

YEARLY PLANNING DISCUSSION TEMPLATE

General Questions

Program Name Film/Video Academic Year 2023-24

1. Has your program mission or primary function changed in the last year?

No.

2. Were there any noteworthy changes to the program over the past year? (eg, new courses, degrees, certificates, articulation agreements)

The Film and Video Program added a course called Great Directors of the Cinema. The course was offered Fall, 2023 and was fully enrolled with strong attendance.

The Film and Video Program also created a course to fulfill the Ethnic Studies requirement. The course is called Race and Ethnicity in American Cinema. We are awaiting State approval to begin offering this course.

3. Is your two-year program map in place and were there any challenges maintaining the planned schedule?

Yes, minor changes on semester offerings were submitted to the Dean's office.

4. Were there any staffing changes?

Adjunct Professor Robin Smith retired at the end of Spring, 2024 semester.

5. What were your program successes in your area of focus last year?

The Film & Video program assessed *Enrollment Trends and Efficiency* last year. The program has continued to experience enrollment growth and retention across our courses. This trend continues as our Fall sections are mostly at maximum enrollment levels currently.

Learning Outcomes Assessment

- a. Please summarize key results from this year's assessment.

Courses assessed were approximate to the target range, some slightly over and some slightly under.

- b. Please summarize your reflections, analysis, and interpretation of the learning outcome assessment and data.

The data did not reveal any areas of emergency concern. Resource requests have been generated to enhance areas of deficiency.

- c. Please summarize recommendations and/or accolades that were made within the program/department.
- d. Please review and attach any *changes* to planning documentation, including PLO rubrics, associations, and cycles planning.

No changes.

Distance Education (DE) Modality Course Design Peer Review Update (Please attach documentation extracted from the *Rubric for Assessing Regular and Substantive Interaction in Distance Education Courses*)

- a. Which courses were reviewed for regular and substantive interactions (RSI)?

No courses were reviewed for RSI during the 2023/2024 school year. Faculty member Tim Webb completed Distance Education Training and will participate in peer review of RSI in Fall 2024 and Spring 2025.

- b. What were some key findings regarding RSI?
 - Some strengths:
 - Some areas of possible improvement:
- c. What is the plan for improvement?

CTE two-year review of labor market data and pre-requisite review

- a. Does the program meet documented labor market demand?

Employment rates in the region have dropped slightly but wage growth in the region has increased. This is reflective of a larger state economy that has seen peaks and valleys in recent years. Generally, prospects for work in the area of Film and Video are stronger in the Los Angeles area. Many of our students relocate for work opportunities. State wide there is significant growth projected in the field of Film and Video.

Film and Video Editors and Camera Operators

Summary

What They Do

Work Environment

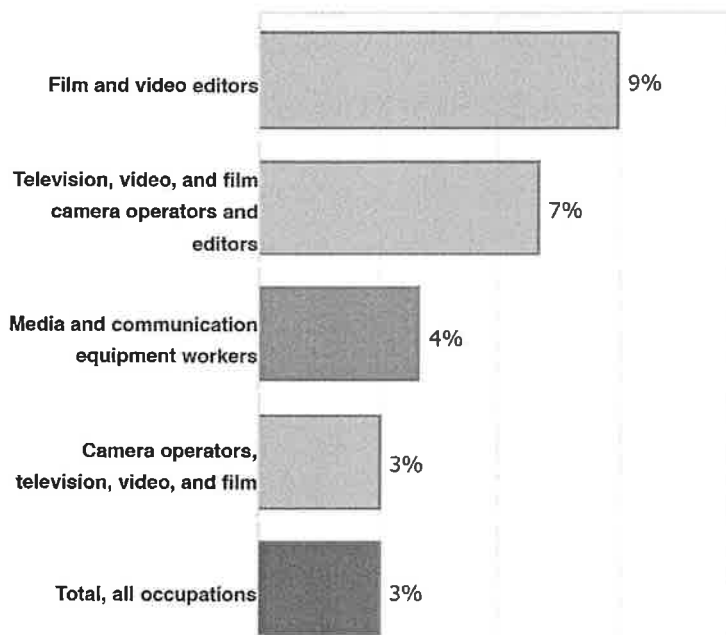
How to Become One

Pay

Job Outlook

Film and Video Editors and Camera Operators

Percent change in employment, projected 2022-32



Note: All Occupations includes all occupations in the U.S. Economy.

Source: U.S. Bureau of Labor Statistics, Employment Projections program

https://www.bls.gov/regions/west/news-release/occupationalemploymentandwages_santabarbara.htm

The program exceeds expectations in the Perkins core indicator report for 2023-24 with the exception of one category.

Agreement #

District/College: ALLAN HANCOCK/ALLAN HANCOCK

061220 - Film Production

Instructions: Print out forms. Complete and sign bottom of last page.

