Sprecher, Christopher	40706	POLS 103	American Government	.200
Stilwell, Jason	40114	POLS 103	American Government	.200
		PSYCHOLOGY		
Diaz, Miguel	40859	PSY 101	General Psychology	.200
Quesada Santana, Maria	40276	PSY 118	Lifespan Development	.200
		THEATRE		
Palumbo, Michael	40341	THEA 111	Intermediate Production Lab	.038
Palumbo, Michael	40349	THEA 306	Materials, Tools, & Tech 2	.206
Zielke, Jon	40341	THEA 111	Intermediate Production Lab	.038
Zielke, Jon	40349	THEA 306	Materials, Tools, & Tech 2	.206

PART-TIME FACULY ASSIGNMENTS - NONCREDIT
SPRING 2025

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		CITIZENSHIP		
Uribe, Armando	42141	CITZ 7000	Preparation for Citizenship	.041
Uribe, Armando	42143	CITZ 7001	U.S. Citizenship Interview Prep.	.041
		ENGLISH LANGUAGE DEVELOPMENT NONCREDIT		
Bergstrom-Smith, Joan	42286	ELDN 7430	Low Beginning	.162
Okamoto, Maile	42260	ELDN 7420	Newcomer	.162
		HEALTH AND SAFETY		
Griffith, Lisa	42245	HEAL 7021	Balance and Mobility	0.041
		TRUCK DRIVING PROGRAM		
Diaz, Rodolfo	42264	TRCK 7801	Yard Skills	0.027
Diaz, Rodolfo	42265	TRCK 7802	Public Road Truck Driving	0.034
Diaz, Rodolfo	42266	TRCK 7801	Yard Skills	0.027
Diaz, Rodolfo	42267	TRCK 7802	Public Road Truck Driving	0.034
Diaz, Rodolfo	42268	TRCK 7801	Yard Skills	0.027
Diaz, Rodolfo	42269	TRCK 7802	Public Road Truck Driving	0.034
Drake, William	42261	TRCK 7801	Yard Skills	0.027
Drake, William	42273	TRCK 7802	Public Road Truck Driving	0.034
Ortega, Tania	42262	TRCK 7803	Commercial Vehicle Simulator	0.006
Ortega, Tania	42262	TRCK 7803	Commercial Vehicle Simulator	0.006
Ortega, Tania	42263	TRCK 7803	Commercial Vehicle Simulator	0.007

FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
District Funded		
Becerra-Valencia, Lynn	Large class stipend, spring 2025, ES/HIST 120, CRN 41001 and 40905 had 57 students at census. Per faculty agreement 14.6.2, the agreement upon payment is $600.00 x 3 units = $1,800 (1/21/25 - 5/21/25).	$1,800.00
Becerra-Valencia, Lynn	Large class stipend, winter 2025, ES/HIST 120, CRN 30066 and 30070 had 61 students at census. Per faculty agreement 14.6.2, the agreement upon payment is $600.00 x 3 units = $1,800 (12/16/24 - 1/16/25).	$1,800.00
Becerra-Valencia, Lynn	Large class stipend, winter 2025, ES/HIST 120, CRN 30141 and 30142 had 57 students at census. Per faculty agreement 14.6.2, the agreed upon payment is $600.00 x 3 units = $1,800 (12/16/24 - 1/16/25).	$1,800.00
Bierly, Gary	Large class stipend, winter 2025, HIST/HUM 101, CRN 30009 and 30010 had 60 students at census. Per faculty agreement 14.6.2, the agreement upon payment is $600.00 x 3 units = $1,800 (12/16/24 - 1/16/25).	$1,800.00
Bierly, Gary	Large class stipend, spring 2025, HIST/HUM 102, CRN 40289 and 40290 had 62 students at census. Per faculty agreement 14.6.2, the agreement upon payment is $600.00 x 3 units = $1,800 (1/21/25 - 3/14/25).	$1,800.00
Camarena, Juan	To provide not-for-credit training via contract education: Rio Hondo (1/8/25).	$696.08
Cordovez, Jose Luis	Attended the 30-hour distance education training. Per PFA agreement, article 11.9.1, part-time faculty who attend the training will receive $60/hourly rate (9/11/24 - 10/22/24).	$1,800.00
Dague, Jeanine	Faculty worked on updating the curriculum due to increased hours for the academy dispatch course from 120-160 (2/5/25).	$146.19
Darwin, Brent	Large class stipend, winter 2025, ACCT 131, CRN 30036 had 58 students at census. Per faculty agreement, 14.6.2, the agreed upon payment is $600 x 3 units = $1,800 (12/19/24 - 1/16/25).	$1,800.00
Day, Alan	To provide not-for-credit training via contract education - Rio Hondo (1/15/25 - 1/17/25).	$1,988.64
Devine, Domenica	Per Article 11.11. science double lecture, BIOL 100, CRN 40453 and 40804 (1/21/25 - 5/21/25).	$2,212.99

FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Diaz, Miguel	Spring 2025, helping students at the Guadalupe Center (1/17/25 - 1/21/25).	$182.88
Diaz, Rodolfo	Assisting and instructing students with the DMV exam prep and Class A driving exam (1/14/25).	$362.70
Dickel, Jason	To provide not-for-credit training via contract education: Rio Hondo (1/8/25).	$606.00
Dillard, Bryan	To provide not-for-credit training via contract education: Rio Hondo (1/10/25).	$643.44
Esparza, Ruben	To provide not-for-credit training via contract education (1/7/25 - 1/10/25).	$1,137.44
Esparza, Ruben	To provide not-for-credit training via contract education: Rio Hondo week 2 (1/14/25 - 1/17/25).	$1,137.44
Fernandez, John	Instructor provided assistance for the truck driving program orientation (1/15/25).	$69.20
Ford, Katharine	Writing center workshop for students, includes research and presentation "Organizing Your Essay" (2/26/25).	$97.98
Garcia, Beverly	Evaluator for three part-time faculty evaluations, fall 2024, Article 13.5, compensation for completed evaluations shall be $200.00 (8/19/24 - 12/12/24).	$600.00
Garcia, Jesus	To provide not-for-credit training via contract education (1/7/25).	$568.72
Garrett, William	To provide not-for-credit training via contract education: Rio Hondo (1/7/25 - 1/10/25).	$1,775.52
Garrett, William	To provide not-for-credit training via contract education: Rio Hondo (1/13/25 - 1/17/25).	$2,959.20
Hammill, Marc	Stipend of $500 for academic year 2024-25 for Law Enforcement program review: yearling planning update/core topic: Education & Industry Partnerships (1/15/25 - 5/30/25).	$500.00
Huddle, Kevin	To provide not-for-credit training via contract education (1/14/25).	$696.08
Janiam, Gunyalat	Article 13.5 evaluator compensation for completed evaluations (8/19/24 - 12/12/24).	$200.00
Kruse, Kurt	Stipend of $500 for academic year 2024-25 for Administration of Justice program review: yearly planning update/core topic: Education & Industry Partnerships (1/15/25 - 5/30/25).	$500.00
Lopez, Joe	To provide not-for-credit training via contract education: Rio Hondo (1/8/25 - 1/10/25).	$2,440.32
Lopez, Joe	To provide not-for-credit training via contract education: Rio Hondo week 2 (1/14/25 - 1/15/25).	$1,626.88

FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Lowery, Herod	Assisting and instructing students with the DMV exam prep and Class driving exam (1/27/25).	$208.55
Lowery, Herod	Assisting and instructing students with the DMV exam prep and Class driving exam (1/24/25).	$398.97
Lowery, Herod	Assisting and instructing students with the DMV exam prep and Class driving exam (1/21/25).	$186.79
Lowery, Herod	Assisting and instructing students with the DMV exam prep and Class driving exam (1/17/25).	$272.03
Lowery, Herod	Assisting and instructing students with the DMV exam prep and Class driving exam (1/10/25).	$368.14
Lowery, Herod	Assisting and instructing students with the DMV exam prep and Class driving exam (12/24/24).	$197.67
Lowery, Herod	Assisting and instructing students with the DMV exam prep and Class driving exam (12/20/24).	$197.67
Lowery, Herod	Assisting and instructing students with the DMV exam prep and Class driving exam (12/17/24).	$227.70
Madrigal, Hector	To provide not-for-credit training via contract education (1/10/25).	$668.40
Magana, Jorge	Non-instructional: spring 2025 coordination duties for perishable skills program, not-for-credit courses. Coordinate training dates with agency training managers and schedule training courses (1/17/25 - 6/6/25).	$12,125.70
Magana, Jorge	To provide not-for-credit training via contract education (1/8/25 - 1/9/25).	$1,183.68
Magana, Jorge	To provide not-for-credit training via contract education: Rio Hondo (1/2/25 - 1/17/25).	$1,775.52
Mann, Shandy	A demonstration of classes for the community education Hancock handout (11/22/24).	$79.98
Marszalkowski, Paul	Piano accompanist for rehearsals during the spring 2025 semester voice concerts (1/21/25 - 5/21/25).	$1,428.30
Martinez, Merari	Assisting and instructing students with the DMV exam prep and Class A driving exam (1/17/25).	$259.50
Martinez, Merari	Assisting and instructing students with the DMV exam prep and Class A driving exam (12/13/24).	$363.30

FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
McMeeking, Anne	Program Review: 2023-24 PCPA Technical Theatre, Core Topic: Education and Industry Partnerships. $500 annually (1/22/24 - 5/22/24).	$500.00
McMeeking, Anne	Program Review: 2024-25 PCPA Technical Theatre, Core topic: Curriculum and Teaching Design. $500 annually (1/21/25 - 5/18/25).	$500.00
Muscio, Michael	Per Article 11.11. science double lecture, CHEM 120, CRN 40192 and 40231 (1/21/25 - 5/21/25).	$2,465.86
Nepa, Bahati	Provide continual additional learning assistance to accounting students (1/25/25 - 5/17/25).	$3,274.80
Neumann, Timothy	To provide not-for-credit training via contract education: Rio Hondo (1/6/25 - 1/8/25).	$1,988.64
Newton, Sean	Stipend of $500 for academic year 2024-25 for EMS program review: yearly planning update/core topic: Academic Services and Support (1/15/25 - 5/30/25).	$500.00
Newton, Sean	Stipend of $500 for academic year 2024-25 for Paramedic program review: yearly planning update/core topic: Academic Services and Support (1/15/25 - 5/30/25).	$500.00
Newton, Sean	Accreditation work for the EMS and paramedic programs (1/2/25 - 3/31/25),	$4,020.00
Ortega, Tania	Instructor provided assistance for the truck driving program orientation (1/15/25).	$75.90
Patrick, Frederic	Compensation for fall 2024 Institutional Effectiveness Council co-chair. Daily prorated amount of $705.71 for four days. Payment based on full-time faculty agreement 16.7.1b (8/19/24 - 12/12/24).	$2,822.84

Grant Funded

Allebe, Adrienne	Planning and teaching for the creative arts and success team portfolio preparation and audition workshop for students (8/12/24 - 8/30/24).	$960.00
Anderson, Shane	Planning and teaching for the creative arts and success team portfolio preparation and audition workshop for students (8/12/24 - 8/30/24).	$480.00
Astacio, Jaime	Mandatory embedded tutoring instructor orientation spring 2025 (1/24/25).	$120.00
Astacio, Jaime	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Auten, Diane	Manage and facilitate all faculty conference paperwork earmarked through SEAP and Title IX (1/21/25 - 5/30/25).	$1,500.00

FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Avila, Alberto	Support in developing materials, presentation and travel for the pilot pre-apprenticeship bootcamp (1/21/25).	$503.00
Caddell, Alice	Research apprenticeships relating to early childhood studies, coordinate apprenticeship opportunities, recruit students into the program, and grant reporting (1/6/25 - 3/7/25).	$10,287.00
Cadell, Alice	Research apprenticeships relating to early childhood studies, coordinate apprenticeship opportunities, recruit students into the program, and grant reporting (12/1/24 - 1/5/25).	$3,063.00
Carson, Marcus	Conduct academic and industry research to create an associate of science cybersecurity degree (2/3/25 - 5/5/25).	$1,099.00
Carson, Marcus	Participate and provide support in developing materials, presentations and travel for the pilot pre-apprenticeship bootcamp (1/21/25).	$431.00
Carson, Marcus	Collaborating and coordinating with industry partners within STEM and IT to explore and establish internship opportunities (1/13/25 - 5/2/25).	$7,032.00
Chung, Eui	Meeting required for participation in the embedded tutoring program for Title V (1/15/25).	$60.00
Conner, Bethany	Open practice skills lab for nursing students (1/31/25 - 4/30/25).	$1,680.00
Datuin, Mia	Writing evaluations to be able to evaluate students in clinics (1/28/25 - 4/30/25).	$494.00
Davis, Natalia	Required training for the embedded tutoring program through Title V (1/15/25).	$175.83
de Jounge, Alex	Providing support and additional training for new office tech, Marta Hernandez, during winter break (12/19/24 - 1/15/25).	$2,682.45
Dechaine, Nicole	Planning and teaching for the creative arts and success team portfolio preparation and audition workshop for students (8/12/24 - 8/30/24).	$480.00
Doyle, Timothy	Required training for the embedded tutoring program through Title V (1/15/25).	$60.00
Eachus, Christopher	Attend the Mandatory embedded tutoring instructor orientation spring 2025 (1/24/25).	$120.00
Eachus, Christopher	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Fernandez, John	Consulting work for the truck driving program (12/24/24 - 1/25/25).	$588.20
Ford, Katharine	Wring center during study-a-thon (12/7/724 - 12/11/24).	$489.90

FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Geraghty, Sian	Planning and teaching for the creative arts and success team portfolio preparation and audition workshop for students (8/12/24 - 8/30/24).	$480.00
Gloeckner, Robin	Provide curriculum and course support to dental assisting coordinator (1/1/25 - 2/28/25).	$1,680.00
Gottheimer, Lee	Conduct academic, industry and labor market research through employer engagement for culinary arts (12/1/24 - 12/31/24).	$374.00
Gottlieb, Sean	Co-facilitator of the online skills lab for CHEM 120, 150, 151, 140 (12/16/24 - 1/17/25).	$1,320.00
Gottlieb, Sean	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Guido-Brunet, Melanie	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Hadley, Wendy	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Harford-Nourse, Elisabeth	Required training for the embedded tutoring program through Title V (1/15/25).	$142.83
Healy, Elaine	Embedded tutoring faculty lead coordination (1/1/25 - 5/31/25).	$5,100.00
Hidinger, Matthew	Required training for the embedded tutoring program through Title V (1/15/25).	$159.96
Hood, Chellis Ying	Writing center workshop for students, includes research and presentation “Scholarship Application Letter" (1/28/25).	$120.00
Houlis, Jim	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Hughes, Katie	Required training for the embedded tutoring program through Title V (1/15/25).	$126.36
Hughes, Michael	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Jorstad, Robert	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Kastor, Nikolas	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$109.74
Kopcrak, Anna	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Krier, Erin	Created a curriculum modification of AG 161 (12/1/24 - 1/7/25).	$2,400.00
Krier, Erin	Faculty coordinator for agriculture zero textbook cost (1/1/25 - 6/30/25).	$3,120.00
Landeros, Martin	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Lee, Laurene	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Lombard, Amanda	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00

FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Markley, John	Assisted with live burn with Five Cities Fire Authority. All expenses incurred will be paid by Five Cities Fire (1/27/25).	$321.72
McComas, Megan	Bootcamp for incoming nursing students (1/16/25).	$480.00
Metaxas, Linda	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$98.82
Miller, Mark	Required training for the embedded tutoring program through Title V (1/15/25).	$182.52
Muscio, Michael	Required training for the embedded tutoring program through Title V (1/15/25).	$163.74
Novoa, Karina	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Novoa, Karina	Mandatory embedded tutoring instructor orientation (8/23/24).	$120.00
Nunez, Christina	Writing center workshop for students, includes research and presentation "Crafting a Solid Thesis Statement" (2/13/25).	$120.00
Nunez, Christina	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Page, Randolph	Writing evaluations to be able to evaluate students in clinics (1/28/25 - 4/30/25).	$523.00
Page, Randolph	Bootcamp for incoming nursing students (1/15/25 - 1/15/25).	$314.00
Patrick, Frederic	Executive Director, Institutional Effectiveness recruitment: screening, interviews, and deliberation (7/8/24 - 7/23/24).	$960.00
Raybould-Rodgers, Julia	Embedded tutoring faculty lead coordination (1/1/25 - 5/31/25).	$5,100.00
Roepke, Thesa	Faculty coordinator, early childhood studies zero textbook cost (1/1/25 - 6/30/25).	$3,120.00
Romo, Alina	Writing Center workshop for students includes research and presentation " MLA Documentation" (2/19/25).	$120.00
Romo, Alina	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Schroeter, Robert	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Schultz, Spencer	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Schultz, Spencer	Required training for the embedded tutoring program through Title V (1/15/25).	$180.00
Schultz, Spencer	Creation of an OER CHEM 151 textbook, workbook and materials for the ZTC/OER grant (8/1/24 - 12/31/24).	$1,800.00
Sorenson, Gregory	Planning and teaching for the creative arts and success team portfolio preparation and audition workshop for students (8/12/24 - 8/30/24).	$960.00

FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Tobin, Vincent	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Ward, Nancy Jo	Planning and teaching for the creative arts and success team portfolio preparation and audition workshop for students (8/12/24 - 8/30/24).	$960.00
West, Liz	Embedded tutoring faculty lead coordination (1/1/25 - 5/31/25).	$5,100.00
Wills, Kacie	Pre-semester meeting and introduction with embedded tutor; meeting required for participation in the embedded tutoring program for Title V (1/15/25).	$60.00
Wills, Kacie	Creation of an OER, ENGL 145 textbook, workbook and materials for the ZTC/OER grant (8/1/24 - 12/31/24).	$1,800.00
Wise, Ashley	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00
Wolfram, Leanne	Bootcamp for incoming nursing students (1/14/25 - 1/15/25).	$960.00
Wolfram, Leanne	Clinical facility orientation for nursing students (1/8/25 - 1/10/25).	$480.00
Wright-Morgan, Christina	Culturally responsive curriculum modification revisions for PD 101 (12/1/24 - 12/17/24).	$2,558.40
Youngblood, Brian	Mandatory embedded tutoring instructor orientation, spring 2025 (1/24/25).	$120.00

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Approval of New and/or Revised Classified Bargaining Unit Job Descriptions	Item Number:	11.D.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 19

BACKGROUND

Following negotiations with CSEA, tentative agreement, and local ratification, the following revised and/or new classified bargaining unit job descriptions are recommended for approval:

Job Title	Old Range	New Range
1. Accountant, Auxiliary Accounting	29	34
2. Auxiliary Accounting Technician	23	28
3. Instructional Assistant, Environmental Health/Safety	20	24
4. Student Account Specialist	22	27
5. Student Account Technician	19	23

FISCAL IMPACT

The fiscal impact is determined in the Employee Personnel Actions spreadsheet.

RECOMMENDATION

Staff recommends the board of trustees approve the revised and/or new classified bargaining unit job descriptions as presented.

Administrator Initiating Item:	Final Disposition:
Ruben Ramirez	

Allan Hancock College Classified/Fiscal
Human Resources Range ~~29~~34

ACCOUNTANT, AUXILIARY ACCOUNTING ~~SPECIALIST~~

DEFINITION:

Under supervision of the appropriate administrator~~Auxiliary Accounting Supervisor~~, this individual ensures for the execution of complex and technical modified accrual and full accrual accounting and budgetary functions within the Auxiliary Accounting Services department. Duties include managing sets of homogeneous financial records, preparing accounting data, analyzing financial statements, and ensuring compliance with regulations for governmental funds and non-profit entities. The role may also involve collaborating with other departments to align financial processes with organizational goals, as well as valuing and promoting the mission and vision of the college.~~position is to perform complex technical accounting duties involving responsibility for sets of homogeneous financial records, including reports; to prepare accounting data and analyze financial statements for multiple funds; and to value and promote the mission and vision of the college.~~

CLASS CHARACTERISTICS:

Under minimal supervision, an ~~the~~ incumbent in this position will provide a variety of complex and technical accounting services ~~to multiple programs and funds and accounting duties~~ involving the interpretation and specific application of general accounting policies and procedures, demonstrating an excellent working knowledge of generally accepted accounting principles. An incumbent in this position will work with multiple funds and entities and implement the policies, practices and procedures that govern them. The incumbent should be detail-oriented, have strong analytical and organizational skills and work collaboratively with other members of the auxiliary accounting team. ~~The incumbent also performs the functions of basic accounting services.~~

ESSENTIAL FUNCTIONS:

1. Prepares, reviews, and analyzes financial statements ~~and~~ for a broad range of complex accounting and budgeting activities including state and federal regulatory reports.
2. Analyzes and resolves discrepancies in accounting data for multiple entities covering multiple funds; posts adjustments to general and operating ledgers. Ensures each fiscal period is reconciled and closed monthly by fund type and entity, prepares monthly workpaper files for each fund type and entity.
3. Ensures compliance with all state and federal regulations, policies, and procedures for all entities managed by Auxiliary Accounting Services.
4. Prepares, processes and verifies semi-monthly and monthly payroll; establishes and maintains detailed permanent employee records; inputs and updates a variety of payroll data and other payroll related information; prepares and/or reviews federal and state payroll tax reports on a quarterly and annual basis; assists with distribution of W-2 Wage and Tax Statements.
5. Reconciles monthly bank statements for multiple entities covering multiple bank accounts; troubleshoots and resolves any out of balance issues; monitors, initiates and processes the cancellation of lost and cancelled checks; disencumbers purchase orders and requisitions to release funds related to lost or cancelled checks.

6. Receives receipts and posts a variety of payments and other cash-related transactions; verifies and prepares cash deposits to appropriate banks and bank accounts; imports donor database transactions into financial system for review, editing, and completion to post cash, revenue, receivables, and fees to general ledger; monitors, compiles, reconciles, and posts daily wine sales using multiple sales platforms. Prepares sales and use tax returns monthly, quarterly, and annually for multiple funds and responsible for timely preparation and submission of sales and use tax returns monthly, quarterly and annually for multiple entities.
7. Reviews wine transfer logs to determine tax obligations; ensures for timely preparation and submission of sales and use tax returns monthly, quarterly and annually for multiple entities.

~~7.~~8. Ensures ~~Responsible~~ for timely reconciliation and posting of complex investment accounting transactions related to multiple investment accounts held by multiple investment firms; provides accurate reporting of investment data and performance measurements to administrators, committees, and board members.

