Academic Policy & Planning Committee Agenda

Meeting: Thursday October 19, 2017 in B-100 at 2:00 PM

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| **VOTING MEMBERS (14)** | NON-VOTING MEMBERS |
| Chair – Larry Manalo Jr.  | Industrial Technology – Gabriel Marquez | Curriculum Specialist – Rebecca Andres |
| Vice-Chair – David DeGroot | Academic/Student Affairs – Kathy Headtke | VP, Academic Affairs – George Railey |
| Applied Behavioral Sciences – Christine Bisson | Languages & Communication – Andrea Sanders | Admissions & Records – Janet Hooghuis and Betsy Wilcox |
| Business – Brent Darwin | Life and Physical Sciences – Rob Lennihan | Articulation – David DeGroot |
| Counseling – Lydia Maxwell | Mathematics Sciences – Derek Mitchem | Community Education – Sofia Ramirez-Gelpi |
| English – Kate Adams | Public Safety – Kristy Treur  | Part-Time Faculty Union –  |
| Fine Arts – Tim Webb  | Social & Behavioral Sciences – Tom VanderMolen | **OTHER** |
| Kinesiology, Rec & Athletics – Sheri Bates | Student Representative – Vacant | Past Chair –  |
| Health Sciences – Mary Pat Nelson |  |  |
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| **STANDING INVITEES** | **LEGEND** |
| Dean, Academic Affairs – Margaret Lau | Dean, Matriculation/Counseling – Yvonne Teniente | I = Initiator |
| Dean, Academic Affairs – Richard Mahon | Dean, Extended Campus – Rick Rantz | R = A&P Department Representative |
| Dean, Academic Affairs – Bob Curry | Associate Dean/Athletic Director – Kim Ensing | Lec = Lecture UnitsLab = Laboratory Units |
| Dean, Student Services – Robert Parisi | Associate Dean/PCPA Director – Mark Booher | CO = Chancellor’s Office |
| Dean, Academic Affairs – Sofia Ramirez Gelpi |   |

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| **Mission of the College:** Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.**Duties of the Committee:** The AP&P Committee:* guides the development of curriculum and encourages creativity, flexibility, and innovation in curriculum development. It is a multidisciplinary committee and must have the broadest of academic perspectives.
* is charged with the vigilant oversight of all of the college's curricula including the review, approval, and renewal of sound curriculum. Upon approval, the AP&P Committee shall offer its recommendations to the Academic Senate and Board of Trustees.
* certifies academic rigor, academic quality, academic integrity, and adherence to standards and regulations provided in Education Code and Title 5.
* refers curriculum matters beyond the scope of its normal business to the Academic Senate.
* examines, researches, and analyzes the issues presented for program vitality, and prepares a report with recommendations for consideration to the Academic Senate. The recommendations will be presented to the Senate Executive Committee and the Academic Senate.
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**Approval of Minutes:** Oct 5, 2017

**Approval of the Agenda:**

**Action Item:** AP&P Chair Position

**Action Item:** TRC and Current Status and Course Approval Process – Inclusion of the CurriQunet Workflow.

**Action Item:** Cooperative Work Experience (CWE) 149. The current template is available. It is recommended that the CWE are discipline-specific.