Cohort Year CTE Enrollments: 578

(includes CTE enrollments above introductory level only)

CTE Headcount: 493

(CTE students enrolled above introductory level only)

Core Indicator 1 - Cohort Yr: 2020- 2021			Negotiated		College Performance	Percent Above or Below Negotiated Level	Percent Above or Below 90% Negotiated Level
Postsecondary Retention & Placement			Level				
	Count	Total	State	District			
1	32	33	91.75	91.75	96.97	5.2	14.4
2	11	11	91.75	91.75	100.00	8.3	17.4
3			91.75	91.75	N/R	N/R	N/R
4	26	27	91.75	91.75	96.30	4.5	13.7
5			91.75	91.75	N/R	N/R	N/R
6			91.75	91.75	N/R	N/R	N/R
7	5	5	91.75	91.75	100.00	N/A	N/A
8	1	1	91.75	91.75	100.00	N/A	N/A
9	1	1	91.75	91.75	100.00	N/A	N/A
10			91.75	91.75	N/R	N/R	N/R

Core Indicator 2 - Cohort Yr: 2020- 2021			Negotiated		College Performance	Percent Above or Below Negotiated Level	Percent Above or Below 90% Negotiated Level
Earned Postsecondary Credential			Level				
	Count	Total	State	District			
11	11	13	89.00	89.00	84.62	-4.4	4.5
12	5	6	89.00	89.00	83.33	N/A	N/A
13			89.00	89.00	N/R	N/R	N/R
14	6	7	89.00	89.00	85.71	N/A	N/A
15			89.00	89.00	N/R	N/R	N/R
16			89.00	89.00	N/R	N/R	N/R
17	3	3	89.00	89.00	100.00	N/A	N/A
18			89.00	89.00	N/R	N/R	N/R
19			89.00	89.00	N/R	N/R	N/R
20			89.00	89.00	N/R	N/R	N/R

Core Indicator 3 - Cohort Yr: 2020- 2021		Negotiated	College	Percent Above	Percent
Non-traditional Program Enrollment		Level	Performance	or Below	Above
					or Below
					90%

						Negotiated Level	Negotiated Level
	Count	Total	State	District			
21 CTE Cohort*	11	33	26.00	26.00	33.33	7.3	9.9
22 Individuals Preparing for Non-Traditional Fields	11	33	26.00	26.00	33.33	7.3	9.9
23 Out of Workforce Individuals			26.00	26.00	N/R	N/R	N/R
24 Individuals with Economically Disadvantaged Families	8	27	26.00	26.00	29.63	3.6	6.2
25 English Learners			26.00	26.00	N/R	N/R	N/R
26 Single Parents			26.00	26.00	N/R	N/R	N/R
27 Individuals with Disabilities	1	5	26.00	26.00	20.00	N/A	N/A
28 Homeless Individuals		1	26.00	26.00	0.00	N/A	N/A
29 Youth in Foster Care		1	26.00	26.00	0.00	N/A	N/A
30 Youth with Parent in Active Military			26.00	26.00	N/R	N/R	N/R

Core Indicator 4 - Cohort Yr: 2020- 2021			Negotiated Level		College Performance	Percent Above or Below Negotiated Level	Percent Above or Below 90% Negotiated Level
Employment			State	District			
	Count	Total	State	District			
31 CTE Cohort*	DR	DR	73.23	73.23	DR	N/A	N/A
32 Individuals Preparing for Non-Traditional Fields	DR	DR	73.23	73.23	DR	N/A	N/A
33 Out of Workforce Individuals			73.23	73.23	N/R	N/R	N/R
34 Individuals with Economically Disadvantaged Families	DR	DR	73.23	73.23	DR	N/A	N/A
35 English Learners			73.23	73.23	N/R	N/R	N/R
36 Single Parents			73.23	73.23	N/R	N/R	N/R
37 Individuals with Disabilities	DR	DR	73.23	73.23	DR	N/A	N/A
38 Homeless Individuals			73.23	73.23	N/R	N/R	N/R
39 Youth in Foster Care			73.23	73.23	N/R	N/R	N/R
40 Youth with Parent in Active Military			73.23	73.23	N/R	N/R	N/R

*Note: Students meeting criteria for for this indicator with 12+ CTE units in a discipline (one course is above intro) in 3 years. See cohort specifications for full criteria.

The DR notation indicates privacy requirements - EDD requires that counts less than six not be displayed. N/A (Not Applicable) indicates denominators 10 or N/R (Not Reported) indicates categories where no participants were reported. These performance indicators include all vocational programs whether or not they are supported with Perkins Title IC Funds. For more detailed reports, see Core Indicators 'Summary' and 'Detail' Reports. Shaded areas are for your information and are not included as accountability measures.

By totaling each positive, negative, N/A, N/R outcome in the last column from items 1 - 40, I certify and acknowledge that performance in the 40 Core Indicator categories is as follows:

_____ of the 40 are at or above the District negotiated level(s);

_____ of the 40 are below the District negotiated level(s);

_____ of the 40 are list as (N/A, N/R)

Department Chair (or authorized Designee) : _____

[https://misweb.cccco.edu/perkinsv/Core Indicator Reports/Forms All.aspx](https://misweb.cccco.edu/perkinsv/Core_Indicator_Reports/Forms_All.aspx)

- b. How does the program address needs that are not met by similar programs?

This is the only college level program within a 70-mile radius that provides training in the area of film and video production with an emphasis on cinema.

- c. Does the employment, completion, and success data of students indicate program effectiveness and vitality? Please, explain.