~~8.~~9. Ensures ~~Responsible~~ for the accurate~~ly~~ calculation~~g~~ and posting of the proportional share of pooled investment interest, realized and unrealized gains~~,~~ and losses~~, and fess~~ as well as fees, and spreading to pooled endowment funds.

10. Ensures for the reconciliation of athletic game personnel expense activity in game official software for each sport's account; monitors and posts transfer activity between sport accounts to the general ledger to ensure proper recording of expense; processes automated clearing house (ACH) refund within game official site for unused game personnel expenses and posts resulting transaction to general ledger.
11. Monitors District chargeback fund for auxiliary, ASB and foundation fund activities; responsible ensures for the reviewing of transaction backup and identifies responsible entity and fund; prepares request for District invoice to responsible entity and fund; ensures chargeback fund expense is abated and District is refunded for expenses.
12. Ensures the daily oversight and management of the athletic per diem card process for multiple sports; ensures the verification, updating, assignment and uploading of traveler details to prepaid card vendor's website.
13. Reconciles prepaid card activities to general ledger for multiple funds; extracts and presents usage analytics for management review; serves as backup support to Auxiliary Accounting Technician's job duties related to prepaid card process.
14. Ensures the review of ACH payment requests, preparing and processing ACH transactions in bank site and posting resulting transactions to general ledger.
15. Ensures new vendor setup in the financial system, analyzing the vendor database to avoid duplicate entries, and including obtaining necessary documentation such as W-9 and CA 590 forms, ensuring compliance with regulatory reporting requirements

~~9.~~16. Monitors the vendor database to ensure data is properly recorded in financial system in preparation of filing the IRS Form 1099 for multiple entities responsible for timely distribution of IRS Form 1099 to vendors by adhering to IRS established deadline.

~~10.~~17. Ensures~~Responsible for~~ the review~~ing~~, completion~~g~~ and assigning of purchase order numbers to all funds managed by Auxiliary Accounting Services; prints purchase orders and remits to vendors for multiple funds; receives and processes purchasing change order requests.

~~11.~~18. Ensures~~Responsible for~~ the review and completion of all accounts receivable related functions and reporting for multiple entities covering multiple funds.

~~12.~~19. Checks and verifies ~~accounting~~ work of ~~lower level~~ relevant accounting staff; consults with, assists, and supports the appropriate administrator ~~immediate supervisor~~ and other auxiliary accounting staff.

~~13.~~20. Performs online and telephone banking transfers for multiple bank accounts' posts transactions to general ledger.

~~14.~~21. Facilitates~~ies~~ and participates in the development and utilization of grant budgets and related fund accounts for multiple entities; maintains and verifies financial, statistical, or other fiscal records in connection with various grants; guides department staff on grant regulations and use of grant funds; complies with periodic financial reporting and reimbursement submittal requirements.

22. ~~Monitors and~~ P~~p~~erforms and oversees complex inventory control work, including ~~for regular~~ physical ~~inventory~~ counts, ~~and~~ budget~~s~~ monitoring; ~~assembles and~~ postings ~~inventory~~ transactions to the general ledger; ~~places and~~ trackings~~s~~ orders, and ensuring accurate ~~records receipt of goods in financial system, and responsible for proper recording and reporting of~~ inventory reporting to relevant ~~appropriate~~ departments and/or board ~~or program~~.

23. Performs complex wine costing calculations to accurately spread the appropriate costs to different cost centers for all wine. Tracks and records the receiving of grape harvest, bulk grape sales and destruction of unsalable wine.

~~15.~~24. Ensures accurate tracking of wine units sold subject to California Redemption Value fees and oversees timely submission of collected fees to the appropriate state agency.

~~16.~~25. Performs interim, weekly, quarterly, semi-annual audits and reconciliations; prepares for and participates in annual independent audits for multiple entities.

26. Assists ~~supervisor~~ with the development and posting of fund budgets for multiple entities; researches and prepares budget expenditure projections; guides department staff with budget transfer requests and adjustments; verifies and makes budget adjustments.

~~17.~~27. Ensures the daily monitoring of department and entity business email accounts.

~~18.~~28. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

Knowledge of:

- General full charge bookkeeping, accounting, record keeping, and reporting functions;
- Accounting software systems, spreadsheets, and databases;
- Payroll reporting, tax laws and procedures;
- Sales tax laws and reporting procedures;
- Federal and state tax laws and forms where applicable;
- Inventory management and accounting~~procedures and reporting for financial statements~~;
- Fixed assets tracking and reporting for financial reports;
- Modern office practices, procedures and equipment;
- Oral and written communication skills;
- Governmental and non-profit accounting practices and laws.

Demonstrated ability to:

- Prepare clear and accurate financial statements and reports;
- Analyze accounting data for multiple funds;
- Make arithmetic calculations quickly and accurately;
- Read, interpret, apply, and explain laws, regulations, policies, and procedures;
- Operate a computer to process and retrieve data;
- Operate a 10-key calculator with speed and accuracy;
- Communicate effectively both orally and in writing;

- Maintain records and prepare reports;
- Plan and organize work;
- ~~Type correspondence.~~

Education and Experience:

A~~n~~ Bachelor's degree ~~associate of science or higher degree or certificate~~ in accounting or related field and three~~five~~ years of increasingly responsible ~~financial record keeping~~ experience or any equivalent combination of education, training and experience. ~~Bachelor's degree preferred.~~

Working Conditions:

- Duties are primarily in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, via email, video conferencing or on the telephone, with staff, students, and the general public.
- Duties~~Work~~ may require travel to other offices or locations to attend meetings or conduct work.

Physical Demands:

- Typically ~~may~~ sits for extended periods of time.
- Operates a computer.
- Communicates over the telephone, via email and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Special Qualification:

Evidence of a~~A~~ sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

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Allan Hancock College
Human Resources

Classified-Fiscal
Range
~~23~~ 28

AUXILIARY ACCOUNTING TECHNICIAN

DEFINITION:

Under the supervision ~~by~~ of the appropriate administrator ~~Auxiliary Accounting Supervisor~~appropriate administrator, the incumbent is to perform clerical and technical accounting functions for multiple funds and entities to ensure accurate financial record-keeping and compliance with accounting standards, policies and procedures; ~~and~~ values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS:

Under limited supervision, the incumbent is assigned clerical and technical accounting duties and functions that require ~~a good working~~basic accounting knowledge for governmental and non-profit organizations ~~of subject matter of the assigned office~~. The incumbent in this position will work with multiple ~~programs and~~ funds and entities and implement the policies, practices and procedures that govern them. The incumbent should be detail-oriented, have strong analytical and organization skills and work collaboratively with other members of the auxiliary accounting team.

ESSENTIAL FUNCTIONS:

1. Accepts, verifies, and prepares cash receipts for deposit to appropriate bank accounts.
2. Examines, analyzes, and approves departmental purchase requisitions for compliance with fund policies and procedures, completeness, and accuracy of information; audits for errors and contacts department or initiator to clarify, revise or complete information.
3. Prepares invoices for payment; inputs and distributes accounts payable batches in financial system for multiple entities covering multiple funds; processes check runs; distributes checks to vendors, staff, and students.
4. Monitors cash balances related to expenditure of funds; monitors and reports on fund balances for District trust and agency funds. Prepares inter-fund cash transfer requests.
5. Prepares regulatory agency reports and submits as required.
6. Monitors AHC district charge back fund for auxiliary programs; responsible for gathering backup support and requesting AHC District invoices related to charges; coordinates payments of AHC ~~district~~ District invoices with various program administrators and staff; processes AHC District invoices and payments for auxiliary funds.
7. Ensures correct posting and usage of expenditure advances. Requests adjusting journal entries be posted to general l~~L~~edger as necessary.
8. Ensures an accurate a~~A~~nalyses of winery purchase requests and reimbursements to ~~ensure~~ verify proper coding to appropriate inventory cost center.
9. Organizes, prepares, distributes, and reconciles cash boxes and game bags for various auxiliary fund events; trains users to properly complete deposit and reconciliation forms and resolve any discrepancies.
10. Utilizes and maintains point of sale POS software for access, item entry, and device assignment for various trust, club, ASB, and athletic events; provides user training and support related to the use of POS software and related hardware.

11. Interprets and communicates auxiliary purchasing procedures to faculty and staff related to their specific fund; provides training and support for users of ~~our~~ financial software system related to auxiliary funds; assist departments in initiating requisitions.
12. Resolves challenges associated with purchase orders, shipping, receiving, price changes and product changes. Communicates with personnel, vendors, and various outside agencies to exchange information and resolve issues or concerns.
13. Informs staff regarding procedural requirements for the purpose of facilitating the purchasing and payment process related to the specific fund or entity.
14. Provides support toward establishing vendor/ contractor accounts. Secures appropriate signatures and other supporting information contained in files.
15. Provides technical guidance and advice to management, faculty, and classified staff regarding auxiliary funds budget issues; ~~Assist~~ assist Auxililary Accounting Specialist and Director, Auxiliary Accounting ~~supervisor~~ with development of auxiliary fund budgets.
16. Participates in system upgrade testing prior to implementation in production database; works with IT department staff to troubleshoot and resolve issues with financial software related to accounts payable and check processing.
17. Ensures that necessary information is obtained and input ~~turn~~ into financial system to comply with proper IRS form 1099 reporting guidelines.
18. Participates in and compiles ~~Assist supervisor in compiling~~ financial information for the annual audit.
19. Responsible for updating and maintaining employee resource information and forms for the Auxiliary Accounting Services department on the myHancock portal.
20. Gathers accurate meal sheet documentation in support of per diem prepaid card distribution; ensures compliance with U.S General Services (GSA) per diem rate guidelines for each athletic contest.
21. Funds each traveler's prepaid card with approved per diem funds and promptly updating and accurately documenting any changes in funding withing per diem card administrator's website;
22. Monitors department email account for communications related to per diem cards; uploads per diem card funding activities in master calendar and master reconciliation file.
23. Verifies per diem fund recipients have confirmed receipt of funds on returned meal sheets; reconciles final costs of per diem prepaid card funds per athletic contest.
24. Ensures transfers of unallocated funds from prepaid cards back to virtual account.
~~19.~~25. Reviews independent contract agreements and professional service agreements for accuracy, completeness, and full signature execution; confirms the required tax forms are completed correctly' faxes the Notice of Independent Contractor to the California Employment Development Department (EDD).
20. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Methods and practices of financial record keeping;
- General office equipment, procedures and practices;
- Bank deposit procedures.
- Budgeting principles and practices, including ability to monitor and analyze budgets.

Demonstrates ability to:

- Make arithmetical computations quickly and accurately;
- Read, interpret, apply, and explain laws, regulations, policies, and procedures;
- Operate a computer ~~with speed and accuracy~~to process and retrieve data;
- Count and receive money;

- Operate at 10-key calculator with speed and accuracy;
- Understand and carry out oral and written directions.

Education and Experience:

Equivalent to completion of the 12th grade or higher; ~~two~~ three (3) years of increasingly responsible financial record-keeping and accounts payable experience ~~or one year of experience in performing accounting clerical duties~~. An associate degree in business or accounting is preferred and can be submitted for ~~one~~ two (2) years of general accounting ~~clerk~~ experience.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk ~~or~~ and computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact in person, on the phone, by teleconferencing or by e-mail with college staff, students and the general public
- Duties may require travel to other offices or locations to work to conduct work or attend meetings

Physical Demands:

- Typically ~~may~~ sits for extended periods of time.
- Operates a computer.
- Communicates over the telephone and in-person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds

Special Qualifications:

Evidence of a ~~S~~sensitivity to and understanding of the diverse academic, socioeconomic, cultural~~e~~, and ethnic backgrounds of staff and students and to staff and students with disabilities.

2/2025
07/2021
07/2016

Allan Hancock College Classified-Professional
Human Resources Range ~~20~~24

INSTRUCTIONAL ASSISTANT, ~~PUBLIC SAFETY~~ENVIRONMENTAL HEALTH/SAFETY

DEFINITION

Under general supervision of ~~assigned~~ appropriate administrator, assists faculty in the preparation and delivery of instruction and skills training to students enrolled within ~~a designated academic area of the Public~~the Environmental Health/~~-~~Safety Department. Values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS

A non-teaching position that assists faculty in reinforcing and illustrating course concepts and skills that are delivered in classrooms, labs, and simulated real-life environments. The position may also assist in fortifying safety protocol, in planning and implementing emergency response exercises/scenarios, ~~and in demonstrating the safe use of vehicles~~, specialized equipment ~~or weapons~~ and training props. Assists in supporting and strengthening lectures, course objectives, student learning outcomes, and the strategic direction of the department. Requires advanced oral and written communication skills and technical knowledge in the subject area~~(s)~~ assigned, and a background in experiential learning.

ESSENTIAL FUNCTIONS

1. Assists in the preparation and delivery of instruction and skills training.
2. Prepares and assembles materials/equipment/props for presentations and other instructional activities.
3. Assists in the preparation and administration of tests as needed.
4. Monitors the safe and proper use of equipment, tools, and devices.
5. Assists with inventory, storage, distribution, and maintenance of discipline related equipment; provides technical assistance and recommends specifications for equipment and instructional material purchases.
6. Demonstrates emergency vehicle driving procedures, operations, and safety maneuvering; drives, operates, maintains assigned vehicles and specialized equipment.
7. Leads drill and ceremony activities/formations/inspections.
8. Provides assistance to students and instructors in the preparation of props and equipment for campus tours, visitations, and outreach events.
9. Works as a collaborative and contributing member of a professional team; serves as a role model for students; exemplifies and emphasizes the values, ethics, and high standards required of ~~public safety~~environmental health/safety personnel.
10. Perform other related ~~work~~ duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Knowledge of training techniques and instructional methodologies;
- Requirements and regulations of governing and certifying agencies;
- Principles and practices of effective leadership.

Demonstrated ability to:

- Learn, interpret and apply district, program, and courses rules and regulations;
- Analyze situations accurately and adopt an effective course of action;
- Maintain accurate and complete records;
- Utilize computer equipment and technology for record keeping and instructional purposes;
- Understand and carryout oral and written instructions.

Education and Experience

Equivalent to an associate's degree from an accredited college or university with major coursework in ~~public~~ occupational safety technology or a related field OR graduation from high school or its equivalent AND two years of full-time paid experience within a ~~public safety~~regulatory agency.

License and other requirements:

- ~~Must~~ Shall take required safety course as outlined in the Injury Illness Prevention Plan.
- ~~Fork Lift certification~~.
- District insurance for operation of district motor vehicles.

Working Conditions:

- Duties will be performed in an indoor and outdoor environment.
- Exposure to electrical energy, noise, dust, grease, potentially hazardous chemicals, waste and infectious materials.
- Work with machinery; maintaining physical condition necessary for heavy or moderate lifting, bending, stooping, kneeling, crawling, standing, sitting or walking for prolonged periods of time.
- Operating motorized equipment and vehicles.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, by email, by videoconferencing, or on the telephone with staff and the general public.
- ~~This position requires a flexible schedule according to the class structure of the academies.~~

Physical Demands:

- Typically may stand or sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by email, and in person.

- Regularly lifts, carries and/or moves objects weighing up to 50 pounds.

Special Qualification:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

7/2024
R 11/2016
R 5/03
8/81

Allan Hancock College
Human Resources

Classified - Fiscal
Range ~~22TBD~~27

STUDENT ACCOUNT SPECIALIST

DEFINITION:

Under supervision of the ~~Director, Auxiliary Accounting~~appropriate administrator, this position is to perform student accounts receivable and cashiering functions and related clerical, technical and accounting functions requiring advanced training and experience, including receiving and distributing monies and ensuring that monies received are applied to appropriate accounts; values and promotes the mission and vision of the college

CLASS CHARACTERISTICS:

The incumbent, under limited supervision, is assigned to perform clerical and technical accounting duties that require a good working knowledge of cashiering, banking and accounts receivable functions. Incumbents may serve as a lead worker over entry level incumbents or student ~~help~~ workers in the performance of these functions. Incumbents may assist the Coordinator, Student Accounts and will perform the functions of the Student Account Technician when needed.

ESSENTIAL FUNCTIONS:

1. ~~Responsible for~~Ensures that all aspects of third-party billing by placing students on contracts within the student account financial system; reconcile and invoice third party vendor accounts; receive and post payments to internal and external vendor accounts ~~and internal departments~~; post detail of payments to student accounts; communicate with vendor agencies to exchange information and resolve billing issues.
2. ~~Responsible for~~Ensures the review~~ing~~ of third-party ~~processed~~ contract vouchers ~~prior to completion~~ processed by ~~the cashier services department~~Student Account Technicians and recommending necessary corrections.
3. Provides backup support to the Coordinator, Student Accounts for the processing, evaluation and submission of student account financial aid disbursements and student account online, manual and exception refund requests; contacts students to resolve refund issues.
4. ~~Responsible for~~Ensures that the review of interdepartmental spreadsheets for processing emergency student refunds; ~~, and checking~~ verifies registration status to ~~submit~~ initiate emergency fund refunds for online and manual check processing.
5. Assists Coordinator, Student Accounts with the investigation ~~research~~ of fraudulent student accounts~~,~~ and ~~prevention of refunding of all funds~~addresses fraudulent account activity within financial system and with credit card merchant services.~~.~~
6. Creates and maintains annual payment plans through merchant services; r~~R~~eviews, calculates, reconciles, and accurately posts benefit premium entries for all eligible retirees, active part-time faculty, and Board of Trustee members in the financial system. ~~and place the retiree accounts on payment plans within the credit card merchant services website.~~
7. Posts and analyzes payments and charges to student accounts receivable, prepares, posts, and

communicates with students.

8. ~~Responsible for~~Ensures that the review of submitted payment plan agreements ~~to ensure~~for accuracy, forwarding them to the Director of Auxiliary Accounting for approval; creates and inputs approved payment plans on student accounts.

~~8.~~9. Engages in regular c~~Process payment plan for student accounts and Analyze accounts for compliance with payment plans and repayment agreements, c~~ommunicate~~ion~~ with students, providing updates and addressing inquiries ~~regarding~~ related to non-sufficient funds, outstanding charges, and credit balances present on their accounts.~~.~~

10. ~~Responsible for acquiring~~Ensures understanding of ~~proficiency in~~ the student text messaging software system to facilitate communication with students regarding cashier services information. Utilize the system to send messages to students and promptly respond to any text message inquiries or responses received.

~~9. Responsible for the text message software system as it relates to student accounts.~~

~~10.~~11. Reviews and ensures proper recording of all student account transactions for accuracy; contacts students or staff members to help and/or resolve issues or concerns.

~~11.~~12. Verifies on-campus and remote location district cashiering transactions and reconciliation reports; enters reconciling entries into finance system when necessary; prepares deposits for bank; logs deposits into daily transport log; assists armored car service personnel with transport of deposits.

~~12.~~13. Prepares, troubleshoots and reconciles daily credit card entries.

~~13.~~14. Processes cash receipts in finance system to record and post to district cash and credit card accounts in the general ledger for campus-wide student account transactions.

~~14.~~15. Reviews, prepares, and posts childcare contracts into the student database and communicates with the Children's Center to resolve issues.

~~15.~~16. Places, updates and removes holds from the student accounts receivable system for various campus departments; places account attributes when necessary.

~~16.~~17. Creates non-resident tuition payment plans; verifies registration status and units; verifies with Financial Aid Department the amount of aid to be received; communicates with students regarding the payment plan process and requirements.

~~17.~~18. ~~Responsible for preparing~~Ensures that Concurrent Enrollment reports are prepared with class rosters and providing to student account technicians for processing.

~~18.~~19. Closely monitors district cash drawer funds; prepares change order requests to bank; records transaction in finance system.

~~19.~~20. Prepares statistical analysis of student accounts using student account system queries, financial statements, spreadsheets, and reports.

~~20.~~21. Participates and/or assists in testing of student account system related to upgrades, patches, and implementations as requested.

~~21.~~22. Supports and serves as backup to student account technician requiring knowledge of and ability to perform the essential functions of student account technician.

~~22.~~ Conduct comprehensive training sessions on all aspects of fee collect and deposit processing for Auxiliary Accounting staff and other departmental staff responsible for cashiering related job function ~~Trains and/or supports in the training of lower-level Student Accounts staff.~~

23. Perform other related ~~functions~~ duties as ~~required~~assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Methods and practices of financial record keeping;
- Office equipment, procedures and practices;
- Bank deposit procedures;
- General office procedures, practices, and methods.

Demonstrated Ability to:

- Qualify for district crime insurance coverage;
- Prepare, maintain, and audit a variety of financial and statistical reports, spreadsheets, statements and records.
- Count and receive money; make change accurately;
- Perform mathematical computations quickly and accurately;
- Prepare, review, and control assigned accounts;
- Perform financial and statistical clerical work;
- Operate office equipment such as computer, 10-key calculator, copier, and fax machine;
- Understand and accurately carry out detailed oral and written directions.

Education and Experience:

An associate degree or higher in the field of accounting, business administration, or closely related field and a minimum of five years of increasingly responsible financial record keeping experience or equivalent education/training and experience.

Physical Demands:

- Typically sits for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by teleconferencing, by email, and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk, or at a computer terminal.
- Duties require travel between offices to conduct work.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, by email, or on the telephone, with students, administrative, supervisory, academic, and classified staff and the general public.

Special Qualification:

Evidence of ~~A~~a sensitivity to and understanding of the diverse academic, socioeconomic, cultural,

and ethnic backgrounds of staff and students and to staff and students with disabilities.

R7/2024
R 12/17
4/14

Allan Hancock College
Human Resources

Classified-Fiscal
Range ~~19~~23

STUDENT ACCOUNT TECHNICIAN

DEFINITION:

Under the direction of the appropriate administrator~~Director, Auxiliary Accounting Supervisor~~, this position ensures the performance of a variety of general and technical accounting duties in the review, evaluation and adjustment of ~~assigned~~ student, staff, and assigned vendor~~college~~ accounts; provides technical ~~accounting~~ support for various ~~accounts and~~finanical functions such as accounts receivable, fee collection, cashiering, general ledger posting, and financial aid refund processing; audits accounts for errors and makes appropriate adjustments to ensure accuracy and compliance with policies and regulations; values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS:

Working ~~U~~under general supervision, the Student Account Technician provides general accounting and technical support for various ~~accounts and~~financial functions related to students, staff, and assigned vendor ~~such as~~ accounts and transactions. ~~receivable, cashiering, fee collectionand more advanced accounting work requiring considerable~~ This role demands a high level of accuracy and timeliness requiring proficiency in~~using well~~ established procedures for managing complex accounts. Incumbents demonstrate a strong attention to detail and analytical skills, ensuring precise handling of financial transactions and adherence to regulatory requirements. Individuals in this role collaborate effectively with colleagues and maintain ~~work under general direction andhave~~ on-going responsibility for their assigned accounts, demonstrating adaptability and a commitment to achieving organizational goals.