**Information Item:** Chair Comments

Student Learning Outcomes and Course Objectives

Current list of courses and rigor

Transfer and articulation updates

Specific content for lecture and laboratory courses

**Consent Agenda:**

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| **Proposal Type** | **Prefix & Number** | **Course/Program Title (units)** | **Comments** |
| Course Review | EMS 199 | Special Topics in Emergency Medical Services Training (Lec 0.5)**Part of course review:** The modifications include the course offering was changed to “A” and the grading method was changed from letter grade to P/NP. | The course is a “shell” for EMS topics.  |
| Course Review | EMS 300 | Introduction to Emergency Medical Services (Lec 1)Advisory: ENGL 514LOE: Admittance to program | **Part of course review:** The modifications include the course offering was changed to “A”, the grading method was changed from letter grade to P/NP, and text and materials were updated. |
| Course Review | EMS 321 | Advanced Cardiac Life Support (Lec 1)Repeat: 0 | **Part of course review:** The modifications include textbook and grading method change from letter grade or P/NP to P/NP.  |
| Corrections  | GRPH 360 | Applied Graphics Lab 1Corrections included removal of GRPH 108 as a corequisite course and the change in grading option to P/NP.  |  |
| Course Review | WFT 306 | Incident Command System for Executives I-402Advisory: WFT 305 | **Part of course review:** The grading method change from letter grade or P/NP-to-P/NP. |
| Course Review | WFTO 311 | Firefighter Training S-130Advisory: WFT 302 and WFTO 313 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, assignments, and methods of evaluation.  |
| Course Review | WFTO 312 | Advanced Firefighter Training S-131 (Lec 0.5)Advisory: WFTO 311 and WFTO 313 and WFTO 315 and WFTO 317 and WFTO 318 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation.  |
| Course Review | WFTO 313 | Introduction to Wildland Fire Behavior S-190 (Lec 0.5)Advisory: WFT 302 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 314 | Initial Attack Commander ICT S-200 (Lec 1.5)Advisory: WFT 302 and WFTO 312 and WFTO 325  | **Part of course review:** The grading method change from letter grade or P/NP-to-P/NP and methods of evaluation. |
| Course Review | WFTO 315 | Supervisory Concepts and Techniques S-201 (Lec 0.5)Advisory: WFT 302 and WFTO 311 and WFTO 313  | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 316 | Fire Operations in the Urban Interface S-205 (Lec 2) | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 318 | Wildfire Powersaws S-212 (Lec 1/Lab 0.5)Advisory: WFTO 311 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 321 | Crew Boss S-230 (Lec 1.5)Advisory: WFTO 315 and WFTO 325 and WFTO 330 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 322 | Engine Boss S-321 (Lec 0.5)Advisory: WFTO 325 and WFTO 329 and WFTO 330 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 323 | Dozer Boss S-232 (Lec 1)Advisory: WFTO 325 and WFTO 329 and WFTO 330 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 326 | Felling Boss S-235 (Lec 1.5)Advisory: WFTO 315 and WFTO 329 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 327 | Staging Area Manager J-236 (Lec 0.5)Advisory: WFTO 315 and WFTO 329 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
| Course Review | WFTO 328 | Field Observer S-244 (Lec 2)Advisory: WFTO 315 and WFTO 321 | **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, and methods of evaluation. |
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**First Reading:**

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| **Proposal Type** | **Prefix & Number** | **Course/Program Title (units)** | **Comments** |
| Course Review | EMS 134 | Internship Seminar (Lec 1)**Part of course review:** The modifications include course offering to “A”, grading method from letter grade only to P/NP, methods of instruction, and methods of evaluation. | Comments: * Review the contact hours of 1.1 lecture. 0.1 hour = 6 minutes (x 16-18 weeks = 96 – 108 minutes).
* Include course objectives. Suggestion: Discuss, analyze, and evaluate work-based learning experiences.

Describe requisite knowledge, skills, and attitudes in competent job performance. Include: Content.  |
| Course Review | EMS 149 | Cooperative Work Experience: Occupational (Lec 1-8)LOE: To participate in Cooperative Work Experience: (1) students must be working at a job within their major; (2) students must be able to become involved in new or expanded responsibilities on the job; (3) the employer must be willing to cooperate with the college in the supervision and evaluation of the student; and (4) the student must attend all coordination/consultation meetings in addition to other work and class responsibilities. **Part of course review:** The modifications include catalog description, grading method from letter grade or P/NP-to-P/NP, addition of specific CWE language in the limitation on enrollment, course objectives, outside assignments, and methods of evaluation.  | NOTE: * The student can earn up to 8 units of credit per semester not to exceed 16 units total. Any units earned in any other CWE course will be included in the 16-unit maximum.
* There are CWE units for unpaid and paid placement.
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| Course Review | EMS 314  | Advanced Incident Command System for Command and General Staff, Complex Incidents, and MACS for Opera (Lec 1)Cross-list: **WFT 304****Part of course review:** The modifications include: The course grading method was changed from letter grade to P/NP. |  |
| Course Review | EMS 315  | Ambulance Strike Team Provider (Lec 1)**EMS 359** The course is not open to students who have taken this course. **Part of course review:** The modifications include course offering to “A”, text, and update on the DL elements.  | Comment:* **EMS 359** – Historical – the original course was a workshop and revised to provide more hours and experience for the student
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| Course ReviewDL Update | EMS 316 | Ambulance Strike Team Leader (Lec 1)Prerequisite: Completion of application processCorequisite: WFT 301 and WFT 302Advisory: WFT 303 and ENVT 156**EMS 359** The course is not open to students who have taken this course. **Part of course review:** The modifications include: course offering to “A”, conversion of prerequisites to corequisites, addition of a new prerequisite, completion of application process, and methods of evaluation.  | Comment:* Review currency of text and materials.
* Consider: Completion of application process as LOE instead of prerequisite.
* EMS 359 – Historical – the original course was a workshop and revised to provide more hours and experience for the student.
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| Course Review | EMS 313 | Intermediate Incident Command System for Expanding Incidents for Operational First Responders ICS-30 (Lec 1.5)Advisory: WFT 302Cross-list: WFT 303**Part of course review:** The modifications include “A” offering, grading method change from letter grade or P/NP to P/NP, and a new advisory of WFT 302.  |  |
| Course Review | EMS 333 | Paramedic Theory (Lec 12/Lab 4)Prerequisite: Current California EMT-1 (Basic) certification and EMS 303 and plus a minimum of six months verified experience as an EMT-1 (Basic) responding to emergency medical responses within the past two years or EMS 302**Part of course review:** The modifications include offering to “A”, increase in units from 10 to 16 units, grading method change from letter grade only to P/NP, and textbook.  | Comment: * Bledsoe, B.E. (2017). 5th edition. Paramedic Principles and Practice.
* What is the rationale for increasing the number of units?

