

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ H#: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
 \_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

What is your major? \_\_\_\_\_ How many units have you completed? \_\_\_\_\_

Are you able to tutor? YES  NO  If so, indicate subjects you excel in: \_\_\_\_\_

What languages other than English do you understand and /or speak fluently? \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever worked for Allan Hancock? YES  NO  If yes, where and when? \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO  If yes, explain: \_\_\_\_\_

**Note:** A conviction record will not necessarily be a bar to employment, and factors such as age at time of offense, seriousness and nature of the violation(s), relevance to the position applies for, and rehabilitation will be taken into account. However, you will not be hired if the conviction is for a crime that would prohibit your employment under provisions of the California Education Code.

### References

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**(805) 922-6966 Ext. 3434 Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

**Military Service**

Have you ever served in the armed forces? YES  NO

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supplemental Application Statement

Please tell us why you feel you are qualified for the position (include your educational experiences as a student and any work related experience) and why you want to work at CAN.

*I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CAN Availability

**\*PLEASE ATTACH YOUR CLASS SCHEDULE**

Date: \_\_\_\_\_

**Circle all that apply:**

Name: \_\_\_\_\_

Academic Year:

20\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Fall / Winter / Spring / Summer

Quarter / Semester

Phone: \_\_\_\_\_

Strongest Subject(s):

1 \_\_\_\_\_ / \_\_\_\_\_ 3

2 \_\_\_\_\_ / \_\_\_\_\_ 4

Cross out (X) the blocks of time you are UNAVAILABLE

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00						
8:30						
9:00						
9:30						
10:00						
10:30						
11:00						
11:30						
12:00pm						
12:30						
1:00						
1:30						
2:00						
2:30						
3:00						
3:30						
4:00						
4:30						
5:00						
5:30						
6:00						
6:30						
After 7:00pm						

***I AM COMMITTED TO WORK NO MORE THAN \_\_\_\_\_ HRS PER WEEK***

Signature: \_\_\_\_\_