ESSENTIAL FUNCTIONS:

1. Collects, receipts, and posts to student account finance system for registration related payments, pass-through scholarships, retiree, part-time faculty, and board of trustee insurance premium payments, and various department fee and sales collections.
2. Ensures ~~Responsible for~~ daily reconciliation of funds collected to system generated cashiering report in student account finance system; verifies starting cash funds at start and end of each work-day.
3. Places non-resident students on payment plan; works closely with the Financial Aid department staff to identify award status, amount, and disbursement dates for payment plancalculation; communicates with non-resident students regarding payment plan process and requirements; sends non-resident students payment reminders for late or delinquent accounts.
4. Reviews and posts childcare contracts into student account finance system; communicates with Children's Center staff to address and resolve issues that may arise.
5. Collaborates with students to establish payment plan amounts for delinquent registration fees; drafts payment plan agreements and submits for approval; processes down payments and updates hold statuses accordingly.

~~5.~~6.~~Responsible~~ Ensures the~~for~~ receiving, reviewing for accuracy, and processing vouchers of ~~for~~ third partycontracts; places exemptions and applies waivers as noted; manages student enrollment or disenrollment ~~and places students on or removes students~~ from contracts in student account finance system; scans and files vouchers to a shared network drive and forwards original vouchers to appropriate departmentfor billing purposes.

~~6.~~7.Serves as an informational resource to other departments concerning assigned accounts~~ing~~; ~~functions~~ communicates with students, staff, andoutside agencies to exchange information and address questions and resolve issues~~ or concerns; answers telephone calls and monitors and responds to cashiering emails and faxes~~.

8. Ensures confidentiality and privacy rights by adherence to FERPA guidelines through verification of receipt of Student Authorization to Release Information form.

9. Ensures that the handling of incoming telephone calls emails~~,~~ are prioritized based on urgency or importance, and then crafts and sends responses; processes faxed payments, third party vouchers, and authorization forms,

10. Serves primary point of contact and as informational resource to students for refund management system questions, issues and access needs; uploads students' required documentation to refund management system; downloads and reviews import card summary reports; generates system reports to send card files to refund management system for failed imports; forwards address updates ~~and~~ to~~sends to~~ Admissions & Records as needed.

11. Serves as primary point of contact for assisting students with questions and access needs related to the 1098-T Tuition Statements.

~~7.~~12. Supports students participating in the Hancock Promise program by running reports to review the status of their completion towards program requirements, notifying them of outstanding requirements, and guiding them to the relevant department for support towards completion of those requirements

~~8.~~13. Researches charges and appeals within parking vendor's database; receipts and processes in-person cash and third party payments for~~Records, receipts, and disburses staff~~ parking permits and citations; marks charges as paid in parking vendor's database;~~ receipts payments for in-person cashpayments of parking permit fees;~~ receives, counts, reconciles, and prepares deposit for daily parking permit machine collections; maintains pretty cash fund for parking machine testing.

~~9. Responsible for payment process of demand student transcript requests by confirming transcript order, placing charge on student account, and processing payment.~~

~~10.~~14. ~~Receives and~~ ~~P~~processes multiple departments' requests for charges and hold placement for outstanding items; process ~~and~~ removal of charges and holds for returned items; ~~requests from variousdepartments;~~ monitors hold~~s~~ activity to ensure accuracy and appropriateness; places account attributes when necessary.

15. Receives, safeguards, and properly distributes emergency awards to students, as received by the Basic Needs department and paper refund checks, as received by the Business Services department; monitors distribution activity and reports back to department staff on distribution statuses.

~~11.~~16. Accepts, reviews, and reconciles on-campus and remote location district cashiering funds and reports, prepares funds for deposit to bank, logs deposit into daily transport log; assistson-campus and remote location cashiering staff with student account and

reconciliation related questions andissues.

~~12.~~17. Processes cash receipts in finance system to record and post to district cash and ~~credit cardaccounts~~ credit card bank accounts in the general ledger for campus-wide daily student account transactions.

18. Distributes student and staff payroll checks, includes verifying payee's identities and collecting signature to confirm receipt; maintains accurate signature logs and liaises with payroll department staff to address any outstanding checks or obtain further distribution instruction~~Verifies identity and disburses staff and student payroll checks and student emergencyfund cards and vouchers~~.

19. Aids students in navigating the student portal to obtain their account balance, make payments, and access various sections related to their student accounts; answers basic inquiries related to Admissions and Records and Financial Aid processes.

20. Scans, saves, and organizes daily cashiering work to shared network drive.

~~13.~~21. Performs other related functions as assigned.

~~14. Responsible for scanning, saving to shared network drive, and filing of daily cashiering work.~~

~~15. Performs other related functions as assigned.~~

MINIMUM QUALIFICATIONS

Knowledge of:

- Methods, procedures and terminology used in general and technical accounting work;
- Financial and statistical record-keeping techniques;
- Preparation, review and control of assigned accounts;
- General accounting and business functions of an educational organization;
- Policies and objectives of assigned programs and activities;
- Data control procedures and data entry operations;
- Modern office practices, procedures and equipment.

Demonstrated ability to:

- Maintain accurate financial and statistical records;
- Review, process, evaluate and verify a variety of financial information;
- Identify, investigate and resolve financial errors and discrepancies;
- Issue and distribute payments as assigned;
- Assemble, organize and prepare data for records and reports;
- Reconcile, balance and audit assigned accounts;
- Compare numbers and detect errors efficiently;
- Learn, interpret, apply and explain laws, codes, rules, regulations, policies and procedures;
- Communicate effectively both orally and in writing;
- Perform arithmetic calculations quickly and accurately.
- Operate a computer and 10-key calculator with speed and accuracy.

Education and Experience:

A year of college coursework in accounting, business administration, or closely related field and a minimum of two years of increasingly responsible financialrecord keeping experience. An associate degree in accounting or business administration is preferred.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, by email, or on the telephone, with students, staff and the general public.

Physical Demands:

- Typically sits for extended periods of time.
- Operates a computer.
- Communicates over the telephone, video conferencing, via email, and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

Special Qualification:

Evidence of a~~A~~ sensitivity to and understanding of the diverse academic, socioeconomic, cultural, andethnic backgrounds of staff and students and to staff and students with disabilities.

R 2/2025
R 09/21
R 07/2016
10/12
R9/04
7/90

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Approval of Reappointment of Tenure-Track Faculty	Item Number:	11.E.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 3

BACKGROUND

The listed faculty members have been evaluated in accordance with California Education Code Sections 87660 et. seq. and Article 17 of the district's agreement with the Faculty Association of Allan Hancock College.

A. The following probationary faculty members have successfully completed fourth-year evaluations and are recommended for tenure effective fall 2025 in accordance with California Education Code Section 87609(a):

Academic Affairs

Fourth-year:

Name		Discipline	Date of Hire
1	*Carroll, Christopher	English	Fall 2022
2	Champion, Leonard	Fire Technology/Coordinator Fire Academy	Spring 2021
3	Schroeder, Feride	Geology	Fall 2021

*Hired in fall 2022, this employee was given two semesters tenure-credit base on Education Code 87470.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve four-year appointments; third year appointments; second year appointments; and, first year appointments of faculty as presented effective fall 2025.

Administrator Initiating Item:	Final Disposition:
Ruben Ramirez	

B. The following faculty members have successfully completed third-year evaluations and are recommended for reappointment for the 2025-2026 school years in accordance with California Education Code Section 87608:

Academic Affairs

Third-year:

Name		Discipline	Date of Hire
1	Eachus, Chris	Mathematics	Fall 2022
2	Houlis, James	Chemistry	Fall 2022
3	*Krier, Erin	Agriculture	Fall 2023
4	Kruse, Kurt	Administration of Justice	Fall 2022
5	Lombard, Amanda	Mathematics	Fall 2022
6	Maxson, Shavaun	Licensed Vocational Nurse	Fall 2022
7	Novoa, Karina	Mathematics	Fall 2022
8	Rice, Amy	Veterinary Technology	Fall 2022
9	Schultz, Spencer	Chemistry	Fall 2022
10	Stewart, Donald	Conservatory Director, Actor Training	Fall 2022
11	Wills, Kacie	English	Fall 2022

*Hired in fall 2023, this employee was given one-year tenure-credit base on Education Code 87470.

C. The following faculty members have successfully completed second-year evaluations and are recommended for reappointment for the 2025-2026 school year in accordance with California Education Code Section 87608:

Academic Affairs

Second-year:

Name		Discipline	Date of Hire
1	Conrad, Alexandria	Human Services	Spring 2023
2	Geraghty, Sian	Multimedia/Animation	Spring 2023
3	Hammill, Mark	Law Enforcement Academy Coordinator	Spring 2023
4	Hughes, Michael	Chemistry	Spring 2023
5	McMeeking, Anne	Technical Theater	Fall 2023
6	Sharaya, Olmeda	Librarian	Fall 2023
7	Provencio, Chuck	Recreation, Event Sports Management	Fall 2023
8	Rucker, Justin	Computer Networking and Electronics Technology	Spring 2023
9	Selby, Megan	Fashion and Interior Design	Fall 2023
10	Wolfram, Leanne	Registered Nursing	Spring 2023

D. The following faculty members have successfully completed first-year evaluations and are recommended for reappointment for the 2025-2026 school year in accordance with California Education Code Section 87608:

Academic Affairs

First-year:

Name		Discipline	Date of Hire
1	Byard, Gregory	Ceramics/3D Art Emphasis	Spring 2024
2	Doyle, Timothy	Biology	Fall 2024
3	Esquivel, Tina	Certified Nursing Assistant	Fall 2024
4	Gisclon, Amy	Dental Assistant	Fall 2024
5	Grijalva, Nicholas	Auto Body Technology	Fall 2024
6	Newton, Sean	Emergency Medical Services/Paramedic	Fall 2024
7	Ramos Martinez, Hector	Machining & Manufacturing Technology	Fall 2024
8	Schroeter, Robert	Biology	Fall 2024

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Approval of Equivalency Certification for Faculty	Item Number:	11.F.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 5

BACKGROUND

In accordance with California Code of Regulations Title 5, Division 6, Chapter 4, Subchapter 4, Article 2, Section 53410, and Allan Hancock College's board policy 7211, those who have equivalent qualifications to the state minimum qualifications as established by the Board of Governors can teach classes within their designated discipline areas.

Attached are the equivalency certifications for faculty members who have been authorized to teach credit or noncredit classes, as needed, at Allan Hancock College based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

Regular Equivalency Certification

Name	Discipline
Malkmus, Irina	Older Adults
Salazar, Abel	VOCE (Commercial Truck Driving)

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees approve the attached equivalency certifications for the faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

Administrator Initiating Item:	Final Disposition:
Robert Curry	

Allan Hancock College
Community Education

☒ Regular Certification
☐ Not Approved

Equivalency Certification for Noncredit Older Adults

Name: Irina Malkmus Department: Community Education

Semester/Year: Spring 2025 Discipline/Area: Older Adults -OLDR

Criteria for Equivalency: The applicant named above meets the criteria for equivalency. This has been verified by review of the applicant's official college transcripts and other materials. (Attach documents used to verify candidate's qualifications.

Minimum Qualifications:

A bachelor's degree with a major related to the subject of the course taught, **and** either thirty hours or two semester units of course work or class work in understanding the needs of the older adult, taken at an accredited institution of higher education or approved by the district. This requirement may be completed concurrently during the first year of employment as a noncredit instructor, **OR** one year of professional experience working with older adults.

Criteria for Equivalency

☐ A bachelor's degree in any discipline and two years of professional experience related to the subject of the course taught.

☒ An associate degree in any discipline and either A or B:

(a) four years of related professional experience, or

(b) 90 hours or six semester units of coursework in understanding the needs of older adults.

☐ Six years continuous related experience related to the subject of the course taught and evidence of attaining course work or experience equal to the general education requirements as outlined in Title 5 section 55063.

☐ Recognized accomplishments which demonstrate expertise and skills in the field of study clearly beyond those that are normal and evidence of attaining course work or experience equal to the general education requirements as outlined in Title 5 section 55063.

Rationale: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation.

Candidate meets the minimum qualifications to teach OLDR Adults as follows:

- BA in Social Psychology-pending August 2025
- 19 years professional experience
- Recognized accomplishments that demonstrate expertise and skills in the field of study clearly beyond those that are normal and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 Section 55063.

Signature of Candidate Iryna Malkmus (Jan 10, 2025 17:22 PST)	Jan 10, 2025 Date

I have reviewed all documentation and recommend approval of regular equivalency certification.

Signature of Department Chair	Date	Signature of Dean	Date 1/13/25
Signature of Appropriate Academic Vice President	Jan 15, 2025 Date	David DeGroot Signature of Committee Chair Professional Standards Committee	Jan 15, 2025 Date

Date of Board Approval: February 18, 2025

Allan Hancock College
Community Education

☐ Regular Certification
☐ Not Approved

Equivalency Certification for Noncredit Short-term Vocational

Name: Abel Salazar Department: Community Education

Semester/Year: Spring 2025 Discipline/Area: Commercial Truck Driving

Criteria for Equivalency: The applicant named above meets the criteria for equivalency. This has been verified by review of the applicant's official college transcripts and other materials. (Attach documents used to verify candidate's qualifications.)

Minimum Qualifications

A bachelor's degree and two years of occupational experience related to the subject of the course taught, or
An associate degree, and six years of occupational experience related to the subject of the course taught, or
Possession of a full-time clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in the subject matter, or
For courses in an occupation for which the district offers or has offered apprenticeship instruction, the minimum qualifications for noncredit apprenticeship instructors in that occupation, as specified in Section 53413.

Criteria for Equivalency

☑ Licensure or certification in a vocational area where the license or certification requires specified hours of formal instruction and four years of professional experience in the area of specialization in lieu of formal college preparation and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

☑ Recognized accomplishments which demonstrate expertise and skills in the field of study clearly beyond those that are normal and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

Rationale: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation.

GE Area A - See attached
GE Area B - See attached
GE Area C - See attached
GE Area D - See attached
GE Area D1 - See attached
GE Area D2 - See attached
GE Area D generic - See attached

Signature of Candidate Abel Salazar (Jan 17, 2025 13:40 PST) Date 01/17/2025

I have reviewed all documentation and recommend approval of regular equivalency certification.

Signature of Department Chair	Date	Signature of Dean	Jan 27, 2025 Date
Signature of Appropriate Academic Vice President	Jan 30, 2025 Date	Carmen Montanez-Rodriguez Signature of Committee Chair Professional Standards Committee	Jan 30, 2025 Date

Date of Board Approval: February 18, 2025

Commercial Truck Driver Equivalency Template

Candidate's name: Abel Salazar
Term/Year: Spring 2025
Date of submission: January 17, 2025

GE Area A:

- A certified commercial truck driver must apply the scientific method to interpret service manuals, understand the theory of the systems being diagnosed, develop an initial hypothesis based on customer input, follow testing and diagnostic procedures to isolate and repair system defects and verify the repair resolved the system defect.
- A commercial truck driver must understand principles of fluid dynamics and hydraulics, the composition of friction materials, and automotive electrical systems.
- Applicant also hold a Class A commercial driver's license

GE Area B:

- A commercial truck driver must possess the ability to understand and communicate with diverse customers with diverse needs. Technicians must utilize knowledge of social groups to interact constructively, communicate effectively, and to manage customer and internal relations.
- A self-employed commercial truck driver or business owner must apply microeconomic and macroeconomic concepts to predict and respond to market forces on consumer spending.

GE Area C:

- SPAN/ENGL bilingual: The Commercial Truck Driving candidate is at a functional level of the Spanish language. They have a basic command of the language needed in a limited range of simple, routine, and familiar tasks and situations. For example, they can understand and pass on simple messages, are able to deal with simple, straightforward information, and are able to maintain simple face-to-face conversations, using at least one form of the present, past, and future tenses. At this level the candidate can understand and use up to 1,000 of the most frequently encountered or personally relevant vocabulary items.

GE Area D:

D1:

- A licensed commercial truck driver must effectively translate results of a vehicle diagnosis into written form to either the service advisor or customer in such a way that a layperson can understand the diagnosis and repair of the vehicle (English Composition).

- A licensed commercial truck driver must effectively research repair manuals, databases, and other sources to locate necessary information to understand problems and to propose and perform necessary repairs.

D2:

- A licensed commercial truck driver must demonstrate the ability to decipher information from the customer in either oral or written form regarding their vehicle complaint and use of the information to diagnose the vehicle problem causing the customer's concern and communication of findings either orally or in written form to the service advisor or customer.
- For a licensed commercial truck driver, every aspect of a job revolves around analytic thinking skills. Analytic thinking skills are used to confirm a customer's concern, perform root-cause diagnostic procedures, and verify the repair.
- A licensed commercial truck driver must use mathematical skills to manage and calculate ratios, measurements, comparisons, and specifications related to investigation of problems, development of appropriate repair solutions, and performance of repair. A licensed automotive technician may also apply mathematical skills and reasoning to machine parts and tools, to exacting specifications.

D generic:

- As a licensed commercial truck driver, applicant must effectively translate results of a vehicle diagnosis into written form to either the service advisor or customer in such a way that a layperson can understand the diagnosis and repair of the vehicle (English Composition). Further, as a licensed commercial truck driver, applicant must effectively research repair manuals, databases, and other sources to locate necessary information to understand problems and to propose and perform necessary repairs.
- As a business owner/manager, applicant must also clearly understand all laws and regulations connected to running a business, hiring and recruitment, drug and alcohol testing, employee supervision, and be current in training aspects such as sexual and workplace harassment training, including training related to his employment/business.
- Applicant is also certified via the "Supervisor's Guide to Reasonable Suspicion Management Training."

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Acceptance of Second Quarter Financial Status Report	Item Number:	11.G.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 4

BACKGROUND

The second quarter financial status report is a routine report, which must be submitted to the State Chancellor's Office on a quarterly basis. It is used by that office to monitor the financial health of a district, both as to cash flow and fiscal solvency.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees accept the second quarter financial status report.

Administrator Initiating Item:	Final Disposition:
Dennis Curran	

California Community Colleges

QUARTERLY FINANCIAL STATUS REPORT

(Financial Report for Fiscal Year 2024-2025, Quarter: 2)

District: ALLAN HANCOCK **District Code:** 610

I, the District Chief Business Officer, hereby certify that the information in the Quarterly Financial Status Report (CCFS-311Q) is prepared in accordance with Title 5, Section 58310 and is accurate and complete to the best of my knowledge.

Chief Business Officer: Dennis Curran

Electronic Certification Date: Thursday, February 06, 2025

Contact: Mark Norton Budget Analyst

(805) 922-6966 Ext: 3226 mark.norton@hancockcollege.edu

The Chancellor's Office no longer requires a report to be submitted electronically (PDF) or by mail, as districts certify through the application. No further action is required by the district.

Fiscal Year: 2024 **Quarter Ended: 2**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2021-2022	Actual 2022-2023	Actual 2023-2024	Projected 2024-2025
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	**Revenues:**				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	75,143,858	83,337,753	88,052,018	86,579,095
A.2	Other Financing Sources (Object 8900)	9,320,040	222,092	1,675	0
A.3	**Total Unrestricted Revenue (A.1 + A.2)**	84,463,898	83,559,845	88,053,693	86,579,095
B.	**Expenditures:**				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	67,844,192	71,106,386	77,515,813	87,279,561
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	12,946,256	7,138,691	6,372,899	5,161,877
B.3	**Total Unrestricted Expenditures (B.1 + B.2)**	80,790,448	78,245,077	83,888,712	92,441,438
C.	**Revenues Over(Under) Expenditures (A.3 - B.3)**	3,673,450	5,314,768	4,164,981	(5,862,343)
D.	**Fund Balance, Beginning**	18,925,704	22,599,154	27,913,922	32,078,920
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	**Adjusted Fund Balance, Beginning (D + D.1)**	18,925,704	22,599,154	27,913,922	32,078,920
E.	**Fund Balance, Ending (C. + D.2)**	22,599,154	27,913,922	32,078,903	26,216,577
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	28.0%	35.7%	38.2%	28.4%

Line	Description	As of the specified quarter ended for each fiscal year			
		2021-2022	2022-2023	2023-2024	2024-2025
II. Total General Fund Cash Balance (Unrestricted and Restricted)					
H.1	Cash, excluding borrowed funds	41,638,707	59,267,849	51,978,606	51,114,241
H.2	Cash, borrowed funds only	0	0	0	0
H.3	Total Cash (H.1+ H.2)	41,638,707	59,267,849	51,978,606	51,114,241

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col 2.)
III. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
I.	**Revenues:**				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	86,166,191	86,579,095	38,622,198	44.6%
I.2	Other Financing Sources (Object 8900)	0	0	64,860	
I.3	**Total Unrestricted Revenue (I.1 + I.2)**	86,166,191	86,579,095	38,687,058	44.7%
J.	**Expenditures:**				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	86,555,952	87,279,561	41,004,725	47.0%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	5,152,870	5,161,877	560,715	10.9%
J.3	**Total Unrestricted Expenditures (J.1 + J.2)**	91,708,822	92,441,438	41,565,440	45.0%
K.	**Revenues Over(Under) Expenditures (I.3 - J.3)**	(5,542,631)	(5,862,343)	(2,878,382)	
L.	Fund Balance, Beginning	32,079,472	32,078,920	32,078,920	
L.1	Prior Year Adjustments + (-)	0	0	0	
L.2	**Adjusted Fund Balance, Beginning (L + L.1)**	32,079,472	32,078,920	32,078,920	
M.	**Fund Balance, Ending (K. + L.2)**	26,536,841	26,216,577	29,200,538	
N.	Percentage of GF Fund Balance to GF Expenditures (M. / J.3)	28.9%	28.4%		

IV. Has the district settled any employee contracts during this quarter? **NO**

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications.

VI. Does the district have significant fiscal problems that must be addressed? **This Year?** **NO**

If yes, what are the problems and what actions will be taken? **Next Year?** **NO**

Yes, we are projecting a deficit at the end of this fiscal year. Primary factors include a reduction in apportionment from the prior year, and increasing payroll, benefits and service contract costs. Our strategy is to reduce spending where possible and use reserves if needed.