**Justification:** Updating course outline of record per course review.Although Cuesta is now teaching this course, in case they stop teaching it we need to keep it on the books. |
| Course Review | EMS 337 | Wilderness EMS Aircraft Search Technology and Techniques (Lec 1.5/Lab 0.5)**Part of course review:** The modifications include offering to “A”, grading method change from letter grade or P/NP-to-P/NP, and textbook.  | Comment:* Course learning objectives and student learning outcomes are the same.

Consider: Describe safe and effective aircraft search techniques during a search and rescue operation in a wilderness location. Describe safe and effective aircraft search techniques during a search and rescue operation in a remote location.* Verify currency of the materials.
* Consider: Wilderness First Aid: Emergency Care in Remote Locations. 2015. American Academy of Orthopedic Surgeons and Wilderness Medical Society.
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| Course Review | EMS 338 | Land Navigation (Lec 2)**Cross-list: FT 338 and ENVT 338****Part of course review:** The modifications include offering to “A”, increase in units from 1.5 to 2 units, grading method change from letter grade or P/NP to P/NP, and textbook.  | Comment:* Consider a different text: Fergusson is still available (1997).
* Other: Letham, L. 2008. GPS made easy. 5th edition.
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| Course Review | EMS 343 | Paramedic Clinical Laboratory (Lec 7/Lab 0.5)Prerequisite: EMS 333LOE: Current CPR certification of health care provider or professional rescuer**Part of course review:** The modifications include offering to “A”, grading method change from letter grade only to P/NP, LOE, and textbook. | Comment:* Bledsoe, B.E., Porter, R.S., and Cherry, R.A. Paramedic Care Principles & Practices. 5th ed. 2017.
* Justification: Updated course outline of record per course review. This course is being offered by Cuesta, but if they ever stop, we need to keep it on the books.
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| Course Review | EMS 347 | Wilderness EMS Urban, Rural, & Wilderness Search and rescue Management (Lec 2/Lab 0.5)**Part of course review:** The modifications include offering to “A”, unit change from 2 to 2.5 units, grading method change from letter grade or P/NP to P/NP, assignments, and methods of evaluation.  | Comment:* Verify currency and availability of the text and materials.
* Wilderness First Aid – Emergency Care for Remote Locations. First Edition. 1998. National Safety Council
* Outdoor Emergency Care. 2nd Edition. 1993. National Ski Patrol. Bowman, Warren, M.D.
 |
| Course Review | EMS 350  | Wilderness EMS: Essentials of Search and Rescue (Lec 3.5)**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP to P/NP.  | Comment:* Verify currency and availability of the resources.
* Note: The course is based on National Association of Search and Rescue.
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| Courser Review | EMS 353 | Paramedic Field Internship (Lab 10)Prerequisite: EMS 343LOE: Current CPR certification for health care provider or professional rescuer**Part of course review:** The modifications include offering to “A”, grading method change from letter grade only to P/NP, LOE, and assignments. | Comment: * No textbook.