The film and video program has maintained a consistent rate of transfer for students to four-year institutions. This has traditionally been the favored pathway for students over two-year degree completion. An incoming transfer model degree will further support this trajectory. In general, the program vitality is healthy with a demand for courses in the discipline continuing.

- d. Has the program met the Title 5 requirements to review course prerequisites, and advisories within the prescribed cycle of every 2 year for CTE programs and every 5 years for all others?

Yes

- e. Have recommendations from the previous report been addressed?

Yes

Use the tables below to fill in **NEW** resources and planning initiatives that **do not apply directly to core topics**. *This section is only used if there are new planning initiatives and resources requested.*

Resource Requests: Please use the Resource Request Excel template located on the Program Review web page to enter resource requests for equipment, supplies, staffing, facilities, and misc. resources needed. Send completed excel document along with completed program view core topic for signature.

New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	Guest speakers – honorarium, travel and lodging
Planning years:	<i>(The academic years this will take to complete) 2024/2025</i>
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
<i>The Film and Video Program will identify important guest filmmakers and industry professionals to bring to campus for presentations and direct contact with program students.</i>	
What college plans are associated with this Objective? (Please select from the list below):	
<input checked="" type="checkbox"/> Ed Master Plan <input type="checkbox"/> Student Equity Plan <input type="checkbox"/> Guided Pathways <input type="checkbox"/> AB 705/1705	
<input type="checkbox"/> Technology Plan <input type="checkbox"/> Facilities Plan <input checked="" type="checkbox"/> Strong Workforce <input type="checkbox"/> Equal Employment Opp.	
<input type="checkbox"/> Title V	

New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	Purchase LED Light Kits
Planning years:	<i>(The academic years this will take to complete)</i> 2024/2025
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
<i>The film and Video Program needs three LED light kits with focusable lenses. This will improve student learning when teaching artificial lighting.</i>	
What college plans are associated with this Objective? (Please select from the list below):	
<input checked="" type="checkbox"/> Ed Master Plan <input type="checkbox"/> Student Equity Plan <input type="checkbox"/> Guided Pathways <input type="checkbox"/> AB 705/1705 <input type="checkbox"/> Technology Plan <input type="checkbox"/> Facilities Plan <input checked="" type="checkbox"/> Strong Workforce <input type="checkbox"/> Equal Employment Opp. <input type="checkbox"/> Title V	

New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	Purchase Focus Pull Attachments for 4K cameras.
Planning years:	<i>(The academic years this will take to complete)</i>
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
<i>The film and Video Program needs Focus pull attachments for our 4K cameras. This will allow students to learn industry standard focus pulling practices.</i>	
What college plans are associated with this Objective? (Please select from the list below):	
<input checked="" type="checkbox"/> Ed Master Plan <input type="checkbox"/> Student Equity Plan <input type="checkbox"/> Guided Pathways <input type="checkbox"/> AB 705/1705 <input type="checkbox"/> Technology Plan <input type="checkbox"/> Facilities Plan. <input checked="" type="checkbox"/> Strong Workforce <input type="checkbox"/> Equal Employment Opp. <input type="checkbox"/> Title V	

New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	Purchase DVD storage cabinet.
Planning years:	<i>(The academic years this will take to complete)</i>
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
<i>The Film and Video Program is in need of additional DVD storage for our substantial library of features films. This cabinet will be stored in the projection booth in F257.</i>	
What college plans are associated with this Objective? (Please select from the list below):	
<input checked="" type="checkbox"/> Ed Master Plan <input type="checkbox"/> Student Equity Plan <input type="checkbox"/> Guided Pathways <input type="checkbox"/> AB 705/1705	
<input type="checkbox"/> Technology Plan <input type="checkbox"/> Facilities Plan <input checked="" type="checkbox"/> Strong Workforce <input type="checkbox"/> Equal Employment Opp.	
<input type="checkbox"/> Title V	

Area of Focus Discussion Template

CURRICULUM AND TEACHING DESIGN

Curriculum and Teaching Design analyzes currency of modalities, articulation, and industry needs. It includes content review, currency and relevance, accessibility, and equitable practices. Sample activities include the following:

Possible topics:

- Review courses and programs through an equity lens to assess access and success.
- Review prerequisites, corequisites, and advisories, and limitations on enrollment, modality, articulation and transfer, and units and time to completion. Is there disproportionate impact within certain demographic groups?
- Assess teaching practices, equipment, supplies, and materials, and technology (like homework, syllabus, text, videos, classroom technology, etc.)
- Assess and integrate program learning outcomes (PLO).

1. What data were analyzed and what were the main conclusions?

The Film and Video Program reviewed the number of degrees awarded by year. The data tracks closely with overall AHC degrees awarded by year data. We are still recovering from the covid pandemic. The most recent data is from 2022/2023. This data reflects the impact of Covid and it precedes our transition to the new building which is a game changer for our program and the Fine Arts in general. We anticipate Strong growth in both FTE's and Degrees awarded in the academic years 24/25 and 25/26.