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Acceptance of Annual Confirmation of Bank Accounts	Item Number:	11.H.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 3

BACKGROUND

The California Community College Budget and Accounting Manual recommends that all district-authorized bank accounts be presented annually to the board of trustees for review and confirmation of need. A list of bank accounts and their status is attached for this purpose.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees accept the list of district bank accounts.

Administrator Initiating Item:	Final Disposition:
Dennis Curran	

ALLAN HANCOCK JOINT COMMUNITY COLLEGE
DISTRICT BANK ACCOUNTS

Reporting Fund Bank Account	Purpose	Interest Rate		GL Balance 12/31/2024
General Fund				
Mechanics Bank *7455	Revolving Cash Account Business Checking Account Prepayments and purchasing of services and materials	0.01%	$	29,568.20
Mechanics Bank *5511	Clearing Account - Credit Card Deposit and clearing of credit card transactions	0.00%	$	760,353.75
Mechanics Bank *5512	Clearing Account- Cash and Checks Deposit and clearing of cash transactions	0.00%	$	302,973.52
Mechanics Bank *5513	Clearing Account - Checking Transfer of clearing transactions to County Treasury	0.01%	$	102.57
Mechanics Bank *3617	Student Refund Clearing Account	0.00%	$	20,000.00
Mechanics Bank *0711	Traffic Fines Account	0.00%	$	500.00
Student Financial Aid Trust Fund				
Wells Fargo Bank *5556	AHC - Cal - Grants Deposit and clearing of state aid	0.01%	$	60,022.66
Wells Fargo Bank *6954	AHC - EOPS Business checking account Distribution of emergency loans for AHC EOPS students	0.01%	$	8,187.44
Scholarship and Loan Trust Fund				
Mechanics Bank *5950	AHC Student Veteran Emergency Loan Fund Donations to fund emergency loans for AHC Student Veterans	0.00%	$	8,253.64
Student Representation Fee Trust Fund				
Mechanics Bank *0773	ACJCCD-Student Rep Fee Trust Fund Money Market savings account	4.67%	$	2,845.63
District Trust Fund				
Mechanics Bank *0781	AHJCCD District Trust - Business Savings Money Market Account	4.67%	$	1,084,350.78
Mechanics Bank *8785	Allan Hancock Joint Community College AHC Auxiliary Funds Checking	0.00%	$	9,860.00

ALLAN HANCOCK JOINT COMMUNITY COLLEGE
DISTRICT BANK ACCOUNTS

Reporting Fund Bank Account	Purpose	Interest Rate		GL Balance 12/31/2024
AHC Auxiliary Programs Corporation				
PCPA Fund				
Mechanics Bank *4506	PCPA/AHC Auxiliary Programs Credit card and Solvang deposit	0.00%	$	236,281.31
Mechanics Bank *1788	PCPA/AHC Auxiliary Programs Money Market Account	4.67%	$	3,048,985.63
Associated Students Trust Fund				
Mechanics Bank *3291	Assoc Std Body-Money Market Money Market Account - Deposit and clearing of cash transactions	4.67%	$	382,588.16
Mechanics Bank *3283	Assoc. Student Body-checking Business checking vendor payments	0.00%	$	10,000.00
Student Clubs Agency Fund				
Mechanics Bank *0749	AHJCCD-Stdt Clubs Agency Trust Money Market account and clearing of cash transactions	4.67%	$	76,794.80
Foundation Agency Fund				
Morgan Stanley Active Assets *4009	AHC Foundation Checking Account	4.00%	$	340,330.61
Mechanics Bank *4314	AHC Foundation Checking	0.00%	$	419,678.04
AHC Viticulture & Enology Foundation Agency Fund				
Mechanics Bank *5654	Viticulture & Enology Foundation Checking	0.00%	$	61,204.65

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Acceptance of Nonresident Tuition Rate for 2025-2026	Item Number:	11.I.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 1

BACKGROUND

The governing board is required to establish the nonresident tuition rate for the next academic year. State law mandates the formula to calculate the rate. The calculation involves the prior year's "current expense of education" (CEE), full-time equivalent students (FTES) including apprenticeship hours and nonresident attendance, and the prior two years of the United States Consumer Price Index (USCPI). The calculation for the upcoming year allows us to set a rate between $370 and $400 per semester unit. The current year rate is $364 per semester unit.

Community colleges are not eligible for state apportionment funding for nonresident students. As a result, nonresident tuition is intended to make up for this loss of revenue. Staff recommends changing the rate for Allan Hancock College to $370 per semester unit. Setting the rate as low as possible ensures the district is doing its part to make education as affordable and accessible as possible.

FISCAL IMPACT

Nonresident tuition should generate approximately $739,760 for fiscal year 2025-2026. Based on projected nonresident enrollment and the recommended tuition rate, nonresident tuition revenue is expected to be $139,388 lower in fiscal year 2025-2026 than in the current fiscal year.

RECOMMENDATION

Staff recommends the board of trustees establish the Allan Hancock College 2025-2026 nonresident tuition rate at $370 per semester unit, commencing with fall semester 2025.

Administrator Initiating Item:	Final Disposition:
Dennis Curran	

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Approval to Request Bids for the Public Safety Training Complex Restroom Building Project (Bid No. 25-04)	Item Number:	11.J.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 3

BACKGROUND

On January 13, the California Division of the State Architect (DSA) approved plans and specifications for construction of a restroom facility in the Public Safety Training Complex of the Lompoc Valley Center. The project includes a 380 square foot building with five restrooms and a hand washing area. The facility will be located northeast of the recently completed roof prop. The attached design documents depict the project layout.

The district requests board authorization to solicit bids for the construction of this project. The estimated cost of construction is $450,000.

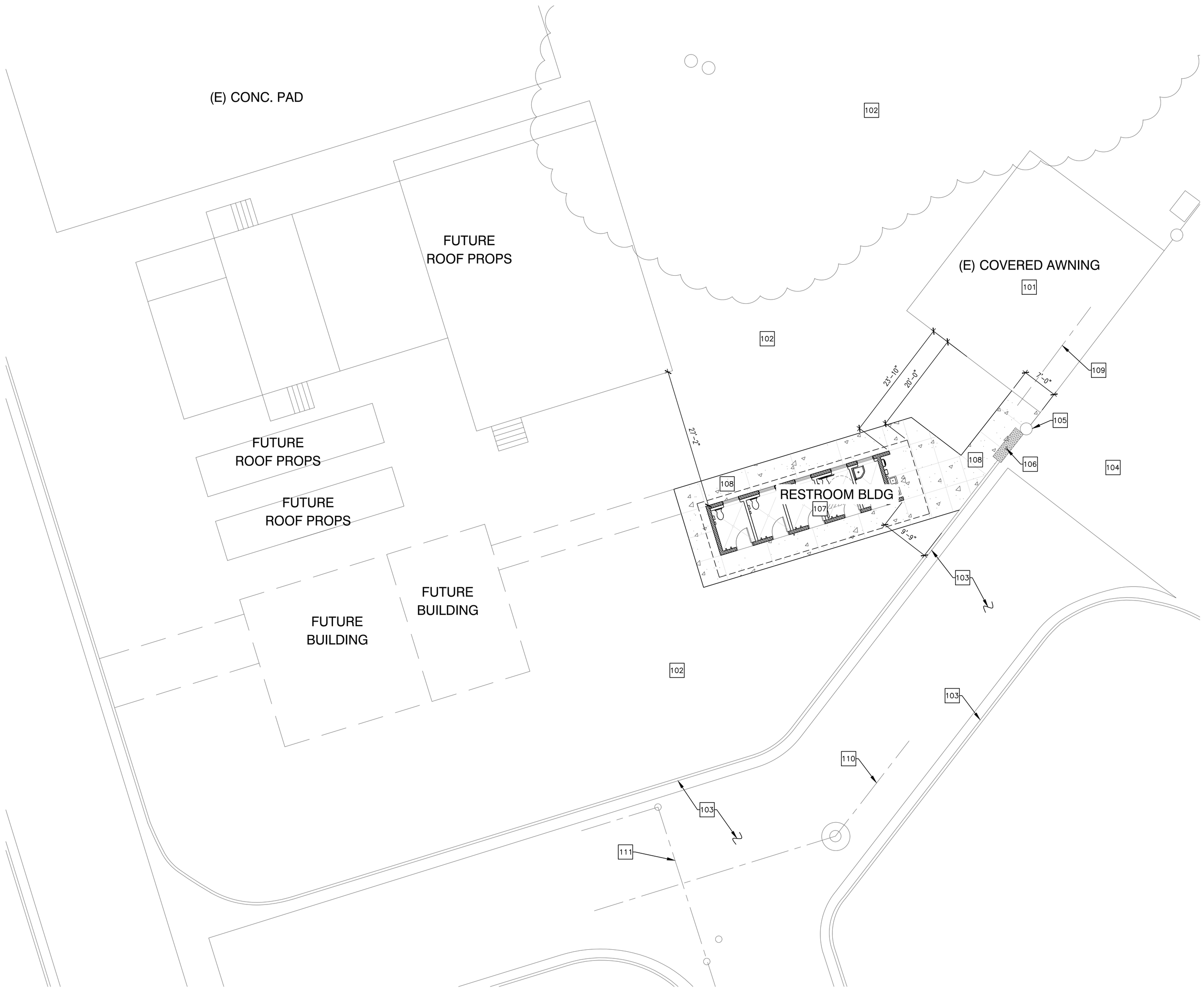
FISCAL IMPACT

The estimated cost for the entire project is $649,700, which includes design, inspection and testing costs ($199,700), and construction costs ($450,000). The district will source the design and testing costs through the capital project fund while construction and inspection will be sourced through Measure I Bond Funds.

RECOMMENDATION

Staff recommends the board of trustees approve the solicitation of bids for the Public Safety Training Complex Restroom Building Project (Bid No. 25-04).

Administrator Initiating Item:	Final Disposition:
Dennis Curran	



SITE PLAN

0 5' 10' 20'

SCALE: 1"= 10'-0"

KEYNOTES

101 (E) PATIO AREA TO REMAIN
102 (E) LANDSCAPE TO REMAIN
103 (E) CONCRETE CURB AND AC TO REMAIN
104 (E) CONCRETE DRIVE TO REMAIN
105 (E) CONCRETE LIGHT POLE PEDESTAL
106 NEW WARNING TRUNCATED DOMES
107 PROPOSED RESTROOM BUILDING AS PART OF THIS APPLICATION
108 PROPOSED CONCRETE WALKWAY 5' TYPICAL AROUND RESTROOM BUILDING
109 EXISTING ELECTRICAL CONDUIT
110 EXISTING SEWER
111 EXISTING WATER

GENERAL NOTES

1. REFER TO CIVIL, PLUMBING, AND ELECTRICAL DRAWINGS FOR UNDERGROUND UTILITIES.
2. PRIOR TO ANY UNDERGROUND WORK, VERIFY LOCATION OF ALL EXISTING UTILITIES WITH UNDERGROUND SERVICE ALERT (U.S.A.).

LEGEND

FIRE DEPT. ACCESS WIDTH 20'-0"

UNDER GROUND UTILITYS

CHAIN LINK FENCE 6'-0" HIGH U.O.N.

ORNAMENTAL FENCE

ACCESSIBLE PATH OF TRAVEL AS INDICATED ON PLAN IS A BARRIER-FREE ACCESS ROUTE AT LEAST 48" WIDE, WITHOUT ANY ABRUPT VERTICAL CHANGES EXCEEDING 1/2" AT 1:12 MAX. SLOPE, EXCEPT LEVEL CHANGES THAT DO NOT EXCEED 2% AND SLOPES IN THE DIRECTION OF TRAVEL SHALL NOT EXCEED 5%. "PASSING SPACES" AT LEAST 60"X60" ARE LOCATED NOT MORE THAN 200' APART. PART OF ACCESSIBLE PATH OF TRAVEL WITH CONTINUOUS GRADIENTS HAVE 60' LEVEL AREAS NOT MORE THAN 400' APART.P.O.T. SHALL BE FREE OF OBSTRUCTIONS OVERHANGING ABOVE WALKING SURFACE WITHIN 80" AND PROJECTING GREATER THAN 4" FROM WALL SURFACES BETWEEN 27" AND 80" ABOVE WALKING SURFACE, 11B-202 & 206. THE ARCHITECT SHALL VERIFY THAT ALL BARRIERS ON THE INDICATED PATH OF TRAVEL HAVE BEEN REMOVED. GATES IN PATH OF TRAVEL SHALL COMPLY WITH EXIT DOOR REQUIREMENTS PER CBC SECTION 11B-404.1 SURFACE IS STABLE, FIRM & SLIP RESISTANT 2% CROSS SLOPE MAX.

ACCESSIBLE BUILDING ENTRANCE

NEW BUILDING TO BE CONSTRUCTED AS PART OF THIS DSA APPLICATION NUMBER

RA ARCHITECTS & ENGINEERS
& ASSOCIATES
ARCHITECTURE•ENGINEERING

RAVATT, ALBRECHT & ASSOC.
125 UNION AVE.
SUITE 201
OR.CUTT, CA 93455
(805) 928-5002 FAX 928-0195

REGISTERED ARCHITECT
GREGORY ALLEN RAVATT
LIC. NO. C-20608
09/30/24
STATE OF CALIFORNIA

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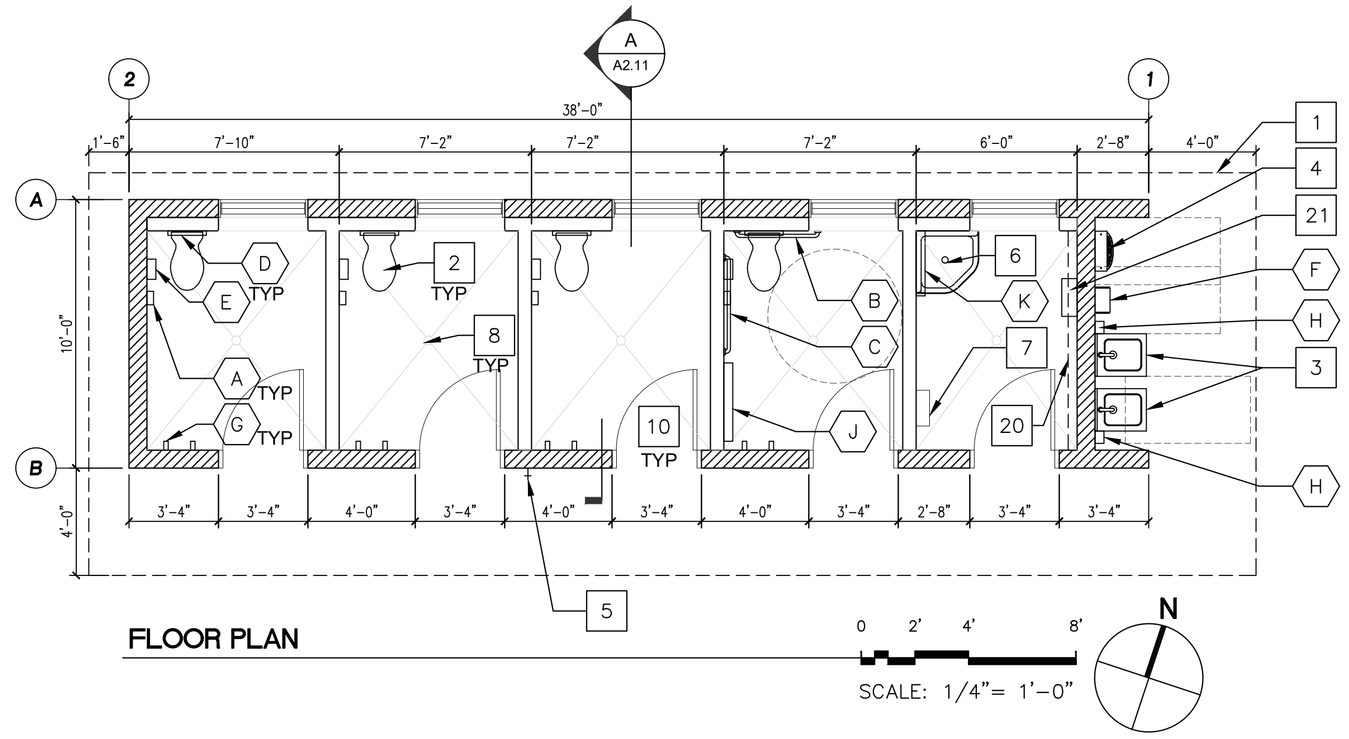
REVISIONS

PROJECT
RESTROOM BUILDING

SHEET TITLE
SITE PLAN

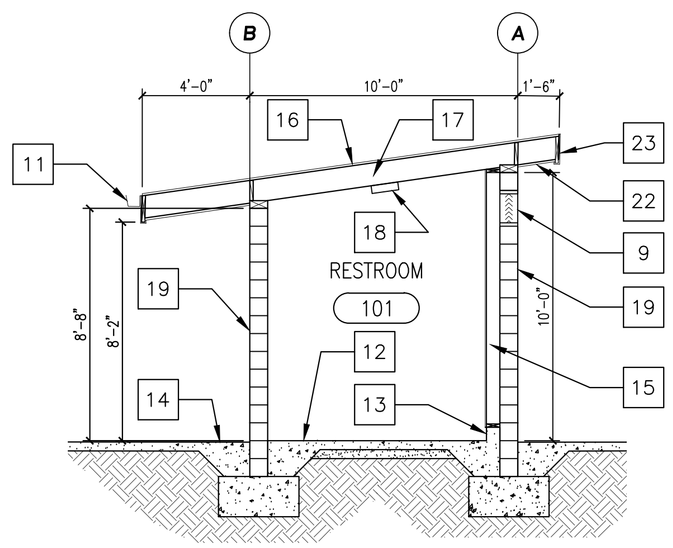
OWNER
ALLAN HANCOCK COLLEGE
Start here. Go anywhere.
ALLAN HANCOCK COLLEGE
800 S. COLLEGE DRIVE
SANTA MARIA, CA 93454

DATE: OCTOBER 19, 2023
TECHNICIAN: MS
PROJECT MANAGER:
JOB NUMBER: RA # 895
SHEET NUMBER
A1.10



FLOOR PLAN

SCALE: 1/4"= 1'-0"

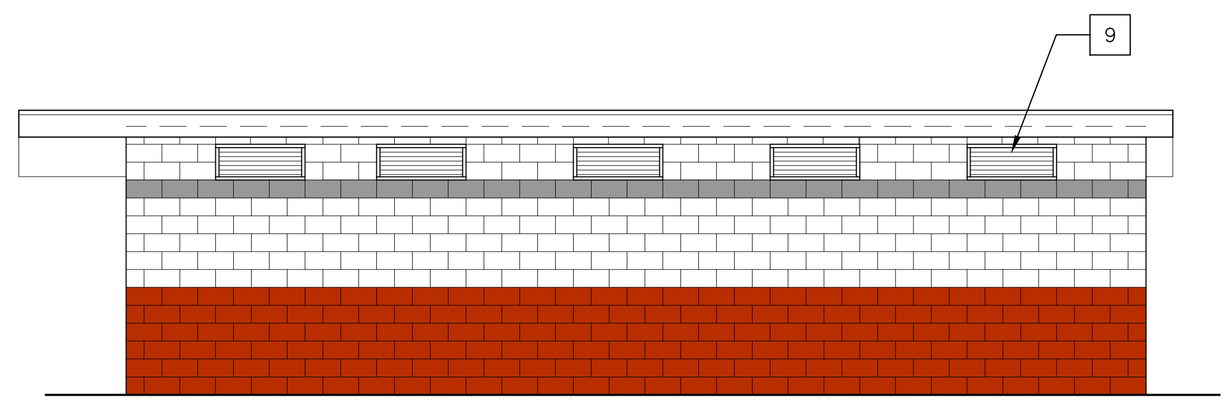


SECTION A

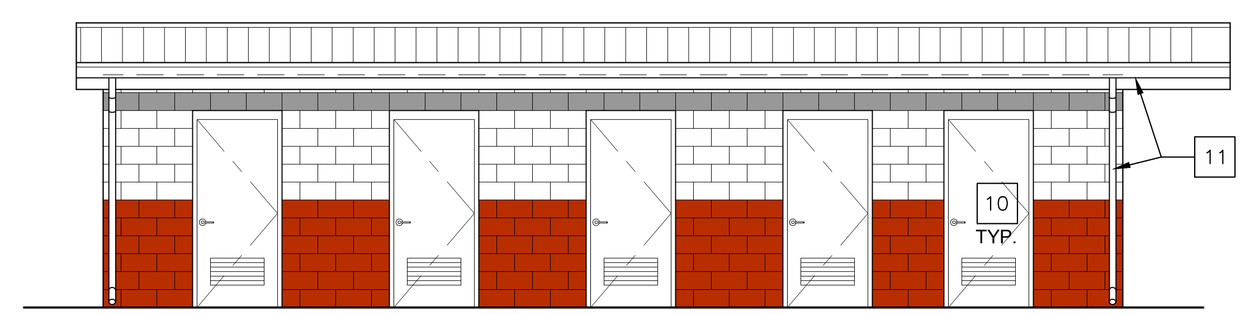
BUILDING SECTION

0 2' 4' 8'

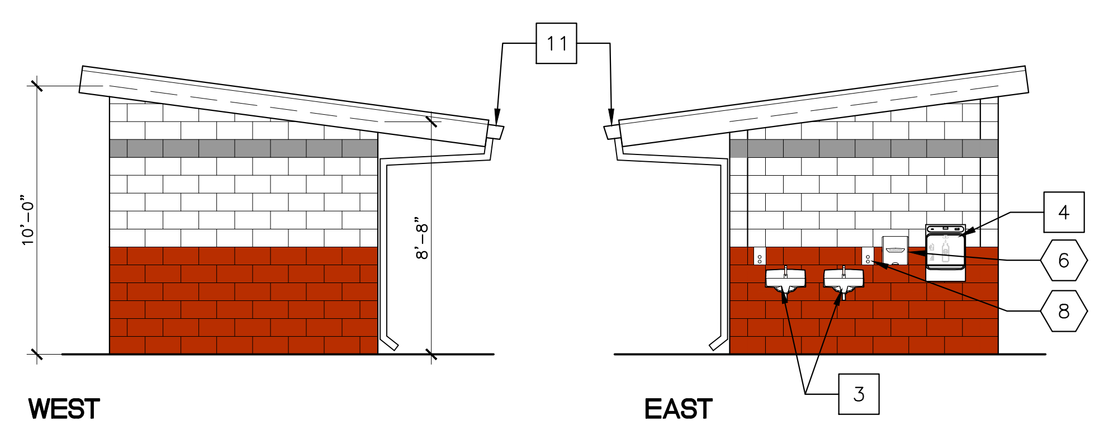
SCALE: 1/4"= 1'-0"



NORTH



SOUTH



WEST

EAST

ELEVATIONS

0 2' 4' 8'

SCALE: 1/4"= 1'-0"

GENERAL NOTES

1. EXTERIOR WALLS ARE CMU FROM EXISTING CMU FROM ORIGINAL PROJECT STORED ONSITE.
2. FLOORS ARE POLISHED CONCRETE SLOPED TO DRAIN.
3. ROOFING IS CLASS 'A' PREFINISHED STANDING SEAM METAL.