Justification: Updated course outline of record per course review. Cuesta is offering the course, but in case they stop offering we need to keep it on the books. |
| Course Review | EMS 360 | Wilderness EMS – Man Tracking 1 (Lec 0.5)**Part of course review:** The modifications include offering to “A”, grading method change from letter grade or P/NP to P/NP, and assignments. | Comment:* Stand-alone
* Verify currency and availability of the resources.
* 2014 texts seem to be the closest to the author: "Fundamentals of Man tracking: The Step-by-Step Method: An Essential Primer for Search and Rescue Trackers”.
 |
| Course Review | EMS 362  | Wilderness EMS – Man Tracking 2 (Lec 0.5)Prerequisite: EMS 360**Part of course review:** The modifications include offering to “A”, course hours, grading method change from letter grade or P/NP-to-P/NP, prerequisite, assignment, and methods of evaluation. | Comment:* Consider Fundamentals of Search and Rescue, Third Edition. 1996. Emergency Response Institute. Cooper, LaValla, and Stoffel.
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| Course Review | EMS 378 | Wilderness/EMS-EMT Wilderness Transition (Lec 2.5)Prerequisite: EMS 301 and EMS 306 or current EMT-1 certification and professional rescue or health care provider CPR certification.**Part of course review:** The modifications include offering to “A”, grading method change from letter grade or P/NP-to-P/NP, prerequisite, assignment, and methods of evaluation.  |  |
| Course Review | EMS 388  | Wilderness EMS – Searching with Canine (K-9) Teams **Part of course review:** The modifications include offering to “A”, grading method change from letter grade or P/NP-to-P/NP, assignment, and methods of evaluation. | Comment:* Verify and update text and materials.
* Fundamentals of Search and Rescue, Third Edition. 1996 Emergency Response Institute. Cooper, LaValla, and Sroffel.
* Search and Rescue Dogs, Training Methods. 1991. American Rescue Dog Association.
* Scent and the Scenting Dog. 1972. Arner Publications, Syrotuck.
* Cadaver Dog Handbook. 2000. CRC press. Rebmann, David, Sorg.
 |
| Course ReviewDL Update | EMS 401 | Emergency Medical Technician 1 (Basic) Refresher (Lec 1.5)Repeat: 99Prerequisite: EMS 301 and EMS 306 or valid EMT-1 Basic certification within the last 4 years.DL: Yes**Part of course review:** The modifications include offering to “A”, grading method change from letter grade only to P/NP, prerequisite, assignment, methods of evaluation, and DL update. | Comment: * There are no text or materials for the course.
* DL offering of a largely skill-based course.
* Consider: Approval of equivalent enrollment eligibility is not a guarantee that state regulatory and licensing authorities will also grant equivalency for licensure or employment purposes.
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| Course Review | EMS 407 | Wilderness EMS – First Responder and Survival Refresher (Lec 0.5)Repeat: 99Prerequisite: EMS 307**Part of course review:** The modifications include course title change from Wilderness EMS – First Aid Refresher to Wilderness EMS – First Responder and Survival Refresher, offering change to “A”, grading method change from letter grade or P/NP to P/NP, assignments, and methods of evaluation.  | Comments:* Verify currency and availability of the text and materials.
* EMT Prehospital Care. Henry, M.C. and Stapleton, E.R. 4th edition. 2011 (already changed).
 |
| Course Review | EMS 409 | Prehospital Trauma Life Support (PHTLS) Refresher (Lec 0.5)Repeat: 99Prerequisite: Current PHTLS Certification | **Part of course review:** The modifications include offering to “A”, repeatability for recertification, grading method change from letter grade or P/NP to P/NP, assignments, and methods of evaluation. |
| Course Review | EMS 414 | Advanced Cardiac Life Support (ACLS) Refresher (Lec 0.5)Repeat: 99Prerequisite: EMS 321 or current AHA ACLS certification | **Part of course review:** The modifications include offering to “A”, repeatability for recertification, grading method change from letter grade or P/NP-to-P/NP, assignments, text, and methods of evaluation. |
| Course Review | EMS 416 | Child Care First Aid & CPR Refresher (Lec 0.5)Repeat: 99Prerequisite: EMS 310 or valid ARC Child Care First Aid and CPR certification**Part of course review:** The modifications include offering to “A”, repeatability for recertification, grading method change from letter grade or P/NP-to-P/NP, prerequisites, assignments, text, and methods of evaluation. | Comment:* Verify currency and availability of listed text and materials.
* Regarding the listed material: Child Care and health safety Training Participant Handbook Item # 753000 is no longer supported by the American red Cross. <https://www.redcrossstore.org/item/753000>
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| Course Review | EMS 461 | Medical First Responder Update (Lec 0.5)Repeat: 99Prerequisite: WFT 302**Part of course review:** The modifications include offering to “A”, grading method change from letter grade or P/NP-to-P/NP, and textbook.  | Comment:* Materials: Prehospital Emergency Care. 11th edition. Mistovich and Karren. 2018.
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| New Course | ENGL 111 | Transfer Accelerated Reading and Writing (Lec 2)Prerequisite: ENGL 512 or READ 510 or placement in ENGL 513 or READ 310 Corequisite: ENGL 101 | I: Julia Raybould-RodgersR: K. AdamsComment:* Enhance the catalog description. Consider including the student outcome language.
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| Justification: This course is being created from English 179B, an experimental course first taught in spring 201 with English 101 as a co-requisite course. This course will help students fulfill their GE English requirements effectively through acceleration.Demand: This course is based on the demand for the experimental course, English 179B in spring 2017 when two sections were offered and filled with students. English 179B is also being offered in spring fall 2017 and two sections are filled. With the changes in multiple measure placement using GPA, it is anticipated that student demand will be for a co-requisite course with immediate access to English 101 eligibility rather than taking a sequence of developmental courses. This course fits in within the statewide and national push to provide alternative placements for students to complete their English GE requirements for transfer or vocational programs. |
| Major ModificationGE Request  | FILM 104 | Documentary StudiesJustification: This Major Modification is being done to add AHC, CSU and IGETC general education. The GE certification for this course was overlooked when it was created. The course will not generate enough students to make without GE.Demand: Through informal discussions with students and discussions with our advisory committee. In addition, Film/Video faculty have recognized this curriculum as individually important to the career and academic matriculation of our students. | Attachments:* Film Advisory Meeting May 2015
* CSU GE C2 Humanities – CO 1-4.
* IGETC Area 3B – CO 1-4.
* How about MCGS and AHC GE?
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| New Course New DL offering  | FILM 119 | Great Directors of the Cinema (Lec 2.5/Lab 0.5) | I: Tim WebbR: T. WebbComments:Are there any student statistics related to the course? How about AHC GE and MCGS? |
| Justification: This course provides film students and GE students the opportunity to see, critique and write about films of the globe's most awarded filmmakers.Demand: Film studies courses in the Film and Video Program are routinely over-enrolled. This course is part of an effort to expand film studies curriculum.GE files have been attached in "Files Section". There is no duplication of curriculum in this course. This course offers the opportunity to explore the work of the world's best film directors. Some of this work may be covered in other classes offered by the Film and Video Program but in different contexts and with less depth.CSU GE Area C2: Humanities - Course Objectives 1-4.IGETC Area 3B: Humanities – Course Objectives 1-4. |
| Major ModificationDL Update | HIST 102 | World Civilization Since 1500 (Lec 3)Cross-list: HUM 102The changes include DL addendum update. | I: Gary BierlyR: T VanderMolen |
| Major ModificationDL Update | HIST 119  | History of California (Lec 3)DL: YesThe changes include DL addendum update.  | I: Gary BierlyR: T VanderMolenComments:* Verify the currency and availability of text and materials.
* Textbook: Hall. West of the West. 2012.
 |
| Major Modification | HIST 120 | History of the Mexican-American (Lec 3)Course Review: 2017.  | Comments:* Verify the currency and availability of text and materials.