INSTITUTIONAL EFFECTIVENESS

Institutional Data

Institutional Planning

Quick Facts

Institutional Review Board (IRB)

Surveys

Program Review

IE Newsletter

Reports and Presentations

Learning Outcomes

Data Coaching

Research Request Form

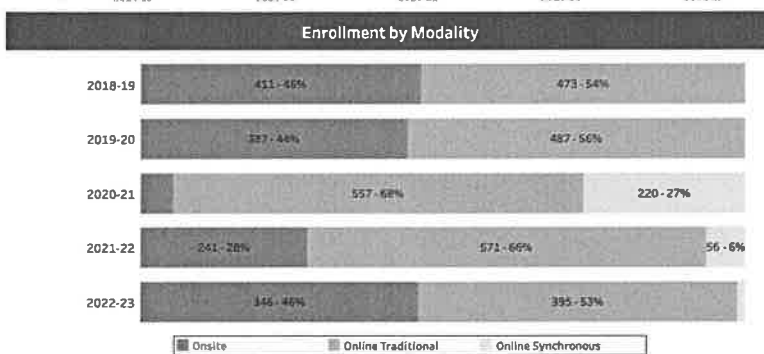
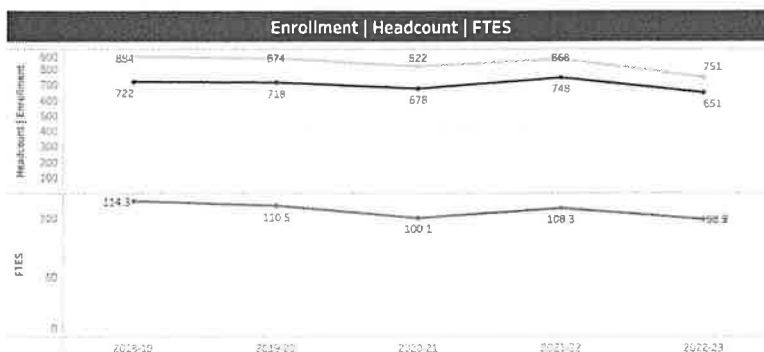
External Data

State and National Reports

AB 705

Home / Institutional Effectiveness / Program Review: Enrollment & Headcount

PROGRAM REVIEW: ENROLLMENT & HEADCOUNT



ie

Years or Terms
Academic Year

CR/NC
(All)

Subject
EDUC
EL
EMS
EMSP
ENGL
ENGR
ENVT
ENVT
ES
ESL
ET
FASH
FCS
FILM
FRCH
FSN
FT
FTEC
GBST
GEOG
GEOG
GRPH
HEAL
HED
HHA
HIST
HLTH
...
Cancel Apply

View on Tableau Public

Since the 2018/2019 school year, Film and Video has averaged five associate degrees per year being granted. Our certificate averages roughly one per year for that same time period. It is clear in the awards data as with enrollment and head count that the film and Video program is still recovering from the covid pandemic. We anticipate an uptick in our awards to match or exceed the average of 5 degrees and 1 certificate yearly.

INSTITUTIONAL EFFECTIVENESS

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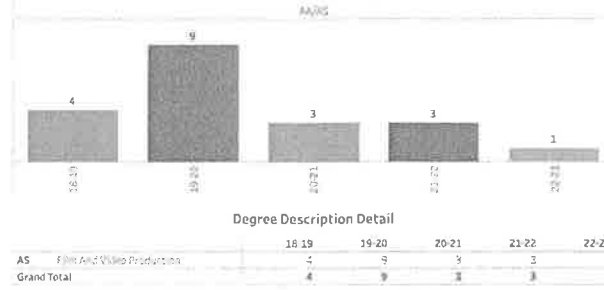
AB 705

Home / Institutional Effectiveness / Program Review: Awards

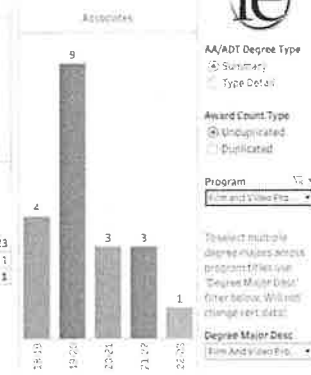
PROGRAM REVIEW: AWARDS

[AWARD CROSSWALK PDF](#)

Program: Film and Video Production | Degree Summary - Unduplicated



Degrees Total



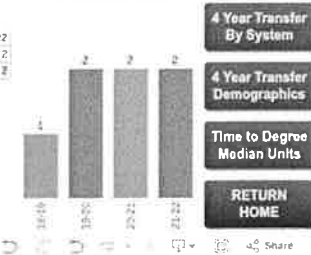
Degree Description Detail

AS	18-19	19-20	20-21	21-22	22-23
Film And Video Production	4	9	3	3	1
Grand Total	4	9	3	3	1

Program: Film and Video Production | Certificate Description Detail - Unduplicated

C3	18-19	19-20	20-21	21-22
Certificate 33-66 Semester Unit - Film And Video Production	1	2	2	2
Grand Total	1	2	2	2

Certificate Total



View on Tableau Public

The Film and Video program is engaged in several strategies to increase head count and degrees/certificates awarded.

