

**INSTRUCTIONAL
PROGRAM REVIEW RUBRIC**

Q87 For each component of the program review, please rate the response as one of the following: Meets Criteria (3 points) Needs Strengthening (2 points) Does Not Meet Criteria (1 point)

Q50 PROGRAM MISSION

Q51 Describe the need that is met by the program or the purpose of the program, and explain how it aligns with the college mission and strategic plan*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
Clear and concise Specific to the program, who it serves and what it does that separates it from other programs Addresses the larger impact of the program Identifies stakeholders Aligned with the College Mission For CTE programs only. The program does not represent an unnecessary duplication of other vocational or occupational training programs in the area.				

Q52 Use this space for any additional comments about this section.

Q55 PROGRESS MADE TOWARD PAST PROGRAM/DEPARTMENTAL GOALS

Q56 Summarize the progress the discipline has made toward achieving its goals during the past six years. Discuss briefly the quality, effectiveness, strengths and struggles of the program and the impact on student success as reflected in past comprehensive program reviews and Annual Updates*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
<p>Current program review addresses concerns or recommendations that were made in prior year program reviews/annual updates</p> <p>Progress towards goals are assessed and where there were gaps, appropriate evidence and analysis is provided</p>				

Q57 Use this space for any additional comments about this section.

Q58 ANALYSIS OF RESOURCE USE AND PROGRAM IMPLEMENTATION

Q90 Describe the program’s current allocation and use of human, physical, technology and fiscal resources. Are resources sufficient and appropriate to meet program needs? Can program resources be reallocated to better meet student needs? If so, how?*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
<p>Clear connection between resources and program needs</p> <p>Sufficient analysis of alternative use of resources</p>				

Q89 Use this space for any additional comments about this section.

Q60 PROGRAM SLOs/ASSESSMENT

Q61 Where are your program student learning outcomes? Have each of these been assessed since the last comprehensive program review? Describe changes you have made to courses or the program based on these data.*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
<p>All outcomes have been assessed per the assessment plan</p> <p>SLOs assessment and reflections demonstrate an understanding of and commitment to continuous improvement</p> <p>Demonstrated improvements made based on SLOs assessment</p>				

Q62 Use this space for any additional comments about this section.

Q63 DISTANCE LEARNING

Q64 Describe the distance education courses offered in your program and any particular successes or challenges with these courses. Include enrollment as well as percentage of courses offered by modality and the rationale for this ratio.*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
Utilized data given by Institutional Effectiveness Complete, concise, and well-organized Appropriate data collection and analysis Comprehensive trend analysis, gaps and possible causes Additional data, if any used, are useful Comparison to college and/or appropriate program				

Q65 Use this space for any additional comments about this section.

Q66 SUCCESS, RETENTION, AND EQUITY DATA ANALYSIS

Q67 Describe how the program works to promote student success. Include teaching innovations, use of academic and student support services. Then using data from the office of institutional research and planning, report on student success through course completion and retention data. Analyze by discipline success by gender, age, ethnicity, and online *All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
Utilized data given by Institutional Effectiveness				
Complete, concise, and well-organized				
Appropriate data collection and analysis				
Comprehensive trend analysis, gaps and possible causes				
Additional data, if any used, are useful				
Comparison to college and/or appropriate program				
Data and analysis disaggregated effectively				

Q68 Use this space for any additional comments about this section.

Q69 TREND ANALYSIS/OUTLOOK

Q70 Using the information already gathered in the Annual Updates, summarize the major trends, challenges, and opportunities that have emerged in the program since the last comprehensive program review. Explain possible causes for any identified gaps or trends and actions taken or needed to address these.*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
Utilized data given by Institutional Effectiveness Complete, concise, and well-organized Appropriate data collection and analysis Comprehensive trend analysis, gaps and possible causes Additional data, if any used, are useful Comparison to college and/or appropriate program				

Q71 Use this space for any additional comments about this section.

Q72 As applicable, please address the breadth, depth, currency, and cohesiveness of these curriculum in relation to evolving employer needs and/or transfer requirements, as well as other important pedagogical or technology-related developments and actions taken or needed to address these.*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does Not Apply
Adequately addresses the breadth, depth, currency, and cohesiveness of the curriculum in relation to evolving employer needs and/or transfer requirements, as well as other important pedagogical or technology-related developments.				

Q73 Use this space for any additional comments about this section.

Q74 LONG-TERM PROGRAM GOALS AND ACTION PLANS

Q75 Describe the long-term plans for changing or developing new courses and programs, other actions being taken to enhance student success, and the need for professional development activities and other resources to implement program goals. Be sure to show how these plans are related to assessment results.*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
Support the college mission, vision and values Feasible and financially viable Supported by sound rationale that reflects stakeholder input Focused on student learning outcomes and support institutional effectiveness				

Q76 Use this space for any additional comments about this section.

Q77 PROGRAM RESOURCE NEEDS

Q78 Describe the program resource needs*All rubrics marked as needs strengthening or does not meet standard need further clarification in the comments section.

	Meets Criteria (3 points)	*Needs Strengthening (2 points)	*Does not Meet Criteria (1 point)	Does not apply
All program resource needs are tied to a related goal and explains how the resource request supports the program goals Resource requests are tied to data analysis Cost information is complete				

Q79 Use this space for any additional comments about this section.