Meir Mexican Americans/American Mexicans Edition: current Vargas, Zaragosa Crucible of Struggle: A History of Mexican Americans from Colonial Times to Present Era Edition: 1st 2010 * Previous GE

AHC GE Cat 3 HumanitiesAHC MCGSCSU GE Area D3: Ethnic StudiesCSU GE Area D6: HistoryIGETC Area 4F: History |
| Major Modification | PHIL 105 | Ethics (Lec 3)DL: YesThe modifications include DL update and textbook.  | I: Gary BierlyR: T VanderMolenAHC GE Category 3: HumanitiesCSU GE Area C2 Humanities |
| Major Modification | PHIL 112 | Logic (Lec 3)DL: YesThe modifications include DL update. | AHC GE 4BCSU GE Area A3: Critical Thinking IGETC GE Area 3B: Humanities |
| Course Review | WFT 301 | Introduction to Incident Command System I-100 (Lec 0.5)**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP. | Comments:* I hope and expect that significant changes to Wildland Fire are forthcoming that transcend these changes.
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| Course Review | WFT 302 | Basic Incident Command System I-200 Advisory: WFT 301**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP. | * This is not a transferrable course.
* I hope and expect that significant changes to Wildland Fire are forthcoming that transcend these changes.
* Verify currency and availability of Materials list.
 |
| Course Review | WFT 303  | Intermediate Command System I-300 (Lec 1.5)Advisory: WFT 102**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP. | * The course is not transferable.
* Verify currency and availability of Materials list.
* I hope and expect that significant changes to Wildland Fire are forthcoming that transcend these changes.
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| Course Review  | WFT 304 | Advanced Command System I-400 (Lec 1)**Cross-list EMS 304** **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP. | * Verify currency and availability of Materials list.
* The course is not transferable.
* I hope and expect that significant changes to Wildland Fire are forthcoming that transcend these changes.
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| Course Review | WFTO 332 | Intermediate Wildland Fire behavior S-290 (Lec 2)Advisory: WFTO 311, WFTO 313**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, converted prerequisites to advisories, and methods of evaluation. |  |
| Course Review | WFTO 355 | Training Specialist S-445 (Lec 1)Advisory: WFTO 335 and WFTO 327 and WFTO 328 and WFTL 329**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, converted prerequisites to advisories, and methods of evaluation. |  |
| Course Review | WFTO 357 | Advanced Wildland Fire Behavior Calculations (Lec 2)Advisory: WFTO 344**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, converted prerequisites to advisories, and methods of evaluation. |  |
| Course Review | WFTO 356 | Air Operations Branch Director S-470 (Lec 2)Advisory: WFT 304**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, converted prerequisites to advisories, and methods of evaluation. | * Rewrite SLO. It is not measurable.
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| Course Review | WFTO 360 | Hazardous Materials First Responder Update (Lec 0.5)Advisory: WFT 302**Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, converted prerequisites to advisories, and methods of evaluation. |  |
| Course Review | WFTO 362 | Campbell Prediction System (Lec 1)Advisory: WFTO 312 and WFTO 332 **Part of course review:** The modifications include offering to “A” and grading method change from letter grade or P/NP-to-P/NP, converted prerequisites to advisories, and methods of evaluation. |  |