We recently created new courses in an effort to broaden the appeal of film and Video studies courses. These courses include: *Great Directors of the Cinema* and *Race and Representation in American Cinema*. *Great Directors of the Cinema* ran for the first time this Fall and was fully enrolled with strong retention. *Race and Representation in American Cinema* was created in response to the Ethnic Studies requirement. We anticipate strong enrollment in this course as soon as we get the go ahead from the state on our proposal. Both of these courses take place in our state-of-the-art screening room where students experience cinema in a theater setting.

In addition, we will be introducing a new transfer degree and streamlining the unit requirement for our existing degree. We are also exploring the possibility of a film studies degree or certificate.

- Based on the data analysis and looking through a lens of equity, what do you perceive as *challenges* with student success or access in your area of focus?

A significant equity issue is in the area of screenwriting. This requires not only computer access, but access to specialized software to write in proper screenplay format. This factor often affects student success.

3. What are your plans for change or *innovation*?

As a practical matter, we need to acquire software to enable students to write in screenplay format. This will dramatically improve the screenwriting process for our students.

The Film and Video Program is developing a Transfer degree and exploring the potential for a film studies degree.

We received a \$10,000 Innovation Fund grant. These funds allowed us to bring a group of 12 students and 3 instructors to the Santa Barbara International Film Festival for screenings, artist and industry panels and workshops. These funds also made it possible to bring award winning filmmakers Ellie Foubi and Julie Pacino to campus. Each director presented their work to combined classes. Ellie Foubi also presented her most recent film to film and Video students and the general public. These experiences help students feel connected to one another, the subject matter and professionals in the field. We anticipate improved persistence with experiences such as these and the advent of our new building which is universally appreciated.

4. How will you *measure* the results of your plans to determine if they are successful?

In screenwriting, we will be reviewing student learning outcome data to assess success.

For the program in general, we will be looking at awards by year and enrollment. We anticipate that this data will demonstrate improved student numbers, retention and degrees awarded.

5. What practices are used in your program's DE courses that support or demonstrate regular and substantive interaction?

The Film and Video Program employs the following strategies to engage students consistently in our DE courses:

1. Instructors communicate routinely with students on e-mail both individually and with group e-mails relevant to all students in class.
2. Instructors provide routine and specific feedback in writing to all students on student papers and discussion boards.
3. Instructors provide routine opportunities for peer to peer interaction. Discussion boards require students to respond and give feedback to their

student colleagues.

Validation for Program Planning Process: If you have chosen to do the Validation this year, please explain your process and the findings.

1. Who have you identified to validate your findings?
 - The Film and Video Program has identified an advisory group including:
 - Randi Barros, Director, Editor, Screenwriter and Adjunct Professor Cal Poly San Luis Obispo
 - Jacob Gustafson, Ernest Righetti High School
 - Cheryl Lee, Santa Ynez High School
 - Jeff Barnes, Visual Effects Artist, Creative Executive, Producer, Executive Producer, Production Executive
 - In addition, we routinely invite prominent filmmakers (often in collaboration with partners at Cal Poly SLO) to campus to present their work and interact with program students. We solicit feedback from these professionals concerning our program, curriculum, facilities and equipment. This year these visiting professionals included:
 - Ellie Foubi, award winning director of *Our Father the Devil*
 - Julie Pacino, award winning director of *I Live Here Now*

2. Are there specific recommendations regarding the core topic responses from the validation team?

This year the feedback has been overwhelmingly positive. The new fine Arts building with a dedicated studio and screening room coupled with a strong array of production equipment puts us in a very strong position.

- Jeff Barnes has recommended expanding our successful efforts bringing in speakers to interact with students. He emphasized bringing in industry leaders to present their work. This could be interdisciplinary, including animation. Such screenings will require a projector and screen upgrade in our screening room to accommodate world class filmmakers screening their films at industry standard quality. Currently, the screen is sub-standard size. It does not cover the speakers at the front of the room and appears unprofessional. In addition, the small size does not showcase the room as a cinematic presentation space. The projector is a one chip projector. Poor color rendering and weak contrast reduce the quality of image on the screen. We recommend upgrading to a full-size motorized screen and a 3 chip projector.

Based on the narratives for the prompts above, what are some program planning initiatives and resources needed for the upcoming years? Use the tables below to fill in **NEW** resources and

planning initiatives. ***This section is only used if there are new planning initiatives and resources requested that pertain to the Core Topic only.***

Sample:

New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	<i>New projector and screen in F257, Film and Video Screening Room</i>
Planning years:	<i>(The academic years this will take to complete) 2024-25</i>
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
The Projection and screen in F257 must be upgraded to accommodate industry leaders visiting and screening their work to students and the community. This will require an upgraded projector and screen.	
What college plans are associated with this Objective? (Please select from the list below):	
<input type="checkbox"/> Ed Master Plan <input type="checkbox"/> Student Equity Plan <input type="checkbox"/> Guided Pathways <input type="checkbox"/> AB 705 <input checked="" type="checkbox"/> Technology Plan <input type="checkbox"/> Facilities Plan. <input checked="" type="checkbox"/> Strong Workforce <input type="checkbox"/> Equal Employment Opp. <input type="checkbox"/> Title V	

Resource Requests: Please use the Resource Request Excel template located on the Program Review web page to enter resource requests for equipment, supplies, staffing, facilities, and misc. resources needed. Send completed excel document along with completed program view core topic for signature.