KEYNOTES

1	LINE OF ROOF OVERHANG ABOVE SHOWN DASHED
2	FLOOR MOUNTED TOILET WITH AUTO SENSOR FLUSH VALVE
3	WALL HUNG SS SINKS WITH AUTO SENSOR FAUCETS
4	WALL HUNG BOTTLE FILLING STATION
5	HOSE BIBB, SEE PLUMBING DRAWINGS
6	FLOOR MOP SINK
7	ELECTRICAL PANEL, SEE ELECTRICAL DRAWINGS
8	FLOOR DRAIN, SEE PLUMBING DRAWINGS
9	LOUVER VENT IN WALL 16"x40" TYPICAL OF 5
10	3'x7' HOLLOW METAL DOOR AND FRAME WITH LOUVER
11	GUTTER AND DOWNSPOUTS
12	CONCRETE SLAB ON GRADE, SEE STRUCTURAL
13	6" CONCRETE CURB, TYPICAL
14	CONCRETE WALKWAY AROUND BUILDING, SEE SITE PLAN
15	WOOD STUD WALL, SEE FRAMING
16	METAL ROOF OVER ROOF SHEATHING, SEE STRUCTURAL
17	ROOF JOIST & ROOF SHEATHING TO BE PAINTED, SEE STRUCTURAL
18	LIGHTING FIXTURE, SEE ELECTRICAL DRAWINGS
19	CMU BLOCK WALL, TYP.
20	EXPOSED PLUMBING ON WALL
21	ELECTRIC TANKLESS WATER HEATER
22	PERFORATED METAL SOFFIT PANEL
23	PREFINISHED METAL-COVERED 2X FASCIA

ACCESSORY LEGEND

A	SURFACE MOUNTED TOILET TISSUE DISPENSER
B	36" LONG STAINLESS STEEL GRAB BAR, ATTACH PER DETAIL 7/A____
C	42" LONG STAINLESS STEEL GRAB BAR, ATTACH PER DETAIL 7/A____
D	SURFACE MOUNTED SEAT COVER DISPENSER
E	SURFACE MOUNTED SANITARY NAPKIN DISPOSAL
F	SURFACE MOUNTED ELECTRIC HAND DRYER
G	STAINLESS STEEL EQUIPMENT HANGER TYPICAL OF 2
H	SURFACE MOUNTED SS SOAP DISPENSER
J	DIAPER CHANGING STATION, SEE DET. 11/A____ FOR ATTACHMENT TO WALL
K	STAINLESS STEEL MOP/BROOM HOLDER WITH SHELF

NOTE: REFER TO DETAILS AND 21/A____ FOR MOUNTING HEIGHTS AND LOCATIONS.

LEGEND

	CMU BLOCK WALL, REFER TO STRUCTURAL DRAWINGS FOR SIZE
	WOOD STUD FRAMING U.O.N. SEE KEYNOTES AND WALL TYPES SHEET A10.50 FOR ADDITIONAL INFORMATION
	60" DIA. ACCESSIBLE FLOOR SPACE LOCATION
	30" X 48" ACCESSIBLE FLOOR SPACE LOCATION
	60" X 60" ACCESSIBLE FLOOR SPACE LOCATION
A	DENOTES ACCESSIBLE PLUMBING FIXTURE
A	WALL TYPE, SEE SHEET A10.50

RA ARCHITECTS & ENGINEERS
& ASSOCIATES
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REGISTERED ARCHITECT
GREGORY ALLEN RAVATT
LICENSE 20608
09/30/24
STATE OF CALIFORNIA

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REVISIONS

PROJECT
RESTROOM BUILDING

SHEET TITLE
FLOOR PLAN AND DIMENSION FLOOR PLAN

OWNER
ALLAN HANCOCK COLLEGE
Start here. Go anywhere.
ALLAN HANCOCK COLLEGE
800 S. COLLEGE DRIVE
SANTA MARIA, CA 93454

DATE: OCTOBER 19, 2023
TECHNICIAN: MS
PROJECT MANAGER:
JOB NUMBER: RA # 895
SHEET NUMBER
A2.11

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Authorization for Travel Outside of the United States for Faculty	Item Number:	11.K.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 1

BACKGROUND

In accordance with board policy 7400, authorization for outside of the United States travel is requested for faculty to travel as indicated below:

Dominic Dal Bello, professor, engineering, requests travel to Montréal, Canada on June 21 to June 26, 2025. Mr. Dal Bello will attend the American Society for Engineering Education (ASEE) 2025 Annual Conference. Mr. Dal Bello will report on the NSF LSAMP grant, learn new methods, and participate in an educational community.

FISCAL IMPACT

Estimated to be a maximum of $4,377 from the NSF LSAMP grant. Mr. Dal Bello will be responsible for all remaining expenses.

RECOMMENDATION

Staff recommends the board of trustees authorize outside of the United States travel for Dominic Dal Bello, professor, engineering, to Montréal, Canada on June 21 to June 26, 2025.

Administrator Initiating Item:	Final Disposition:
Robert Curry	

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Authorization for Travel Outside of the United States for Students and ASBG Advisors to Attend ASACC National Student Advocacy Conference	Item Number:	11.L.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 1

BACKGROUND

The Associated Student Body Government, Allan Hancock College, would like to send four students and a staff member to Washington, DC March 15-18, 2025, for the American Student Association of Community Colleges (ASACC) Annual National Student Advocacy Conference.

While attending and participating in the conference, students are given time to meet with their congressional representatives regarding important issues. The conference serves as a very strong educational experience for students to further develop their leadership and advocacy skills. (ASACC.org)

FISCAL IMPACT

None. The Associated Student Body Government, Allan Hancock College, student representation fee, and Student Equity and Access (SEAP) funds will cover the costs of travel, lodging, transportation, and per diem.

RECOMMENDATION

Staff recommend the board of trustees authorize the Associated Student Body Government/Leadership students and advisor to attend the ASACC Annual National Student Advocacy Conference in Washington, DC on March 15-18, 2025.

Administrator Initiating Item:	Final Disposition:
Genevieve Siwabessy	

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Approval of New Community Services (Fee-Based) Education Courses	Item Number:	11.M.
Institutional Goal:	Ed Master Plan Goal B. Successful Entry into an Area of Interest and Program of Study	Enclosures:	Page 1 of 1

BACKGROUND

The following fee-based course for Fitness Classes for Adults program is being proposed. The required review process was completed.

Fitness Courses:

Beginning Tai Chi Fan classes introduce students to the graceful art of Tai Chi using a fan as a prop to enhance movement and flow. In these classes, participants will learn the basic techniques and forms of Tai Chi while incorporating the fan to improve flexibility, balance, and coordination. The fan adds an element of elegance and rhythm to the traditional Tai Chi practice, making it both a fun and energizing experience. Designed for beginners, these classes are perfect for those new to Tai Chi or those seeking to deepen their practice in a supportive, non-competitive environment. Students will build strength, increase mental focus, and cultivate relaxation while enjoying the beauty and fluidity of fan movements.

Course Details	Course Description
Beginning Tai Chi Fan (18+) (CSFT 8034) (2-3 hours)	Tai Chi exercises consist of gentle, low-impact movements that enhance flexibility, balance, range of motion, vitality, relaxation, mental focus, strength, and overall well-being. This course is designed to let each student progress at their own pace in a relaxed, noncompetitive environment. The exercises are suitable for individuals of all ages and abilities.

FISCAL IMPACT

Community Services (fee-based) courses are self-supporting.

RECOMMENDATION

Staff recommends the board of trustees approve the fee-based course as proposed and authorize that this course be repeated as frequently as needed to support the needs of the community.

Administrator Initiating Item:	Final Disposition:
Robert Curry	

ALLAN HANCOCK COLLEGE

CONSENT ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Approval of Community Services (Fee-Based) Education Courses	Item Number:	11.N.
Institutional Goal:	Ed Master Plan Goal C. Student Progression through Program of Study	Enclosures:	Page 1 of 2

BACKGROUND

The following page lists the proposed community services (fee-based) courses for spring 2025.

FISCAL IMPACT

There is no fiscal impact to the district. Fees collected from students support these courses.

RECOMMENDATION

Staff recommends the board of trustees approve the proposed community services (fee-based) courses for spring 2025.

Administrator Initiating Item:	Final Disposition:
Robert Curry	

COMMUNITY SERVICES
(FEE-BASED) EDUCATION COURSES
SPRING 2025

Dates	Class	Instructor	Fee
01/27-04/09	CSFT 8032 – Full-Body Barre Workout	Mann, Shandy	$79

ALLAN HANCOCK COLLEGE

ACTION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Acceptance of Grant Approved	Item Number:	13.A.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 1

BACKGROUND

Acceptance of Grant Approved

Institutional Grants has been notified of funding for the following grant in the amount of $240,000.

1. REACH - Uplift Catalyst: Diversifying the Workforce Through Education ($240,000)

   REACH, a regional economic development group, received a grant to support six counties. As a subaward competition, the college requested funds to create a cybersecurity and aerospace pathway into the workforce or for transfer. This grant will propose a bus between the Lompoc and Santa Maria campus, as well as pick-up and drop-off points to industry partners who are willing to provide internships and apprenticeships. This grant aspires to fund a cybersecurity certification and degree program with Cuesta College.

   No matching funds are required. The project period is for Spring 2025 – Spring 2028. (Submitted by Thomas Lamica)

FISCAL IMPACT

1. REACH - Uplift Catalyst: Diversifying the Workforce Through Education ($240,000)

RECOMMENDATION

Staff recommends the board of trustees accept this contract for a total of $240,000 in restricted funds to the district.

Administrator Initiating Item:	Final Disposition:
Jon Hooten	

ALLAN HANCOCK COLLEGE

ACTION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Adoption of Resolution 25-01**,** Reduction in Academic Employee	Item Number:	13.B.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 2

BACKGROUND

The District hereby recommends to the Board that certain academic employees of the District receive Notice of Non-Re-employment for the ensuing academic year (2025-2026) and that this Board give notice as required by Education Code sections 87740 and 87743 to those academic employees that their services will not be required for the ensuing academic year.

The reason for this recommendation is as follows:

The following services will be reduced or discontinued for the 2025-2026 academic year:

1. Environment Health and Safety (1 FTE)

Because of the foregoing reasons, it is necessary to decrease the number of academic employees in the District. Furthermore, no probationary or tenured employee with less seniority is retained who is rendering a service in a faculty service area, which the employee(s) who will receive Notices of Non-Re-employment are minimally qualified to render.

FISCAL IMPACT

To be determined

RECOMMENDATION

Staff recommends that the board of trustees adopt Resolution 25-01, Reduction in Academic Employee as presented.

Administrator Initiating Item:	Final Disposition:
Ruben Ramirez	

RESOLUTION 25-01
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT TO DECREASE THE NUMBER OF ACADEMIC EMPLOYEES DUE TO A REDUCTION IN PARTICULAR KINDS OF SERVICES

WHEREAS, Education Code section 87743 permits the Governing Board to reduce or discontinue particular kinds of services not later than the beginning of the following school year; and

WHEREAS, the Governing Board of the Allan Hancock College Joint Community College District has determined that it is necessary to reduce or discontinue the following particular kinds of service of the District no later than the beginning of the 2025-2026 school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2024-2025 school year the employment of certain academic employees of the District as a result of the elimination of the particular kinds of service; and

WHEREAS, the Governing Board of the Allan Hancock College Joint Community College District has further determined that among employees who first rendered paid service to the District on the same day, the order of termination will be based solely on the needs of the District and the students thereof;

THEREFORE, BE IT RESOLVED by the Governing Board of the Allan Hancock College Joint Community College District that the following services shall be reduced or eliminated no later than the beginning of the 2025-2026 school year:

PARTICULAR KINDS OF SERVICES:

ENVIRONMENTAL HEALTH AND SAFETY (1 FTE)

The Superintendent is directed to give notice of recommendation not to re-employ in accordance with the provisions of Education Code sections 87740 and 87743 to the number of academic employees allowable pursuant to Education Code Section 87743.

PASSED AND ADOPTED at a regular meeting of the Board of Trustees of the Allan Hancock Joint Community College District held on February 18, 2025, by the following vote.

AYES:
NOES:
ABSENT:
ABSTAINED:

STATE OF CALIFORNIA)
COUNTIES OF SANTA BARBARA)
SAN LUIS OBISPO, AND VENTURA)

I, Kevin G. Walthers, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting held February 18, 2025, by the vote above stated, which resolution is on file in the Office of the said Board.

_____
Secretary to the Board of Trustees
Allan Hancock Joint Community College District

ALLAN HANCOCK COLLEGE

ACTION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Adoption of Resolution 25-02**,** Reduction in Classified Employees	Item Number:	13.C.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 2

BACKGROUND

The District hereby recommends to the Board that certain classified employees of the District receive Notice of Non-reemployment for the ensuing academic year 2025-2026 and that this Board give notice as required by Education Code sections 88017, 88117, and 88127, to those classified employees that their services will not be required for the ensuing school year.

The reason for this recommendation is as follows:

The following classified service(s) will be reduced or discontinued for the 2025-2026 academic year:

1. Instructional Assistant, Environmental Health/Safety (.527 FTE)

Because of the foregoing reasons, it is necessary to decrease the number of classified employees of the District.

FISCAL IMPACT

To be determined

RECOMMENDATION

Staff recommends that the board of trustees adopt Resolution 25-02**,** Reduction in Classified Employees as presented.

Administrator Initiating Item:	Final Disposition:
Ruben Ramirez	

RESOLUTION 25-02
RESOLUTION OF THE BOARD OF TRUSTEES OF THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT TO DECREASE THE NUMBER OF CLASSIFIED EMPLOYEES DUE TO A REDUCTION IN PARTICULAR KINDS OF SERVICES

WHEREAS, the Governing Board of the Allan Hancock Joint Community College District has determined that it is necessary to reduce or discontinue the following particular classified service of the District no later than the beginning of the 2025-2026 school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2024-2025 school year the employment of certain classified employees of the District as a result of the elimination of the particular classified services;

THEREFORE, BE IT RESOLVED by the Governing Board of the Allan Hancock Joint Community College District that the following services shall be reduced or eliminated no later than the beginning of the 2025-2026 school year:

PARTICULAR CLASSIFIED SERVICES:

INSTRUCTIONAL ASSISTANT, EVIRONMENTAL HEALTH AND SAFETY

The Superintendent is directed to give Notice of Recommendation Not to Re-employ in accordance with the provisions of Education Code sections 88017, 88117, 88127, 45298, and 453080 to the number of academic employees allowable pursuant to Education Code Section 88017.

PASSED AND ADOPTED at a regular meeting of the Board of Trustees of the Allan Hancock Joint Community College District held on February 18, 2025, by the following vote.

AYES:
NOES:
ABSENT:
ABSTAINED:

STATE OF CALIFORNIA)
COUNTIES OF SANTA BARBARA)
SAN LUIS OBISPO, AND VENTURA)

I, Kevin G. Walthers, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting held February 18, 2025, by the vote above stated, which resolution is on file in the Office of the said Board.

_____
Secretary to the Board of Trustees
Allan Hancock Joint Community College District

ALLAN HANCOCK COLLEGE

ACTION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Adoption of Resolution 25-03, Reduction in Temporary/Categorically Funded Academic Employee	Item Number:	13.D.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 2

BACKGROUND

The District hereby recommends to the Board that certain academic employees of the District receive Notice of Non-Re-employment for the ensuing academic year (2025-2026) and that this Board give notice as required by Education Code sections 87740 and 87743 to those academic employees that their services will not be required for the ensuing academic year.

The reason for this recommendation is as follows:

The following services will be reduced or discontinued for the 2025-2026 academic year:

1. Mental Health Therapist (1 FTE)

Because of the foregoing reasons, it is necessary to decrease the number of academic employees in the District. Furthermore, no probationary or tenured employee with less seniority is retained who is rendering a service in a faculty service area, which the employee(s) who will receive Notices of Non-Re-employment are minimally qualified to render.

FISCAL IMPACT

To be determined

RECOMMENDATION

Staff recommends that the board of trustees adopt Resolution 25-03, Reduction in Temporary/Categorically Funded Academic Employee as presented.

Administrator Initiating Item:	Final Disposition:
Ruben Ramirez	

RESOLUTION 25-03
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT TO DECREASE THE NUMBER OF TEMPORARY/CATEGORICALLY FUNDED EMPLOYEES DUE TO A REDUCTION IN PARTICULAR KINDS OF SERVICES

WHEREAS, Education Code section 87743 permits the Governing Board to reduce or discontinue particular kinds of services not later than the beginning of the following school year; and

WHEREAS, the Governing Board of the Allan Hancock College Joint Community College District has determined that it is necessary to reduce or discontinue the following particular kinds of service of the District no later than the beginning of the 2025-2026 school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2024-2025 school year the employment of certain certificated employees of the District as a result of the elimination of the particular kinds of service; and

WHEREAS, the Governing Board of the Allan Hancock College Joint Community College District has further determined that among employees who first rendered paid service to the District on the same day, the order of termination will be based solely on the needs of the District and the students thereof;

THEREFORE, BE IT RESOLVED by the Governing Board of the Allan Hancock College Joint Community College District that the following services shall be reduced or eliminated no later than the beginning of the 2025-2026 school year:

PARTICULAR KINDS OF SERVICES:

MENTAL HEALTH THERAPIST (1 FTE)

The Superintendent is directed to give Notice of Recommendation Not to Re-employ in accordance with the provisions of Education Code sections 87740 and 87743 to the number of certificated employees allowable pursuant to Education Code Section 87743.

PASSED AND ADOPTED at a regular meeting of the Board of Trustees of the Allan Hancock College Joint Community College District held on February 18, 2025.

AYES:
NOES:
ABSENT:
ABSTAINED:

STATE OF CALIFORNIA)
COUNTIES OF SANTA BARBARA)
SAN LUIS OBISPO, AND VENTURA)

I, Kevin G. Walthers, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting held February 18, 2025, by the vote above stated, which resolution is on file in the Office of the said Board.

_____
Secretary to the Board of Trustees
Allan Hancock Joint Community College District

ALLAN HANCOCK COLLEGE

ACTION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Adoption of Resolution 25-04, Land Acknowledgment	Item Number:	13.E.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 2

BACKGROUND

Allan Hancock College Land Acknowledgment Resolution

This land acknowledgment was developed and approved in collaboration with the Santa Ynez Band of Chumash Indians to honor the original caretakers of the land.

In developing this land acknowledgment, it was shared that it is most meaningful when spoken aloud, particularly to open an event or meeting. When delivering the land acknowledgment, the host should be thoughtful and respectful, setting a tone for the gathering rather than merely delivering a routine introduction.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the board of trustees adopt Resolution 25-04, Land Acknowledgment.

Administrator Initiating Item:	Final Disposition:
Genevieve Siwabessy	

RESOLUTION 25-04
A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

LAND ACKNOWLEDGMENT

WHEREAS, Allan Hancock College acknowledges that it is situated on the traditional ancestral lands of the Chumash people, who have lived and thrived in this region for thousands of years before the establishment of the college; and

WHEREAS, the Chumash people's meaningful connection to this land, their cultural heritage, traditions, and contributions are an integral part of the history of this area; and

WHEREAS, recognizing and honoring the original inhabitants of this land fosters a greater awareness of our shared history and promotes the values of diversity, equity, and inclusion within our college community; and

WHEREAS, after careful consideration, the Allan Hancock Joint Community College District in collaboration with The Santa Ynez Band of Chumash Indians developed the following land acknowledgment statement honoring the original caretakers of the land;

NOW, THEREFORE, BE IT RESOLVED that the Allan Hancock Joint Community College District Board of Trustees officially adopt this Land Acknowledgment statement:

> "Allan Hancock College acknowledges that today's event is being held on the land of the first people of our area – the Chumash people. The Chumash have occupied this land since time immemorial. Their connection to the land is deeply rooted – from the native plants to the sacredness of the mountains to the ocean. Historically, Chumash land stretched as far north as Paso Robles, as far south as Malibu, as far inland into the San Joaquin Valley, and included beautiful areas, such as the location of today's event.
>
> Allan Hancock College pledges to continue as stewards of this land and to ensure that it is used for the mutual benefit of those in our community."

THEREFORE, BE IT FURTHER RESOLVED that this Land Acknowledgment will be read at the beginning of college-wide events as a gesture of respect and recognition;

THEREFORE, BE IT FINALLY RESOLVED that Allan Hancock College remains committed to building meaningful relationships with the Chumash community and to supporting initiatives that honor their history and culture.

PASSED and ADOPTED this 18th day of February 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

President, Board of Trustees	Superintendent/President

ALLAN HANCOCK COLLEGE

ACTION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Resolution 25-05, Classified School Employee Week	Item Number:	13.F.
Institutional Goal:	Accreditation Standard IV	Enclosures:	Page 1 of 2

BACKGROUND

The Allan Hancock College chapter of California School Employee Association (CSEA) has designated March 14-20, 2025, as Classified School Employee Week. The board of trustees is requested to adopt Resolution 25-05 to honor classified employees at the college.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees adopt Resolution 25-05 designating March 14-20, 2025 as Classified School Employees week at Allan Hancock College.

Administrator Initiating Item:	Final Disposition:
Kevin G. Walthers	

RESOLUTION 25-05
A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
DESIGNATING MARCH 17-20, 2025 AS CLASSIFIED SCHOOL EMPLOYEE WEEK

WHEREAS, classified employees provide valuable services to students enrolled at Allan Hancock College; and

WHEREAS, classified employees contribute to the establishment and promotion of a positive instructional environment at Allan Hancock College; and

WHEREAS, classified employees serve a vital role in providing for the welfare and safety of students and staff at Allan Hancock College; and

WHEREAS, classified employees at Allan Hancock College strive for excellence in all areas related to the educational community;

NOW, THEREFORE, BE IT RESOLVED that the Allan Hancock Joint Community College District Board of Trustees recognizes and wishes to honor the significant contribution of classified employees to quality education at Allan Hancock College, and designates the week of March 14-20, 2025, as Classified School Employee Week at Allan Hancock College.