**Second Reading:**

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| **Proposal Type** | **Prefix & Number** | **Course/Program Title (units)** | **Comments** |
| Major Modification | AG 302 | Progressive Wine and Food Pairing (Lec 0.5)LOE: Must be 21 years of age or older. The modifications include course title, catalog description, and prerequisite removal.  | Old: Advanced Pairing Wine and FoodPrograms:* AS Agribusiness: Wine Business
* C of Accomplishment Agribusiness: Pairing Wine and Food
* C of Accomplishment Culinary Arts and Management: Catering and Events Management
* C of Achievement Agribusiness: Wine Business
* C of Achievement Culinary Arts and Management: restaurant Management
 |
| Major ModificationDL Update | ANTH 102 | Introductory Cultural Anthropology (Lec 3)DL: YesThe modifications include: address C-ID recommendations, additional course objective, update DL, and textbook. ANTH 120 C-ID recommendation: Ethics required element and since updating the COR for this topic, consider adding specificity to the objectives. Conditional: 10/07/2015.  | Comments: Previously approved for DL. Previous Approval:AHC GE Cat 2A: Social SciencesAHC MCGS CSU GE Area D1: Anthropology and ArchaeologyIGETC Area 4A: Anthropology and Archaeology |
| Major Modification | ANTH 103 | Introduction to Archaeology (Lec 3)DL: YesThe modifications include distance learning updates and textbook.  | Previous Approval:AHC GE Cat 2A: Social SciencesCSU GE Area D1: Anthropology and ArchaeologyIGETC Area 4A: Anthropology and Archaeology |
| Major Modification | DANC 130 | Beginning Jazz (Lec 1.5/Lab 0.5)Advisory: ENGL 514Repeatable: Fullerton College x 1**Part of course review.** The modifications include: repeatability, College Now: Yes.  | AHC GE Cat 3: HumanitiesAHC H & W: Physical ActivityCSU GE Area E: Lifelong Learning and Self DevelopmentComments: Add laboratory content.  |
| Major Modification | DANC 131 | Intermediate Jazz (Lec 1.5/Lab 0.5) Advisory: ENGL 514 and DANC 130 Repeatable: Fullerton College x 1**Part of course review.** The modifications include: repeatability. | AHC H & W: Physical ActivityComments: Add laboratory content.  |
| Major Modification | DANC 135 | Advanced Jazz (Lec 2/Lab 1)Advisory: ENGL 514 and DANC 131LOE: AuditionRepeatable: Fullerton College x 1**Part of course review.** The modifications include repeatability. | AHC H & W: Physical ActivityComments: Add laboratory content.  |
| Major Modification | DANC 137 | Funk Dance (Lec 1.5/Lab 0.5)Advisories: DANC 133 and ENGL 514**Part of course review.** The modifications include removal of repeatability, catalog description, grading method to Letter grade or P/NP, advisories DANC 133 and ENGL 514.  | AHC H & W: Physical ActivityComments: There is a need for outside assignments. Add laboratory content. |
| Major Modification | DANC 140 | Beginning Folklorico (Lec 1/Lab 0.5) Advisory: ENGL 514**Part of course review.** The modifications include removal of repeatability and add MQ of Folk Dance. | AHC H & W: Physical ActivityComments: Add laboratory content. |
| Major Modification | DANC 154 | Clinic in Partnering (Lec 0.5/Lab 0.5)Prerequisite: DANC 110 or DANC 120 Or DANC 130**Part of course review**. There are two reasons for the modification – meet the needs of current students and comply with repeatability rules.  | AHC H & W: Physical ActivityComments: Add laboratory content. |
| Course Review | EMS 301 | Emergency Medical Services Academy – 1A (Lec 4/Lab 2)Repeat: 99 Recertification.Prerequisite: EMS 300 and EMS 306 or concurrent enrollmentAdvisory: ENGL 514 or equivalentLOE: Admittance to the program**Part of course review.** The modifications include grading method from Letter Grade to P/NP, repeatability rationale, prerequisites, and textbooks.  | AHC H&W: Physical ActivityAHC H&W: Health Education or First Aid Safety |
| Course Review | EMS 310 | Child Care First Aid & CPR (Lec 0.5)Repeat: 99 – Recertification. **Part of course review.** The modifications include addition of repeatability.  | Comments: The textbook needs to be updated.  |
| Course Review | EMS 320 | Emergency Medical Response to Hazardous Material Incidents (Lec 1)**Part of course review.** The modifications include grading method change from letter grade or P/NP to P/NP and methods of evaluation.  |  |