Dept	Program	Source	Year	Initiative (Objective) Reference	Resource Need	Requested Item(s) Please include per item
English	English Rhetoric	Yearly Planning and Core	2022-2023	ER OBJ - 2	Equipment	Video cameras \$600 each

New Program Planning Initiative (Objective) – Core Topic Only

Title (including number): Guest speakers – honorarium, travel and lodging

Planning years: (The academic years this will take to complete) 2024/2025

Description:

(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)

The Film and Video Program will identify important guest filmmakers and industry professionals to bring to campus for presentations and direct contact with program students.

What college plans are associated with this Objective? (Please select from the list below):

Ed Master Plan
 Student Equity Plan
 Guided Pathways
 AB 705/1705
 Technology Plan
 Facilities Plan
 Strong Workforce
 Equal Employment Opp.
 Title V

New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	Purchase LED Light Kits
Planning years:	<i>(The academic years this will take to complete) 2024/2025</i>
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
<i>The film and Video Program needs three LED light kits with focusable lenses. This will improve student learning when teaching artificial lighting.</i>	
What college plans are associated with this Objective? (Please select from the list below):	
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New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	Purchase Focus Pull Attachments for 4K cameras.
Planning years:	<i>(The academic years this will take to complete)</i>
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
<i>The film and Video Program needs Focus pull attachments for our 4K cameras. This will allow students to learn industry standard focus pulling practices.</i>	
What college plans are associated with this Objective? (Please select from the list below):	
<input checked="" type="checkbox"/> Ed Master Plan <input type="checkbox"/> Student Equity Plan <input type="checkbox"/> Guided Pathways <input type="checkbox"/> AB 705/1705 <input type="checkbox"/> Technology Plan <input type="checkbox"/> Facilities Plan. <input checked="" type="checkbox"/> Strong Workforce <input type="checkbox"/> Equal Employment Opp. <input type="checkbox"/> Title V	

New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	Purchase DVD storage cabinet.
Planning years:	<i>(The academic years this will take to complete)</i>
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
<i>The Film and Video Program is in need of additional DVD storage for our substantial library of features films. This cabinet will be stored in the projection booth in F257.</i>	
What college plans are associated with this Objective? (Please select from the list below):	
<input checked="" type="checkbox"/> Ed Master Plan <input type="checkbox"/> Student Equity Plan <input type="checkbox"/> Guided Pathways <input type="checkbox"/> AB 705/1705	
<input type="checkbox"/> Technology Plan <input type="checkbox"/> Facilities Plan <input checked="" type="checkbox"/> Strong Workforce <input type="checkbox"/> Equal Employment Opp.	
<input type="checkbox"/> Title V	

Sample:

New Program Planning Initiative	
Title:	<i>(Short description of the planning initiative)</i> Image Stabilization
Planning years:	<i>(The academic years this will take to complete)</i> 2023-2024
Description: <i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i> Achieving learning outcomes in the area of cinematography includes support mechanisms for image stabilization. We need to upgrade our technology in this area to offer professional grade cinematography tools. And now having a dedicated studio space also warrants such enhancements.	
Resources:	
Priority Level: Low Medium High	
Resource Type: Equipment Staff Faculty Supplies and Materials Quantity: 2	
Per Item Price: \$1700.00	
Description: Apple 24 I-mac computer Price with taxes/shipping, etc.: 3740.00 https://www.apple.com/shop/buy-mac/imac/blue-24-inch-8-core-cpu-8-core-gpu-8gb-memory-512gb	
Priority Level: Low Medium High	
Resource Type: Equipment Staff Faculty Supplies and Materials	
Quantity: 6	
Per Item Price: \$399.00	
Description: Price with taxes/shipping, etc.: \$2640.00 Camera Ribbon Rig QR Classic Camera Support for Sony cameras. https://www.bhphotovideo.com/c/product/841304-REG/CameraRibbon_RIG_QR_QR_Shoulder_Rig_Camera.html	
Priority Level: Low Medium High	
Resource Type: Equipment Staff Faculty Supplies and Materials	
Quantity: 1	
Per Item Price: 1979.00 Price with taxes/shipping, etc.: \$2176.00	
Description: Proaim Orion Geared Head https://www.proaim.ca/products/proaim-orion-geared-head	
Priority Level: Low Medium High	
Resource Type: Equipment Staff Faculty Supplies and Materials	
Quantity: 1	
Per Item Price: 648.00 Price with taxes/shipping, etc.: \$713	
Description: Proaim Mitchell Heavy-duty Camera Tripod Stand with Spreader https://www.proaim.ca/products/proaim-heavy-duty-mitchell-tripod-stand-with-spreader	