PASSED and ADOPTED this 18th day of February, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Secretary to the Board of Trustees

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Acceptance of Employee Retirement and Resignations	Item Number:	14.A.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 1

BACKGROUND

The superintendent/president has accepted the following:

Retirement(s)

Employee Name	Position	Department	Effective Date	Employment Date
Rantz, Rick	Dean, Academic Affairs	Academic Affairs	07/01/25	07/07/08

Administrator Initiating Item:	Final Disposition:
Ruben Ramirez	

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	CSEA Employees Recognition	Item Number:	14.B.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 3

BACKGROUND

The classified staff at Allan Hancock College exemplify a culture of collaboration, dedication, and innovation, driven by diverse teams and individuals working to empower students and enrich their educational experiences.

On August 15, 2024, classified staff were challenged in their all-staff day exercise to talk about how they, specifically, have prepared the college and our students for success in the coming semesters. They were invited to name colleagues or departments by name to provide recognition and praise for their efforts in achieving the college's mission, vision, and objectives. The only restriction was they were not permitted to talk about themselves or their own departments.

The conversations were vibrant, and the level of excitement was palpable. Each of the six groups produced multiple pages of content on the provided flip sheets. At the end of the exercise, each group was invited to share their top highlights with everyone, to which they all received a lot of cheers and applause. The exercise was well received, and many expressed gratitude for the opportunity to reflect on all the wonderful contributions classified staff have made, whereas sometimes it can feel as though the focus is always on what more can be done rather than celebrating the great things that have since been accomplished.

The following is a consolidation and summary of all the content provided by each team. While we could not capture everything, it is easy to see that each group was passionate in the support and recognition of their peers.

Academic and Student Support

- *Angela Morrison* oversees degree evaluations and ensures athletes meet eligibility requirements, enabling them to participate in sports seamlessly.
- *Joanna Davis* strengthens student relationships at the LVC Center by offering personalized support, including guiding students and their families through the FAFSA process.
- *Luis Martinez Polanco* excels in transcript evaluations, addressing last-minute student inquiries, and setting students up for success.
- *Student Success Outreach Retention Specialists* go above and beyond, helping students access resources like Bulldog Express, organizing events, and delaying personal commitments to prioritize student needs.
- *Financial Aid Team* works tirelessly to bridge gaps for financially disconnected students, ensuring timely FAFSA processing, closing eligibility gaps, and collaborating across departments to offer holistic support.

Administrator Initiating Item:	Final Disposition:
Ruben Ramirez	

Program Coordination and Development

- *EOPS* staff champion vulnerable students by providing resources, orientations, and creating a strong sense of belonging. They offer essential financial support, foster youth programs, and Rising Scholars initiatives.
- *Basic Needs Team* supports over 11,000 students through food pantries, housing resources, clothing closets, and connections to other vital services. Their efforts include assisting non-credit and credit students, maintaining fridges for perishable foods, and collaborating with local housing agencies.
- *Children's Center* provides childcare services for adult students, single mothers, and staff, while also offering healthy meals, clothing, and toy exchanges.
- *Dental Assisting and Nursing Programs*, supported by leaders like *Latanya Rios* and *Tanya Karstrom*, ensure students are prepared for their fields and meet evolving industry standards.

Operational Excellence

- *Facilities Team* consistently delivers a clean, safe, and welcoming campus environment, including maintaining sports facilities to meet schedules and providing behind-the-scenes support.
- *IT Team*, led by individuals like *Victor Rust* and *Brenden Roberston*, excels in addressing software and security needs, improving customer service in areas like the Language Lab, and ensuring dual enrollment processes run smoothly.
- *Campus Graphics* provides flexible and accommodating services, producing promotional materials, offering free textbook printing, and supporting large events with resources.
- *Auxiliary Accounting Team* is recognized for their efficiency, processing checks swiftly, including assisting students in emergencies, such as those affected by fires.

Student Engagement and Outreach

- *Outreach and Career Services* actively engage local high schools, host career expos to boost student participation, and expand office hours and resources online for greater accessibility.
- The *WOW (Week of Welcome)* program introduces new students to campus life with week-long activities designed to foster engagement and a sense of community.
- *Community Education* helps connect students, including non-traditional learners, to GED and other educational opportunities, providing support in both English and Spanish.
- Programs like *College Corps* and *Women's Fire Camp S24* prepare students for workforce readiness while fostering community impact.

Exceptional Team Members

AHC celebrates standout contributions from individuals who go the extra mile:

- *Holly Pankonin* effectively manages graduation processes, student needs, and unexpected challenges with grace.
- *Christian Gardner* trains staff in SuccessNet with humor and enthusiasm, enhancing the learning experience for both students and faculty.
- *Latanya Rios* guided dental students to graduation despite challenges, reflecting strong leadership.
- *Julia Sokolovska* expanded concurrent enrollment programs, significantly contributing to AHC's enrollment numbers.

Cross-Department Collaboration

AHC fosters interdepartmental synergy, including:

- Streamlined SuccessNet features and dual enrollment processes through IT advancements.

- Sharing resources such as swag, tables, and promotional materials for events like Bulldog Express
- Collaborative events like student tutor training by the Academic Resource Center and MESA STEM Center

Equity and Financial Resources

The Financial Aid team navigated systemic changes to ensure timely disbursements, implemented new policies, and collaborated with departments to close gaps for underserved students. This hands-on, collaborative approach underscores their commitment to equity and inclusion.

Additional Highlights

- *Athletics Department*: Provides housing, food, and financial support to student-athletes, fostering a strong sense of community.
- *Library and Tutorial Staff*: Offer accessible resources and guidance, ensuring students stay engaged in their studies.
- *Campus Graphics* and *Public Affairs*: Seamlessly support campus events and communications, providing materials and resources to enhance student outreach.

AHC thrives on the dedication of its classified staff, often referred to as the institution's backbone, whose tireless efforts ensure smooth operations and unwavering support for students, faculty, and the broader community. We sincerely thank them for their efforts and look forward to their future contributions to the college and our students.

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	An Update on the Fiscal Year 2025-26 Governor's Budget Proposal	Item Number:	14.C.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 1

BACKGROUND

Governor Newsom released his proposed fiscal year (FY) 2025-26 budget on January 10, 2025. His $322.2 billion budget is fully balanced with no deficits. Projected state revenue exceeds 2024 state budget act projections by $16.5 billion largely due to stock market gains and cash receipts. The proposition 98 minimum guarantee for FY25-26 is set at $118.9 billion, which is an increase of $7.5 billion over the 2024 budget act.

The budget includes a 2.43 percent cost of living increase for the Student Centered Funding Formula, which would be applied to the full time equivalent student (FTES) calculation rates.

Dennis Curran will provide a briefing which includes more details on the Governor's proposed budget and its potential impact to the district.

Administrator Initiating Item:	Final Disposition:
Dennis Curran	

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	First Review of Revised Board Policy and Administrative Procedure 3550, Drug-Free Environment and Prevention Program	Item Number:	14.D.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 5

BACKGROUND

Board policy and administrative procedure 3550, Drug-Free Environment and Prevention Program, is presented for review. The board policy and administrative procedure were updated to align with current Community College League of California language and practices.

The revised board policy and administrative procedure have been vetted through the shared governance process.

Administrator Initiating Item:	Final Disposition:
Genevieve Siwabessy	

ALLAN HANCOCK COLLEGE

BP 3550

Allan Hancock Joint Community College District
Board Policy
Chapter 3 – General Institution

BP 3550 DRUG-FREE ENVIRONMENT AND DRUG PREVENTION PROGRAM

The District shall be free from the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in all District facilities and activities.

~~All staff and students must adhere to these standards while participating in all district activities.~~

Any student or employee who violates this policy will be subject to disciplinary action (consistent with local, state, or federal law), which may include referral to an appropriate rehabilitation program, suspension, demotion, expulsion, or dismissal.

The Superintendent/President shall assure that the District ~~shall annually~~ distributes annually to each student and employee the information required by the Drug-Free Schools and Communities Act Amendments of 1989 and complies with other requirements of the Act.

The District shall provide educational and preventive information about opioid overdose and information about the use and location of fentanyl test strips and opioid overdose reversal medication to students at all campuses. The Superintendent/President shall establish administrative procedures to assure that each campus health center applies to distribute dosages of a federally approved opioid overdose reversal medication and participates in the Naloxone Distribution Project through the State Department of Health Care Services. The Superintendent/President shall also establish administrative procedures to assure that upon approval to distribute dosages of a federal approved opioid overdoes reversal medication and participation in the Naloxone Distribution Project, each campus health center will distribute a federally approved opioid overdose reversal medication obtained through the Naloxone Distribution Project. The administrative procedures shall also assure each campus health center will stock and distribute fentanyl test strips along with written instructions on how to use the fentanyl test strips properly.

References:

Education Code Section 67384;
Drug Free Schools and Communities Act, 20 U.S. Code Section 1145g;
34 Code of Federal Regulations Sections 86.1 et seq.;
Drug Free Workplace Act of 1988, 41 U.S. Code Section 702

Adopted: 6/16/87 (8992)
Revised: 6/16/89 (3140)
Revised: 11/21/89
Revised: 8/21/90
Revised: 9/10/96
Revised: 6/13/17
Revised: 7/9/19

Allan Hancock Joint Community College District
Administrative Procedure
Chapter 3 – General Institution

AP 3550 DRUG FREE ENVIRONMENT AND DRUG PREVENTION PROGRAM

The District is committed to providing its employees and students with a ~~drug~~ drug-free workplace and campus environment. -It emphasizes prevention and intervention through education.

Prohibition of Drugs
The unlawful manufacture, distribution, dispensing, possession or use of alcohol or any controlled substance is prohibited on District property, during District-sponsored field trips, activities or workshops, and in any facility or vehicle operated by the District.

Violation of this prohibition will result in appropriate action up to and including termination of employment, expulsion, and referral for prosecution, or, as permitted by law, may require satisfactory participation in an alcohol or drug abuse assistance or rehabilitation program.

As a condition of employment, employees must notify the District within five days of any conviction for violating a criminal drug statute while in the workplace. –The District is required to inform any agencies that require this drug-free policy within ten days after receiving notice of a workplace drug conviction.

Student Safety
The District shall provide, as part of established campus orientation, educational and preventive information provided by the State Department of Public Health about opioid overdose and information about the use and location of fentanyl test strips and opioid overdose reversal medication to students at all campuses. The District will notify students of the presence and location of fentanyl test strips through a method such as email.

Each campus health center shall apply to distribute dosages of a federally approved opioid overdose reversal medication and participate in the Naloxone Distribution Project administered by the State Department of Health Care Services. Upon approval to distribute dosages of a federal approved opioid overdose reversal medication and participation in the Naloxone Distribution Project, each campus health center will distribute a federally approved opioid overdose reversal medication obtained through the Naloxone Distribution Project. Each campus health center will also stock fentanyl test

strips in the campus health center and distribute the fentanyl test strips through the campus health center. The campus health center will distribute written instructions on how to properly use the fentanyl test strips together with the fentanyl test strips.

References: Drug Free Schools and Communities Act Amendment of 1989;
20 U.S. Code Section 1145g;
34 Code of Federal Regulations 86.1 et seq.;
Federal Drug-Free Workplace Act of 1988;
41 U.S. Code Section 702

Approved: 5/9/17

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	First Review of Board Policy and Administrative Procedure 3900, Speech: Time, Place, Manner	Item Number:	14.E.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 5

BACKGROUND

Board policy and administrative procedure 3900, Speech: Time, Place, Manner, were reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. After review, the board policy and administrative procedure required no additional updates.

The board policy and administrative procedure are recommended by the California Community College League's Policy and Procedure Services and have been vetted through the shared governance process.

Administrator Initiating Item:	Final Disposition:
Robert Curry	

ALLAN HANCOCK COLLEGE

BP 3900

Allan Hancock Joint Community College District
Board Policy
Chapter 4 – Academic Affairs

BP 3900 SPEECH; TIME, PLACE, MANNER

Students and members of the public shall be free to exercise their rights of free expression, subject to the requirements of this policy.

The college is a non-public forum, except for those areas that are designated public forums available for the exercise of expression by students and members of the public. The Superintendent/President shall enact such administrative procedures as are necessary to reasonably regulate the time, place, and manner of the exercise of free expression in the designated public forums.

The administrative procedures promulgated by the Superintendent/President shall not prohibit the right of students to exercise free expression, including but not limited to the use of bulletin boards, the distribution of printed materials or petitions, and the wearing of buttons, badges, or other insignia.

Speech shall be prohibited that is defamatory, obscene according to current legal standards, or which so incites others as to create a clear and present danger of the commission of unlawful acts on District property or the violation of District policies or procedures, or the substantial disruption of the orderly operation of the District.

Nothing in this policy shall prohibit the regulation of hate violence directed at students in a manner that denies their full participation in the educational process so long as the regulation conforms to the requirements of the First Amendment to the United States Constitution, and of Section 2 of Article 1 of the California Constitution. Students may be disciplined for harassment, threats, or intimidation unless such speech is constitutionally protected.

References: Education Code Sections 76120 and 66301

Adopted: 12/11/18
Reviewed:

~~*(This is a new policy)*~~

Allan Hancock Joint Community College District
Administrative Procedure
Chapter 4 – Academic Affairs

AP 3900 SPEECH: TIME, PLACE, MANNER

The District shall not restrict free expression in areas generally available to students and the community, defined as grassy areas, walkways or other similar common areas. These are ***designated public forums***. No restrictions shall be placed on the subject matter, topics or viewpoints expressed by students, or members of the public, as long as it is lawful and does not violate District policy. The District shall have no content-based nor viewpoint-based restrictions on speech.

The District reserves the right to designate areas as ***non-public forums*** as necessary to prevent the substantial disruption of the orderly operation of the college. Areas of the district that are non-public forums specifically include campus offices, classrooms, labs, gym, theatres, auditoriums, warehouses, maintenance yards, and any other area not specified above. Areas not generally available to the public may be designated as a temporary public forum at the discretion of the Superintendent/President.

The use of these ***designated public forums*** for expressive activities is subject to the following:

- Persons using and/or distributing material in the areas shall not impede the progress of passersby, nor shall they force passersby to take material.

- No person using the areas shall touch, strike, or impede the progress of passersby, except for incidental or accidental contact or contact initiated by a passerby.

- Persons using areas shall not create a noise or diversion that disturbs or tends to disturb the orderly conduct of the campus or classes.

No advance approval process is required for ***student activities or events*** not utilizing sound amplification or that are not reasonably anticipated to involve 25 or more participants. Individuals or groups proposing to use sound amplification or whose gatherings are reasonably anticipated to involve 25 or more participants must check in with the Vice President, Students Services, or designee.

To facilitate planning and security, any ***non-student community group or individual*** wishing to engage in speech or expressive activities in the areas designated as public forums must check in with the Vice President, Student Services or designee.

If there is a conflict with the use of the specified area, an alternate site or date will be offered. To avoid such conflicts, students, outside organizations, and others are encouraged, but not required, to make reservations at least two days in advance with the Vice President, Student Services.

Students and others who wish to set up tables, chairs, or other nonpermanent structures such as booths must do so on the grassy area between Building K and the theatre on the Santa Maria campus and the south side of the quad in front of the oak trees at the Lompoc Valley Center. Such structures must not be left unattended or overnight and cannot extend onto pavement or concrete so as to interfere with pedestrian traffic. The District has no obligation to provide tables, chairs, electricity, or other resources.

In addition to the above, speakers, organizer, and participants must not:

- Block the ingress and egress to or from any building.
- Prevent a group that has reserved the space from using it. An individual or group with a reservation will have priority in the use of the location.
- Prevent a speaker or performer from being seen and heard by the audience.
- Create a noise level that interferes with classes, campus events or District operations. The use of sound amplification shall normally be allowed, except where such sound amplification creates noise or diversion that unreasonably disrupts District activities
- Conduct or solicit an expressive activity that is intended or likely to cause an imminent danger to the health and safety of people or property, or
- Conduct or solicit an activity that is prohibited by law.

Peaceful marches and picketing are permitted in the designated public forums of the District.

There shall not be restrictions on the right of students and members of the public to exercise free expression by the wearing of buttons, badges, and other insignia.

Signs, banners and other non-commercial literature may be distributed or displayed in areas designated as public forums. The manner of distribution or display shall not hinder safety or access to District grounds or facilities. Material distributed in the areas that is discarded or dropped in or around the areas other than in an appropriate receptacle must be retrieved and removed or properly discarded by those persons distributing or displaying the material prior to their departure from the areas that day.

Bulletin boards shall be provided for use in posting materials at campus locations convenient for use by students and members of the public. All materials displayed on a bulletin board shall clearly indicate the author or agency responsible for its production and the date of posting. Materials displayed may be removed after the passage of ten

business days. See also BP 6700 Civic Center Facilities Use; BP 4030 Academic Freedom; BP and AP 5500 Standards of Student Conduct

References: Education Code Sections 76120 and 66301
California Code of Civil Procedure Section 527.3

Approved: 11/13/18
Reviewed:
~~*(This is a new procedure)*~~

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	First Review of Board Policy 4220, Standards of Scholarship	Item Number:	14.F.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 2

BACKGROUND

Board policy 4220, Standards of Scholarship, was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. After review, the board policy required no additional updates.

The board policy is recommended by the California Community College League's Policy and Procedure Services and has been vetted through the shared governance process.

Administrator Initiating Item:	Final Disposition:
Robert Curry	

Allan Hancock Joint Community College District
Board Policy
Chapter 4 – Academic Affairs

BP 4220 STANDARDS OF SCHOLARSHIP

The Superintendent/President, in consultation with the Academic Senate, shall establish procedures that establish standards of scholarship consistent with the provisions of Title 5 Sections 55020 et seq., 55030 et seq., 55040 et seq., and board policy.

These procedures shall address grading practices, academic record symbols, grade point average, credit by examination, academic and progress probation, academic and progress dismissal, academic renewal, course repetition, limits on remedial coursework, and grade changes.

These procedures shall be described in the catalog.

References: Education Code Section 70902(b)(3);
Title 5 Sections 53203, 55020 et seq., 55030 et seq., and 55040 et seq.

Adopted: 12/17/96
Revised: 3/11/04
Revised: 5/8/18
Reviewed:

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	First Review of Board Policy and Revised Administrative Procedure 4231, Grade Changes	Item Number:	14.G.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 5

BACKGROUND

Board policy and revised administrative procedure 4231, Grade Changes, were reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. After review, the board policy required no additional updates. The administrative procedure was revised to align with current procedures.

The board policy and administrative procedure are recommended by the California Community College League's Policy and Procedure Services and have been vetted through the shared governance process.

Administrator Initiating Item:	Final Disposition:
Robert Curry	

ALLAN HANCOCK COLLEGE

BP 4231

Allan Hancock Joint Community College District
Board Policy
Chapter 4 – Academic Affairs

BP 4231 GRADE CHANGES

The Superintendent/President shall implement procedures to assure the accuracy and integrity of all grades in a student's record. The procedures shall include, but not necessarily be limited to, the following:

- Assurance that in the absence of mistake, bad faith, fraud or incompetence, the grades awarded by faculty shall be final.
- Procedures for students to challenge the correctness of a grade.
- The installation of security measures to protect grade records and grade storage systems from unauthorized access.
- Limitations on access to grade records and grade storage systems.
- Appropriate action to be taken when the security of grades has been compromised.

Also see BP 3310 titled Records Retention and Destruction, AP 4231 titled Grade Changes, and BP/AP 5040 titled Student Records.

References: Education Code Sections 76224 and 76232;
Title 5 Section 55025

Adopted: 9/11/18
Reviewed:
~~*(This is a new policy)*~~

Allan Hancock Joint Community College District
Administrative Procedure
Chapter 4 – Academic Affairs

AP 4231 GRADE CHANGES

Changing Grades
The instructor of the course shall determine the grade to be awarded to each student.

The determination of the student's grade by the instructor is final in the absence of mistake, fraud, bad faith, or incompetence. "Mistake" may include, but is not limited to, errors made by an instructor in calculating a student's grade and clerical errors. "Fraud" may include, but is not limited to, inaccurate recording or change of a grade by any person who gains access to grade records without authorization.

The removal or change of an incorrect grade from a student's record shall only be done pursuant to California Education Code Sections 76224 & 76232 and Title 5, Section 55025, ~~Education Code Section 76232~~ or by an alternative method that ensures that each student shall be afforded an objective and reasonable review of the requested grade change.

If the procedure requires that a student first request a grade change from the instructor, provisions shall be made to allow another faculty member to substitute for the instructor if the student has filed a discrimination complaint, if the instructor is not available, or where the District determines that it is possible that there has been gross misconduct by the original instructor.

If a student believes he/she has been unfairly assigned a grade based upon fraud, bad faith, or incompetence, the student may initiate a grade review procedure. In such cases the final determination concerning removal or change of grade will be made by the Superintendent/President based upon the findings of the Grade Review Committee. (See AP 5530 Student Rights and Grievances.)

In all cases, the instructor who first awarded the grade will be given written notice of the change.

Security of Grade Records
The District shall implement security measures for student records that assure no person may obtain access to student grade records without proper authorization. These

measures shall be installed as part of any computerized grade data storage system.

The measures implemented by the District shall include, but not necessarily be limited to, password protection for all student grade databases, locking mechanisms for computer stations from which student grade databases can be viewed, and strict limits on the number of persons who are authorized to change student grades.

Only the instructor of the course or individuals authorized by the Director of Admissions and Records may change student grades.~~Persons authorized to change grades shall be designated by the Director, Admissions and Records~~. No more than five District employees may be authorized to change student grades. Only regular full-time employees of the District may be authorized to change grades. Student workers shall not have access to grade records, and student workers may not change grades at any time.

Any person who discovers that grades have been changed by someone other than the persons authorized to do so shall notify the Director, Admissions and Records immediately. The Director, Admissions and Records shall immediately take steps to lock the grade storage system entirely while an investigation is conducted.

If any student's grade record is found to have been changed without proper authorization, the District will notify 1) the student; 2) the instructor who originally awarded the grade; 3) any educational institution to which the student has transferred; 4) the accreditation agency; and 5) appropriate local law enforcement authorities.

Whenever a grade is changed for any reason, corrected transcripts will be sent to any educational institution to which a student has transferred.

All grade changes must be properly documented, and the original instructor, or a designated substitute in the event of the original instructor's absence, must approve any corrections, except in cases of documented fraud or misconduct.