| Course Review | EMS 325 | Lifeguard Certification (Lec 1.5/Lab 0.5)Repeat: 99 – RecertificationLOE: American Red Cross Requirements**Part of course review.** The modifications include addition of repeatability and textbook update.  |  |
| Course Review | GRPH 113 | Digital Illustration (Lec 2.5/ Lab 0.5)Corequisite: GRPH 114Advisory: GRPH 110, GRPH 108, or GRPH 112.**Part of course review.** The modifications include SLO, methods of evaluation, and textbook.  | Comment: the listed textbook is currently available and is the most recent.  |
| Course Review | GRPH 116 | Digital Portfolio (Lec 2/Lab 1)**Part of course review.** The modifications include catalog description, course objectives, methods of evaluation, and textbook. |  |
| Course Review | GRPH 361 | Applied Design Graphics Lab 2 (Lab 1.5-3)Prerequisite: GRPH 360Corequisites: GRPH 108 or ART 107 or ART 108 or GRPH 110 or GRPH 112 or GRPH 113 or GRPH 115 or GRPH 116 or GRPH 117 or GRPH 118 or GRPH 120 or GRPH 130**Part of course review.** The modifications include change in grading method from letter grade or P/NP-to-P/NP, and added ART 108 and ART 107 as additional co-requisites. |  |
| Course Review | GRPH 362 | Applied Design Graphics Lab 3 (Lab 0.5-1)Prerequisite: GRPH 361Corequisite: Completion of or concurrent enrollment in any one of the following: GRPH 108, ART 108 or GRPH 110 or GRPH 112 or GRPH 113 or GRPH 115 or GRPH 116 OR GRPH 117 or GRPH 118 or GRPH 120 OR GRPH 130.**Part of course review.** The modifications include change in grading method from letter grade or P/NP-to-P/NP, and added ART 108 and ART 107 as additional co-requisites. |  |
| Course Review | LE 354 | Training Management Update (Lec 1.5)LOE: State required minimum professional education to qualify as a fully trained, professional law enforcement officer or appointment as a law enforcement agency training manager or coordinator.**Part of course review.** The modifications include TOP code correction: 2105.50 Police Academy. SAM Code: Advanced Occupational, offering to “A”, SLO,  |  |
| Course Review | LE 356 | Crime Scene Investigation (Lec 1.5)LOE: State required minimum professional education to qualify as a fully trained, professional law enforcement officer.**Part of course review.** The modifications include change in grading method from letter grade or P/NP-to-P/NP and no textbooks.  |  |
| Course Review | LE 366 | EVOC (Lec 0.5-1)Repeat: 99LOE: State required minimum professional education to qualify as a fully trained, professional law enforcement officer. | **Part of course review.** The modifications include TOP change to 2105.50 Police Academy (typo) and repeatable x 99. |
| Course Review | LE 421 | Complaint Dispatcher (Lec 4/Lab 0.5) | The textbook needs to be updated.  |
| Course Review | LE 441 | Advanced Driving Skills (Lec 0.5) | **Part of course review.** The modifications include change in semester offering to “A” and content.  |
| Minor Modification | MMAC 127 | Digital Video Post-Production (Lec 1.5/Lab 1.5) Cross-list: FILM 127Advisory: MMAC 125 or FILM 125The modifications include catalog description, semester offering to Spring, SLO, course objectives, methods of instruction, outside assignments, methods of evaluation, and textbooks. | Comment: Due to the nature of the modifications, the course is upgrade to a major modification. Clarify Repeatable language.  |
| Major Modification | PD 110 | College Success Seminar (Lec 1) | **Part of course review.** The modifications include change in TOP code to 4930.10 Career Guidance and Orientation, catalog description, semester offering to “A”, content, course objectives, methods of evaluation, and textbooks. |
| Course Review | WFT 305 | Multi-Agency Coordination I-401 (Lec 0.5)Advisory: WFT 304 | Comment: Consider removing older resources. **Part of course review.** The modifications include change in grading method from letter grade or P/NP to P/NP. |
| Minor Program Modification | AAT Kinesiology**The program modification** includes:Add CHEM 150 to restricted electivesRemove PE 156 (course is no longer offered)Add: PE 121, PE 122, PE 140, PE 141, PE 142, and PE 146 (CSU Northridge) | Rationale: As a result of CHEM 150 recently receiving CI-D Approval, the first modifications is to add CHEM 150 to the list of restricted elective courses. For updating the list of movement courses, the second modification includes removing two courses, as they are no longer being offered; and adding six courses to reflect the recent articulations with California State University Northridge. |