New Program Planning Initiative	
Title:	Image stabilization
Planning years:	2023-2024
Description:	
<p>Achieving learning outcomes in the area of cinematography includes support mechanisms for image stabilization. We need to upgrade our technology in this area to offer professional grade cinematography tools. And now having a dedicated studio space also warrants such enhancements.</p>	
Resources:	
<p>Priority Level: Low Medium High Resource Type: Equipment Staff Faculty Supplies and Materials Quantity: 1 Per Item Price: 3644.00 Price with taxes/shipping, etc: 4008.00 Description: FotodioX CamDolly Cinema System with 2 x 50' Rolls of Flexible SnakeTrack https://www.bhphotovideo.com/c/product/1247493-REG/fotodiox_camdolly_2rail_kit_camdolly_cinema_system.html</p>	
<p>Priority Level: Low Medium High Resource Type: Equipment Staff Faculty Supplies and Materials Quantity: 3 Per Item Price: 3499.00 Price with taxes/shipping, etc.: \$11,546.70 Description: E-Image Air-Controlled Pedestal Kit https://www.bhphotovideo.com/c/product/1339022-REG/e_image_ei_7100h_kit_air_controlled_pedestal_kit.html?ap=y&ap=y&smp=y&smp=y&smpm=ba_f2_lar&lsft=BI%3A6879&gclid=CjwKCAjwov6hBhBsEiwAvrvN6AvQ8z3DxOLOM3K80vD7bS3hAKQ44GRRMap-oicfNdYTFFIFV8JwsxoCs50QAvD_BwE</p>	

New Program Planning Initiative

Title:

Planning years:

Resources:

Resources:

Priority Level: Low Medium **High**

Resource Type: **Equipment** Staff Faculty Supplies and Materials

Quantity: 20

Per Item Price: 2,700

Price with taxes/shipping, etc: 54,000

Description:

Apple M3 chip with 8 core CPU with 4 performance cores and 4 efficiency cores, 10 core GPU, and 16 core Neural Engine

1 TB SSD storage

16GB unified memory

Two Thunderbolt / USB 4 ports

Two USB 3 ports

Gigabit Ethernet

Magic Mouse

Magic Keyboard with Touch ID - US English

Final Cut Pro

Apple Care

Description:

Computers in lab F145 have met 5 year obsolescence. This semester, only 17 of the 20 computers are functional. IT Services has recommended replacement at the conclusion of the Fall 2024 semester.

SOLUTIONZ



Fine Arts, F257 Screen and Projector

Allan Hancock College

800 S. College Drive
Santa Maria, CA 93454

Prepared by:

Solutionz, Inc.

EST. NO. 054063

1029 N SWARTHMORE AVENUE
PACIFIC PALISADES • CALIFORNIA • 90272
OFFICE (310) 671-1207 • FAX (310) 943-2388

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Allan Hancock College Fine Arts, F257 Screen and Projector

Christie 163-066103-01

Qty 1	M 4K15 15,750 lumens, 4K UHD, 3DLP, RGB pure laser projector	\$51,995.00 MSRP \$39,643.00 ea	\$39,643.00
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Christie 118-100113-03

Qty 1	Lens 1.8-2.6:1 HD ILS1	\$4,995.00 MSRP \$4,776.00 ea	\$4,776.00
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Chief VCMU

Qty 1	Heavy Duty Universal Projector Mount	\$592.00 MSRP \$430.25 ea	\$430.25
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Stewart Screens LUXGS6255HSM10LSHG CW-6633 **

Qty 1	Luxus Grande S6, 16x9, 255 diag, CinemaPerf	\$35,151.07 MSRP \$26,900.00 ea	\$26,900.00
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PRICE SUMMARY

Christie (Option #2) Total	\$71,749.25
Shipping & Handling	\$3,500.00
Sales Tax	<u>\$6,584.31</u>
GRAND TOTAL	\$81,833.56

****50% deposit required for Stewart Filmscreen to process and queue order with the manufacturer. Solutionz will invoice AHC \$13,450.00 once PO is received from AHC and processed by Solutionz.**

I certify that I am authorized to sign this agreement on behalf of the company named below. I understand that ALL SALES ARE FINAL.

To help us better manage your account, please provide the following information:

SIGNED AND AGREED TO BY:

ACCOUNTS PAYABLE CONTACT:

Company

Name

Signature

Date

Email

Print Name

Title

Phone

NOTICE TO CUSTOMER:

By signing above or incorporating this Estimate (or Estimate number by reference) into a contract or purchase order, the Customer hereby acknowledges receipt of and agreement to comply with all terms outlined herein as well as Solutionz Terms & Conditions provided under separate cover. This Estimate, including any drawings, specifications, and designs are proprietary property of Solutionz and shall not be disclosed outside the Customer to whom it is addressed. This information shall not be duplicated, used or disclosed for any purpose other than to evaluate this proposal.

SOLUTIONZ



Fine Arts, F257, Installation

Allan Hancock College

800 S. College Drive
Santa Maria, CA 93454

Prepared by:

Solutionz, Inc.

EST. NO. 055182

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OBJECTIVE:

Allan Hancock College would like Solutionz to provide a proposal to support their A/V refresh for Room F-257 within the Fine Arts Complex.