Any student or employee who is found to have gained access to grade recording systems without proper authorization, or who is found to have changed any grade without proper authority to do so, shall be subject to appropriate action in accordance with District policies and procedures or as specified in the appropriate bargaining unit contract.

Any outside person who is found to have gained access to grade recording systems without proper authorization, or who is found to have changed any grade without proper authority to do so, shall be reported to the appropriate law enforcement agency having jurisdiction over the college where the incident occurred.

Faculty may submit, in writing, change of grade requests to the Director, Admissions and Records within 120 days of the final day of the semester in which the grade was earned.

Also see BP 3310 Records Retention and Destruction; BP/AP 5040 Student Records, Directory Information, and Privacy; AP 5530 Student Rights and Grievances.

References: Education Code Sections 76224 and 76232;
Title 5 Section 55025

Approved: 9/11/18
Revised:
~~*(This is a new procedure)*~~

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	First Review of Revised Administrative Procedure 5055, Enrollment Priorities	Item Number:	14.H.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 5

BACKGROUND

Administrative procedure 5055, Enrollment Priorities, is presented for review. The administrative procedure was updated to reflect changes in Title 5, Section 58108.

The revised administrative procedure has been vetted through the shared governance process.

Administrator Initiating Item:	Final Disposition:
Genevieve Siwabessy	

AP 5055

Allan Hancock Joint Community College District
Administrative Procedure
Chapter 5 – Student Services

AP 5055 ENROLLMENT PRIORITIES

Enrollment in courses and programs may be limited to students meeting properly established prerequisites and co-requisites (See BP/AP 4260, Prerequisites, Corequisites, Advisories).

Enrollment may be limited due to the following:

- health and safety considerations;
- facility limitations;
- faculty workload;
- availability of qualified instructors;
- funding limitations;
- regional planning;
- legal requirements; and/or
- Contractual requirements.

The District will provide priority registration for students who enroll in a community college for the purpose of degree or certificate attainment, transfer to a four-year college or university, or career advancement. These registration priorities apply to courses offered during regular semesters (fall and spring) and winter and summer sessions.

Priority registration groups are defined below. Students will continue to have access to register any time after their priority registration group.

Students awarded priority registration in groups 1-5 must have completed orientation, ~~placement~~assessment, and either an abbreviated or comprehensive student education plan (CSEP) and must NOT be on academic or progress probation for two consecutive terms as defined in these policies and procedures. Students must also be in good program standing as applicable.

The following students will ~~receive~~ have the highest and equal priosity for enrollment, considered group 1 priority:

- ~~A member of the armed forces or a veteran pursuant to Education Code Section 66025.8~~ A member or veteran of the Armed Forces of the United States and who is a resident of California, as specified in Education Code Section 66025.9;
- A foster youth, former foster youth, who is not older than 25 years of age at the time commencement of the academic year, as specified in Education Code section 66025.9;
- A verified homeless youth, or former homeless youth under 25 years of age at the commencement of the academic year, as specified in ~~pursuant to~~ Education Code Section 66025.9;
- A student who has been determined to be eligible for Disabled Student Programs and Services, also known as Learning Assistance Program, at Allan Hancock College, ~~known as Learning Assistance Program (LAP),~~ pursuant to Education Code Section 66025.91;
- A student who is receiving services through ~~has been determined to be eligible for~~ Extended Opportunity Program and Services (EOPS) pursuant to Education Code Section 66025.91;
- A student who is receiving services through CalWORKS pursuant to Education Code Section 66025.92;
- A student who is a Tribal Temporary Assistance for Needy Families (TANF) recipient pursuant to Education Code Section 10553.25.
- A student who has a child or children under 18 years of age who will receive more than half of their support from that student; and
- A student who is receiving services from a program funded by Rising Scholars Network funds pursuant to Education Code Section 58108.

The following students will receive group 2 priority:

- Student Athletes
- CAN/TRIO students
- LAP note takers
- MESA students
- Pre-approved nursing students
- PUENTE students
- ~~Rising Scholar students~~
- AIM award students

The following students will receive group 3 priority in the order they are shown below:
Students in this group will be awarded in the order they are shown below:

- 3.a. Continuing students who have completed 45.0-85.0 units
- 3.b. Continuing students who have completed 15.0-44.5 units
- 3.c. New and continuing Hancock Promise students

The following students will receive group 4 priority in the order they are shown below:
Students in this group will be awarded in the order they are shown below:

- 4.a. Continuing students who have completed .5-14.5 units
- 4.b Continuing students who have completed 85.5-99.5 units

The following students will receive group 5 priority:
First-~~-~~time new and first-time transfer students

Open registration for the following students after group 5:
- Continuing students who have completed 100 or more units;
- All other eligible students who have NOT completed orientation, ~~placement~~assessment, or a student education plan;
- Students who are on second time academic and/or second time progress probation and above; and
- Community Education students

College Now students will be eligible to register 10 working days after open registration begins.

~~Students in groups 3-5 and open registration may receive a group 2 priority for a one semester/session registration period~~.

For purposes of this section a unit is earned when a student receives a grade of A, B, C, D, or P as defined in BP/AP 4230, Grading and Academic Record Symbols. This 100-unit limit does not include units for non-degree applicable English as a Second Language or basic skills courses as defined by the Vice President, Academic Affairs.

Loss of Priority Registration
Registration priority specified above shall be lost at the first registration opportunity after a student:
- Is placed on academic and/or progress probation as defined in BP 4250, Probation, Disqualification, and Readmission; AP 4250, Probation; and AP 4255, Disqualification and Readmission for two consecutive terms; or
- Has earned one hundred (100) or more degree-applicable semester or quarter equivalent units at the District.

The District shall notify students:
- who are placed on academic or progress probation, of the potential for loss of enrollment priority;
- that a second consecutive term on academic or progress probation will result in the loss of priority registration as long as the student remains on probation; and
- who have earned 75 percent or more of the unit limit, that enrollment priority will be lost when the student reaches the unit limit.

Appeal of Loss of Enrollment Priority
Students may appeal the loss of enrollment priority when:

- the loss is due to extenuating circumstances. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student; or
- a student with a disability applied for, but did not receive ~~a~~ reasonable accommodation in a timely manner~~.~~; or
- a student has demonstrated significant satisfactory academic improvement by completing their last semester with a 2.00 or higher and complete more than 50 percent of their last semester coursework; or
- a student is enrolled in high unit major/program that include but not limited to Science, Technology, Engineering, and Mathematics (STEM) fields. Student must attach a comprehensive student education plan.

The Vice President, Student Services or their designee will determine the appeal in their sole discretion.

Foster youth or former foster youth are exempt from the loss of priority registration pursuant to Education Code Section 66025.9(b).

The District will ensure these procedures are reflected in course catalogs and all students have appropriate and timely notice of the requirements of this procedure.

References:

Education Code 10553.25, 58108, 66025.9, 66025.9(b), 66025.91, and 66025.92
Title 5 Sections 51006, 58106, and 58108

Approved: 6/16/15 **Revised: 2/15/22**
Revised: 6/11/19

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	First Review of Revised Board Policy 5510, Off-Campus Student Organizations	Item Number:	14.I.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 2

BACKGROUND

Board policy 5510, Off-Campus Student Organizations, is presented for review. The board policy was updated to align with the current Community College League of California language.

The revised administrative procedure has been vetted through the shared governance process.

Administrator Initiating Item:	Final Disposition:
Genevieve Siwabessy	

Allan Hancock Joint Community College District
Board Policy
Chapter 5 – Student Services

BP 5510 OFF-CAMPUS STUDENT ORGANIZATIONS

The District shall work with local law enforcement agencies to monitor and ~~assess~~ record criminal activity ~~in which students engage~~ at off-campus locations ~~of~~ owned or controlled by student organizations officially recognized by the District or used to support the District's educational purpose.

Reference:
34 Code of Federal Regulations Section 668.46(b)(7)

Adopted: 7/14/15
Reviewed 10/13/20

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Monthly Report, Associate Superintendent/Vice President, Academic Affairs	Item Number:	14.J.
Institutional Goal:	Ed Master Plan Goal C. Student Progression through Program of Study	Enclosures:	Page 1 of 1

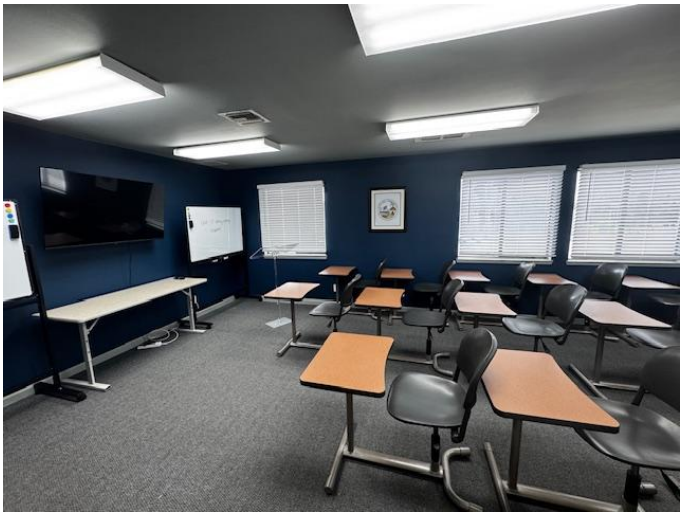
BACKGROUND

Hancock Club Receives National Recognition

The Hancock American Institute of Architecture Students (AIAS) received an honor award this year for being the best AIAS community college club nationwide. AIAS advisor Daniel Pena-Sosa and AIAS club president Jet Wu went to Austin, Texas to receive the award.

Guadalupe Courses Update

With special thanks to the Allan Hancock College Facilities crew, the classroom at the Guadalupe Senior Center has been upgraded with the addition of desks and tables.



Administrator Initiating Item:	Final Disposition:
Robert Curry	

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Monthly Report, Associate Superintendent/Vice President, Student Services	Item Number:	14.K.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 1

BACKGROUND

Student Services Program Enhancements

Student Services programs and departments are instrumental in supporting and engaging our students through a variety of co-curricular activities and support services. As part of a strategy to further enhance program identities and impact, over the last six months, members of the division have worked in partnership with Public Affairs and Communications, Institutional Effectiveness, and Information Technology Services to develop graphic identities and curate data for a student services data dashboard.

Part of connecting with our students and building community is being able to identify with a program through an image that represents the community. Members of the Student Services and Public Affairs Communications teams have partnered with a marketing and communications company to develop graphic identities for eight student services programs/communities. The goal is to provide students with a connection point and visual representation of their group beyond the college logo. We have solicited feedback from students and employees affiliated with the programs through surveys and interviews to identify aesthetics and appropriate imagery. This project is now in the design stage, and we anticipate launching these images later this spring.

Additionally, Student Services has been working with Institutional Effectiveness and Information Technology Services to develop a student services data dashboard. This data dashboard will help student services programs to retrieve timely information about student progress and quantify the impact of their work through success measures such as completion of orientation, completion of a student education plan, completion of enrolled units, and progress in academic goals. This long-term project will require a review of operational practices, data mapping, and data verification to ensure there is integrity in the information displayed by the dashboard.

Administrator Initiating Item:	Final Disposition:
Genevieve Siwabessy	

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Monthly Report, Executive Director, Institutional Effectiveness	Item Number:	14.L.
Institutional Goal:	Accreditation Standard I	Enclosures:	Page 1 of 1

BACKGROUND

Reporting and Strategic Initiatives Update

The office of Institutional Effectiveness (IE) is entering a demanding reporting season. Given the evolving federal landscape under the new administration, the team remains committed to being informed and meeting all reporting requirements. Staff continue to prioritize student support and institutional insight development. Below are key updates regarding ongoing initiatives:

- The team successfully met the initial deadline for gainful employment reporting. However, the U.S. Department of Education has extended the submission deadline to early summer. The team continues to collaborate with the National Student Loan Data System (NSLDS) to finalize a small number of outstanding data updates.

- With the collaboration and support of colleagues across the campus, the IE team successfully submitted the institution's winter reporting data to the Integrated Postsecondary Education Data System (IPEDS).

- Winter and spring enrollment figures have shown an increase compared to the previous year. Spring 2025 enrollment is currently 780 students higher than spring 2024. This upward trend is expected to continue throughout the term, particularly as additional concurrent enrollment students from local high schools are registered.

- The IE team successfully organized an All Staff Day activity centered on the institution's collaborative decision-making process. In conjunction with a follow-up survey and the spring 2024 Councils and Committees Pathways to Decisions (CCPD) survey, this initiative provided consistent insights to enhance the shared governance model. The findings emphasized four key areas of focus: communication, participation, efficiency, and effectiveness. These insights will directly inform discussions and strategic planning at the annual planning retreat scheduled for March 7, 2025.

Administrator Initiating Item:	Final Disposition:
Craig N. Bach	

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Monthly Report, Executive Director, College Advancement	Item Number:	14.M.
Institutional Goal:	Accreditation Standard II	Enclosures:	Page 1 of 1

BACKGROUND

Time Capsule Burial

On February 18, 2025, Allan Hancock College held a small ceremony to commemorate the burial of a time capsule at the Lompoc Valley Center (LVC). The event, attended by faculty, staff, students, administrators, and Board of Trustees members, honored the significance of preserving LVC's history for future generations.

The time capsule, designed and built by Hancock's welding program, contains memorabilia and documents representing LVC's impact in the community. It will remain sealed for 25 years, serving as a testament to the college's legacy and evolution over time. The ceremony was a moment of reflection and celebration, reinforcing Hancock's commitment to education and the local community.

Administrator Initiating Item:	Final Disposition:
Jon Hooten	

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	Monthly Report, Associate Superintendent/Vice President, Finance and Administration	Item Number:	14.N.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 1

BACKGROUND

On January 28, the police department hosted a safety walk through the Santa Maria campus to assess lighting levels and walking hazards. Led by Sergeant Dave Millard and other members of the police department, 23 students and staff met near the G building and after some socializing (and pizza), split into two groups to cover the entire campus. The objective was to inspect lighting around campus at night and note outages, excessively dark areas, or tripping hazards. Findings were submitted to the facilities team, who are working on a plan to correct the findings. We expect this will become an annual event and eventually include the Lompoc campus, as well.

Administrator Initiating Item:	Final Disposition:
Dennis Curran	

ALLAN HANCOCK COLLEGE

INFORMATION ITEM

To:	Board of Trustees	Date:	February 18, 2025
From:	Superintendent/President		
Subject:	A Monthly Report on the Year-to-Date Financial Data for Various Funds	Item Number:	14.O.
Institutional Goal:	Accreditation Standard III	Enclosures:	Page 1 of 23

BACKGROUND

Attached are copies of financial statements for the following funds:

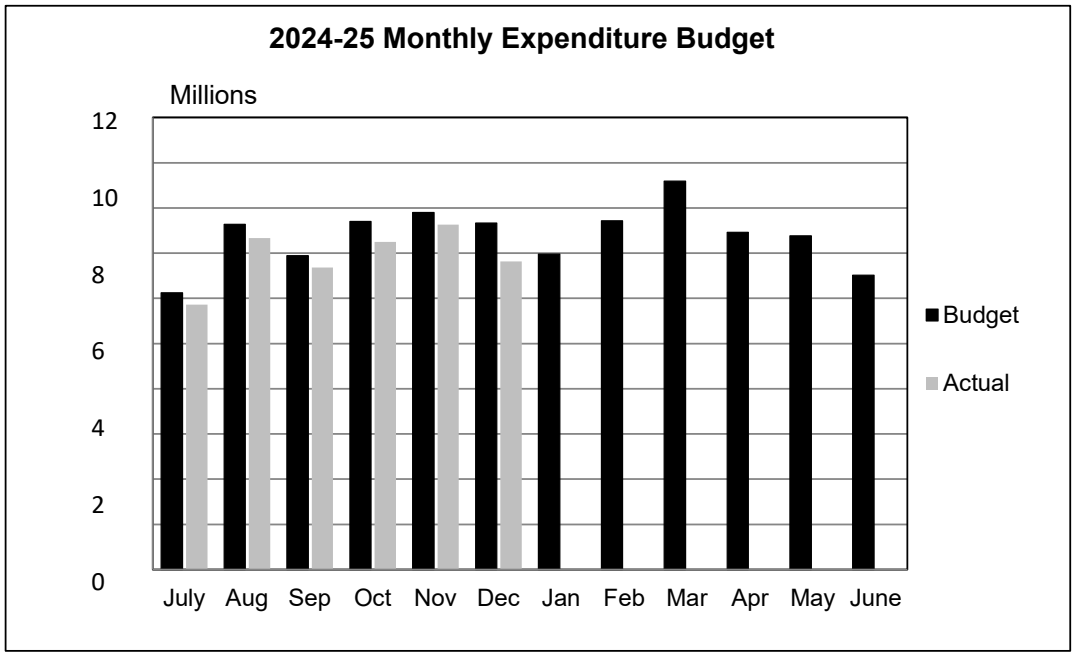
General Fund - Unrestricted
General Fund - Restricted
Child Development Fund
PCPA Fund
Capital Outlay Projects Fund
General Obligation Bond Building Fund
Dental Self-Insurance Fund
Property and Liability Self-Insurance Fund
Post-Employment Benefits Fund
Other Post-Employment Benefits (OPEB) Trust Summary
Associated Students Trust Fund
Student Representation Fee Trust Fund
Student Body Center Fee Trust Fund
Student Financial Aid Trust Fund
Scholarship and Loan Trust Fund
District Trust Fund
Student Clubs Agency Fund
Foundation Agency Fund
AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date budgets and financial data.

Administrator Initiating Item:	Final Disposition:
Dennis Curran	

GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

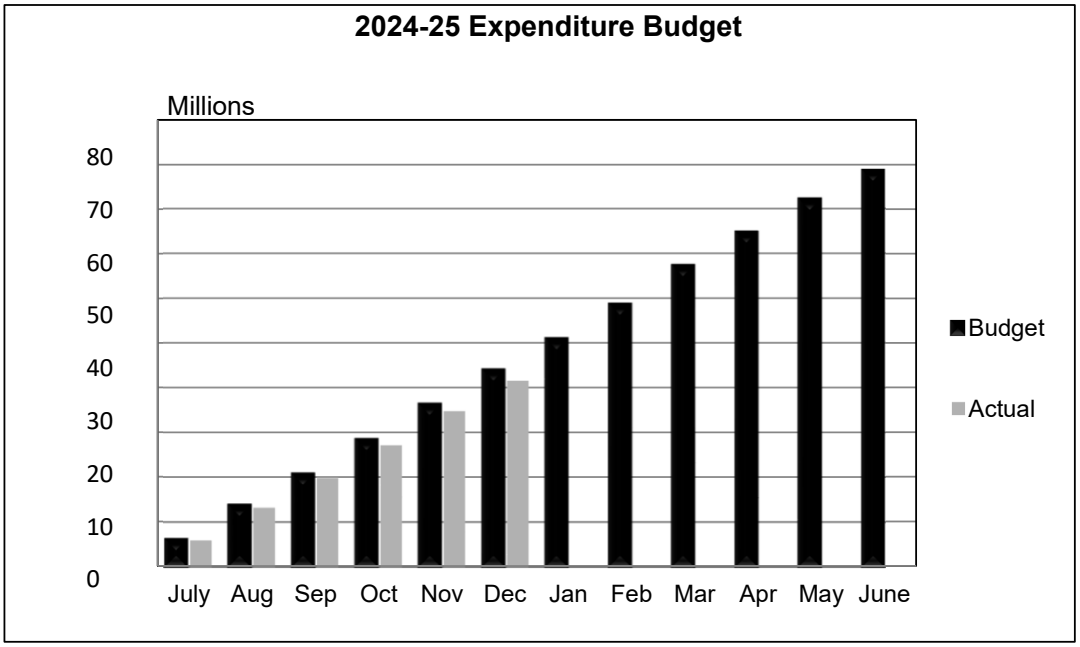
	December Budget	December Expenditures	Percentage Variance
Academic Salaries	3,052,978	3,049,944	99.90%
Classified Salaries	1,894,437	1,857,038	98.03%
Employee Benefits	1,548,935	1,527,970	98.65%
Supplies and Materials	110,912	75,093	67.71%
Other Operating Expenses	597,959	316,459	52.92%
Capital Outlay	38,767	36,279	93.58%
Other Outgo/Transfers	424,799	-50,000	-11.77%
	7,668,787	6,812,783	88.84%



GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

Year to Date Expenditures

	July - December Budget	July - December Year to Date	Percentage Variance
Academic Salaries	16,079,440	16,076,260	99.98%
Classified Salaries	11,751,951	11,172,122	95.07%
Employee Benefits	9,152,576	8,521,426	93.10%
Supplies and Materials	869,513	795,492	91.49%
Other Operating Expenses	4,640,973	4,121,267	88.80%
Capital Outlay	324,086	318,158	98.17%
Other Outgo/Transfers	1,159,117	560,715	48.37%
	43,977,656	41,565,440	94.51%



Allan Hancock College
General Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Unrestricted Budget	Unrestricted Actual	% Budget	Restricted Budget	Restricted Actual	% Budget
REVENUES						
Federal Revenues	$ 5,200	$ 31,683	609.29%	$ 5,713,538	$ 513,396	8.99%
State Revenues	59,442,965	22,846,729	38.43%	37,459,938	27,020,878	72.13%
Local Revenues	27,130,929	15,743,786	58.03%	2,092,874	1,285,067	61.40%
Total REVENUES	86,579,095	38,622,198	44.61%	45,266,350	28,819,340	63.67%
EXPENDITURES						
Academic Salaries	31,537,083	16,076,260	50.98%	4,538,992	1,897,696	41.81%
Classified Salaries	23,268,711	11,172,122	48.01%	9,748,617	3,462,626	35.52%
Employee Benefits	20,595,180	8,521,426	41.38%	4,916,712	1,515,667	30.83%
Supplies and Materials	1,801,117	795,492	44.17%	3,864,461	1,053,208	27.25%
Other Operating Exp. and Services	9,261,477	4,121,267	44.50%	7,122,156	2,022,182	28.39%
Capital Outlay	815,992	318,158	38.99%	3,575,847	1,069,246	29.90%
Total EXPENDITURES	87,279,561	41,004,725	46.98%	33,766,786	11,020,624	32.64%
Excess of Revenues Over/ (Under) Expenditures	(700,466)	(2,382,527)		11,499,564	17,798,716	
OTHER FINANCING SOURCES (USES)						
Other Financing Sources	0	64,860	0.00%	83,900	0	0.00%
Total OTHER FINANCING SOURCES (USES)	0	64,860	0.00%	83,900	0	0.00%
OPERATING TRANSFERS OUT						
Other Outgo	5,161,877	560,715	10.86%	8,876,080	1,835,839	20.68%
Total OPERATING TRANSFERS OUT	5,161,877	560,715	10.86%	8,876,080	1,835,839	20.68%
Excess of Revenues and Other Financing Sources Over/(Under)	(5,862,343)	(2,878,381)		2,707,384	15,962,878	
FUND BALANCE						
Fund Balance, July 1st	32,078,920	32,078,920		11,060,798	11,060,798	
Current Balance	$ 26,216,577	$ 29,200,540		$ 13,768,182	$ 27,023,676	