**Public Remarks**

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

**Reports**

* 1. AP&P Representatives
	2. AP&P Vice Chair / TRC Chair
	3. AP&P Chair
	4. Administration
	5. Admissions and Records
	6. Counseling/Matriculation
	7. Articulation
	8. CurricUNET & Support

**Call for Future Agenda Items**

Curriculum Development Handbook

AP&P Evaluation Recommendations and Follow-up

**Call to Adjourn.**

**Next Meetings**:

TRC Meeting: Oct 26, 2017 (2:00 PM – 4:00 PM)

AP&P Committee Meeting: Nov 2, 2017 (2:00 PM – 4:00 PM)

Next Summary Report: Nov 2, 2017.

AP&P Agendas and Minutes can be found in “quick links” on the college website: <http://www.hancockcollege.edu/app/meetings.php>

**Allan Hancock College
Program Outline**

**Title:** Kinesiology
**Award Type:** Associate in Arts for Transfer

The associate in arts in kinesiology for transfer will prepare students to move into the California State University (CSU) system to pursue a baccalaureate degree in such areas as exercise physiology, kinesiology, physical therapy, and teaching.

Associate Degree for Transfer Requirements
Completion of 60 semester units that are eligible for transfer to the California State University, including the following:

A. The completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth (CSU GE). The following Allan Hancock College graduation requirements will not be required: Health and Wellness, Multicultural Gender Studies and Allan Hancock College General Education.

B. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.

C. Obtainment of a minimum grade point average of 2.0 with all courses in the major being completed with a grade of “C” or better.

**The graduate of the Associate in Arts for Transfer in Kinesiology will:**

* Demonstrate and evaluate the factors that contribute to a healthy lifestyle and contribute to the prevention of adult-related diseases such as diabetes, obesity and cardiovascular disease.
* Synthesize health education information and apply principles of exercise in order to improve personal wellness and longevity.
* Acquire program specific information from various sources with which to better appreciate, analyze, and communicate in different situations, involving diverse individuals and viewpoints.

### Program Requirements

|  |
| --- |
| **Associate in Arts in Kinesiology for Transfer Program Requirements****Units:** 60  |
|    |
| **General Education** |
| Complete one of the following: |  |
| a) CSU General Education Patternor | 39  |
| b) Intersegmental General Education Transfer Curriculum | 37  |
|  |  |  |
|    |
| **A major of 21-23 units is required for the associate in arts in kinesiology for transfer degree.Required core courses (14 units):** |
| BIOL124 | Human Anatomy  | 4  |
| BIOL125 | Human Physiology  | 4  |
| PE100and | Introduction to Kinesiology  | 3  |
|    |
| **a maximum of one (1) course from any three (3) of the following areas (3 units) minimum):** |
| *Aquatics*  |
| Aquatics |  |
| PE120 | Beginning & Intermediate Swimming  | 1  |
| PE121 | Swim Fitness Lab  | 1  |
| PE122 | Swim Fitness Lab  | 0.5  |
| PE123 | Aerobic Swim  | 1  |
| Combatives |  |
| PE130 | Self Defense  | 1  |
| PE132 | Cardio Kickboxing  | 1  |
| PE134 | Martial Arts Techniques  | 1  |
| Fitness |  |
| PE133 | Yoga Fitness  | 1  |
| PE140 | Physical Fitness Laboratory  | 1  |
| PE141 | Physical Fitness Laboratory  | 0.5  |
| PE142 | Low Impact Conditioning Exercises  | 1  |
| PE143 | Step Aerobics  | 1  |
| PE146 | Strength and Flexibility  | 1  |
| PE154 | Jogging/Walking  | 1  |
| Individual Sports |  |
| PE160 | Tennis  | 1  |
| Team Sports |  |
| PE164 | Soccer  | 1  |
| PE167 | Basketball  | 1  |
| PE170 | Softball  | 1  |
| PE172 | Volleyball  | 1  |
|    |
| **Restricted electives: select 2 courses (7-9 units) from the following:** |
| EMS102 | First Aid & Safety  | 3  |
| MATH123 | Elementary Statistics  | 4  |
| CHEM150 | General Chemistry 1  | 5  |
| PHYS141or | General Physics 1  | 4  |
| PHYS161 | Engineering Physics 1  | 4  |
|    |
| **Double Counting:** |
| A maximum of 7-10 units can be double counted for the major and CSU GE or IGETC general education requirements. |  |
|    |
| **Transferable Electives to Reach 60 units.** |
| 5-12 units as needed |  |
|    |

### Total Program Units

**60**

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