STATEMENT OF WORK:

Fine Arts Complex, F-257, A/V Refresh

- Solutionz will support the A/V refresh objectives for F-257.
- Solutionz and our subcontractor will install the following items:
 - (1) Stewart Filmscreen, Luxus Grande S6, 16x9, 255 diag, Cinema Perforation, Electric, Projector Screen.
 - (1) Christie Digital, M 4K15 RGB, 3-DLP, UHD 3840X2160, 15,750 Lumens, Laser projector.
 - (1) Christie Digital, Lens 1.8-2.6:1 Zoom Lens
 - (1) Chief, Heavy Duty Universal Projector Mount
- Solutionz will demo the following items and turn over for salvage to our POC:
 - (1) existing Draper projector screen
 - (1) existing Christie Digital projector w/ lens
- Solutionz will coordinate receiving of the new Stewart Filmscreen projector screen with the manufacturer and their selected carrier.
- Solutionz will coordinate all logistics and installation activities and ensure a safe mobilization and installation effort throughout the duration of this project.
- Solutionz will furnish and install new infrastructure to support the new screen. Existing infrastructure will be demolished and removed.
- Solutionz will modify existing code to accommodate the new projector and make desired changes to the User Touch Interface. This includes updating drivers, functionality, and layout.
- Solutionz will reemploy existing cabling for this effort.
- Solutionz will align new projector for optimum viewing.
- Solutionz will update as-built drawings to reflect modifications made to this space. These will be turned over as deliverables.
- Solutionz will work closely with our POC throughout the duration of the installation effort to ensure all objectives are met.

All work to be completed in a substantial and workmanlike manner according to standard practices.

GENERAL - ASSUMPTIONS/EXCLUSIONS:

- Electrical services to support the new projector screen will be handled by our subcontractor.
- It's assumed existing A/V equipment in this space is in good and useable condition for this project. Any issues discovered will be brought to our POC's attention.
- Technicians will be paid in accordance with Prevailing Wage per published DIR rates.
- Technicians will be full access to required areas where our scope of work is taking place.
- Work to be scheduled during normal business hours, M-F. Any work conducted on 2nd shift, 3rd shift, or weekends **IS NOT** included.
- Performance/Payment Bond **IS NOT** included in this proposal.
- Freight **IS** included.
- Sales Tax **IS** included.
- Our proposal is valid for (30) days from the submitted date on the cover page.

Program Review Signature Page:

Tim Webb
Program Review Lead

6/12/2024 Tim Webb
Tim Webb (Sep 18, 2024 16:28 PDT)
Date

Sep 18, 2024

Rick Fawc
Program Dean

Jun 12, 2024 Rick Fawc
Date

Sep 18, 2024

[Signature]
Vice President, Academic Affairs

Jun 17, 2024 [Signature]
Date

Sep 19, 2024









F23-S24 YPU and Curriculum and Teaching Design - FILM and VIDEO PROD_6.12.24

Final Audit Report

2024-06-17

Created:	2024-06-12
By:	Maryfrances Marecic (mmarecic@hancockcollege.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhRrJR1cV1xR-3NP6-sblKRrx4R7CYgz1

"F23-S24 YPU and Curriculum and Teaching Design - FILM and VIDEO PROD_6.12.24" History

-  Document created by Maryfrances Marecic (mmarecic@hancockcollege.edu)
2024-06-12 - 10:54:20 PM GMT- IP address: 209.129.94.61
-  Document emailed to RICK RANTZ (RRANTZ@HANCOCKCOLLEGE.EDU) for signature
2024-06-12 - 10:55:30 PM GMT
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2024-06-12 - 11:03:38 PM GMT- IP address: 104.47.55.126
-  Document e-signed by RICK RANTZ (RRANTZ@HANCOCKCOLLEGE.EDU)
Signature Date: 2024-06-12 - 11:03:49 PM GMT - Time Source: server- IP address: 209.129.94.61
-  Document emailed to Robert Curry (rcurry@hancockcollege.edu) for signature
2024-06-12 - 11:03:52 PM GMT
-  Email viewed by Robert Curry (rcurry@hancockcollege.edu)
2024-06-17 - 3:46:55 PM GMT- IP address: 104.47.58.126
-  Document e-signed by Robert Curry (rcurry@hancockcollege.edu)
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-  Agreement completed.
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F23-S24 FILM and VIDEO PROD REV_9.18.24

Final Audit Report

2024-09-19

Created:	2024-09-18
By:	Maryfrances Marecic (mmarecic@hancockcollege.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAoUarWmlkPQEi5bzhf_w3N2wd1Ha_0Sc

"F23-S24 FILM and VIDEO PROD REV_9.18.24" History

-  Document created by Maryfrances Marecic (mmarecic@hancockcollege.edu)
2024-09-18 - 10:41:23 PM GMT- IP address: 209.129.94.61
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2024-09-18 - 10:42:56 PM GMT
-  Email viewed by tim webb (twebb@hancockcollege.edu)
2024-09-18 - 11:27:37 PM GMT- IP address: 104.47.55.126
-  Signer tim webb (twebb@hancockcollege.edu) entered name at signing as Tim Webb
2024-09-18 - 11:28:06 PM GMT- IP address: 172.56.120.116
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-  Document e-signed by Rick Rantz (RRANTZ@HANCOCKCOLLEGE.EDU)
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-  Document emailed to Robert Curry (rcurry@hancockcollege.edu) for signature
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2024-09-19 - 2:26:52 AM GMT- IP address: 104.47.70.126
-  Document e-signed by Robert Curry (rcurry@hancockcollege.edu)
Signature Date: 2024-09-19 - 3:22:56 PM GMT - Time Source: server- IP address: 209.129.94.61

✔ Agreement completed.

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