Allan Hancock College
Child Development Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Federal Revenues	$ 391,156	$ 170,002	43.46%
State Revenues	1,322,670	775,705	58.65%
Local Revenues	563,163	79,504	14.12%
Total REVENUES	2,276,989	1,025,212	45.02%
EXPENDITURES			
Academic Salaries	104,459	80,739	77.29%
Classified Salaries	1,248,681	397,064	31.80%
Employee Benefits	250,847	91,090	36.31%
Supplies and Materials	302,097	34,696	11.48%
Other Operating Exp. and Services	46,129	9,928	21.52%
Capital Outlay	412,898	25,226	6.11%
Total EXPENDITURES	2,365,112	638,743	27.01%
Excess of Revenues Over/ (Under) Expenditures	(88,124)	386,468	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	30,000	0	0.00%
Total OTHER FINANCING SOURCES (USES)	30,000	0	0.00%
FUND BALANCE			
Fund balance, July 1	580,666	580,666	
Current Balance	$ 522,542	$ 967,134	

Allan Hancock College
PCPA Fund

Income Statement by Fund
For Period Ending
12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 2,833,920	$ 2,220,534	78.36%
Total REVENUES	2,833,920	2,220,534	78.36%
EXPENDITURES			
Classified Salaries	3,568,102	1,634,101	45.80%
Employee Benefits	823,209	383,743	46.62%
Supplies and Materials	391,819	203,396	51.91%
Other Operating Exp. and Services	710,497	516,778	72.73%
Capital Outlay	40,188	9,686	24.10%
Total EXPENDITURES	5,533,814	2,747,703	49.65%
Excess of Revenues Over/ (Under) Expenditures	(2,699,894)	(527,168)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	3,009,320	270,000	8.97%
Total OTHER FINANCING SOURCES (USES)	3,009,320	270,000	8.97%
OPERATING TRANSFERS OUT			
Other Outgo	1,125,433	690,904	61.39%
Total OPERATING TRANSFERS OUT	1,125,433	690,904	61.39%
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(816,007)	(948,072)	
FUND BALANCE			
Fund balance, July 1	4,029,232	4,029,232	
Current Balance	$ 3,213,226	$ 3,081,160	

Allan Hancock College
Capital Outlay Project Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
State Revenues	$ 0	$ 0	0.00%
Local Revenues	25,000	185,596	742.38%
Total REVENUES	25,000	185,596	742.38%
EXPENDITURES			
Supplies and Materials	27,133	2,117	7.80%
Other Operating Exp. and Services	89,362	22,048	24.67%
Capital Outlay	7,087,522	638,399	9.01%
Total EXPENDITURES	7,204,016	662,564	9.20%
Excess of Revenues Over/ (Under) Expenditures	(7,179,016)	(476,969)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	2,737,960	0	0.00%
Total OTHER FINANCING SOURCES (USES)	2,737,960	0	0.00%
OPERATING TRANSFERS OUT			
Other Outgo	0	0	0.00%
Total OPERATING TRANSFERS OUT	0	0	0.00%
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(4,441,056)	(476,969)	
FUND BALANCE			
Fund balance, July 1	14,076,905	14,076,905	
Current Balance	$ 9,635,848	$ 13,599,936	

Allan Hancock College
General Obligation Bond Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 75,000	$ 46,940	62.59%
Total REVENUES	75,000	46,940	62.59%
EXPENDITURES			
Supplies and Materials	0	0	0.00%
Other Operating Exp. and Services	36,295	6,181	17.03%
Capital Outlay	5,354,282	812,444	15.17%
Total EXPENDITURES	5,390,577	818,625	15.19%
Excess of Revenues Over/ (Under) Expenditures	(5,315,577)	(771,685)	
FUND BALANCE			
Fund balance, July 1	6,309,167	6,309,167	
Current Balance	$ 993,591	$ 5,537,482	

Allan Hancock College
Dental Self Insurance Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 714,425	$ 380,353	53.24%
Total REVENUES	714,425	380,353	53.24%
EXPENDITURES			
Other Operating Exp. and Services	769,917	374,355	48.62%
Total EXPENDITURES	769,917	374,355	48.62%
Excess of Revenues Over/ (Under) Expenditures	(55,492)	5,998	
FUND BALANCE			
Fund balance, July 1	979,127	979,127	
Current Balance	$ 923,635	$ 985,125	

Allan Hancock College
Self Ins - Property & Liab. Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 4,000	$ 6,548	163.71%
Total REVENUES	4,000	6,548	163.71%
EXPENDITURES			
Supplies and Materials	0	0	0.00%
Other Operating Exp. and Services	40,846	40,846	100.00%
Capital Outlay	4,349	0	0.00%
Total EXPENDITURES	45,195	40,846	90.38%
Excess of Revenues Over/ (Under) Expenditures	(41,195)	(34,298)	
FUND BALANCE			
Fund balance, July 1	855,019	855,019	
Current Balance	$ 813,824	$ 820,721	

Allan Hancock College
Post Employment Benefits Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 4,000	$ 7,585	189.62%
Total REVENUES	4,000	7,585	189.62%
EXPENDITURES			
Other Operating Exp. and Services	31,300	3,300	10.54%
Total EXPENDITURES	31,300	3,300	10.54%
Excess of Revenues Over/ (Under) Expenditures	(27,300)	4,285	
FUND BALANCE			
Fund balance, July 1	1,018,975	1,018,975	
Current Balance	$ 991,675	$ 1,023,260	

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RHBPT-HANCOCK-DELEGATED DISCRETION
ACCOUNT 6746018043

Period from December 1, 2024 to December 31, 2024

MARKET AND COST RECONCILIATION

	12/31/2024 MARKET	12/31/2024 BOOK VALUE
Beginning Market And Cost	**10,750,436.97**	**10,152,583.84**
Investment Activity		
Interest	140.42	140.42
Dividends	81,871.46	81,871.46
Realized Gain/Loss	68,116.36	68,116.36
Change In Unrealized Gain/Loss	- 430,655.25	.00
Net Accrued Income (Current-Prior)	4.12	4.12
Total Investment Activity	**- 280,522.89**	**150,132.36**
Net Change In Market And Cost	**- 280,522.89**	**150,132.36**
Ending Market And Cost	**10,469,914.08**	**10,302,716.20**

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0101 -11-03818-04

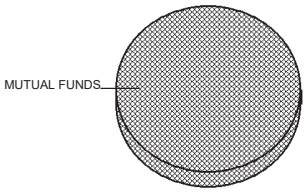
RHBPT-HANCOCK-DELEGATED DISCRETION
ACCOUNT 6746018043

Period from December 1, 2024 to December 31, 2024

ASSET SUMMARY

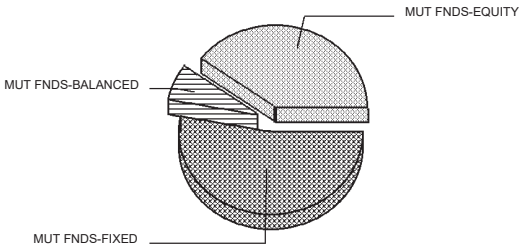
ASSETS	12/31/2024 MARKET	12/31/2024 BOOK VALUE	% OF MARKET
Cash And Equivalents	37,531.26	37,531.26	0.36
Mutual Funds-Equity	4,155,046.09	3,640,156.66	39.69
Mutual Funds-Fixed Income	5,610,867.89	5,981,306.99	53.59
Mutual Funds-Balanced	666,309.75	643,562.20	6.36
Total Assets	**10,469,754.99**	**10,302,557.11**	**100.00**
Accrued Income	159.09	159.09	0.00
Grand Total	**10,469,914.08**	**10,302,716.20**	**100.00**

Estimated Annual Income **355,061.63**



ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.



Allan Hancock College
Associated Students Trust Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 91,749	$ 83,710	91.24%
Total REVENUES	91,749	83,710	91.24%
EXPENDITURES			
Supplies and Materials	286,273	453,966	158.58%
Other Operating Exp. and Services	104,524	71,537	68.44%
Total EXPENDITURES	390,797	525,503	134.47%
Excess of Revenues Over/ (Under) Expenditures	(299,048)	(441,792)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	360,136	360,136	100.00%
Total OTHER FINANCING SOURCES (USES)	360,136	360,136	100.00%
OPERATING TRANSFERS OUT			
Other Outgo	135,340	120,860	89.30%
Total OPERATING TRANSFERS OUT	135,340	120,860	89.30%
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(74,252)	(202,517)	
FUND BALANCE			
Fund balance, July 1	303,998	303,998	
Current Balance	$ 229,746	$ 101,481	

Allan Hancock College
Student Representation Fee Trst Fnd

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 38,290	$ 38,876	101.53%
Total REVENUES	38,290	38,876	101.53%
EXPENDITURES			
Other Operating Exp. and Services	22,928	19,666	85.78%
Total EXPENDITURES	22,928	19,666	85.78%
Excess of Revenues Over/ (Under) Expenditures	15,362	19,209	
OPERATING TRANSFERS OUT			
Other Outgo	0	0	0.00%
Total OPERATING TRANSFERS OUT	0	0	0.00%
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	15,362	19,209	
FUND BALANCE			
Fund balance, July 1	21,814	21,814	
Current Balance	$ 37,176	$ 41,023	

Allan Hancock College
Student Body Center Fee Trust Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 25,300	$ 24,120	95.34%
Total REVENUES	25,300	24,120	95.34%
EXPENDITURES			
Supplies and Materials	4,616	0	0.00%
Other Operating Exp. and Services	65	0	0.00%
Capital Outlay	0	0	0.00%
Total EXPENDITURES	4,680	0	0.00%
Excess of Revenues Over/ (Under) Expenditures	20,620	24,120	
FUND BALANCE			
Fund balance, July 1	95,030	95,030	
Current Balance	$ 115,649	$ 119,150	

Allan Hancock College
Student Financial Aid Trust Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Federal Revenues	$ 11,178,459	$ 9,165,390	81.99%
State Revenues	3,965,246	3,258,041	82.16%
Local Revenues	0	13	0.00%
Total REVENUES	15,143,705	12,423,444	82.04%
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	634,762	532,021	83.81%
Total OTHER FINANCING SOURCES (USES)	634,762	532,021	83.81%
OPERATING TRANSFERS OUT			
Other Outgo	15,778,467	11,382,906	72.14%
Total OPERATING TRANSFERS OUT	15,778,467	11,382,906	72.14%
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	0	1,572,559	
FUND BALANCE			
Fund balance, July 1	21,809	21,809	
Current Balance	$ 21,809	$ 1,594,368	

Allan Hancock College
Scholarship and Loan Trust Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 1,000	$ 0	0.00%
Total REVENUES	1,000	0	0.00%
OPERATING TRANSFERS OUT			
Other Outgo	1,000	0	0.00%
Total OPERATING TRANSFERS OUT	1,000	0	0.00%
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	0	0	
FUND BALANCE			
Fund balance, July 1	8,708	8,708	
Current Balance	$ 8,708	$ 8,708	

Allan Hancock College
District Trust Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 182,835	$ 326,235	178.43%
Total REVENUES	182,835	326,235	178.43%
EXPENDITURES			
Academic Salaries	15,714	6,659	42.38%
Classified Salaries	3,000	0	0.00%
Supplies and Materials	75,559	51,051	67.56%
Other Operating Exp. and Services	34,498	16,947	49.13%
Capital Outlay	0	0	0.00%
Total EXPENDITURES	128,771	74,658	57.98%
Excess of Revenues Over/ (Under) Expenditures	54,064	251,577	
OPERATING TRANSFERS OUT			
Other Outgo	33,741	4,491	13.31%
Total OPERATING TRANSFERS OUT	33,741	4,491	13.31%
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	20,322	247,085	
FUND BALANCE			
Fund balance, July 1	5,789,497	5,789,497	
Current Balance	$ 5,809,819	$ 6,036,582	

Allan Hancock Joint Community College District
Plan Activity Report - Pension
As of December 31, 2024

PARS PUBLIC AGENCY RETIREMENT SERVICES

Month	Balance at the 1st of the Month	Contributions	Earnings	Expenses	Distributions	Transfers	Balance at the End of Month
October 2024	$ 5,049,989.61	$0.00	($111,353.39)	($1,357.88)	$0.00	$0.00	$ 4,937,278.34
November 2024	$ 4,937,278.34	$0.00	$120,774.54	($1,327.60)	$0.00	$0.00	$ 5,056,725.28
December 2024	$ 5,056,725.28	$0.00	($112,649.96)	($1,358.20)	$0.00	$0.00	$ 4,942,717.12

Allan Hancock College
Student Clubs Agency Fund

Income Statement by Fund
For Period Ending 12/31/2024

	Budget	Actual	% Budget
REVENUES			
Local Revenues	$ 29,096	$ 28,416	97.66%
Total REVENUES	29,096	28,416	97.66%
EXPENDITURES			
Supplies and Materials	18,084	7,040	38.93%
Other Operating Exp. and Services	7,427	2,564	34.52%
Total EXPENDITURES	25,511	9,603	37.64%
Excess of Revenues Over/ (Under) Expenditures	3,584	18,813	
OPERATING TRANSFERS OUT			
Other Outgo	20,530	6,262	30.50%
Total OPERATING TRANSFERS OUT	20,530	6,262	30.50%
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(16,945)	12,550	
FUND BALANCE			
Fund balance, July 1	64,195	64,195	
Current Balance	$ 47,250	$ 76,745	

ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDING 12/31/2024

	Cash Admin	General Operations	Restricted	Scholar-ships	Endowment Principal	Endowment Rev/Exp	Total
REVENUES:							
Contributions,Gifts,Grants&Endwmnts	0	105,350	381,589	281,813	133,011	0	901,763
Non Cash Contribution	0	0	9,432	0	0	0	9,432
Interest and Investment Income	0	24,634	0	0	0	508,524	533,159
Realized Gain/Loss on Invest	0	3,022	0	0	0	342,247	345,269
Unrealized Gain/Loss on Invest	0	7,937	0	0	0	11,622	19,559
Other Local Revenues	0	1,201	2,720	3,550	0	0	7,471
Total Revenues	0	142,145	393,741	285,363	133,011	862,394	1,816,653
EXPENSES:							
Non Bargaining Unit	0	150,035	0	0	0	0	150,035
Benefits	0	33,675	0	0	0	0	33,675
Instructional Printing	0	0	1,517	0	0	0	1,517
Public Relations/Recognitions	0	1,646	13	0	0	0	1,660
Office/Operational Supplies	0	1,773	9,809	0	0	0	11,582
Non Instr Printing	0	302	1,427	0	0	0	1,729
Food - Business Meetings/Events	0	6,077	48,221	0	0	0	54,298
In-Kind Food Supplies	0	0	185	0	0	0	185
Indep Contractor (Individuals)	0	11,856	36,878	0	0	0	48,734
Service Contracts (Businesses)	0	1,764	37,675	0	0	0	39,440
In-Kind Service Contracts (Busnss)	0	0	3,302	0	0	0	3,302
Travel - All Travel Costs	0	1,352	556	0	0	0	1,909
In-Kind Travel Expense	0	0	946	0	0	0	946
Foundation Community Activities	0	15,119	0	0	0	0	15,119
Dues & Memberships	0	4,339	294	0	0	0	4,633
Non-Tech Licenses,Permits,Fees	0	74	1,492	0	0	0	1,566
Software License/Subscription Agrmt	0	29,767	0	0	0	0	29,767
Insurance	0	0	190	0	0	0	190
Equipment Rental	0	0	2,524	0	0	0	2,524
District/College Support	0	14,772	17,614	0	0	0	32,386
Postage/Express Services	0	1,227	566	0	0	0	1,794
Advertising/Sponsorships	0	3,575	39	0	0	0	3,614
In-Kind Advertising	0	0	5,000	0	0	0	5,000
Bank Service Charges	0	323	376	0	0	0	699
Investment Brokerage Fees	0	1,616	0	0	0	80,453	82,068
Cash Over and Short	0	0	0	0	0	0	0
PCPA Support	0	0	0	39,048	0	0	39,048
Equipment	0	631	9,176	0	0	0	9,807
Student Assistance	0	0	4,991	0	0	0	4,991
Scholarships	0	1,588	3,500	510,042	0	0	515,130
Total Expenses	0	281,511	186,291	549,090	0	80,453	1,097,345
Net Income (Loss)	0	(139,366)	207,450	(263,728)	133,011	781,941	719,308
OTHER FINANCING SOURCES/OUTGO:							
Intrafund Transfer-In	0	68,343	6,032	4,500	31,737	0	110,612
Intrafund Transfers-Out	0	19	40,723	2,000	0	67,870	110,612
Other Transfer-In	0	289,148	0	0	0	0	289,148
Net Transfers	0	357,472	(34,690)	2,500	31,737	(67,870)	289,148
Net Inc/Dec in Fund Bal	0	218,106	172,760	(261,228)	164,748	714,071	1,008,457
FUND BALANCE:							
Fund Equity, July 1	0	735,205	1,662,110	836,488	17,531,279	4,617,775	25,382,858
Current Balance	0	953,311	1,834,870	575,260	17,696,026	5,331,847	26,391,314

AHC Viticulture & Enology Foundation
Statement of Operations
For The Period Ending 12/31/2024

Revenue		
	Contributions,Gifts,Grants&Endwmnts	1,741
	Non Cash Contribution	10,996
	Other Local Revenues	100
	Net Revenue	12,837
Wine Operations		
	Shipping Fee Revenue	466
	Sales and Commission	72,422
	Sales Discounts	(26,823)
	Net Sales	46,064
	Cost of Goods Sold	(25,431)
	Gross Profit (Loss)	20,633
	Gross Profit Margin	44.8%
	Total Revenues	33,470
Expenditures		
	Office/Operational Supplies	7,122
	In Kind Supply Expense	1,021
	Inventory Allocation Expense	(32,865)
	Non Instr Printing	21
	Food - Business Meetings/Events	276
	Service Contracts (Businesses)	23,960
	Travel - All Travel Costs	1,420
	Non-Tech Licenses,Permits,Fees	163
	In Kind-Software/Technlgy Licenses	8,325
	Insurance	181
	Facility Leases	100
	Land Lease	400
	Repairs (Labor-Diagnostic)	3,652
	Excise Tax	15
	Sales Tax Expense	84
	Postage/Express Services	544
	Advertising/Sponsorships	1,482
	Merchant Fees	1,039
	Gain/Loss-Disposal of Assets	3,763
	Cash Over and Short	5
	Equipment	2,070
	Equipment-In Kind	1,650
	Total Expenditures	24,429
	Net Income (Loss)	9,041
Fund Balance		
	Fund Balance, July 1	165,319
	Current Balance	$174,360

FEBRUARY 2025

ALLAN HANCOCK COLLEGE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 8:00 a.m. *Community Food Share* 1st & 3rd Saturday 1:00 p.m. Baseball vs. College of the Canyons 1:00 p.m. - Women's 3:00 - Men's Basketball vs. Oxnard College
2	**3**	**4**	**5** 10:00 a.m. Bulldog Bow-WOW Mechanics Bank Student Center	**6**	**7** 8:00 a.m. DEIA Summit Boyd Concert Hall 12:00/2:00 p.m. Softball vs. Pasadena City	**8** 1:00 p.m. Women's Basketball vs. L.A. Mission College 3:00 p.m. Men's Basketball vs. L.A. Pierce College
9	**10**	**11** 12:30 p.m. Week of Welcome Baseball and BBQ Baseball Fields 2:00 p.m. Baseball vs. College of the Sequoias	12 9:00 a.m. Vaccine Clinic Mechanics Bank Student Center 10:00 a.m. Bulldog Bow-WOW LVC 5:00 p.m. - Women's 7:00 p.m. - Men's Basketball vs. Moorpark College	**13** *Much Ado About Nothing* through March 2 Marian Theatre 1:30 p.m. Softball vs. Bakersfield College	**14** Lincoln Day College Closed	**15** 1:00 p.m. Baseball vs. Bakersfield College
16	**17** Washington Day College Closed	**18** **6:00 p.m.** **Board of Trustees Meeting** **LVC**	**19** 5:00 p.m. - Women's 7:00 p.m. - Men's Basketball vs. Ventura College	**20**	**21** 9:00 a.m. Transfer Summit Fine Arts Complex 2:00 p.m. Baseball vs. Cerritos College	**22** 1:00 p.m. Baseball vs. Cerritos College
23	**24**	**25** 2:00 p.m. Baseball vs. L.A. Pierce College	**26**	**27** *Sanctuary City* through March 16 Severson Theatre 12:00/2:00 p.m. Softball vs. Coalinga College	**28**	

ALLAN HANCOCK COLLEGE
CHANGING *the* ODDS

March 2025

ALLAN HANCOCK COLLEGE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 8:00 a.m. *Community Food Share* 1st & 3rd Saturday 1:30 p.m. Softball vs. Chaffey College
2	**3**	**4** 2:00 p.m. Baseball vs. Moorpark College	**5** 10:00 a.m. Children's Flea Market Mechanics Bank Student Center	**6**	**7**	**8** 1:00 p.m. Baseball vs. Moorpark College
9	**10**	**11** 2:30 p.m. Softball vs. L.A. Pierce College	**12**	**13** 2:00 p.m. Baseball vs. Cuesta College	**14**	**15** 2:00 p.m. Softball vs. Riverside City College
16	**17** Spring Recess No Classes March 17-22	**18** 2:30 p.m. Softball vs. Moorpark College **6:00 p.m.** **Board of Trustees Meeting**	**19** 2:00 p.m. Baseball vs. East Los Angeles College	**20** 12:00 p.m. Baseball vs. Merced College 2:30 p.m. Softball vs. Oxnard College	**21** Spring Holiday College Closed 2:30 p.m. Baseball vs. El Camino College	**22**
23	**24**	**25** 2:00 p.m. Baseball vs. Oxnard College	**26**	**27**	**28**	**29** 1:00 p.m. Baseball vs. Oxnard College 5:00 p.m. AHC Rodeo through March 30 Santa Maria Elks Event Center
30	**31**					

ALLAN HANCOCK COLLEGE
CHANGING *the* ODDS